



# City of Malibu Comprehensive Fee Study

- July 2015 -



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## Executive Summary

### **Brief Overview of User and Regulatory Fees and Focus of the Study**

The City derives its annual revenue from a number of sources. These include, but are not limited to, property taxes, sales taxes, user taxes, grants, franchise fees, rents, and user and regulatory fees. User and regulatory fees are intended to cover all, or a portion of, the costs incurred by the City for providing fee-related services and activities that are not otherwise provided to those not paying the fee.

California law provides guidance regarding the amounts the City may charge for fee-related services and activities. Specifically, in order to avoid being considered taxes, the fees charged shall not exceed the estimated reasonable cost of providing the services, activities, or materials for which fees are charged.

The focus of this study is to identify the City's cost of providing fee-related services and activities and to establish an updated schedule of fees that corresponds to the services provided by the City, reflects targeted cost recovery levels, and complies with applicable laws.

### **Overview of the City's Current Practice for Fee Setting**

Each year the City reviews existing fees as a basis for recovering allowable costs of certain City services and activities. Typically, the City adjusts fees by the annual change in the regional Consumer Price Index (CPI). Along with the CPI adjustment, the City makes other minor adjustments, such as the addition of new fees, or the removal or restructuring of existing fees. Periodically, the City conducts a comprehensive fee study to ensure that fees charged reflect, but do not exceed, the City's cost of service.

The City's current practice of annually reviewing and adjusting fees provides multiple benefits, including:

- Keeping pace with general cost inflation.
- Avoiding fee spikes that are more likely to occur when municipalities leave fees unchanged for a multi-year period.
- Providing fee payors, City staff, and City policymakers with a pattern of consistency that provides information for forecasting and decision-making purposes.
- Encouraging generational equity among fee payers by avoiding long-term stagnation of fees followed by significant fee increases.
- Increasing the availability of General Fund revenues to be used for services and activities available to all Malibu residents and businesses, such as public safety services.

## Overview of Fee Study Outcomes

The following provides a brief summary of study outcomes.

### Proposed Changes to Fees

The City currently anticipates roughly \$4.6M in annual revenue from licenses and permits and service charges. If the proposed fees are adopted, forecast revenues would be \$4.8M. This represents a 4% overall increase in fee revenues. A general breakdown of current and proposed revenues follows:

Fee Description	Est. Current Annual Revenue <sup>1</sup>	Est. Revenue After Fee Updates
Building Safety	\$1.6M	\$1.6M
Planning	\$1.0M	\$1.1M
Geology, Coastal Eng, Biology	\$540K	\$540K
Facility Rental and Rec Fees	\$415K	\$415K
Film Permits	\$375K	\$375K
Env Health OWTS Dev Review	\$225K	\$265K
Env Health OWTS Oper Permit	\$185K	\$185K
Public Works Engineering	\$200K	\$225K
All Others	\$75K	\$75K
<b>Total</b>	<b>\$4.6M</b>	<b>\$4.8M</b>

4%  
overall  
revenue  
increase

70% of the City's existing fee revenues are proposed to remain relatively unchanged. Overall revenues from planning fees, environmental health development review fees, and public works engineering fees are proposed to increase. The changes are summarized below:

- ***Building Safety, Geology, Coastal Engineering, Biology, Facility Rental and Recreation Program, Film Permits, Environment Health Onsite Wastewater Treatment System Operating Permit, and All Other Miscellaneous Fee Categories*** – Fees will remain relatively unchanged. Some minor decreases are proposed. Some minor increases are proposed, typically increases of 0.1%.
- ***Planning Fees***
  - The cost of service analysis identified room for significant fee increases, however only moderate increases are proposed for the majority of fees for high volume planning services.

<sup>1</sup> Source: FY 14/15 Adopted Budget.

- Less than full cost recovery is targeted for most fees. Full cost recovery is only targeted for projects using contract service providers or highly complex, time-intensive projects such as specific plan development, or zoning amendments.
  - Proposals for development within the City require extensive review due to the City's certified Local Coastal Program, and the challenges of determining whether development near highly sensitive areas, such as slopes, or coastal areas can be feasibly accomplished to meet the goals and requirements of the development applicant, the City, and the Local Coastal Program. The City's proposed fees attempt to recover a portion of these costs, while avoiding the fee spikes that would be required to achieve full cost recovery.
  - The fee changes vary depending on the type of application review or service being provided.
  - The majority of the increase in anticipated fee revenue is linked to development review activities for time-intensive projects such as: Administrative Plan Review for Major Projects; Coastal Development Permits for New Residences or Major Remodels; and Project Site Plan Reviews.
- ***Environmental Health Onsite Wastewater Treatment System Development Review*** - The fees are proposed to increase due to a recalibration of the cost of service and a restructuring of fees to more closely align fees to the services being provided.
- ***Public Works Department***
    - The majority of fees are proposed to remain relatively unchanged. Most fees decrease slightly, while a few fees increase slightly.
    - Increases are proposed for certain encroachment permit fees. The fees are proposed to increase due to a recalibration of the cost of service and a restructuring of fees to more closely align fees to the services being provided.

#### Proposed Changes to Fee Structures

- ***Building Safety Fees*** –There are two building safety fee structures that are predominantly used by California municipalities. The City of Malibu has used one of these common structures for more than a decade. The California development community, and the contractors and project expeditors who primarily interact with the Building Safety Division are familiar with the structure. While the core structure of the fee schedule remains unchanged, the schedule has been tailored to reflect development activity likely to occur in the City. This allows for a simplification of the fee structure and a reduction in the number of fee categories.

- **Geology, Coastal Engineering, Biology, Facility Rental and Recreation Program, Film Permits, Environment Health Onsite Wastewater Treatment System Operating Permit, and All Other Miscellaneous Fee Categories** –There are no proposed changes to these fee structures.
- **Planning Fees** – Significant changes have been made to consolidate fees, improve fee schedule clarity, and develop a more consistent pattern of targeted cost recovery levels.
- **Public Works Engineering Fees** – Significant changes have been made to improve fee schedule clarity, more closely align fees to the services being provided, and eliminate fee structures that are more commonly used for communities with large-scale development projects such as tract-home subdivisions.

Examples of Fee Schedule Simplification and Fee Category Reduction

A primary goal of the study was to identify possible areas for fee schedule refinement and fee category reduction. The objective was to simplify the fee schedule, if possible, while still allowing the City to recover fees for services provided. Several areas for enhancement are recommended. Examples are provided in Appendix B and summarized below:

<u>Building Safety Fees</u>	→	<b>Reduced the number of structural plan review and inspection tiers by 94%</b>	→	144 fee tiers in current schedule. 8 fee tiers in recommended schedule.
<u>Planning Fees</u>	→	<b>Reduced number of coastal development permit fee categories by 75%</b>	→	32 coastal development permit fee categories in current schedule. 8 categories in recommended schedule.
<u>Public Works Fees</u>	→	<b>Reduced the number of fee categories by 30% while improving fee schedule clarity and eliminating fee structures unlikely to apply for Malibu</b>	→	47 fee categories in current fee schedule. 33 fee categories in recommended schedule.

Additionally, the fee schedule has been re-formatted in an effort to provide a more modern look and feel and to allow for annual fee updates with reduced labor effort.

## Study Overview

The primary tasks of the fee study were to:

- Conduct a comprehensive review of the City's fees.
- Identify the total cost of providing fee-related services.
- Compare service costs with existing recovery levels.
- Recommend appropriate fees and charges with appropriate subsidy percentage, if applicable.
- Prepare a report that identifies services examined, full cost, current cost recovery, and recommended cost recovery, including identification of direct, indirect, and overhead costs.
- Present findings to City staff, and make necessary adjustments as requested.
- Provide the City with an electronic copy of the study, fee schedule, and cost documentation, in a format that can be updated to accommodate changes in the organization or changes in cost.

All study tasks have been completed:

- **Comprehensive Review, Cost of Service Analysis, and Fee Recommendations** – The appendices of this report detail the comprehensive fee review, cost of service calculations, and recommended fees and subsidy percentages.
- **Review Draft Findings and Make Necessary Adjustments** – Multiple reviews have been conducted with staff to ensure that outcomes and recommendations reflect the City's current practices and objectives.
- **Provide electronic copies of study materials** – Electronic materials have been presented to City staff. The files can be edited and updated by City staff to accommodate future changes in the organization or changes in costs or fees.

## Legislative Guidance

The objectives of the study, the methodologies used to complete the study, and the proposed schedule of fees were significantly influenced by Article 13C of the California Constitution and Section 66014 of the California Government Code.

Article 13C states that the local government bears the burden of proving by a preponderance of the evidence that a levy, charge, or other exaction is not a tax, that the amount is no more than necessary to cover the reasonable costs of the governmental activity, and that the manner in which those costs are allocated to a payor bear a fair or reasonable relationship to the payor's burdens on, or benefits received from, the governmental activity. Additionally, Article 13C identifies the following as items that are *not* defined as taxes:

- 1) A charge imposed for a specific benefit conferred or privilege granted directly to the payor that is not provided to those not charged, and which does not exceed the reasonable costs to the local government of conferring the benefit or granting the privilege.
- 2) A charge imposed for a specific government service or product provided directly to the payor that is not provided to those not charged, and which does not exceed the reasonable costs to the local government of providing the service or product.
- 3) A charge imposed for the reasonable regulatory costs to a local government for issuing licenses and permits, performing investigations, inspections, and audits, enforcing agricultural marketing orders, and the administrative enforcement and adjudication thereof.
- 4) A charge imposed for entrance to or use of local government property, or the purchase, rental, or lease of local government property.
- 5) A fine, penalty, or other monetary charge imposed by the judicial branch of government or a local government, as a result of a violation of law.
- 6) A charge imposed as a condition of property development.
- 7) Assessments and property-related fees imposed in accordance with the provisions of Article XIII D.

Section 66014(a) of the California Government Code includes the following, “Notwithstanding any other provision of law, when a local agency charges fees for zoning variances; zoning changes; use permits; building inspections; building permits; ...the processing of maps under the provisions of the Subdivision Map Act...; or planning services...; those fees may not exceed the estimated reasonable cost of providing the service for which the fee is charged, unless a question regarding the amount of the fee charged in excess of the estimated reasonable cost of providing the services or materials is submitted to, and approved by, a popular vote of two-thirds of those electors voting on the issue.

The outcomes and recommendations of the study are intended to comply with applicable federal, state, and local laws including providing confirmation that the proposed fees (“charges”) recommended as a result of this study are not taxes as defined in Article 13C of the California Constitution and that the proposed fees are no more than necessary to cover the reasonable costs of the City’s activities and services addressed in the fees. Additionally, this report is intended to show that the manner in which the costs are allocated to a payor bear a fair and reasonable relationship to the payor’s burdens on, or benefits received from the activities and services provided by the City.

## Study Methodology and Data Sources

The study calculated the estimated reasonable cost of providing fee-related services and activities (services). The majority of these services are commonly identified as development review services. Broad categories of development review services include, project entitlement review, review of requests for land dedications, parcel mergers, lot line adjustments, encroachment in the public right-of-way, and building permitting, plan review, and inspection services. Additionally, the City collects fees for recreation programs, administrative services, film permits, and collects for rental of City facilities.

Generally, the estimated reasonable cost of providing the fee-related services and activities examined in the study can be calculated as the product of the estimated labor time required to process a typical request for service and the composite fully-burdened hourly labor rate of the division responsible for providing services. The estimated reasonable cost of service also includes costs or fees imposed by outside agencies or contract service providers used by the City to provide the requested services.

A combination of sources were used to complete the analysis and develop the findings and recommendations of this study. The data sources included, but were not limited to:

- Adopted budgets, actual expenditure history, and personnel salary and benefit information.
- Historical project volume and revenues from fees.
- Current schedule of fees for each department.
- Citywide cost allocation plan.
- On-site and telephone interviews with City staff and contract service providers.
- Information contained in the California Constitution and the California Government Code.

The following page provides a summary of the steps utilized to complete this study.<sup>2</sup>

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<sup>2</sup> Alternative methods are typically used to develop fees for public information services and fees not subject to cost of service limitation such as facility rentals, and punitive fines.

## Summary of methodology used to calculate estimated costs of service and cost recovery levels

### Step One

*Identify annual hours spent providing fee services for each division* → This information is developed and tested using a combination of interviews, questionnaires, historical project information, and historical revenue information.

### Step Two

*Identify annual cost of providing fee services for each division* → This information is developed and tested using a combination of information found in the City's adopted budget, expenditure history, and the overhead cost plan.

### Step Three

*Calculate the estimated hourly rate using information from Steps 1 and 2* →  **$Annual\ cost \div Annual\ hours = Hourly\ rate$**

### Step Four

*Estimate labor time required to process individual request for service* → This information is developed and tested using a combination of interviews, questionnaires, commonly-used measures, and information developed in Step 1.

### Step Five

*Calculate estimated cost of service using information from Steps 3 and 4* →  **$Hourly\ rate * Labor\ hours = Cost\ of\ service$**

### Step Six

*Calculate current cost recovery level for a specific service* →  **$Current\ fee \div Cost\ of\ service = Current\ Cost\ recovery$**

### Step Seven

*Use laws, industry standards, goals and policies, and historical trends to determine targeted cost recovery* →  **$Proposed\ fee \div Cost\ of\ service = Targeted\ Cost\ Recovery$**

### Step Eight

*Test to confirm forecast revenue from fees will not exceed program costs* → Use historical permit volume and proposed fees to forecast anticipated revenue from fees. Forecast revenues should not exceed program costs.

## Overview of Findings and Recommendations

### Environmental Sustainability Department Fees

#### Overview of Services Provided by the Department

The fee-related services examined in this study are primarily provided by the Building Safety Division of the Environmental Sustainability Department. Responsibilities of the Division include permit services, building plan check, building inspection, permit issuance, onsite wastewater treatment system installation inspections, geotechnical plan review, grading and drainage plan check, and grading and drainage inspections. The services are intended to ensure that each construction project complies with all applicable codes and ordinances to safeguard the protection of the health and safety of the public, public and private property, and the environment while considering sustainability and green building strategies. Fee-related services are also provided via the Wastewater Management Program within the Environmental Sustainability Department. The Program administers permitting, plan review, and oversight programs for onsite wastewater treatment systems. Development projects are reviewed for onsite wastewater treatment system compliance with Local Coastal Program requirements and State and local ordinances.

At a core level, the Environmental Sustainability Department works to bring focus and a defined purpose to the City's commitment to the protection and sustainable use of the natural and built environments through the development and enforcement of reasonable and effective ordinances, practices, and policies, as well as fostering an aggressive component of public outreach and education, and cooperation with internal and external agencies, community and business groups, and environmental organizations. The Department provides a system of management, supervision and support for the following programs: Building Safety, Wastewater Management, Clean Water, and Solid Waste Management.

Only the costs of providing fee-related services are proposed to be recovered from fees. Costs associated with non-fee related services are proposed to be paid from other sources, typically the City's General Fund revenues and grants.

#### Study Outcomes and Recommendations

Primary outcomes and recommendations of the study of Environmental Sustainability Department fees include:

*Building Safety fee-structure has been tailored to reflect development likely to occur in the City* →

- There are two building safety fee structures that are predominantly used by California municipalities. Malibu has used one of these common structures for more than a decade. The

California development community, and the contractors and project expeditors who primarily interact with the Building Safety Division are familiar with the structure. While the core structure of the schedule remains unchanged, the schedule has been simplified to reflect development activity likely to occur in the City.

*Full-cost recovery targeted for fees* →

- The City annually reviews and updates the schedule of fees, and the underlying hourly rates for service. Fees are adjusted by the annual change in the regional Consumer Price Index. Due to these adjustments, this study identified only minor-recalibration of the hourly rate and project labor time estimates in order to achieve full cost recovery.

*Building Safety, Coastal Engineering, and Geology fees are proposed to remain relatively unchanged* →

- Only minor recalibration of the project labor time estimates and hourly rate were required as part of this study. Consequently, fees are proposed to remain relatively unchanged from current levels. The majority of fees remain unchanged or decrease slightly.

*Increase in fees for Environmental Health development review fees for onsite wastewater treatment systems* →

- The increases are due to a recalibration of the cost of service and a restructuring of fees to more closely align fees to the services provided.

*Slight decrease in forecasted revenue for Building fees* →

- The City typically receives roughly \$1.6M in revenue from the Building fees examined as part of this study. If the proposed fees are adopted, it is anticipated that annual fee revenue will decrease by approximately \$20K per year (≈1%). No changes are proposed to coastal engineering and geology fees.

## Planning Department Fees

### Overview of Services Provided by the Department

The Planning Department maintains and implements the Local Coastal Program (LCP), General Plan, and Zoning Ordinance, and prepares other specialized planning documents. The department reviews development requests for conformance with the City's planning policies and standards, and conducts environmental review under the provisions of the California Environmental Quality Act (CEQA). The Planning Department includes current and long range Planning, Biological Services, and Code Enforcement. The department provides staff support to the Planning Commission and City Council through the processing of coastal development permits, zoning text amendments, use permits, and other land division entitlements. The department also provides administrative support to the Environmental Review Board, Subdivision Review Committee, and Zoning Ordinance Revisions and Code Enforcement Subcommittee (ZORACES).

Only the costs of providing fee-related services are proposed to be recovered from fees. Costs associated with non-fee related services are proposed to be paid from other sources, typically the City's General Fund revenues.

### Study Outcomes and Recommendations

Primary outcomes and recommendations of the study of Planning Department fees include:

- Significant re-structuring of fees* →
  - Significant changes have been made to consolidate fees and improve fee schedule clarity.
  
- Less than full cost recovery targeted for majority of fees* →
  - Less than full cost recovery is targeted for most fees. Full cost recovery is only targeted for projects using contract service providers or highly complex, time-intensive projects such as specific plan development, or zoning amendments.
  
- Fee increases proposed for majority of high volume planning services* →
  - The cost of service analysis identified room for significant fee increases, however only moderate increases are proposed for the majority of fees for high volume planning services.
  - Proposals for development in the City require extensive review due to the City's certified Local

Coastal Program (LCP), and the challenges of determining whether development near highly sensitive areas, such as slopes, or coastal areas can be feasibly accomplished to meet the goals and requirements of the development applicant, the City, and the LCP. The City's proposed fees attempt to recover a portion of these costs, while avoiding the fee spikes that would be required to achieve full cost recovery.

- The fee changes vary depending on the type of application review or service being provided.

*Some fee decreases recommended* →

- In order to establish more consistent cost recovery patterns, some fees are proposed to decrease. For example, typically the recommended fees target lower cost recovery for minor project review than for major project review.

*Fixed fees recommended for the majority of services provided by the Planning Department* →

- Use of fixed fees increases the development applicant's ability to forecast development fees, and minimizes staff effort and costs associated with monitoring and charging against deposits.

*Increase in forecasted revenue* →

- The City typically anticipates roughly \$1.0M in revenue from the Planning fees examined as part of this study. If the proposed fees are adopted, it is anticipated that annual Planning fee revenue will increase by approximately \$100K per year. The majority of the increase in anticipated fee revenue is linked to development review activities for time-intensive projects such as: Administrative Plan Review for Major Projects; Coastal Development Permits for New Residences or Major Remodels; and Project Site Plan Reviews.

## Public Works Department Fees

### Overview of Services Provided by the Department

The fee-related services provided by the Public Works Department include permit issuance and field inspection for all activities within the public right-of-way. The department also reviews all new development/redevelopment applications for traffic impacts, flood hazards, drainage impacts, new land subdivisions (tract and parcel maps, certificates of compliance, lot mergers, and lot line adjustments), and private road and bridge improvement plans.

In addition to the fee-related services examined as part of this study, the Department is responsible for the maintenance, repair, and improvements of the public infrastructure, including streets, storm drains, stormwater treatment facilities, and sidewalk/trails within the public right-of-way, as well as all disaster recovery, landslide repairs, and traffic engineering. The department manages the capital improvement, flood plain management, and congestion management programs, and is responsible for maintenance of the City's fleet vehicles. The City Engineer is responsible for reviewing and signing all new Capital Project design plans. The Department also oversees assessment district formation and management within the City.

Only the costs of providing fee-related services are proposed to be recovered from fees. Costs associated with non-fee related services are proposed to be paid from other sources, typically the City's General Fund revenues, property-related assessments, and grants.

### Study Outcomes and Recommendations

Primary outcomes and recommendations of the study of Public Works Department fees include:

#### *Significant re-structuring of fees*



- The proposed schedule of fees incorporates hourly billing for review and inspection activities that vary significantly from project-to-project. The Department will review proposed projects and provide the applicant with an initial estimate of City costs and consultant costs. The City will collect a deposit and refund any unused amounts or request applicant replenishment of the deposit, as needed. This methodology is intended to provide the closest nexus between service provided and fees collected. This method of collection requires active tracking of project time and monitoring of deposit levels.

- Modification of encroachment permit fee structure to more closely align fees to the plan review and inspection activities typically conducted by the City as part of each request for encroachment within the public right-of-way.
- Elimination of fee structures that are more commonly used for communities with large-scale development projects such as tract-home subdivision and development.
- Clear identification of the fee-related services typically provided by the Department. For example, Administrative Plan Review, Conditional Use Permit Review, Temporary Use Permit, Over-the-Counter Review, and Sale of Plans and Specifications are services currently provided by the Department. The proposed schedule of fees clearly identifies these services and their associated fees.

*Full-cost recovery targeted for fees* →

- The City annually reviews and updates the schedule of fees, and the underlying hourly rates for service. Fees are adjusted by the annual change in the regional Consumer Price Index. Due to these adjustments, this study identified only minor-recalibration of the hourly rate in order to achieve full cost recovery. The current underlying hourly rate used by the City for Public Works engineering services is \$194. The proposed hourly rate is \$193.

*Many fees proposed to remain relatively unchanged (slight decrease)* →

- The following fees are proposed to remain relatively unchanged:
  - Administrative Plan Review
  - Certificate of Compliance
  - Coastal Development Permit
  - Conditional Use Permit
  - Easement
  - Minor Encroachment Permits

- Flood Plain Review
- Over-the-Counter Plan Review
- Parcel/Tract Map Review
- Preferential Residential Parking Permits
- Sale of Plans and Specifications
- Temporary Use Permit
- Traffic Plan Review
- Traffic Study Review

*Several fees proposed to increase due to recalibration of estimated time required to provide services →*

- As part of the study, City staff reviewed the underlying time typically required to perform services. Based on the estimated service time analysis and fee re-structuring, the following fees are proposed to increase:
  - Banner Hanging Permit
    - Current fee - \$170
    - Proposed fee - \$290 (1.5 hrs)
  - Encroachment Permits
    - Current fees - \$182 - \$536
    - Proposed fees - \$290 - \$888
  - Special Event Permit
    - Current fee - \$245
    - Proposed fee - \$290 (1.5 hrs)

*Slight increase in forecasted revenue →*

- The City typically receives roughly \$200K in revenue from the Public Works fees examined as part of this study. If the proposed fees are adopted, it is anticipated that annual Public Works fee revenue will increase by approximately \$25K per year. This increase is the result of the recalibration of encroachment permit fees.

## Recommendations

The fees included as part of this study are set at the direction of the City Council. Consequently, the City Council may adopt fees and modify them at a future date as costs of service change, city policies or goals change, project volumes change, service recipient feedback is received, and annual revenue impact of fees is confirmed.

If the City decides to adopt modified fees it should:

- **Ensure that City staff begin fee collections using updated fee schedules** once the adopted fees are effective.
- **Actively monitor and bill for deposit-based fees** – This will be particularly important for the collection of Public Works Engineering fees. The Public Works Department has confirmed it has systems in place for collecting and refunding, when necessary, deposit-based fees.
- **Periodically Review and Adjust Fees and Calculation Methodologies** – As part of this study, numerous changes were made to Planning and Public Works fee structures and fee calculation methodologies. In an effort to ensure the updated calculation methods result in fees that align to services provided by the City, ClearSource used historical project scenarios to calculate “before and after” fee outcomes. However, it is likely that if unanticipated/uncommon development scenarios arise, staff may re-examine the assumptions that influenced the fee calculations. As historical data becomes available fee amounts can be updated to account for more accurate data. Additionally, the fee schedule allows for hourly billing of projects that fall outside the scope of those considered when developing the fee schedule. Also, if fees for services are unintentionally omitted from the adopted fee schedule, they should be added to the fee schedule as part of a future update.
- **Monitor feedback and permit statistics** - Monitor permit and application volumes and homeowner/contractor feedback to determine if fee modifications are resulting in any unanticipated changes in project frequency and to increase the level of detail available for revenue forecasting.
- **Continue to adjust fees on an annual basis using inflationary index** - In order to maintain pace with regional cost inflation and the City’s salary cost inflation, the City should continue adjusting its fees on an annual basis.
- **Conduct future fee studies on regular basis** – Since the City updates fees annually by the change in CPI, it should conduct future fee studies periodically to confirm that fee levels remain at, or below, legal limits.

## Appendices

The appendices provides detailed analytical findings from the study, including the amount of cost, or estimated cost, required to provide the services for which the fee or service charge is levied and the revenue sources anticipated to provide the service, including General Fund revenues. For any fees targeted to recover less than 100% of the estimated reasonable cost of service, it is anticipated that General Fund revenues of the City will fund the difference between the targeted recovery level and 100% recovery of the estimated cost of service. These amounts are identified in the Working Version of the Schedule of Fees included in the appendices. Additionally, the appendices include the Schedule of Fees proposed for adoption by the City Council.

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**Appendix B**

"Before and After" Scenarios

(Examples of Fee Schedule Simplification and Category Reduction)

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Planning Coastal Development Permit Fees 11 - 15

Public Works Fees 16 - 22

**Appendix C**

Calculation of Fully-Burdened Hourly Rates:

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Calculation of Project Specific Cost of Service:

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## Appendix A



**Schedule of Fees**  
**Fiscal Year 2015-2016**



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4 ESD - Coastal Engineering, Geology, Environmental Health, Other	11 - 12
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**Building - Electrical, Mechanical, and Plumbing Fees**

<b>Fee Description</b>	<b>FY 15-16 Fee</b>	<b>Unit</b>	<b>Notes</b>
1 Plan Check Fees (Mechanical, Plumbing & Electric Only)	\$164	per hour	
2 Emergency Inspection Fee - After Hours	\$246	per hour	
<b>Electrical Permit Fees</b>			
3 New Residential Buildings:			
Single And Two-Family	\$0.20	per SF	
Garage, Carport (Attached/Detached)	\$0.10	per SF	
Multi-Family 0 - 1,000 SF	\$0.30	per SF	
Multi-Family 1,001 - 5,000 SF	\$0.50	per SF	
Multi-Family > 5,000 SF	\$0.40	per SF	
Remodel Residential Buildings	\$0.20	per SF	
4 Outlets/Lighting Fixture	\$41	Each set of 20	
5 Branch Circuits:			
Branch Circuits 1-10	\$19	each	
Branch Circuits 11-40	\$16	each	
Branch Circuits 41-Up	\$14	each	
6 Fixed Appliance (Not Over 1 HP)	\$33	each	
7 Power Apparatus And Large Appliances:			
Rating 1 To 10 HP / 1 To 7 KW	\$82	each	
Rating 11 To 50 HP / 8 To 37 KW	\$123	each	
Rating 51 To 100 HP / 38 To 74 KW	\$820	each	
Rating Over 101 HP / > 75 KW To Corresponding HP Listed	\$1,093	each	
8 Services, Switchboards & Subs:			
0 To 399 Amps	\$82	each	
400 To 1000 Amps (> 600Amp Requires Plan Check)	\$123	each	
> 1000 Amps	\$164	each	
9 Temporary Power:			
Temporary Service Pole Or Pedestal Incl. Meters	\$164	each	
Temp Service Pole Incl. Sub Poles, Switches & Outlets	\$246	each	
Temporary Trailer Insp. Fee (Pre-Site)	\$246	each	
10 Misc. Conduits And Conductors:			
Apparatus/Equip/Conduits/Conductors - All Other	\$82	each	
Change From Overhead To Underground	\$164	per 300 LF	
11 Private Swimming Pools:			
Inground Swimming Pool (Incl. Equipment)	\$82	each	
Other Pools (Spas, Hot Tubs, Etc.)	\$164	each	



**Building - Electrical, Mechanical, and Plumbing Fees**

<b>Fee Description</b>	<b>FY 15-16 Fee</b>	<b>Unit</b>	<b>Notes</b>
Alterations To Swimming Pools	\$54	each	
12 Signs, Outline Lighting And Marquees:			
First Sign And Transformer	\$164	each	
Ea. Additional Sign, Transformer, Circuit	\$41	per address	
Alterations/Relocations Of Existing Signs	\$41	each	
Time Clock	\$16	each	
<b>Plumbing Permit Fees</b>			
13 Backflow Prevention Device:			
Up To 2" Diameter	\$41	each	
Over 2" Diameter	\$54	each	
14 Gas System:			
1 To 5 Outlets	\$82	each	
Each Additional Outlet	\$16	each	
15 Yard Gas Piping:			
0 - 300 Feet	\$82	First 300'	
Each Additional 300' Increment	\$16	Each Add'l 300'	
16 Service Water Piping:			
0 - 300 Feet	\$82	First 300'	
Each Additional 300' Increment	\$16	Each Add'l 300'	
17 Ejector Pump/Sump With Basin	\$82	each	
18 Hose Bibs	\$41	each set of 10	
19 Irrigation	\$41	per 10 emitters	
20 Hydrozone	\$82	per zone	
21 Premanufactured Spa	\$328	each	
22 Repair/Alter Of Piping or Drainage	\$16	each fixture	
23 Roof Drain	\$41	each set of 10	
24 Lavatory	\$41	each	
25 Shower / Bath Tub	\$41	each	
26 Toilet	\$41	each	
27 Earthquake Shut Off Valve	\$41	each	
28 Trap Primer	\$41	each	
29 Water Heater (And/Or Vent)	\$41	each	



**Building - Electrical, Mechanical, and Plumbing Fees**

<b>Fee Description</b>	<b>FY 15-16 Fee</b>	<b>Unit</b>	<b>Notes</b>
<b>Mechanical Permit Fees</b>			
30 FAU Heating/AC Units:			
100K To 500K BTU	\$82	each	
> 500K BTU	\$110	each	
31 Heating Or Cooling Coils	\$41	each	
32 Radiant Floor Heating (Requires Plan Check)	\$82	per zone	
33 Air Outlets For Heating/Cooling	\$41	each set of 10	
34 Commercial Air Dist. System (Heating/Cooling/Vent)	\$33	per every 100 SF	
35 Ventilation Fans On Single Duct (Incl. Dryer Exhaust)	\$33	each	
36 Ventilation Fan:			
To 300 CFM	\$33	each	
301 CFM And Over	\$33	each	
37 Hood:			
Commercial Hood (Incl. Duct)	\$82	each	
Residential Hood (Incl. Duct)	\$82	each	
38 Appliance Or Piece Of Equipment Not Listed	\$82	each	
39 Gas System:			
1 To 5 Outlets	\$82	each	
Each Additional Outlet	\$16	each	
40 Central Vacuum System	\$164	each	
41 Evaporative Cooler	\$82	each	
42 Factory Built Or Metal Chimney	\$82	each	
43 Metallic Flues	\$82	each	
44 Yard Gas Piping:			
0 - 300 Feet	\$82	First 300'	
Each Additional 300' Increment	\$16	Each Add'l 300'	
<b>Septic (Wastewater) Permit Fees</b>			
45 Sewer Connection To OWTS	\$164	each	
46 OWTS System Abandonment	\$164	each	



**Building - Itemized Building Construction Fees**

Fee Description	FY 15-16	FY 15-16	Unit	Notes
	PC	Prmt		
1 Antenna Tower	\$328	\$164	each	
2 Awning	\$82	\$82	each	
3 Balcony addition	\$246	\$164	each	
4 Bay window	\$164	\$164	each	
5 Carport	\$246	\$246	each	
6 Covered Porch	\$164	\$164	each	
7 Deck - Attached (2 Max.) / Detached (each)	\$328	\$328	each	
8 Deck/Balcony Repair:				
a) Minor (Structural)	\$164	\$164	each	
b) Major (Structural)	\$246	\$328	each	
9 Demolition:				
a) Demolition (up to 3,000 s.f.)	\$246	\$328	each	
b) Additional demolition		\$82	each 3,000 SF	
10 Electric Vehicle Charging Station:				
a) Tier I	\$164	\$164	each	
b) Tier II	\$246	\$246	each	
c) Tier III	\$246	\$246	each	
11 Fire Sprinkler:				
a) <3,500 SF	\$328	\$164	each	
b) 3,500 - 7,000 SF	\$492	\$246	each	
c) >7,000 SF	\$656	\$328	each	
12 Flag pole up to 20' high	\$82	\$82	each	
13 Graywater:				
a) Simple	\$82	\$82	each	
b) Complex	\$123	\$123	each	
14 Landscape Ordinance Plan Check:				
a) Simple	\$82	\$0	each	
b) Complex	\$164	\$0	each	
15 Masonry Fence/Wall:				
a) Masonry fence: up to 6' high (up to 100 ln. ft.)	\$123	\$205	Standard	
i) Additional masonry walls		\$82	each 100 LF	
b) Masonry fence: > 6' high (up to 100 ln. ft.)	\$164	\$246	Special design	
i) Additional masonry walls > 6' height		\$115	each 100 LF	
16 Cabana/Patio Cover/Trellis:				
a) Cabana/Patio cover/Trellis (<500 s.f.) each	\$123	\$123	each	
i) Patio - each additional 300 s.f.	\$82	\$82	each 300 SF	
b) Patio - enclosed	\$164	\$164	each	
17 Pilaster per city standard (up to 6' high)		\$33	each	
18 Rain Water Harvesting System:				
a) Rain Water Harvesting System	\$164	\$164	each	



**Building - Itemized Building Construction Fees**

Fee Description	FY 15-16	FY 15-16	Unit	Notes
	PC	Prmt		
b) Storage Tank	\$164	\$164	each	
19 Retaining Wall:				
a) Retaining wall: < 7" high (up to 50 ln ft.)	\$164	\$246	Standard	
i) Additional retaining wall	\$82	\$82	each 50 LF	
b) Retaining wall: 7 - ≤ 10' high (up to 50 ln ft.)	\$328	\$328	Special design	
i) Additional retaining wall	\$164	\$164	each 50 LF	
c) Retaining wall: 10' + high (up to 30 ln. ft.)	\$820	\$410	Special design	
i) Additional retaining wall	\$82	\$164	each 30 LF	
20 Fireplace:				
a) Masonry fireplace	\$246	\$246	each	
b) Premanufactured fire place	\$82	\$246	each	
21 Lighting Pole:				
a) Lighting pole	\$49	\$82	each	
b) Each add'l pole	\$16	\$33	each	
22 Reroof:				
a) Reroofing , < 30sq. & < 5.9 lb./sq.		\$328	each	
b) Reroofing , < 30sq. & > 5.9 lb./sq.	\$164	\$328	each	
c) Additional Reroof		\$115	each 30 sq.	
d) Additional Reroof Flat Roof Only		\$49	each 30 sq.	
23 Re-Stucco		\$328		
24 Skylight:				
a) Skylight (less than 10 sq. ft.)	\$164	\$164	each	
b) Skylight (greater than 10 sq. ft. or structural)	\$246	\$246	each	
25 Solar:				
a) Solar Hot Water Heating	\$164	\$164	each	
b) Solar Pool Heating	\$164	\$164	each	
26 Storage Rack:				
a) Storage rack (less than 100 linear ft.)	\$410	\$164	each 100 ln. ft.	
b) Additional racks (same type)		\$82		
27 Swimming Pool/Spa:				
a) Swim Pool (Res. < 800 SF) inclusive of MEP	\$361	\$656	each	
b) Swim Pool (Com. or > 800 SF) inclusive of MEP	\$935	\$820	each	
c) Swimming Pool Remodel:				
i) Gunite	\$164	\$164	each	
ii) Plaster	\$164	\$164	each	
d) Spa	\$164	\$328	each	
28 Temporary Constr. Trailer w/ ramp	\$164	\$328	each	
29 Traffic Related Slab	\$82	\$82	each	
30 Window/Slider:				
a) Replacement (non-structural up to 5)		\$164	each	



**Building - Itemized Building Construction Fees**

Fee Description	FY 15-16	FY 15-16	Unit	Notes
	PC	Prmt		
b) New Window Retrofit (up to 5)	\$49	\$164	each	
c) New window (w/ structural; up to 5)	\$164	\$246	each	
31 Septic Systems:				
a) Residential - Alternative - Inspection		\$574	each	
b) Residential - Conventional - Inspection		\$410	each	
c) Commercial - Alternative - Inspection		\$820	each	
d) Commercial - Conventional - Inspection		\$738	each	
e) Repair / Alteration (1-3 components)		\$164	each	
f) Repair / Alteration (over 3 components)		\$164	each	
g) Disconnect'n/Abandonm't of system		\$164	each	
32 Grading Inspection and Plan Check:				
a) 1 - 50 Cubic Yards	\$164	\$656	each	
b) 51 - 100 Cubic Yards	\$246	\$820	each	
c) 101 - 500 Cubic Yards	\$492	\$984	each	
d) 501 - 1000 Cubic Yards	\$820	\$1,148	each	
e) > 1000 Cubic Yards	\$1,312	\$1,804	each	
f) Plus for each additional 500 Cubic Yards	\$164	\$98	each	
33 Drainage	\$328	\$164	each	
34 Caisson	\$328	\$82	per type/cais'n	
35 Pile Repair	\$328	\$328		
36 Foundation Repair	\$328	\$328		
37 Foundation Only:	25% new const	25% new const		
a) Underpinning to Existing Foundation - Minor	\$164	\$164		
b) Underpinning to Existing Foundation - Major	\$328	\$328		
38 Grade Beams (per 250 L.F.)	\$328	\$328		
39 Bulkheads/Seawalls/Wave Uprush Study	\$820	\$820		
40 Remodel Interior/Exterior:				
a) Minor Non-Structural	40% new const	40% new const		
b) Minor with Structural	50% new const	50% new const		
c) Major Non-Structural	50% new const	50% new const		
d) Major with Structural	60% new const	60% new const		
41 Parking Lot- Striping/Replacement - Plan Ck & Insp	\$328	\$164		
42 Wireless Telecomm Facility (Antenna Only)	\$328	\$164		
43 Accessibility Hardship Extension		\$492		
44 Permit Time Extension Fee		\$246	each	
45 Preliminary Review (Covers 2 Hrs - Add. @ Hrly Rate)		\$328		
46 Administrative Fee (Charge @ Hrly Rate)		\$164		
47 Administrative Permit Processing Fee		\$41		
48 Administrative Plan Check Processing Fee	\$41			
49 Miscellaneous fee (Charge @ Hrly Rate)		\$164		



**Building - Itemized Building Construction Fees**

<b>Fee Description</b>		<b>FY 15-16 PC</b>	<b>FY 15-16 Prmt</b>	<b>Unit</b>	<b>Notes</b>
50	As-built Plan Review	\$328			
51	Plan Comparison Check (Hrly Rate - 1 Hr Min.)	\$164		each	
52	Minor Plan Revision (Hrly Rate - 2 Hr Min.)		\$328		
53	Permit Processing Fee - Expired Plan Check	\$656			
54	Permit Processing Fee - Expired Permit		\$656		
55	Plan Check (Application) Extension		\$164		
56	Site Inspections Not Covered by Fees		\$328		
57	Bldg Plan Check Fee (Hrly Rate - 1 Hr Min.)	\$164			
58	Excessive Plan Check Fee (third review) (per hour)	\$164			
59	Non-Compliance Fee - Excess Inspection (Per Hr)		\$164	min. fee	
60	Change of Occupant Inspection		\$246		
61	CA Bldg Standards Surcharge Permit Valuation				
	a) \$1 - \$25,000		\$1		
	b) \$25,001 - 50,000		\$2		
	c) \$50,001 - 75,000		\$3		
	d) \$75,001 - 100,000		\$4		
	e) Each Add'l \$25,000 or Fraction Thereof		Add \$1.00		
62	Strong Motion Fee (Remitted to State of CA):				
	a) Strong Motion Fee Category I		\$0.0001 of Value		
	b) Strong Motion Fee Category II		\$0.0021 of Value		



**Building - Structural Inspection and Plan Check**

<b>Occupancy Classification</b>	<b>FY 15-16 Plan Check</b>	<b>FY 15-16 Permit</b>	<b>FY 15-16 Total</b>	<b>Unit</b>	<b>Notes</b>
1 All New Residential Construction (includes additions)	\$1.60	\$1.60	\$3.20	per SF	[a]
2 Residential Remodels:					
a) Minor Non-Structural		40% of New Residential Construction Fee			
b) Major Non-Structural		50% of New Residential Construction Fee			
c) Structural		60% of New Residential Construction Fee			
3 All Non-Residential (includes commercial)	\$1.10	\$1.50	\$2.60	per SF	
4 Tenant Improvements (TI):					
a) < 5,000 SF	\$0.75	\$0.75	\$1.50	per SF	
b) > 5,000 SF	\$0.50	\$0.50	\$1.00	per SF	
5 Utility and Miscellaneous	\$0.80	\$1.50	\$2.30	per SF	

[a] 2 hour minimum for plan check; 2 hour minimum for permit.



**Environmental Sustainability - Coastal Engineering, Geology, Environmental Health, Other**

<b>Fee Description</b>	<b>FY 15-16 Fee</b>	<b>Notes</b>
<b>1 Coastal Engineering</b>		
a) Building Plan Check Stage Review	\$672	
b) Complex Project Review	\$2,897	
c) Standard Project Review	\$1,449	
d) Minor Project Review	\$672	
e) Time and Materials Fee	\$207	
<b>2 Geology</b>		
a) Geology and Geotechnical Board Of Appeals	\$550	
b) Bldg and Grading Plan Rvw (Plans Only) - Following a Plan Approval	\$910	
c) Commercial/Multi-Family Residential Hydrogeologic Reviews	\$3,900	
d) Lot Line Adjust - SFR - Complex	\$4,160	
e) Lot Line Adjust - SFR - Standard Guest Houses & Second Units	\$2,860	
f) Onsite Wastewater Treatment Systems Foundation Repairs	\$1,950	
g) Single Family Residence - Complex	\$4,160	
h) Single Family Residence - Standard Guest House & Second Units	\$2,860	
i) Subdivisions - Single Family Residence - Complex	\$4,160	
j) Subdivisions - SFR - Standard Guest Houses & Second Units	\$2,860	
k) Miscellaneous:		
i) Swimming Pools	\$2,600	
ii) Additions	\$2,600	
iii) Remodels	\$2,600	
iv) Retaining Walls	\$2,600	
v) Seawalls	\$2,600	
vi) Slope Repairs	\$2,600	
vii) Miscellaneous Geology Projects	T&M + 30%	
<b>Environmental Health Fees</b>		
<b>3 Non-OWTS Review - Simple</b>		
a) Planning Phase	\$721	
b) Building Phase	\$270	
<b>4 OWTS Review - Complex</b>		
a) Planning Phase	\$1,893	
b) Building Phase	\$1,352	
<b>5 OWTS Review - Complex Commercial</b>		
a) Planning Phase	\$6,131	
b) Building Phase	\$3,516	
<b>6 OWTS Review of Certificate for Reduced Onsite Wastewater Set Back</b>	\$721	
<b>7 Environmental Health Program Fees:</b>		
a) Operating Fees-Residential	\$425	



**Environmental Sustainability - Coastal Engineering, Geology, Environmental Health, Other**

<b>Fee Description</b>	<b>FY 15-16 Fee</b>	<b>Notes</b>
b) Operating Fees-Commercial	\$849	
c) Operating Fees-Multi Family	\$849	
8 Env Health - Hourly Review Fee	\$180	
9 Env Health - Certificate Of OWTS Inspection	\$213	
10 Env Health - OWTS Compliance Agreement	\$213	
11 Env Health - OWTS Practitioner Application Fee For Initial Registration	\$209	
12 Env Health - OWTS Practitioner Renewal Fee For Registration	\$209	
13 Env Health - Operating Permit Transfer Fee	\$180	
<b>Miscellaneous</b>		
14 Building Board Of Appeals	\$328	
15 Building Permit Investigation Fee (For Work Without A Permit)	\$328	
16 Certificate Of Occupancy - Temporary	\$328	
17 Change Of Address / House Numbers	\$246	
18 Credit Card Payment Fee	2.36%	
19 Document Imaging Fee		
a) Bldg. Permits	\$6	
b) Environmental Health	\$21	
c) Geology, Coastal Engineering & Wave Uprush Reports	\$21	
d) Septic Approvals	\$6	
20 Emergency Inspection Fee - After Hours	\$246	
21 Foundation Only Administrative Fee	\$328	
22 Permit Renewals:		
a) No Inspections	100% of permit fees	
b) Rough Inspection	50% of permit fees	
c) Final Inspection	20% of permit fees	
23 Replacement Of Job Card	\$20	
24 School Processing Fee - SMMUSD	\$41	
25 Solid Waste And Encroachment Permit Application	\$1,020	
a) Solid Waste Bin Placement - 0 To 10 Bins	\$0	
b) Solid Waste Bin Placement - Over 10 Bins	\$67	
26 Technology Enhancement	1% of Bldg Permit Cost	



**Planning Fees**

<b>Fee Description</b>	<b>FY 15-16 Fee</b>	<b>Unit</b>	<b>Notes</b>
1 Administrative Plan Review:			[a]
a) Level 1 - Revision to Previously Issued APR	1/2 of current fee		
b) Level 2 - Landscape Only	\$302		
c) Level 3 - APR Minor (No enclosed square footage)	\$1,208		
d) Level 4 - APR Major	\$3,533		
e) Level 5 - APR for Major Remodel (<50% of exterior walls)	\$5,436		
2 Code Violation:			
a) Minor	\$755		[b]
b) Major	\$1,510		[b]
c) Code Enforcement Review	\$151	per hour	
3 Appeal Fee	\$500		
4 Archeology:			
a) Phase 1	\$302		
b) Phase 2	\$604		
5 Certificate Of Compliance Planning Review	\$1,133		
6 Change Of Ownership/Occupancy	\$151		
7 City Biologist:			
a) Review - Hourly	\$163	per hour	
b) After Hours - Hourly	\$202	per hour	
c) Site Inspection	\$326		[c]
d) Revisions	\$245		[c]
e) Review - CDP (With ESHA) (includes 3 reviews)	\$1,304		[c]
f) Review - CDP (Without ESHA) (includes 3 reviews)	\$978		[c]
g) CDP for OWTS Only	\$245		[c]
h) APR with Development (without landscaping)	\$326		[c]
i) APR with Development (with landscaping)	\$815		[c]
j) APR Landscaping Only	\$652		[c]
8 Coastal Development Permit:			[d]
a) Level 1 - OWTS Only; Foundation Only; Emergency Permit Only	\$755		[e]
b) Level 2 - Water Wells and Lot Merger With No Development	\$3,020		[e]
c) Level 3 - Accessory Structures; 2nd Units; Additions; Lot Line Adjustments with No Development	\$5,436		[e]



**Planning Fees**

<b>Fee Description</b>	<b>FY 15-16 Fee</b>	<b>Unit</b>	<b>Notes</b>
d) Level 4 - NSFR; Remodel Non-Conforming Structures	\$6,523		[e]
e) Level 5 - Development with Lot Line Adjustment; Tentative Parcel Map With No Development	\$11,385		[e]
f) Level 6 - Tentative Parcel Map with Development	\$15,402		[e]
g) Level 7 - Multi-Family or Commercial; Tentative Tract Map With or Without Development	\$151	per hr; \$20K Dep.	[e]
h) Level 8 - Amendments to City-issued CDP	1/2 of current fee		
9 Conditional Use Permit (Includes Amendments to Existing CUP):			
a) Existing Non-Conforming Use / No Change	\$498		
b) New Medical Marijuana Dispensary or New/Transferred Liquor License	\$3,533		
c) All Others	\$3,020		
10 Department of Fish and Wildlife Fee	set by DFW		[f]
11 Demolition Permit:			
a) Demolition Permit	\$302		
b) Non-Conforming Structure Partial Demolition	\$906		
12 Determination Of Use			
a) Director	\$604		
b) Planning Commission	\$4,983		
13 Environmental Impact Report	actual cost + 30%		[g]
14 Environmental Review Board Analysis	\$2,416		
15 Environmental Site Assessment Review Fee	actual cost + 30%		[g]
16 Event Permits:			
a) Residential (Special Event Permit)	\$94		
b) Commercial (Temporary Use Permit)	\$623		
17 Initial Study:			
a) Prepared By Consultant	actual cost + 30%		[g]
b) Prepared By Staff	\$151	per hr; \$15K Dep.	[g]
18 Joint Use Parking Agreement	\$1,812		
19 Minor Modification	\$906		



**Planning Fees**

<b>Fee Description</b>	<b>FY 15-16 Fee</b>	<b>Unit</b>	<b>Notes</b>
20 Mitigation Monitoring And Reporting Program	\$151	per hour	
21 Neighborhood Standards Review	\$4,651		
22 Over the Counter Permit:			
a) Level I	\$151		
b) Level II	\$483		
23 Planning Clearance	\$302		
24 Plan Review:			
a) Prior to Planning Conformance/Approval:			
i) CDP - Applicant-initiated Resubmittal of Plans	\$906		
ii) APR - Applicant-initiated Resubmittal of Plans	\$453		
b) After Planning Conformance/Approval:			
i) Substantial Conformance	\$906		
ii) Final Planning Approval "red stamp"	\$340		
25 Pre-Application Questions:			
a) First Question	\$294		
b) Each Additional Question	\$147		
26 Public Notice (Includes costs for staff and materials):			
a) Mailer	\$260		
b) Newspaper Legal Notice	\$250		
c) Quarter Page	\$320		
27 Sign Permit:			
a) Individual	\$189		
b) Master Program	\$1,812		
c) Temporary	\$38		
28 Site Inspection	\$227		
29 Site Plan Review			
a) Height	\$2,658		
b) All Other Requests	\$2,265		
30 Solar Panels			
a) Roof-Mounted	\$94		
b) Ground-Mounted	\$151		



**Planning Fees**

<b>Fee Description</b>	<b>FY 15-16 Fee</b>	<b>Unit</b>	<b>Notes</b>
31 Stringline Modification	\$2,567		
32 Time Extension	\$453		
33 Variance	\$2,718		
34 View Preservation Permit			
a) Primary View Determination	\$302		
b) View Preservation Permit - Planning Director	\$604		
c) View Preservation Permit - Planning Commission	\$2,265		
35 Wireless Telecommunication Facilities			
a) With Site Plan Review	\$3,020		
b) With Conditional Use Permit	\$3,171		
36 Zoning Verification Letter	\$113		
37 Development Agreem't; Gen Plan Amendm't; Local Coastal Prog Amendm't; Specific Plan; Zoning Amendm't	\$151	per hour	[h]
38 All Other Planning Services	\$151	per hour	[i]

[a] Administrative plan review fee includes 2 incomplete letters; 2 site visits including final inspection; coastal development permit exemption; CEQA filing fee; "green stamp" and "red stamp".

[b] Minor code violations are violations which require minimum Planning approval (e.g. OC or no planning approval). Major code violations are violations which require APRs, CDPs, CUPs, etc. Fee amounts shown may be modified by Director to between 2x and 5x of the normally applicable fees.

[c] For City biologist fees, bill hourly after base fee is expended.

[d] Coastal development permit fee includes 3 incomplete letters; 3 site visits including final inspection; CEQA filing fees; "green stamp" and final inspection.

[e] If required, lot merger processing is included in fee.

[f] Fee set by California Department of Fish and Wildlife.

[g] Fee covers direct cost to prepare report and/or study plus Planning staff time to manage report and/or study only. All entitlement fees and City Specialist fees to be paid separately.

[h] The City shall bill hourly for services performed by in-house staff. For services performed by outside consultants/service providers, the City shall bill for actual cost incurred, plus 30%.

[i] For service requests not identified in this Schedule of Fees, the Planning Director or his/her designee shall determine the appropriate fee based on the prevailing hourly rate for staff time involved in the service or activity. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of outside service providers required to process the specific application or service, plus 30%.



**Public Works Fees**

<b>Fee Description</b>	<b>FY 15-16 Fee *</b>	<b>Unit</b>	<b>Notes</b>
1 Administrative Plan Review	\$193	per hour	
2 Banner Hanging Permit	\$290	flat fee	
3 Certificate of Compliance	\$193	per hour	
4 Coastal Development Permit	\$193	per hour	
5 Conditional Use Permit	\$193	per hour	
6 Easement / Vacation	\$193	per hour	
7 Encroachment Permit:			
a) Annual Blanket Permit:	\$309	flat fee	
i) Per project with 0 - 100 SF of land disturbance, including maintenance	\$695	flat fee	
ii) Per project with more than 100 SF of land disturbance, including maintenance	\$888	flat fee	
iii) Trenching / boring	\$405	flat fee	[a]
iv) Utility pole placement, replacement; equipment placement, replacement	\$405	flat fee	
b) Driveways	\$502	flat fee	
c) Dumpsters (Temporary)	\$290	flat fee	
d) Moving Container (Temporary)	\$405	flat fee	
e) Staging (Temporary)	\$405	flat fee	
f) Tree Trimming and Removal	\$405	flat fee	
g) Trenching / boring	\$695	flat fee	[a]
h) All Others	\$193	per hour	
8 Flood Plain Review	\$193	per hour	
9 Oversized Transportation Permit	\$16	flat fee	[b]
10 Over-the-Counter Plan Review	\$193	per hour	
11 Parcel / Tract Map Review	\$193	per hour	
12 Plan Revisions:			
a) Minor	\$386	flat fee	
b) Major	\$772	flat fee	
13 Plans and Specifications	varies	flat fee	[c]
14 Preferential Parking Permits (Residential)	\$24	flat fee	



**Public Works Fees**

<b>Fee Description</b>	<b>FY 15-16 Fee *</b>	<b>Unit</b>	<b>Notes</b>
15 Special Events Permit	\$290	flat fee	
16 Stormwater WQMP	\$193	per hour	
17 Street Name Change	\$965	flat fee	
18 Temporary Use Permit	\$193	per hour	
19 Traffic Plan Check	\$193	per hour	
20 Traffic Study Review	\$193	per hour	
21 All Other Public Works Plan Review and Inspection	\$193	per hour	[d]

\* In addition to the fees identified in this schedule, the City will pass-through to the applicant any discrete costs incurred from the use of outside service providers required to process the specific application or service.

[a] Fee applies for projects with up to 100 LF of land disturbance. Projects in excess of 100 LF will be billed hourly.

[b] Set to match State of California fee.

[c] Fee determined based on cost of materials and shipping, if applicable. Currently, typical amounts range from \$20 - \$45 per project.

[d] For service requests not identified in this Schedule of Fees, the Public Works Director or his/her designee shall determine the appropriate fee based on the prevailing hourly rate for staff time involved in the service or activity. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of outside service providers required to process the specific application or service.



**Recreation and Facility Use Fees**

Fee Description	FY 15-16 Fee	Unit	Notes
1 Administrative And Staffing Fees			
a) Attendant Fee (Full-Time Staff)	\$37	per hour	
b) Attendant Fee (Part-Time Staff)	\$20	per hour	
c) Audio Technician	\$67	per hour	
d) Audio Visual Fee	\$27	per use	
e) Custodian	\$27	per hour	
f) Electrician/Lighting Technician	\$67	per hour	
g) Security	\$52	per hour; per guard	
h) Theater Manager	\$32	per hour	
i) Usher/Door Attendant/Ticket Taker	\$20	per hour; per staff person	
j) Late Processing Fee (Less Than 14 Days)	\$100	flat	
k) Pre-Event Set Up/Clean Up	\$50	deposit	
l) Refundable Security/Cleaning Deposit	Based upon application; cashed prior to event	deposit	
2 Projection System Rental Fee			
a) Community Non-Profit	\$860		
b) Private Commercial Event	\$2,367		
3 Bases / Goal Rentals			
a) Bases (available at Malibu Bluffs Park Only)	\$25	per use	
b) Goals (available at Malibu Bluffs Park Only)	\$25	per use	
4 City Hall / Bluffs Park - Individual Parking Spaces			
a) Group 1	\$10	per space; per day	
b) Group 2	\$10	per space; per day	
c) Group 3	\$10	per space; per day	
d) Group 4	\$10	per space; per day	
5 Bluffs Park - Parking Lot			
a) Hourly Rate	\$137	per hour	
b) Daily Rate	\$1,301	per day	
6 City Hall - Backstage Room			
a) Group 1	\$52	per hour	
b) Group 2	\$79	per hour	
c) Group 3	\$105	per hour	
d) Group 4	\$157	per hour	
7 City Hall - Multi-Purpose Room			
a) Group 1	\$52	per hour	
b) Group 2	\$79	per hour	
c) Group 3	\$105	per hour	
d) Group 4	\$157	per hour	



**Recreation and Facility Use Fees**

<b>Fee Description</b>	<b>FY 15-16 Fee</b>	<b>Unit</b>	<b>Notes</b>
8 City Hall - Senior Center			
a) Group 1	\$52	per hour	
b) Group 2	\$79	per hour	
c) Group 3	\$105	per hour	
d) Group 4	\$157	per hour	
9 City Hall - Multi-Purpose Room & Senior Center			
a) Group 1	\$84	per hour	
b) Group 2	\$127	per hour	
c) Group 3	\$168	per hour	
d) Group 4	\$251	per hour	
10 City Hall - Zuma Conference Room			
a) Group 1	\$27	per 2 hours	
b) Group 2	\$32	per 2 hours	
c) Group 3	\$42	per 2 hours	
d) Group 4	\$62	per 2 hours	
11 City Hall - Malibu Civic Theater			
a) Group 1			
i) 1 Hour	\$105	per hour	
ii) 4 Hours	\$262	per 4 hours	
iii) Half Day (8 Hours)	\$419	per 8 hours	
iv) Full Day (16 Hours)	\$661	per 16 hours	
b) Group 2			
i) 1 Hour	\$157	per hour	
ii) 4 Hours	\$393	per 4 hours	
iii) Half Day (8 Hours)	\$630	per 8 hours	
iv) Full Day (16 Hours)	\$992	per 16 hours	
c) Group 3			
i) 1 Hour	\$209	per hour	
ii) 4 Hours	\$526	per 4 hours	
iii) Half Day (8 Hours)	\$840	per 8 hours	
iv) Full Day (16 Hours)	\$1,322	per 16 hours	
d) Group 4			
i) 1 Hour	\$315	per hour	
ii) 4 Hours	\$788	per 4 hours	
iii) Half Day (8 Hours)	\$1,259	per 8 hours	
iv) Full Day (16 Hours)	\$1,984	per 16 hours	



**Recreation and Facility Use Fees**

<b>Fee Description</b>	<b>FY 15-16 Fee</b>	<b>Unit</b>	<b>Notes</b>
12 Community Center Indoor			
a) Group 1	\$50	per hour	
b) Group 2	\$75	per hour	
c) Group 3	\$101	per hour	
d) Group 4	\$151	per hour	
13 Community Center Outdoor Event			
a) Group 1	\$75	per hour	
b) Group 2	\$114	per hour	
c) Group 3	\$151	per hour	
d) Group 4	\$226	per hour	
14 Community Center Indoor And Outdoor			
a) Group 1	\$101	per hour	
b) Group 2	\$151	per hour	
c) Group 3	\$201	per hour	
d) Group 4	\$302	per hour	
15 Public Meeting Room			
a) Group 1	\$27	per 2 hours	
b) Group 2	\$32	per 2 hours	
c) Group 3	\$42	per 2 hours	
d) Group 4	\$62	per 2 hours	
16 Picnic Area			
a) Group 1	\$60	per 4 hours	
b) Group 2	\$60	per 4 hours	
c) Group 3	\$60	per 4 hours	
d) Group 4	\$151	per 4 hours	
17 Sports Field			
a) Group 1	\$23	per 2 hours	
b) Group 2	\$34	per 2 hours	
c) Group 3	\$45	per 2 hours	
d) Group 4	\$68	per 2 hours	
18 Community Pool			
a) Group 1	\$63	per hour	
b) Group 2	\$94	per hour	
c) Group 3	\$126	per hour	
d) Group 4	\$188	per hour	



**Recreation and Facility Use Fees**

<b>Fee Description</b>	<b>FY 15-16 Fee</b>	<b>Unit</b>	<b>Notes</b>
19 Equestrian Park Arena			
a) Group 1	\$35	per hour	
b) Group 2	\$53	per hour	
c) Group 3	\$70	per hour	
d) Group 4	\$106	per hour	
20 Malibu High School Gym			
a) Group 1	\$50	per hour	
b) Group 2	\$75	per hour	
c) Group 3	\$101	per hour	
d) Group 4	\$151	per hour	
21 Malibu High School Classroom			
a) Group 1	\$19	per hour	
b) Group 2	\$28	per hour	
c) Group 3	\$37	per hour	
d) Group 4	\$56	per hour	



**Parkland Development Fees**

Fee Description	FY 15-16 Fee	Notes
1 Parkland Development Fee:		[a]
a) Single Family Dwelling	\$3,774	
b) Attached MF < 5 units	\$3,221	
c) Attached MF >= 5 units	\$2,399	
d) Duplex, Triplex, Quad	\$2,991	
e) Mobile Home Space	\$2,170	

[a] Resolution No. 91-67.



**Filming Fees**

<b>Fee Description</b>	<b>FY 15-16 Fee</b>	<b>Unit</b>	<b>Notes</b>
1 Motion Application			
a) Up to 10 People	\$137		
b) 10 - 25 People	\$360		
c) Over 25 People	\$816		
2 Motion Permit (Per Day)			
a) Up to 10 People	\$166	per day	
b) 10 or More People	\$331	per day	
3 Motion Cancellation	\$331		
4 Motion Revisions			
a) Minor Revisions	\$137		
b) Substantial Revisions	\$220		
5 Penalty	double app. fee		
6 Parking On Street/Right-of-Way			
a) Up to 60 Vehicles	\$272	per day	
b) Over 60 Vehicles	\$545	per day	
7 Removal Of Production Signs	\$61	per sign	
8 Still Shoot Application			
a) Up to 25 People	\$137		
b) Over 25 People	\$360		
9 Still Shoot Permit (Per Day)			
a) Up to 10 People	\$57	per day	
b) 10 - 25 People	\$166	per day	
c) Over 25 People	\$331	per day	
10 Still Shoot Cancellation	\$137		
11 Still Shoot Revisions			
a) Minor Revisions	\$67		
b) Substantial Revisions	\$110		
12 Use of City Property			
a) Up to 30 People			
i) Up to 6 hours	\$1,633		
ii) Each Additional Hour	\$272	per hour	
b) Over 30 People			
i) Up to 6 hours	\$2,448		
ii) Each Additional Hour	\$408	per hour	



**Filming Fees**

Fee Description	FY 15-16 Fee	Unit	Notes
13 Monitor Fee			
a) 0 - 8 Hours	\$61	per hour	
b) 8 - 12 Hours	\$92	per hour	
c) Over 12 Hours	\$122	per hour	
14 Filming On City Streets Or Right Of Way	\$545	per day	
15 Fire District Permit Convenience Fee	\$0.10	per dollar	
16 Late Processing Fee	\$137		



**Alarm Fees**

Fee Description	FY 15-16 Fee	Unit	Notes
1 Alarm Permit			
a) New	\$54		
b) Renewal	\$33		
c) Reinstatement	\$54		
2 False Alarm			
a) Third False Alarm in 12-month Period	\$238		
b) Each Add'l False Alarm	\$80	per false alarm	



**Administrative Fees**

Fee Description	FY 15-16 Fee	Unit	Notes
1 Copies			
a) Standard	\$0.10	per page	[a]
b) Certified	\$16	per document	
c) Color	\$0.25	per page	
d) Oversize Plans	\$5/sheet or Direct Cost		
e) Special Projects	Direct Cost of Duplication		
2 Reproduction on CD/DVD	\$5	each	
3 Candidate Statement	\$408		
4 Filing Fee - Intent To Circulate A Petition	\$200		
5 Lobbyist Registration	\$45		
6 Non-Sufficient Funds Check	\$35		
7 Passport			
a) Processing Fee	\$25		[a]
b) Photograph Fee	\$10	per photo	
8 Record Programming Fee	\$28	per hour	
9 Subpoena Copies			
a) Standard Copies	\$0.10	per page	
b) Oversized Documents	Direct Cost of Duplication		
c) Clerical Costs	\$24	per hour	
d) Retrieval Of Records	Direct Cost of Retrieval		
10 Subpoena Duces Tecum			
a) Documents	\$15		[b]
b) Persons	\$150		[c]

[a] Established by U.S. Dept. of State

[b] Deposit for Civil Cases. No charge for Criminal Cases (Evidence Code Section 1563(b)(1)). No charge for Federal Cases unless significant (Federal Rules of Civil Procedure Rule 45).

[c] Deposit for Civil Cases. (Govt Code Section 68096.1) No charge for Criminal Cases (Penal Code Section 1329).



**Animal Regulation Fees**

<b>Fee Description</b>	<b>FY 15-16 Fee</b>	<b>Notes</b>
1   Animal Regulation Fees	Refer to LA County Dept of Animal Control service levels and billing rates	



**Cable Franchise Application Fee**

<b>Fee Description</b>	<b>FY 15-16 Fee</b>	<b>Notes</b>
1   Cable Franchise Application Fee	\$7,500	[a]

[a] Ordinance No. 296.

## Appendix B

## **“BEFORE AND AFTER” SCENARIO**

Building Structural Plan Check and Permitting

Current Fee Schedule – Six Pages; 144 Unique Fee Tiers

Proposed Fee Schedule – One Page; 8 Unique Fee Tiers

Current Fee Schedule

**CITY OF MALIBU  
 TABLE I  
 NEW CONSTRUCTION COST CALCULATIONS  
 STRUCTURAL INSPECTION & PLAN CHECKS**

Class	Occupancy Type	Average Plan Check Hours	2014-15 Avg. Cost per Sq.Ft. Plan Check Fee	Average Inspection Hours	2014-15 Avg.Cost per Sq.Ft. Inspection Fee	Total Time	Mult. By Hrly Rate \$ 164.00	Avg Sq. Ft.	Average
									Cost per Sq. Ft TOTAL
A-1	Theater	0	\$0.00	0	\$0.00	0	\$0	1,000	\$0.00
		16	\$0.50	28	\$0.80	44	\$7,237	5,000	\$1.45
		24	\$0.40	38	\$0.60	62	\$10,086	10,000	\$1.01
		37	\$0.30	67	\$0.50	104	\$17,130	20,000	\$0.86
		48	\$0.10	127	\$0.40	175	\$28,628	50,000	\$0.57
		48	\$0.10	200	\$0.30	248	\$40,672	100,000	\$0.41
A-2	Church (non repeat)	16	\$2.70	10	\$1.50	26	\$4,264	1,000	\$4.26
		24	\$0.70	20	\$0.60	44	\$7,216	5,000	\$1.44
		32	\$0.50	37.5	\$0.60	70	\$11,398	10,000	\$1.14
		36	\$0.30	40	\$0.30	76	\$12,464	20,000	\$0.62
		40	\$0.10	100	\$0.30	140	\$22,960	50,000	\$0.46
		56	\$0.10	200	\$0.30	256	\$41,984	100,000	\$0.42
A-2.1	Auditorium	8	\$1.20	0	\$0.00	8	\$1,312	1,000	\$1.31
		10	\$0.30	28	\$0.80	38	\$6,253	5,000	\$1.25
		16	\$0.20	38	\$0.60	54	\$8,774	10,000	\$0.88
		30	\$0.20	67	\$0.50	97	\$15,939	20,000	\$0.80
		36	\$0.10	127	\$0.40	163	\$26,660	50,000	\$0.53
		40	\$0.10	200	\$0.30	240	\$39,360	100,000	\$0.39
A-2.1	Restaurant	8	\$1.10	13	\$2.00	20	\$3,336	1,000	\$3.34
		16	\$0.50	33	\$1.00	49	\$8,005	5,000	\$1.60
		32	\$0.50	44	\$0.60	76	\$12,423	10,000	\$1.24
		50	\$0.40	78	\$0.60	128	\$21,003	20,000	\$1.05
		82	\$0.20	148	\$0.40	229	\$37,612	50,000	\$0.75
		118	\$0.20	233	\$0.30	351	\$57,601	100,000	\$0.58

**CITY OF MALIBU**  
**TABLE I**  
**NEW CONSTRUCTION COST CALCULATIONS**  
**STRUCTURAL INSPECTION & PLAN CHECKS**

Class	Occupancy Type	Average Plan Check Hours	2014-15 Avg. Cost per Sq.Ft. Plan Check Fee	Average Inspection Hours	2014-15 Avg.Cost per Sq.Ft. Inspection Fee	Total Time	Mult. By		Average Cost per Sq. Ft TOTAL
							\$	Sq. Ft.	
B	Banks	6	\$0.80	0	\$0.00	6	\$932	1,000	\$0.93
		16	\$0.50	38	\$1.10	54	\$8,774	5,000	\$1.75
		24	\$0.40	50	\$0.70	74	\$12,136	10,000	\$1.21
		32	\$0.20	90	\$0.70	122	\$19,940	20,000	\$1.00
		40	\$0.10	169	\$0.50	209	\$34,235	50,000	\$0.68
		88	\$0.10	267	\$0.40	355	\$58,234	100,000	\$0.58
B	Laundromat	1	\$0.20	4	\$0.60	6	\$951	1,000	\$0.95
		3	\$0.10	18	\$0.50	21	\$3,444	5,000	\$0.69
		6	\$0.10	15	\$0.20	21	\$3,444	10,000	\$0.34
		9	\$0.10	27	\$0.20	36	\$5,935	20,000	\$0.30
		15	\$0.00	51	\$0.10	66	\$10,814	50,000	\$0.22
		22	\$0.00	80	\$0.10	102	\$16,745	100,000	\$0.17
B	Medical Office	6	\$0.80	11	\$1.60	17	\$2,726	1,000	\$2.73
		12	\$0.40	28	\$0.80	40	\$6,581	5,000	\$1.32
		24	\$0.40	38	\$0.60	62	\$10,086	10,000	\$1.01
		30	\$0.20	67	\$0.50	97	\$15,939	20,000	\$0.80
		38	\$0.10	127	\$0.40	165	\$26,988	50,000	\$0.54
		0	\$0.00	200	\$0.30	200	\$32,800	100,000	\$0.33
B	Offices	5	\$0.70	7	\$1.10	12	\$2,016	1,000	\$2.02
		10	\$0.30	19	\$0.60	29	\$4,715	5,000	\$0.94
		12	\$0.20	25	\$0.40	37	\$6,068	10,000	\$0.61
		18	\$0.10	45	\$0.30	63	\$10,298	20,000	\$0.51
		20	\$0.10	84	\$0.20	104	\$17,118	50,000	\$0.34
		40	\$0.10	133	\$0.20	173	\$28,427	100,000	\$0.28

**CITY OF MALIBU  
 TABLE I  
 NEW CONSTRUCTION COST CALCULATIONS  
 STRUCTURAL INSPECTION & PLAN CHECKS**

Class	Occupancy Type	Average Plan Check Hours	2014-15 Avg. Cost per Sq.Ft. Plan Check Fee	Average Inspection Hours	2014-15 Avg. Cost per Sq.Ft. Inspection Fee	Total Time	Mult. By Hrly Rate \$ 164.00	Avg Sq. Ft.	Average
									Cost per Sq. Ft TOTAL
E-1	Preschool Building	14	\$2.20	9	\$1.30	23	\$3,731	1,000	\$3.73
		32	\$0.90	23	\$0.70	55	\$8,938	5,000	\$1.79
		32	\$0.50	30	\$0.40	62	\$10,168	10,000	\$1.02
		0	\$0.00	54	\$0.40	54	\$8,815	20,000	\$0.44
		0	\$0.00	101	\$0.30	101	\$16,605	50,000	\$0.33
		0	\$0.00	160	\$0.20	160	\$26,240	100,000	\$0.26
E-3	Daycare	8	\$1.10	9	\$1.40	17	\$2,738	1,000	\$2.74
		16	\$0.50	23	\$0.70	39	\$6,468	5,000	\$1.29
		32	\$0.50	31	\$0.50	63	\$10,373	10,000	\$1.04
		0	\$0.00	56	\$0.40	56	\$9,182	20,000	\$0.46
		0	\$0.00	105	\$0.30	105	\$17,297	50,000	\$0.35
		0	\$0.00	167	\$0.20	167	\$27,333	100,000	\$0.27
F-2	Warehouse (concrete tilt-up)	6	\$0.90	9	\$1.30	15	\$2,419	1,000	\$2.42
		8	\$0.20	23	\$0.70	31	\$5,002	5,000	\$1.00
		12	\$0.20	30	\$0.40	42	\$6,888	10,000	\$0.69
		14	\$0.10	54	\$0.40	68	\$11,111	20,000	\$0.56
		14	\$0.00	101	\$0.30	115	\$18,901	50,000	\$0.38
		16	\$0.00	160	\$0.20	176	\$28,864	100,000	\$0.29
H-4	Repair Garage	4	\$0.60	7	\$1.10	11	\$1,817	1,000	\$1.82
		8	\$0.20	19	\$0.60	27	\$4,387	5,000	\$0.88
		16	\$0.40	25	\$0.60	41	\$6,724	6,000	\$1.12
		20	\$0.10	45	\$0.30	65	\$10,626	20,000	\$0.53
		41	\$0.10	84	\$0.20	125	\$20,536	50,000	\$0.41
		59	\$0.10	133	\$0.20	192	\$31,534	100,000	\$0.32

**CITY OF MALIBU**  
**TABLE I**  
**NEW CONSTRUCTION COST CALCULATIONS**  
**STRUCTURAL INSPECTION & PLAN CHECKS**

Class	Occupancy Type	Average Plan Check Hours	2014-15 Avg. Cost per Sq.Ft. Plan Check Fee	Average Inspection Hours	2014-15 Avg.Cost per Sq.Ft. Inspection Fee	Total Time	Mult. By Hrly Rate \$ 164.00	Avg Sq. Ft.	Average
									Cost per Sq. Ft TOTAL
I-1.2	Health Care Centers	4	\$0.60	0	\$0.00	4	\$621	1,000	\$0.62
		14	\$0.40	33	\$1.00	47	\$7,677	5,000	\$1.54
		16	\$0.20	44	\$0.60	60	\$9,799	10,000	\$0.98
		20	\$0.10	78	\$0.60	98	\$16,135	20,000	\$0.81
		24	\$0.10	148	\$0.40	172	\$28,152	50,000	\$0.56
		30	\$0.00	233	\$0.30	263	\$43,187	100,000	\$0.43
M	Department Stores	2	\$0.30	10	\$1.50	12	\$2,002	1,000	\$2.00
		5	\$0.10	26	\$0.80	31	\$5,125	5,000	\$1.03
		8	\$0.10	35	\$0.50	43	\$7,052	10,000	\$0.71
		10	\$0.10	63	\$0.50	73	\$11,924	20,000	\$0.60
		12	\$0.00	118	\$0.30	130	\$21,341	50,000	\$0.43
		14	\$0.00	187	\$0.30	201	\$32,909	100,000	\$0.33
M	Markets	8	\$1.20	9	\$1.30	17	\$2,747	1,000	\$2.75
		8	\$0.20	23	\$0.70	31	\$5,002	5,000	\$1.00
		8	\$0.10	30	\$0.40	38	\$6,232	10,000	\$0.62
		10	\$0.10	54	\$0.40	64	\$10,455	20,000	\$0.52
		12	\$0.00	101	\$0.30	113	\$18,573	50,000	\$0.37
		14	\$0.00	160	\$0.20	174	\$28,536	100,000	\$0.29
M	Stores	8	\$1.20	9	\$1.30	17	\$2,747	1,000	\$2.75
		8	\$0.20	23	\$0.70	31	\$5,002	5,000	\$1.00
		8	\$0.10	30	\$0.40	38	\$6,232	10,000	\$0.62
		10	\$0.10	54	\$0.40	64	\$10,455	20,000	\$0.52
		12	\$0.10	101	\$0.50	113	\$18,573	30,000	\$0.62
		14	\$0.00	160	\$0.20	174	\$28,536	100,000	\$0.29

**CITY OF MALIBU  
 TABLE I  
 NEW CONSTRUCTION COST CALCULATIONS  
 STRUCTURAL INSPECTION & PLAN CHECKS**

Class	Occupancy Type	Average Plan Check Hours	2014-15 Avg. Cost per Sq.Ft. Plan Check Fee	Average Inspection Hours	2014-15 Avg. Cost per Sq.Ft. Inspection Fee	Total Time	Mult. By Hrly Rate \$ 164.00	Avg Sq. Ft.	Average	
									Cost per Sq. Ft TOTAL	
R-1	Apartment Building (repeat)	0	\$0.00	0	\$0.00	0	\$0	1,000	\$0.00	
		16	\$0.50	20	\$0.60	36	\$5,904	5,000	\$1.18	
		18	\$0.30	44	\$0.60	62	\$10,127	10,000	\$1.01	
		24	\$0.20	55	\$0.40	79	\$12,956	20,000	\$0.65	
		32	\$0.10	120	\$0.40	152	\$24,928	50,000	\$0.50	
		40	\$0.10	200	\$0.30	240	\$39,360	100,000	\$0.39	
R-1	Hotels & Motels (repeat)	6	\$0.90	10	\$1.40	16	\$2,627	1,000	\$2.63	
		18	\$0.50	31	\$0.90	49	\$8,045	5,000	\$1.61	
		32	\$0.50	50	\$0.70	82	\$13,448	10,000	\$1.34	
		36	\$0.30	92	\$0.70	128	\$21,042	20,000	\$1.05	
		38	\$0.10	173	\$0.50	211	\$34,617	50,000	\$0.69	
		40	\$0.10	283	\$0.40	323	\$52,922	100,000	\$0.53	
R-3	Dwellings, Custom **	8	\$2.70	10	\$3.40	18	\$2,952	500	\$5.90	
		20	\$3.40	13	\$2.00	33	\$5,330	1,000	\$5.33	
		** includes residential remodels & additions	25	\$2.80	19	\$2.00	44	\$7,175	1,500	\$4.78
		30	\$1.90	25	\$1.50	55	\$9,020	2,500	\$3.61	
		40	\$1.50	38	\$1.40	78	\$12,710	4,000	\$3.18	
		43	\$0.90	41	\$0.90	84	\$13,694	7,000	\$1.96	
* includes custom homes > 10,000 Sq. Ft.	45	\$0.70	44	\$0.60	89	\$14,555	10,000	\$1.46		
S-2	Low Hazard Storage	5	\$0.70	9	\$1.40	14	\$2,272	1,000	\$2.27	
		10	\$0.30	23	\$0.70	33	\$5,484	5,000	\$1.10	
		20	\$0.30	31	\$0.50	51	\$8,405	10,000	\$0.84	
		24	\$0.20	56	\$0.40	80	\$13,118	20,000	\$0.66	
		28	\$0.10	105	\$0.30	133	\$21,889	50,000	\$0.44	
		30	\$0.00	167	\$0.20	197	\$32,253	100,000	\$0.32	

**CITY OF MALIBU**  
**TABLE I**  
**NEW CONSTRUCTION COST CALCULATIONS**  
**STRUCTURAL INSPECTION & PLAN CHECKS**

Class	Occupancy Type	Average Plan Check Hours	2014-15 Avg. Cost per Sq.Ft. Plan Check Fee	Average Inspection Hours	2014-15 Avg. Cost per Sq.Ft. Inspection Fee	Total Time	Mult. By Hrly Rate \$ 164.00	Avg Sq. Ft.	Average
									Cost per Sq. Ft TOTAL
S-3	Motor Vehicle Fuel Dispense	6	\$0.80	9	\$1.40	15	\$2,427	1,000	\$2.43
		12	\$0.40	23	\$0.70	35	\$5,812	5,000	\$1.16
		24	\$0.40	31	\$0.50	55	\$9,061	10,000	\$0.91
		40	\$0.30	56	\$0.40	96	\$15,742	20,000	\$0.79
		0	\$0.00	105	\$0.30	105	\$17,297	50,000	\$0.35
		0	\$0.00	167	\$0.20	167	\$27,333	100,000	\$0.27
S-3	Open Parking Garage (attach)	2	\$0.30	15	\$2.40	17	\$2,720	1,000	\$2.72
		8	\$0.20	38	\$1.10	46	\$7,462	5,000	\$1.49
		16	\$0.20	50	\$0.70	66	\$10,824	10,000	\$1.08
		24	\$0.20	90	\$0.70	114	\$18,628	20,000	\$0.93
		30	\$0.10	169	\$0.50	199	\$32,595	50,000	\$0.65
		40	\$0.10	267	\$0.40	307	\$50,293	100,000	\$0.50
Tenant Improvement (2 hour minimum)		2		3		5	\$820	500	\$1.64
		3	<5,000 SF = \$.50 per SF	4	<5,000 SF = \$.50 per SF	7	\$1,148	1,000	\$1.15
		4		8		12	\$1,886	2,000	\$0.94
		6	>5,000 SF = \$.40 per SF	8	>5,000 SF = \$.40 per SF	14	\$2,296	5,000	\$0.46
		8		12		20	\$3,280	10,000	\$0.33
U	Utility & Miscellaneous	5	\$0.70	9	\$1.40	14	\$2,272	1,000	\$2.27
		10	\$0.30	23	\$0.70	33	\$5,484	5,000	\$1.10
		20	\$0.30	31	\$0.50	51	\$8,405	10,000	\$0.84
		24	\$0.20	56	\$0.40	80	\$13,118	20,000	\$0.66
		28	\$0.10	105	\$0.30	133	\$21,889	50,000	\$0.44
		30	\$0.00	167	\$0.20	197	\$32,253	100,000	\$0.32

Proposed Fee Schedule



**Building - Structural Inspection and Plan Check**

<b>Occupancy Classification</b>	<b>FY 15-16 Plan Check</b>	<b>FY 15-16 Permit</b>	<b>FY 15-16 Total</b>	<b>Unit</b>	<b>Notes</b>
1 All New Residential Construction (includes additions)	\$1.60	\$1.60	\$3.20	per SF	[a]
2 Residential Remodels:					
a) Minor Non-Structural		40% of New Residential Construction Fee			
b) Major Non-Structural		50% of New Residential Construction Fee			
c) Structural		60% of New Residential Construction Fee			
3 All Non-Residential (includes commercial)	\$1.10	\$1.50	\$2.60	per SF	
4 Tenant Improvements (TI):					
a) < 5,000 SF	\$0.75	\$0.75	\$1.50	per SF	
b) > 5,000 SF	\$0.50	\$0.50	\$1.00	per SF	
5 Utility and Miscellaneous	\$0.80	\$1.50	\$2.30	per SF	

[a] 2 hour minimum for plan check; 2 hour minimum for permit.

## **“BEFORE AND AFTER” SCENARIO**

Planning Coastal Development Permit Fees

Current Fee Schedule – 32 Fee Categories

Proposed Fee Schedule – 8 Fee Categories

Current Fee Schedule

**CITY OF MALIBU  
 PLANNING FEES FOR COASTAL DEVELOPMENT PERMIT  
 FISCAL YEAR 2014 - 2015  
 PLANNING**

DESCRIPTION OF FEE	DEPARTMENT	COLA	2014-15 FEE AMOUNT	REFERENCE
COASTAL DEVELOPMENT PERMIT (NO ESHA)	Planning			
Single Family Residence <500 s.f.	Planning	0.005	4,691.00	
Single Family Residence >500 s.f.	Planning	0.005	5,842.00	
Lot Merger (no development)	Planning	0.005	4,691.00	
Lot Line Adjustment (no development)	Planning	0.005	6,548.00	
Lot Merger with 1 Single Family Residence	Planning	0.005	8,444.00	
Lot Line Adjustment with 1 Single Family Residence	Planning	0.005	8,379.00	
Subdivision/Tentative Parcel Map	Planning	0.005	8,328.00	
Subdivision/Tentative Tract Map	Planning	0.005	8,897.00	
COASTAL DEVELOPMENT PERMIT (WITH ESHA)	Planning			
Single Family Residence <500 s.f.	Planning	0.005	5,378.00	
Single Family Residence >500 s.f.	Planning	0.005	6,529.00	
Lot Merger (no development)	Planning	0.005	5,375.00	
Lot Line Adjustment (no development)	Planning	0.005	7,231.00	
Lot Merger with 1 Single Family Residence	Planning	0.005	9,130.00	
Lot Line Adjustment with 1 Single Family Residence	Planning	0.005	9,064.00	
Subdivision/Tentative Parcel Map	Planning	0.005	9,016.00	
Subdivision/Tentative Tract Map	Planning	0.005	9,583.00	
COASTAL DEVELOPMENT PERMIT - MULTI-FAMILY	Planning			
Multi-Family Attached Residential Development (2-4 Units)	Planning	0.005	8,255.00	
Multi-Family Attached Residential Development (More than 4 Units)	Planning	0.005	\$11,007 or \$826/Unit	Whichever is greater
COASTAL DEVELOPMENT PERMIT - COMMERCIAL	Planning			
1,000 sq ft or less	Planning	0.005	5,503.00	
1,001 sq ft to 5,000 sq ft	Planning	0.005	8,255.00	
5,001 sq ft to 10,000 sq ft	Planning	0.005	11,007.00	
10,001 sq ft to 25,000 sq ft	Planning	0.005	16,511.00	
25,001 sq ft to 50,000 sq ft	Planning	0.005	22,014.00	
50,001 sq ft to 75,000 sq ft	Planning	0.005	27,516.00	+ \$5,000/25,000 sq ft
COASTAL DEVELOPMENT PERMIT - CERTIFICATE OF COMPLIANCE	Planning	0.005	4,665.00	
COASTAL DEVELOPMENT PERMIT - OWTS ONLY	Planning	0.005	647.00	
COASTAL DEVELOPMENT PERMIT AMENDMENT-Conditions of Approval	Planning	0.005	1/3 of original fee but no less than \$647	
COASTAL DEVELOPMENT PERMIT AMENDMENT-Project Revision	Planning	0.005	1/2 of original fee but no less than \$647	
COASTAL DEVELOPMENT PERMIT - EMERGENCY	Planning	0.005	258.00	
COASTAL DEVELOPMENT PERMIT EXEMPTION	Planning	0.005	286.00	
CDP - OTHER	Planning	n/a	Deposit determined by Planning Director	Deposit
CDP - BEACHFRONT FOUNDATION REPAIR (NO STRUCTURES)	Planning	0.005	647.00	Deposit (Govt Code Section 68096.1)

Proposed Fee Schedule



**Planning Fees for Coastal Development Permit**

<b>Fee Description</b>	<b>FY 15-16 Fee</b>	<b>Unit</b>	<b>Notes</b>
Coastal Development Permit:			[a]
a) Level 1 - OWTS Only; Foundation Only; Emergency Permit Only	\$755		[b]
b) Level 2 - Water Wells and Lot Merger With No Development	\$3,020		[b]
c) Level 3 - Accessory Structures; 2nd Units; Additions; Lot Line Adjustments with No Development	\$5,436		[b]
d) Level 4 - NSFR; Remodel Non-Conforming Structures	\$6,523		[b]
e) Level 5 - Development with Lot Line Adjustment; Tentative Parcel Map With No Development	\$11,385		[b]
f) Level 6 - Tentative Parcel Map with Development	\$15,402		[b]
g) Level 7 - Multi-Family or Commercial; Tentative Tract Map With or Without Development	\$151	per hr; \$20K Dep.	[b]
h) Level 8 - Amendments to City-issued CDP	1/2 of current fee		

[a] Coastal development permit fee includes 3 incomplete letters; 3 site visits including final inspection; CEQA filing fees; "green stamp" and final inspection.

[b] If required, lot merger processing is included in fee.

## **“BEFORE AND AFTER” SCENARIO**

### Public Works Fees

Current Fee Schedule – 47 Fee Categories

Proposed Fee Schedule – 33 Fee Categories

Current Fee Schedule

**CITY OF MALIBU  
SCHEDULE OF FEES  
FISCAL YEAR 2014 - 2015  
PUBLIC WORKS**

DESCRIPTION OF FEE	DEPARTMENT	2014-2015 FEE AMOUNT	REFERENCE
BANNER HANGING PERMIT	Public Works	170.00	
CDP PLAN REVIEW	Public Works	1,896.00	
CERTIFICATE OF COMPLIANCE - PLANNING/PUBLIC WORKS	Public Works	2,155.00	Thereafter actual consultant cost
EASEMENT	Public Works	1,732.00	
ENCROACHMENT PERMIT - ANNUAL BLANKET	Public Works	182.00	
ENCROACHMENT PERMIT - EACH WITHIN BLANKET	Public Works	202.00	
ENCROACHMENT PERMIT - MAJOR	Public Works	536.00	
ENCROACHMENT PERMIT - MINOR	Public Works	406.00	
ENCROACHMENT PERMIT - TELECOMMUNICATIONS	Public Works	670.00	
ENCROACHMENT PERMIT - W/ ENGINEERING REVIEW	Public Works	1,662.00	
EXCAVATION PERMIT 0-1000 LF	Public Works	406.00	
EXCAVATION PERMIT - ANNUAL BLANKET (UTILITY)	Public Works	182.00	
EXCAVATION PERMIT - WITHIN BLANKET	Public Works	202.00	Each permit
EXCAVATION PERMIT 1001-3000 LF	Public Works	622.00	
EXCAVATION PERMIT 3001-5000 LF	Public Works	971.00	
EXCAVATION PERMIT OVER 5000 LF	Public Works	1,489.00	
FLOOD PLAIN REVIEW	Public Works	194.00	
OVERSIZED TRANSPORTATION PERMIT	Public Works	16.00	
PREFERENTIAL PARKING PERMITS (RESIDENTIAL)	Public Works	24.00	
PUBLIC WORKS IMPROVEMENT PLAN CHECK < \$100K	Public Works	4,946.00	
PUBLIC WORKS IMPROVEMENT PLAN CHECK \$100K - \$250 K	Public Works	7,420.00	
PUBLIC WORKS IMPROVEMENT PLAN CHECK \$250K - \$500K	Public Works	10,513.00	
PUBLIC WORKS IMPROVEMENT PLAN CHECK \$500K - \$750K	Public Works	12,365.00	
PUBLIC WORKS IMPROVEMENT PLAN CHECK \$750K - \$1 MILLION	Public Works	14,222.00	
PUBLIC WORKS IMPROVEMENT PLAN CHECK > \$1 MILLION	Public Works	17,316.00	
PUBLIC WORKS IMPROVEMENT INSPECTION < \$100K ABOVE GROUND	Public Works	3,705.00	
PUBLIC WORKS IMPROVEMENT INSPECTION \$100K - \$250K ABOVE GROUND	Public Works	5,554.00	
PUBLIC WORKS IMPROVEMENT INSPECTION \$250K - \$500K ABOVE GROUND	Public Works	7,871.00	
PUBLIC WORKS IMPROVEMENT INSPECTION \$500K - \$750K ABOVE GROUND	Public Works	9,260.00	
PUBLIC WORKS IMPROVEMENT INSPECTION \$750K - \$1 MIL. ABOVE GROUND	Public Works	10,649.00	
PUBLIC WORKS IMPROVEMENT INSPECTION > \$1 MILLION ABOVE GROUND	Public Works	12,963.00	
PUBLIC WORKS IMPROVEMENT INSPECTION < \$100K UNDER GROUND	Public Works	14,812.00	
PUBLIC WORKS IMPROVEMENT INSPECTION \$100K - \$250K UNDER GROUND	Public Works	25,922.00	
PUBLIC WORKS IMPROVEMENT INSPECTION \$250K - \$500K UNDER GROUND	Public Works	37,034.00	
PUBLIC WORKS IMPROVEMENT INSPECTION \$500K - \$750K UNDER GROUND	Public Works	55,551.00	
PUBLIC WORKS IMPROVEMENT INSPECTION \$750K - \$1 MIL. UNDER GROUND	Public Works	69,438.00	
PUBLIC WORKS IMPROVEMENT INSPECTION > \$1 MILLION UNDER GROUND	Public Works	92,585.00	
PUBLIC WORKS IMPROVEMENT PLAN CHECK TIME EXTENSION	Public Works	515.00	

**CITY OF MALIBU  
SCHEDULE OF FEES  
FISCAL YEAR 2014 - 2015  
PUBLIC WORKS**

<b>DESCRIPTION OF FEE</b>	<b>DEPARTMENT</b>	<b>2014-2015 FEE AMOUNT</b>	<b>REFERENCE</b>
PUBLIC WORKS IMPROVEMENT PLAN RE-CHECK	Public Works	15% of orig. fee	
PUBLIC WORKS PLAN CHECK	Public Works	194.00	/hour
SPECIAL EVENTS	Public Works	245.00	
STREET NAME CHANGE	Public Works	1,732.00	
SUBDIVISION PLAN CHECK/INSPECTION	Public Works	29,330.00	
TRACT/PARCEL MAP	Public Works	9,969.00	Thereafter actual consultant cost
TRACT/PARCEL MAP - FINAL	Public Works	DELETE FEE	Per Public Works, delete for FY 14-15
TRAFFIC PLAN CHECK	Public Works	194.00	/hour
TRAFFIC STUDY REVIEW (MAJOR)	Public Works	5,000.00	Thereafter actual consultant cost
TRAFFIC STUDY REVIEW (MINOR)	Public Works	1,500.00	Thereafter actual consultant cost

Proposed Fee Schedule



**Public Works Fees**

<b>Fee Description</b>	<b>FY 15-16 Fee *</b>	<b>Unit</b>	<b>Notes</b>
1 Administrative Plan Review	\$193	per hour	
2 Banner Hanging Permit	\$290	flat fee	
3 Certificate of Compliance	\$193	per hour	
4 Coastal Development Permit	\$193	per hour	
5 Conditional Use Permit	\$193	per hour	
6 Easement / Vacation	\$193	per hour	
7 Encroachment Permit:			
a) Annual Blanket Permit:	\$309	flat fee	
i) Per project with 0 - 100 SF of land disturbance, including maintenance	\$695	flat fee	
ii) Per project with more than 100 SF of land disturbance, including maintenance	\$888	flat fee	
iii) Trenching / boring	\$405	flat fee	[a]
iv) Utility pole placement, replacement; equipment placement, replacement	\$405	flat fee	
b) Driveways	\$502	flat fee	
c) Dumpsters (Temporary)	\$290	flat fee	
d) Moving Container (Temporary)	\$405	flat fee	
e) Staging (Temporary)	\$405	flat fee	
f) Tree Trimming and Removal	\$405	flat fee	
g) Trenching / boring	\$695	flat fee	[a]
h) All Others	\$193	per hour	
8 Flood Plain Review	\$193	per hour	
9 Oversized Transportation Permit	\$16	flat fee	[b]
10 Over-the-Counter Plan Review	\$193	per hour	
11 Parcel / Tract Map Review	\$193	per hour	
12 Plan Revisions:			
a) Minor	\$386	flat fee	
b) Major	\$772	flat fee	
13 Plans and Specifications	varies	flat fee	[c]
14 Preferential Parking Permits (Residential)	\$24	flat fee	



**Public Works Fees**

<b>Fee Description</b>	<b>FY 15-16 Fee *</b>	<b>Unit</b>	<b>Notes</b>
15 Special Events Permit	\$290	flat fee	
16 Stormwater WQMP	\$193	per hour	
17 Street Name Change	\$965	flat fee	
18 Temporary Use Permit	\$193	per hour	
19 Traffic Plan Check	\$193	per hour	
20 Traffic Study Review	\$193	per hour	
21 All Other Public Works Plan Review and Inspection	\$193	per hour	[d]

\* In addition to the fees identified in this schedule, the City will pass-through to the applicant any discrete costs incurred from the use of outside service providers required to process the specific application or service.

[a] Fee applies for projects with up to 100 LF of land disturbance. Projects in excess of 100 LF will be billed hourly.

[b] Set to match State of California fee.

[c] Fee determined based on cost of materials and shipping, if applicable. Currently, typical amounts range from \$20 - \$45 per project.

[d] For service requests not identified in this Schedule of Fees, the Public Works Director or his/her designee shall determine the appropriate fee based on the prevailing hourly rate for staff time involved in the service or activity. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of outside service providers required to process the specific application or service.

## Appendix C

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## Calculation of Fully-Burdened Hourly Rates

## Calculation of Fully-Burdened Hourly Rates

Environmental Sustainability Department - Building Safety

City of Malibu  
 User and Regulatory Fee Study  
 Environmental Sustainability Department (Building Safety) - Allocation of Annual Labor Effort

Position	Director / Bldg Official	ESD Mgr. / Dpty Bldg Official	Certified Plans Examiner	Sr. Bldg Inspector	Bldg Inspector	Bldg Inspector	Sr. Permit Svcs Tech	Sr. Permit Svcs Tech	Sr. Admin Assistant	PT Office Assistant	Contract Consulting Svcs	Total
Calculation of Productive Hours												
Annual Hours - Standard	520	1,040	2,080	2,080	2,080	2,080	2,080	2,080	2,080	1,040	1,640	18,800
Less: Annual Leave	73	146	292	292	292	292	292	292	292	146	-	2,409
Productive Hours	447	894	1,788	1,788	1,788	1,788	1,788	1,788	1,788	894	1,640	16,391
Indirect Activities and Services												
General Administration and Mgmt	400	536	88	88	88	88	160	160	1,520	268	-	3,396
Certification and Training	24	28	88	36	36	36	36	36	36	-	-	356
Non-Private Development Activities	-	54	72	54	54	54	-	-	-	-	-	288
Long-range Planning	-	8	16	-	-	-	-	-	-	-	-	24
Developm't Related Punitive Code Enf.	4	16	36	36	36	36	-	-	-	-	-	164
Code, Policies, and Procedures Update	8	28	54	16	16	16	16	16	88	-	-	258
Public Information and Assistance	4	130	88	36	36	36	324	324	54	-	-	1,032
Total Indirect Activities and Svcs Work Hrs	440	800	442	266	266	266	536	536	1,698	268	-	5,518
Direct Private Development Activities	7	94	1,346	1,522	1,522	1,522	1,252	1,252	90	626	1,640	10,873
Salary												
Salary	\$ 44,373	\$ 68,582	\$ 98,133	\$ 89,641	\$ 77,442	\$ 77,442	\$ 69,611	\$ 69,611	\$ 73,754	\$ 15,050	\$ -	\$ 683,639
Benefits	\$ 11,402	\$ 18,003	\$ 40,714	\$ 34,759	\$ 30,798	\$ 30,798	\$ 23,037	\$ 35,875	\$ 23,862	\$ 579	\$ -	\$ 249,827
Prof Svcs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 175,000	\$ 175,000
Total	\$ 55,775	\$ 86,585	\$ 138,847	\$ 124,400	\$ 108,240	\$ 108,240	\$ 92,648	\$ 105,486	\$ 97,616	\$ 15,629	\$ 175,000	\$ 1,108,466
Indirect Activities and Services												
General Administration and Mgmt	89%	60%	5%	5%	5%	5%	9%	9%	85%	30%	0%	21%
Certification and Training	5%	3%	5%	2%	2%	2%	2%	2%	2%	0%	0%	2%
Non-Private Development Activities	0%	6%	4%	3%	3%	3%	0%	0%	0%	0%	0%	2%
Long-range Planning	0%	1%	1%	0%	0%	0%	0%	0%	0%	0%	0%	0%
Developm't Related Punitive Code Enf.	1%	2%	2%	2%	2%	2%	0%	0%	0%	0%	0%	1%
Code, Policies, and Procedures Update	2%	3%	3%	1%	1%	1%	1%	1%	5%	0%	0%	2%
Public Information and Assistance	1%	15%	5%	2%	2%	2%	18%	18%	3%	0%	0%	6%
Total Indirect Activities and Svcs Work Hrs	98%	89%	25%	15%	15%	15%	30%	30%	95%	30%	0%	34%
Direct Private Development Activities	2%	11%	75%	85%	85%	85%	70%	70%	5%	70%	100%	66%

**Labor Expenditures [a]**

Description	Total	Notes
Salaries	\$ 683,639	
Benefits	\$ 249,827	
Professional Services (Contract Plan Checking)	\$ 175,000	
<b>Total - Labor Expenditures</b>	<b>\$ 1,108,466</b>	

**Recurring Non-Labor Expenditures [b]**

Description	FY 2015/16 Budget	Adjustment	Subtotal	Notes
Professional Services	\$ 545,000	\$ (485,000)	\$ 60,000	[c][d]
Postage	\$ 120	\$ -	\$ 120	
Service Fees and Charges	\$ 7,500	\$ -	\$ 7,500	
Travel & Training	\$ 10,000	\$ -	\$ 10,000	
Dues & Memberships	\$ 2,000	\$ -	\$ 2,000	
Mileage	\$ 2,000	\$ -	\$ 2,000	
Advertising & Noticing	\$ 400	\$ -	\$ 400	
Printing	\$ 2,000	\$ -	\$ 2,000	
Public Records Printing	\$ 13,000	\$ -	\$ 13,000	
Telephone	\$ 2,500	\$ -	\$ 2,500	
Records Retention	\$ 1,500	\$ -	\$ 1,500	
Operating Supplies	\$ 3,500	\$ -	\$ 3,500	
Publications	\$ 4,000	\$ -	\$ 4,000	
Clothing & Emergency Gear	\$ 1,000	\$ -	\$ 1,000	
Vehicle Allocation	\$ 15,000	\$ -	\$ 15,000	
Information Systems Allocation	\$ 35,000	\$ -	\$ 35,000	
<b>Total</b>	<b>\$ 644,520</b>	<b>\$ (485,000)</b>	<b>\$ 159,520</b>	

**Periodic/Capital Non-Labor Expenditures**

Description	FY 2015/16 Budget	Useful Life (Years)	Annual Total	Notes
<b>Building</b>				
---	\$ -	5	\$ -	
<b>Total</b>	<b>\$ -</b>		<b>\$ -</b>	

**Citywide Overhead**

Description	Direct Costs	C'wide Overhead Rate	Estimated Overhead	Notes
Estimated Citywide Overhead	\$ 1,267,986	47%	\$ 595,953	[e]
<b>Total</b>	<b>\$ 1,267,986</b>	<b>47%</b>	<b>\$ 595,953</b>	

**Total Allocable Expenditures**

Description	Amount	Notes
Labor	\$ 1,108,466	
Non-Labor	\$ 159,520	
Estimated Citywide Overhead	\$ 595,953	
<b>Total</b>	<b>\$ 1,863,939</b>	

**Calculation of Fully-Burdened Hourly Rate**

Description	Annual Allocation [f]	Labor	Non-Labor	Citywide Overhead	Total	Targeted Recovery from Fees	Amount Recoverable from Fees	Targeted Hourly Rate
General Administration and Mgmt	21%	\$ 230,833	\$ 33,219	\$ 124,105	\$ 388,157	96%	\$ 372,748	\$ 34
Certification and Training	2%	\$ 25,358	\$ 3,649	\$ 13,634	\$ 42,641	100%	\$ 42,641	\$ 4
Non-Private Development Activities	2%	\$ 21,116	\$ 3,039	\$ 11,353	\$ 35,508	0%	\$ -	\$ -
Long-range Planning	0%	\$ 2,017	\$ 290	\$ 1,085	\$ 3,392	0%	\$ -	\$ -
Develop'm't Related Punitive Code Enf. Code, Policies, and Procedures Update	1%	\$ 11,708	\$ 1,685	\$ 6,294	\$ 19,687	0%	\$ -	\$ -
Public Information and Assistance	2%	\$ 17,531	\$ 2,523	\$ 9,425	\$ 29,480	100%	\$ 29,480	\$ 3
Direct Private Development Activities	6%	\$ 65,638	\$ 9,446	\$ 35,290	\$ 110,374	100%	\$ 110,374	\$ 10
<b>Total</b>	<b>66%</b>	<b>\$ 734,264</b>	<b>\$ 105,668</b>	<b>\$ 394,768</b>	<b>\$ 1,234,700</b>	<b>100%</b>	<b>\$ 1,234,700</b>	<b>\$ 114</b>
<b>Total</b>	<b>100%</b>	<b>\$ 1,108,466</b>	<b>\$ 159,520</b>	<b>\$ 595,953</b>	<b>\$ 1,863,939</b>	<b>96%</b>	<b>\$ 1,789,943</b>	<b>\$ 165</b>
							<b>Direct Hours</b>	<b>10,873</b>

[a] See worksheet labeled "Environmental Services Department (Building Safety) - Allocation of Annual Labor Effort".

[b] Source: Fiscal Year 2015/16 adopted budget.

[c] Adjustment to exclude anticipated professional service fees for geology and coastal engineering review services. Recovery of costs for these services are recovered specifically from coastal engineering and geology fees shown on the fee schedule. The amounts have been excluded here in order to avoid including the costs of these services in all other fee categories.

[d] Adjustment to exclude contract plan checking services for building fee-related projects. Estimated amounts have been included in the labor expenditures section of this report. Adjustment to avoid double counting. Amounts included in this section include \$60K for annual software maintenance and project database management.

[e] See FY 15/16 cost allocation plan.

[f] Source: annual time questionnaires completed by Environmental Sustainability Department staff.

## Calculation of Fully-Burdened Hourly Rates

Environmental Sustainability Department - Environmental Health

City of Malibu  
 User and Regulatory Fee Study  
 Environmental Sustainability Department (Environmental Health) - Allocation of Annual Labor Effort - **DRAFT**

Position	Director / Bldg Official	ESD Mgr. / Dpty Bldg Official	Env. Programs Mgr	WW Mgmt Program Analyst	Office Assistant	Consultant	Total
<b>Calculation of Productive Hours</b>							
Annual Hours - Standard	520	1,040	2,080	2,080	2,080	1,000	8,800
Less: Annual Leave	73	146	292	292	292	-	1,095
Productive Hours	447	894	1,788	1,788	1,788	1,000	7,705
<b>Indirect Activities and Services</b>							
General Administration and Management	447	894	-	-	-	-	1,341
Clean Water Program	-	-	260	-	-	-	260
Code, Policies, and Procedures Update	-	-	360	-	-	-	360
Public Information and Assistance	-	-	260	260	440	-	960
Total Indirect Activities and Services Work Hours	447	894	880	260	440	-	2,921
OWTS Development & Program Activities	-	-	908	1,528	1,348	1,000	4,784
Salary	\$ 44,373	\$ 68,582	\$ 118,882	\$ 60,732	\$ 48,725	\$ -	\$ 341,294
Benefits	\$ 11,402	\$ 18,003	\$ 45,388	\$ 29,011	\$ 18,886	\$ -	\$ 122,690
Prof Svcs Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 155,000	\$ 155,000
Total	\$ 55,775	\$ 86,585	\$ 164,270	\$ 89,743	\$ 67,611	\$ 155,000	\$ 618,984
<b>Indirect Activities and Services</b>							
General Administration and Management	100%	100%	0%	0%	0%	0%	23%
Clean Water Program	0%	0%	15%	0%	0%	0%	4%
Code, Policies, and Procedures Update	0%	0%	20%	0%	0%	0%	5%
Public Information and Assistance	0%	0%	15%	15%	25%	0%	9%
Total Indirect Activities and Services Work Hours	100%	100%	49%	15%	25%	0%	41%
OWTS Development & Program Activities	0%	0%	51%	85%	75%	100%	59%

**Labor Expenditures [a]**

Description	Total	Notes
Salaries	\$ 341,294	
Benefits	\$ 122,690	
Prof Svcs	\$ 155,000	
Total - Labor & Consulting Expenditures	\$ 618,984	

**Recurring Non-Labor Expenditures [b]**

Description	FY 2015/16 Budget	Adjustment	Subtotal	Notes
Professional Services	\$ 215,000	\$ (190,000)	\$ 25,000	[c]
Travel & Training	\$ 2,500	\$ -	\$ 2,500	
Dues & Memberships	\$ 550	\$ -	\$ 550	
Transportation & Mileage	\$ 100	\$ -	\$ 100	
Printing	\$ 150	\$ -	\$ 150	
Telephone	\$ 1,200	\$ -	\$ 1,200	
Operating Supplies	\$ 900	\$ -	\$ 900	
Information Systems Allocation	\$ 10,500	\$ -	\$ 10,500	
Total	\$ 230,900	\$ (190,000)	\$ 40,900	

**Periodic/Capital Non-Labor Expenditures**

Description	FY 2015/16 Budget	Useful Life (Years)	Annual Total	Notes
<b>Building</b>				
---	\$ -	5	\$ -	
Total	\$ -		\$ -	

**Citywide Overhead**

Description	Direct Costs	C'wide Overhead Rate	Estimated Overhead	Notes
Estimated Citywide Overhead	\$ 659,884	47%	\$ 310,145	[d]
Total	\$ 659,884	47%	\$ 310,145	

**Total Allocable Expenditures**

Description	Amount	Notes
Labor & Consulting	\$ 618,984	
Non-Labor	\$ 40,900	
Estimated Citywide Overhead	\$ 310,145	
Total	\$ 970,029	

**Calculation of Fully-Burdened Hourly Rate**

Description	Annual Allocation [e]	Labor	Non-Labor	Citywide Overhead	Total	Targeted Recovery from Fees	Amount Recoverable from Fees	Targeted Hourly Rate
General Administration and Management	23%	\$ 142,360	\$ 9,407	\$ 71,330	\$ 223,097	89%	\$ 198,390	\$ 41
Clean Water Program	4%	\$ 23,887	\$ 1,578	\$ 11,969	\$ 37,434	20%	\$ 7,487	\$ 2
Code, Policies, and Procedures Update	5%	\$ 33,074	\$ 2,185	\$ 16,572	\$ 51,832	20%	\$ 10,366	\$ 2
Public Information and Assistance	9%	\$ 53,575	\$ 3,540	\$ 26,844	\$ 83,959	87%	\$ 72,654	\$ 15
OWTS Development & Program Activities	59%	\$ 366,087	\$ 24,190	\$ 183,430	\$ 573,707	100%	\$ 573,707	\$ 120
Total	100%	\$ 618,984	\$ 40,900	\$ 310,145	\$ 970,029	89%	\$ 862,605	\$ 180
							Direct Hours	4,784

[a] See worksheet labeled "Environmental Sustainability Department (Environmental Health) - Allocation of Annual Labor Effort".

[b] Source: Fiscal Year 2015/16 adopted budget.

[c] Actual estimated professional services fees linked to the provision of fee related services are as follows: \$155K for development related review (1,000 hrs \* \$155/hr). This amount is accounted for in the labor section of this model. Consequently, it was removed from Professional Services section in order to avoid double counting. \$25K for other ongoing professional services fees for items such as software licensing and other minor consulting expenses.

[d] See FY 15/16 cost allocation plan.

[e] Source: annual time questionnaires completed by Environmental Sustainability Department staff.

## Calculation of Fully-Burdened Hourly Rates

### Planning Department

City of Malibu  
 User and Regulatory Fee Study  
 Planning Dept. - Allocation of Annual Labor Effort - **DRAFT**

Position	Director	Planning Mgr	Senior Planner	Senior Planner	Associate Planner	Associate Planner	Associate Planner	Associate Planner	Assistant Planner	Assistant Planner
<b>Calculation of Productive Hours</b>										
Annual Hours - Standard	2,080	2,080	2,080	2,080	2,080	2,080	2,080	2,080	2,080	2,080
Less: Annual Leave	292	292	292	292	292	292	292	292	292	292
Productive Hours	1,788	1,788	1,788	1,788	1,788	1,788	1,788	1,788	1,788	1,788
<b>Indirect Activities and Services</b>										
General Administration and Management	625	536	358	430	180	180	180	180	180	180
Certification and Training	-	16	16	16	16	16	16	16	268	268
Non-Private Development Activities	88	-	88	-	-	-	-	-	-	-
Long-range Planning	360	72	358	88	268	268	268	268	16	16
Developm't Related Punitive Code Enforcement	-	-	-	-	-	-	-	-	-	-
Public Information and Assistance	-	88	72	180	72	72	72	72	180	180
Total Indirect Activities and Services Work Hours	1,073	712	892	714	536	536	536	536	644	644
Direct Private Development Activities	715	1,076	896	1,074	1,252	1,252	1,252	1,252	1,144	1,144
<b>Salary</b>	\$ 133,356	\$ 130,740	\$ 87,180	\$ 98,124	\$ 77,052	\$ 74,808	\$ 72,636	\$ 74,088	\$ 63,144	\$ 63,144
<b>Benefits</b>	\$ 44,892	\$ 42,528	\$ 37,368	\$ 27,816	\$ 29,184	\$ 24,072	\$ 29,760	\$ 31,668	\$ 29,496	\$ 29,496
<b>Total</b>	\$ 178,248	\$ 173,268	\$ 124,548	\$ 125,940	\$ 106,236	\$ 98,880	\$ 102,396	\$ 105,756	\$ 92,640	\$ 92,640
<b>Indirect Activities and Services</b>										
General Administration and Management	35%	30%	20%	24%	10%	10%	10%	10%	10%	10%
Certification and Training	0%	1%	1%	1%	1%	1%	1%	1%	15%	15%
Non-Private Development Activities	5%	0%	5%	0%	0%	0%	0%	0%	0%	0%
Long-range Planning	20%	4%	20%	5%	15%	15%	15%	15%	1%	1%
Developm't Related Punitive Code Enforcement	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
Public Information and Assistance	0%	5%	4%	10%	4%	4%	4%	4%	10%	10%
Total Indirect Activities and Services Work Hours	60%	40%	50%	40%	30%	30%	30%	30%	36%	36%
Direct Private Development Activities	40%	60%	50%	60%	70%	70%	70%	70%	64%	64%

City of Malibu  
 User and Regulatory Fee Study  
 Planning Dept. - Allocation of Annual Labor Effort - **DR**

Position	Planning Technician	Planning Technician	Sr. Admin Analyst	Sr. Admin Asst.	Office Assistant	Office Assistant	Office Assistant	Intern	Total
<b>Calculation of Productive Hours</b>									
Annual Hours - Standard	2,080	2,080	2,080	2,080	2,080	2,080	2,080	1,040	36,400
Less: Annual Leave	292	292	292	292	292	292	292	-	4,964
Productive Hours	1,788	1,788	1,788	1,788	1,788	1,788	1,788	1,040	31,436
<b>Indirect Activities and Services</b>									
General Administration and Management	180	180	894	536	358	358	358	416	6,309
Certification and Training	268	268	16	16	16	16	16	104	1,368
Non-Private Development Activities	-	-	16	16	-	-	-	-	208
Long-range Planning	-	-	88	88	16	16	160	520	2,870
Developm't Related Punitive Code Enforcement	-	-	-	-	860	-	-	-	860
Public Information and Assistance	620	620	72	72	180	1,250	36	-	3,838
Total Indirect Activities and Services Work Hours	1,068	1,068	1,086	728	1,430	1,640	570	1,040	15,453
Direct Private Development Activities	720	720	702	1,060	358	148	1,218	-	15,983
Salary	\$ 58,440	\$ 58,440	\$ 98,820	\$ 59,604	\$ 48,720	\$ 48,720	\$ 39,768	\$ 15,048	\$ 1,301,832
Benefits	\$ 15,192	\$ 13,992	\$ 38,724	\$ 28,788	\$ 18,120	\$ 31,728	\$ 13,272	\$ 600	\$ 486,696
Total	\$ 73,632	\$ 72,432	\$ 137,544	\$ 88,392	\$ 66,840	\$ 80,448	\$ 53,040	\$ 15,648	\$ 1,788,528
<b>Indirect Activities and Services</b>									
General Administration and Management	10%	10%	50%	30%	20%	20%	20%	40%	22%
Certification and Training	15%	15%	1%	1%	1%	1%	1%	10%	3%
Non-Private Development Activities	0%	0%	1%	1%	0%	0%	0%	0%	1%
Long-range Planning	0%	0%	5%	5%	1%	1%	9%	50%	9%
Developm't Related Punitive Code Enforcement	0%	0%	0%	0%	48%	0%	0%	0%	2%
Public Information and Assistance	35%	35%	4%	4%	10%	70%	2%	0%	10%
Total Indirect Activities and Services Work Hours	60%	60%	61%	41%	80%	92%	32%	100%	47%
Direct Private Development Activities	40%	40%	39%	59%	20%	8%	68%	0%	53%

**Labor Expenditures [a]**

Description	Total	Notes
Salaries	\$ 1,301,832	
Benefits	\$ 486,696	
<b>Total - Labor Expenditures</b>	<b>\$ 1,788,528</b>	

**Recurring Non-Labor Expenditures [b]**

Description	FY 2015/16 Budget	Adjustment	Subtotal	Notes
Professional Services	\$ 338,000	\$ (328,000)	\$ 10,000	[c]
Coastal Dev. Permit Services	\$ 61,000	\$ (61,000)	\$ -	[d]
Contract Personnel	\$ -	\$ -	\$ -	
Postage	\$ 300	\$ -	\$ 300	
Service Fees & Charges	\$ 15,000	\$ -	\$ 15,000	
Travel & Training	\$ 6,000	\$ -	\$ 6,000	
Dues & Memberships	\$ 4,500	\$ -	\$ 4,500	
Mileage	\$ 2,000	\$ -	\$ 2,000	
Advertising & Noticing	\$ 25,000	\$ -	\$ 25,000	
Printing	\$ 1,500	\$ -	\$ 1,500	
Telephone	\$ 600	\$ -	\$ 600	
Operating Supplies	\$ 7,500	\$ -	\$ 7,500	
Publications	\$ 3,500	\$ -	\$ 3,500	
Information Systems Allocation	\$ 63,000	\$ -	\$ 63,000	
<b>Total</b>	<b>\$ 527,900</b>	<b>\$ (389,000)</b>	<b>\$ 138,900</b>	

**Periodic/Capital Non-Labor Expenditures**

Description	FY 2015/16 Budget	Useful Life (Years)	Annual Total	Notes
<b>Planning</b>				
---	\$ -	5	\$ -	
<b>Total</b>	<b>\$ -</b>		<b>\$ -</b>	

**Citywide Overhead**

Description	Direct Costs	C'wide Overhead Rate	Estimated Overhead	Notes
Estimated Citywide Overhead	\$ 1,927,428	47%	\$ 905,891	[e]
<b>Total</b>	<b>\$ 1,927,428</b>	<b>47%</b>	<b>\$ 905,891</b>	

**Total Allocable Expenditures**

Description	Amount	Notes
Labor	\$ 1,788,528	
Non-Labor	\$ 138,900	
Estimated Citywide Overhead	\$ 905,891	
<b>Total</b>	<b>\$ 2,833,319</b>	

**Calculation of Fully-Burdened Hourly Rate**

Description	Annual Allocation [f]	Labor	Non-Labor	Citywide Overhead	Total	Targeted Recovery from Fees	Amount Recoverable from Fees	Targeted Hourly Rate
General Administration and Management	22%	\$ 386,074	\$ 29,983	\$ 195,547	\$ 611,604	85%	\$ 519,289	\$ 32
Certification and Training	3%	\$ 62,534	\$ 4,856	\$ 31,673	\$ 99,064	100%	\$ 99,064	\$ 6
Non-Private Development Activities	1%	\$ 16,925	\$ 1,314	\$ 8,572	\$ 26,811	0%	\$ -	\$ -
Long-range Planning	9%	\$ 162,612	\$ 12,629	\$ 82,363	\$ 257,604	0%	\$ -	\$ -
Developm't Related Punitive Code Enforcement	2%	\$ 32,149	\$ 2,497	\$ 16,283	\$ 50,929	0%	\$ -	\$ -
Public Information and Assistance	10%	\$ 185,301	\$ 14,391	\$ 93,855	\$ 293,546	100%	\$ 293,546	\$ 18
Direct Private Development Activities	53%	\$ 942,934	\$ 73,230	\$ 477,597	\$ 1,493,760	100%	\$ 1,493,760	\$ 93
<b>Total</b>	<b>100%</b>	<b>\$ 1,788,528</b>	<b>\$ 138,900</b>	<b>\$ 905,891</b>	<b>\$ 2,833,319</b>	<b>85%</b>	<b>\$ 2,405,660</b>	<b>\$ 151</b>
							<b>Direct Hours</b>	<b>15,983</b>

[a] See worksheet labeled "Planning Department - Allocation of Annual Labor Effort".

[b] Source: Fiscal Year 2015/16 adopted budget.

[c] Amount included represents \$10,000 for consulting services related to managing the permit/project tracking system. All other anticipated expenditures excluded. Exclusions represent amounts for anticipated consulting services for specific plan development, ordinance updates, current planning review services. The current planning consulting expenses have been excluded since it is anticipated that if the City fills position vacancies the consulting services will not be required because the work will be performed by in-house staff. If the vacancies are not filled, consultants will perform the work, but labor costs will be reduced. Consequently, the professional services amount has been excluded to avoid the possibility of double counting expenses.

[d] Recovery of coastal development permit consulting review costs for the City Biologist are recovered specifically from City Biologist fees shown on the fee schedule. The amounts have been excluded here in order to avoid including the costs of City Biologist review services in all other fee categories.

[e] See FY 15/16 cost allocation plan.

[f] Source: annual time questionnaires completed by Planning staff.

## Calculation of Fully-Burdened Hourly Rates

Public Works Department - Public Works Engineering

City of Malibu  
 User and Regulatory Fee Study  
 Public Works Department (Engineering) - Allocation of Annual Labor Effort - **DRAFT**

Position	Director	Asst PW Director / City Engineer	Asst Civil Engineer	PW Superint'ndt	PW Inspector	Admin Analyst	Admin Analyst	Total
<b>Calculation of Productive Hours</b>								
Annual Hours - Standard	1,872	2,080	2,080	416	416	2,080	2,080	11,024
Less: Annual Leave	263	292	292	58	58	292	292	1,548
Productive Hours	1,609	1,788	1,788	358	358	1,788	1,788	9,476
<b>Indirect Activities and Services</b>								
General Administration and Management	597	600	200	72	48	358	894	2,769
Certification and Training	16	40	40	8	16	-	-	120
Non-Private Dev. Activities (e.g. City Capital Projects)	700	350	150	180	140	1,070	358	2,948
Long-range Planning	100	60	-	-	-	180	-	340
Development Related Punitive Code Enforcement	40	40	80	16	28	-	-	204
Code, Policies, and Procedures Update	48	60	-	32	36	-	-	176
Public Information and Assistance	48	100	160	-	-	180	536	1,024
Total Indirect Activities and Services Work Hours	1,549	1,250	630	308	268	1,788	1,788	7,581
Direct Private Development Activities	60	538	1,158	50	90	-	-	1,895
<b>Salary</b>								
Salary	\$ 159,742	\$ 141,278	\$ 78,735	\$ 21,758	\$ 13,089	\$ 78,413	\$ 63,191	\$ 556,206
Benefits	\$ 52,596	\$ 46,223	\$ 16,468	\$ 8,696	\$ 7,009	\$ 24,788	\$ 31,486	\$ 187,266
Total	\$ 212,338	\$ 187,501	\$ 95,203	\$ 30,454	\$ 20,098	\$ 103,201	\$ 94,677	\$ 743,472
<b>Indirect Activities and Services</b>								
General Administration and Management	37%	34%	11%	20%	13%	20%	50%	31%
Certification and Training	1%	2%	2%	2%	4%	0%	0%	1%
Non-Private Dev. Activities (e.g. City Capital Projects)	43%	20%	8%	50%	39%	60%	20%	32%
Long-range Planning	6%	3%	0%	0%	0%	10%	0%	4%
Development Related Punitive Code Enforcement	2%	2%	4%	4%	8%	0%	0%	2%
Code, Policies, and Procedures Update	3%	3%	0%	9%	10%	0%	0%	2%
Public Information and Assistance	3%	6%	9%	0%	0%	10%	30%	9%
Total Indirect Activities and Services Work Hours	96%	70%	35%	86%	75%	100%	100%	82%
Direct Private Development Activities	4%	30%	65%	14%	25%	0%	0%	18%

**Labor Expenditures [a]**

Description	Total	Notes
Salaries	\$ 556,206	
Benefits	\$ 187,266	
<b>Total - Labor Expenditures</b>	<b>\$ 743,472</b>	

**Recurring Non-Labor Expenditures [b]**

Description	FY 2015/16 Budget	Adjustment	Subtotal	Notes
Professional Services	\$ 80,000	\$ (80,000)	\$ -	[c]
Contract Personnel	\$ -	\$ -	\$ -	
Traffic Engineering	\$ 45,000	\$ (45,000)	\$ -	[d]
Postage	\$ 500	\$ -	\$ 500	
Service Fees and Charges	\$ 12,000	\$ (12,000)	\$ -	[e]
Travel & Training	\$ 3,500	\$ -	\$ 3,500	
Dues & Memberships	\$ 2,200	\$ -	\$ 2,200	
Mileage	\$ 2,000	\$ -	\$ 2,000	
Advertising & Noticing	\$ 1,500	\$ -	\$ 1,500	
Printing	\$ 500	\$ -	\$ 500	
Telephone	\$ 1,300	\$ -	\$ 1,300	
Computer Software	\$ 1,000	\$ -	\$ 1,000	
Operating Supplies	\$ 6,000	\$ -	\$ 6,000	
Information Systems Allocation	\$ 17,500	\$ -	\$ 17,500	
<b>Total</b>	<b>\$ 173,000</b>	<b>\$ (137,000)</b>	<b>\$ 36,000</b>	

**Periodic/Capital Non-Labor Expenditures**

Description	FY 2015/16 Budget	Useful Life (Years)	Annual Total	Notes
<b>Public Works</b>				
---	\$ -	5	\$ -	
<b>Total</b>	<b>\$ -</b>		<b>\$ -</b>	

**Citywide Overhead**

Description	Direct Costs	C'wide Overhead Rate	Estimated Overhead	Notes
Estimated Citywide Overhead	\$ 779,472	47%	\$ 366,352	[f]
<b>Total</b>	<b>\$ 779,472</b>	<b>47%</b>	<b>\$ 366,352</b>	

**Total Allocable Expenditures**

Description	Amount	Notes
Labor	\$ 743,472	
Non-Labor	\$ 36,000	
Estimated Citywide Overhead	\$ 366,352	
<b>Total</b>	<b>\$ 1,145,824</b>	

**Calculation of Fully-Burdened Hourly Rate**

Description	Annual Allocation [g]	Labor	Non-Labor	Citywide Overhead	Total	Targeted Recovery from Fees	Amount Recoverable from Fees	Targeted Hourly Rate
General Administration and Management	31%	\$ 229,176	\$ 11,097	\$ 112,928	\$ 353,201	32%	\$ 113,012	\$ 60
Certification and Training	1%	\$ 10,016	\$ 485	\$ 4,936	\$ 15,437	32%	\$ 4,939	\$ 3
Non-Private Dev. Activities (e.g. City Capital Projects)	32%	\$ 240,970	\$ 11,668	\$ 118,740	\$ 371,378	0%	\$ -	\$ -
Long-range Planning	4%	\$ 29,877	\$ 1,447	\$ 14,722	\$ 46,045	0%	\$ -	\$ -
Development Related Punitive Code Enforcement	2%	\$ 16,669	\$ 807	\$ 8,214	\$ 25,689	0%	\$ -	\$ -
Code, Policies, and Procedures Update	2%	\$ 17,374	\$ 841	\$ 8,561	\$ 26,777	32%	\$ 8,568	\$ 5
Public Information and Assistance	9%	\$ 64,111	\$ 3,104	\$ 31,591	\$ 98,806	32%	\$ 31,615	\$ 17
Direct Private Development Activities	18%	\$ 135,280	\$ 6,550	\$ 66,660	\$ 208,490	100%	\$ 208,490	\$ 110
<b>Total</b>	<b>100%</b>	<b>\$ 743,472</b>	<b>\$ 36,000</b>	<b>\$ 366,352</b>	<b>\$ 1,145,824</b>	<b>32%</b>	<b>\$ 366,624</b>	<b>\$ 193</b>
							<b>Direct Hours</b>	<b>1,895</b>

[a] See worksheet labeled "Public Works Department (Engineering) - Allocation of Annual Labor Effort".

[b] Source: Fiscal Year 2015/16 adopted budget.

[c] Adjustment to exclude estimated expenses of \$25,000 for crossing guard services (non-fee related expenses). Adjustment to exclude estimated expenses for contract plan checking services. Contract plan checking services are assumed to be billed directly to the applicant at the actual cost of consultant review with an allowance for administrative support provided by the City in processing the applicant review services.

[d] Adjustment to exclude estimated expenses of non-fee related traffic engineering services.

[e] Adjustment to exclude estimated expenses of non-fee related stormwater permit fees.

[f] See FY 15/16 cost allocation plan.

[g] Source: annual time questionnaires completed by Public Works Engineering staff.

## Calculation of Project Specific Cost of Service

## Calculation of Project Specific Cost of Service

### Building Safety and Environmental Sustainability Services

City of Malibu  
 User and Regulatory Fee Study  
 Building Fees - Electrical, Mechanical, and Plumbing Fees  
 Cost of Service Calculation - At Fully-Burdened Hourly Rate

	Fee Description	Unit	Est. Labor Hours		Fully-Burdened Hourly	=	Est. Cost of Service	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Proposed Fee Change
1	Plan Check Fees (Mechanical, Plumbing & Electric	per hour	1.00	x	\$164	=	\$164	\$164	100%	\$164	100%	\$0
2	Emergency Inspection Fee - After Hours	per hour	1.50	x	\$164	=	\$246	\$247	100%	\$246	100%	(\$1)
	<b>Electrical Permit Fees</b>											
3	New Residential Buildings:											
	Single And Two-Family	per SF	0.001	x	\$164	=	\$0.20	\$0.20	100%	\$0.20	100%	\$0
	Garage, Carport (Attached/Detached)	per SF	0.001	x	\$164	=	\$0.10	\$0.10	100%	\$0.10	100%	\$0
	Multi-Family 0 - 1,000 SF	per SF	0.002	x	\$164	=	\$0.30	\$0.30	100%	\$0.30	100%	\$0
	Multi-Family 1,001 - 5,000 SF	per SF	0.003	x	\$164	=	\$0.50	\$0.50	100%	\$0.50	100%	\$0
	Multi-Family > 5,000 SF	per SF	0.002	x	\$164	=	\$0.40	\$0.40	100%	\$0.40	100%	\$0
	Remodel Residential Buildings	per SF	0.001	x	\$164	=	\$0.20	\$0.20	100%	\$0.20	100%	\$0
4	Outlets/Lighting Fixture	Each set of 20	0.25	x	\$164	=	\$41	\$44	107%	\$41	100%	(\$3)
5	Branch Circuits:											
	Branch Circuits 1-10	each	0.12	x	\$164	=	\$19	\$19	99%	\$19	100%	\$0
	Branch Circuits 11-40	each	0.10	x	\$164	=	\$16	\$15	91%	\$16	100%	\$1
	Branch Circuits 41-Up	each	0.08	x	\$164	=	\$14	\$14	102%	\$14	100%	(\$0)
6	Fixed Appliance (Not Over 1 HP)	each	0.20	x	\$164	=	\$33	\$36	110%	\$33	100%	(\$3)
7	Power Apparatus And Large Appliances:											
	Rating 1 To 10 HP / 1 To 7 KW	each	0.50	x	\$164	=	\$82	\$89	109%	\$82	100%	(\$7)
	Rating 11 To 50 HP / 8 To 37 KW	each	0.75	x	\$164	=	\$123	\$134	109%	\$123	100%	(\$11)
	Rating 51 To 100 HP / 38 To 74 KW	each	5.00	x	\$164	=	\$820	\$886	108%	\$820	100%	(\$66)
	Rating Over 101 HP / > 75 KW To Corresponding HP	each	6.67	x	\$164	=	\$1,093	\$1,182	108%	\$1,093	100%	(\$89)
8	Services, Switchboards & Subs:											
	0 To 399 Amps	each	0.50	x	\$164	=	\$82	\$89	109%	\$82	100%	(\$7)
	400 To 1000 Amps (> 600Amp Requires Plan Check)	each	0.75	x	\$164	=	\$123	\$134	109%	\$123	100%	(\$11)
	> 1000 Amps	each	1.00	x	\$164	=	\$164	\$178	109%	\$164	100%	(\$14)
9	Temporary Power:											
	Temporary Service Pole Or Pedestal Incl. Meters	each	1.00	x	\$164	=	\$164	\$178	109%	\$164	100%	(\$14)
	Temp Service Pole Incl. Sub Poles, Switches &	each	1.50	x	\$164	=	\$246	\$266	108%	\$246	100%	(\$20)
	Temporary Trailer Insp. Fee (Pre-Site)	each	1.50	x	\$164	=	\$246	\$266	108%	\$246	100%	(\$20)
10	Misc. Conduits And Conductors:											
	Apparatus/Equip/Conduits/Conductors for Which	each	0.50	x	\$164	=	\$82	\$80	98%	\$82	100%	\$2
	Change From Overhead To Underground	per 300 LF	1.00	x	\$164	=	\$164	\$178	109%	\$164	100%	(\$14)
11	Private Swimming Pools:											
	Inground Swimming Pool (Incl. Equipment)	each	0.50	x	\$164	=	\$82	\$89	109%	\$82	100%	(\$7)
	Other Pools (Spas, Hot Tubs, Etc.)	each	1.00	x	\$164	=	\$164	\$178	109%	\$164	100%	(\$14)
	Alterations To Swimming Pools	each	0.33	x	\$164	=	\$54	\$59	109%	\$54	100%	(\$5)
12	Signs, Outline Lighting And Marquees:											
	First Sign And Transformer	each	1.00	x	\$164	=	\$164	\$178	109%	\$164	100%	(\$14)
	Ea. Additional Sign, Transformer, Circuit	per address	0.25	x	\$164	=	\$41	\$44	107%	\$41	100%	(\$3)
	Alterations/Relocations Of Existing Signs	each	0.25	x	\$164	=	\$41	\$44	107%	\$41	100%	(\$3)
	Time Clock	each	0.10	x	\$164	=	\$16	\$16	98%	\$16	100%	\$0
	<b>Plumbing Permit Fees</b>											
13	Backflow Prevention Device:											
	Up To 2" Diameter	each	0.25	x	\$164	=	\$41	\$44	107%	\$41	100%	(\$3)
	Over 2" Diameter	each	0.33	x	\$164	=	\$54	\$61	113%	\$54	100%	(\$7)
14	Gas System:											
	1 To 5 Outlets	each	0.50	x	\$164	=	\$82	\$89	109%	\$82	100%	(\$7)
	Each Additional Outlet	each	0.10	x	\$164	=	\$16	\$16	98%	\$16	100%	\$0
15	Yard Gas Piping:											
	0 - 300 Feet	First 300'	0.50	x	\$164	=	\$82	\$89	109%	\$82	100%	(\$7)
	Each Additional 300' Increment	Each Add'l 300'	0.10	x	\$164	=	\$16	\$16	98%	\$16	100%	\$0
16	Service Water Piping:											
	0 - 300 Feet	First 300'	0.50	x	\$164	=	\$82	\$89	109%	\$82	100%	(\$7)
	Each Additional 300' Increment	Each Add'l 300'	0.10	x	\$164	=	\$16	\$16	98%	\$16	100%	\$0
17	Ejector Pump/Sump With Basin	each	0.50	x	\$164	=	\$82	\$89	109%	\$82	100%	(\$7)
18	Hose Bibs	each set of 10	0.25	x	\$164	=	\$41	\$44	107%	\$41	100%	(\$3)
19	Irrigation	per 10 emitters	0.25	x	\$164	=	\$41	\$44	107%	\$41	100%	(\$3)
20	Hydrozone	per zone	0.50	x	\$164	=	\$82	\$80	98%	\$82	100%	\$2
21	Premanufactured Spa	each	2.00	x	\$164	=	\$328	\$355	108%	\$328	100%	(\$27)
22	Repair/Alter Of Water Piping, Drainage, Waste Piping	each fixture	0.10	x	\$164	=	\$16	\$16	98%	\$16	100%	\$0
23	Roof Drain	each set of 10	0.25	x	\$164	=	\$41	\$44	107%	\$41	100%	(\$3)

City of Malibu  
 User and Regulatory Fee Study  
 Building Fees - Electrical, Mechanical, and Plumbing Fees  
 Cost of Service Calculation - At Fully-Burdened Hourly Rate

	Fee Description	Unit	Est. Labor Hours		Fully-Burdened Hourly	=	Est. Cost of Service	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Proposed Fee Change
24	Lavatory	each	0.25	x	\$164	=	\$41	\$44	107%	\$41	100%	(\$3)
25	Shower / Bath Tub	each	0.25	x	\$164	=	\$41	\$44	107%	\$41	100%	(\$3)
26	Toilet	each	0.25	x	\$164	=	\$41	\$44	107%	\$41	100%	(\$3)
27	Earthquake Shut Off Valve	each	0.25	x	\$164	=	\$41	\$44	107%	\$41	100%	(\$3)
28	Trap Primer	each	0.25		\$164		\$41	\$44	107%	\$41	100%	(\$3)
29	Water Heater (And/Or Vent)	each	0.25	x	\$164	=	\$41	\$44	107%	\$41	100%	(\$3)
	<b>Mechanical Permit Fees</b>											
30	FAU Heating/AC Units:											
	100K To 500K BTU	each	0.50	x	\$164	=	\$82	\$89	109%	\$82	100%	(\$7)
	> 500K BTU	each	0.67	x	\$164	=	\$110	\$118	107%	\$110	100%	(\$8)
31	Heating Or Cooling Coils	each	0.25	x	\$164	=	\$41	\$44	107%	\$41	100%	(\$3)
32	Radiant Floor Heating (Requires Plan Check)	per zone	0.50	x	\$164	=	\$82	\$82	100%	\$82	100%	\$0
33	Air Outlets For Heating/Cooling	each set of 10	0.25	x	\$164	=	\$41	\$44	107%	\$41	100%	(\$3)
34	Commercial Air Dist. System (Heating/Cooling/Vent)	per every 100 SF	0.20		\$164		\$33	\$36	110%	\$33	100%	(\$3)
35	Ventilation Fans On Single Duct (Incl. Dryer Exhaust)	each	0.20	x	\$164	=	\$33	\$36	110%	\$33	100%	(\$3)
36	Ventilation Fan:											
	To 300 CFM	each	0.20	x	\$164	=	\$33	\$36	110%	\$33	100%	(\$3)
	301 CFM And Over	each	0.20	x	\$164	=	\$33	\$36	110%	\$33	100%	(\$3)
37	Hood:											
	Commercial Hood (Incl. Duct)	each	0.50	x	\$164	=	\$82	\$89	109%	\$82	100%	(\$7)
	Residential Hood (Incl. Duct)	each	0.50	x	\$164	=	\$82	\$89	109%	\$82	100%	(\$7)
38	Appliance Or Piece Of Equipment Not Listed	each	0.50	x	\$164	=	\$82	\$89	109%	\$82	100%	(\$7)
39	Gas System:											
	1 To 5 Outlets	each	0.50	x	\$164	=	\$82	\$89	109%	\$82	100%	(\$7)
	Each Additional Outlet	each	0.10	x	\$164	=	\$16	\$16	98%	\$16	100%	\$0
40	Central Vacuum System	each	1.00	x	\$164	=	\$164	\$164	100%	\$164	100%	\$0
41	Evaporative Cooler	each	0.50	x	\$164	=	\$82	\$89	109%	\$82	100%	(\$7)
42	Factory Built Or Metal Chimney	each	0.50	x	\$164	=	\$82	\$89	109%	\$82	100%	(\$7)
43	Metallic Flues	each	0.50	x	\$164	=	\$82	\$89	109%	\$82	100%	(\$7)
44	Yard Gas Piping:											
	0 - 300 Feet	First 300'	0.50	x	\$164	=	\$82	\$89	109%	\$82	100%	(\$7)
	Each Additional 300' Increment	Each Add'l 300'	0.10	x	\$164	=	\$16	\$16	98%	\$16	100%	\$0
	<b>Septic (Wastewater) Permit Fees</b>											
45	Sewer Connection To OWTS	each	1.00	x	\$164	=	\$164	\$164	100%	\$164	100%	\$0
46	OWTS System Abandonment	each	1.00	x	\$164	=	\$164	\$164	100%	\$164	100%	\$0

City of Malibu  
 User and Regulatory Fee Study  
 Building Fees - Itemized Building Construction  
 Cost of Service Calculation - At Fully-Burdened Hourly Rate

Fee Description	Labor Time (Hours)			Rate Fully-Burdened Hourly	Cost of Service			Current Fee			Current Cost Recovery		
	Plan Check	P'rmt / Insp'ct	Total		Plan Check	P'rmt / Insp'ct	Total	Plan Check	P'rmt / Insp'ct	Total	Plan Check	P'rmt / Insp'ct	Total
1 Antenna Tower	2.00	1.00	3.00	x \$164 =	\$328	\$164	\$492	\$328	\$164	\$492	100%	100%	100%
2 Awning	0.50	0.50	1.00	x \$164 =	\$82	\$82	\$164	\$82	\$82	\$164	100%	100%	100%
3 Balcony addition	1.50	1.00	2.50	x \$164 =	\$246	\$164	\$410	\$246	\$164	\$410	100%	100%	100%
4 Bay window	1.00	1.00	2.00	x \$164 =	\$164	\$164	\$328	\$164	\$164	\$328	100%	100%	100%
5 Carport	1.50	1.50	3.00	x \$164 =	\$246	\$246	\$492	\$246	\$246	\$492	100%	100%	100%
6 Covered Porch	1.00	1.00	2.00	x \$164 =	\$164	\$164	\$328	\$164	\$164	\$328	100%	100%	100%
7 Deck - Attached (2 Max.) / Detached (each)	2.00	2.00	4.00	x \$164 =	\$328	\$328	\$656	\$328	\$328	\$656	100%	100%	100%
8 Deck/Balcony Repair:													
Minor (Structural)	1.00	1.00	2.00	x \$164 =	\$164	\$164	\$328	\$164	\$164	\$328	100%	100%	100%
Major (Structural)	1.50	2.00	3.50	x \$164 =	\$246	\$328	\$574	\$246	\$328	\$574	100%	100%	100%
9 Demolition:													
Demolition (up to 3,000 s.f.)	1.50	2.00	3.50	x \$164 =	\$246	\$328	\$574	\$246	\$328	\$574	100%	100%	100%
Additional demolition	0.00	0.50	0.50	x \$164 =	\$0	\$82	\$82	\$0	\$82	\$82	n/a	100%	100%
10 Electric Vehicle Charging Station:													
Tier I	1.00	1.00	2.00	x \$164 =	\$164	\$164	\$328	\$164	\$164	\$328	100%	100%	100%
Tier II	1.50	1.50	3.00	x \$164 =	\$246	\$246	\$492	\$246	\$246	\$492	100%	100%	100%
Tier III	1.50	1.50	3.00	x \$164 =	\$246	\$246	\$492	\$246	\$246	\$492	100%	100%	100%
11 Fire Sprinkler:													
<3,500 SF	2.00	1.00	3.00	x \$164 =	\$328	\$164	\$492	\$328	\$164	\$492	100%	100%	100%
3,500 - 7,000 SF	3.00	1.50	4.50	x \$164 =	\$492	\$246	\$738	\$492	\$246	\$738	100%	100%	100%
>7,000 SF	4.00	2.00	6.00	x \$164 =	\$656	\$328	\$984	\$656	\$328	\$984	100%	100%	100%
12 Flag pole up to 20' high	0.50	0.50	1.00	x \$164 =	\$82	\$82	\$164	\$82	\$82	\$164	100%	100%	100%
13 Graywater:													
Simple	0.50	0.50	1.00	x \$164 =	\$82	\$82	\$164	\$82	\$82	\$164	100%	100%	100%
Complex	0.75	0.75	1.50	x \$164 =	\$123	\$123	\$246	\$123	\$123	\$246	100%	100%	100%
14 Landscape Ordinance Plan Check:													
Simple	0.50	0.00	0.50	x \$164 =	\$82	\$0	\$82	\$82	See Tbl III	\$82	100%	n/a	100%
Complex	1.00	0.00	1.00	x \$164 =	\$164	\$0	\$164	\$164	See Tbl III	\$164	100%	n/a	100%
15 Masonry Fence/Wall:													
Masonry fence: up to 6' high (up to 100 ln. ft.)	0.75	1.25	2.00	x \$164 =	\$123	\$205	\$328	\$123	\$205	\$328	100%	100%	100%
Additional masonry walls	0.00	0.50	0.50	x \$164 =	\$0	\$82	\$82	\$0	\$82	\$82	n/a	100%	100%
Masonry fence: > 6' high (up to 100 ln. ft.)	1.00	1.50	2.50	x \$164 =	\$164	\$246	\$410	\$164	\$246	\$410	100%	100%	100%
Additional masonry walls > 6' height	0.00	0.70	0.70	x \$164 =	\$0	\$115	\$115	\$0	\$115	\$115	n/a	100%	100%
16 Cabana/Patio Cover/Trellis:													
Cabana/Patio cover/Trellis (<500 s.f.) each	0.75	0.75	1.50	x \$164 =	\$123	\$123	\$246	\$123	\$123	\$246	100%	100%	100%
Patio - each additional 300 s.f.	0.50	0.50	1.00	x \$164 =	\$82	\$82	\$164	\$82	\$82	\$164	100%	100%	100%
Patio - enclosed	1.00	1.00	2.00	x \$164 =	\$164	\$164	\$328	\$164	\$164	\$328	100%	100%	100%
17 Pilaster per city standard (up to 6' high)	0.00	0.20	0.20	x \$164 =	\$0	\$33	\$33	\$0	\$33	\$33	n/a	101%	101%
18 Rain Water Harvesting System:													
Rain Water Harvesting System	1.00	1.00	2.00	x \$164 =	\$164	\$164	\$328	\$164	\$164	\$328	100%	100%	100%
Storage Tank	1.00	1.00	2.00	x \$164 =	\$164	\$164	\$328	\$164	\$164	\$328	100%	100%	100%
19 Retaining Wall:													
Retaining wall: < 7" high (up to 50 ln. ft.)	1.00	1.50	2.50	x \$164 =	\$164	\$246	\$410	\$164	\$246	\$410	100%	100%	100%
Additional retaining wall	0.50	0.50	1.00	x \$164 =	\$82	\$82	\$164	\$82	\$82	\$164	100%	100%	100%
Retaining wall: 7 - ≤ 10' high (up to 50 ln. ft.)	2.00	2.00	4.00	x \$164 =	\$328	\$328	\$656	\$328	\$328	\$656	100%	100%	100%
Additional retaining wall	1.00	1.00	2.00	x \$164 =	\$164	\$164	\$328	\$164	\$164	\$328	100%	100%	100%
Retaining wall: 10' + high (up to 30 ln. ft.)	5.00	2.50	7.50	x \$164 =	\$820	\$410	\$1,230	\$820	\$410	\$1,230	100%	100%	100%
Additional retaining wall	0.50	1.00	1.50	x \$164 =	\$82	\$164	\$246	\$82	\$164	\$246	100%	100%	100%
20 Fireplace:													
Masonry fireplace	1.50	1.50	3.00	x \$164 =	\$246	\$246	\$492	\$246	\$246	\$492	100%	100%	100%
Premanufactured fire place	0.50	1.50	2.00	x \$164 =	\$82	\$246	\$328	\$82	\$246	\$328	100%	100%	100%
21 Lighting Pole:													
Lighting pole	0.30	0.50	0.80	x \$164 =	\$49	\$82	\$131	\$49	\$82	\$131	100%	100%	100%
Each add'l pole	0.10	0.20	0.30	x \$164 =	\$16	\$33	\$49	\$16	\$33	\$49	98%	101%	100%
22 Reroof:													
Reroofing , < 30sq. & < 5.9 lb./sq.	0.00	2.00	2.00	x \$164 =	\$0	\$328	\$328	\$0	\$328	\$328	n/a	100%	100%
Reroofing , < 30sq. & > 5.9 lb./sq.	1.00	2.00	3.00	x \$164 =	\$164	\$328	\$492	\$164	\$328	\$492	100%	100%	100%
Additional Reroof	0.00	0.70	0.70	x \$164 =	\$0	\$115	\$115	\$0	\$115	\$115	n/a	100%	100%
Additional Reroof Flat Roof Only	0.00	0.30	0.30	x \$164 =	\$0	\$49	\$49	\$0	\$49	\$49	n/a	100%	100%
23 Re-Stucco	0.00	2.00	2.00	x \$164 =	\$0	\$328	\$328	\$0	\$328	\$328	n/a	100%	100%

City of Malibu  
 User and Regulatory Fee Study  
 Building Fees - Itemized Building Construction  
 Cost of Service Calculation - At Fully-Burdened Hourly Rate

Fee Description	Proposed Fee			Proposed Cost Recovery			Proposed Fee Change		
	Plan Check	P'rmt / Insp'ct	Total	Plan Check	P'rmt / Insp'ct	Total	Plan Check	P'rmt / Insp'ct	Total
1 Antenna Tower	\$328	\$164	\$492	100%	100%	100%	\$0	\$0	\$0
2 Awning	\$82	\$82	\$164	100%	100%	100%	\$0	\$0	\$0
3 Balcony addition	\$246	\$164	\$410	100%	100%	100%	\$0	\$0	\$0
4 Bay window	\$164	\$164	\$328	100%	100%	100%	\$0	\$0	\$0
5 Carport	\$246	\$246	\$492	100%	100%	100%	\$0	\$0	\$0
6 Covered Porch	\$164	\$164	\$328	100%	100%	100%	\$0	\$0	\$0
7 Deck - Attached (2 Max.) / Detached (each)	\$328	\$328	\$656	100%	100%	100%	\$0	\$0	\$0
8 Deck/Balcony Repair:									
Minor (Structural)	\$164	\$164	\$328	100%	100%	100%	\$0	\$0	\$0
Major (Structural)	\$246	\$328	\$574	100%	100%	100%	\$0	\$0	\$0
9 Demolition:									
Demolition (up to 3,000 s.f.)	\$246	\$328	\$574	100%	100%	100%	\$0	\$0	\$0
Additional demolition	\$0	\$82	\$82	n/a	100%	100%	\$0	\$0	\$0
10 Electric Vehicle Charging Station:									
Tier I	\$164	\$164	\$328	100%	100%	100%	\$0	\$0	\$0
Tier II	\$246	\$246	\$492	100%	100%	100%	\$0	\$0	\$0
Tier III	\$246	\$246	\$492	100%	100%	100%	\$0	\$0	\$0
11 Fire Sprinkler:									
<3,500 SF	\$328	\$164	\$492	100%	100%	100%	\$0	\$0	\$0
3,500 - 7,000 SF	\$492	\$246	\$738	100%	100%	100%	\$0	\$0	\$0
>7,000 SF	\$656	\$328	\$984	100%	100%	100%	\$0	\$0	\$0
12 Flag pole up to 20' high	\$82	\$82	\$164	100%	100%	100%	\$0	\$0	\$0
13 Graywater:									
Simple	\$82	\$82	\$164	100%	100%	100%	\$0	\$0	\$0
Complex	\$123	\$123	\$246	100%	100%	100%	\$0	\$0	\$0
14 Landscape Ordinance Plan Check:									
Simple	\$82	\$0	\$82	100%	n/a	100%	\$0	\$0	\$0
Complex	\$164	\$0	\$164	100%	n/a	100%	\$0	\$0	\$0
15 Masonry Fence/Wall:									
Masonry fence: up to 6' high (up to 100 ln. ft.)	\$123	\$205	\$328	100%	100%	100%	\$0	\$0	\$0
Additional masonry walls	\$0	\$82	\$82	n/a	100%	100%	\$0	\$0	\$0
Masonry fence: > 6' high (up to 100 ln. ft.)	\$164	\$246	\$410	100%	100%	100%	\$0	\$0	\$0
Additional masonry walls > 6' height	\$0	\$115	\$115	n/a	100%	100%	\$0	(\$0)	(\$0)
16 Cabana/Patio Cover/Trellis:									
Cabana/Patio cover/Trellis (<500 s.f.) each	\$123	\$123	\$246	100%	100%	100%	\$0	\$0	\$0
Patio - each additional 300 s.f.	\$82	\$82	\$164	100%	100%	100%	\$0	\$0	\$0
Patio - enclosed	\$164	\$164	\$328	100%	100%	100%	\$0	\$0	\$0
17 Pilaster per city standard (up to 6' high)	\$0	\$33	\$33	n/a	100%	100%	\$0	(\$0)	(\$0)
18 Rain Water Harvesting System:									
Rain Water Harvesting System	\$164	\$164	\$328	100%	100%	100%	\$0	\$0	\$0
Storage Tank	\$164	\$164	\$328	100%	100%	100%	\$0	\$0	\$0
19 Retaining Wall:									
Retaining wall: < 7" high (up to 50 ln. ft.)	\$164	\$246	\$410	100%	100%	100%	\$0	\$0	\$0
Additional retaining wall	\$82	\$82	\$164	100%	100%	100%	\$0	\$0	\$0
Retaining wall: 7 - ≤ 10' high (up to 50 ln. ft.)	\$328	\$328	\$656	100%	100%	100%	\$0	\$0	\$0
Additional retaining wall	\$164	\$164	\$328	100%	100%	100%	\$0	\$0	\$0
Retaining wall: 10' + high (up to 30 ln. ft.)	\$820	\$410	\$1,230	100%	100%	100%	\$0	\$0	\$0
Additional retaining wall	\$82	\$164	\$246	100%	100%	100%	\$0	\$0	\$0
20 Fireplace:									
Masonry fireplace	\$246	\$246	\$492	100%	100%	100%	\$0	\$0	\$0
Premanufactured fire place	\$82	\$246	\$328	100%	100%	100%	\$0	\$0	\$0
21 Lighting Pole:									
Lighting pole	\$49	\$82	\$131	100%	100%	100%	\$0	\$0	\$0
Each add'l pole	\$16	\$33	\$49	100%	100%	100%	\$0	(\$0)	\$0
22 Reroof:									
Reroofing , < 30sq. & < 5.9 lb./sq.	\$0	\$328	\$328	n/a	100%	100%	\$0	\$0	\$0
Reroofing , < 30sq. & > 5.9 lb./sq.	\$164	\$328	\$492	100%	100%	100%	\$0	\$0	\$0
Additional Reroof	\$0	\$115	\$115	n/a	100%	100%	\$0	(\$0)	(\$0)
Additional Reroof Flat Roof Only	\$0	\$49	\$49	n/a	100%	100%	\$0	\$0	\$0
23 Re-Stucco	\$0	\$328	\$328	n/a	100%	100%	\$0	\$0	\$0

Fee Description	Labor Time (Hours)			Rate Fully-Burdened Hourly	Cost of Service			Current Fee			Current Cost Recovery			
	Plan Check	P'rmt / Insp'ct	Total		Plan Check	P'rmt / Insp'ct	Total	Plan Check	P'rmt / Insp'ct	Total	Plan Check	P'rmt / Insp'ct	Total	
24 Skylight:														
Skylight (less than 10 sq. ft.)	1.00	1.00	2.00	x \$164	=	\$164	\$164	\$328	\$164	\$164	\$328	100%	100%	100%
Skylight (greater than 10 sq. ft. or structural)	1.50	1.50	3.00	x \$164	=	\$246	\$246	\$492	\$246	\$246	\$492	100%	100%	100%
25 Solar:														
Solar Hot Water Heating	1.00	1.00	2.00	x \$164	=	\$164	\$164	\$328	\$164	\$164	\$328	100%	100%	100%
Solar Pool Heating	1.00	1.00	2.00	x \$164	=	\$164	\$164	\$328	\$164	\$164	\$328	100%	100%	100%
26 Storage Rack:														
Storage rack (less than 100 linear ft.)	2.50	1.00	3.50	x \$164	=	\$410	\$164	\$574	\$410	\$164	\$574	100%	100%	100%
Additional racks (same type)	0.00	0.50	0.50	x \$164	=	\$0	\$82	\$82	\$0	\$82	\$82	n/a	100%	100%
27 Swimming Pool/Spa:														
Swim Pool (Res. < 800 SF) inclusive of MEP's	2.20	4.00	6.20	x \$164	=	\$361	\$656	\$1,017	\$361	\$656	\$1,017	100%	100%	100%
Swim Pool (Comm. or > 800 SF) inclusive of MEP's	5.70	5.00	10.70	x \$164	=	\$935	\$820	\$1,755	\$935	\$820	\$1,755	100%	100%	100%
Swimming Pool Remodel:														
Gunite	1.00	1.00	2.00	x \$164	=	\$164	\$164	\$328	\$164	\$164	\$328	100%	100%	100%
Plaster	1.00	1.00	2.00	x \$164	=	\$164	\$164	\$328	\$164	\$164	\$328	100%	100%	100%
Spa	1.00	2.00	3.00	x \$164	=	\$164	\$328	\$492	\$164	\$328	\$492	100%	100%	100%
28 Temporary Constr. Trailer w/ ramp	1.00	2.00	3.00	x \$164	=	\$164	\$328	\$492	\$164	\$328	\$492	100%	100%	100%
29 Traffic Related Slab	0.50	0.50	1.00	x \$164	=	\$82	\$82	\$164	\$82	\$82	\$164	100%	100%	100%
30 Window/Slider:														
Window/Slider replacement (non-structural up to	0.00	1.00	1.00	x \$164	=	\$0	\$164	\$164	\$0	\$164	\$164	n/a	100%	100%
New Window Retrofit (up to 5)	0.30	1.00	1.30	x \$164	=	\$49	\$164	\$213	\$49	\$164	\$213	100%	100%	100%
New window (w/ structural; up to 5)	1.00	1.50	2.50	x \$164	=	\$164	\$246	\$410	\$164	\$246	\$410	100%	100%	100%
31 Septic Systems:														
Residential - Alternative - Inspection	0.00	3.50	3.50	x \$164	=	\$0	\$574	\$574	\$0	\$574	\$574	n/a	100%	100%
Residential - Conventional - Inspection	0.00	2.50	2.50	x \$164	=	\$0	\$410	\$410	\$0	\$410	\$410	n/a	100%	100%
Commercial - Alternative - Inspection	0.00	5.00	5.00	x \$164	=	\$0	\$820	\$820	\$0	\$820	\$820	n/a	100%	100%
Commercial - Conventional - Inspection	0.00	4.50	4.50	x \$164	=	\$0	\$738	\$738	\$0	\$738	\$738	n/a	100%	100%
Repair / Alteration (1-3 components)	0.00	1.00	1.00	x \$164	=	\$0	\$164	\$164	\$0	\$164	\$164	n/a	100%	100%
Repair / Alteration (over 3 components)	0.00	1.00	1.00	x \$164	=	\$0	\$164	\$164	\$0	\$164	\$164	n/a	100%	100%
Disconnect'n/Abandonm't of system	0.00	1.00	1.00	x \$164	=	\$0	\$164	\$164	\$0	\$164	\$164	n/a	100%	100%
32 Grading Inspection and Plan Check:														
1 - 50 Cubic Yards	1.00	4.00	5.00	x \$164	=	\$164	\$656	\$820	\$164	\$656	\$820	100%	100%	100%
51 - 100 Cubic Yards	1.50	5.00	6.50	x \$164	=	\$246	\$820	\$1,066	\$246	\$820	\$1,066	100%	100%	100%
101 - 500 Cubic Yards	3.00	6.00	9.00	x \$164	=	\$492	\$984	\$1,476	\$492	\$984	\$1,476	100%	100%	100%
501 - 1000 Cubic Yards	5.00	7.00	12.00	x \$164	=	\$820	\$1,148	\$1,968	\$820	\$1,148	\$1,968	100%	100%	100%
> 1000 Cubic Yards	8.00	11.00	19.00	x \$164	=	\$1,312	\$1,804	\$3,116	\$1,312	\$1,804	\$3,116	100%	100%	100%
Plus for each additional 500 Cubic Yards	1.00	0.60	1.60	x \$164	=	\$164	\$98	\$262	\$164	\$98	\$262	100%	100%	100%
33 Drainage	2.00	1.00	3.00	x \$164	=	\$328	\$164	\$492	\$328	\$164	\$492	100%	100%	100%
34 Caisson	2.00	0.50	2.50	x \$164	=	\$328	\$82	\$410	\$328	\$82	\$410	100%	100%	100%
35 Pile Repair	2.00	2.00	4.00	x \$164	=	\$328	\$328	\$656	\$328	\$328	\$656	100%	100%	100%
36 Foundation Repair	2.00	2.00	4.00	x \$164	=	\$328	\$328	\$656	\$328	\$328	\$656	100%	100%	100%
37 Foundation Only:									25% New Construction Fee					
Underpinning to Existing Foundation - Minor	1.00	1.00	2.00	x \$164	=	\$164	\$164	\$328	\$164	\$164	\$328	100%	100%	100%
Underpinning to Existing Foundation - Major	2.00	2.00	4.00	x \$164	=	\$328	\$328	\$656	\$328	\$328	\$656	100%	100%	100%
38 Grade Beams (per 250 L.F.)	2.00	2.00	4.00	x \$164	=	\$328	\$328	\$656	\$328	\$328	\$656	100%	100%	100%
39 Bulkheads/Seawalls/Wave Uprush Study	5.00	5.00	10.00	x \$164	=	\$820	\$820	\$1,640	\$820	\$820	\$1,640	100%	100%	100%
40 Remodel Interior/Exterior:														
Minor Non-Structural	varies	varies	varies	x \$164	=	varies	varies	varies	40% New Construction Fee			varies	varies	varies
Minor with Structural	varies	varies	varies	x \$164	=	varies	varies	varies	50% New Construction Fee			varies	varies	varies
Major Non-Structural	varies	varies	varies	x \$164	=	varies	varies	varies	50% New Construction Fee			varies	varies	varies
Major with Structural	varies	varies	varies	x \$164	=	varies	varies	varies	60% New Construction Fee			varies	varies	varies
41 Parking Lot- Striping/Replacement - Plan Ck & Insp	2.00	1.00	3.00	x \$164	=	\$328	\$164	\$492	\$328	\$164	\$492	100%	100%	100%
42 Wireless Telecomm Facility (Antenna Only)	2.00	1.00	3.00	x \$164	=	\$328	\$164	\$492	\$328	\$164	\$492	100%	100%	100%
43 Accessibility Hardship Extension	0.00	3.00	3.00	x \$164	=	\$0	\$492	\$492	\$0	\$492	\$492	n/a	100%	100%
44 Permit Time Extension Fee	0.00	1.50	1.50	x \$164	=	\$0	\$246	\$246	\$0	\$246	\$246	n/a	100%	100%
45 Preliminary Review (2 Hrs - Add. @ Hrly Rate)	0.00	2.00	2.00	x \$164	=	\$0	\$328	\$328	\$0	\$328	\$328	n/a	100%	100%
46 Administrative Fee (Charge @ Hrly Rate)	0.00	1.00	1.00	x \$164	=	\$0	\$164	\$164	\$0	\$164	\$164	n/a	100%	100%
47 Administrative Permit Processing Fee	0.00	0.25	0.25	x \$164	=	\$0	\$41	\$41	\$0	\$41	\$41	n/a	100%	100%
48 Administrative Plan Check Processing Fee	0.25	0.00	0.25	x \$164	=	\$41	\$0	\$41	\$41	\$0	\$41	100%	n/a	100%
49 Miscellaneous fee (Charge @ Hrly Rate)	0.00	1.00	1.00	x \$164	=	\$0	\$164	\$164	\$0	\$164	\$164	n/a	100%	100%

City of Malibu  
 User and Regulatory Fee Study  
 Building Fees - Itemized Building Construction  
 Cost of Service Calculation - At Fully-Burdened Hourly Rate

Fee Description	Proposed Fee			Proposed Cost Recovery			Proposed Fee Change		
	Plan Check	P'rmt / Insp'ct	Total	Plan Check	P'rmt / Insp'ct	Total	Plan Check	P'rmt / Insp'ct	Total
24 Skylight:									
Skylight (less than 10 sq. ft.)	\$164	\$164	\$328	100%	100%	100%	\$0	\$0	\$0
Skylight (greater than 10 sq. ft. or structural)	\$246	\$246	\$492	100%	100%	100%	\$0	\$0	\$0
25 Solar:									
Solar Hot Water Heating	\$164	\$164	\$328	100%	100%	100%	\$0	\$0	\$0
Solar Pool Heating	\$164	\$164	\$328	100%	100%	100%	\$0	\$0	\$0
26 Storage Rack:									
Storage rack (less than 100 linear ft.)	\$410	\$164	\$574	100%	100%	100%	\$0	\$0	\$0
Additional racks (same type)	\$0	\$82	\$82	n/a	100%	100%	\$0	\$0	\$0
27 Swimming Pool/Spa:									
Swim Pool (Res. < 800 SF) inclusive of MEP's	\$361	\$656	\$1,017	100%	100%	100%	(\$0)	\$0	(\$0)
Swim Pool (Comm. or > 800 SF) inclusive of MEP's	\$935	\$820	\$1,755	100%	100%	100%	(\$0)	\$0	(\$0)
Swimming Pool Remodel:									
Gunite	\$164	\$164	\$328	100%	100%	100%	\$0	\$0	\$0
Plaster	\$164	\$164	\$328	100%	100%	100%	\$0	\$0	\$0
Spa	\$164	\$328	\$492	100%	100%	100%	\$0	\$0	\$0
28 Temporary Constr. Trailer w/ ramp	\$164	\$328	\$492	100%	100%	100%	\$0	\$0	\$0
29 Traffic Related Slab	\$82	\$82	\$164	100%	100%	100%	\$0	\$0	\$0
30 Window/Slider:									
Window/Slider replacement (non-structural up to	\$0	\$164	\$164	n/a	100%	100%	\$0	\$0	\$0
New Window Retrofit (up to 5)	\$49	\$164	\$213	100%	100%	100%	\$0	\$0	\$0
New window (w/ structural; up to 5)	\$164	\$246	\$410	100%	100%	100%	\$0	\$0	\$0
31 Septic Systems:									
Residential - Alternative - Inspection	\$0	\$574	\$574	n/a	100%	100%	\$0	\$0	\$0
Residential - Conventional - Inspection	\$0	\$410	\$410	n/a	100%	100%	\$0	\$0	\$0
Commercial - Alternative - Inspection	\$0	\$820	\$820	n/a	100%	100%	\$0	\$0	\$0
Commercial - Conventional - Inspection	\$0	\$738	\$738	n/a	100%	100%	\$0	\$0	\$0
Repair / Alteration (1-3 components)	\$0	\$164	\$164	n/a	100%	100%	\$0	\$0	\$0
Repair / Alteration (over 3 components)	\$0	\$164	\$164	n/a	100%	100%	\$0	\$0	\$0
Disconnect'n/Abandonm't of system	\$0	\$164	\$164	n/a	100%	100%	\$0	\$0	\$0
32 Grading Inspection and Plan Check:									
1 - 50 Cubic Yards	\$164	\$656	\$820	100%	100%	100%	\$0	\$0	\$0
51 - 100 Cubic Yards	\$246	\$820	\$1,066	100%	100%	100%	\$0	\$0	\$0
101 - 500 Cubic Yards	\$492	\$984	\$1,476	100%	100%	100%	\$0	\$0	\$0
501 - 1000 Cubic Yards	\$820	\$1,148	\$1,968	100%	100%	100%	\$0	\$0	\$0
> 1000 Cubic Yards	\$1,312	\$1,804	\$3,116	100%	100%	100%	\$0	\$0	\$0
Plus for each additional 500 Cubic Yards	\$164	\$98	\$262	100%	100%	100%	\$0	\$0	\$0
33 Drainage	\$328	\$164	\$492	100%	100%	100%	\$0	\$0	\$0
34 Caisson	\$328	\$82	\$410	100%	100%	100%	\$0	\$0	\$0
35 Pile Repair	\$328	\$328	\$656	100%	100%	100%	\$0	\$0	\$0
36 Foundation Repair	\$328	\$328	\$656	100%	100%	100%	\$0	\$0	\$0
37 Foundation Only:	25% New Construction Fee						-	-	-
Underpinning to Existing Foundation - Minor	\$164	\$164	\$328	100%	100%	100%	\$0	\$0	\$0
Underpinning to Existing Foundation - Major	\$328	\$328	\$656	100%	100%	100%	\$0	\$0	\$0
38 Grade Beams (per 250 L.F.)	\$328	\$328	\$656	100%	100%	100%	\$0	\$0	\$0
39 Bulkheads/Seawalls/Wave Uprush Study	\$820	\$820	\$1,640	100%	100%	100%	\$0	\$0	\$0
40 Remodel Interior/Exterior:									
Minor Non-Structural	40% New Construction Fee						-	-	-
Minor with Structural	50% New Construction Fee						-	-	-
Major Non-Structural	50% New Construction Fee						-	-	-
Major with Structural	60% New Construction Fee						-	-	-
41 Parking Lot- Striping/Replacement - Plan Ck & Insp	\$328	\$164	\$492	100%	100%	100%	\$0	\$0	\$0
42 Wireless Telecomm Facility (Antenna Only)	\$328	\$164	\$492	100%	100%	100%	\$0	\$0	\$0
43 Accessibility Hardship Extension	\$0	\$492	\$492	n/a	100%	100%	\$0	\$0	\$0
44 Permit Time Extension Fee	\$0	\$246	\$246	n/a	100%	100%	\$0	\$0	\$0
45 Preliminary Review (2 Hrs - Add. @ Hrly Rate)	\$0	\$328	\$328	n/a	100%	100%	\$0	\$0	\$0
46 Administrative Fee (Charge @ Hrly Rate)	\$0	\$164	\$164	n/a	100%	100%	\$0	\$0	\$0
47 Administrative Permit Processing Fee	\$0	\$41	\$41	n/a	100%	100%	\$0	\$0	\$0
48 Administrative Plan Check Processing Fee	\$41	\$0	\$41	100%	n/a	100%	\$0	\$0	\$0
49 Miscellaneous fee (Charge @ Hrly Rate)	\$0	\$164	\$164	n/a	100%	100%	\$0	\$0	\$0

City of Malibu  
 User and Regulatory Fee Study  
 Building Fees - Itemized Building Construction  
 Cost of Service Calculation - At Fully-Burdened Hourly Rate

Fee Description	Labor Time (Hours)			x	Rate Fully-Burdened Hourly	=	Cost of Service			Current Fee			Current Cost Recovery		
	Plan Check	P'rmt / Insp'ct	Total				Plan Check	P'rmt / Insp'ct	Total	Plan Check	P'rmt / Insp'ct	Total	Plan Check	P'rmt / Insp'ct	Total
50 As-built Plan Review	2.00	0.00	2.00	x	\$164	=	\$328	\$0	\$328	\$328	\$0	\$328	100%	n/a	100%
51 Plan Comparison Check (Hrly Rate - 1 Hr Min.)	1.00	0.00	1.00	x	\$164	=	\$164	\$0	\$164	\$164	\$0	\$164	100%	n/a	100%
52 Minor Plan Revision (Hrly Rate - 2 Hr Min.)	0.00	2.00	2.00	x	\$164	=	\$0	\$328	\$328	\$0	\$328	\$328	n/a	100%	100%
53 Permit Processing Fee - Expired Plan Check	4.00	0.00	4.00	x	\$164	=	\$656	\$0	\$656	\$656	\$0	\$656	100%	n/a	100%
54 Permit Processing Fee - Expired Permit	0.00	4.00	4.00	x	\$164	=	\$0	\$656	\$656	\$0	\$656	\$656	n/a	100%	100%
55 Plan Check (Application) Extension	0.00	1.00	1.00	x	\$164	=	\$0	\$164	\$164	\$0	\$164	\$164	n/a	100%	100%
56 Site Inspections Not Covered by Fees	0.00	2.00	2.00	x	\$164	=	\$0	\$328	\$328	\$0	\$328	\$328	n/a	100%	100%
57 Building Plan Check Fee (Hrly Rate - 1 hr Min.)	1.00	0.00	1.00	x	\$164	=	\$164	\$0	\$164	\$164	\$0	\$164	100%	n/a	100%
58 Excessive Plan Check Fee (third review) (per hour)	1.00	0.00	1.00	x	\$164	=	\$164	\$0	\$164	\$164	\$0	\$164	100%	n/a	100%
59 Non-Compliance Fee - Excess Inspection (Per Hr)	0.00	1.00	1.00	x	\$164	=	\$0	\$164	\$164	\$0	\$164	\$164	n/a	100%	100%
60 Change of Occupant Inspection	0.00	1.50	1.50	x	\$164	=	\$0	\$246	\$246	\$0	\$246	\$246	n/a	100%	100%
61 CA Bldg Standards Surcharge Permit Valuation:															
\$1 - \$25,000		n/a									\$1			n/a	
\$25,001 - 50,000		n/a									\$2			n/a	
\$50,001 - 75,000		n/a									\$3			n/a	
\$75,001 - 100,000		n/a									\$4			n/a	
Every \$25,000 or Fraction Thereof Above \$100,000		n/a									Add \$1			n/a	
62 Strong Motion Fee (Remitted to State of CA):															
Strong Motion Fee Category I		n/a									\$0.0001 of Val			n/a	
Strong Motion Fee Category II		n/a									\$0.0021 of Val			n/a	

City of Malibu  
 User and Regulatory Fee Study  
 Building Fees - Itemized Building Construction  
 Cost of Service Calculation - At Fully-Burdened Hourly Rate

Fee Description	Proposed Fee			Proposed Cost Recovery			Proposed Fee Change		
	Plan Check	P'rmt / Insp'ct	Total	Plan Check	P'rmt / Insp'ct	Total	Plan Check	P'rmt / Insp'ct	Total
50 As-built Plan Review	\$328	\$0	\$328	100%	n/a	100%	\$0	\$0	\$0
51 Plan Comparison Check (Hrly Rate - 1 Hr Min.)	\$164	\$0	\$164	100%	n/a	100%	\$0	\$0	\$0
52 Minor Plan Revision (Hrly Rate - 2 Hr Min.)	\$0	\$328	\$328	n/a	100%	100%	\$0	\$0	\$0
53 Permit Processing Fee - Expired Plan Check	\$656	\$0	\$656	100%	n/a	100%	\$0	\$0	\$0
54 Permit Processing Fee - Expired Permit	\$0	\$656	\$656	n/a	100%	100%	\$0	\$0	\$0
55 Plan Check (Application) Extension	\$0	\$164	\$164	n/a	100%	100%	\$0	\$0	\$0
56 Site Inspections Not Covered by Fees	\$0	\$328	\$328	n/a	100%	100%	\$0	\$0	\$0
57 Building Plan Check Fee (Hrly Rate - 1 hr Min.)	\$164	\$0	\$164	100%	n/a	100%	\$0	\$0	\$0
58 Excessive Plan Check Fee (third review) (per hour)	\$164	\$0	\$164	100%	n/a	100%	\$0	\$0	\$0
59 Non-Compliance Fee - Excess Inspection (Per Hr)	\$0	\$164	\$164	n/a	100%	100%	\$0	\$0	\$0
60 Change of Occupant Inspection	\$0	\$246	\$246	n/a	100%	100%	\$0	\$0	\$0
61 CA Bldg Standards Surcharge Permit Valuation:									
\$1 - \$25,000		\$1			n/a			\$0	
\$25,001 - 50,000		\$2			n/a			\$0	
\$50,001 - 75,000		\$3			n/a			\$0	
\$75,001 - 100,000		\$4			n/a			\$0	
Every \$25,000 or Fraction Thereof Above \$100,000		Add \$1			n/a			\$0	
62 Strong Motion Fee (Remitted to State of CA):									
Strong Motion Fee Category I		\$0.0001 of Val			n/a			\$0	
Strong Motion Fee Category II		\$0.0021 of Val			n/a			\$0	

City of Malibu  
 User and Regulatory Fee Study  
 Building Fees - New Construction  
 Cost of Service Calculation - At Fully-Burdened Rate

Occupancy Classification	Test SF	Note	Labor Time (Hours)			Rate Fully-Burdened Hourly	Cost of Service				Current Fee				Current Cost Recovery		
			PC	P'rmt	Total		PC	P'rmt	Total	Unit	PC	P'rmt	Total	Unit	PC	P'rmt	Total
1 All New Residential Construction (includes additions)	4,000	[a]	40	40	80	x \$164 =	1.60	1.60	3.20	per SF	varies	varies	varies	per SF	varies	varies	varies
2 Residential Remodels		[b]															
a) Minor Non-Structural			40% of new residential				40% of new residential				40% of new residential				100%		
b) Major Non-Structural			50% of new residential				50% of new residential				50% of new residential				100%		
c) Structural			60% of new residential				60% of new residential				50% - 60% of new residential				≈100%		
3 All Non-Residential (includes commercial)	6,000	[c]	42	54	96	x \$164 =	1.10	1.50	2.60	per SF	varies	varies	varies	per SF	varies	varies	varies
4 Tenant Improvements (TI)																	
a) < 5,000 SF		[d]	70%	50%			0.75	0.75	1.50	per SF	0.50	0.50	1.00	per SF	varies	varies	varies
b) > 5,000 SF		[d]	45%	33%			0.50	0.50	1.00	per SF	0.40	0.40	0.80	per SF	varies	varies	varies
5 U: Utility and Miscellaneous		[e]	50%	95%			0.80	1.50	2.30	per SF	varies	varies	varies	per SF	varies	varies	varies

[a] Cost of service varies depending on SF. This analysis assumes roughly 10 hrs of PC and 10 hrs of PRMT time can be expected per 1,000 SF. Assumes 2 hr min for PC and 2 hr min for PRMT.

[b] Labor times vary depending on complexity of remodel. This analysis differentiates level of effort into three primary categories.

[c] Cost of service varies depending on SF. This analysis assumes roughly 7 hrs of PC and 9 hrs of PRMT time can be expected per 1,000 SF.

[d] Cost of service varies depending on SF. This analysis assumes estimated cost of service can be expressed as a factor of new construction time for non-residential structures.

[e] Cost of service varies depending on SF. This analysis assumes estimated cost of service can be expressed as a factor of new construction time residential structures.

City of Malibu  
 User and Regulatory Fee Study  
 Building Fees - New Construction  
 Cost of Service Calculation - At Fully-Burdened Rate

Occupancy Classification	Test SF	Note	Proposed Fee				Proposed Cost Recovery			Proposed Fee Change			
			PC	P'rmt	Total	Unit	PC	P'rmt	Total	PC	P'rmt	Total	Unit
1 All New Residential Construction (includes additions)	4,000	[a]	\$1.60	\$1.60	3.20	per SF	100%	100%	100%	varies	varies	varies	per SF
2 Residential Remodels		[b]											
a) Minor Non-Structural			40% of new residential				100%			varies			
b) Major Non-Structural			50% of new residential				100%			varies			
c) Structural			60% of new residential				100%			varies			
3 All Non-Residential (includes commercial)	6,000	[c]	\$1.10	\$1.50	2.60	per SF	100%	100%	100%	varies	varies	varies	per SF
4 Tenant Improvements (TI)													
a) < 5,000 SF		[d]	\$0.75	\$0.75	1.50	per SF	100%	100%	100%	\$0.25	\$0.25	\$0.50	per SF
b) > 5,000 SF		[d]	\$0.50	\$0.50	1.00	per SF	100%	100%	100%	\$0.10	\$0.10	\$0.20	per SF
5 U: Utility and Miscellaneous		[e]	\$0.80	\$1.50	2.30	per SF	100%	100%	100%	varies	varies	varies	per SF

[a] Cost of service varies depending on SF. This analysis assumes roughly 10 hrs of PC and 10 hrs of PRMT time can be expected per 1,000 SF. Assumes 2 hr min for PC and 2 hr min for PRMT.

[b] Labor times vary depending on complexity of remodel. This analysis differentiates level of effort into three primary categories.

[c] Cost of service varies depending on SF. This analysis assumes roughly 7 hrs of PC and 9 hrs of PRMT time can be expected per 1,000 SF.

[d] Cost of service varies depending on SF. This analysis assumes estimated cost of service can be expressed as a factor of new construction time for non-residential structures.

[e] Cost of service varies depending on SF. This analysis assumes estimated cost of service can be expressed as a factor of new construction time residential structures.

City of Malibu  
 User and Regulatory Fee Study  
 Environmental Sustainability Department Fees - Coastal Engineering, Geology, Environmental Health, and Miscellaneous  
 Cost of Service Calculation - At Fully-Burdened Hourly Rate

Fee Description		Est. Labor Hours	Fully-Burdened Hourly	Est. Cost of Service	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Proposed Fee Change
<b>1</b>	<b>Coastal Engineering Review</b>								
	a) Building Plan Check Stage Review	3.25	x PSA + admin =	\$672	\$672	100%	\$672	100%	\$0
	b) Complex Project Review	14.00	x PSA + admin =	\$2,897	\$2,897	100%	\$2,897	100%	\$0
	c) Standard Project Review	7.00	x PSA + admin =	\$1,449	\$1,449	100%	\$1,449	100%	\$0
	d) Minor Project Review	3.25	x PSA + admin =	\$672	\$672	100%	\$672	100%	\$0
	e) Time and Materials Fee	1.00	x PSA + admin =	\$207	\$207	100%	\$207	100%	\$0
<b>2</b>	<b>Geology Review</b>								
	a) Geology and Geotechnical Board Of Appeals	varies	x PSA + admin =	\$550	\$551	100%	\$550	100%	(\$1)
	b) Bldg and Grading Plan Rvw (Plans Only) - Following a Plan Approval	4.50	x PSA + admin =	\$910	\$910	100%	\$910	100%	\$0
	c) Commercial/Multi-Family Residential Hydrogeologic Reviews	19.00	x PSA + admin =	\$3,900	\$3,900	100%	\$3,900	100%	\$0
	d) Lot Line Adjust - SFR - Complex	20.50	x PSA + admin =	\$4,160	\$4,160	100%	\$4,160	100%	\$0
	e) Lot Line Adjust - SFR - Standard Guest Houses & Second Units	14.00	x PSA + admin =	\$2,860	\$2,860	100%	\$2,860	100%	\$0
	f) Onsite Wastewater Treatment Systems Foundation Repairs	9.50	x PSA + admin =	\$1,950	\$1,950	100%	\$1,950	100%	\$0
	g) Single Family Residence - Complex	20.50	x PSA + admin =	\$4,160	\$4,160	100%	\$4,160	100%	\$0
	h) Single Family Residence - Standard Guest House & Second Units	14.00	x PSA + admin =	\$2,860	\$2,860	100%	\$2,860	100%	\$0
	i) Subdivisions - SFR - Complex	20.50	x PSA + admin =	\$4,160	\$4,160	100%	\$4,160	100%	\$0
	j) Subdivisions - SFR - Standard Guest Houses & Second Units	14.00	x PSA + admin =	\$2,860	\$2,860	100%	\$2,860	100%	\$0
	k) Miscellaneous:								
	i) Swimming Pools	12.50	x PSA + admin =	\$2,600	\$2,600	100%	\$2,600	100%	\$0
	ii) Additions	12.50	x PSA + admin =	\$2,600	\$2,600	100%	\$2,600	100%	\$0
	iii) Remodels	12.50	x PSA + admin =	\$2,600	\$2,600	100%	\$2,600	100%	\$0
	iv) Retaining Walls	12.50	x PSA + admin =	\$2,600	\$2,600	100%	\$2,600	100%	\$0
	v) Seawalls	12.50	x PSA + admin =	\$2,600	\$2,600	100%	\$2,600	100%	\$0
	vi) Slope Repairs	12.50	x PSA + admin =	\$2,600	\$2,600	100%	\$2,600	100%	\$0
	vii) Miscellaneous Geology Projects	1.00	x PSA + admin =	T&M + 30%	T&M + 30%	100%	T&M + 30%	100%	\$0
	<b>Environmental Health Fees</b>								
<b>3</b>	<b>Non-OWTS Review - Simple</b>								
	a) Planning Phase	4.00	x \$180 =	\$721	\$498	69%	\$721	100%	\$223
	b) Building Phase	1.50	x \$180 =	\$270	\$0	0%	\$270	100%	\$270
<b>4</b>	<b>OWTS Review - Complex</b>								
	a) Planning Phase	10.50	x \$180 =	\$1,893	\$1,346	71%	\$1,893	100%	\$547
	b) Building Phase	7.50	x \$180 =	\$1,352	\$671	50%	\$1,352	100%	\$681
<b>5</b>	<b>OWTS Review - Complex Commercial</b>								
	a) Planning Phase	34.00	x \$180 =	\$6,131	\$2,125	35%	\$6,131	100%	\$4,006
	b) Building Phase	19.50	x \$180 =	\$3,516	\$2,125	60%	\$3,516	100%	\$1,391
<b>6</b>	<b>OWTS Review of Certificate for Reduced Onsite Wastewater Set Back</b>	4.00	x \$180 =	\$721	\$634	88%	\$721	100%	\$87
<b>7</b>	<b>Environmental Health Program Fees:</b>								
	a) Operating Fees-Residential	n/a	n/a	\$425	\$425	n/a	\$425	n/a	\$0
	b) Operating Fees-Commercial	n/a	n/a	\$849	\$849	n/a	\$849	n/a	\$0
	c) Operating Fees-Multi Family	n/a	n/a	\$849	\$849	n/a	\$849	n/a	\$0
<b>8</b>	<b>Env Health - Hourly Review Fee</b>	1.00	x \$180 =	\$180	\$159	88%	\$180	100%	\$21
<b>9</b>	<b>Env Health - Certificate Of OWTS Inspection</b>	n/a	n/a	\$213	\$213	n/a	\$213	n/a	\$0
<b>10</b>	<b>Env Health - OWTS Compliance Agreement</b>	n/a	n/a	\$213	\$213	n/a	\$213	n/a	\$0
<b>11</b>	<b>Env Health - OWTS Practitioner Application Fee For Initial Registration</b>	n/a	n/a	\$209	\$209	n/a	\$209	n/a	\$0
<b>12</b>	<b>Env Health - OWTS Practitioner Renewal Fee For Registration</b>	n/a	n/a	\$209	\$209	n/a	\$209	n/a	\$0
<b>13</b>	<b>Environmental Health - Operating Permit Transfer Fee</b>	1.00	x \$180 =	\$180	\$159	88%	\$180	100%	\$21
	<b>Miscellaneous</b>								
<b>14</b>	<b>Building Board Of Appeals</b>	2.00	x \$164 =	\$328	\$387	118%	\$328	100%	(\$59)
<b>15</b>	<b>Building Permit Investigation Fee (For Work Without A Permit)</b>	2.00	x \$164 =	\$328	\$328	100%	\$328	100%	\$0
<b>16</b>	<b>Certificate Of Occupancy - Temporary</b>	2.00	x \$164 =	\$328	\$327		\$328	100%	\$1
<b>17</b>	<b>Change Of Address / House Numbers</b>	1.50	x \$164 =	\$246	\$276		\$246	100%	(\$30)
<b>18</b>	<b>Credit Card Payment Fee</b>			2.36%	2.36%	100%	2.36%	100%	\$0
<b>19</b>	<b>Document Imaging Fee</b>								
	a) Bldg. Permits	n/a	x n/a =	\$6	\$6	100%	\$6	100%	\$0
	b) Environmental Health	n/a	x n/a =	\$21	\$21	100%	\$21	100%	\$0
	c) Geology, Coastal Engineering & Wave Uprush Reports	n/a	x n/a =	\$21	\$21	100%	\$21	100%	\$0
	d) Septic Approvals	n/a	x n/a =	\$6	\$6	100%	\$6	100%	\$0
<b>20</b>	<b>Emergency Inspection Fee - After Hours</b>	1.50	x \$164 =	\$246	\$247	100%	\$246	100%	(\$1)
<b>21</b>	<b>Foundation Only Administrative Fee</b>	2.00	x \$164 =	\$328	\$320	98%	\$328	100%	\$8
<b>22</b>	<b>Permit Renewals:</b>								
	a) No Inspections	n/a	n/a	100% prmt	100% prmt	n/a	100% prmt	n/a	\$0

City of Malibu  
 User and Regulatory Fee Study  
 Environmental Sustainability Department Fees - Coastal Engineering, Geology, Environmental Health, and Miscellaneous  
 Cost of Service Calculation - At Fully-Burdened Hourly Rate

Fee Description		Est. Labor Hours	Fully-Burdened Hourly	Est. Cost of Service	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Proposed Fee Change
	b) Rough Inspection	n/a	n/a	50% prmt	50% prmt	n/a	50% prmt	n/a	\$0
	c) Final Inspection	n/a	n/a	20% prmt	20% prmt	n/a	20% prmt	n/a	\$0
23	Replacement Of Job Card	n/a	n/a	\$20	\$20	n/a	\$20	n/a	\$0
24	School Processing Fee - SMMUSD	0.25	\$164	\$41	\$41	100%	\$41	100%	\$0
25	Solid Waste And Encroachment Permit Application	n/a	n/a	\$1,020	\$1,020	n/a	\$1,020	n/a	\$0
	a) Solid Waste Bin Placement - 0 To 10 Bins	n/a	n/a	\$0	\$0	n/a	\$0	n/a	\$0
	b) Solid Waste Bin Placement - Over 10 Bins	n/a	n/a	\$67	\$67	n/a	\$67	n/a	\$0
26	Technology Enhancement			1% prmt	1% prmt	n/a	1% prmt	n/a	\$0

## Calculation of Project Specific Cost of Service

### Planning

City of Malibu  
 User and Regulatory Fee Study  
 Planning Fees  
 Cost of Service Calculation - At Fully-Burdened Hourly Rate - **DRAFT**

Fee Description		Est. Labor Hours	Fully-Burdened Hourly Rate	Est. Cost of Service	Estimated Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Proposed Fee Change	Est. Annual Volume	Est Rev @ Current Fee	Est Rev @ 100%	Est Rev @ Proposed Fee	Est. Annual Rev Impact	Est. % Fee Change
1	Administrative Plan Review:														
	a) Level 1 - Revision to Previously Issued APR	4.0	x \$151 =	\$604	varies	varies	varies	varies	varies	varies	varies	varies	varies	varies	varies
	b) Level 2 - Landscape Only	8.0	x \$151 =	\$1,208	\$620	51%	\$302	25%	(\$318)	10	\$6,200	\$12,080	\$3,020	(\$3,180)	-51%
	c) Level 3 - APR Minor (No enclosed square footage)	16.0	x \$151 =	\$2,416	\$1,126	47%	\$1,208	50%	\$82	60	\$67,560	\$144,960	\$72,480	\$4,920	7%
	d) Level 4 - APR Major	36.0	x \$151 =	\$5,436	\$2,278	42%	\$3,533	65%	\$1,255	4	\$9,112	\$21,744	\$14,134	\$5,022	55%
	e) Level 5 - APR for Major Remodel (<50% of exterior walls)	48.0	x \$151 =	\$7,248	\$3,544	49%	\$5,436	75%	\$1,892	10	\$35,440	\$72,480	\$54,360	\$18,920	53%
2	Code Violation:														
	a) Minor	5.0	x \$151 =	\$755	Up to 5x fee	varies	\$755	100%	varies	10	\$7,500	\$7,550	\$7,550	\$50	varies
	b) Major	10.0	x \$151 =	\$1,510	Up to 5x fee	varies	\$1,510	100%	varies	2	\$7,500	\$3,020	\$3,020	(\$4,480)	varies
	c) Code Enforcement Review - Hourly	1.0	x \$151 =	\$151	\$159	105%	\$151	100%	(\$8)		\$0	\$0	\$0	\$0	-5%
3	Appeal Fee	32.0	x \$151 =	\$4,832	\$500	10%	\$500	10%	\$0	5	\$2,500	\$24,160	\$2,500	\$0	0%
4	Archeology:														
	a) Phase 1	2.0	x \$151 =	\$302	\$264	87%	\$302	100%	\$38	32	\$8,448	\$9,664	\$9,664	\$1,216	14%
	b) Phase 2	4.0	x \$151 =	\$604	\$998	165%	\$604	100%	(\$394)	0	\$0	\$0	\$0	\$0	-39%
5	Certificate Of Compliance Planning Review	10.0	x \$151 =	\$1,510	\$647	43%	\$1,133	75%	\$486	4	\$2,588	\$6,040	\$4,530	\$1,942	75%
6	Change Of Ownership/Occupancy	1.0	x \$151 =	\$151	\$114	75%	\$151	100%	\$37	1	\$114	\$151	\$151	\$37	32%
7	City Biologist:														
	a) Review - Hourly	1.0	x \$163 =	\$163	\$163	100%	\$163	100%	(\$1)	250	\$40,750	\$40,625	\$40,625	(\$125)	0%
	b) After Hours - Hourly	1.0	x \$202 =	\$202	\$195	97%	\$202	100%	\$7	6	\$1,170	\$1,209	\$1,209	\$39	3%
	c) Site Inspection	2.0	x \$163 =	\$326	\$247	76%	\$326	100%	\$79	5	\$1,235	\$1,630	\$1,630	\$395	32%
	d) Revisions	1.5	x \$163 =	\$245	\$247	101%	\$245	100%	(\$3)	0	\$0	\$0	\$0	\$0	-1%
	e) Review - CDP (With ESHA) (includes 3 reviews)	8.0	x \$163 =	\$1,304	\$1,304	100%	\$1,304	100%	\$0	6	\$7,824	\$7,824	\$7,824	\$0	0%
	f) Review - CDP (Without ESHA) (includes 3 reviews)	6.0	x \$163 =	\$978	\$978	100%	\$978	100%	\$0	12	\$11,736	\$11,736	\$11,736	\$0	0%
	g) CDP for OWTS Only	1.5	x \$163 =	\$245	\$247	101%	\$245	100%	(\$3)	0	\$0	\$0	\$0	\$0	-1%
	h) APR with Development (without landscaping)	2.0	x \$163 =	\$326	\$326	100%	\$326	100%	\$0	0	\$0	\$0	\$0	\$0	0%
	i) APR with Development (with landscaping)	5.0	x \$163 =	\$815	\$815	100%	\$815	100%	\$0	0	\$0	\$0	\$0	\$0	0%
	j) APR Landscaping Only	4.0	x \$163 =	\$652	\$652	100%	\$652	100%	\$0	0	\$0	\$0	\$0	\$0	0%
8	Coastal Development Permit:														
	a) Level 1 - OWTS Only; Foundation Only; Emergency Permit Only	20.0	x \$151 =	\$3,020	\$647	21%	\$755	25%	\$108	25	\$16,175	\$75,500	\$18,875	\$2,700	17%
	b) Level 2 - Water Wells and Lot Merger With No Development	20.0	x \$151 =	\$3,020	\$4,691	155%	\$3,020	100%	(\$1,671)	2	\$9,382	\$6,040	\$6,040	(\$3,342)	-36%
	c) Level 3 - Accessory Structures; 2nd Units; Additions; Lot Line Adjustments with No Development	48.0	x \$151 =	\$7,248	\$4,700	65%	\$5,436	75%	\$736	12	\$56,400	\$86,976	\$65,232	\$8,832	16%
	d) Level 4 - NSFR; Remodel Non-Conforming Structures	96.0	x \$151 =	\$14,496	\$6,000	41%	\$6,523	45%	\$523	40	\$240,000	\$579,840	\$260,928	\$20,928	9%
	e) Level 5 - Development with Lot Line Adjustment; Tentative Parcel Map With No Development	116.0	x \$151 =	\$17,516	\$8,500	49%	\$11,385	65%	\$2,885	2	\$17,000	\$35,032	\$22,771	\$5,771	34%
	f) Level 6 - Tentative Parcel Map with Development	136.0	x \$151 =	\$20,536	\$8,500	41%	\$15,402	75%	\$6,902	2	\$17,000	\$41,072	\$30,804	\$13,804	81%
	g) Level 7 - Multi-Family or Commercial; Tentative Tract Map With or Without Development	varies	x \$151 =	varies	varies	varies	varies	100%	varies	2	\$50,000	\$50,000	\$50,000	\$0	varies
	h) Level 8 - Amendments to City-issued CDP	varies	x \$151 =	varies	1/2 of orig fee	n/a	varies	varies	varies	10	\$20,000	\$30,000	\$30,000	\$10,000	varies
9	Conditional Use Permit (Includes Amendments to Existing CUP):														
	a) Existing Non-Conforming Use / No Change	10.0	x \$151 =	\$1,510	\$1,133	75%	\$498	33%	(\$635)	5	\$5,665	\$7,550	\$2,492	(\$3,174)	-56%
	b) New Medical Marijuana Dispensary or New/Transferred Liquor License	36.0	x \$151 =	\$5,436	\$3,790	70%	\$3,533	65%	(\$257)	5	\$18,950	\$27,180	\$17,667	(\$1,283)	-7%
	c) All Others	20.0	x \$151 =	\$3,020	\$3,000	99%	\$3,020	100%	\$20	5	\$15,000	\$15,100	\$15,100	\$100	1%

City of Malibu  
 User and Regulatory Fee Study  
 Planning Fees  
 Cost of Service Calculation - At Fully-Burdened Hourly Rate - *DRAFT*

	Fee Description	Est. Labor Hours		Fully-Burdened Hourly Rate	=	Est. Cost of Service	Estimated Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Proposed Fee Change	Est. Annual Volume	Est Rev @ Current Fee	Est Rev @ 100%	Est Rev @ Proposed Fee	Est. Annual Rev Impact	Est. % Fee Change
10	Department of Fish and Wildlife Fee	n/a	x	n/a	=	n/a	set by DFW	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
11	Demolition Permit:																
	a) Demolition Permit	4.0	x	\$151	=	\$604	\$270	45%	\$302	50%	\$32	12	\$3,240	\$7,248	\$3,624	\$384	12%
	b) Non-Conforming Structure Partial Demolition	12.0	x	\$151	=	\$1,812	\$552	30%	\$906	50%	\$354	7	\$3,864	\$12,684	\$6,342	\$2,478	64%
12	Determination Of Use																
	a) Director	4.0	x	\$151	=	\$604	\$561	93%	\$604	100%	\$43	0	\$0	\$0	\$0	\$0	8%
	b) Planning Commission	66.0	x	\$151	=	\$9,966	\$561	6%	\$4,983	50%	\$4,422	0	\$0	\$0	\$0	\$0	788%
13	Environmental Impact Report	varies	x	n/a	=	varies	varies	100%	varies	100%	varies	0	varies	varies	varies	varies	varies
14	Environmental Review Board Analysis	16.0	x	\$151	=	\$2,416	\$1,684	70%	\$2,416	100%	\$732	1	\$1,684	\$2,416	\$2,416	\$732	43%
15	Environmental Site Assessment Review Fee	varies	x	n/a	=	varies	varies	varies	varies	100%	varies	0	varies	varies	varies	varies	varies
16	Event Permits:																
	a) Residential (Special Event Permit)	2.5	x	\$151	=	\$378	\$104	28%	\$94	25%	(\$10)	55	\$5,720	\$20,763	\$5,191	(\$529)	-9%
	b) Commercial (Temporary Use Permit)	5.5	x	\$151	=	\$831	\$354	43%	\$623	75%	\$269	17	\$6,018	\$14,119	\$10,589	\$4,571	76%
17	Initial Study:																
	a) Prepared By Consultant	varies	x	n/a	=	varies	varies	varies	varies	100%	varies	0	varies	varies	varies	varies	varies
	b) Prepared By Staff	varies	x	n/a	=	varies	varies	varies	varies	100%	varies	2	varies	varies	varies	varies	varies
18	Joint Use Parking Agreement	12.0	x	\$151	=	\$1,812	varies	varies	\$1,812	100%	varies	0	varies	varies	varies	varies	varies
19	Minor Modification	20.0	x	\$151	=	\$3,020	\$721	24%	\$906	30%	\$185	17	\$12,257	\$51,340	\$15,402	\$3,145	26%
20	Mitigation Monitoring And Reporting Program (MMRPS)	varies	x	n/a	=	varies	varies	varies	varies	100%	varies	0	varies	varies	varies	varies	varies
21	Neighborhood Standards Review	44.0	x	\$151	=	\$6,644	\$2,147	32%	\$4,651	70%	\$2,504	1	\$2,147	\$6,644	\$4,651	\$2,504	117%
22	Over the Counter Permit:																
	a) Level I	2.5	x	\$151	=	\$378	\$104	28%	\$151	40%	\$47	175	\$18,200	\$66,063	\$26,425	\$8,225	45%
	b) Level II	8.0	x	\$151	=	\$1,208	\$410	34%	\$483	40%	\$73	75	\$30,750	\$90,600	\$36,240	\$5,490	18%
23	Planning Clearance	8.0	x	\$151	=	\$1,208	\$133	11%	\$302	25%	\$169	0	\$0	\$0	\$0	\$0	127%
24	Plan Review:																
	a) Prior to Planning Conformance/Approval:																
	i) CDP - Applicant-initiated Resubmittal of Plans	8.0	x	\$151	=	\$1,208	\$590	49%	\$906	75%	\$316	2	\$1,180	\$2,416	\$1,812	\$632	54%
	ii) APR - Applicant-initiated Resubmittal of Plans	4.0	x	\$151	=	\$604	\$590	98%	\$453	75%	(\$137)	2	\$1,180	\$1,208	\$906	(\$274)	-23%
	b) After Planning Conformance/Approval:																
	i) Substantial Conformance	8.0	x	\$151	=	\$1,208	\$590	49%	\$906	75%	\$316	10	\$5,900	\$12,080	\$9,060	\$3,160	54%
	ii) Final Planning Approval "red stamp"	3.0	x	\$151	=	\$453	\$400	88%	\$340	75%	(\$60)	15	\$6,000	\$6,795	\$5,096	(\$904)	-15%
25	Pre-Application Questions:																
	a) First Question	3.0	x	\$151	=	\$453	\$258	57%	\$294	65%	\$36	25	\$6,450	\$11,325	\$7,361	\$911	14%
	b) Each Additional Question	1.5	x	\$151	=	\$227	\$172	76%	\$147	65%	(\$25)	20	\$3,440	\$4,530	\$2,945	(\$496)	-14%
26	Public Notice (Includes costs for staff and materials):																
	a) Mailer	n/a	x	n/a	=	\$260	\$60	n/a	\$260	100%	\$200	n/a	n/a	n/a	n/a	n/a	333%
	b) Newspaper Legal Notice	n/a	x	n/a	=	\$250	\$325	n/a	\$250	100%	(\$75)	n/a	n/a	n/a	n/a	n/a	-23%
	c) Quarter Page	n/a	x	n/a	=	\$320	\$455	n/a	\$320	100%	(\$135)	n/a	n/a	n/a	n/a	n/a	-30%
27	Sign Permit:																
	a) Individual	2.5	x	\$151	=	\$378	\$104	28%	\$189	50%	\$85	30	\$3,120	\$11,325	\$5,663	\$2,543	81%
	b) Master Program	24.0	x	\$151	=	\$3,624	\$343	9%	\$1,812	50%	\$1,469	3	\$1,029	\$10,872	\$5,436	\$4,407	428%
	c) Temporary	1.0	x	\$151	=	\$151	\$40	26%	\$38	25%	(\$2)	1	\$40	\$151	\$38	(\$2)	-6%
28	Site Inspection	2.0	x	\$151	=	\$302	\$266	88%	\$227	75%	(\$40)	0	\$0	\$0	\$0	\$0	-15%
29	Site Plan Review:																

City of Malibu  
 User and Regulatory Fee Study  
 Planning Fees  
 Cost of Service Calculation - At Fully-Burdened Hourly Rate - *DRAFT*

Fee Description		Est. Labor Hours		Fully-Burdened Hourly Rate	=	Est. Cost of Service	Estimated Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Proposed Fee Change	Est. Annual Volume	Est Rev @ Current Fee	Est Rev @ 100%	Est Rev @ Proposed Fee	Est. Annual Rev Impact	Est. % Fee Change
	a) Height	44.0	x	\$151	=	\$6,644	\$2,174	33%	\$2,658	40%	\$484	25	\$54,350	\$166,100	\$66,440	\$12,090	22%
	b) All Other Requests	20.0	x	\$151	=	\$3,020	\$2,174	72%	\$2,265	75%	\$91	15	\$32,610	\$45,300	\$33,975	\$1,365	4%
30	Solar Panels:																
	a) Roof-Mounted	2.5	x	\$151	=	\$378	\$104	28%	\$94	25%	(\$10)	0	\$0	\$0	\$0	\$0	-9%
	b) Ground-Mounted	4.0	x	\$151	=	\$604	\$620	103%	\$151	25%	(\$469)	0	\$0	\$0	\$0	\$0	-76%
31	Stringline Modification	20.0	x	\$151	=	\$3,020	\$667	22%	\$2,567	85%	\$1,900	1	\$667	\$3,020	\$2,567	\$1,900	285%
32	Time Extension	4.0	x	\$151	=	\$604	\$750	124%	\$453	75%	(\$297)	5	\$3,750	\$3,020	\$2,265	(\$1,485)	-40%
33	Variance	36.0	x	\$151	=	\$5,436	\$3,100	57%	\$2,718	50%	(\$382)	25	\$77,500	\$135,900	\$67,950	(\$9,550)	-12%
34	View Preservation:																
	a) Primary View Determination	4.0	x	\$151	=	\$604	\$278	46%	\$302	50%	\$24	15	\$4,170	\$9,060	\$4,530	\$360	9%
	b) View Preservation Permit - Planning Director	8.0	x	\$151	=	\$1,208	\$587	49%	\$604	50%	\$17	0	\$0	\$0	\$0	\$0	3%
	c) View Preservation Permit - Planning Commission	20.0	x	\$151	=	\$3,020	\$2,250	75%	\$2,265	75%	\$15	1	\$2,250	\$3,020	\$2,265	\$15	1%
35	Wireless Telecommunication Facilities:																
	a) With Site Plan Review	80.0	x	\$151	=	\$12,080	\$1,251	10%	\$3,020	25%	\$1,769	2	\$2,502	\$24,160	\$6,040	\$3,538	141%
	b) With Conditional Use Permit	84.0	x	\$151	=	\$12,684	\$1,251	10%	\$3,171	25%	\$1,920	2	\$2,502	\$25,368	\$6,342	\$3,840	153%
36	Zoning Verification Letter	1.5	x	\$151	=	\$227	\$133	59%	\$113	50%	(\$20)	2	\$266	\$453	\$227	(\$40)	-15%
37	Development Agreement; General Plan Amendment; Local Coastal Program Amendment; Specific Plan; Zoning Amendment	120.0	x	\$151	=	\$18,120	varies	varies	varies	100%	varies	2	varies	varies	varies	varies	varies
38	All Other Planning Services	1.0	x	\$151	=	\$151	varies	varies	bill hourly	100%	varies	0	varies	varies	varies	varies	varies
													\$968,035	\$2,067,142	\$1,096,137	\$128,102	

City of Malibu  
 User and Regulatory Fee Study  
 Planning Department (Planning) - Historical Project Volume and Fee Revenue Analysis

No.	Project Type	12/13 Volume	13/14 Volume	14/15 Volume	2-Yr Avg 12/13 - 13/14	3-Yr Avg 12/13 - 14/15	12/13 Revenue	13/14 Revenue	14/15 Revenue	2-Yr Avg 12/13 - 13/14	3-Yr Avg 12/13 - 14/15
1	APR MINOR (CDPE & CE)	52	67	76	60	65	55,823	76,997	85,928	66,410	72,916
2	APR MAJOR (CDPE & CE)	20	9	2	15	10	46,578	19,282	4,556	32,930	23,472
3	APR MINOR (LANDSCAPE ONLY)	6	11	6	9	8	4,832	7,238	3,720	6,035	5,263
4	APR MAJOR	1	5	3	3	3	1,208	13,098	4,150	7,153	6,152
5	BIO REVIEW HOURLY	84	98	88	91	90	33,578	52,919	38,310	43,249	41,602
6	BIO REVIEW-NO ESHA FULL CDP	15	6	21	11	14	14,181	5,868	20,049	10,025	13,366
7	BIO REVIEW-W/ESHA FULL CDP	9	2	5	6	5	11,736	2,608	6,520	7,172	6,955
8	BIO INSPECTION	4	7	3	6	5	988	3,917	988	2,453	1,964
9	BIO HOURLY AFTER HOURS	3	5	-	4	3	847	1,744	-	1,295	864
10	ENV HEALTH - REDUCED SET BACK	4	-	-	2	1	2,468	-	-	1,234	823
11	ERB ANALYSIS	1	2	-	2	1	1,676	3,360	-	2,518	1,679
12	C OF C	1	7	7	4	5	4,310	10,494	9,053	7,402	7,952
13	CERTIFICATE OF COMPLIANCE	4	-	-	2	1	1,418	-	-	709	473
14	CHANGE OF OWNERSHIP/OCC	4	-	-	2	1	450	-	-	225	150
15	CDPA-	-	1	-	1	0	-	644	-	322	215
16	CUPA	2	-	-	1	1	2,475	-	-	1,238	825
17	CDP-OAK TREE REMOVAL	1	-	-	1	0	630	-	-	315	210
18	CDP	1	-	-	1	0	630	-	-	315	210
19	CDPA-CONDITIONS OF APPROVAL	2	1	-	2	1	4,307	3,023	-	3,665	2,443
20	CDP-OWTS ONLY	10	13	12	12	12	6,235	8,375	7,764	7,305	7,458
21	CDP EXEMPTION	1	-	-	1	0	279	-	-	140	93
22	CDPA-PROJECT REVISION	16	8	4	12	9	41,629	21,661	10,772	31,645	24,687
23	CDP - OTHER (DEPOSIT)	-	2	-	1	1	-	6,865	-	3,433	2,288
24	ECDP	11	6	8	9	8	2,761	1,542	2,063	2,152	2,122
25	CDPE	7	9	4	8	7	1,953	2,566	1,144	2,260	1,888
26	CDP-BEACHFRNT FOUNDATION	2	2	1	2	2	1,260	1,288	647	1,274	1,065
27	CDP-NO-<500SF	14	12	11	13	12	62,855	51,766	48,223	57,311	54,281
28	CDP-NO->500SF	32	34	34	33	33	183,559	193,109	190,544	188,334	189,071
29	CDP-NO-LLA SFR	2	3	1	3	2	10,628	25,118	8,444	17,873	14,730
30	CDP-NO-LLA NO DEV	-	2	-	1	1	-	13,030	-	6,515	4,343
31	CDP-NO-LM SFR	1	1	3	1	2	8,221	2,631	20,641	5,426	10,498
32	CDP-NO-LM NO DEV	-	-	2	-	1	-	-	9,382	-	3,127
33	CDP-W/ESHA <500SF	2	2	3	2	2	5,904	7,117	16,134	6,510	9,718
34	CDP-W/ESHA >500 SF	6	6	5	6	6	50,856	38,982	32,645	44,919	40,828
35	CDP-W/ESHA LM SFR	-	-	1	-	0	-	-	9,130	-	3,043
36	CDP-W/ESHA LLA NO DEV	1	-	-	1	0	7,040	-	-	3,520	2,347
37	CDP-MULTI-FAMILY 2-4 UNITS	-	-	2	-	1	-	-	16,510	-	5,503
38	CDP-MULTI-FAMILY <4 UNITS	-	1	-	1	0	-	50,964	-	25,482	16,988
39	CDP-COMM 1,000 SQ FT OR LESS	3	1	-	2	1	13,012	5,476	-	9,244	6,163
40	CDP-COMM 1,001 SQ FT TO 5,000	-	1	1	1	1	-	5,947	8,255	2,974	4,734
41	CDP-COMM 25,001 SQ FT TO 50,000	-	1	-	1	0	-	21,904	-	10,952	7,301
42	CUP MINOR	6	7	1	7	5	6,618	7,889	1,133	7,254	5,213
43	CUP MAJOR	7	11	9	9	9	25,830	41,481	34,091	33,656	33,801
44	CUP AMEND	-	-	1	-	0	-	-	1,133	-	378
45	DP PARTIAL	10	6	5	8	7	5,394	3,306	2,760	4,350	3,820
46	DP FULL	16	12	7	14	12	4,471	3,229	1,890	3,850	3,197
47	MM	15	27	6	21	16	11,994	20,825	4,326	16,410	12,382
48	OC I	162	195	178	179	178	18,182	20,189	18,512	19,186	18,961
49	OC II	54	78	91	66	74	26,742	32,640	37,664	29,691	32,349
50	INITIAL STUDY-OTHER	-	1	-	1	0	-	3,000	-	1,500	1,000
51	INITIAL STUDY-BASE 1574 + 30%	1	1	-	1	1	1,574	5,000	-	3,287	2,191
52	INITIAL STUDY-SFR	2	-	-	1	1	10,000	-	-	5,000	3,333
53	CE	86	79	50	83	72	18,404	17,303	10,884	17,854	15,530
54	DFG - MND/ND	1	-	-	1	0	2,256	-	-	1,128	752
55	MISC	1	-	1	1	1	33,802	-	687	16,901	11,496
56	MA	1	-	-	1	0	1,130	-	-	565	377
57	NEIGHBORHOOD ST.	2	3	-	3	2	4,226	6,408	-	5,317	3,545
58	STORY POLE WAIVER	1	-	-	1	0	576	-	-	288	192
59	STRINGLINE MOD	1	2	-	2	1	650	1,328	-	989	659
60	VAR	27	26	17	27	23	109,647	101,910	74,400	105,779	95,319
61	ARC - PHASE I	37	27	39	32	34	9,282	7,101	10,296	8,192	8,893
62	ARC - PHASE II	-	-	1	-	0	-	-	998	-	333
63	PLAN REVIEW-FINAL <2000 SF	14	14	17	14	15	3,980	5,140	4,862	4,560	4,661

City of Malibu  
 User and Regulatory Fee Study  
 Planning Department (Planning) - Historical Project Volume and Fee Revenue Analysis

No.	Project Type	12/13 Volume	13/14 Volume	14/15 Volume	2-Yr Avg 12/13 - 13/14	3-Yr Avg 12/13 - 14/15	12/13 Revenue	13/14 Revenue	14/15 Revenue	2-Yr Avg 12/13 - 13/14	3-Yr Avg 12/13 - 14/15
64	PLAN REVIEW-FINAL >2000 SF	3	5	-	4	3	1,833	3,057	-	2,445	1,630
65	PLAN REVIEW-SUBSTANTIAL CONFOR	13	8	3	11	8	9,400	5,307	1,770	7,354	5,492
66	PLAN REVIEW-REVISION	7	-	-	4	2	5,945	-	-	2,972	1,982
67	SEP	58	52	57	55	56	6,062	5,356	5,927	5,709	5,782
68	TUP	15	20	16	18	17	5,160	6,748	5,662	5,954	5,857
69	LCPA LIP	1	-	-	1	0	6,311	-	-	3,156	2,104
70	LCPA (LIP & LUP)	-	1	-	1	0	-	10,102	-	5,051	3,367
71	PA-SINGLE QUESTION	14	19	7	17	13	3,514	4,729	1,806	4,122	3,350
72	PA-2 TO 4 QUESTIONS	9	11	11	10	10	4,518	5,654	5,676	5,086	5,283
73	PA-5 TO 7 QUESTIONS	2	1	1	2	1	1,506	771	774	1,139	1,017
74	PA-8 TO 10 QUESTIONS	-	1	1	1	1	-	1,028	1,032	514	687
75	SP-MASTER	2	6	-	4	3	668	2,046	-	1,357	905
76	SP-INDIV	22	37	29	30	29	2,626	3,811	3,016	3,219	3,151
77	SP-TEMP	3	2	1	3	2	117	80	40	99	79
78	SPR	44	51	30	48	42	99,604	123,335	71,747	111,470	98,229
79	PW TRAFFIC MAJOR	-	1	-	1	0	-	5,000	-	2,500	1,667
80	GPA (TEXT & MAP)	-	1	-	1	0	-	5,189	-	2,595	1,730
81	ZMA	1	-	-	1	0	5,077	-	-	2,539	1,692
82	ZTA	-	1	-	1	0	-	5,189	-	2,595	1,730
83	DOC RET IMAGING	1	53	87	27	47	21	1,122	2,147	572	1,097
84	PVD	248	23	23	136	98	65,712	6,365	6,394	36,039	26,157
85	VPP - PC	-	1	1	1	1	-	2,250	587	1,125	946
86	VRP	12	-	-	6	4	2,933	-	-	1,467	978
87	VIEW RESTORATION PROGRAM	6	-	-	3	2	-	-	-	-	-
88	DOC RET ARC REPORTS	42	-	-	21	14	281	-	-	141	94
89	TTM REVIEW	-	1	-	1	0	-	9,535	-	4,768	3,178
90	TIME EXTENSION-STAFF APPROVAL	1	-	-	1	0	278	-	-	139	93
91	TIME EXTENSION-PC APPROVAL	4	2	3	3	3	4,582	2,316	3,483	3,449	3,460
92	EXT	-	1	-	1	0	-	1,155	-	578	385
93	WTF	3	7	5	5	5	2,366	7,878	6,255	5,122	5,500
94	ZONING VERIFICATION LETTER	3	-	7	2	3	387	-	931	194	439
95	CODE VIOLATION	-	3	14	2	6	-	1,280	10,215	640	3,832
96	CODE ENFORCEMENT	1	-	-	1	0	4,568	-	-	2,284	1,523
97	CODE ENFORCEMENT FEE	5	22	16	14	14	9,119	5,097	5,885	7,108	6,700
98	AFTER-THE-FACT APPRVL SX ORIG	1	1	-	1	1	604	4,688	-	2,646	1,764
99	APPEAL	5	9	1	7	5	2,240	4,500	500	3,370	2,413
100	INTERP OF USE	-	-	2	-	1	-	-	1,122	-	374
101	Total	1,292	1,154	1,041	1,223	1,162	1,124,516	1,169,869	894,177	1,147,192	1,062,854

Source: Planning Department, "Planning Fees by Type" Access Report.

## Calculation of Project Specific Cost of Service

### Public Works

City of Malibu  
 User and Regulatory Fee Study  
 Public Works Fees  
 Cost of Service Calculation - At Fully-Burdened Hourly Rate - **DRAFT**

	Fee Description	Est. Labor Hours	Fully-Burdened Hourly Rate	Est. Cost of Service	Est. Current Fee [a]	Note	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Proposed Fee Change
1	Administrative Plan Review	bill hourly	x \$193	= \$193 per hour	\$194 per hour		101%	\$193 per hour	100%	(\$1)
2	Banner Hanging Permit	1.5	x \$193	= \$290 flat fee	\$170 flat fee		59%	\$290 flat fee	100%	\$120
3	Certificate of Compliance	bill hourly	x \$193	= \$193 per hour	\$194 per hour		101%	\$193 per hour	100%	(\$1)
4	Coastal Development Permit	bill hourly	x \$193	= \$193 per hour	\$194 per hour		101%	\$193 per hour	100%	(\$1)
5	Conditional Use Permit	bill hourly	x \$193	= \$193 per hour	\$194 per hour		101%	\$193 per hour	100%	(\$1)
6	Easement / Vacation	bill hourly	x \$193	= \$193 per hour	\$194 per hour		101%	\$193 per hour	100%	(\$1)
7	Encroachment Permit:									
	a) Annual Blanket Permit	1.6	x \$193	= \$309 flat fee	\$182 flat fee		59%	\$309 flat fee	100%	\$127
	i) Per project with 0 - 100 SF of land disturbance, including maintenance	3.6	x \$193	= \$695 flat fee	\$202 flat fee		29%	\$695 flat fee	100%	\$493
	ii) Per project with more than 100 SF of land disturbance, including maintenance	4.6	x \$193	= \$888 flat fee	\$202 flat fee		23%	\$888 flat fee	100%	\$686
	iii) Trenching / boring	2.1	x \$193	= \$405 flat fee	\$202 flat fee	[b]	50%	\$405 flat fee	100%	\$203
	iv) Utility pole placement, replacement; equipment placement, replacement	2.1	x \$193	= \$405 flat fee	\$670 flat fee		165%	\$405 flat fee	100%	(\$265)
	b) Driveways	2.6	x \$193	= \$502 flat fee	\$406 flat fee		81%	\$502 flat fee	100%	\$96
	c) Dumpsters (Temporary)	1.5	x \$193	= \$290 flat fee	varies		varies	\$290 flat fee	100%	varies
	d) Moving Container (Temporary)	2.1	x \$193	= \$405 flat fee	\$406 flat fee		100%	\$405 flat fee	100%	(\$1)
	e) Staging (Temporary)	2.1	x \$193	= \$405 flat fee	\$406 flat fee		100%	\$405 flat fee	100%	(\$1)
	f) Tree Trimming and Removal	2.1	x \$193	= \$405 flat fee	\$406 flat fee		100%	\$405 flat fee	100%	(\$1)
	g) Trenching / boring	3.6	x \$193	= \$695 flat fee	\$536 flat fee	[b]	77%	\$695 flat fee	100%	\$159
	h) All Others	bill hourly	x \$193	= \$193 per hour	\$194 per hour		101%	\$193 per hour	100%	(\$1)
8	Flood Plain Review	bill hourly	x \$193	= \$193 per hour	\$194 per hour		101%	\$193 per hour	100%	(\$1)
9	Oversized Transportation Permit	n/a	x n/a	= \$16 flat fee	\$16 flat fee	[c]	n/a	\$16 flat fee	n/a	\$0
10	Over-the-Counter Plan Review	bill hourly	x \$193	= \$193 per hour	\$194 per hour		101%	\$193 per hour	100%	(\$1)
11	Parcel / Tract Map Review	bill hourly	x \$193	= \$193 per hour	\$194 per hour		101%	\$193 per hour	100%	(\$1)
12	Plan Revisions:									
	a) Minor	2.0	x \$193	= \$386 flat fee	varies		varies	\$386 flat fee	100%	varies
	b) Major	4.0	x \$193	= \$772 flat fee	varies		varies	\$772 flat fee	100%	varies
13	Plans and Specifications	n/a	x n/a	= n/a flat fee	\$20 - \$45 flat fees	[d]	100%	n/a flat fee	n/a	\$0
14	Preferential Parking Permits (Residential)	n/a	x n/a	= n/a flat fee	\$24 flat fee	[e]	n/a	\$24 flat fee	n/a	\$0
15	Special Events Permit	1.5	x \$193	= \$290 flat fee	\$245 flat fee		85%	\$290 flat fee	100%	\$45
16	Stormwater WQMP	bill hourly	x \$193	= \$193 per hour	\$194 per hour		101%	\$193 per hour	100%	(\$1)
17	Street Name Change	5.0	x \$193	= \$965 flat fee	\$1,732 flat fee		179%	\$965 flat fee	100%	(\$767)
18	Temporary Use Permit	bill hourly	x \$193	= \$193 per hour	\$194 per hour		101%	\$193 per hour	100%	(\$1)
19	Traffic Plan Check	bill hourly	x \$193	= \$193 per hour	\$194 per hour		101%	\$193 per hour	100%	(\$1)
20	Traffic Study Review	bill hourly	x \$193	= \$193 per hour	\$194 per hour		101%	\$193 per hour	100%	(\$1)
21	All Other Public Works Plan Review and Inspection	bill hourly	x \$193	= \$193 per hour	\$194 per hour		101%	\$193 per hour	100%	(\$1)

[a] In an effort to simplify and more closely align the schedule of public works fees to the services provided, significant restructuring of fees is proposed. Consequently, many of the current fees shown are estimates are what may be charged under the current fee schedule. The amounts should be considered estimates since there is not an exact alignment between the current and proposed fee structures. Additionally, many of the fees adopted as part of the FY 2014/15 fee schedule appear as fixed fees, but in practice the City's Public Works department bills hourly to more closely align the fees to the services being provided. In an attempt to provide the City Council with the most effective information for comparison purposes, the amounts shown in this worksheet, whenever possible, are intended to show the fee amounts currently collected by the Public Works Department in its day-to-day practice.

[b] Fee applies for projects with up to 100 LF of land disturbance. Projects in excess of 100 LF will be billed hourly.

[c] For administrative efficiency, the City's oversized transportation permit fee is intended to match the amount charged by the State of California Department of Transportation. This practice has been adopted by cities throughout California.

[d] The City provides interested parties with hardcopies of public works project plans and specifications. The fee for materials provided varies depending on the project (e.g. some projects involve significantly more printed materials than others). The City routinely reviews the actual costs of providing and distributing materials to interested and sets fees intended to recover its actual costs. Currently, typical amounts range from \$20 - \$45 per project.

[e] This fee was recently adopted. The cost of service was not examined as part of this study. No changes are proposed.

Summary Schedule Identifying Current Fees, Current Cost Recovery and  
Proposed Fees for Development Services



**City of Malibu**

***Summary Schedule Identifying Current Fees, Current Cost Recovery  
and Proposed Fees for Development Services***



**Building - Electrical, Mechanical, and Plumbing Fees**

Fee Description	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Fee Change	Notes
1 Plan Check Fees (Mechanical, Plumbing & Electric Only)	\$164 per hour	100%	\$164 per hour	100%	\$0	
2 Emergency Inspection Fee - After Hours	\$247 per hour	100%	\$246 per hour	100%	(\$1)	
<b>Electrical Permit Fees</b>						
3 New Residential Buildings:						
Single And Two-Family	\$0.20 per SF	100%	\$0.20 per SF	100%	\$0	
Garage, Carport (Attached/Detached)	\$0.10 per SF	100%	\$0.10 per SF	100%	\$0	
Multi-Family 0 - 1,000 SF	\$0.30 per SF	100%	\$0.30 per SF	100%	\$0	
Multi-Family 1,001 - 5,000 SF	\$0.50 per SF	100%	\$0.50 per SF	100%	\$0	
Multi-Family > 5,000 SF	\$0.40 per SF	100%	\$0.40 per SF	100%	\$0	
Remodel Residential Buildings	\$0.20 per SF	100%	\$0.20 per SF	100%	\$0	
4 Outlets/Lighting Fixture	\$44 Each set of 20	107%	\$41 Each set of 20	100%	(\$3)	
5 Branch Circuits:						
Branch Circuits 1-10	\$19 each	99%	\$19 each	100%	\$0	
Branch Circuits 11-40	\$15 each	91%	\$16 each	100%	\$1	
Branch Circuits 41-Up	\$14 each	102%	\$14 each	100%	(\$0)	
6 Fixed Appliance (Not Over 1 HP)	\$36 each	110%	\$33 each	100%	(\$3)	
7 Power Apparatus And Large Appliances:						
Rating 1 To 10 HP / 1 To 7 KW	\$89 each	109%	\$82 each	100%	(\$7)	
Rating 11 To 50 HP / 8 To 37 KW	\$134 each	109%	\$123 each	100%	(\$11)	
Rating 51 To 100 HP / 38 To 74 KW	\$886 each	108%	\$820 each	100%	(\$66)	
Rating Over 101 HP / > 75 KW To Corresponding HP Listed	\$1,182 each	108%	\$1,093 each	100%	(\$89)	
8 Services, Switchboards & Subs:						
0 To 399 Amps	\$89 each	109%	\$82 each	100%	(\$7)	
400 To 1000 Amps (> 600Amp Requires Plan Check)	\$134 each	109%	\$123 each	100%	(\$11)	
> 1000 Amps	\$178 each	109%	\$164 each	100%	(\$14)	
9 Temporary Power:						
Temporary Service Pole Or Pedestal Incl. Meters	\$178 each	109%	\$164 each	100%	(\$14)	
Temp Service Pole Incl. Sub Poles, Switches & Outlets	\$266 each	108%	\$246 each	100%	(\$20)	
Temporary Trailer Insp. Fee (Pre-Site)	\$266 each	108%	\$246 each	100%	(\$20)	
10 Misc. Conduits And Conductors:						
Apparatus/Equip/Conduits/Conductors for Which There Is No Other Permit	\$80 each	98%	\$82 each	100%	\$2	
Change From Overhead To Underground	\$178 per 300 LF	109%	\$164 per 300 LF	100%	(\$14)	
11 Private Swimming Pools:						
Inground Swimming Pool (Incl. Equipment)	\$89 each	109%	\$82 each	100%	(\$7)	
Other Pools (Spas, Hot Tubs, Etc.)	\$178 each	109%	\$164 each	100%	(\$14)	
Alterations To Swimming Pools	\$59 each	109%	\$54 each	100%	(\$5)	



**Building - Electrical, Mechanical, and Plumbing Fees**

Fee Description	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Fee Change	Notes
12 Signs, Outline Lighting And Marquees:						
First Sign And Transformer	\$178 each	109%	\$164 each	100%	(\$14)	
Ea. Additional Sign, Transformer, Circuit	\$44 per address	107%	\$41 per address	100%	(\$3)	
Alterations/Relocations Of Existing Signs	\$44 each	107%	\$41 each	100%	(\$3)	
Time Clock	\$16 each	98%	\$16 each	100%	\$0	
<b>Plumbing Permit Fees</b>						
13 Backflow Prevention Device:						
Up To 2" Diameter	\$44 each	107%	\$41 each	100%	(\$3)	
Over 2" Diameter	\$61 each	113%	\$54 each	100%	(\$7)	
14 Gas System:						
1 To 5 Outlets	\$89 each	109%	\$82 each	100%	(\$7)	
Each Additional Outlet	\$16 each	98%	\$16 each	100%	\$0	
15 Yard Gas Piping:						
0 - 300 Feet	\$89 First 300'	109%	\$82 First 300'	100%	(\$7)	
Each Additional 300' Increment	\$16 Each Add'l 300'	98%	\$16 Each Add'l 300'	100%	\$0	
16 Service Water Piping:						
0 - 300 Feet	\$89 First 300'	109%	\$82 First 300'	100%	(\$7)	
Each Additional 300' Increment	\$16 Each Add'l 300'	98%	\$16 Each Add'l 300'	100%	\$0	
17 Ejector Pump/Sump With Basin	\$89 each	109%	\$82 each	100%	(\$7)	
18 Hose Bibs	\$44 each set of 10	107%	\$41 each set of 10	100%	(\$3)	
19 Irrigation	\$44 per 10 emitters	107%	\$41 per 10 emitters	100%	(\$3)	
20 Hydrozone	\$80 per zone	98%	\$82 per zone	100%	\$2	
21 Premanufactured Spa	\$355 each	108%	\$328 each	100%	(\$27)	
22 Repair/Alter Of Water Piping, Drainage, Waste Piping And/Or Vent Pipe	\$16 each fixture	98%	\$16 each fixture	100%	\$0	
23 Roof Drain	\$44 each set of 10	107%	\$41 each set of 10	100%	(\$3)	
24 Lavatory	\$44 each	107%	\$41 each	100%	(\$3)	
25 Shower / Bath Tub	\$44 each	107%	\$41 each	100%	(\$3)	
26 Toilet	\$44 each	107%	\$41 each	100%	(\$3)	
27 Earthquake Shut Off Valve	\$44 each	107%	\$41 each	100%	(\$3)	
28 Trap Primer	\$44 each	107%	\$41 each	100%	(\$3)	
29 Water Heater (And/Or Vent)	\$44 each	107%	\$41 each	100%	(\$3)	



**Building - Electrical, Mechanical, and Plumbing Fees**

Fee Description	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Fee Change	Notes
<b>Mechanical Permit Fees</b>						
30 FAU Heating/AC Units:						
100K To 500K BTU	\$89 each	109%	\$82 each	100%	(\$7)	
> 500K BTU	\$118 each	107%	\$110 each	100%	(\$8)	
31 Heating Or Cooling Coils	\$44 each	107%	\$41 each	100%	(\$3)	
32 Radiant Floor Heating (Requires Plan Check)	\$82 per zone	100%	\$82 per zone	100%	\$0	
33 Air Outlets For Heating/Cooling	\$44 each set of 10	107%	\$41 each set of 10	100%	(\$3)	
34 Commercial Air Dist. System (Heating/Cooling/Vent)	\$36 per every 100 SF	110%	\$33 per every 100 SF	100%	(\$3)	
35 Ventilation Fans On Single Duct (Incl. Dryer Exhaust)	\$36 each	110%	\$33 each	100%	(\$3)	
36 Ventilation Fan:						
To 300 CFM	\$36 each	110%	\$33 each	100%	(\$3)	
301 CFM And Over	\$36 each	110%	\$33 each	100%	(\$3)	
37 Hood:						
Commercial Hood (Incl. Duct)	\$89 each	109%	\$82 each	100%	(\$7)	
Residential Hood (Incl. Duct)	\$89 each	109%	\$82 each	100%	(\$7)	
38 Appliance Or Piece Of Equipment Not Listed	\$89 each	109%	\$82 each	100%	(\$7)	
39 Gas System:						
1 To 5 Outlets	\$89 each	109%	\$82 each	100%	(\$7)	
Each Additional Outlet	\$16 each	98%	\$16 each	100%	\$0	
40 Central Vacuum System	\$164 each	100%	\$164 each	100%	\$0	
41 Evaporative Cooler	\$89 each	109%	\$82 each	100%	(\$7)	
42 Factory Built Or Metal Chimney	\$89 each	109%	\$82 each	100%	(\$7)	
43 Metallic Flues	\$89 each	109%	\$82 each	100%	(\$7)	
44 Yard Gas Piping:						
0 - 300 Feet	\$89 First 300'	109%	\$82 First 300'	100%	(\$7)	
Each Additional 300' Increment	\$16 Each Add'l 300'	98%	\$16 Each Add'l 300'	100%	\$0	
<b>Septic (Wastewater) Permit Fees</b>						
45 Sewer Connection To OWTS	\$164 each	100%	\$164 each	100%	\$0	
46 OWTS System Abandonment	\$164 each	100%	\$164 each	100%	\$0	



**Building - Itemized Bldg Construction**

Fee Description	Current Fee Total	Current Cost Recovery	Proposed Fee Total	Proposed Cost Recovery	Fee Change	Notes
1 Antenna Tower	\$492	100%	\$492	100%	\$0	
2 Awning	\$164	100%	\$164	100%	\$0	
3 Balcony addition	\$410	100%	\$410	100%	\$0	
4 Bay window	\$328	100%	\$328	100%	\$0	
5 Carport	\$492	100%	\$492	100%	\$0	
6 Covered Porch	\$328	100%	\$328	100%	\$0	
7 Deck - Attached (2 Max.) / Detached (each)	\$656	100%	\$656	100%	\$0	
8 Deck/Balcony Repair:						
Minor (Structural)	\$328	100%	\$328	100%	\$0	
Major (Structural)	\$574	100%	\$574	100%	\$0	
9 Demolition:						
Demolition (up to 3,000 s.f.)	\$574	100%	\$574	100%	\$0	
Additional demolition	\$82	100%	\$82	100%	\$0	
10 Electric Vehicle Charging Station:						
Tier I	\$328	100%	\$328	100%	\$0	
Tier II	\$492	100%	\$492	100%	\$0	
Tier III	\$492	100%	\$492	100%	\$0	
11 Fire Sprinkler:						
<3,500 SF	\$492	100%	\$492	100%	\$0	
3,500 - 7,000 SF	\$738	100%	\$738	100%	\$0	
>7,000 SF	\$984	100%	\$984	100%	\$0	
12 Flag pole up to 20' high	\$164	100%	\$164	100%	\$0	
13 Graywater:						
Simple	\$164	100%	\$164	100%	\$0	
Complex	\$246	100%	\$246	100%	\$0	
14 Landscape Ordinance Plan Check:						
Simple	\$82	100%	\$82	100%	\$0	
Complex	\$164	100%	\$164	100%	\$0	
15 Masonry Fence/Wall:						
Masonry fence: up to 6' high (up to 100 ln. ft.)	\$328	100%	\$328	100%	\$0	
Additional masonry walls	\$82	100%	\$82	100%	\$0	
Masonry fence: > 6' high (up to 100 ln. ft.)	\$410	100%	\$410	100%	\$0	
Additional masonry walls > 6' height	\$115	100%	\$115	100%	(\$0)	
16 Cabana/Patio Cover/Trellis:						
Cabana/Patio cover/Trellis (<500 s.f.) each	\$246	100%	\$246	100%	\$0	
Patio - each additional 300 s.f.	\$164	100%	\$164	100%	\$0	
Patio - enclosed	\$328	100%	\$328	100%	\$0	
17 Pilaster per city standard (up to 6' high)	\$33	101%	\$33	100%	(\$0)	
18 Rain Water Harvesting System:						
Rain Water Harvesting System	\$328	100%	\$328	100%	\$0	



**Building - Itemized Bldg Construction**

Fee Description	Current Fee Total	Current Cost Recovery	Proposed Fee Total	Proposed Cost Recovery	Fee Change	Notes
Storage Tank	\$328	100%	\$328	100%	\$0	
19 Retaining Wall:						
Retaining wall: < 7" high (up to 50 ln ft.)	\$410	100%	\$410	100%	\$0	
Additional retaining wall	\$164	100%	\$164	100%	\$0	
Retaining wall: 7 - ≤ 10' high (up to 50 ln ft.)	\$656	100%	\$656	100%	\$0	
Additional retaining wall	\$328	100%	\$328	100%	\$0	
Retaining wall: 10' + high (up to 30 ln. ft.)	\$1,230	100%	\$1,230	100%	\$0	
Additional retaining wall	\$246	100%	\$246	100%	\$0	
20 Fireplace:						
Masonry fireplace	\$492	100%	\$492	100%	\$0	
Premanufactured fire place	\$328	100%	\$328	100%	\$0	
21 Lighting Pole:						
Lighting pole	\$131	100%	\$131	100%	\$0	
Each add'l pole	\$49	100%	\$49	100%	\$0	
22 Reroof:						
Reroofing , < 30sq. & < 5.9 lb./sq.	\$328	100%	\$328	100%	\$0	
Reroofing , < 30sq. & > 5.9 lb./sq.	\$492	100%	\$492	100%	\$0	
Additional Reroof	\$115	100%	\$115	100%	(\$0)	
Additional Reroof Flat Roof Only	\$49	100%	\$49	100%	\$0	
23 Re-Stucco	\$328	100%	\$328	100%	\$0	
24 Skylight:						
Skylight (less than 10 sq. ft.)	\$328	100%	\$328	100%	\$0	
Skylight (greater than 10 sq. ft. or structural)	\$492	100%	\$492	100%	\$0	
25 Solar:						
Solar Hot Water Heating	\$328	100%	\$328	100%	\$0	
Solar Pool Heating	\$328	100%	\$328	100%	\$0	
26 Storage Rack:						
Storage rack (less than 100 linear ft.)	\$574	100%	\$574	100%	\$0	
Additional racks (same type)	\$82	100%	\$82	100%	\$0	
27 Swimming Pool/Spa:						
Swim Pool (Res. < 800 SF) inclusive of MEP's	\$1,017	100%	\$1,017	100%	(\$0)	
Swim Pool (Comm. or > 800 SF) inclusive of MEP's	\$1,755	100%	\$1,755	100%	(\$0)	
Swimming Pool Remodel:						
Gunite	\$328	100%	\$328	100%	\$0	
Plaster	\$328	100%	\$328	100%	\$0	
Spa	\$492	100%	\$492	100%	\$0	
28 Temporary Constr. Trailer w/ ramp	\$492	100%	\$492	100%	\$0	
29 Traffic Related Slab	\$164	100%	\$164	100%	\$0	
30 Window/Slider:						
Window/Slider replacement (non-structural up to 5)	\$164	100%	\$164	100%	\$0	
New Window Retrofit (up to 5)	\$213	100%	\$213	100%	\$0	



**Building - Itemized Bldg Construction**

Fee Description	Current Fee Total	Current Cost Recovery	Proposed Fee Total	Proposed Cost Recovery	Fee Change	Notes
New window (w/ structural; up to 5)	\$410	100%	\$410	100%	\$0	
31 Septic Systems:						
Residential - Alternative - Inspection	\$574	100%	\$574	100%	\$0	
Residential - Conventional - Inspection	\$410	100%	\$410	100%	\$0	
Commercial - Alternative - Inspection	\$820	100%	\$820	100%	\$0	
Commercial - Conventional - Inspection	\$738	100%	\$738	100%	\$0	
Repair / Alteration (1-3 components)	\$164	100%	\$164	100%	\$0	
Repair / Alteration (over 3 components)	\$164	100%	\$164	100%	\$0	
Disconnect'n/Abandonm't of system	\$164	100%	\$164	100%	\$0	
32 Grading Inspection and Plan Check:						
1 - 50 Cubic Yards	\$820	100%	\$820	100%	\$0	
51 - 100 Cubic Yards	\$1,066	100%	\$1,066	100%	\$0	
101 - 500 Cubic Yards	\$1,476	100%	\$1,476	100%	\$0	
501 - 1000 Cubic Yards	\$1,968	100%	\$1,968	100%	\$0	
> 1000 Cubic Yards	\$3,116	100%	\$3,116	100%	\$0	
Plus for each additional 500 Cubic Yards	\$262	100%	\$262	100%	\$0	
33 Drainage	\$492	100%	\$492	100%	\$0	
34 Caisson	\$410	100%	\$410	100%	\$0	
35 Pile Repair	\$656	100%	\$656	100%	\$0	
36 Foundation Repair	\$656	100%	\$656	100%	\$0	
37 Foundation Only:						
Underpinning to Existing Foundation - Minor	\$328	100%	\$328	100%	\$0	
Underpinning to Existing Foundation - Major	\$656	100%	\$656	100%	\$0	
38 Grade Beams (per 250 L.F.)	\$656	100%	\$656	100%	\$0	
39 Bulkheads/Seawalls/Wave Uprush Study	\$1,640	100%	\$1,640	100%	\$0	
40 Remodel Interior/Exterior:						
Minor Non-Structural	40% New Const. Fee		40% New Const. Fee		\$0	
Minor with Structural	50% New Const. Fee		50% New Const. Fee		\$0	
Major Non-Structural	50% New Const. Fee		50% New Const. Fee		\$0	
Major with Structural	60% New Const. Fee		60% New Const. Fee		\$0	
41 Parking Lot- Striping/Replacement - Plan Ck & Insp	\$492	100%	\$492	100%	\$0	
42 Wireless Telecomm Facility (Antenna Only)	\$492	100%	\$492	100%	\$0	
43 Accessibility Hardship Extension	\$492	100%	\$492	100%	\$0	
44 Permit Time Extension Fee	\$246	100%	\$246	100%	\$0	
45 Preliminary Review (2 Hrs - Add. @ Hrly Rate)	\$328	100%	\$328	100%	\$0	
46 Administrative Fee (Charge @ Hrly Rate)	\$164	100%	\$164	100%	\$0	
47 Administrative Permit Processing Fee	\$41	100%	\$41	100%	\$0	
48 Administrative Plan Check Processing Fee	\$41	100%	\$41	100%	\$0	
49 Miscellaneous fee (Charge @ Hrly Rate)	\$164	100%	\$164	100%	\$0	
50 As-built Plan Review	\$328	100%	\$328	100%	\$0	



**Building - Itemized Bldg Construction**

<b>Fee Description</b>	<b>Current Fee Total</b>	<b>Current Cost Recovery</b>	<b>Proposed Fee Total</b>	<b>Proposed Cost Recovery</b>	<b>Fee Change</b>	<b>Notes</b>
51 Plan Comparison Check (Hrly Rate - 1 Hr Min.)	\$164	100%	\$164	100%	\$0	
52 Minor Plan Revision (Hrly Rate - 2 Hr Min.)	\$328	100%	\$328	100%	\$0	
53 Permit Processing Fee - Expired Plan Check	\$656	100%	\$656	100%	\$0	
54 Permit Processing Fee - Expired Permit	\$656	100%	\$656	100%	\$0	
55 Plan Check (Application) Extension	\$164	100%	\$164	100%	\$0	
56 Site Inspections Not Covered by Fees	\$328	100%	\$328	100%	\$0	
57 Building Plan Check Fee (Hrly Rate - 1 hr Min.)	\$164	100%	\$164	100%	\$0	
58 Excessive Plan Check Fee (third review) (per hour)	\$164	100%	\$164	100%	\$0	
59 Non-Compliance Fee - Excess Inspection (Per Hr)	\$164	100%	\$164	100%	\$0	
60 Change of Occupant Inspection	\$246	100%	\$246	100%	\$0	
61 CA Bldg Standards Surcharge Permit Valuation:						
\$1 - \$25,000	\$1	n/a	\$1	n/a	\$0	
\$25,001 - 50,000	\$2	n/a	\$2	n/a	\$0	
\$50,001 - 75,000	\$3	n/a	\$3	n/a	\$0	
\$75,001 - 100,000	\$4	n/a	\$4	n/a	\$0	
Every \$25,000 or Fraction Thereof Above \$100,000	Add \$1	n/a	Add \$1	n/a	\$0	
62 Strong Motion Fee (Remitted to State of CA):						
Strong Motion Fee Category I	\$0.0001 of Val	n/a	\$0.0001 of Val	n/a	\$0	
Strong Motion Fee Category II	\$0.0021 of Val	n/a	\$0.0021 of Val	n/a	\$0	



**Building - Structural Inspection and Plan Check**

Fee Description	Current Fee Plan Rvw	Current Fee Permit	Current Fee Total	Unit	Current Cost Recovery	Proposed Fee Plan Rvw	Proposed Fee Permit	Proposed Fee Total	Unit	Proposed Cost Recovery	Fee Change	Notes
1 All New Residential Construction (includes additions)	varies	varies	varies	per SF	varies	\$1.60	\$1.60	\$3.20	per SF	100%	varies	
2 Residential Remodels												
a) Minor Non-Structural		40% of new residential			100%		40% of new residential			100%	varies	
b) Major Non-Structural		50% of new residential			100%		50% of new residential			100%	varies	
c) Structural		50% - 60% of new residential			≈100%		60% of new residential			100%	varies	
3 All Non-Residential (includes commercial)	varies	varies	varies	per SF	varies	\$1.10	\$1.50	\$2.60	per SF	100%	varies	
4 Tenant Improvements (TI)												
a) < 5,000 SF	\$0.50	\$0.50	\$1.00	per SF	varies	\$0.75	\$0.75	\$1.50	per SF	100%	\$0.50	
b) > 5,000 SF	\$0.40	\$0.40	\$0.80	per SF	varies	\$0.50	\$0.50	\$1.00	per SF	100%	\$0.20	
5 U: Utility and Miscellaneous	varies	varies	varies	per SF	varies	\$0.80	\$1.50	\$2.30	per SF	100%	varies	



**Environmental Sustainability - Coastal Engineering, Geology, Environmental Health, Other**

Fee Description	Current Fee Estimate *	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Fee Change	Notes
<b>1 Coastal Engineering Review</b>						
a) Building Plan Check Stage Review	\$672	100%	\$672	100%	\$0	
b) Complex Project Review	\$2,897	100%	\$2,897	100%	\$0	
c) Standard Project Review	\$1,449	100%	\$1,449	100%	\$0	
d) Minor Project Review	\$672	100%	\$672	100%	\$0	
e) Time and Materials Fee	\$207	100%	\$207	100%	\$0	
<b>2 Geology Review</b>						
a) Geology and Geotechnical Board Of Appeals	\$551	100%	\$550	100%	(\$1)	
b) Bldg and Grading Plan Rvw (Plans Only) - Following a Plan Approval	\$910	100%	\$910	100%	\$0	
c) Commercial/Multi-Family Residential Hydrogeologic Reviews	\$3,900	100%	\$3,900	100%	\$0	
d) Lot Line Adjust - SFR - Complex	\$4,160	100%	\$4,160	100%	\$0	
e) Lot Line Adjust - SFR - Standard Guest Houses & Second Units	\$2,860	100%	\$2,860	100%	\$0	
f) Onsite Wastewater Treatment Systems Foundation Repairs	\$1,950	100%	\$1,950	100%	\$0	
g) Single Family Residence - Complex	\$4,160	100%	\$4,160	100%	\$0	
h) Single Family Residence - Standard Guest House & Second Units	\$2,860	100%	\$2,860	100%	\$0	
i) Subdivisions - SFR - Complex	\$4,160	100%	\$4,160	100%	\$0	
j) Subdivisions - SFR - Standard Guest Houses & Second Units	\$2,860	100%	\$2,860	100%	\$0	
k) Miscellaneous:						
i) Swimming Pools	\$2,600	100%	\$2,600	100%	\$0	
ii) Additions	\$2,600	100%	\$2,600	100%	\$0	
iii) Remodels	\$2,600	100%	\$2,600	100%	\$0	
iv) Retaining Walls	\$2,600	100%	\$2,600	100%	\$0	
v) Seawalls	\$2,600	100%	\$2,600	100%	\$0	
vi) Slope Repairs	\$2,600	100%	\$2,600	100%	\$0	
vii) Miscellaneous Geology Projects	T&M + 30%	100%	T&M + 30%	100%	\$0	
<b>Environmental Health Fees</b>						
<b>3 Non-OWTS Review - Simple</b>						
a) Planning Phase	\$498	69%	\$721	100%	\$223	
b) Building Phase	\$0	0%	\$270	100%	\$270	
<b>4 OWTS Review - Complex</b>						
a) Planning Phase	\$1,346	71%	\$1,893	100%	\$547	
b) Building Phase	\$671	50%	\$1,352	100%	\$681	
<b>5 OWTS Review - Complex Commercial</b>						
a) Planning Phase	\$2,125	35%	\$6,131	100%	\$4,006	
b) Building Phase	\$2,125	60%	\$3,516	100%	\$1,391	
<b>6 OWTS Review of Certificate for Reduced Onsite Wastewater Set Back</b>	\$634	88%	\$721	100%	\$87	
<b>7 Environmental Health Program Fees:</b>						
a) Operating Fees-Residential	\$425	n/a	\$425	n/a	\$0	
b) Operating Fees-Commercial	\$849	n/a	\$849	n/a	\$0	
c) Operating Fees-Multi Family	\$849	n/a	\$849	n/a	\$0	
<b>8 Env Health - Hourly Review Fee</b>	\$159	88%	\$180	100%	\$21	
<b>9 Env Health - Certificate Of OWTS Inspection</b>	\$213	n/a	\$213	n/a	\$0	
<b>10 Env Health - OWTS Compliance Agreement</b>	\$213	n/a	\$213	n/a	\$0	



**Environmental Sustainability - Coastal Engineering, Geology, Environmental Health, Other**

Fee Description	Current Fee Estimate *	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Fee Change	Notes
11 Env Health - OWTS Practitioner Application Fee For Initial Registration	\$209	n/a	\$209	n/a	\$0	
12 Env Health - OWTS Practitioner Renewal Fee For Registration	\$209	n/a	\$209	n/a	\$0	
13 Environmental Health - Operating Permit Transfer Fee	\$159	88%	\$180	100%	\$21	
<b>Miscellaneous</b>						
14 Building Board Of Appeals	\$387	118%	\$328	100%	(\$59)	
15 Building Permit Investigation Fee (For Work Without A Permit)	\$328	100%	\$328	100%	\$0	
16 Certificate Of Occupancy - Temporary	\$327	0%	\$328	100%	\$1	
17 Change Of Address / House Numbers	\$276	0%	\$246	100%	(\$30)	
18 Credit Card Payment Fee	2%	100%	2%	100%	\$0	
19 Document Imaging Fee						
a) Bldg. Permits	\$6	100%	\$6	100%	\$0	
b) Environmental Health	\$21	100%	\$21	100%	\$0	
c) Geology, Coastal Engineering & Wave Uprush Reports	\$21	100%	\$21	100%	\$0	
d) Septic Approvals	\$6	100%	\$6	100%	\$0	
20 Emergency Inspection Fee - After Hours	\$247	100%	\$246	100%	(\$1)	
21 Foundation Only Administrative Fee	\$320	98%	\$328	100%	\$8	
22 Permit Renewals:						
a) No Inspections	100% prmt	n/a	100% prmt	n/a	\$0	
b) Rough Inspection	50% prmt	n/a	50% prmt	n/a	\$0	
c) Final Inspection	20% prmt	n/a	20% prmt	n/a	\$0	
23 Replacement Of Job Card	\$20	n/a	\$20	n/a	\$0	
24 School Processing Fee - SMMUSD	\$41	100%	\$41	100%	\$0	
25 Solid Waste And Encroachment Permit Application	\$1,020	n/a	\$1,020	n/a	\$0	
a) Solid Waste Bin Placement - 0 To 10 Bins	\$0	n/a	\$0	n/a	\$0	
b) Solid Waste Bin Placement - Over 10 Bins	\$67	n/a	\$67	n/a	\$0	
26 Technology Enhancement	1% prmt	n/a	1% prmt	n/a	\$0	



**Planning Fees**

Fee Description	Current Fee Estimate *	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Fee Change	Notes
1 Administrative Plan Review:						[a]
a) Level 1 - Revision to Previously Issued APR	1/2 of orig fee	varies	1/2 of current fee	varies	varies	
b) Level 2 - Landscape Only	\$620	51%	\$302	25%	(\$318)	
c) Level 3 - APR Minor (No enclosed square footage)	\$1,126	47%	\$1,208	50%	\$82	
d) Level 4 - APR Major	\$2,278	42%	\$3,533	65%	\$1,255	
e) Level 5 - APR for Major Remodel (<50% of exterior walls)	\$3,544	49%	\$5,436	75%	\$1,892	
2 Code Violation:						
a) Minor	Up to 5x fee	varies	\$755	100%	varies	[b]
b) Major	Up to 5x fee	varies	\$1,510	100%	varies	[b]
c) Code Enforcement Review - Hourly	\$159	105%	\$151	100%	(\$8)	
3 Appeal Fee	\$500	10%	\$500	10%	\$0	
4 Archeology:						
a) Phase 1	\$264	87%	\$302	100%	\$38	
b) Phase 2	\$998	165%	\$604	100%	(\$394)	
5 Certificate Of Compliance Planning Review	\$647	43%	\$1,133	75%	\$486	
6 Change Of Ownership/Occupancy	\$114	75%	\$151	100%	\$37	
7 City Biologist:						
a) Review - Hourly	\$163	100%	\$163	100%	(\$1)	
b) After Hours - Hourly	\$195	97%	\$202	100%	\$7	
c) Site Inspection	\$247	76%	\$326	100%	\$79	[c]
d) Revisions	\$247	101%	\$245	100%	(\$3)	[c]
e) Review - CDP (With ESHA) (includes 3 reviews)	\$1,304	100%	\$1,304	100%	\$0	[c]
f) Review - CDP (Without ESHA) (includes 3 reviews)	\$978	100%	\$978	100%	\$0	[c]
g) CDP for OWTS Only	\$247	101%	\$245	100%	(\$3)	[c]
h) APR with Development (without landscaping)	\$326	100%	\$326	100%	\$0	[c]
i) APR with Development (with landscaping)	\$815	100%	\$815	100%	\$0	[c]
j) APR Landscaping Only	\$652	100%	\$652	100%	\$0	[c]
8 Coastal Development Permit:						[d]
a) Level 1 - OWTS Only; Foundation Only; Emergency Permit Only	\$647	21%	\$755	25%	\$108	[e]
b) Level 2 - Water Wells and Lot Merger With No Development	\$4,691	155%	\$3,020	100%	(\$1,671)	[e]
c) Level 3 - Accessory Structures; 2nd Units; Additions; Lot Line Adjustments with No Development	\$4,700	65%	\$5,436	75%	\$736	[e]
d) Level 4 - NSFR; Remodel Non-Conforming Structures	\$6,000	41%	\$6,523	45%	\$523	[e]
e) Level 5 - Development with Lot Line Adjustment; Tentative Parcel Map With No Development	\$8,500	49%	\$11,385	65%	\$2,885	[e]
f) Level 6 - Tentative Parcel Map with Development	\$8,500	41%	\$15,402	75%	\$6,902	[e]
g) Level 7 - Multi-Family or Commercial; Tentative Tract Map With or Without Development	varies	varies	bill hourly; \$20K deposit	100%	varies	[e]
h) Level 8 - Amendments to City-issued CDP	1/2 of orig fee	n/a	1/2 of current fee	varies	varies	



**Planning Fees**

Fee Description	Current Fee Estimate *	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Fee Change	Notes
9 Conditional Use Permit (Includes Amendments to Existing CUP):						
a) Existing Non-Conforming Use / No Change	\$1,133	75%	\$498	33%	(\$635)	
b) New Medical Marijuana Dispensary or New/Transferred Liquor License	\$3,790	70%	\$3,533	65%	(\$257)	
c) All Others	\$3,000	99%	\$3,020	100%	\$20	
10 Department of Fish and Wildlife Fee	set by DFW	n/a	set by DFW	n/a	n/a	[f]
11 Demolition Permit:						
a) Demolition Permit	\$270	45%	\$302	50%	\$32	
b) Non-Conforming Structure Partial Demolition	\$552	30%	\$906	50%	\$354	
12 Determination Of Use						
a) Director	\$561	93%	\$604	100%	\$43	
b) Planning Commission	\$561	6%	\$4,983	50%	\$4,422	
13 Environmental Impact Report	actual cost + 30%	100%	actual cost + 30%	100%	\$0	[g]
14 Environmental Review Board Analysis	\$1,684	70%	\$2,416	100%	\$732	
15 Environmental Site Assessment Review Fee	actual cost + 30%	varies	actual cost + 30%	100%	\$0	[g]
16 Event Permits:						
a) Residential (Special Event Permit)	\$104	28%	\$94	25%	(\$10)	
b) Commercial (Temporary Use Permit)	\$354	43%	\$623	75%	\$269	
17 Initial Study:						
a) Prepared By Consultant	actual cost + 30%	varies	actual cost + 30%	100%	\$0	[g]
b) Prepared By Staff	varies	varies	bill hourly; \$15K deposit	100%	varies	[g]
18 Joint Use Parking Agreement	varies	varies	\$1,812	100%	varies	
19 Minor Modification	\$721	24%	\$906	30%	\$185	
20 Mitigation Monitoring And Reporting Program (MMRPS)	varies	varies	bill hourly	100%	varies	
21 Neighborhood Standards Review	\$2,147	32%	\$4,651	70%	\$2,504	
22 Over the Counter Permit:						
a) Level I	\$104	28%	\$151	40%	\$47	
b) Level II	\$410	34%	\$483	40%	\$73	
23 Planning Clearance	\$133	11%	\$302	25%	\$169	
24 Plan Review:						
a) Prior to Planning Conformance/Approval:						
i) CDP - Applicant-initiated Resubmittal of Plans	\$590	49%	\$906	75%	\$316	
ii) APR - Applicant-initiated Resubmittal of Plans	\$590	98%	\$453	75%	(\$137)	



**Planning Fees**

Fee Description	Current Fee Estimate *	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Fee Change	Notes
b) After Planning Conformance/Approval:						
i) Substantial Conformance	\$590	49%	\$906	75%	\$316	
ii) Final Planning Approval "red stamp"	\$400	88%	\$340	75%	(\$60)	
25 Pre-Application Questions:						
a) First Question	\$258	57%	\$294	65%	\$36	
b) Each Additional Question	\$172	76%	\$147	65%	(\$25)	
26 Public Notice (Includes costs for staff and materials):						
a) Mailer	\$60	n/a	\$260	100%	\$200	
b) Newspaper Legal Notice	\$325	n/a	\$250	100%	(\$75)	
c) Quarter Page	\$455	n/a	\$320	100%	(\$135)	
27 Sign Permit:						
a) Individual	\$104	28%	\$189	50%	\$85	
b) Master Program	\$343	9%	\$1,812	50%	\$1,469	
c) Temporary	\$40	26%	\$38	25%	(\$2)	
28 Site Inspection	\$266	88%	\$227	75%	(\$40)	
29 Site Plan Review:						
a) Height	\$2,174	33%	\$2,658	40%	\$484	
b) All Other Requests	\$2,174	72%	\$2,265	75%	\$91	
30 Solar Panels:						
a) Roof-Mounted	\$104	28%	\$94	25%	(\$10)	
b) Ground-Mounted	\$620	103%	\$151	25%	(\$469)	
31 Stringline Modification	\$667	22%	\$2,567	85%	\$1,900	
32 Time Extension	\$750	124%	\$453	75%	(\$297)	
33 Variance	\$3,100	57%	\$2,718	50%	(\$382)	
34 View Preservation:						
a) Primary View Determination	\$278	46%	\$302	50%	\$24	
b) View Preservation Permit - Planning Director	\$587	49%	\$604	50%	\$17	
c) View Preservation Permit - Planning Commission	\$2,250	75%	\$2,265	75%	\$15	
35 Wireless Telecommunication Facilities:						
a) With Site Plan Review	\$1,251	10%	\$3,020	25%	\$1,769	
b) With Conditional Use Permit	\$1,251	10%	\$3,171	25%	\$1,920	
36 Zoning Verification Letter	\$133	59%	\$113	50%	(\$20)	
37 Development Agreement; General Plan Amendment; Local Coastal Program Amendment; Specific Plan; Zoning Amendment	varies	varies	bill hourly	100%	varies	[h]
38 All Other Planning Services	varies	varies	bill hourly	100%	varies	[i]



**Planning Fees**

Fee Description	Current Fee Estimate *	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Fee Change	Notes
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\* In an effort to simplify and more closely align the schedule of planning fees to the services provided, significant restructuring of fees is proposed. Consequently, many of the current fees shown are estimates are what may be charged under the current fee schedule. The amounts should be considered estimates since there is not an exact alignment between the current and proposed fee structures.

- [a] Administrative plan review fee includes 2 incomplete letters; 2 site visits including final inspection; coastal development permit exemption; CEQA filing fee; "green stamp" and "red stamp".
- [b] Minor code violations are violations which require minimum Planning approval (e.g. OC or no planning approval). Major code violations are violations which require APRs, CDPs, CUPs, etc. Fee amounts shown may be modified by Director to between 2x and 5x of the normally applicable fees.
- [c] For City biologist fees, bill hourly after base fee is expended.
- [d] Coastal development permit fee includes 3 incomplete letters; 3 site visits including final inspection; CEQA filing fees; "green stamp" and final inspection.
- [e] If required, lot merger processing is included in fee.
- [f] Fee set by California Department of Fish and Wildlife.
- [g] Fee covers direct cost to prepare report and/or study plus Planning staff time to manage report and/or study only. All entitlement fees and City Specialist fees to be paid separately.
- [h] The City shall bill hourly for services performed by in-house staff. For services performed by outside consultants/service providers, the City shall bill for actual cost incurred, plus 30%.
- [i] For service requests not identified in this Schedule of Fees, the Planning Director or his/her designee shall determine the appropriate fee based on the prevailing hourly rate for staff time involved in the service or activity. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of outside service providers required to process the specific application or service.



**Public Works Fees**

Fee Description	Current Fee Estimate *	Current Cost Recovery	Proposed Fee **	Proposed Cost Recovery	Fee Change	Notes
1 Administrative Plan Review	\$194 per hour	101%	\$193 per hour	100%	(\$1)	
2 Banner Hanging Permit	\$170 flat fee	59%	\$290 flat fee	100%	\$120	
3 Certificate of Compliance	\$194 per hour	101%	\$193 per hour	100%	(\$1)	
4 Coastal Development Permit	\$194 per hour	101%	\$193 per hour	100%	(\$1)	
5 Conditional Use Permit	\$194 per hour	101%	\$193 per hour	100%	(\$1)	
6 Easement / Vacation	\$194 per hour	101%	\$193 per hour	100%	(\$1)	
7 Encroachment Permit:						
a) Annual Blanket Permit	\$182 flat fee	59%	\$309 flat fee	100%	\$127	
i) Per project with 0 - 100 SF of land disturbance, including maintenance	\$202 flat fee	29%	\$695 flat fee	100%	\$493	
ii) Per project with more than 100 SF of land disturbance, including maintenance	\$202 flat fee	23%	\$888 flat fee	100%	\$686	
iii) Trenching / boring	\$202 flat fee	50%	\$405 flat fee	100%	\$203	[a]
iv) Utility pole placement, replacement; equipment placement, replacement	\$670 flat fee	165%	\$405 flat fee	100%	(\$265)	
b) Driveways	\$406 flat fee	81%	\$502 flat fee	100%	\$96	
c) Dumpsters (Temporary)	varies	varies	\$290 flat fee	100%	varies	
d) Moving Container (Temporary)	\$406 flat fee	100%	\$405 flat fee	100%	(\$1)	
e) Staging (Temporary)	\$406 flat fee	100%	\$405 flat fee	100%	(\$1)	
f) Tree Trimming and Removal	\$406 flat fee	100%	\$405 flat fee	100%	(\$1)	
g) Trenching / boring	\$536 flat fee	77%	\$695 flat fee	100%	\$159	[a]
h) All Others	\$194 per hour	101%	\$193 per hour	100%	(\$1)	
8 Flood Plain Review	\$194 per hour	101%	\$193 per hour	100%	(\$1)	
9 Oversized Transportation Permit	\$16 flat fee	n/a	\$16 flat fee	n/a	\$0	[b]
10 Over-the-Counter Plan Review	\$194 per hour	101%	\$193 per hour	100%	(\$1)	
11 Parcel / Tract Map Review	\$194 per hour	101%	\$193 per hour	100%	(\$1)	
12 Plan Revisions:						
a) Minor	varies	varies	\$386 flat fee	100%	varies	
b) Major	varies	varies	\$772 flat fee	100%	varies	
13 Plans and Specifications	\$20 - \$45 flat fees	100%	varies flat fee	n/a	\$0	[c]
14 Preferential Parking Permits (Residential)	\$24 flat fee	n/a	\$24 flat fee	n/a	\$0	



**Public Works Fees**

Fee Description	Current Fee Estimate *	Current Cost Recovery	Proposed Fee **	Proposed Cost Recovery	Fee Change	Notes
15 Special Events Permit	\$245 flat fee	85%	\$290 flat fee	100%	\$45	
16 Stormwater WQMP	\$194 per hour	101%	\$193 per hour	100%	(\$1)	
17 Street Name Change	\$1,732 flat fee	179%	\$965 flat fee	100%	(\$767)	
18 Temporary Use Permit	\$194 per hour	101%	\$193 per hour	100%	(\$1)	
19 Traffic Plan Check	\$194 per hour	101%	\$193 per hour	100%	(\$1)	
20 Traffic Study Review	\$194 per hour	101%	\$193 per hour	100%	(\$1)	
21 All Other Public Works Plan Review and Inspection	\$194 per hour	101%	\$193 per hour	100%	(\$1)	[d]

\* In an effort to simplify and more closely align the schedule of public works fees to the services provided, significant restructuring of fees is proposed. Consequently, many of the current fees shown are estimates are what may be charged under the current fee schedule. The amounts should be considered estimates since there is not an exact alignment between the current and proposed fee structures. Additionally, many of the fees adopted as part of the FY 2014/15 fee schedule appear as fixed fees, but in practice the City's Public Works department bills hourly to more closely align the fees to the services being provided. In an attempt to provide the City Council with the most effective information for comparison purposes, the amounts shown in this worksheet, whenever possible, are intended to show the fee amounts currently collected by the Public Works Department in its day-to-day practice.

\*\* In addition to the fees identified in this schedule, the City will pass-through to the applicant any discrete costs incurred from the use of outside service providers required to process the specific application or service.

[a] Fee applies for projects with up to 100 LF of land disturbance. Projects in excess of 100 LF will be billed hourly.

[b] For administrative efficiency, the City's oversized transportation permit fee is intended to match the amount charged by the State of California Department of Transportation. This practice has been adopted by cities throughout California.

[c] The City provides interested parties with hardcopies of public works project plans and specifications. The fee for materials provided varies depending on the project (e.g. some projects involve significantly more printed materials than others). The City routinely reviews the actual costs of providing and distributing materials to interested and sets fees intended to recover its actual costs. Currently, typical amounts range from \$20 - \$45 per project.

[d] For service requests not identified in this Schedule of Fees, the Public Works Director or his/her designee shall determine the appropriate fee based on the prevailing hourly rate for staff time involved in the service or activity. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of outside service providers required to process the specific application or service.