

**LAS VIRGENES – MALIBU COUNCIL OF GOVERNMENTS
GOVERNING BOARD MEETING**

Tuesday, July 16, 2019, 8:30 a.m.

AGOURA HILLS CITY HALL

Community Room

30001 Ladyface Court, Agoura Hills, CA 91301

AGENDA

1. CALL TO ORDER

Governing Board Members:

Denis Weber, Agoura Hills, President

Ned Davis, Westlake Village

Karen Farrer, Malibu

Stuart Siegel, Hidden Hills

Alicia Weintraub, Calabasas

2. APPROVAL OF THE AGENDA

3. PUBLIC COMMENT PERIOD

Members of the public may address the Governing Board on any subject on or off the agenda by raising their hand and being recognized by the President of the Governing Board. Speakers shall limit their comments to three minutes.

Pursuant to California Government Code Section 54954.2, the Governing Board is prohibited from discussing or taking immediate action on any item not on the agenda unless it can be demonstrated that the item is of an emergency nature, or the need to take action arose subsequent to the posting of the agenda.

4. CONSENT CALENDAR

Consent Calendar items will be approved in one motion unless removed for separate discussion or action.

A. Approval of June 24, 2019 Draft Meeting Notes – Attachment

B. July 2019 Executive Director's Report – Attachment

C. July 2019 Financial Statement – Attachment

Recommended Action: Approve Consent Calendar

5. COG GOALS AND PRIORITIES DISCUSSION

Recommended Action: Provide direction to staff on goals and priorities for FY 19/20. No further action is needed.

6. LEGISLATIVE UPDATE

- A. League of Cities
- B. Updates from Area Legislators

7. COMMENTS AND REQUEST FOR FUTURE AGENDA ITEMS

8. FUTURE MEETING DATES

TAC Meeting: Wednesday, September 4, 2019, 8:30 am
Governing Board Meeting: Tuesday, September 17, 2019, 8:30 am

9. ADJOURNMENT

**Draft Meeting Notes
Governing Board Meeting
June 24, 2019**

1 – Call to Order: The meeting was called to order by President Weintraub at 8:33 a.m. The meeting was held at Calabasas Library, Founders Hall Multipurpose Room.

Roll Call of Governing Board members present:

Alicia Weintraub, Calabasas, President
Denis Weber, Agoura Hills, Vice President
Kelly Honig, Westlake Village
Mikke Pierson, Malibu
Stuart Siegel, Hidden Hills

2 – Approval of Agenda: There was a motion and second to approve the agenda. Motion carried unanimously.

3 – Public Comment Period: There were no public comments.

4 – Consent Calendar: 4.A Meeting Notes from May 21, 2019; 4.B June 2019 Executive Director's Report; and 4.C June 2019 Financial Statement. Terry Dipple highlighted his Executive Director's Report. Following his report, there was a motion and second to approve the items on the Consent Calendar. Motion carried unanimously.

5.A – LA County Homeless Grant Statement of Work: The Executive Director presented the proposed Statement of Work for the \$30,000 Homeless Grant from LA County, which was discussed by the city managers at the June 5, 2019 COG Technical Advisory Committee meeting. He reported the TAC is recommending approval of the Statement of Work and budget which calls for \$15,000 to be allocated for city projects that would first be approved by the Governing Board and the remaining \$15,000 for administration and coordination by the Executive Director. It was noted that LA County would permit the COG to make a mid-year budget adjustment, if needed, to accommodate any changes. Following discussion, there was a motion and second to approve the Statement of Work for the LA County Homeless Grant. Motion carried unanimously.

5.B – Proposed FY 19/20 COG Annual Budget: The Executive Director presented the proposed FY 19/20 COG Annual Budget that was reviewed and is being recommended by the COG Technical Advisory Committee. He highlighted the estimated revenue and expenditures. It was noted that there was an error in the proposed increase in the Executive Director's compensation that need to be corrected. With that correction, there was a motion and second to approve the FY 19/20 COG Annual Budget. Motion carried unanimously.

6.A – League of Cities: Jeff Kiernan provided an update from the League of Cities.

6.B – Updates from Area Legislators: Jeremy Wolf, District Director for Senator Henry Stern, provided a legislative update.

7 – Election of Officers: President Weintraub asked the Executive Director to conduct the election of President. He asked for nominations. Stuart Siegel nominated Denis Weber for President. There were no other nominations. Nominations were closed and Denis Weber was unanimously elected President for 19/20. President-elect Weber opened the nomination for Vice President. Ned Davis was nominated but was not present. It was agreed that the Governing Board would continue the election of Vice President to the next COG meeting.

8 – Comments and Request for Future Agenda Items: None

9 – Future Meeting Dates: President-elect Weber discussed future meeting dates with the Governing Board and it was decided the COG would meet on July 16, 2019 and not meet in August, unless something came up that would require a meeting.

10 – Adjournment: President-elect Weber adjourned the meeting at 9: 37 a.m.

Respectfully submitted,

Terry Dipple
Executive Director

Also in attendance at the June 24, 2019 Governing Board meeting:

Rob de Geus, City Manager, Westlake Village
Reva Feldman, City Manager, Malibu
Kerry Kallman, City Manager, Hidden Hills
Dr. Gary Lysik, City Manager, Calabasas
Terry Dipple, Executive Director
Jeff Kiernan, League of Cities
Jeremy Wolf, Senator Stern
Karen Swift, Metro

Memorandum

DATE: July 16, 2019
TO: Governing Board
FROM: Terry Dipple, Executive Director
SUBJECT: Executive Director's Report

OVERVIEW

The purpose of this memorandum is to update the Governing Board on the status of COG projects and other items of interest.

Measure M Project List – I am continuing to coordinate with the COG cities to obtain project information to supplement the COG's Measure M 5-Year Project List and for the COG's 6th Year allocation of \$12.5 million, which included \$2.4 million for Active Transportation and \$10.07 million for Highway projects. To date, I have submitted three projects to Metro for eligibility review. I am attempting to get the remaining projects to Metro by the end of July 2019. I am planning to have the Governing Board approve the COG's Measure M 5-Year Project List and 6th Year project allocation at the September 17, 2019 COG meeting. Below, is a summary of Measure M 6th year funding allocation for the cities:

	<u>6th Year</u>
• Agoura Hills	\$3,023,861
• Calabasas	\$3,423,711
• Hidden Hills	\$ 262,402
• Malibu	\$1,874,295
• Westlake Village	\$1,237,035
• LA County	<u>\$2,673,993</u>
	\$12,495,297

Hazard Mitigation Plan – On June 27, 2019, I held a grant closeout meeting with Cal OES representatives. They provided and I submitted the grant reimbursement form. Pursuant to the grant, FEMA covered 75% (\$52,500) of the total cost of \$70,000. The city managers and Governing Board had agreed to split the remaining \$17,500, with each city being responsible for \$3,500. Agoura Hills, as the COG Treasurer, sent out the invoices to each city.

Outstanding Liability with California Joint Powers Insurance Authority – I am attempting to meet with representatives from CJPIA to discuss the possibility of a full or partial write-off of the COG's retrospective deposit liability which is \$32,325. I will keep the Governing Board and city managers updated on the progress.

Insurance – I have submitted the application with Alvarado Pacific Insurance Services for annual liability insurance for the Executive Director and Metro Board Consultant and errors and omissions insurance for the Governing Board and Technical Advisory Committee. Based on the actual cost for insurance in FY 18/19, I estimate the cost to be \$3,700 for FY 19/20.

SCAG – I recently met with Rachel Ward, who is the newly appointed SCAG liaison to the Las Virgenes-Malibu Subregion.

Homeless Initiative Update – I was supposed to meet with Los Angeles Homeless Services Authority (LAHSA) by the end of June 2019 to discuss the results of the Greater Los Angeles County Homeless Count, however, that has not happened. Meredith Berkson, LA County liaison to the COG has accepted a position with LAHSA and will no longer be our point of contact with LA County Homeless Initiative Team. She will be arranging a meeting for me to meet with the new staff member. I scheduled a COG Homeless Working Group meeting for July 16, 2019, following the COG meeting. The meeting will be rescheduled to later in July 2019 in order to get full participation from all of the COG cities. I will be representing the COG at LAHSA's Regional Coordination Convening on July 18, 2019.

