



City of Malibu News

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City of Malibu Implements Online and Digital Tools to Make it Easier for Residents to Access City Hall Services During the Ongoing COVID-19 Pandemic

(Malibu, CA) – The City of Malibu is implementing new digital and online services in order to make it easier and safer for residents to access City Hall services during the ongoing COVID-19 pandemic.

As the County proceeds along its Roadmap to Recovery and eases some Stay-at-Home restrictions, the current public health order maintains that County residents should remain in their residences as much as practicable to limit their contact with others outside of their household in both indoor and outdoor spaces. The order also prohibits gatherings of people who are not part of a single household or living unit except for the limited purposes expressly permitted in the order.

To promote public health and reduce the potential spread of COVID-19, the City is offering new digital services and online scheduling system for in-person appointments.

“The COVID-19 pandemic is far from over, so everything we do, including providing essential City services, has to prioritize protecting public safety and health and slowing the spread of coronavirus,” said Mayor Karen Farrer. “I am proud of the work the City has done to continue to serve the community and expand the services we can provide during this long-lasting crisis.”

City Offers New Online Appointment System to Facilitate Appointments at City Hall

City Hall continues to be open to the public by appointment with protocols in place to protect public health and prevent the spread of COVID-19. To further open City Hall and increase in-person services, the City has implemented COVID-19 physical distancing measures such as Plexiglas shields, rigorous sanitation procedures, and limitations on the number of staff and public that can be inside City Hall at one time, and other measures to protect the health and safety of the public and staff.

To facilitate the appointment process and make it easier for residents to book in-person services, the City has developed a new scheduling system to allow members of the public to make appointments for in-person consultations with Building Safety, Environmental Health and Public Works. Residents may go to <https://www.malibucity.org/appointments> to schedule an appointment with department staff.

To make an appointment with Planning staff, please call 310-456-2489, ext. 485 or email MPlanning@malibucity.org

City Offers New Online Planning Services

The Planning Department has transitioned to electronic application submittals, permits and invoices. To facilitate planning application submittals, the City has replaced the previous in-person City Department consultation process used to obtain submittal application requirements and fees with an internal routing process conducted by staff. Once this information is obtained, staff will provide applicants with a submittal checklist filled out with fees and submittal requirements from each City Department within a week. Department specialists are still available by phone and email for specific applicant questions. Applicants can start an electronic application submittal by emailing the following information to mplanning@malibucity.org:

- Project site legal address
- Description scope of work
- Project Plans

For more information on the new planning services currently offered, visit the Planning webpage at <https://www.malibucity.org/355/Planning>

City Offers New Online Building Safety Services

The City has introduced new digital and online procedures for plan check submittals, permits and invoices. To facilitate Building Safety reviews and help homeowners and building professionals keep their projects moving forward, applicants can start an electronic plan check submittal by emailing the following information to mbpcsubmittal@malibucity.org:

- Project site legal address
- Planning reference/approval number
- Owner information (name, LLC or trust, address, phone number and email address)
- Applicant name, company name, phone number and email address
- Contact information of the person who submits payment (name, phone number and email address)
- Contractor's information (name, license number, company name, CSLB number, address, phone number and email address)
- Description of the scope of work, including architectural, structural (including piles and/or grade beams), civil and deferred submittal

Once an application has been processed, an invoice will be emailed to the applicant so that they can submit an online payment. After the payment is made, the application will be emailed with instructions on how to upload all required documents.

For more information on the new Building Safety services currently offered, visit the Building Safety web page at <https://www.malibucity.org/252/Building-Safety>.

City Commission Meetings to Resume Via Video Conference in July

Effective July 1, the City will resume all commission meetings virtually. The Cultural Arts Commission, Parks and Recreation Commission, Public Safety Commission and Public Works Commission will meet via video conference on their regularly scheduled days starting July 2020. Meeting agendas, staff reports and viewing and participation instructions are posted in the City Virtual Meetings web page at MalibuCity.org/VirtualMeeting. Any newly scheduled meetings will be properly noticed and announced on the website, e-notifications, social media and Nextdoor.

City staff continues to work both remotely and in City Hall. Anyone needing assistance can call the City's main phone line (310-456-2489) Monday through Friday, 8:00 AM to 5:00 PM or contact staff using the department extensions or emails:

Building Safety: 310-456-2489, ext. 390 or MBuilding@malibucity.org

Environmental Health: 310-456-2489, ext. 390 or MBuilding@malibucity.org

Public Works: 310-456-2489, ext. 391 or MPublicWorks@malibucity.org

Planning: 310-456-2489, ext. 485 or MPlanning@malibucity.org

All other City business: 310-456-2489, ext. 392 or info@malibucity.org

City staff can also be reached directly. A full staff directory is available on the City's website at <https://www.malibucity.org/directory.aspx>.

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