



City of Malibu

23825 Stuart Ranch Road · Malibu, California · 90265-4861
Phone (310) 456-2489 · Fax (310) 456-7650 · www.malibucity.org

DARK SKIES ORDINANCE Existing Outdoor Lighting – Service Stations

APPLICATION SUBMITTAL PACKET.

Complete Submittals Required - To submit an application with the City of Malibu Planning Department, all items indicated on this application submittal packet must be provided at the time of submittal. Incomplete submittals will not be accepted. No appointment is necessary to submit a lighting compliance packet to the Planning Department. A building permit may be required if new lighting fixtures are proposed.

A **complete submittal** shall consist of the following:

1. _____ **Application Submittal Packet**
Page 1 of this packet along with the items listed below.
2. _____ **Application**
Page 2 of this packet signed by the property owner and the applicant.
3. _____ **Authorization to Submit Application**
Page 3 of this packet. An applicant acting on behalf of the owner(s) shall present a notarized, written authorization signed by the property owner(s); a buyer in escrow shall present a notarized written authorization signed by the owner/seller; a lessee shall provide the property owner(s) written approval; authorizations shall give the applicant the authority to submit and process the application.
4. _____ **Compliance Certification Form**
Page 4 of this packet. Compliance with Chapter 17.41 (Dark Skies Ordinance) must be confirmed and certified by a lighting engineer or other lighting professional.
5. _____ **Site Plan**
A site plan depicting the location of the existing outdoor lighting and the location of any new proposed outdoor lighting. The plan shall be fully dimensioned and include project address, APN, property owner name, north arrow, and scale of drawing (e.g. 1/8" = 1').
6. _____ **Engineer Report**
Documentation must be submitted from a lighting engineer or other lighting professional that provides information on how all existing outdoor lighting on the property meets the requirements of the ordinance. If the lighting engineer determines that changes are needed to bring the property into conformance any new proposed lighting must be included with the packet.
7. _____ **Fee**
Fee in the amount of \$508.

Staff use only

Case No. _____ Date Received: _____

Address/Unit/Tenant: _____



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APPLICANT INFORMATION

The City of Malibu will not accept incomplete applications.

GENERAL INFORMATION

PROJECT ADDRESS: _____

TENANT: (Commercial only) _____

TENANT / CONTACT: First: _____ Last: _____

TENANT ADDRESS: _____ Unit #: _____

PROPERTY OWNER: First: _____ Last: _____

OWNER ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

OWNER PHONE #: _____

OWNER EMAIL: _____

***OWNER EMAIL REQUIRED**

APPLICANT / CONTACT: First: _____ Last: _____

APPLICANT ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

APPLICANT PHONE #: _____

APPLICANT EMAIL: _____

CITY: _____ STATE: _____ ZIP: _____

OWNER/APPLICANT/CONTRACTOR CERTIFICATIONS

The property owners, and their successors in interest, shall indemnify and defend the City of Malibu and its officers, employees and agents from and against all liability and costs relating to the City's actions concerning this project, including (without limitation) any award of litigation expenses in favor of any person or entity who seeks to challenge the validity of any of the City's actions or decisions in connection with this project. The City shall have the sole right to choose its counsel and property owners shall reimburse the City's expenses incurred in its defense of any lawsuit challenging the City's actions concerning this project.

I certify that I am presently the legal owner of the above-described property. Further, I acknowledge the filing of this application and certify that all of the information on the application is true and correct. I grant permission to the City to conduct site visits necessary to investigate the proposed project. (If the undersigned is different from the legal property owner, then a letter of authorization must accompany this form.) A licensed contractor is authorized to submit an over-the-counter application and obtain permits on behalf of the property owner.

PROPERTY OWNER SIGNATURE

PROPERTY OWNER NAME (PRINT)

DATE

APPLICANT/CONTACT SIGNATURE

APPLICANT/CONTACT NAME (PRINT)

DATE



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AUTHORIZATION TO SUBMIT A PROJECT

_____ (print name) is authorized by me/us as the owner(s) of the property located at _____, to submit an application to and obtain permits from the City of Malibu Planning Department and to act on my/our behalf of the process that applicant. This authorization will be valid until revoked by me/us in writing.

This form must be notarized if not witnessed by City of Malibu staff.

Witnessed by:

Dated: _____

Witness Signature (Staff)

Print Name

I hereby certify that the time extension request submittal contains all of the above items. I understand that if any of the items are missing or subsequently deficient, the time extension shall be deemed to have been withdrawn and the project approval will expire.

Property Owner's Signature

Print Property Owner's Name

Date



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COMPLIANCE CERTIFICATION

PROJECT ADDRESS: _____ **APN:** _____

NOTE: This form must be signed by a lighting engineer or other lighting professional.

I HEREBY CERTIFY that all existing outdoor lighting on the property meets the requirements Malibu Municipal Code Chapter 17.41 (Dark Skies Ordinance).

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Dated: _____

Signature

Print Name

Title

Company

License #