

Construction and Demolition Debris Recycling Program Community Development Department, Environmental Division



The Construction and Demolition (C&D) Debris Recycling Program tracks construction materials generated through the building permit process to ensure that reusable and recyclable materials are diverted from landfills. Only City-permitted haulers may be used for the collection and diversion of materials. This program is mandatory for all residential and commercial projects, as outlined below.

Projects Required to Submit a Recycling Report

The following projects must submit a C&D Recycling Report demonstrating that a minimum of 65% of debris was recycled or salvaged. The Affidavit and Certification must also be signed.

- New Construction
- Demolition
- Additions or Alterations that increase the building's conditioned area, volume, or size

Projects Exempt from Recycling Report Submittal

These projects are exempt from submitting a Recycling Report but must sign the Affidavit:

- Demolition due to fire
- Additions or Alterations that do not increase the building's conditioned area, volume, or size

Required Reporting Forms

Form A – Certification of Implementation

Required for all projects, certifying compliance with the 65% diversion requirement.

Form B – Construction and Demolition Debris Recycling Report

Required for all non-exempt projects.



City of Malibu

23825 Stuart Ranch Road · Malibu, California · 90265-4861
Phone (310) 456-2489 · Fax (310) 456-3356 · www.malibucity.org

Construction and Demolition Debris Recycling Report

Step 1 - Complete and Submit Form A: *Certificate of Implementation*. Hire a City-permitted solid waste hauler to ensure that your project complies with State and local laws – the current list is available on the City website <https://malibucity.org/haulerlist>.

Where to submit forms: Submit a signed *Certificate of Implementation* to Malibu City Hall, Community Development Department, located at 23825 Stuart Ranch Road, 90265. This is due in advance of building permit issuance. For over-the-counter permitted jobs, submit your signed form to a Permit Technician.

Subcontractor participation: If subcontractors are required to remove debris from the job site, they can play a key role in meeting the City's recycling requirements. Inform subcontractors of recycling expectations early in the project. The Applicant must submit documentation for all materials hauled by subcontractors, including the receiving facility, tonnage, project address, and confirmation of whether materials were recycled or disposed/landfilled. Including recycling and reuse requirements in subcontractor contracts is strongly recommended, as early communication helps prevent confusion later.

Where to take materials: The EPA has a resource page and it is available on line at <https://www.epa.gov/smm/organizations-working-reduce-disposal-construction-and-demolition-cd-materials>.

Review Process: When obtaining permits, the Applicant must submit a *Certificate of Implementation* during the building permit process. The Final Recycling Report should be submitted to mbuilding@malibucity.org when construction is complete.

Step 2 - Gather Data for Form B: *Construction and Demolition Debris Recycling Report*. Once building permit is issued and work begins, you must start tracking information for your Recycling Report. Use only a [City-permitted solid waste hauler](#) and document quantities of materials generated, reused, recycled, and/or disposed of throughout the project. Receipts must include the facility name, tonnage, project address, and confirmation of whether the materials were recycled or disposed/landfilled.

You are responsible for obtaining written receipts from subcontractors and others who remove debris from the site. Inform subcontractors and haulers of this requirement before work begins.

City staff are available to assist. Please call 310-456-2489 to speak with the staff member assigned to your project or e-mail mbuilding@malibucity.org for support.

Step 3 – Complete and Submit Form B: *Construction and Demolition Debris Recycling Report*. The Recycling Report must be submitted to authorized City staff for review and approval before Final Inspection sign-off and issuance of the Certificate of Occupancy. All quantities must be verifiable, based on weight tags, receipts, or other acceptable documents.

If less than 65% of the construction materials were not diverted from landfill disposal, you must complete *Form B-1* and submit it with your Recycling Report. The form must document a "good faith" effort to meet the diversion requirement and clearly explain why the City's standard was not achieved.

Due Date: Recycling Reports are due 7-10 days prior to the Final Inspection. They may be submitted to City staff at the Environmental Health Public Counter or by email to mbuilding@malibucity.org. It is strongly recommended to retain a copy for your records.

Where to get the forms: Forms are available on the City's website www.malibucity.org/ConDemo or at Malibu City Hall, Community Development Department, located at 23825 Stuart Ranch Road, 90265.

Review Process: Before Final Inspection and issuance of the Certificate of Occupancy, the Recycling Report will be reviewed to confirm compliance with the 65% diversion requirement. Authorized City staff will approve the Recycling Report, verifying compliance with all Solid Waste Conditions, including AB 939, SB 1383, and the California Green Building Code.

City staff are available to assist. Please call 310-456-2489 to speak with the staff member assigned to your project or e-mail mbuilding@malibucity.org for support.





City of Malibu

23825 Stuart Ranch Road · Malibu, California · 90265-4861
Phone (310) 456-2489 · Fax (310) 456-3356 · www.malibucity.org

Form A: City's Implementation of State Law: Construction and Demolition (C&D) Debris Recycling Program Pursuant to AB 939, SB 1383, and the California Green Building Code

Effective January 1, 2017, the State of California required a minimum 65% waste diversion for construction projects. The City has therefore implemented a mandatory Construction and Demolition (C&D) Debris Recycling Program to divert at least 65% of these highly recoverable materials from the landfill. This Program applies to residential and non-residential projects within city limits as detailed below.

Address & Project Number (e.g. CDP, APR, OC, Permit)

Applicant Phone Number or Email

AFFIDAVIT OF PROJECT TYPE: (check one)

- New Construction.** A Recycling Report shall be submitted detailing how at least 65% of C&D debris was recycled/salvaged. Sign the Affidavit and Certification.
- Demolition.** A Recycling Report shall be submitted detailing how at least 65% of C&D debris was recycled/salvaged. Sign the Affidavit and Certification.
- Addition/Alteration that increases the building's conditioned area, volume, or size.** A Recycling Report shall be submitted detailing how at least 65% of C&D debris was recycled/salvaged. Sign the Affidavit and Certification.
- Demolition due to a fire.** Exempt from Recycling Report submittal. Sign the Affidavit only.
- Addition/Alteration that does not increase the conditioned area, volume, or size.** Exempt from Recycling Report submittal. Sign the Affidavit only.

Signature

Printed Name

Date

Property Owner/ Authorized Agent: (circle one)

Licensed Contractor, License No.

CERTIFICATION OF IMPLEMENTATION: C&D DEBRIS RECYCLING PROGRAM

This is to certify a Construction & Demolition Debris Recycling Report for the above-referenced address will be implemented to divert a minimum of 65% and a Recycling Report shall be submitted to the Community Development Department upon project completion, 10 days prior to obtaining final building approval and, when applicable, a Certificate of Occupancy.

I declare that I have read and understand the requirements of the City's C&D Debris Recycling Program and that the foregoing is true and correct.

Signature

Printed Name

Date

Property Owner/ Authorized Agent (circle one)

Licensed Contractor, License No. _____



City of Malibu

23825 Stuart Ranch Road · Malibu, California · 90265-4861
Phone (310) 456-2489 · Fax (310) 456-3356 · www.malibucity.org

Form B: Construction & Demolition Debris Recycling Report

This form must be completed for the following types of projects:

- *New Construction (non-residential and residential)*
- *Demolition Projects (non-residential and residential)*
- *Any Addition/Alteration that increases the building's conditioned area, volume, or size*

Submit Reports 7-10 business days prior to Final Building Inspection. Questions: (310) 456-2489, extension 390 or mbuilding@malibucity.org

NOTE: *Recycling Reports must be submitted prior to approval at Final Building Inspection and must be approved prior to issuance of Certificate of Occupancy.*

Plan Check #: _____ Building Permit #: _____

Project Address (Include floor, suite, etc.): _____

Contact Name: _____ Title: _____

Company Name: _____

Contact Mailing Address: _____

Phone: _____ Fax: _____ Email: _____

Check all that apply

1. Type of Project: New Construction Addition/Alteration Demolition
2. Type of Building: Commercial Single Family Residence Apartment/Condominium
3. Tenant Improvement: Yes No
4. Size of Project: _____ sq. ft. Construction Valuation \$ _____
5. Estimated Start Date: _____ Estimated Completion Date: _____
6. Briefly state how waste materials **were handled at your job site** to ensure salvage/reuse or recycling.

Please do not write below this line

Plan approved by: _____ Title: _____

Signature: _____ Date: _____

Construction & Demolition Debris Recycling Report
SB 1383 & CalGreen Requirement: Reduce the amount of materials landfilled by 65%

Column A: List actual quantities of waste for each material type (in tons). Convert yards to tons.

Columns B, C, D: List Actual quantities reused/salvaged, recycled, or disposed.

Column E: State the name of all vendors or facilities used to reuse, recycle or dispose of material listed.

Column Totals: Add up all quantities listed into Column A; do the same for Columns B, C and D.

Building Permit Check #: _____ **Project Address:** _____

| Material Handling Methods - Indicate quantities (in tons only) for each material listed. | | | | | |
|--|--|---|-----------------------|----------------------|--|
| Material Type | <u>A</u> Total Tons Generated (A=B+C+D) | <u>B</u> Quantity Salvaged or Reused | <u>C</u> Recycling | <u>D</u> Disposal | <u>E</u> Designate Material Destination(s) (R)=Recycled, (D)=Disposal, (S)=Salvage/Reuse |
| EXAMPLE | 2 tons | | 1.5 | .5 | (R) Crown Recycling (D) Calabasas Landfill |
| Asphalt & Concrete | | | | | |
| Brick/Masonry/Tile | | | | | |
| Building Materials (doors, windows, fixtures, etc.) | | | | | |
| Carpet | | | | | |
| Carpet Padding/Foam | | | | | |
| Cardboard | | | | | |
| Ceiling Tile (acoustic) | | | | | |
| Dirt | | | | | |
| Drywall (used) | | | | | |
| Drywall (new, unpainted sheets or scrap) | | | | | |
| Landscape Debris (brush, trees, stumps, etc.) | | | | | |
| Scrap Metal | | | | | |
| Unpainted Wood and Pallets | | | | | |
| Garbage/Trash | | | | | |
| Other | | | | | |
| Recycled Mixed Debris | | | | | |
| Column Totals | | | | | |

7. To determine if you met the required 65% project waste reduction complete the following with the Column Totals:

$$(B \text{ _____} + C \text{ _____}) \div A \text{ _____} = \text{ _____} \times 100 = \text{ _____} \%$$

8. Is the percentage listed in #7 greater than or equal to 65%? YES NO If "NO" Fill out **Form B-1**:

9. **Print Name:** _____ **Signature:** _____ **Date:** _____



City of Malibu

23825 Stuart Ranch Road · Malibu, California · 90265-4861
Phone (310) 456-2489 · Fax (310) 456-3356 · www.malibucity.org

Form B-1: Construction & Demolition Debris Recycling Report

USE ONLY IF 65% RECYCLING REQUIREMENT NOT MET

This form must be completed for the following types of projects:

- *New Construction (non-residential and residential)*
- *Demolition Projects (non-residential and residential)*
- *Any Addition/Alteration that increases the building's conditioned area, volume, or size*

Submit Reports 7-10 business days prior to Final Building Inspection. Questions: (310) 456-2489, extension 390 or mbuilding@malibucity.org

NOTE: *Recycling Reports must be submitted with the attached justification prior to approval at Final Building Inspection and issuance of Certificate of Occupancy.*

Permitted Hauler Used: _____

1. Explain the good faith effort made to divert 65% diversion

2. What do you contribute to the failure to achieve the required 65% diversion?

This information is true to the best of my knowledge. I understand that future failure to obtain the required 65% diversion in projects submitted, could result in additional conditions applied to my project to ensure compliance.

Print Name: _____ Signature: _____ Date: _____