

CITY MANAGER UPDATES

JUNE 12, 2020

UPCOMING

Monday, June 15, 6:30 PM [Planning Commission Meeting](#)

Monday June 22, 6:30 PM [City Council Meeting](#)

COVID 19 UPDATE

The City activated its Emergency Operations Center (EOC) on March 12, 2020. The City's EOC staff is on-call 24 hours a day seven days a week monitoring information, keeping social media and other information channels up to date and are available to respond to any emergent situation that may arise.

The City follows the direction of the Los Angeles County Department of Public Health orders regarding the pandemic. The Los Angeles County Public Health Officer issued a new public health order last night effective June 12, 2020. The new order is available on the [Los Angeles County Public Health website](#).

The new order includes protocols for the reopening of additional economic and community sectors including day camps, community pools and film production. In response to the new orders, the City is working with the Santa Monica Malibu Unified School District to determine when and how the pool can safely reopen and is considering a plan to launch some small day camps later this summer. The City will incorporate the County's protocols into the City's film permit guidelines.

Although the County is proceeding along the [Roadmap to Recovery](#), the public health order still maintains that County residents should remain in their residences as much as practicable to limit their contact with others outside of their household in both indoor and outdoor spaces. In addition, gatherings of people who are not part of a single household or living unit are prohibited except for the limited purposes expressly permitted in the order.

CURRENT CITY OPERATIONS

Essential City staff, including the EOC team, continue to work both remotely and in City Hall. City Hall continues to be open to the public by appointment with protocols in place to protect public health and prevent the spread of COVID-19.

To facilitate the appointment process, the City has developed a new scheduling system for Building Safety, Environmental Health and Public Works. To schedule an appointment with department staff, go to: [MalibuCity.org/appointments](https://www.malibucity.org/appointments).

To make an appointment with Planning staff, please call 310-456-2489, ext. 485 or email MPPlanning@malibucity.org

Staff is answering the City's main phone line (310-456-2489) Monday through Friday, 8:00 AM to 5:00 PM. Residents can also contact staff using the following departmental extensions or emails:

- Building Safety: 310-456-2489, ext. 390 or MBuilding@malibucity.org
- Environmental Health: 310-456-2489, ext. 390 or MBuilding@malibucity.org
- Public Works: 310-456-2489, ext. 391 or MPublicWorks@malibucity.org
- Planning: 310-456-2489, ext. 485 or MPlanning@malibucity.org
- All other City business: 310-456-2489, ext. 392 or info@malibucity.org

VIRTUAL CITY COUNCIL MEETINGS

City Council and Planning Commission meetings have been held virtually since April 13. Agendas and videos can be found by visiting the City's website MalibuCity.org and clicking the "Virtual Meetings" banner homepage or going directly to [the Virtual Meetings webpage](#). There, you can either follow the instructions to sign up to speak during a meeting or watch a meeting. If you experience difficulty connecting to the live Zoom meeting you may contact Parker Davis, Media Technician, at 424-395-6433 for assistance during the meeting.

PROPOSED BUDGET FOR FISCAL YEAR 2020-2021

The City Council will consider the proposed budget for Fiscal Year 2020-2021 for final adoption during the Council meeting on Monday, June 22 at 6:30 PM. The [staff report is available on the City website](#). The item is a follow up to the budget workshop held on April 29 and the public hearing on the proposed budget held on June 8 during which the Council provide direction to staff on the Proposed Budget and Annual Work Plan for Fiscal Year 2020-2021.

WOOLSEY FIRE REBUILD FEE WAIVERS

During the June 8 Council Meeting, the Council directed staff to bring back a resolution to extend fee waivers an additional six months. The resolution to extend the fee waivers will be presented to Council for consideration on June 22. [The staff report is available on the City's website](#).

RESTAURANT RECOVERY PROGRAM

Restaurants and dining out are a vital part of the community which we all look forward to returning to safely as part of the COVID19 pandemic recovery. The Malibu City Council approved a Temporary Restaurant Recovery Program during its Council meeting on Monday, June 8 in order to help local restaurants recover from the impacts of the pandemic. The ordinance allows local restaurants to get a permit to temporarily expand their seating areas to adjacent common areas or sidewalks with physical distancing and other public health protocols in place to continue the fight to slow spread of coronavirus. More information about the program, including the permit application form and contact information to request assistance, is available on the [City's Restaurant Recovery Program Webpage](#).

NOVEMBER 3, 2020 GENERAL MUNICIPAL ELECTION

The nomination period for the November 3, 2020 General Municipal Election will open on July 13 and close on August 7, or August 12 if the incumbent does not file. You can find more information and contact information for the City Clerk to make an appointment to pull nomination papers on the [City's Election Information webpage](#). Please contact the City Clerk to make an appointment to be issued nomination papers at hqlaser@malibucity.org.

HOMELESS OUTREACH

Malibu has an additional resource to assist our homeless residents. Gabriel Graham, a former Malibu homeless individual, has been hired by the Las Virgenes-Malibu Council of Governments (COG) to serve as an Outreach Coordinator for the area that includes Malibu, Calabasas, Agoura Hills, Hidden Hills and Westlake Village. Gabriel is available Monday through Friday to respond to issues involving people experiencing homelessness. Gabriel works closely with the City's Outreach Team from The People Concern and provides weekly reports to the five COG cities. The latest homeless outreach reports for Gabriel and the City's Outreach Team from The People Concern are available on the [City's website](#).

HOMELESSNESS AND COVID-19

The Las Virgenes-Malibu Council of Governments received \$5,000 from the County to purchase hygiene kits for homeless individuals to help address the potential spread of COVID-19 in the homeless population. Kits include items such as hand sanitizer, cloth face coverings, mini-hygiene packs, first aid kits, re-usable water bottles and wash clothes. The kits will be distributed by Gabriel Graham, the COG's Outreach Coordinator, to clients in the five cities of the Las Virgenes-Malibu COG.

MALIBU REBUILDS

Since the Woolsey Fire, the Planning Department has approved over 554 applications including 46 since the pandemic began. Based on those approvals, Building Safety has issued 104 permits for single family dwellings and issued one permit for a 12-unit multi-family apartment complex. Four single-family homes have been completed.

MALIBU REBUILDS - DEADLINES

City Council approved several measures to assist fire victims with rebuilding. There are [important timelines](#) to pay attention to. Please contact the Fire Rebuild Team at ashah@malibucity.org or call 310-456-2489, ext. 385 to discuss any questions or concerns you may have.

- **Fee Waivers** – Fee waiver applications must be received by **June 30, 2020**; all required Planning Department applications for the project must be deemed complete by **June 30, 2020**; and all required building permit must be pulled by **December 30, 2020**. See [FAQs](#) for more information. *Note: On June 8, Council directed staff to bring back a resolution to extend fee waivers an

additional 6 months. The resolution to extend the fee waivers will be presented to Council for consideration on June 22.

- **Rebuilding non-conforming structures** – To rebuild non-conforming homes and structures without having to bring the structure into compliance or seek variances, property owners must apply with the Planning Department by **November 8, 2020**. Extensions may be requested. Contact the Fire Rebuild team for details.

MALIBU REBUILDS - REBUILD CONSULTATIONS

The Fire Rebuild team is available for complimentary one-on-one consultations about any fire rebuild project. Contact Aakash Shah at ashah@malibucity.org to set an appointment for phone or online meeting. For ideas about how to get started with your project, visit the [Rebuild Page](#), where you can view rebuild options and find all related forms and handouts.

PLANNING DEPARTMENT ONLINE SERVICES

The Planning Department has transitioned to electronic application submittals, permits, and invoices and is now accepting all new applications. Staff has replaced the in-person City Department consultations to obtain submittal application materials and fees with a staff routing processing (Department Specialists are still available by phone and email for specific applicant questions). Once this information is obtained, City staff within a week, will provide a Submittal Checklist filled out with fees and submittal requirements from each City Department. We look forward to your feedback as we use this new process together. To start an electronic application submittal, please email the following information to mplanning@malibucity.org:

- Project site legal address
- Description scope of work
- Project Plans

Forms are available [on the City website](#). For a complete list of planning services, visit the [Planning webpage](#).

CODE ENFORCEMENT

The Code Enforcement team continues to ensure compliance with City codes responding to complaints, conducting site visits, researching cases and working with the City Prosecutor's office. Residents can contact Code Enforcement during business hours at 310-456-2489, ext. 484 and after hours at 310-456-2489, ext. 311 (answered by a live operator).

MAJOR ORDINANCES

Staff is working to bring two major ordinances, described below, to the Planning Commission as soon as possible. During the pandemic, City Council has directed that legislative items for which significant public participation is anticipated should not be calendared until in-person meetings can be held again in City Hall.

- Accessory Dwelling Units

Staff is finalizing an update of the September 2018 draft that incorporates Planning Commission comments, new state laws passed in October 2019 and [updated guidance](#) issued by the Coastal Commission in April 2020. ADUs (known in the City's existing codes as second residential units) are currently allowed in the City, but must be consistent with the LCP. For more information, visit the [project webpage](#).

- Short-Term Rentals

Staff is finalizing a draft ordinance and LCP amendment for the Planning Commission's consideration based on Council's December 3, 2019 direction to closely follow the home-sharing ordinance implemented by the City of Santa Monica. The special meeting originally scheduled for this item on March 30 was cancelled due to the pandemic. A hearing is tentatively scheduled for July/August. For more information, visit the [project webpage](#). For complaints or concerns regarding short-term rentals, contact the STR Code Enforcement hotline via email at STR@malibucity.org or by phone at 310-456-2489, ext. 308. After hours calls should go to the One-Call-City-Hall hotline: 310-456-2489, ext. 311, which is monitored by an operator, or to the Lost Hills Sheriff – 310-456-6652.

PARKING MANAGEMENT PLAN - PCH NEAR LAS TUNAS

On January 13, City Council approved [Ordinance No. 460](#) to place parking restrictions along two segments of Pacific Coast Highway (the Las Tunas area) to help control the issue of long-term parking and to make more coastal access parking available. Permanent signs have been installed and the restrictions are now in effect. The CDP to allow the signs to be installed along Las Tunas was approved in March and is now final. In these areas, no parking is be allowed on the landward side of PCH from 12:00 AM to 2:00 AM, and on the seaward side from 2:00 AM to 4:00 AM.

PARKING MANAGEMENT PLAN - CORRAL BEACH

Staff is preparing an update to Ordinance 460 to implement parking restrictions in the Corral Beach area. A City Council hearing is tentatively planned for July. A Coastal Development Permit would need to be processed prior to sign installation.

FIRE-RESISTANT LANDSCAPE AND MAINTENANCE

In March 2020, the Council adopted [Ordinance No. 461](#) to foster more fire-resistant landscapes which amended the Malibu Municipal Code and the Local Coastal Program. Staff submitted the Local Coastal Program amendment to the California Coastal Commission this week. Staff has requested that the LCPA be processed as a de minimis amendment to expedite the application.

RECYCLING

Solid waste haulers have returned to collecting trash and recycling separately for residential customers due to the lifting of certain physical distancing requirements imposed by the LA County Department of Public Health to slow the spread of COVID-19. With those changes, solid waste haulers will be stricter about non-recyclable items

in recycling containers. Recyclable materials that should be placed in recycling carts are plastics #1-7, glass, aluminum and tin, paper, flattened cardboard, and food and beverage cartons. To reduce contamination in the recycling stream, residents are reminded that the following materials are not recyclable and should not be placed in recycling carts:

- Plastic Bags or Film
- Used Plastic Cutlery
- Polystyrene Foam Cups & Containers
- Napkins & Paper Towels
- Used Paper Plates & Cups

CLEAN POWER ALLIANCE FINANCIAL ASSISTANCE PROGRAM

Clean Power Alliance (CPA) customers have access to new protections in coordination with SCE to assist those experiencing economic hardship due to COVID-19 including CPA/SCE bill payment assistance, flexible payment plans, and easily sign up for reduced rates through the CARE/FERA programs. Customers can visit [CPA's website](#) to take advantage of these resources and find out if they are eligible for \$25 or \$50 electricity bill credits.

WATER CONSERVATION

Residents are encouraged to take advantage of enhanced water-saving device incentives as part of the City's ongoing Malibu Smart program. Residents can call 310-554-6210, email water@malibusmart.org, or visit the [Malibu Smart website](#) for more information.

HOME IGNITION ZONE ASSESSMENTS

As part of the City of Malibu's ongoing efforts to promote community-wide wildfire preparedness, the City is offering a Zone Assessment Program to help residents harden their homes against flying embers, a major cause of homes catching fire during wildfires. There are simple and often inexpensive ways to make homes safer from wildfire, including modifying landscaping around the home, sealing eaves, and moving flammable materials away from structures.

To ensure the safety of everyone, the service is provided by a single staff member, using personal protective equipment (PPE) and maintaining physical distancing to help slow the spread of the coronavirus and protect seniors and vulnerable groups. Fire Safety Liaison Jerry Vandermeulen, who provides the service, is a former Ventura County Fire Battalion Chief. He is certified in "Assessing Structure Ignition Potential from Wildfire" through the National Fire Protection Association (NFPA) in identifying specific areas that wildfire embers can find receptive fuels in and around a home. He will inspect your home and make recommendations on how to make it more fire resistant. To schedule an appointment, visit [the Fire Safety webpage](#) and click on "Book

an Appointment” or contact Jerry Vandermeulen at 310-456-2489, ext. 387 or jvandermeulen@malibucity.org.

GUARDRAIL REPLACEMENT PROJECT

The Guardrail Replacement Project consists of replacement of the damaged guardrails from the Woolsey Fire at various locations within the City. The contractor will be working on the project for the next few months.

Locations:

- Encinal Canyon (between Avenida Del Mar to Avenida De La Encinal)
- Birdview Avenue (between Westward Beach Road to Bluewater Road)
- Wildlife Road (between Zumirez Drive to Selfridge Street)
- Latigo Canyon (between PCH to Ocean View Drive)
- Corral Canyon (PCH to Seabreeze Drive)

County of Los Angeles and the contractor have resolved the latest change order issues and have resumed construction which is anticipated to be completed by end of July, 2020.

TEMPORARY SKATEBOARD PARK PROJECT

Construction of the skate equipment is moving quickly. The City’s contractor began installing the smooth professional-grade riding surface this week. Once complete, the Temporary Skate Park will open as soon as possible after the Los Angeles County Public Health Order regarding skate facilities is lifted. You can view photos of the Temporary Skate Park construction on the City’s [Skate Park Webpage](#).

LOWER RAMBLA PACIFICA UNDERGROUND UTILITY DISTRICT

This utility undergrounding project is located in the lower Rambla Pacifica neighborhood. The City has received an estimate from SCE for the undergrounding portion of the work. Staff is currently reaching out to the other utilities to get their project cost estimates. Once all the project costs are generated, staff will inform the property owners the total estimated costs and provide the next step in the process.

TREE MAINTENANCE PROGRAM

The City Tree Maintenance contractor completed the tree inventory for all trees located within the City’s right-of-way. The tree inventory identifies the location, type, condition and recommended maintenance. A yearly maintenance plan is currently being generated from the tree inventory assessment. Staff is working with the Tree Maintenance contractor to schedule this year’s maintenance work which is expected to start mid-June. In the meantime staff is finalizing noticing flyers to be distributed by the contractor prior to start of the tree maintenance work.

BUS SHELTER AT PCH AND HEATHERCLIFF

The existing bus shelter located on PCH and Heathercliff Road was damaged by an accident. Staff has ordered a replacement shelter and is expecting it to be delivered and installed at the last week of June.

RFP FOR LANDSLIDE MAINTENANCE AND MONITORING (BIG ROCK, CALLE DE BARCO, AND MALIBU ROAD)

On March 9, the City issued a request for proposals for consultants to manage the landslide assessment districts in Big Rock, Calle Del Barco and Malibu Road neighborhoods. On April 16, the City received four proposals. Staff completed the consultant qualification review and selection process. The contract for the new consultant is scheduled for the June 22 City Council meeting for consideration and approval. [The June 22 staff report is available on the City's website.](#)

ROUTINE STREET MAINTENANCE

City maintenance crews continue to monitor and maintain all City streets and canyon roads. This includes but is not limited to signs, striping, litter removal, pothole repairs, storm drain maintenance and various other repair work. Our annual weed abatement crews were halted for a few days due to the elevated fire "Red Flag" conditions this week, however crews have returned and continue to work along the shoulder areas within the City's public right-of-way along City streets. Additionally, the Public Works Maintenance crews continue to assist with litter and debris removal along Pacific Coast Highway.

SANTA MONICA COLLEGE - INSTALLATION OF NEW WATER MAINLINE ALONG CIVIC CENTER WAY

The majority of the water mainline work has been completed. Only final striping and clean-up work remains and that is expected to be completed by June 12. Project consist of upgrading the existing water main along Civic Center Way between Webb Way and the County Library. The project is for the upcoming Santa Monica College Project. Work will require shifting the travel lanes to the center median, however two lanes will remain open.

SCE- COATING OF METAL UTILITY POLES

SCE has completed the coating of all 38 metal utility poles (two of which are located within the Malibu city limits) along Malibu Canyon for approximately 1.5 miles from the Malibu city limits and into unincorporated LA County.

VIRTUAL RECREATION

The Community Services Department's [Virtual Recreation Center](#) allows residents to enjoy recreation programs from home during the pandemic. The Virtual Recreation Center features a wide variety of programs, activities, and classes designed to help residents of any age stay active and entertained. Programs include virtual museum tours, arts and culture classes, yoga, dance, and fitness. Programs are updated frequently, so make sure to check back.

CHARMLEE WILDERNESS PARK TRAIL REPAIR

The contractor selected to complete the trail repair work made significant progress during their first week on-site. Phase 1 of the project is nearly complete, which includes the trails near the ranger trailer and educational center. The contractor will move on to Phase 2 of the project over the next few weeks, which will address the main trail system throughout the park. Once complete, the park will partially reopen to the public. You can get updates and view photos of the progress on the [Charmlee Wilderness Park webpage](#).