DARK SKIES ORDINANCE
Existing Outdoor Lighting – Service Stations

APPLICATION SUBMITTAL PACKET.

Complete Submittals Required - To submit an application with the City of Malibu Planning Department, all items indicated on this application submittal packet must be provided at the time of submittal. Incomplete submittals will not be accepted. No appointment is necessary to submit a lighting compliance packet to the Planning Department. A building permit may be required if new lighting fixtures are proposed.

A complete submittal shall consist of the following:

1. _____ Application Submittal Packet
   Page 1 of this packet along with the items listed below.

2. _____ Application
   Page 2 of this packet signed by the property owner and the applicant.

3. _____ Authorization to Submit Application
   Page 3 of this packet. An applicant acting on behalf of the owner(s) shall present a notarized, written authorization signed by the property owner(s); a buyer in escrow shall present a notarized written authorization signed by the owner/seller; a lessee shall provide the property owner(s) written approval; authorizations shall give the applicant the authority to submit and process the application.

4. _____ Compliance Certification Form
   Page 4 of this packet. Compliance with Chapter 17.41 (Dark Skies Ordinance) must be confirmed and certified by a lighting engineer or other lighting professional.

5. _____ Site Plan
   A site plan depicting the location of the existing outdoor lighting and the location of any new proposed outdoor lighting. The plan shall be fully dimensioned and include project address, APN, property owner name, north arrow, and scale of drawing (e.g. 1/8” = 1’).

6. _____ Engineer Report
   Documentation must be submitted from a lighting engineer or other lighting professional that provides information on how all existing outdoor lighting on the property meets the requirements of the ordinance. If the lighting engineer determines that changes are needed to bring the property into conformance any new proposed lighting must be included with the packet.

7. _____ Fee
   Fee in the amount of $508.

Staff use only
Case No. _________________________________ Date Received: _________________________________
Address/Unit/Tenant: _________________________________
APPLICANT INFORMATION

The City of Malibu will not accept incomplete applications.

GENERAL INFORMATION

PROJECT ADDRESS: __________________________________________

TENANT: (Commercial only) ______________________________________

TENANT / CONTACT: First: __________________ Last: ____________

TENANT ADDRESS: __________________________________________

PROPERTY OWNER: First: __________ Last: __________

OWNER ADDRESS: __________________________________________

CITY: __________________ STATE: __________ ZIP: __________

OWNER PHONE #: __________________

OWNER EMAIL: ____________________________________________

*OWNER EMAIL REQUIRED

APPLICANT / CONTACT: First: __________________ Last: ____________

APPLICANT ADDRESS: __________________________________________

CITY: __________________ STATE: __________ ZIP: __________

APPLICANT PHONE #: __________________

APPLICANT EMAIL: ____________________________________________

OWNER/APPLICANT/CONTRACTOR CERTIFICATIONS

The property owners, and their successors in interest, shall indemnify and defend the City of Malibu and its officers, employees and agents from and against all liability and costs relating to the City's actions concerning this project, including (without limitation) any award of litigation expenses in favor of any person or entity who seeks to challenge the validity of any of the City's actions or decisions in connection with this project. The City shall have the sole right to choose its counsel and property owners shall reimburse the City's expenses incurred in its defense of any lawsuit challenging the City's actions concerning this project.

I certify that I am presently the legal owner of the above-described property. Further, I acknowledge the filing of this application and certify that all of the information on the application is true and correct. I grant permission to the City to conduct site visits necessary to investigate the proposed project. (If the undersigned is different from the legal property owner, then a letter of authorization must accompany this form.) A licensed contractor is authorized to submit an over-the-counter application and obtain permits on behalf of the property owner.

PROPERTY OWNER SIGNATURE ___________________________ PROPERTY OWNER NAME (PRINT) ___________________ DATE ____________

APPLICANT/CONTACT SIGNATURE ___________________________ APPLICANT/CONTACT NAME (PRINT) ___________________ DATE ____________

Page 2 of 4
AUTHORIZATION TO SUBMIT A PROJECT

_______________________________________________(print name) is authorized by me/us as the owner(s) of the property located at ____________________________________________, to submit an application to and obtain permits from the City of Malibu Planning Department and to act on my/our behalf of the process that applicant. This authorization will be valid until revoked by me/us in writing.

This form must be notarized if not witnessed by City of Malibu staff.

Witnessed by:

Dated: ____________________________            _______________________________________
Witness Signature (Staff)

_____________________________________
Print Name

I hereby certify that the time extension request submittal contains all of the above items. I understand that if any of the items are missing or subsequently deficient, the time extension shall be deemed to have been withdrawn and the project approval will expire.

______________________________________________
Property Owner’s Signature

______________________________________________
Print Property Owner’s Name                   Date
COMPLIANCE CERTIFICATION

PROJECT ADDRESS: _______________________________ APN: __________________

NOTE: This form must be signed by a lighting engineer or other lighting professional.

I HEREBY CERTIFY that all existing outdoor lighting on the property meets the requirements Malibu Municipal Code Chapter 17.41 (Dark Skies Ordinance).

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Dated: ________________________  ________________________

Signature

Print Name

Title

Company

License #