

CITY MANAGER UPDATES

JUNE 26, 2020

UPCOMING

Monday, June 29 9:00 am **Virtual** [Administration and Finance Subcommittee Meeting](#)

Wednesday, July 1 5:00 pm **Virtual** [Public Safety Commission Meeting](#)

Friday, July 3 – City Hall Closed in observance of Fourth of July

CITY HALL - NEW ONLINE APPOINTMENT SYSTEM

The City has implemented COVID-19 physical distancing measures such as Plexiglas shields, rigorous sanitation procedures, and limitations on the number of staff and public that can be inside City Hall at one time, and other measures to protect the health and safety of the public and staff. Schedule an appointment Monday through Thursday, 9:00 AM - 4:00 PM, with the [online appointment scheduler](#).

NOVEMBER 3, 2020 GENERAL ELECTION

The Los Angeles County Registrar/Recorder-County Clerk is addressing feedback regarding Vote Centers from the City of Malibu and many other cities after the March 2020 Primary. Included in the matters being addressed are: reducing long lines, improving Ballot Marking Device privacy, and increasing Vote Center staffing. Due to the COVID-19 pandemic, Governor Newsom and County of Los Angeles have declared that a vote by mail ballot will be mailed to all eligible voters for the November 3, 2020 General Election. Vote by mail ballots begin to be mailed on October 5, 2020, and voting by mail is highly encouraged. The County will increase its drop off locations countywide to accommodate the increase in vote by mail ballots, though no postage is required to return a vote by mail ballot. The COVID-19 pandemic also brings a reduction in the number of available Vote Centers countywide. The City Clerk is working with the County to ensure there is still a vote center in Malibu.

ADOPTED BUDGET FOR FISCAL YEAR 2020-2021

On June 22, City Council adopted the Fiscal Year 2020-2021 Budget and the City's Fiscal Year 2020-2021 Work Plan. The staff report is available on the [City's website](#). The budget was balanced using funds from the City's settlement with Southern California Edison from the Woolsey Fire and creating cost savings by reducing the number of staff positions by not filling vacancies, reducing the use of contractors and consultants and shifting their work to regular City staff, and cutting expenditures such as training, supplies and approved overtime, among others. Staff will return to Council with additional cost cutting measures for consideration in August.

MALIBU REBUILDS

Since the Woolsey Fire, the Planning Department has approved over 554 applications including 49 since the pandemic began. Based on those approvals, Building Safety has issued 113 permits for single family dwellings and issued one permit for a 12-unit multi-family apartment complex. Four single-family homes have been completed. Get all the up to date rebuild statistics on the City's [Rebuild Page](#).

MALIBU REBUILDS – REBUILD CONSULTATIONS

The Fire Rebuild team is available for complimentary one-on-one consultations about any fire rebuild project. Contact Aakash Shah at ashah@malibucity.org to set an appointment for a phone or online meeting. If needed, an in-person meeting may also be scheduled. For ideas about how to get started with your project, visit the Rebuild Page, where you can view rebuild options and find all related forms and handouts.

MALIBU REBUILDS - FEE WAIVER DEADLINES

On June 22, City Council extended the fee waiver deadlines to give eligible home owners more time to submit their rebuild projects and receive fee waivers. Fee waiver applications must be received by December 30, 2020, all required Planning Department applications for the project must be deemed complete by December 30, 2020, and all required building permits must be pulled by June 30, 2021. In addition to extending the fee waiver deadlines, the Council clarified that all fees associated with post-approval revisions to the project's Planning Department approval or building permit issuance will not be waived and will be charged in accordance the City's Adopted Fee Schedule. See [FAQs](#) for more information.

MALIBU REBUILDS - DEADLINES FOR NON-CONFORMING STRUCTURES

To rebuild non-conforming homes and structures without having to bring the structure into compliance or seek variances, property owners must apply with the Planning Department by November 8, 2020. Extensions may be requested for extraordinary circumstances and will be considered by the Planning Commission. Please contact the Fire Rebuild Team at ashah@malibucity.org or call 310-456-2489, ext. 385 to discuss any questions or concerns you may have.

CIVIC CENTER WAY IMPROVEMENT PROJECT

In March, an appeal of the [Coastal Development Permit](#) was filed with the California Coastal Commission. The appeal is scheduled for a hearing by the Commission on Friday, July 10 . The staff report is available on the [Commission's website](#). The Commission staff's recommendation is that the appeal presents no substantial issue.

PLANNING DEPARTMENT ONLINE SERVICES

The Planning Department has transitioned to electronic application submittals, permits, and invoices and is now accepting all types of new applications. Staff has replaced the in-person City Department consultations to obtain submittal application materials and fees with a staff routing process (Department Specialists are still available by phone and

email for specific applicant questions). Once this information is obtained, staff will provide the applicant a Submittal Checklist filled out with fees and submittal requirements from each City Department within a week. We look forward to your feedback as we use this new process together. To start an electronic application submittal, please email the following information to mplanning@malibucity.org: Project site legal address, description scope of work, project plans. Forms are available on the City website. For a complete list of planning services, visit the [City's Planning Page](#).

TEMPORARY RESTAURANT RECOVERY PROGRAM

On June 8, City Council approved a Temporary Restaurant Recovery Program in order to help local restaurants recover from the impacts of the pandemic. The ordinance allows local restaurants to get a permit to temporarily expand their seating areas to adjacent common areas or sidewalks with physical distancing and other public health protocols in place to continue the fight to slow the spread of coronavirus. More information about the program, including the permit application form and contact information to request assistance, is available on the [City's Restaurant Recovery Program Page](#).

SHORT-TERM RENTALS – ZTA AND LCP AMENDMENT

The Planning Commission will hold a special virtual meeting on Wednesday, July 29, 2020 to consider Council's December 3, 2019 direction to closely follow the home-sharing ordinance implemented by the City of Santa Monica. The special meeting originally scheduled for this item on March 30 was cancelled due to the pandemic. For more information (including the draft ordinance and agenda report to be published in the coming weeks), visit the project webpage at malibucity.org/str. You can also sign up for alerts by text or email on this subject. For complaints or concerns regarding short-term rentals, contact the STR Code Enforcement hotline via email at STR@malibucity.org or by phone at 310-456-2489, ext. 308. After hours calls should go to the One-Call-City-Hall hotline: 310-456-2489, ext. 311, which is monitored by an operator, or to the Lost Hills Sheriff – 310-456-6652.

SHORT-TERM RENTALS – INTERIM ORDINANCE

On Monday, June 22, City Council directed staff to bring back the ordinance presented to the City Council on December 3, 2019 establishing provisions to regulate short-term rental of property on an interim basis, until the LCP amendment on short-term rentals (discussed above) can be certified by the California Coastal Commission. The item is tentatively planned for City Council meeting in August.

PROHIBITION OF PESTICIDES AND RODENTICIDES – LOCAL COASTAL PROGRAM AMENDMENT

On June 19, the California Coastal Commission (CCC) deemed the City's Local Coastal Program amendment complete and will be proposing modifications to the City's proposed amendment. As such, the amendment cannot be processed as de minimus/administrative. A CCC hearing date has not been scheduled. Until the

amendment is certified, a condition of approval regarding the prohibition will be added to coastal development permits. For more information, visit the [Project Webpage](#).

FIRE-RESISTANT LANDSCAPE AND MAINTENANCE

In March 2020, City Council adopted [Ordinance No. 461](#) which amended the Malibu Municipal Code and the Local Coastal Program to foster more fire-resistant landscapes. This week, the California Coastal Commission deemed the City's Local Coastal Program amendment complete. The amendment is tentatively scheduled for the Coastal Commission meeting in August at which time the Executive Director is expected to present his determination that the City's LCP amendment is minor in nature and can be approved administratively. Unless the Commission objects to the Executive Director's determination, the amendment will take effect automatically upon approval by the Commission.

HOUSING ELEMENT UPDATE

The City of Malibu, along with all jurisdictions in California, is mandated by California State Government Code Sections 65580 to 65589 to prepare Housing Element updates to its General Plan for State certification within a specified time-frame covering a range of years. Efforts to conduct a comprehensive update of the [Housing Element](#) for the 6th planning cycle are underway. On June 19, the City issued a [Request for Proposals](#) to obtain contract planning services to update the General Plan Housing Element, as well as the Safety and Health Element, for submission to the California Department of Housing and Community Development. For additional information, visit the [City's Housing Element Page](#).

NEW VIRTUAL ENVIRONMENTAL CENTER

The Environmental Sustainability Department's [Virtual Environmental Center](#) allows residents to enjoy virtual activities from home and learn about the City's environmental projects. Virtual activities include a firescaping webinar (June 23), Smart Gardening webinars (June- July), California Friendly Landscaping and Turf Removal webinars (June -August), and recycling tips.

BUILDING SAFETY ONLINE SERVICES

To help facilitate Building Safety reviews, Building Safety has transitioned to electronic plan check submittals, permits, and invoices. Visit the [City's Building and Safety Page](#) to find out how to start an electronic plan check submittal or email mbuilding@malibucity.org for more information.

DAY CAMPS

The Community Services Department will open a limited number of select Day Camps beginning Monday, July 6, including Surf Camp and Outdoor Sports Camps at Malibu Bluffs Park. The camps will follow strict new guidelines from the LA County Department of Public Health with lower child to instructor ratios, physical distancing measures, and sanitizing schedules. Registration opens Friday, June 26, at 8:00 AM, and can only be done online at the [City's Day Camp Webpage](#).

COMMUNITY POOL

The Community Pool is expected to reopen on Monday, July 13. Staff is finalizing new safety procedures, re-training lifeguards, and purchasing new safety equipment to coincide with County and State COVID-19 safety requirements.

TEMPORARY SKATE PARK

The Temporary Skate Park is expected to open on Friday, July 3, with restrictions due to COVID-19 and the standards established by the LA County Public Health Department. The skate park will be open daily from noon to 8:00 PM/Sunset, with a limited capacity of 12 skaters at one time. To ensure that all skaters have a chance to enjoy the new skate park with the limited capacity, the City will enact an online reservation system, which will allow skaters to reserve one hour of skate time daily. Reservations will take place at the top of each hour beginning at noon, with six reservations and six walk-ups permitted each hour. More information will be available next week on the City's [Skate Park Page](#).

FEMA PRELIMINARY FLOOD MAPS APPEAL

The City is in the process of appealing the revised FEMA Preliminary Flood Maps. These revised maps change the flood zone and flood depth along the City's coastline. The proposed changes could have an impact to all existing properties and any new development along the beach. Since December 2019, the City's consultant (Moffat & Nichol) conducted several conference calls with FEMA regarding the City's proposed methodology to determine the base flood elevations along the coastline. They also performed a new land survey and then re-calculated the depth of flooding along the coastline. The majority of the sections analyzed showed a lower base flood elevation. This week, the City's consultant submitted the revised calculations to FEMA for their review. The City is expecting FEMA's review process to take until November 2020. More information can be obtained on the City's [Floodplain Management Page](#).

GUARDRAIL REPLACEMENT PROJECT

The Guardrail Replacement Project consists of replacement of the damaged guardrails from the Woolsey Fire at various locations within the City. The contractor will be working on the project for the next few months at the following locations:

- Encinal Canyon (between Avenida Del Mar to Avenida De La Encinal)
- Birdview Avenue (between Westward Beach Road to Bluewater Road)
- Wildlife Road (between Zumirez Drive to Selfridge Street)
- Latigo Canyon (between PCH to Ocean View Drive)
- Corral Canyon (PCH to Seabreeze Drive)

TREE MAINTENANCE PROGRAM

The City will be performing tree maintenance services on trees that are located within the public right of way. The work is scheduled from June 22 to June 30. The work includes removing dead trees, grinding tree stumps, trimming and pruning.

SCE UTILITY WORK- ENCINAL CANYON

SCE will be performing maintenance work on numerous utility poles along Encinal Canyon between Pacific Coast Highway and Via Vienta. Work will include temporary power outages and lane closures with traffic control being implemented. Schedule below:

- Wednesday, July 8: Work will be conducted from 8PM – 6AM. Power outages will occur between 9PM – 6AM.
- Monday, July 13: Work will be conducted from 7AM – 4PM. Power outages will occur between 8AM – 2PM.
- Tuesday, July 14: Work will be conducted along Avenida de la Encinal from 7AM – 4PM. Power outages will occur between from 8AM – 3PM.
- Wednesday, July 15: Work will be conducted from 7AM - 5PM. Power outages will occur from 8AM – 4PM.

ANNUAL STREET MAINTENANCE PROJECT

This project consists of resurfacing the streets within the Malibu Knolls and Malibu Country Estates neighborhoods. On June 8, Council awarded the construction contract to Toro Enterprises Inc. The contractor has begun providing project submittals and is preparing to mobilize following the Fourth of July weekend.

REQUEST FOR PROPOSALS CITY TREASURER

On June 17, the City issued a request for proposals (RFP) for city treasurer services. The RFP is available on the [City's website](#). Proposals are due on July 15 and will be reviewed by the Administration and Finance Subcommittee.

PUBLIC SAFETY POWER SHUT-OFFS (PSPS)

The California Public Utilities Commission (PUC) recently adopted Phase 2 PSPS Guidelines for utilities. The new guidelines include establishment of working groups and advisory boards with local representation, improved notification plans to customers including outreach to Medical Baseline customers, increased coordination with communication companies, requirements for PSPS exercises with local agencies, establishment of Community Resource Centers to assist people while power is interrupted, and requirements to minimize the duration of a PSPS event.

Staff is reviewing the full guidelines and working with Southern California Edison to ensure the City's interests are represented and all new required services and programs are being provided. The [full text of the new guidelines](#) as well as the [Phase 2 Guidelines Fact Sheet](#) can be viewed on the [PUC's website](#).

EVACUATION PLANNING

The City recently received a notice from the California Office of Emergency Services outlining Statewide Standardized Evacuation Terminology. The revised terminology includes the following new terms:

- Evacuation Order: Immediate threat to life. This is a lawful order to leave now. The area is lawfully closed to public access.
- Evacuation Warning: Potential threat to life and/or property. Those who require additional time to evacuate, and those with pets and livestock should leave now.
- Shelter in Place: Go indoors. Shut and lock doors and windows. Prepare to self-sustain until further notice and/or contacted by emergency personnel for additional direction.
- Evacuation Order(s) Lifted: The formal announcement of lifting evacuations in an area currently under evacuation.
- Hard Closure: Closed to all traffic except fire and law enforcement.
- Soft Closure: Closed to all traffic except Fire, law enforcement and critical incident resources (i.e. Caltrans, city/county roads etc. or those needed to repair or restore infrastructure).
- Resident only Closure: Soft closure with the additional allowance of residents and local government agencies assisting with response and recovery.

The effort to create standard terminology arose from the catastrophic wildfires of 2017 and 2018, which exposed inconsistencies in the terminology that different agencies used when informing residents of the need to evacuate. The City will incorporate these new terms into all public education and planning documents.

PCH TRAFFIC SIGNAL CONTROLLER TEMPORARY POWER

Caltrans has completed the modifications to the existing traffic signal controllers on PCH from Trancas Canyon Road to the McClure tunnel to allow portable generators to be connected during power outages. Caltrans and City staff have tested the system with the City's portable generators and verified that the system is operational. The City has 10 portable generators to use at these signals during power outages.

E-NOTIFICATIONS

The City maintains a robust [e-notification system](#) so the community can stay informed about all of the City's activities. Sign up to receive messages by text or email on the City's [e-notifications page](#).

FURTHER QUESTIONS

For questions or comments, contact the City Manager at RFeldman@MalibuCity.org.

[See Past City Manager Updates](#)