

**FISCAL YEAR 2022-2023
ADOPTED WORK PLAN**

	TITLE	NARRATIVE
1.	PUBLIC SAFETY	
1.a.	Response to COVID-19	Staff continues to implement public health protocols at City Hall and respond to staff concerns regarding exposure to COVID and confirmed or suspected cases of COVID. The City has adapted the way it provides services and will continue to do so in a safe manner. Staff will continue to monitor new policies and regulations that impact the Malibu community and respond accordingly, including providing regular updates to the community. The City will also continue to host vaccination and testing events as needed.
1.b.	Law Enforcement Services	The Los Angeles County Sheriff's Department provides law enforcement services. However, staff works regularly with the Sheriff's Department to address community safety concerns. Staff also reviews the Sheriff's regular patrol contract as well as Summer Beach Team services and provides recommendations for changes as needed.
1.c.	Public Safety Operations - Emergency Preparedness	Emergency preparedness efforts include outreach to the community, schools and businesses, as well as maintenance of seven emergency supply bins. If COVID conditions permit, staff will hold a Public Safety Expo as well as public education workshops during National Preparedness Month.
1.d.	Public Safety Operations - Emergency Planning and Training	Emergency Planning and training includes the development of emergency plans, training City staff and working with outside agencies to coordinate response operations. Staff plans to hold one functional exercise in the City's EOC and one table top exercise with local response partners. City staff will also participate in the required Standard Emergency Management Systems (SEMS) and National Incident Management Systems (NIMS) trainings, as well as monthly training and exercises on the virtual Emergency Operations Center (EOC) system that was established in 2020. Also, the City's current Emergency Operations Plan was completed in 2018 and adopted in February 2019. Since emergency plans need to be updated every five years, staff will start the process of identifying a consultant to assist with this in Spring 2023.
1.e.	Public Safety Operations - Radio Communications	The City has a radio repeater tower which was established to expand and improve handheld radio capabilities. Expansion and refinement of this system will continue, along with weekly radio checks with CERT volunteers and City staff. In addition, staff continues to support local public radio broadcast reception, which is critical to emergency communication. The effectiveness of a future emergency siren system depends on a reliable radio broadcast station to provide emergency information. Additional radio enhancements will also be explored to maximize the reach of the frequency.
1.f.	Public Safety Operations - Volunteers on Patrol (VOP)	The City's robust VOP program provides a valuable service to the Malibu community. The VOP provide traffic control, issue parking citations, and monitor for code enforcement issues and general safety matters. Staff will continue to enhance and improve this program and services throughout Fiscal Year 2022-2023.
1.g.	Public Safety Operations - Alert and Warning Systems	The City has a variety of tools to warn the public about emergency situations, including the City website's e-notification system, Nixle alerts, emergency hotline, the Everbridge disaster mass notification system, and FEMA-authorized Wireless Emergency Alerts (WEA), which go out to all cell phones within range of a specified cell tower. Staff also regularly utilizes the Traffic Advisory and Utility Advisory sections of the website e-notification system to notify residents of traffic issues and power or water service interruptions in the Malibu area. Staff conducts the required monthly tests of the WEA system and regularly tests other systems as appropriate. Lastly, staff plans to work with the County Office of Emergency Management to promote NOAA radio fire alerts and implement a county sponsored program to provide free NOAA radios to vulnerable community members. Staff will continue to use these tools and identify additional communication tools in Fiscal Year 2022-23.
1.h.	Emergency Warning Sirens - Design and Construction	In November 2020, the Council directed staff to pursue emergency warning sirens. In February 2021, staff secured a Hazard Mitigation Grant to complete the engineering and design phase of the project.
1.i.	Public Safety Operations - Community Emergency Response Team (CERT)	The Community Emergency Response Team (CERT) program includes providing CERT training to residents and supporting the Malibu CERT Team. At least three CERT training classes and one CERT refresher course are normally scheduled each year. Due to COVID-19 restrictions, CERT classes were put on hold and resumed CERT classes in Spring 2022. The Malibu CERT Team supports public safety staff in implementing a variety of preparedness projects, including the maintenance of six emergency supply bins and overseeing the expansion a handheld radio system, and providing assistance during disasters.
1.j.	Public Safety Operations - Wildfire Safety Program	The Fire Safety Liaison oversees the Wildfire Safety Program, which includes developing and implementing wildfire prevention and preparedness plans, conducting Home Ignition Zone Assessments to encourage effective home hardening, conducting wildfire safety public education, and implementing the Community Wildfire Protection Plan.
1.k.	Public Safety Operations - Homelessness Outreach and Services	In coordination with the Los Angeles County Sheriff's Department, The People Concern and the Outreach Coordinator that serves the Las Virgenes-Malibu Council of Governments (COG), Public Safety staff continue to work on solutions to assist the City's homeless population and connect them with housing and services. Staff also works with the Homelessness Task Force and the Homelessness Working Group to develop short and long term solutions.
1.l.	Homelessness Shelter and Safe Parking Program	In March 2022, the Council reviewed the Homelessness Task Force's Draft Alternative Sleeping Location Recommended Action Plan and directed the Task Force to pursue the primary plan outlined in the staff report with non-city funding sources and report back to the City Council after investigation. Staff will continue to work on this in Fiscal Year 2022-23.
1.m.	Homelessness Encampment Management	Public Safety staff regularly respond to community concerns regarding encampments. Staff coordinates with the Homeless Outreach Team, the Sheriff's Department and property owners to clear encampments from public and private property. Staff also conducts regular field checks to identify new encampments and monitor existing encampments that are in the process of being cleared.

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1.n.	Oversight of SCE Annual Vegetation Maintenance Program	This task involves staff working with the City's contract arborist to monitor and coordinate with Southern California Edison (SCE) and its contractors on the implementation of SCE's annual vegetation management program, which occurs in the spring, and the drought resolution initiative, which involves removal of drought-damaged trees. Staff's focus is ensuring native trees and ESHA are protected concurrently with these fire hazard reduction programs.
1.o.	Annual Day of Preparedness - November 9	To honor all those who responded to the Woolsey Fire, the City Council declared November 9 as the City's Annual Day of Preparedness with the first celebration held in 2019. A community event with a preparedness theme will be held on that day in 2022.
2. WOOLSEY FIRE RECOVERY		
2.a.	Community Rebuilding	All City departments have been and will continue facilitating the rebuilding of homes damaged in the Woolsey Fire. In Fiscal Year 2022-23, staff will continue to work on the rebuilding effort. Rebuilding homes remains a high priority.
2.b.	Community Development Block Grant - Disaster Recovery Multifamily Housing Program	On March 8, 2021, Council approved the allocation of \$18,602,848 in Community Development Block Grant (CDBG) Disaster Recovery funding administered by the California Department of Housing and Community Development (HCD). In December 2021, the grant agreement with HCD was fully executed. Staff has been working with HCD to develop a Notice Inviting Interest for affordable housing developers. In Fiscal Year 2022-23, depending on the interest received, staff will work with HCD to prepare a solicitation package for potential developers interested in receiving gap funding for the construction or reconstruction of eligible multifamily affordable housing units. The City will need to hire a consultant to administer this program. Consultant costs are eligible for reimbursement if the program successfully delivers an affordable housing unit. If housing projects are awarded funding under this program, the City must monitor the projects for compliance with federal and State guidelines, including environmental, construction and affordability regulations which may remain in effect for up to 25 years.
2.c.	Latigo Canyon Road Roadway/Retaining Wall Improvements	This project consists of repairing the roadway and existing timber retaining walls on Latigo Canyon Road that were damaged by the Woolsey Fire.
2.d.	Trancas Canyon Park Slope Improvements	The project consists of repairing damages to the existing slope east of Trancas Canyon Park due to the Woolsey Fire. The fire caused stability issues from soil and rock erosion and damages to the existing concrete drainage facilities.
2.e.	Trancas Canyon Park Planting and Irrigation Improvements	This project consists of repairing the planting and irrigation system that was destroyed by the Woolsey Fire.
2.f.	Birdview Avenue Road Embankment Improvements	This project consists of repairs to roadway embankment cut slopes located on Birdview Avenue that have eroded due to severe storm events after the Woolsey Fire that caused mud, debris, and rock flow within the adjacent street.
2.g.	Broad Beach Road Water Quality Improvements	The City owns over 800 feet of permeable pavers, landscaping and underground biofiltration devices on Broad Beach Road that were damaged by silts, mud and debris caused by storms in 2019. These items are permanent best management devices required to comply with the City's MS4 NPDES Stormwater Water Quality Permit. This project consists of repairing the permeable pavers, replacing media material in the biofilters, and replacing damaged landscaping.
2.h.	Encinal Canyon Road Drainage Improvements	This project is located on Encinal Canyon Road where minor erosion areas and storm drain lines were damaged by the severe storms that followed the Woolsey Fire. The project will consist of repairing the erosion areas and damaged storm drain lines.
2.i.	Malibu Park Storm Drain Improvements	Multiple storm drains throughout the Malibu Park area and on Birdview Avenue have sustained substantial damages. These damages occurred during the 2019 rainy season that brought heavy debris and localized flooding from the surrounding burned areas of the Woolsey Fire. The drainage structures, slopes and roadways will be repaired within the identified project locations.
2.j.	Clover Heights Storm Drain Improvements Project	After the Woolsey Fire, the City experienced heavy rains in 2019 causing damage to the drainage system on Clover Heights Avenue. The City received grant funding through the FEMA Hazard Mitigation Grant Program for design and construction to install a new storm drain line on Clover Heights Avenue.
2.k.	Westward Beach Road Shoulder Repairs	This project consists of repairing the shoulder on Westward Beach Road that was damaged during the 2019 rainy season following the Woolsey Fire.
2.l.	Storm Drain Master Plan	After the Woolsey Fire, the City experienced storm damage throughout areas affected by the fire. The City received grant funding through the FEMA Hazard Mitigation Grant Program for the development of a Storm Drain Master Plan. This master plan will assist the City in future planning of infrastructure improvements to reduce storm damage.
2.m.	Malibu Road Slope Repairs	After the Woolsey Fire, the City experienced heavy rains that caused damage to the existing slope and roadway shoulder area adjacent to 24712 Malibu Road. This project consists of repairing the existing slope and shoulder area.
2.n.	Corral Canyon Road Stabilization Projects	This project consists of constructing a new drainage outlet and a rock slope protection system outlet.
2.o.	Point Dume Walkway Repairs	This project consists of repairs to walkways damaged in the Point Dume neighborhood as a result of the Woolsey Fire.

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3.	SCHOOL DISTRICT SEPARATION	
3.a.	School District - Fiscal Analysis	In 2017, the City sent a letter to the Los Angeles County Office of Education (LACOE) officially submitting its petition for the unification of a new Malibu Unified School District (MUSD). In 2018, the City asked LACOE to accept and temporarily suspend the City's petition pending the outcome of negotiation efforts between the City and the Santa Monica-Malibu Unified School District (SM-MUSD). The Council directed the City Manager and City Attorney to pursue negotiations with SM-MUSD under the guidance of the City Council School District Separation Ad Hoc Committee. On October 12, 2021, in response to the stalled negotiations, the Council directed staff to resubmit the City's petition to LACOE for the formation of an independent MUSD. The LACOE County Committee on School District Organization (County Committee) held a Preliminary Hearing on the City's petition in April 2021 and voted in September 2021 to move the City's petition into the regular petition process. In January 2022, the City submitted its feasibility report to the County Committee. In February 2022, the City requested that the County Committee delay its consideration of the City's petition to allow time for the City and SM-MUSD to work with a mediator. The County Committee voted to delay its review and the City has been in mediation with SM-MUSD. If the petition continues through the local and State process, additional documentation will be required, including an Environmental Impact Report.
4.	PRESERVE MALIBU'S RURAL RESIDENTIAL CHARACTER	
4.a.	Accessory Dwelling Unit (ADU) Ordinance	In September 2018, the Planning Commission held a public hearing on this item, provided its recommendation on the draft ordinance, and directed staff to come back with a final recommendation. In Fiscal Year 2019-2020, the Planning Commission hearing on the updated draft ordinance was postponed in order to address changes in State law that became effective January 1, 2020. During Fiscal Year 2020-2021, staff incorporated the guidance received from the California Coastal Commission (CCC) and State into a draft ordinance which will be presented to the Planning Commission and City Council. In Fiscal Year 2021-2022, the City received a Local Early Action Planning (LEAP) grant to implement technological improvements to streamline the ADU permit application process. In Fiscal Year 2022-23, staff will submit the Local Coastal Program Amendment (LCPA) to the CCC for certification and monitor the progress of the LCPA review by the CCC. Staff will also administer and implement the LEAP grant.
4.b.	Short-Term Rental (STR) "Home-Sharing" Ordinance and LCPA	In February 2018, the City contracted with Host Compliance, LLC to provide consulting and software services related to STR permitting, compliance monitoring and enforcement in anticipation of the adoption of an STR ordinance. In September 2018, Council directed staff to provide additional information regarding options for a ban on STR, including the financial implications and processing of a Local Coastal Program (LCP) amendment (LCPA). A financial consultant was contracted to provide analysis of the financial impacts of an STR ban. In December 2019, Council directed staff to prepare an ordinance similar to Santa Monica's home-share ordinance and initiate the necessary LCPA. In November 2020, the City Council adopted Ordinance No. 472 the Hosted STR. In Fiscal Year 2020-21, the City submitted the LCPA to the CCC and responded to the CCC's comments which required extensive data collection and further analysis of the proposed LCPA. In Fiscal Year 2021-22, the CCC deemed the City's application complete and in September 2021, the CCC granted itself a one-year extension to process the LCPA (June 29, 2022). In Fiscal Year 2022-23, staff will return with the CCC's proposed changes for Council consideration. At that point, the Council will have two options: 1) adopt the proposed changes; or 2) not act on the proposed changes and within six months, the LCPA will expire. If the Council adopts the proposed changes, and the LCPA is certified, an extensive public outreach program will be needed, followed by coordination with Host Compliance, Code Enforcement, and the Sheriff's Department to implement and enforce the new ordinance.
4.c.	Parking as a Stand-Alone Use	In May 2017, Council adopted a resolution initiating a Zoning Text Amendment (ZTA)/LCPA to allow commercial parking facilities as a stand-alone use. In Fiscal Year 2019-2020, this item was presented to the Zoning Ordinance Revisions and Code Enforcement Subcommittee (ZORACES), the Planning Commission, and the City Council. At the November 2020 City Council meeting, the Council provided staff with additional guidance and requested that staff return with an amended ordinance. On May 13, 2021, Ordinance No. 475 was presented to the City Council, and the Council declined to adopt the ordinance. Council directed staff to take an item to the Zoning Ordinance Revisions and Code Enforcement Subcommittee (ZORACES) to develop a plan for the Triangle parcel to be brought back to Council for approval.
4.d.	Overnight Parking Ordinances	These ordinance amend the Malibu Municipal Code (MMC) to address long-term parking along PCH and City streets that interferes with public coastal access. In Fiscal Year 2019-2020, Council adopted Ordinance No. 460 establishing overnight parking restrictions on alternate sides of PCH for the Las Tunas and Malibu Pier/Surfrider Beach areas. In Fiscal Year 2020-2021, the Council adopted Ordinance No. 469 expanding the overnight parking restrictions to Corral Canyon Beach and Zuma Beach. Coastal Development Permits (CDP) have been approved and signs installed for Las Tunas, Zuma Beach, and Corral Canyon Beach. In Fiscal Year 2021-22, the Council adopted Ordinance No. 493, which implemented overnight parking restrictions on the west side of Trancas Canyon Road between PCH and Tapia Drive. A CDP for installation of signs for the Malibu Pier/Surfrider Beach area remains to be processed. Additionally, staff will prepare ordinances to allow for the expansion of this program to other areas of the City as directed by the Council.

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4.e.	Housing Element 6th Cycle RHNA & 2021 Housing Element Update	In March 2020, the City received its Regional Housing Needs Assessment (RHNA) allocation from the Southern California Association of Governments (SCAG). In November 2020, staff met with Cal Fire to obtain guidance on the draft Safety Element. In Fiscal Year 2020-21, staff worked with its consultant to prepare a draft of the updated Housing Element. In Fiscal Year 2021-22, staff held public workshops and hearings on the Housing Element and submitted the draft to the California Department of Housing and Community Development (HCD) for review. In addition, in late February 2022, the City responded to a request from HCD for additional materials. In Fiscal Year 2022-23, while the Housing Element is under review, staff will need to process an update to the City's General Plan's Safety Element. Once the Housing Element is adopted by HCD, staff will need to process the code amendments called for in the Housing Element.
4.f.	Cannabis Ordinance	Malibu Measure G became effective in December 2018, allowing recreational retail sales and delivery of cannabis within the City by two dispensaries. Allowing recreational use has triggered additional inspection, licensing and tax requirements that involve extensive research and coordination with other agencies and applicants. Staff is implementing the City's cannabis ordinance and, with the assistance of Code Enforcement staff, compliance with the City-issued Conditional Use Permit (CUP) is taking place. Ordinance No. 486 amending the City's cannabis ordinance to ensure compliance with the current County guidelines was adopted by the Council on June 14, 2021. In Fiscal Year 2021-22, staff completed the contractual agreement between the City and the County Public Health Department to grant the County authority to perform public health permitting, plan review and approval, and inspection and enforcement services for cannabis retailer storefront operators. Both local cannabis retailers have initiated compliance with County public health and business license requirements.
4.g.	MRCA Coastal Access Public Works Plan	The Mountains Recreation and Conservation Authority (MRCA) is proposing a Malibu Coastal Access Public Works Plan (PWP) for 17 public beach accessways along the coast in Malibu. The City submitted comments on the project's CEQA document in February 2020. In Fiscal Year 2021-22, staff began the processing of Coastal Development Permits for several of these projects. The project will extend over multiple years.
4.h.	Farmers Market Parking in the Civic Center	The Cornucopia Foundation submitted an amendment to its CUP in February 2021. In December 2021, the Council adopted Ordinance No. 495 to allow for the continued use of the City's Ioki property for farmers market parking on Sundays during construction of the Santa Monica College facility. In addition, staff continues to monitor the long-term operations of the market.
4.i.	Wireless Communications Facilities Ordinance	In April 2021, the Council adopted Resolution No. 21-17, adopting engineering, design and location standards, conditions of approval, and basic application requirements for wireless communication facilities on land other than public right-of-way, and adopted Ordinance No. 484, adopting a comprehensive overhaul of the City's Wireless Communication Facility Ordinance. The Ordinance went into effect on May 26, 2021, with the exception of proposed amendments to the Local Coastal Program. In Fiscal Year 2021-22, the proposed LCPA was submitted to the CCC for certification review. The CCC submitted comments in response to the City's submittal. Due to the extensive analysis required to respond to the CCC letter, the City's formal response is still in progress. In Fiscal Year 2022-23, staff will complete a response to the CCC and work with the CCC to secure a hearing for the certification of the LCPA.
4.j.	Wireless Communications Facilities Mapping	In January 2021, Council directed staff to engage a consultant to identify and map existing wireless communication facilities in the City and maintain the maps on an ongoing basis. The City Council awarded a consultant contract for this work on April 26, 2021. In Fiscal Year 2021-22, three of the five phases to map all wireless facilities in the City have been completed. The database with the required fields has been established including an inventory of photo evidence. Staff will work with the consultant to implement this ongoing project through Fiscal Year 2022-23.
4.k.	Sign Regulations Code Amendments	In November 2020, based on recommendations received from the City Attorney's office, Council initiated amendments to the MMC and LCP to modify sign regulations to bring the code into compliance with the First Amendment of the US Constitution. In April 2021, the City Council adopted Ordinance No. 483 adopting amendments to the MMC and LCP. In Fiscal Year 2021-2022, staff submitted the LCPA to the CCC for certification review. In response, CCC staff submitted a comment letter. Due to the nature of the amendment, City staff is working with City Attorney's Office to prepare a formal response to the CCC's comment letter. In Fiscal Year 2022-23, staff will work with CCC to secure a hearing for the certification of the LCPA.
4.l.1.	Planning Department Operations - Planning	Planning is responsible for assisting the community at the Public Counter, reviewing projects, short-term rental permit applications, outdoor lighting applications for Dark Sky Ordinance compliance, cannabis dispensary permits, primary view determinations, formula retail clearances, event permits, and fire rebuild and other applications for consistency with the MMC and LCP, evaluating project compliance with the California Environmental Quality Act (CEQA), and maintaining regulatory documents, including the Malibu General Plan and zoning and land use maps.
4.l.2.	Planning Department Operations - Code Enforcement	Code Enforcement ensures compliance with the laws and regulations in the MMC and Zoning Ordinance, including illegal construction, code violations, short-term rental violations, Dark Sky Ordinance compliance, and all other enforcement issues, to keep the City safe. In addition, this Division is responsible to carry out the Short-Term Rental permit program from licensing to enforcement, complaints and violations.
4.l.3.	Planning Department Operations - Administration	Planning administration is responsible for the management of records, legal noticing, policy and procedures, Commission and boards, budget analysis and contract administration, fulfilling public records requests, managing the Woolsey Fire fee waiver program, CEQA filings, maintenance and updates to the development database, statistics and online reports and databases, public outreach including maintenance of Planning related webpages, and provides support services for public counter operations.

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4.m.1.	Environmental Sustainability Department (ESD) Operations - Building Safety	This program is responsible for compliance and enforcement of State and local building standards, including fire rebuild, inspections, permits, plan check, code interpretation, and coastal and geological review.
4.m.2.	Environmental Sustainability Department (ESD) Operations - Wastewater Management	This program is responsible for managing onsite wastewater systems for compliance, including plan check, the operating permit program, Local Agency Management Program, and the frequent pumping program.
4.m.3.	Environmental Sustainability Department (ESD) Operations - Administration	ESD administration is responsible for the management of records, legal noticing, policy and procedures, agendas and staff reports, budget analysis, and contracts.
4.n.1.	Public Works Department Operations - Project Review	The Public Works Department is responsible for the reviewing development projects that impact the public right of way and drainage facilities.
4.n.2.	Public Works Department Operations - Surveying	The Department reviews certificates of compliance, parcel and tract maps for surveying issues.
5. ENHANCE ENVIRONMENTAL EFFORTS / PROTECT AND IMPROVE WATER RESOURCES		
5.a.	Civic Center Water Treatment Facility - Phase Two (CCWTF)	The construction of CCWTF Phase One was completed in Fiscal Year 2018-2019. The design of Phase Two began in Fiscal Year 2019-2020. Phase Two expands the wastewater collection and recycled water system to include properties in Malibu Colony, the condominiums on Civic Center Way, HRL Laboratories, and a portion of the Serra Canyon neighborhood. In addition, the treatment plant will be expanded to treat the additional wastewater from these properties. The work will include preparing a CDP, construction plans, project specifications and cost estimates. In order to meet the currently mandated completion date of 2024, the project would need to begin construction in 2022. In February 2022, Council directed staff to seek an extension to the MOU between the City and the Regional Board regarding the implementation of Phase 2. The City sent a letter to the Regional Board seeking an 8-month time extension. In addition, an assessment district will need to be formed to fund the project in Fiscal Year 2022-23. To help fund the project, staff is seeking grants and low interest loans.
5.b.	Integrated Pest Management Program/ Earth Friendly Management Policy (EFMP)	On October 28, 2013, the City Council adopted an Integrated Pest Management (IPM) Policy and Program. Staff implemented the IPM principles as best management practices in addressing pests and developed a community outreach brochure describing the dangers that rodenticides pose to local wildlife, as well as preventative measures and alternatives to rodenticide use. In June 2019, the EFMP was adopted by Council. The policy remains in place with oversight by the Parks and Recreation Commission. Staff and contractors continue to follow all policies and procedures outlined in the EFMP.
5.c.	Clean Water Monitoring Program	To carry out the City's regulatory obligations under the municipal separate storm sewer system (MS4) permit and related regulations, this program involves stream and ocean monitoring, as well as outreach to promote community-wide use of best management practices (BMPs). Ongoing monitoring for regulatory compliance includes implementation of the Coordinated Integrated Monitoring Program (CIMP), as required by the MS4 permit. The CIMP integrates stream monitoring events and TMDL monitoring for bacteria and trash at selected beaches and drainage courses, and in Malibu Creek. Special studies may include supplemental monitoring and assessment to develop adaptive management strategies for regulatory compliance. The City is the program manager for cost-sharing for the CIMP in a Memorandum of Understanding (MOU) with the County of Los Angeles and Los Angeles County Flood Control District. Additional opportunities under development include the City's near-shore ocean water quality project and supplemental assessments of sub-watersheds slated for stormwater treatment projects in the EWMP. Staff continues to implement the CIMP jointly with the Los Angeles County Department of Public Works and Flood Control District.
5.d.	Clean Water Regulations Compliance	The following regulatory and legal obligations are being implemented: Area of Special Biological Significance (ASBS); MS4 Permit (stormwater); NRDC/LA Waterkeeper lawsuit settlement agreement; short- and long-term compliance strategies for seven Total Maximum Daily Load (TMDL) requirements; wastewater systems management; and Civic Center Prohibition/MOU compliance. Staff continues working with the County for updates to EWMP and Reasonable Assurance Analysis (RAA), which may lead to the identification of additional, smaller-scale water quality improvement projects.
5.e.	Legacy Park Rehabilitation Project	This project began in 2019 by assessing the plant life within Legacy Park, which has historically struggled due to poor soil and water conditions. Staff worked with a consultant, Studio-MLA, to complete the assessment and develop a long-term, sustainable plan for rehabilitating plant life within the park. After the first 18 test plots were successfully established in Fiscal Year 2019-2020, over 20 additional plots were planted during Fiscal Years 2020-2021 and 2021-2022. The plots will be monitored and evaluated throughout Fiscal Year 2022-23 to continue establishing and expanding native plant life to areas where growth has been difficult.
5.f.	Coastal Vulnerability Assessment	In September 2019, Council awarded a professional services contract for the development of a coastal vulnerability assessment. ESD staff and its coastal engineering consultants are working to perform an assessment of vulnerabilities along the local shoreline due to erosion and sea level rise to help inform City planning efforts by identifying impact thresholds at which significant planning areas, assets or coastal resources could be impacted by sea level rise. The consequence of the identified impacts will also inform City policies and programs to help minimize risk to important infrastructure, basic services and valuable resources. The vulnerabilities and consequences identified in this assessment will be used to facilitate prioritizing planning efforts to account for the urgency (time horizon) of each impact, and the importance of each impact on the community and resources. The first planned public workshop to solicit community input was postponed due to COVID-19. Due to the delay of the workshops, the Coastal Vulnerability Assessment agreement was extended to 10/01/23; however, the consultants remain on hold while staff internally reviews draft documents.

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5.g.	Clean Power Alliance (CPA)	CPA is a locally controlled electricity provider in Southern California offering clean renewable energy at competitive rates. In May 2018, Malibu residents and businesses chose the percentage of clean energy to receive. In October 2019, the Council approved the selection of the 100% Tier Option for CPA customers within the City, effective October 2020. Customers can opt out at any time and return to SoCal Edison or choose a lower tier of green energy.
5.h.	Environmental Programs	This program is responsible for mandated clean water and solid waste compliance and reporting. Additionally, City staff oversees programs, events, and local regulations, including locking dumpster lids, plastic bans, compliance with the Dark Sky Ordinance, and other environmental work plan items.
5.i.	FEMA Floodplain Maps	In December 2011, FEMA began the process of revising the flood maps along the California coastline based upon new data and coastal engineering analysis, including modifications to base flood elevations. The City submitted an appeal to FEMA's proposed revisions to the flood maps, and subsequently a Letter of Map Revision (LOMR). City staff and its consultants will be coordinating with FEMA on the City's appeal and LOMR.
5.j.	Pesticide LCPA	In December 2019, Council adopted the Pesticide Land Use Plan LCPA. In June 2021, the Council adopted the CCC's modifications to the LCP and initiated an amendment to the LCP Local Implementation Plan to implement and enforce a citywide prohibition of pesticides. In Fiscal Year 2021-22, the CCC certified the LCPA and staff began work on the next phase of the project including meeting with community stakeholders to discuss a draft policy which will be presented to ZORACES. Should the Council direct staff to prepare an ordinance and not a policy, staff will hold public hearings on the LCPA and prepare it for submittal to the CCC for certification review in Fiscal Year 2022-23. Upon certification, staff will present a work plan to the Council to include an implementation plan, public outreach, and an enforcement plan.
5.k.	Dumpster Lid Ordinance Implementation and Enforcement	In Fiscal Year 2019-2020, staff worked with City partners to draft an ordinance to require locking lids on commercial solid waste, organic waste, and recycling bins, which was adopted by Council in March 2020. In 2020-21, staff developed outreach and began conducting quarterly inspections to assist businesses with compliance. Starting February 2021, Code Enforcement staff ensures that businesses are compliant. As this is an ongoing project, staff will continue to do quarterly inspections and monitor locking lids to keep properties in full compliance.
5.l.	Dark Sky Ordinance Implementation	Added by the City Council at the mid-year budget review on January 24, 2022. The Malibu City Council adopted the Dark Sky Ordinance amendment to extend the deadlines for compliance for commercial, residential and institutional districts to October 15, 2022. The Dark Sky Ordinance is meant to protect Malibu's environment and community quality of life from light pollution. The City Council directed staff to begin a public education program as soon as practicable with the goal of helping residents and businesses comply with the regulations and deadlines.
6.	FISCAL SUSTAINABILITY AND TRANSPARENCY	
6.a.	City Council, Commissions and Committees	All departments and staff participate in the preparation of agendas, staff reports and presentations for the City Council, City Commissions, Environmental Review Board, Committees and Subcommittees. Media staff, administrative staff and the City Clerk's office are responsible for the technical hosting of meetings and preparation of minutes.
6.b.	Public Records Requests and Subpoenas	All departments and staff participate in responding to public records requests and subpoenas by searching both digital and paper documents retained by the City.
6.c.	Budget Management	As part of the City's commitment to providing government transparency, user-friendly budget information is developed to help the community better understand the City's finances. Quarterly budget reports will continue to be provided to the Council pursuant to the City's policies. Staff will continue to monitor the State and local fiscal impacts of the COVID-19 pandemic and recommend adjustments, as necessary.
6.d.	General Fund Reserves	Pursuant to Council Policy No. 3, a minimum of 50% of the General Fund operating budget is to be maintained in the General Fund Undesignated Reserve. A 65% reserve is recommended to maintain the City's high credit rating. The reserves have been instrumental in helping the City weather the economic impacts of the Woolsey Fire and the COVID-19 pandemic.
6.e.	Debt Service Management	The City has issued debt over the past 10 years for the acquisition of Legacy Park, the acquisition and improvements of City Hall, the acquisition of Trancas Field, and the acquisition of three vacant parcels of land. A Debt Management Policy was approved in Fiscal Year 2017-2018 to provide policy guidance for existing and future debt issuances and to help the City maintain its AA+/AAA credit rating.
6.f.1.	Finance Operations - Audit Management	Finance staff is responsible for all City financial audits, including the interim and annual independent audit, audits of all outside funding sources, such as Metro, Air Quality Management District (AQMD), CDBG, Dial-A-Ride, Annual Street Report, Cities Financial Transaction Report, and the State Controller's Report. Other mandated reports are also prepared by this department including California Joint Powers Insurance Authority (JPIA) filings, US Census Bureau reports and other reports as required for debt service. Finance staff also prepares the Annual Comprehensive Financial Report (ACFR) as mandated by law.
6.f.2.	Finance Operations - Payroll Management	Finance staff is responsible for the City's biweekly payroll services, including preparation of quarterly and annual State and Federal tax filings, preparation of W-2 forms, management of employee benefit programs, and other mandated reporting requirements.

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	TITLE	NARRATIVE
6.f.3.	Finance Operations - Accounts Payable and Cash Receipts	Accounts Payable functions include the processing of approximately 7,500 individual invoices annually, management of purchase orders, oversight and processing of approximately 1,000 alarm permits, preparation of warrant registers, and daily reconciliation of City accounts. Cash receipts functions involve the daily deposits of City revenues, including cash receipts from public counters, verification of receipt of funds, and regular bank reconciliations. Duties associated with billing and invoices include preparation of billings for commercial tenants, subpoena invoices, past due notices, oversight of all taxes, and late fee and penalties invoices. Short-term rentals (STR) and transient occupancy tax (TOT) tracking is also managed by Finance staff, including compliance with the MMC, calculation and billing of taxes due.
6.f.4.	Finance Operations - Parking Citation Management	1) Finance staff serves as the liaison between the Los Angeles County Sheriff's Department, Volunteers on Patrol (VOP) and the City's citation processing service. Staff assists with citation receipts, appeals, and administrative hearings, and provides supplies and monitors equipment for the VOP and Sheriff's Department.
6.g.1.	Media Information Operations - Public Messaging	The Media Team plans, creates and executes the City's public messaging about City actions, legislation, meeting, priorities and events, as well as emergency communications, including several types of emergency alerts.
6.g.2.	Media Information Operations - Social Media and Platforms	The Media Team creates messaging content and graphics for the City website, 13 social media platforms (Twitter, Facebook and Instagram), Nextdoor, the traffic and emergency phone hotline, radio public service announcements (PSA), and printed materials, such as flyers, posters, mailers, surveys and other materials.
6.g.3.	Media Information Operations - Press Releases	The Media Team manages media relations and crisis communications, including planning and executing press releases, and media events, coordinating media interviews, and providing briefings, talking points and speeches for City officials.
6.g.4.	Media Information Operations - Emergency Communication	As part of the City's Emergency Operations, the Media Team coordinates all public communications and media relations with partner agencies at County, State and federal levels during emergency incidents, such as natural disasters, terrorist incidents, and public health emergencies.
6.g.5.	Media Information Operations - Alert System	Media staff provide 24/7 coverage to ensure the community receives up-to-date traffic, weather, and emergency notifications.
6.h.	Media Management	Media staff provide technical video and audio support for all of the City's public meetings, including City Council meetings, special meetings, town hall meetings and commission meetings.
6.i.	Information Technology	IT staff provide support for more than 180 computers and 50 servers, as well as supporting the City-issued cell phones, tablets, copiers and other office equipment. Each year, IT staff responds to over 900 service requests from City staff and elected officials.
6.j.	Information Technology Strategic Plan Implementation	The City conducted an assessment of its Information Technology (IT) Strategic Plan in FY 2019-2020 to better coordinate technology for City services and to streamline information access for the public. The consultant submitted the draft IT assessment, but the project prioritization workshop for staff was put on hold due to COVID-19. The pandemic highlighted the critical need for additional online services. This project was resumed in Fiscal Year 2021-22 and is anticipated to be completed in Fiscal Year 2022-23.
6.k.	Records Management	This project allows City staff to coordinate with its records storage facility to improve records maintenance and management. The main goals include minimizing offsite storage of records and files, streamlining current records management, digitizing records for the permitting software program, and transferring records to the document imaging program. The intent is to reduce costs and increase efficiencies as the City converts paper originals into a digital format.
6.l.	City Website and Media Operations	Media and Management staff oversee maintenance, improvements, and enhancements to the City's website and the MalibuRebuilds.org webpage with input from other departments' staff. Media staff work with other City staff to develop numerous brochures, advertisements, pamphlets, and mailers to promote and advertise various workshops, events, and services offered by the City. Other media information projects include enhancements to social media and an increase in the number of videos produced. Media staff form the core of the City's EOC Communications team for all disasters.
6.m.	City Clerk Operations	The City Clerk's office is responsible for compliance with requests made pursuant to the Public Records Act, recording documents, receiving and oversight of subpoenas, and monitoring of the Fair Political Practices Commission (FPPC) filings, and serves as the custodian of all City records.
6.n.	Develop and Implement New GIS System	The City purchased a new GIS system and staff continues to implement improvements.
6.o.	Develop and Implement new Permitting Software Program	The procurement and implementation of permitting software and other integrated programs would accelerate the transition to digital project submittal and review. This transition will not only speed up the permitting process but also prevent disruptions during emergencies such as wildfires, pandemics, and other natural disasters, which limit applicant access to City Hall and staff access to physical files and in-office resources. Permitting software would streamline concurrent reviews by different departments and provide improved transparency and ease of communication with the public. This project is eligible for funding under the American Rescue Plan Act. In May 2022, Council amended the City's contract with the IT consultant preparing the IT assessment and strategic plan to prepare a request for proposals to acquire and implement permitting software.

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	TITLE	NARRATIVE
7.	ENGAGE THE COMMUNITY	
7.a.	Oversight of Library Set Aside Funds & Speaker Series	The Malibu Library is owned and operated by the County of Los Angeles. The City and County work cooperatively to develop enhanced programming and improvements using Set Aside Funds for the Malibu community based on the MOU terms between the two agencies, which is in place until 2044 with two possible five-year extensions. In Fiscal Year 2018-2019, the City adopted the 2018 Malibu Library Needs Assessment to identify future projects and library programs. In the aftermath of the Woolsey Fire and the onset of the COVID-19 pandemic, the Malibu Library projects were not included in the City's Approved Work Plan. The Council continues to fund enhanced library services including the Malibu Library Speaker Series established in 2013 to feature events with notable authors on a wide variety of topics and includes a Local Author Series, which highlights Malibu's literary talent. Staff works with the Library to produce the Library Speaker Series. Program events resumed in Fiscal Year 2021-22 and will continue in Fiscal Year 2022-23.
7.b.	Special Events	The Community Services Department produces several events each year to engage the community, such as the Tiny Tot Olympics, Chumash Day, and the Halloween Carnival. Following the cancellation of these events due to COVID-19 in 2020-21, the Department held its annual Chumash Day event in Fiscal Year 2021-2022. The event was well-attended, and the Department's full slate of events are expected to resume in Fiscal Year in 2022-23.
7.c.	Arts Programs and Events	Seasonal art exhibits are produced at City Hall featuring works by Malibu-affiliated artists. In Fiscal Year 2021-2022, three in-person exhibitions were held at City Hall, "Deliver Me" featuring Tom Fritz, Malibu Perception, and Art of Surf with local professionals. In Fiscal Year 2022-23, the City will curate six art exhibitions featuring a Hollywood-themed show, emerging artist show, surf show, and several single artist shows.
7.d.	Girls-Only Programming	Staff coordinates and promotes several Girls Only sports programs. In Fiscal Year 2021-22, the City offered free Girls Only clinics, including skate boarding, swimming, and volleyball. In Fiscal Year 2022-23, the City will work to expand the program to new areas, such as tennis and water polo.
7.e.	Senior Programs and Trips	The Senior Center reopened to the public in Fiscal Year 2021-22, after being closed due to the COVID-19 pandemic. The City offered several outdoor and virtual programs, drive-thru events, and wellness calls to stay connected with local seniors. Additionally, staff continued to provide the digital Senior Center Newsletter and worked with local organizations to offer seniors COVID-19 assistance, such as grocery shopping and errands. The City's Dial-A-Ride program continued offering low-cost transportation to grocery stores, medical appointments, and other essential locations throughout Fiscal Year 2021-22. Additionally, the City expanded the service of the program to include Calabasas and Agoura Hills. In Fiscal Year 2022-23, all indoor programming, luncheons, and Senior Excursions will fully resume at the Senior Center and Michael Landon Center. These programs include dance, yoga, poetry, autobiography writing, and art.
7.f.	Community Services Programs and Classes	The Department resumed a full array of programs and day camps in Fiscal Year 2021-22, including surf, soccer, basketball, tennis, parent, yoga, Pilates, and outdoor hikes. In Fiscal Year 2022-23, additional programs will be offered including, youth musical theater, monthly creative workshops, wilderness survival, and babysitting 101 for teens.
7.g.	Poet Laureate Programs and Events	Since 2017, the Poet Laureate program has continued to expand and promote the literary arts in Malibu. Various programs and events include writing workshops, open mic events, Arts in Education sessions, Verse About Town, and Poetry Anthologies. In Fiscal Year 2021-22, the City's named its fourth Malibu Poet Laureate, Ann Buxie to serve a two-year term. The Poet Laureate Committee will remain active and expand programs in Fiscal Year 2022-23 by coordinating additional workshops, two Poetry Anthologies, Poetry Stones at Legacy Park, researching options for an established Poetry Path, and more.
7.h.	SMMUSD Master Use Agreement and Program Partnerships	In Fiscal Year 2020-21, Council approved a new two-year Master Use Agreement with Santa Monica-Malibu Unified School District (SMMUSD). The renewal of the Agreement is expected to come before the Council in Q1 of Fiscal Year 2022-23, allowing the City to continue utilizing SMMUSD facilities for various programs, including partnership programs with local youth sports organizations, and the Boys and Girls Club of Malibu. The Community Services Department manages all usage under the Master Use Agreement, including scheduling of programs, maintaining facility use calendars, and communicating issues and concerns to SMMUSD personnel. A significant component of the Master Use Agreement is the Malibu Community Pool, which is operated during after-school hours and on weekends throughout the year. City Aquatic Programs are coordinated seasonally, including the SeaWolves swim team, Masters swim, youth swim lessons, lap swim, and aqua aerobics. During Fiscal Year 2021-22, swim programs were at maximum capacity, and staff expects similar attendance in Fiscal Year 2022-23. Additionally, several City sports programs are held at SMMUSD facilities throughout the year, including the youth basketball league, volleyball, tennis, cross county, soccer, and open gym basketball. These programs are expected to fully resume following cancelations or limited offerings due to COVID-19 in Fiscal Year 2021-22. Since 2017, the City has partnered with the Boys and Girls Club of Malibu to offer after-school enrichment programs for students in Kindergarten through fifth grade. The City resumed enrichment programs for students who attended Malibu Elementary School and Webster Elementary School in Fiscal Year 2021-22, including monthly and quarterly workshops for Malibu students. The City partners with Malibu youth sports organizations, such as American Youth Soccer Association (AYSO) and Malibu Little League (MLL), to allow the use of City and SMMUSD facilities at no cost to the organizations during their primary seasons. Annual agreements are executed with each organization, with staff coordinating facility calendars, addressing field maintenance requests, and maintaining updated League registration records.

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	TITLE	NARRATIVE
7.i.	Youth Commission Programs and Events	Council appoints up to 23 local students in grades 7-12 to serve on the Harry Barovsky Memorial Youth Commission for a one-year term. The Commission coordinates programs and events that benefit Malibu youth and local non-profit organizations. Additionally, the Commission provides feedback to the City regarding youth-specific projects, such as the Permanent Skate Park and school district separation. In Fiscal Year 2022-23, the Commission will resume all in-person programs and events such as teen movie nights, health and wellness events, and career, volunteer events, and college preparation workshops. The Commission plans to coordinate new programs including, an environmental event and a voter registration drive. .
7.j.	Facility, Parks, and Special Event Reservations	The Community Services Department coordinates over 150 reservations annually for venues owned by the City, including Malibu Bluffs Park, the Michael Landon Center, City Hall, vacant properties, and parking lots. These reservations include large private events, road race events, such as the Malibu Triathlon and Malibu 5K and Half Marathon, Ride to the Flags, picnics areas, film shoots, and local service and youth sports organizations' regular meetings serving more than 25,000 people. Due to the wide variety and large number of rentals, staff analyzes each request to determine the type of event, number of attendees, and any additional approvals needed by the City. Staff then collects fees, verifies insurance documents, provides day-of oversight for rentals, and works with the Planning Department and Malibu Film Office to ensure proper permits are submitted. In Fiscal Year 2021-2022, facilities reservations increased significantly following the lifting of COVID-19 restrictions on in-person gatherings. These facility reservations are expected to further increase in Fiscal Year 2022-23 following the recent removal of reservation restrictions at City Hall.
7.k.1.	Community Services Operations - General Operations	Community Services Department general operations include the management and oversight of 11 parks, facilities, and open spaces within the City, totaling more than 21,500 operating hours annually. In addition to nine full-time staff, the Department hires, trains, and manages over 40 part-time staff to serve in frontline roles throughout the City.
7.k.2.	Community Services Operations - Agreements	The Department administers approximately 30 agreements for various contractors and consultants, who perform a variety of maintenance and landscape services, teach programs, and provide consulting services for large projects.
8. IMPROVE AND MAINTAIN CITY PUBLIC INFRASTRUCTURE AND COMMUNITY SPACES		
8.a.	Tree Maintenance Program	This project requires the identification of priority tree trimming maintenance in accordance with the citywide inventory so that the City's urban forest is protected, the roadways are clear of potential hazards, and liability to the City is minimized. Staff continues to maintain the City's urban forest in accordance with inventory recommendations. The City's contractor completed the tree inventory program in Fiscal Year 2019-2020 and the City continue to perform annual tree maintenance based upon the inventory program.
8.b.	Routine Street Maintenance Program	City crews maintain the City-owned streets on a regular and ongoing basis, including but not limited to filling potholes, replacing street signs, and other tasks as needed to keep the City safe and clean. The program also includes street sweeping on City-owned streets and parking lots, as well as along Pacific Coast Highway (PCH), and maintaining the City's stormwater drainage facilities.
8.c.	Maintenance, Weed Abatement, and Trail Management of Parks, Open Space, and the Civic Center	Staff coordinates and oversees regular maintenance, weed abatement, and trail management for 11 City-owned parks, open spaces, vacant properties, and the Civic Center area. This work is completed by staff and contractors for over 650 acres of park and open space and eight miles of trails. Additionally, Department staff coordinates with the Public Safety office, City contractors, and the Lost Hills Sheriff's Station to complete the regular cleanup of homeless encampments and trash in City parks.
8.d.1.	Public Works Department Operations - Permits	The Public Works Department manages the issuance of encroachment permits, street vending permits, transportation permits and parking permits and performs inspections of these permits.
8.d.2.	Public Works Department Operations - Traffic Signal Maintenance Program	Work under this program includes the maintenance and operation of the City's traffic signals.
8.d.3.	Public Works Department Operations - Assessment District and Community Facilities District Management	The Public Works Department manages the Broad Beach Road Assessment District (AD 2010-1), Carbon Beach Community Facilities District (CFD 2006-1) and the Civic Center Water Treatment Facility Phase 1 (AD 2015-1). Tasks include managing consultants, placing special assessments on properties within each district, preparing various reports, administering the tax rolls annually, and issuing delinquency notices when necessary.
8.d.4.	Public Works Department Operations - Outside Public Agencies and Utilities Coordination	The Public Works Department coordinates with other agencies and utility providers (e.g., Caltrans, Los Angeles County Waterworks District 29, Southern California Edison, etc.) on projects and programs affecting the City.
8.e.	PCH at Trancas Canyon Road Right Turn Lane	This project consists of installing a new westbound right turn lane at PCH and Trancas Canyon Road. Funding for this project will be provided from LA County Measure R and be administered by LA County Metro Authority. Funding agreement currently in process. The project design will occur in Fiscal Year 2022-23.
8.f.	Cliffside Drive Underground Assessment District	Homeowners on Cliffside Drive east of Fernhill Drive requested their existing utilities be placed underground. Staff is working with the homeowners in the development of an assessment district to place the utilities underground. Initial funding to hire the required consultants was obtained by the homeowners.
8.g.	Stormwater Treatment Facilities Program	Work under this program includes the maintenance and operation of the City's two stormwater treatment facilities: Civic Center Stormwater Treatment Facility and Paradise Cove Stormwater Treatment Facility. The program also includes two stormwater pump stations located on Cross Creek Road and at Malibu Lagoon. ESD staff continues coordinating with Los Angeles County for Measure W funds for stormwater treatment projects.

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	TITLE	NARRATIVE
8.h.	Civic Center Water Treatment Facility (CCWTF) Operations	The CCWTF is a centralized water treatment facility that treats and reuses wastewater flows from properties in the Malibu Civic Center area. The facility was completed and put into operation in October 2018. The facility can currently capture and treat up to 200,000 gallons of wastewater daily and convert the water for irrigation purposes. Staff oversees the ongoing operations and administration of this \$60 million facility. The operation and maintenance of this facility is funded through rates assessed annually to properties being served by the facility.
8.i.	Landslide Assessment District	The City's ongoing management of three landslide assessment districts (Malibu Road, Calle de Barco, and Big Rock Mesa) includes maintaining and operating the groundwater dewatering equipment and monitoring groundwater levels and water quality. Work under this program also includes placing special assessments on the properties that are receiving the benefit of the landslide assessment district.
8.j.	2021 Annual Street Resurfacing Program	This project includes the design and construction management of the City's annual street resurfacing project. The streets in this project are included in the City's Pavement Management Plan. This project was completed in Fiscal Year 2021-22.
8.k.	Michael Landon Center Roof and Air Conditioning System Repairs	The roof at the Michael Landon Center is deteriorating, leaking, and in need of repairs, which will consist of the installation of new shingles and other underlying material. Additionally, one of the two commercial air conditioning systems is over 25 years old and in need of replacement. This project is estimated to be completed in Fiscal Year 2022-23.
8.l.	PCH Signal Synchronization Project	This project will install communication between the existing traffic signals on PCH, from Topanga Canyon Road to John Tyler Drive, and connect the signals back to the Caltrans Traffic Management Center, allowing Caltrans to control and operate the signals and the signal system remotely. The City acquired consultants and is managing the design, the permit process with Caltrans, and the construction phase of the project. Funding for the design and construction of this project is provided through Measure R funds administered by LA Metro.
8.m.	Permanent Skate Park Design	In February 2020, Council awarded the professional services agreement for the design of a 12,500 square-foot permanent skate park on the east portion of the Crummer/Case Property adjacent to Malibu Bluffs Park. Two virtual public design meetings and a community survey were completed in 2020 before the Preliminary Design and site amenities were recommended by the Parks and Recreation Commission for approval by the City Council. The design will be reviewed by the Planning Commission before final approval by the Council. Once approved by the Council, Planning staff will process the CDP application and corresponding environmental documents before construction of the project begins.
8.n.	Vehicle Impact Protection Devices	MMC Section 17.48.070 requires vehicle impact protection devices to be installed for all parking spaces located adjacent to any outdoor pedestrian seating area. The Vehicle Protection Devices project consists of installing bollard-type devices at two locations within the City's right-of-way and City-owned property: One is located on Cross Creek Road, directly in front of the Taverna Tony restaurant entrance (23410 Civic Center Way), and the other at the Malibu Coast Animal Hospital (23431 Pacific Coast Highway).
8.o.	Civic Center Stormwater Diversion Structure	This project consists of storm drain improvements in the Civic Center area to promote the flow and circulation of stormwater into Legacy Park. This project was completed in Fiscal Year 2021-22 and staff will continue to monitor the area.
8.p.	PCH Cross Walk Improvements at Big Rock Drive and 20326 PCH	This project was identified in the 2015 PCH Safety Study and includes the installation of overhead warning signs and raised medians on PCH. New flashing warning beacons will be installed approximately 200 feet east and west of 20326 PCH (Moonshadow's Restaurant). New raised medians, along with a pedestrian refuge area, are planned for this area. A new overhead flashing "signal ahead" beacon will be installed 400 feet east of the PCH and Big Rock Drive intersection. New raised medians will be constructed on PCH near the Big Rock Drive intersection. Funding for this project is provided by Measure M Transportation Funds. The project design will occur in Fiscal Year 2022-23.
8.q.	Legacy Park Paver Repair	This project consists of the removal and repair of a large section of pavers on the north side of the Loop Walkway at Legacy Park. This project was completed in Fiscal Year 2021-22 and staff will continue to monitor the area.
8.r.	Malibu Bluffs Park South Walkway Replacement	This project will replace the existing sidewalk located on the south side of Malibu Bluffs Park. Staff has repaired or replaced several different sections of the sidewalk over the past several years, but a more in-depth repair and releveling of the subsurface is required.
8.s.	Trancas Canyon Park Playground Resurfacing	This project will remove and replace the upper layer of the current playground pour-in-place safety surfacing at Trancas Canyon Park. The surfacing was installed in 2011 during the construction of the park, and staff has coordinated regular maintenance and several minor repairs since installation. The surfacing is at the end of its 10-year life and is in need of replacement.
8.t.	Marie Canyon Green Streets	This project was identified in the City's Enhanced Watershed Management Plan (EWMP) and includes the installation of biofilters and other stormwater water quality devices to capture and treat stormwater. The project is intended to assist with MS4 Discharge Permit requirements. This project is anticipated to be completed in Fiscal Year 2022-23.
8.u.	Pacific Coast Highway Median Improvements	The project will promote traffic safety by channelizing the highway, regulating turn movements and improving traffic operations. The project will rehabilitate the existing medians and shoulders, and will install new raised medians along PCH from Webb Way to Puerco Canyon Road. This project is currently in the design phase with construction anticipated to start construction in Fiscal Year 2022-23.
8.v.	Westward Beach Road Repairs	This project consists of making pavement repairs in the existing beach side shoulder area. The beach side repairs shall not extend beyond 11 feet from the City's right of way. This project was initially funded using Metro Measure M Active Transportation funds. Due to the City Council's scope of work change, this fund will not be available for the project.

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	TITLE	NARRATIVE
8.w.	Bluffs Park Shade Structure	This project consists of the installation of four single-post shade structures at Malibu Bluffs Park. Two of the shade structures will be located at the Michael Landon Center playground and the other two are located at the baseball field picnic area. The project will be funded through the City's Proposition A Park Funds. This project is anticipated to be completed in Fiscal Year 2022-23.
8.x.	PCH Median Improvements at Paradise Cove and Zuma Beach	The project scope includes both the installation of new raised medians and improvements to existing raised medians along Pacific Coast Highway (PCH) at the following locations: 1) from the intersection of Latigo Canyon Road to the intersection of Kanan Dume Road; 2) the intersection of Paradise Cove Road; and 3) from the intersection of Busch Drive to the intersection of Trancas Canyon Road. This project was identified in the 2015 Pacific Coast Highway (PCH) Safety Study and will be funded by Los Angeles County Measure M administered by LA Metro.
8.y.	Triangle Lot at the Intersection of Civic Center Way and Webb Way	In September 2018, the City purchased the Triangle Lot property with funding provided by Los Angeles County Measure R and Measure M administered by LA Metro for the purpose of developing a shared use park and ride facility on the site. In order for the property to be developed as such, the City must adopt amendments to the LCP and MMC to allow parking as a standalone use at the location. On May 13, 2021, Council considered an ordinance to allow stand-alone surface parking lots in the Commercial General (CG), Community Commercial (CC), and Commercial Neighborhood (CN) zoning districts as a conditionally permitted commercial use citywide which would include the Triangle Lot. Council voted not to adopt the proposed amendments and directed staff to work with the Zoning Ordinance Revisions and Code Enforcement Subcommittee (ZORACES) to review the City's funding agreement with LA Metro, specifically the shared-use park and ride requirements, to develop recommendations for the property going forward.
NEW WORK PLAN ITEMS		
	EV Permit Streamlining	On August 28, 2017, ESD took a staff report to council in order to meet AB1236 – "Streamlined Permitting Process for EV Charging Stations." The Council approved ordinance 423 on September 11, 2017 and it took effect 30 days after that. It was added to the MMC in Buildings and Construction, Chapter 15.36. The City will continue to coordinate and monitor new ways for a quick, successful application for a permit. More recently, the State passed AB 970 that adds specific binding timelines to both the Planning and Building Department review period based on the size of the project. This new law becomes into effect January 1, 2023. Planning and Building and Safety will bring this item to Council late this Fall.
	2022/2023 Code Review and Adoption	Every three years the State adopts the California Building Standards Code (CBSC). The CBSC consists of 12 parts in Title 24 of the California Code of Regulations, which, taken together, establish the building standards for structural, plumbing, electrical, and mechanical systems throughout the state. Local jurisdictions may adopt amendments to the state building standards subject to specified conditions, but such local amendments must be specific to each edition of the CBSC. Malibu, along with several neighboring cities, traditionally adopts the state codes as amended by Los Angeles County to provide the public with consistent, efficient and locally applicable regional building standards.
	Alternative Sleeping Location	In March 2022, the Homelessness Task Force presented a recommendation to the City Council to pursue an Alternative Sleeping Location (ASL) outside of the City. Staff will be assisting the Homeless Task Force in implementing this direction.
	Coast View Storm Drain Improvements	This project consists of replacing the existing storm drain inlet structure at the cul-de-sac on Coast View Drive. This project will improve the drainage on this street and will provide a safer storm drain inlet structure.
	2022 Annual Street Maintenance	This project includes the design and construction management of the annual street maintenance project. The City's Pavement Management Plan identifies the streets to be resurface to maintain the City's overall pavement condition index of 75. This project will include resurfacing Bunnie Ln., Cottontail Ln., Bailard Rd., Morning View Dr., Deerhead Rd., Busch Dr., Bonsall Dr., and Harvester Rd. It is anticipated that the project will be in construction during Fiscal Year 2022-23.
	Kanan Dume Biofilter	This project was identified in the City's Enhanced Watershed Management Plan (EWMP). This project includes the installation of a biofilter on Kanan Dume Drive to capture and treat stormwater. The project is intended to assist with Municipal Separate Storm Sewer System (MS4) Discharge Permit requirements. The project design will occur in Fiscal Year 2022-23.
	Storm Drain Trash Screens Phase Two	This project was identified in the City's EWMP. This project includes the installation of trash screens at the City's storm drain inlets to prevent debris from entering the storm drain system. The proposed trash screens comply with the Trash Total Maximum Daily Load (TMDL) requirements. Trash screens will be installed on City owned storm drain inlets on John Tyler Dr., Roca Chica Dr., and Piedra Chica Dr. The project design will occur in Fiscal Year 2022-23.
	City Traffic Signals Backup Power	This project will include upgrading the backup power system to the City's traffic signals at Civic Center Way/Webb Way, Civic Center Way/Winter Canyon Road, and Civic Center Way/Malibu Canyon Road. The project design will occur in Fiscal Year 2022-23.
	Malibu Canyon Road Traffic Study	This project will consist of a traffic study on Malibu Canyon Road near Harbor Vista Drive and Potter Lane to determine if any feasible traffic safety improvements can be constructed at this location. Funding for this project will be from STPL funding administered by Metro. During Fiscal Year 2022-2023, staff will be finalizing the project funding from Metro and will begin the traffic study.

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TITLE	NARRATIVE
PCH Utility Undergrounding	This project consists of undergrounding the existing overhead utilities on PCH from the easterly city limits to Trancas Canyon Road. This project will improve safety on PCH and will provide a more reliable power source for the traffic signals on PCH during SCE's Power Safety Power Shutoff's. During Fiscal Year 2022-23, staff will be applying for project funding from the Federal Infrastructure Bill.
PCH at Las Flores and Rambla Pacifica Intersection Improvements	This project was identified in the 2015 PCH Safety Study and includes making various safety improvements at the Las Flores Canyon Road and Rambla Pacifico Street Intersection. This project will be coordinated with other Caltrans projects planned for this intersection. Funding for this project could be provided through Metro Measure M Transportation funds. During Fiscal Year 2022-23, staff will be working with Metro to initiate the funding approval and will begin the preliminary design in coordination with Caltrans.
PCH Improvement from City Limits to Cross Creek Road	This project includes reconfiguring the existing travel lanes on PCH from Cross Creek Road to the eastern City limits. The center median and travel lanes will be reduced to add additional room to accommodate wider bike lanes and where applicable, construct other improvements to promote an additional safety separation between vehicles and cyclists. During Fiscal Year 2022-23, staff will be applying for project funding from the Federal Infrastructure Bill.
Pedestrian Signal at 22523 PCH	This project consists of replacing the existing pedestrian flashing beacon with a new pedestrian traffic signal at 22523 PCH. Funding for this project could be provided through Metro Measure M Transportation funds. During Fiscal Year 2022-23, staff will be working with Metro to initiate the funding and will begin the preliminary design.
City Hall Solar Project	This project consists of the installation of a solar power system at City Hall. This project will also include electric vehicle charging stations. The project will serve to reduce the City's overall electricity consumption and cost. This project was placed on hold for Fiscal Year 2019-2020 to accommodate other budget priorities resulting from the Woolsey Fire. In Fiscal Year 2022-23, staff will be exploring the potential funding opportunities in the Federal Infrastructure Bill for this project.
Temporary Use Permit Zoning Text Amendment	The City Council initiated an update to the City's TUP ordinance to address community events and series of events.
Impound Yard	During the summer months, the Sheriff and the City tow illegally-parked vehicles that pose a hazard to public safety. Currently, the City's zoning ordinance only address tow yards and vehicle storage and not day-use impound lots. Staff is working with the Public Safety Commission and City Council on possible code amendments to address the City's needs.
Monitoring LA County Low-Impact Camping Local Coastal Program Amendment	The County of Los Angeles is proposing a Local Coastal Plan amendment to allow low-impact camping in Environmental Sensitive Habitat. the amendment requires final approval by County Board of Supervisors followed by certification by the California Coastal Commission. In 2019, the City Council previously submitted a letter of opposition to the Board of Supervisors. Staff will monitor the progress of the LCP amendment.
Possible Annexing of City into Resource Conservation District	During a hearing of the Local Agency Formation Commission (LAFCO) on March 9, 2022, LAFCO approved an action to include the City of Malibu in the Sphere of Influence boundary of the Resource Conservation District of the Santa Monica Mountains (RCDSMM). The RCDSMM is a Special District organized under the State Resources Code that promotes and provides conservation programs. The staff report indicated that while a significant portion of the Malibu Creek Watershed was within the RCDSMM's existing Sphere of Influence boundary, the City of Malibu was currently outside those boundaries. The RCDSMM Sphere of Influence currently includes the cities of Agoura Hills, Calabasas, Hidden Hills, and Westlake Village; and LA County unincorporated communities in the Malibu area and Topanga Canyon. For more information, see the LAFCO staff report (page 15). Now that the City is within the SOI, the next step would be the annexing of Malibu into the RCDSMM. City staff and RCDSMM staff will be working closely on any proposed annexation request.
Expansion of Outdoor Seating Zoning Text Amendment	On June 8, 2020, the Council adopted Ordinance No. 465U allowing for temporary outdoor seating for restaurants during COVID-19 pandemic. Based on the success of outdoor seating, on January 11, 2022, the Council directed staff to explore options that would allow for the continued use of outdoor seating that had previously been approved.
Earth Friendly Management Program (EFMP) Addendum to Initial Study	In June 2019, the City Council adopted the initial study for the EFMP. However, the City Council added facilities to the EFMP that were not included in the initial study. At the same meeting, the Council directed staff to prepare an addendum to included facilities not previously analyzed in the initial study.
Public Safety Operations - Emergency Operations Center Maintenance	The City's Emergency Operations Center, located in the Multipurpose Room, need regular maintenance, including updating computer, printers and other equipment, as well as updating check lists and phone lists.
Public Safety Operations - Encampment Management	In coordination with the Sheriff's Department and homeless outreach, staff regularly clears encampments on public and private property.
Public Safety Operations - Respond to Public Safety Concerns	Staff regularly receives tips from the public regarding a variety of public safety concerns. Staff coordinates with the appropriate or department or agency to address the concern.
Temporary Halt of Primary View Determination within the Woolsey Fire Affected Areas	As part of the City's response to the Woolsey Fire, on September 19, 2019, the City Council adopted Ordinance No. 450 to place a temporary halt on new Primary View Determinations within the Woolsey Fire burn area. As part of the Council's motion, the Council directed staff to return with a report on the impacts of Ordinance No. 450.
Human Resources Management - Class Comp Study	Classification and compensation studies review internal equity (pay relationships between positions) and external competitiveness (pay relationships with labor market competitors). HR staff will conduct a comprehensive classification and compensation study.

**FISCAL YEAR 2022-2023
ADOPTED WORK PLAN**

	TITLE	NARRATIVE
	Finance Operations - Fee Schedule Update	The City derives its annual revenue from a number of sources, one type of which is user and regulatory fees. User and regulatory fees are intended to cover all or portion of the costs incurred by the City for providing fee-related services and activities that are not otherwise provided to those not paying the fee. The last time a study was conducted was June 2015. Finance staff will conduct a comprehensive fee study in order to update the fees.
	Malibu Bluffs Park Facility Improvements	This project consists of several improvement projects at Malibu Bluffs Park, including upgrades to the Michael Landon Center, a redesign of the Majors Field irrigation system, and the installation of large boulders to serve as bollards. The Michael Landon Center upgrade will install large mirrors and workout rails in the Activity Room, allowing the City to host additional workout and dance classes at Malibu Bluffs Park. The Majors Field Irrigation Redesign will replace the current infield irrigation system to provide better coverage of the infield, eliminating the need for costly annual turf renovations. The installation of large decorative boulders at strategic locations will serve as bollards, providing additional safety to park patrons by preventing unauthorized vehicular access.
	Malibu Community Labor Exchange Trailer	Council authorized the use of Community Development Block Grant (CDBG) funding for the Malibu Community Labor Exchange (MCLE) operations and temporary office trailer rental for Fiscal Year 2022-23. Council also authorized the use of \$98,000 in CDBG funding for the purchase and installation of a permanent trailer for MCLE. Staff will continue to coordinate with SMC regarding the schedule of the Malibu Satellite Campus Project construction, and the permanent trailer project. In addition, the City's Trailer Use Agreement with MCLE is set to expire June 30, 2022 and will need to be extended.