



# City of Malibu

23825 Stuart Ranch Road · Malibu, California · 90265-4861  
Phone (310) 456-2489 · Fax (310) 456-3356 · [www.malibucity.org](http://www.malibucity.org)

## PLANNING DEPARTMENT TREE REMOVAL APPLICATION

The City of Malibu will not accept incomplete applications.

### GENERAL INFORMATION

LOCATION: \_\_\_\_\_

NEAREST ADDRESS: \_\_\_\_\_

NEAREST APN: \_\_\_\_\_

GPS COORDINATES: \_\_\_\_\_

PROPERTY OWNER: First: \_\_\_\_\_ Last: \_\_\_\_\_

OWNER ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

OWNER PHONE #: \_\_\_\_\_ OWNER EMAIL: \_\_\_\_\_

**\*OWNER EMAIL REQUIRED**

APPLICANT / CONTACT: First: \_\_\_\_\_ Last: \_\_\_\_\_

APPLICANT ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

APPLICANT PHONE #: \_\_\_\_\_ APPLICANT EMAIL: \_\_\_\_\_

### OWNER/APPLICANT/CONTRACTOR CERTIFICATIONS

The property owners, and their successors in interest, shall indemnify and defend the City of Malibu and its officers, employees and agents from and against all liability and costs relating to the City's actions concerning this project, including (without limitation) any award of litigation expenses in favor of any person or entity who seeks to challenge the validity of any of the City's actions or decisions in connection with this project. The City shall have the sole right to choose its counsel and property owners shall reimburse the City's expenses incurred in its defense of any lawsuit challenging the City's actions concerning this project.

I certify that I am presently the legal owner of the above-described property. Further, I acknowledge the filing of this application and certify that all of the information on the application is true and correct. I grant permission to the City to conduct site visits necessary to investigate the proposed project. (If the undersigned is different from the legal property owner, then a letter of authorization must accompany this form.) A licensed contractor is authorized to submit an over-the-counter application and obtain permits on behalf of the property owner. I acknowledge that the City strongly encourages me to immediately calendar the expiration date of this permit, that it is my responsibility to monitor its status and that the City has no ability to provide relief when a permit has expired.

\_\_\_\_\_  
PROPERTY OWNER SIGNATURE

\_\_\_\_\_  
PROPERTY OWNER NAME (PRINT)

\_\_\_\_\_  
DATE

\_\_\_\_\_  
APPLICANT/CONTACT SIGNATURE

\_\_\_\_\_  
APPLICANT/CONTACT NAME (PRINT)

\_\_\_\_\_  
DATE



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## PROJECT INFORMATION

### Tree(s) requested for removal:

# of Trees	Common Name / Scientific Name	DBH*
	Native oak (Quercus Species)	
	California Walnut (Juglans Californica)	
	Western Sycamore (Platanus Racemosa)	
	Alder (Alnus Rhombifolia)	
	Toyon (Heteromeles Arbutifolia)	

\* Note: DBH means Diameter at Breast Height. DBH shall be measured as diameter at breast height, 4'-6" above the adjacent grade. DBH of multi-trunk trees shall be calculated as the total DBH of all trunks greater than 6".

**Reason for removal\*\*:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*\*Note: Reasons trees can be removed without mitigation include the following:

- A. Native trees destroyed or damaged by a natural disaster. A damaged tree shall be exempt only if the general health of the tree is so poor that efforts to ensure its long-term health and survival are unlikely to be successful as determined by an arborist report and confirmed by the city biologist after a site inspection of the tree.
- B. Native trees that constitute an imminent public health and safety hazard due to the risk of falling where the structural instability cannot be remedied as determined by a licensed arborist's report and confirmed by the city biologist after a site inspection of the tree.



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## REQUIRED ITEMS FOR TREE REMOVAL PERMIT APPLICATION

1. A completed and signed Tree Removal Permit application (*pages 1 and 2 of this handout*), including a written narrative detailing the request for removal of the tree. The narrative should describe the extent, if any, to which the current tree is negatively impacting the site or why the tree is considered a danger to the public health, safety, and welfare. The application shall also include an arborist report when decline in health of the tree is cited.
2. Color photographic prints must be dated and submitted in electronic or hardcopy format for each tree subject to the application. Photographs must clearly depict the size of the tree and the location of tree on the site in relation to existing structures and any public infrastructure. Photographs of any negative impacts to the site or to the neighborhood must also be attached when stated as a reason for the request for removal.
3. A plot plan which details the property boundary, adjacent streets and alleys, and the location of all tree subject to the application.
4. The common name, species and approximate DBH (diameter at breast height 4'-6" above grade) of each tree subject to the application.
5. Suggested replacement tree (common name and species) and the proposed size of the replacement tree, if applicable.
6. Letter of Authorization (*page 4 of this handout*) to be submitted if application is being submitted by a 3<sup>rd</sup> party representing the owner.
7. **A \$250 Arborist Review fee** appropriate for the permit assigned to the application as adopted by resolution of the City Council:



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## AUTHORIZATION TO SUBMIT A PROJECT

\_\_\_\_\_ (print name) is authorized by me/us as the owner(s) of the property located at \_\_\_\_\_ (physical address), to submit an application to obtain permits from the City of Malibu Planning Department and to act on my/our behalf. This authorization will be valid until revoked by me/us in writing.

This form must be notarized if not witnessed by City of Malibu staff.

Witnessed by:

Dated: \_\_\_\_\_

\_\_\_\_\_  
Witness Signature (Staff)

\_\_\_\_\_  
Print Name