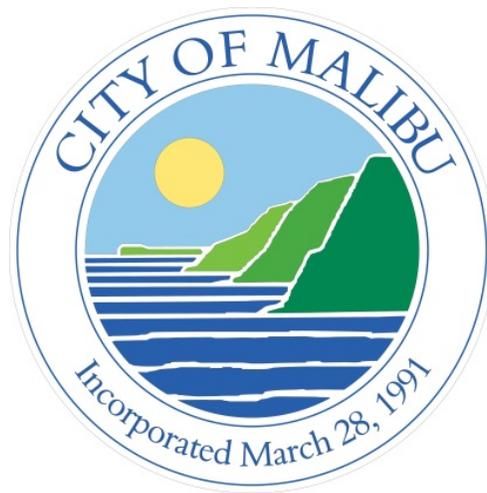


# City of Malibu, California

Adopted Budget

Fiscal Year 2020-2021



## City Officials

Karen Farrer, Mayor  
Mikke Pierson, Mayor Pro Tem  
Rick Mullen, Councilmember  
Skylar Peak, Councilmember  
Jefferson Wagner, Councilmember

Reva Feldman, City Manager  
Lisa Soghor, Assistant City Manager  
Christi Hogin, City Attorney  
Heather Glaser, City Clerk  
Bonnie Blue, Planning Director  
Rob Duboux, Public Works Director  
Yolanda Bundy, Building Official/ESD Director  
Jesse Bobbett, Community Services Director

THIS PAGE INTENTIONALLY LEFT BLANK

CITY OF MALIBU  
ADOPTED BUDGET  
Fiscal Year 2020-2021

**TABLE OF CONTENTS**

---

**SUMMARIES**

Schedule of Fund Balances..... i  
Revenue Summary by Fund..... ii  
Revenue Detail by Fund..... iii  
Expenditure Summary by Department..... ix

**OPERATING BUDGET**

Disaster Response ..... 1  
    Woolsey Fire and Storm Response Operations..... 2  
    COVID-19 Pandemic..... 4  
    Disaster Recovery Capital Improvement Projects ..... 6  
  
Management and Administrative Services ..... 13  
    City Council..... 14  
    Media Operations..... 16  
    City Manager ..... 18  
    Legal Counsel..... 20  
    City Clerk ..... 22  
    Public Safety ..... 24  
    Finance ..... 26  
    Human Resources..... 28  
    Non-Departmental Services ..... 30  
    Information Systems ..... 32  
    Community Development Block Grant ..... 34  
    City Hall Operations ..... 36  
    Carbon Beach Undergrounding CFD ..... 38  
    Broad Beach Undergrounding AD..... 40  
    Civic Center Wastewater Treatment Facility AD..... 42  
    Vacant Properties ..... 44  
    Debt Service..... 46  
  
Community Services ..... 49  
    Transportation Services ..... 50  
    General Recreation..... 52  
    Aquatics ..... 54  
    Day Camps ..... 56  
    Skate Park ..... 58  
    Sports ..... 60  
    Community Classes ..... 62  
    Senior Adults ..... 64  
    Park Maintenance ..... 66  
    Special Events ..... 68  
    Cultural Arts ..... 70  
    Legacy Park ..... 72

CITY OF MALIBU  
ADOPTED BUDGET  
Fiscal Year 2020-2021

**TABLE OF CONTENTS**

---

Environmental Sustainability Department.....	75
Building Safety and Sustainability.....	76
Wastewater Management.....	78
Clean Water Program.....	80
Solid Waste Management .....	82
Planning .....	85
Planning Department.....	86
Code Enforcement .....	88
Public Works .....	91
Street Maintenance .....	92
Fleet Operations.....	94
Stormwater Treatment Facilities .....	96
Public Works/Engineering.....	98
Civic Center Wastewater Treatment Facility .....	100
Landslide Maintenance Districts .....	102

**CAPITAL BUDGET**

Capital Improvement Projects .....	107
------------------------------------	-----

**APPENDIX**

Organization Chart.....	A-1
Budget Guide .....	A-3
Appropriations Limit Calculations .....	A-5
Resolutions .....	A-6
Glossary of Terms.....	A-8

## SCHEDULE OF FUND BALANCES FY 2020-2021

Fund	Fund Balance July 1, 2020 (Projected)	Projected Revenues	Projected Expenditures	Transfers In/(Out)	Fund Balance June 30, 2021 (Projected)
General Fund - Undesignated	22,830,611	30,201,850	30,251,541	50,000	22,830,920
General Fund - Woolsey Rebuild	-	-	3,939,968	3,939,968	-
General Fund - SCE Settlement Woolsey Fire	10,422,459	-	-	(3,939,968)	6,482,491
Designated for CIPs	425,625	-	-	(410,000)	15,625
Designated for Deferred Maintenance - City Facilities	848,010	-	30,000	(289,530)	528,480
Designated for Case/Crummer Parcel	445,000	-	-	(150,000)	295,000
Designated for Water Quality Settlement	160,000	-	100,000	-	60,000
Designated for Housing Element	240,000	-	100,000	-	140,000
Designated for City Facilities - La Paz	500,000	-	-	-	500,000
Designated for FEMA Disaster Capital Projects	(4,174,437)	-	2,827,960	-	(7,002,397)
<b>Total General Fund</b>	<b>\$ 31,697,268</b>	<b>\$ 30,201,850</b>	<b>\$ 37,249,469</b>	<b>\$ (799,530)</b>	<b>\$ 23,850,118</b>
Gas Tax Fund	204,897	302,723	425,000	-	82,620
Traffic Safety Fund	172,468	200,900	340,000	-	33,368
Proposition A Fund	270,582	255,902	207,000	-	319,484
Proposition C Fund	428,389	212,605	200,000	(235,000)	205,994
Measure R Fund	296,979	159,970	400,000	-	56,949
Air Quality Management Fund	98,943	16,800	-	-	115,743
Solid Waste Management Fund	26,493	143,200	163,602	-	6,091
Parkland Development Fund	115,368	21,000	75,000	-	61,368
Art in Public Places Fund	34,570	-	-	-	34,570
Quimby Fund	3,800	100	-	-	3,900
COPS (Brulte) Grant Fund	-	150,000	150,000	-	-
Measure M Fund	391,970	181,214	-	(320,000)	253,184
Road Maintenance and Rehabilitation Fund	306,157	218,825	-	(245,000)	279,982
Community Development Block Grant	862	22,750	21,750	-	1,862
Measure W LA County Stormwater	-	390,100	100,000	(276,248)	13,852
Grants Fund	-	12,680,917	300,000	(12,380,917)	-
Civic Center Water Treatment Facility AD	3,832,315	2,587,519	2,480,963	-	3,938,871
Big Rock Mesa LMD Fund	92,104	323,876	397,467	-	18,513
Malibu Road LMD Fund	64,724	59,160	83,693	-	40,191
Calle Del Barco LMD Fund	75,035	72,323	65,193	-	82,165
Carbon Beach Undergrounding CFD Fund	358	236,332	235,000	-	1,690
Broad Beach Assessment District	1,676	142,710	142,436	-	1,950
Civic Center Water Treatment Facility Phase Two	70,891	2,000,000	-	(2,000,000)	70,891
<b>Total Special Revenue Funds</b>	<b>\$ 6,488,581</b>	<b>\$ 20,378,926</b>	<b>\$ 5,787,104</b>	<b>\$ (15,457,165)</b>	<b>\$ 5,623,238</b>
Capital Improvements Fund	-	-	16,291,695	16,291,695	-
<b>Capital Improvements Fund</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 16,291,695</b>	<b>\$ 16,291,695</b>	<b>\$ -</b>
Legacy Park Project Fund	282,394	1,676,684	1,890,908	(35,000)	33,170
<b>Total Legacy Fund</b>	<b>\$ 282,394</b>	<b>\$ 1,676,684</b>	<b>\$ 1,890,908</b>	<b>\$ (35,000)</b>	<b>\$ 33,170</b>
Civic Center Water Treatment Facility	(309,203)	1,611,081	1,917,323	-	(615,445)
<b>Total Civic Center Water Treatment Fac.</b>	<b>\$ (309,203)</b>	<b>\$ 1,611,081</b>	<b>\$ 1,917,323</b>	<b>\$ -</b>	<b>\$ (615,445)</b>
Vehicle Fund	195,741	500	73,000	-	123,241
Information Technology Fund	111,604	473,100	578,419	-	6,284
<b>Total Internal Service Funds</b>	<b>\$ 307,345</b>	<b>\$ 473,600</b>	<b>\$ 651,419</b>	<b>\$ -</b>	<b>\$ 129,525</b>
<b>Total All Funds</b>	<b>\$ 38,466,384</b>	<b>\$ 54,342,141</b>	<b>\$ 63,787,919</b>	<b>\$ -</b>	<b>\$ 29,020,606</b>

## REVENUE SUMMARY BY FUND

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
100 and 101 General Fund					
	Revenue From Property Taxes	13,658,762	12,650,000	13,857,548	13,850,000
	Revenue From Other Taxes	11,946,010	11,300,000	10,570,000	9,280,000
	Revenue From Licenses and Permits	2,838,871	3,136,000	3,897,001	2,674,000
	Revenue From Fines and Forfeitures	744,048	625,000	941,882	700,000
	Revenue From Other Governments	40,671	61,678	1,938,496	140,000
	Revenue From Service Charges	3,496,850	3,602,250	3,302,864	2,852,350
	Use of Money and Property	902,273	328,000	616,262	405,000
	Miscellaneous Revenue	1,662,409	625,784	1,236,958	300,500
	SCE Woolsey Fire Settlement	-	13,553,945	13,553,945	-
<b>Total General Fund</b>		<b>\$ 35,289,894</b>	<b>\$ 45,882,657</b>	<b>\$ 49,914,957</b>	<b>\$ 30,201,850</b>
	201 Gas Tax Fund	272,428	343,044	300,932	302,723
	202 Traffic Safety Fund	214,523	200,900	202,100	200,900
	203 Proposition A Fund	294,339	264,210	267,410	255,902
	204 Proposition C Fund	218,030	219,496	223,246	212,605
	205 Measure R Fund	164,260	165,140	167,640	159,970
	206 Air Quality Management Fund	19,218	16,800	18,100	16,800
	207 Solid Waste Management Fund	153,325	143,500	145,256	143,200
	208 Parkland Development Fund	35,938	21,000	44,250	21,000
	209 Quimby Fund	107	100	90	100
	211 COPS (Brulte) Grant Fund	148,747	125,000	155,948	150,000
	212 Measure M Fund	186,074	186,872	191,372	181,214
	213 Road Maintenance and Rehabilitation Fund	242,445	214,447	213,813	218,825
	215 Community Development Block Grant Fund	16,068	20,404	20,404	22,750
	218 Measure W Fund	-	-	-	390,100
	225 Grants Fund	938,345	7,576,000	4,598,282	12,680,917
	290 Big Rock Mesa LMD Fund	319,801	314,244	315,444	323,876
	291 Malibu Road LMD Fund	59,889	57,415	58,615	59,160
	292 Calle Del Barco LMD Fund	54,893	63,780	64,980	72,323
	712 Carbon Beach Undergrounding CFD Fund	237,894	230,613	230,971	236,332
	713 Broad Beach Assessment District	157,140	139,587	141,263	142,710
	715 Civic Center Water Treatment Facility AD	5,215,373	2,405,056	2,405,056	2,587,519
	716 Civic Center Water Treatment Facility Phase 2	-	1,700,000	1,070,891	2,000,000
	105 Land Acquisition	32,125,330	-	-	-
<b>Total Special Revenue Funds</b>		<b>\$ 41,074,167</b>	<b>\$ 14,407,608</b>	<b>\$ 10,836,063</b>	<b>\$ 20,378,926</b>
	500 Legacy Park Fund	2,045,197	1,931,718	1,787,162	1,676,684
<b>Total Legacy Park Project Fund</b>		<b>\$ 2,045,197</b>	<b>\$ 1,931,718</b>	<b>\$ 1,787,162</b>	<b>\$ 1,676,684</b>
	515 CCWTF Fund	1,096,426	1,611,081	1,611,081	1,611,081
<b>Total CCWTF Fund</b>		<b>\$ 1,096,426</b>	<b>\$ 1,611,081</b>	<b>\$ 1,611,081</b>	<b>\$ 1,611,081</b>
	601 Vehicle Fund	76,850	85,000	87,900	500
	602 Information Technology Fund	553,777	563,500	564,400	473,100
<b>Total Internal Service Funds</b>		<b>\$ 630,627</b>	<b>\$ 648,500</b>	<b>\$ 652,300</b>	<b>\$ 473,600</b>
<b>Total Revenue - All Funds</b>		<b>\$ 80,136,311</b>	<b>\$ 64,481,564</b>	<b>\$ 64,801,563</b>	<b>\$ 54,342,141</b>

## REVENUE DETAIL BY FUND

Object	Description	2018-19	2019-20	2019-20	2020-21
		Actual	Adopted	Projected	Adopted
<b>100 and 101 General Fund</b>					
3111	Current Year Secured Property Tax	11,148,066	10,250,000	11,250,000	11,250,000
3112	Current Year Unsecured Property Tax	434,144	375,000	433,613	425,000
3113	Homeowner's Exemption	62,639	60,000	60,000	60,000
3114	Prior Year Secured Property Tax	41	5,000	5,000	5,000
3115	Prior Year Unsecured Property Tax	12,526	10,000	13,723	10,000
3118	Property Tax In-Lieu	2,001,346	1,950,000	2,095,212	2,100,000
	<b>Revenue From Property Taxes</b>	<b>\$ 13,658,762</b>	<b>\$ 12,650,000</b>	<b>\$ 13,857,548</b>	<b>\$ 13,850,000</b>
3131	Documentary Transfer Tax	540,656	800,000	500,000	450,000
3132	Utility User's Tax	2,094,120	2,200,000	2,030,000	2,030,000
3133	Transient Occupancy Tax - Hotels and Motels	2,089,091	2,000,000	2,250,000	1,800,000
3133-01	Transient Occupancy Tax - Private Rentals	2,461,194	1,700,000	1,700,000	1,300,000
3134	Franchise Fees	665,677	700,000	650,000	650,000
3137	Sales and Use Tax	3,710,123	3,500,000	3,100,000	2,750,000
3138	Parking Tax	385,149	400,000	340,000	300,000
	<b>Revenue From Other Taxes</b>	<b>\$ 11,946,010</b>	<b>\$ 11,300,000</b>	<b>\$ 10,570,000</b>	<b>\$ 9,280,000</b>
3201	Alarm Permits	32,247	25,000	29,000	30,000
3202	Film Permits	389,323	350,000	337,001	200,000
3203	Building Permits	707,194	900,000	1,400,000	700,000
3203-01	Special Investigation Fees	14,446	20,000	7,500	7,500
3204	Wastewater Treatment System Permits	34,995	30,000	32,000	30,000
3205	Plumbing Permits	113,560	120,000	130,000	110,000
3207	Mechanical Permits	68,505	75,000	85,000	70,000
3208	Electrical Permit Fees	183,605	170,000	250,000	170,000
3209	Grading/Drainage Permit Fees	52,240	75,000	100,000	65,000
3210	Miscellaneous Permits	39,708	40,000	45,000	40,000
3418	OWTS Operating Permit Fees	255,814	330,000	330,000	300,000
3420	Parking Permits	1,535	1,000	1,500	1,500
3421	Planning Review Fees	945,699	1,000,000	1,150,000	950,000
	<b>Revenue From Licenses and Permits</b>	<b>\$ 2,838,871</b>	<b>\$ 3,136,000</b>	<b>\$ 3,897,001</b>	<b>\$ 2,674,000</b>
3250	Parking Citation Fines	744,048	625,000	941,882	700,000
	<b>Revenue From Fines and Forfeitures</b>	<b>\$ 744,048</b>	<b>\$ 625,000</b>	<b>\$ 941,882</b>	<b>\$ 700,000</b>
3314	State Mandated Cost Reimbursement	-	5,000	5,000	-
3316	Motor Vehicle In-Lieu Fees	6,219	5,000	5,000	5,000
3318	Street Sweeping Reimbursements	34,452	51,678	51,678	50,000
3341	FEMA/OES Reimbursements	-	-	1,876,818	-
3373	Proposition A Recreation	-	-	-	85,000
	<b>Revenue From Other Governments</b>	<b>\$ 40,671</b>	<b>\$ 61,678</b>	<b>\$ 1,938,496</b>	<b>\$ 140,000</b>
3408	Biology Review Fees	108,320	156,000	120,000	110,000
3409	Document Retention Fees	12,979	13,000	12,470	10,000
3410	Building Plan Check Fees	972,420	1,000,000	950,000	800,000
3410-01	Administrative Plan Check Processing Fee	34,168	31,750	33,552	30,000
3411	Inspector Plan Check Fees	125,049	120,000	74,999	75,000
3412	Geo Soils Engineering Fees	526,816	625,000	650,000	600,000
3413	Other Plan Check Fees	42,265	35,000	34,943	30,000
3414	Environmental Health Review Fees	341,404	400,000	400,000	375,000
3415	Grading/Drainage Plan Review Fees	31,004	35,000	30,034	25,000
3416	Code Enforcement Investigation Fees	43,369	35,000	40,000	40,000
3419	Credit Card Fees	35,964	25,000	34,283	30,000
3422	OWTS Practitioners Fees	3,157	3,000	23,000	23,000
3425	CA Building Standards Commission Fee	287	1,000	3,003	1,000
3427	Technology Enhancement Fee	11,923	10,000	20,647	20,000
3431	Public Works/Engineering Fees	368,353	390,000	360,000	325,000
3432	WQMP Fees	67,369	40,000	55,000	50,000
3433	Banner Hanging Fees	630	500	369	500
3434	TOT Registration Fees	500	500	1,000	500
3435	Administrative Permit Processing Fees	84,302	65,000	85,000	65,000
3436	Electric Vehicle Charger Fees	-	-	-	1,000
3441	Sale of Publications and Materials	2,579	7,000	583	2,000

## REVENUE DETAIL BY FUND

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
<b>General Fund (Continued)</b>					
3444	Returned Check Service Fees	385	500	399	500
3446	Vehicle Release Impound Fees	2,040	5,000	-	2,000
3447	Election Fees	1,058	1,000	-	20,000
3448	Subpoena Fees	350	500	6,440	5,000
3449	False Alarm Service Charge	16,881	12,000	18,021	15,000
3450	Residential Decals	1,175	500	4,000	1,000
3451	Passport Processing Fees	35,530	25,000	20,595	7,500
3461	Municipal Facility Use Fees	271,760	145,000	113,367	44,000
3464	Sports Program	66,085	71,000	49,000	34,500
3464-01	Girls Youth Sports	-	9,000	8,397	4,800
3466	Aquatics Program	121,674	145,000	93,000	52,000
3467	Day Camp	60,344	60,000	14,000	11,750
3468	Senior Adult Program	16,662	20,000	12,000	4,000
3470	Recreation/Community Class Registration	80,019	100,000	33,000	32,500
3472	Special Events	10,029	15,000	1,762	4,800
	<b>Revenue From Service Charges</b>	<b>\$ 3,496,850</b>	<b>\$ 3,602,250</b>	<b>\$ 3,302,864</b>	<b>\$ 2,852,350</b>
3501	Interest Earnings	873,692	300,000	600,000	400,000
3505	City Hall Use Fees	28,581	28,000	16,262	5,000
	<b>Use of Money and Property</b>	<b>\$ 902,273</b>	<b>\$ 328,000</b>	<b>\$ 616,262</b>	<b>\$ 405,000</b>
3600	Proceeds From Grants	266,756	487,784	596,995	266,000
3602	Proposition A Transportation Funds Exchange	337,500	-	-	-
3901	Settlements	10,150	10,000	-	10,000
3902	Legal Fees	-	2,500	-	2,500
3904	TOT Private Rental Penalties	1,417	7,500	1,562	1,000
3905	Miscellaneous Reimbursements	29,774	10,000	28,322	10,000
3920	Donations	1,006,200	100,000	600,000	5,000
3940	Sale of Surplus Property	1,719	500	2,079	1,000
3943	Miscellaneous Revenue	8,893	7,500	8,000	5,000
	<b>Miscellaneous Revenue</b>	<b>\$ 1,662,409</b>	<b>\$ 625,784</b>	<b>\$ 1,236,958</b>	<b>\$ 300,500</b>
<b>Subtotal General Fund</b>		<b>\$ 35,289,894</b>	<b>\$ 32,328,712</b>	<b>\$ 36,361,012</b>	<b>\$ 30,201,850</b>
3901-01	SCE Woolsey Fire Settlement	-	13,553,945	13,553,945	-
	<b>Woolsey Fire Settlement</b>	<b>\$ -</b>	<b>\$ 13,553,945</b>	<b>\$ 13,553,945</b>	<b>\$ -</b>
<b>Total General Fund</b>		<b>\$ 35,289,894</b>	<b>\$ 45,882,657</b>	<b>\$ 49,914,957</b>	<b>\$ 30,201,850</b>
<b>Special Revenue Funds</b>					
<b>105 Land Acquisition - COP/ Grant</b>					
3600	Land Acquisition - Grants	7,356,225	-	-	-
3950	Land Acquisition - COPs	24,769,105	-	-	-
	<b>Total Land Acquisition</b>	<b>\$ 32,125,330</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>201 Gas Tax Fund</b>					
3315	Highway User's Fees	253,974	327,828	283,966	301,723
3318	Traffic Congestion Relief	14,216	14,216	14,216	-
3501	Interest Earning	4,238	1,000	2,750	1,000
	<b>Total Gas Tax Fund</b>	<b>\$ 272,428</b>	<b>\$ 343,044</b>	<b>\$ 300,932</b>	<b>\$ 302,723</b>
<b>202 Traffic Safety Fund</b>					
3312	Fines & Forfeitures	211,573	200,000	200,000	200,000
3501	Interest Earnings	2,950	900	2,100	900
	<b>Total Traffic Safety Fund</b>	<b>\$ 214,523</b>	<b>\$ 200,900</b>	<b>\$ 202,100</b>	<b>\$ 200,900</b>

## REVENUE DETAIL BY FUND

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
<b>Special Revenue Funds (Continued)</b>					
<b>203 Proposition A Fund</b>					
3371	Prop A Funds	279,184	262,210	262,210	253,902
3501	Interest Earnings	15,155	2,000	5,200	2,000
<b>Total Proposition A Fund</b>		<b>\$ 294,339</b>	<b>\$ 264,210</b>	<b>\$ 267,410</b>	<b>\$ 255,902</b>
<b>204 Proposition C Fund</b>					
3372	Prop C Funds	212,187	217,496	217,496	210,605
3501	Interest Earnings	5,843	2,000	5,750	2,000
<b>Total Proposition C Fund</b>		<b>\$ 218,030</b>	<b>\$ 219,496</b>	<b>\$ 223,246</b>	<b>\$ 212,605</b>
<b>205 Measure R Fund</b>					
3374	Measure R Annual Allocation	159,186	163,140	163,140	157,970
3501	Interest Earnings	5,074	2,000	4,500	2,000
<b>Total Measure R Fund</b>		<b>\$ 164,260</b>	<b>\$ 165,140</b>	<b>\$ 167,640</b>	<b>\$ 159,970</b>
<b>206 Air Quality Management Fund</b>					
3377	AQMD Funds	16,806	16,000	16,000	16,000
3501	Interest Earnings	2,412	800	2,100	800
<b>Total Air Quality Management Fund</b>		<b>\$ 19,218</b>	<b>\$ 16,800</b>	<b>\$ 18,100</b>	<b>\$ 16,800</b>
<b>207 Solid Waste Management Fund</b>					
3311	Solid Waste Management Surcharge	131,397	120,000	120,000	120,000
3434	Recycling Fees	17,024	18,000	18,000	18,000
3501	Interest Earnings	684	500	150	200
3600	Grant Proceeds	4,220	5,000	7,106	5,000
<b>Total Solid Waste Management Fund</b>		<b>\$ 153,325</b>	<b>\$ 143,500</b>	<b>\$ 145,256</b>	<b>\$ 143,200</b>
<b>208 Parkland Development Fund</b>					
3135	Parkland Development Fees	32,896	20,000	42,150	20,000
3501	Interest Earnings	3,042	1,000	2,100	1,000
<b>Total Parkland Development Fund</b>		<b>\$ 35,938</b>	<b>\$ 21,000</b>	<b>\$ 44,250</b>	<b>\$ 21,000</b>
<b>209 Quimby Fund</b>					
3501	Interest Earnings	107	100	90	100
<b>Total Quimby Fund</b>		<b>\$ 107</b>	<b>\$ 100</b>	<b>\$ 90</b>	<b>\$ 100</b>
<b>211 COPS (Brulte) Grant Fund</b>					
3600	Proceeds From Grants (Brulte)	148,747	125,000	155,948	150,000
<b>Total COPS (Brulte) Fund</b>		<b>\$ 148,747</b>	<b>\$ 125,000</b>	<b>\$ 155,948</b>	<b>\$ 150,000</b>
<b>212 Measure M Fund</b>					
3375	Measure M Annual Allocation	179,221	184,872	184,872	179,214
3501	Interest Earnings	6,853	2,000	6,500	2,000
<b>Total Measure M Fund</b>		<b>\$ 186,074</b>	<b>\$ 186,872</b>	<b>\$ 191,372</b>	<b>\$ 181,214</b>
<b>213 Road Maintenance and Rehabilitation (RMRA) Fund</b>					
3319	SB1 Annual Allocation	237,608	212,947	210,613	217,325
3501	Interest Earnings	4,837	1,500	3,200	1,500
<b>Total Road Maintenance and Rehabilitation Fund</b>		<b>\$ 242,445</b>	<b>\$ 214,447</b>	<b>\$ 213,813</b>	<b>\$ 218,825</b>
<b>214 Art in Public Places Fund</b>					
3135	Art in Public Places Fees	34,570	-	-	5,000
3501	Interest Earnings	-	100	750	250
<b>Total Parkland Development Fund</b>		<b>\$ 34,570</b>	<b>\$ 100</b>	<b>\$ 750</b>	<b>\$ 5,250</b>
<b>215 Community Development Block Grant Fund</b>					
3600	Proceeds From Grants	16,068	20,404	20,404	22,750
<b>Total Comm. Dev. Block Grant Fund</b>		<b>\$ 16,068</b>	<b>\$ 20,404</b>	<b>\$ 20,404</b>	<b>\$ 22,750</b>

## REVENUE DETAIL BY FUND

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
<b>Special Revenue Funds (Continued)</b>					
<b>218 Measure W - LA County Stormwater Fund</b>					
3379	Measure W Annual Allocation	-	-	-	390,000
3501	Interest Earnings	-	-	-	100
<b>Total Measure W - LA County Stormwater Fund</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 390,100</b>
<b>225 Grants Fund</b>					
3376	TDA	-	-	-	-
3600	Proceeds From Grants	938,345	7,576,000	4,598,282	12,680,917
<b>Total Grants Fund</b>		<b>\$ 938,345</b>	<b>\$ 7,576,000</b>	<b>\$ 4,598,282</b>	<b>\$ 12,680,917</b>
<b>290 Big Rock LMD Fund</b>					
3116	Big Rock Mesa Assessment	312,832	312,244	312,244	321,876
3501	Interest Earnings	6,969	2,000	3,200	2,000
<b>Total Big Rock LMD Fund</b>		<b>\$ 319,801</b>	<b>\$ 314,244</b>	<b>\$ 315,444</b>	<b>\$ 323,876</b>
<b>291 Malibu Road LMD Fund</b>					
3116	Malibu Road Assessment	57,824	56,615	56,615	58,360
3501	Interest Earnings	2,065	800	2,000	800
<b>Total Malibu Road LMD Fund</b>		<b>\$ 59,889</b>	<b>\$ 57,415</b>	<b>\$ 58,615</b>	<b>\$ 59,160</b>
<b>292 Calle Del Barco LMD Fund</b>					
3116	Calle Del Barco Assessment	52,268	62,980	62,980	71,523
3501	Interest Earnings	2,625	800	2,000	800
<b>Total Calle Del Barco LMD Fund</b>		<b>\$ 54,893</b>	<b>\$ 63,780</b>	<b>\$ 64,980</b>	<b>\$ 72,323</b>
<b>712 Carbon Beach Undergrounding CFD</b>					
3915	Carbon Beach Undergrounding Assessment	237,139	230,613	230,613	236,032
3501	Interest Earnings	755	-	358	300
<b>Total Carbon Beach Undergrounding CFD</b>		<b>\$ 237,894</b>	<b>\$ 230,613</b>	<b>\$ 230,971</b>	<b>\$ 236,332</b>
<b>713 Broad Beach Assessment District</b>					
3915	Broad Beach Undergrounding Assessment	154,627	139,587	139,587	141,710
3501	Interest Earnings	2,513	-	1,676	1,000
<b>Total Broad Beach Undergrounding AD</b>		<b>\$ 157,140</b>	<b>\$ 139,587</b>	<b>\$ 141,263</b>	<b>\$ 142,710</b>
<b>715 Civic Center Water Treatment Facility AD</b>					
3501	Interest Earnings	-	-	45,000	40,000
3600	SWRCB Grant	477,705	-	-	-
3950-01	Recycled Water Loan	1,145,799	-	-	-
3950-02	Water Loan	999,830	-	-	-
3915	Civic Center Water Treatment Facility AD	2,592,039	2,405,056	2,405,056	2,587,519
<b>Total Civic Ctr Water Treatment Facility AD</b>		<b>\$ 5,215,373</b>	<b>\$ 2,405,056</b>	<b>\$ 2,405,056</b>	<b>\$ 2,587,519</b>
<b>716 Civic Center Water Treatment Facility - Phase Two</b>					
3915	CCWTF - Phase Two Contributions	-	1,700,000	1,070,891	2,000,000
<b>Total Civic Ctr Water Treatment Facility CFD</b>		<b>\$ -</b>	<b>\$ 1,700,000</b>	<b>\$ 1,070,891</b>	<b>\$ 2,000,000</b>
<b>Total Special Revenue Funds</b>		<b>\$ 41,074,167</b>	<b>\$ 14,407,608</b>	<b>\$ 10,836,063</b>	<b>\$ 20,384,176</b>
<b>500 Legacy Park Project Fund</b>					
3501	Interest Earnings	36,539	20,000	22,000	20,000
3505	Proceeds From Rent	1,582,656	1,666,195	1,519,639	1,511,684
3373	Prop A Recreation	292,795	100,523	100,523	-
3905	Miscellaneous Revenue	133,207	145,000	145,000	145,000
<b>Total Legacy Park Project Fund</b>		<b>\$ 2,045,197</b>	<b>\$ 1,931,718</b>	<b>\$ 1,787,162</b>	<b>\$ 1,676,684</b>
<b>Total Legacy Park Project Fund</b>		<b>\$ 2,045,197</b>	<b>\$ 1,931,718</b>	<b>\$ 1,787,162</b>	<b>\$ 1,676,684</b>

## REVENUE DETAIL BY FUND

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
<b>515 Civic Center Wastewater Treatment Facility (CCWTF) Fund</b>					
3501	Interest Earnings	-	100	100	100
3510	Sewer Services	1,087,918	1,610,981	1,610,981	1,610,981
3905	Miscellaneous Revenue	8,508	-	-	-
<b>Total CCWTF Fund</b>		<b>\$ 1,096,426</b>	<b>\$ 1,611,081</b>	<b>\$ 1,611,081</b>	<b>\$ 1,611,081</b>
<b>Total CCWTF Fund</b>		<b>\$ 1,096,426</b>	<b>\$ 1,611,081</b>	<b>\$ 1,611,081</b>	<b>\$ 1,611,081</b>
<b>Internal Service Funds</b>					
<b>601 Vehicle Fund</b>					
3501	Interest Earnings	1,850	-	2,900	500
3951	Vehicle Charges	75,000	85,000	85,000	-
<b>Total Vehicle Fund</b>		<b>\$ 76,850</b>	<b>\$ 85,000</b>	<b>\$ 87,900</b>	<b>\$ 500</b>
<b>602 Information Technology Fund</b>					
3501	Interest Earnings	277	-	900	100
3952	Information Technology Charges	553,500	563,500	563,500	473,000
<b>Total Information Technology Fund</b>		<b>\$ 553,777</b>	<b>\$ 563,500</b>	<b>\$ 564,400</b>	<b>\$ 473,100</b>
<b>Total Internal Service Funds</b>		<b>\$ 630,627</b>	<b>\$ 648,500</b>	<b>\$ 652,300</b>	<b>\$ 473,600</b>
<b>Total Revenue - All Funds</b>		<b>\$ 80,136,311</b>	<b>\$ 64,481,564</b>	<b>\$ 64,801,563</b>	<b>\$ 54,347,391</b>

THIS PAGE INTENTIONALLY LEFT BLANK

## EXPENDITURE SUMMARY BY DEPARTMENT

Department	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
<b>General Fund</b>				
<b>Management and Administration</b>				
7001 City Council	635,215	632,019	617,138	492,320
7002 Media Operations	392,067	486,219	429,274	495,265
7003 City Manager	656,515	694,862	605,694	684,800
7005 Legal Counsel	858,114	885,657	860,657	866,049
7007 City Clerk	364,794	549,076	409,272	482,021
7021-31 Public Safety	8,126,412	9,336,208	9,247,892	9,369,523
7054 Finance	1,233,936	1,408,736	1,373,220	1,078,551
7058 Human Resources	276,320	314,377	304,205	314,340
7059 Non-Departmental Services	2,186,981	2,508,200	2,555,550	2,545,694
9050 City Hall	636,834	856,759	856,043	816,526
9088 Land Acquisition	13,625,655	287,500	270,517	272,500
9050-74 Debt Service - City Hall and Trancas Field	1,506,650	2,099,750	2,099,750	2,648,050
<b>Total Management and Administration</b>	<b>\$ 30,499,493</b>	<b>\$ 20,059,363</b>	<b>\$ 19,629,213</b>	<b>\$ 20,065,640</b>
<b>Community Services</b>				
4001 General Recreation	641,173	702,972	574,676	687,117
4002 Aquatics	224,791	282,131	220,009	270,709
4004 Day Camp	69,769	90,064	61,698	83,772
4005 Skate Park	-	-	-	27,378
4006 Sports	106,240	130,093	92,578	121,287
4007 Community Classes	133,462	179,399	106,692	131,890
4008 Senior Adult Program	157,273	188,660	157,028	151,615
4010 Park Maintenance	798,362	1,058,993	1,038,187	932,012
4011 Special Events	115,105	207,300	151,038	179,045
4012 Cultural Arts	153,454	185,976	164,279	170,972
<b>Total Community Services</b>	<b>\$ 2,399,629</b>	<b>\$ 3,025,588</b>	<b>\$ 2,566,185</b>	<b>\$ 2,755,796</b>
<b>Environmental Sustainability Department</b>				
2004 Building Safety and Sustainability	2,326,501	2,636,263	2,542,265	1,902,997
2010 Wastewater Management	670,453	835,005	833,770	599,389
3003 Clean Water Program	518,324	647,302	811,352	881,430
3004 Solid Waste Management	-	-	-	50,000
<b>Total Environmental Sustainability</b>	<b>\$ 3,515,278</b>	<b>\$ 4,118,570</b>	<b>\$ 4,187,387</b>	<b>\$ 3,433,816</b>
<b>Planning Department</b>				
2001 Planning	2,329,694	2,877,411	2,810,120	2,372,025
2012 Code Enforcement	322,767	367,395	349,620	366,909
<b>Total Planning Department</b>	<b>\$ 2,652,461</b>	<b>\$ 3,244,806</b>	<b>\$ 3,159,740</b>	<b>\$ 2,738,933</b>
<b>Public Works</b>				
3001 Street Maintenance	805,861	1,259,813	1,502,452	357,930
3005 Fleet Operations	-	149,500	103,986	-
3007 City Facilities	8,498	89,000	106,000	106,000
3008 Public Works	702,608	1,259,578	1,245,737	717,183
<b>Total Public Works</b>	<b>\$ 1,516,966</b>	<b>\$ 2,757,891</b>	<b>\$ 2,958,175</b>	<b>\$ 1,487,355</b>
<b>Disaster Response</b>				
3002 Fire Rebuilds and Storm Response	3,373,455	3,383,500	3,010,150	3,140,104
3002-19 COVID-19 Response	-	-	946,122	284,000
<b>Total Disaster Response</b>	<b>\$ 3,373,455</b>	<b>\$ 3,383,500</b>	<b>\$ 3,956,272</b>	<b>\$ 3,424,104</b>
<b>Total General Fund</b>	<b>\$ 43,957,282</b>	<b>\$ 36,589,718</b>	<b>\$ 36,456,972</b>	<b>\$ 33,905,645</b>

## EXPENDITURE SUMMARY BY DEPARTMENT

Department	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
<b>Special Revenue Funds</b>				
3001 Street Maintenance	460,000	480,000	190,000	1,200,000
3007 Stormwater Treatment Facilities	-	-	-	100,000
3004 Solid Waste Management	144,223	163,601	152,484	163,602
3008 Public Works	345,000	360,000	300,000	465,000
3009 Transportation Services	100,272	195,500	186,500	207,000
4010 Park Maintenance	-	-	-	75,000
6002 Big Rock Mesa LMD	392,270	388,172	391,809	397,467
6003 Malibu Road LMD	37,435	76,747	76,747	83,693
6004 Calle Del Barco LMD	49,350	79,622	79,622	65,193
9048 Carbon Beach Undergrounding CFD	224,971	230,613	230,613	235,000
9052 Broad Beach Undergrounding AD	135,560	139,587	139,587	142,436
9049 Civic Center Wastewater Treatment AD	3,514,340	2,405,056	2,482,808	2,480,963
9088 Land Acquisition	29,500,000	-	-	-
7031 Public Safety	148,747	125,000	155,948	150,000
7070 Community Development Block Grant (CDBG)	16,068	7,404	19,542	21,750
<b>Total Special Revenue Funds</b>	<b>\$ 35,068,236</b>	<b>\$ 4,651,302</b>	<b>\$ 4,405,660</b>	<b>\$ 5,787,104</b>

<b>Capital Project Funds</b>				
9002 Annual Street Overlay	670,779	600,000	-	600,000
9058 PCH Intersection Improvements	152,213	31,000	168,891	-
9059 PCH Median Improvements	205,325	245,000	799,867	3,000,000
9061 Civic Center Way Improvements	190,994	4,600,000	770,955	4,505,917
9065 Malibu Community Labor Exchange Trailer	-	-	-	-
9066 PCH Signal Synchronization System Improvements	440,278	500,000	1,558,569	1,200,000
9070 Civic Center Stormwater Diversion Structure	28,806	195,000	54,115	100,000
9072 Marie Canyon Green Streets	23,752	-	-	276,248
9073 Stormdrain Trash Screens	-	35,000	-	35,000
9075 CCWTF - Phase Two	-	1,700,000	1,000,000	2,000,000
9078 City Hall Solar Power Project	149,058	-	-	-
9079 City Hall Roof Project	8,248	30,965	27,222	289,530
9081 CCWTF Lateral Connections Improvements	150,000	-	-	-
9082 Westward Beach Road Improvements	75,960	150,000	74,040	3,875,000
9083 Heathercliff Road Safety Improvements	18,315	-	-	-
9084 Electric Vehicle Charging Stations	1,720	110,000	15,813	-
9085 Anchor Sculpture Base	49,450	-	-	-
9089 Temporary Skate Park	-	300,000	500,000	150,000
9090 Permanent Skate Park	-	-	55,000	-
9091 Civic Center Way Stormdrain Repair	-	-	145,501	-
9092 Bluffs Park Workout Stations	-	40,000	-	40,000
9093 Bluff Park Shade Structure	-	-	-	45,000
9094 Vehicle Protection Devices - City Properties	-	-	-	100,000
9095 Malibu Slope Repairs	-	-	-	75,000
<b>Disaster Capital Improvement Projects</b>				
9200 Woolsey Fire & Storm Response Capital Projects	245,276	3,646,000	2,832,480	3,343,824
<b>Total Capital Project Funds</b>	<b>\$ 2,410,174</b>	<b>\$ 12,182,965</b>	<b>\$ 8,002,453</b>	<b>\$ 19,635,519</b>

## EXPENDITURE SUMMARY BY DEPARTMENT

Department	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
<b>Legacy Park Fund</b>				
3003 Clean Water Program	250,000	400,000	200,000	-
3007 Stormwater Treatment Facilities	215,000	150,000	100,000	-
7004 Legacy Park Debt Service	534,551	1,091,300	1,091,300	1,093,500
7008 Legacy Park Operations	554,289	809,170	741,461	797,408
<b>Total Legacy Park Project Fund</b>	<b>\$ 1,553,840</b>	<b>\$ 2,450,470</b>	<b>\$ 2,132,761</b>	<b>\$ 1,890,908</b>
<b>Civic Center Water Treatment Facility (CCWTF) Fund</b>				
3010 Civic Center Water Treatment Facility	1,201,608	1,914,220	1,815,102	1,917,323
<b>Total CCWTF Fund</b>	<b>\$ 1,201,608</b>	<b>\$ 1,914,220</b>	<b>\$ 1,815,102</b>	<b>\$ 1,917,323</b>
<b>Internal Service Funds</b>				
601 Vehicle Fund	81,843	113,000	113,000	73,000
602 Information Systems Fund	503,564	705,880	597,171	578,419
<b>Total Internal Service Funds</b>	<b>\$ 585,407</b>	<b>\$ 818,880</b>	<b>\$ 710,171</b>	<b>\$ 651,419</b>
<b>Total All Funds</b>	<b>\$ 84,776,547</b>	<b>\$ 58,607,555</b>	<b>\$ 53,523,119</b>	<b>\$ 63,787,919</b>

THIS PAGE INTENTIONALLY LEFT BLANK

# DISASTER RESPONSE

## Department Expenditures by Program

Department	Program	2018-19 Actual	2019-20 Budgeted	2019-20 Projected	2020-21 Adopted
3002	Woolsey Fire & Storm Response	3,373,455	3,383,500	3,010,150	3,140,104
3002-19	COVID-19 Response	-	-	946,122	284,000
9200	Disaster Capital Improvement Projects	245,276	3,646,000	2,832,480	3,343,824
<b>Total</b>		<b>\$ 3,618,731</b>	<b>\$ 7,029,500</b>	<b>\$ 6,788,752</b>	<b>\$ 6,767,928</b>

# WOOLSEY FIRE AND STORM RESPONSE OPERATIONS

The Fiscal Year 2020-2021 Budget includes expenditures to address the ongoing operational costs spanning multiple departments to address recovery and rebuilding efforts as a result of the Woolsey Fire. These costs include various professional services, including contract planners, inspectors, plan checking, and other services. Temporary office staff have been hired to help with the high volume of document research and public records requests. Advertising, website and printing costs have been included to make sure that all the necessary information is being communicated extensively with the community.

Based on the increased storm response needed in Fiscal Year 2018-2019 to safeguard the burned areas of the City and the estimated time it takes for burn scarred hillsides to stabilize, additional funding has been added to cover projected costs for Fiscal Year 2020-2021.

<b>Staffing</b>	<b>2018-19 Actual</b>	<b>2019-20 Budget</b>	<b>2020-21 Adopted</b>
<b>Environmental Sustainability:</b>			
ESD Director/Building Official	0.00	0.00	0.50
Sr. Building Inspector	0.00	0.00	1.00
Environmental Health Administrator	0.00	0.00	0.50
Sr. Permit Services Technician	0.00	0.00	1.00
<b>Planning:</b>			
Planning Director	0.00	0.00	0.50
Assistant Planning Director	0.00	0.00	0.50
Planning Technician	0.00	0.00	1.00
<b>Public Works:</b>			
Assistant Public Works Director	0.00	0.00	0.50
Assistant Civil Engineer	0.00	0.00	1.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>6.50</b>

## EXPENDITURE DETAIL

**Fund 100 - General Fund**

**Fund 102 - FEMA**

**Program 3002 - Woolsey Fire/Storm Response**

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
4101	Full-Time Salaries	165,461	-	-	721,224
4102	Part-Time Salaries	2,033	-	-	-
4104	Overtime	65,486	-	-	-
4201	Retirement	23,534	-	-	99,427
4202	Health Insurance	38	-	-	98,276
4203	Vision Insurance	1	-	-	1,378
4204	Dental Insurance	3	-	-	8,104
4205	Life Insurance	1	-	-	1,043
4208	Deferred Compensation	905	-	-	3,000
4209	Disability Insurance	1,586	-	-	5,399
4210	Other	5,619	-	-	23,754
<b>Total Salaries &amp; Benefits</b>		<b>\$ 264,667</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 961,604</b>
5100	Professional Services	200,040	-	20,000	10,000
5100-01	Coastal Dev. Permit Services	-	30,000	30,000	25,000
5100-02	Planning - Fire Rebuilds	200,089	800,000	700,000	300,000
5100-03	ESD - Fire Rebuilds	286,931	1,600,000	1,600,000	1,000,000
5100-04	Public Works - Fire Rebuilds	12,875	245,000	145,000	245,000
5107	Contract Personnel	3,446	75,000	50,000	20,000
5120	Street Maintenance	253,551	-	38,000	-
5120-01	Debris Removal	664,206	-	-	-
5123	Storm Response	1,092,438	500,000	350,000	500,000
5126	Wall/Sidewalk Maintenance	104,576	-	-	-
5200	Tree Maintenance	27,255	-	13,000	-
5210	Service Fees & Charges	-	7,500	150	7,500
5300	Travel & Training	16,654	-	-	-
5401	Advertising & Noticing	46,235	10,000	8,000	10,000
5405	Printing	-	10,000	-	10,000
5725	Trash Pickup/Recycling	-	100,000	-	-
6160	Operating Supplies	123,264	5,000	55,000	50,000
6160-01	Emergency Supplies During Fire	75,883	-	-	-
6165	Website Services	-	1,000	1,000	1,000
6500	Motor Fuels	1,345	-	-	-
<b>Total Operating &amp; Maintenance</b>		<b>\$ 3,108,788</b>	<b>\$ 3,383,500</b>	<b>\$ 3,010,150</b>	<b>\$ 2,178,500</b>
<b>Total Expenditures</b>		<b>\$ 3,373,455</b>	<b>\$ 3,383,500</b>	<b>\$ 3,010,150</b>	<b>\$ 3,140,104</b>
<b>Source of Funds</b>					
General Fund 100		3,373,455	3,383,500	3,010,150	3,140,104
General Fund (FEMA) 102		-	-	-	-
<b>Total Source of Funds</b>		<b>\$ 3,373,455</b>	<b>\$ 3,383,500</b>	<b>\$ 3,010,150</b>	<b>\$ 3,140,104</b>

## **COVID-19 PANDEMIC**

On March 4, 2020, California Governor Gavin Newsom declared a State of Emergency in response to the increased spread of COVID-19. Additionally, on March 4, 2020, the Los Angeles County Board of Supervisors and the Department of Public Health declared a local and public health emergency in response to increased spread of COVID-19 across the country and in Los Angeles County. The City of Malibu's Emergency Operations Center (EOC) was activated on March 13. On March 16, the City Council adopted Resolution No. 20-14 ratifying the City's Emergency Services Director's Proclamation of Existence of a Local Emergency issued on March 14, 2020. The President of the United States declared a major disaster for California for the COVID-19 pandemic on March 22, 2020.

The Fiscal Year 2020-2021 Budget includes expenditures to address the ongoing operational costs of the City's response to the COVID-19 pandemic. These costs include overtime for eligible staff who are helping to support the City's EOC functions, cloud commuting services to support the City's virtual EOC functions, operating supplies, and meals for EOC staff and volunteers. Advertising and printing costs have also been included to make sure that necessary information is being communicated extensively with the community.

## EXPENDITURE DETAIL

Fund 100 - General Fund

Fund 102 - FEMA

Program 3002-19 - COVID-19 Response

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
4101	Full-Time Salaries	-	-	505,000	-
4102	Part-Time Salaries	-	-	1,000	-
4104	Overtime	-	-	30,000	30,000
4201	Retirement	-	-	65,037	-
4202	Health Insurance	-	-	43,512	-
4203	Vision Insurance	-	-	573	-
4204	Dental Insurance	-	-	3,491	-
4205	Life Insurance	-	-	585	-
4208	Deferred Compensation	-	-	4,393	-
4209	Disability Insurance	-	-	4,203	-
4210	Other	-	-	11,328	-
<b>Total Salaries &amp; Benefits</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 669,122</b>	<b>\$ 30,000</b>
5100	Professional Services	-	-	40,000	20,000
5300	Transport/Hotels/Meals	-	-	5,000	2,000
5401	Advertising & Noticing	-	-	20,000	20,000
5405	Printing	-	-	12,000	12,000
6160	Operating Supplies	-	-	200,000	200,000
<b>Total Operating &amp; Maintenance</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 277,000</b>	<b>\$ 254,000</b>
<b>Total Expenditures</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 946,122</b>	<b>\$ 284,000</b>
<b>Source of Funds</b>					
General Fund 100		-	-	639,122	-
General Fund (FEMA) 102		-	-	307,000	284,000
<b>Total Source of Funds</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 946,122</b>	<b>\$ 284,000</b>

# **DISASTER RECOVERY CAPITAL IMPROVEMENT PROJECTS**

## **CORRAL CANYON ROAD BRIDGE REPAIRS (9201)**

This project consists of replacing fire damaged existing fencing, and repairing the shoulder embankment that is causing soil and rock erosion along the wing-walls of the bridge on Corral Canyon Road. This project is anticipated to be completed in Fiscal Year 2019-2020.

## **CORRAL CANYON ROAD CULVERT REPAIRS (9202)**

This project is located several hundred feet up Corral Canyon Road where there is a new depression in the pavement surface that was discovered after the Woolsey Fire. The pipe appears to have been damaged or partially collapsed. The project will include replacing the culvert and drainage inlet and repairing the pavement. This project is anticipated to be completed in Fiscal Year 2019-2020.

## **CITYWIDE GUARDRAIL REPLACEMENT (9203)**

This project consists of replacing all damaged guardrails throughout the City caused by the Woolsey Fire on Encinal Canyon Road, Birdview Avenue, Wildlife Road, Latigo Canyon Road, Corral Canyon Road, and Kanan Dume Road. The design, permitting, bidding and construction of this project was coordinated with the County since they have similar projects in the area. This project is anticipated to be completed in Fiscal Year 2020-2021.

## **CLOVER HEIGHTS STORM DRAIN IMPROVEMENTS (9204)**

This project consists of the design and construction to improve permanent drainage from Harvester Road to Clover Heights Avenue. The City will manage the design, permitting, bidding, and construction phase of the project.

## **LATIGO CANYON ROAD CULVERT REPAIRS (9206)**

This project consist of repairing the existing storm drain culvert on Latigo Canyon Road located approximately 2,500 feet from PCH that was damaged by the Woolsey Fire. The project also includes the repair of the existing damaged embankments and safety fencing. The City will manage the design, permitting, bidding, and construction phase of the project.

## **LATIGO CANYON ROAD ROADWAY/RETAINING WALL IMPROVEMENTS (9207)**

This project consists of repairing the roadway and existing timber retaining walls on Latigo Canyon Road that were damaged from the Woolsey Fire. The City will manage the design, permitting, bidding, and construction phase of the project.

## **TRANCAS CANYON PARK IMPROVEMENTS (9209)**

This project consists of repairing the damaged planting and irrigation system that was destroyed by the Woolsey Fire. The project also includes the repair of the septic system equipment in Trancas Canyon Park. The City will manage the design, permitting, bidding, and construction phase of the project.

### **TRANCAS CANYON PARK SLOPE IMPROVEMENTS (9210)**

The project consists of repairing the existing slope east of Trancas Canyon Park. The Woolsey Fire damaged the slope causing stability issues from soil and rock erosion and damaged concrete benching. The City will manage the design, permitting, bidding, and construction phase of the project.

### **BIRDVIEW AVENUE IMPROVEMENTS (9211)**

This project consists of repairing the roadway embankments on Birdview Avenue. The existing roadway embankments were eroded from the severe storm event. The City will manage the design, permitting, bidding, and construction phase of the project.

### **BROAD BEACH ROAD WATER QUALITY IMPROVEMENTS (9212)**

The City owns several hundred feet (+800') of water quality permeable pavers, landscaping and underground biofiltration devices located on Broad Beach Road. During the 2019 storm events, these items were damaged by silts, mud, and debris. These devices were installed in 2015-2016 as part of a Clean Water Grant from the State. This project consists of repairing the permeable pavers, replacement of media material in the biofilters and replacing damaged landscaping. The City will manage the design, permitting, bidding, and construction phase of the project.

### **ENCINAL CANYON ROAD DRAINAGE IMPROVEMENTS (9213)**

This project is located on Encinal Canyon Road where minor erosion areas were discovered after the severe storm events. This project will consist of repairing the minor erosion areas and improving the drainage.

### **CHARMLEE PARK DEBRIS REMOVAL (9217)**

This project is located at Charmlee Park where large amounts of debris as well as damaged trees were removed from the site. This project will be funded through FEMA.

### **CHARMLEE PARK PERMANENT WORK (9218)**

Charmlee Park sustained substantial damage during the Woolsey Fire, so staff has coordinated with FEMA to address the repairs. There was damage to the buildings, picnic areas and trails will need to be repaired.

### **OUTDOOR WARNING SIRENS (9219)**

This project will be funded through a grant the City received after the Woolsey Fire. A consultant was hired to develop the overall plan that includes the location of individual sirens, power and infrastructure requirements, and siren sound range. Staff has submitted a hazard mitigation grant application to FEMA for design, construction documents and environmental review.

## **MALIBU PARK STORM DRAIN IMPROVEMENTS (9220)**

Multiple storm drains throughout the Malibu Park Area and on Birdview Avenue have sustained substantial damages. These damages are due to the recent rainy seasons and associated mud and debris caused by the lack of vegetation from the Woolsey Fire aftermath. These damages occurred during the 2019 rainy season that brought heavy debris and localized flooding from the surrounding burned areas. The drainage structures, slopes and roadways will be repaired within the identified project locations.

## EXPENDITURE DETAIL

### Fund 102 - Woolsey Fire & Storm Response Capital Improvement Projects

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
<b>9201</b>	<b>Corral Canyon Road Bridge Improvements</b>	-	<b>10,000</b>	<b>10,000</b>	-
<i>Source of Funds</i>					
	General Fund SCE Woolsey Fire Settlement	-	625	625	-
	FEMA	-	7,500	7,500	-
	Cal OES	-	1,875	1,875	-
<b>9202</b>	<b>Corral Canyon Culvert Improvements</b>	-	<b>20,000</b>	<b>20,000</b>	-
<i>Source of Funds</i>					
	General Fund SCE Woolsey Fire Settlement	-	1,250	1,250	-
	FEMA	-	15,000	15,000	-
	Cal OES	-	3,750	3,750	-
<b>9203</b>	<b>Citywide Guardrail Replacement</b>	<b>244,631</b>	<b>1,770,000</b>	<b>2,636,500</b>	-
<i>Source of Funds</i>					
	General Fund SCE Woolsey Fire Settlement	15,289	110,625	110,625	-
	FEMA	183,473	1,327,500	1,327,500	-
	Cal OES	45,868	331,875	331,875	-
	CalJPIA Reimbursement	-	-	866,500	-
<b>9204</b>	<b>Clover Heights Storm Drain Improvements</b>	-	<b>100,000</b>	-	-
<i>Source of Funds</i>					
	General Fund SCE Woolsey Fire Settlement	-	25,000	-	-
	HMGP Program	-	75,000	-	-
<b>9206</b>	<b>Latigo Canyon Road Culvert Improvements</b>	-	<b>15,000</b>	<b>12,936</b>	-
<i>Source of Funds</i>					
	General Fund SCE Woolsey Fire Settlement	-	937	-	-
	FEMA	-	11,250	12,936	-
	Cal OES	-	2,813	-	-
<b>9207</b>	<b>Latigo Canyon Road Roadway/Retaining Wall</b>	-	<b>1,175,000</b>	<b>22,176</b>	<b>617,824</b>
<i>Source of Funds</i>					
	General Fund SCE Woolsey Fire Settlement	-	73,437	1,386	38,614
	FEMA	-	881,250	16,632	463,368
	Cal OES	-	220,313	4,158	115,842
<b>9209</b>	<b>Trancas Canyon Park Improvements</b>	-	<b>231,000</b>	<b>3,029</b>	<b>231,000</b>
<i>Source of Funds</i>					
	General Fund SCE Woolsey Fire Settlement	-	14,437	-	-
	FEMA	-	173,250	-	-
	Cal OES	-	43,313	-	-
	CalJPIA Reimbursement	-	-	3,029	231,000

## EXPENDITURE DETAIL

### Fund 102 - Woolsey Fire & Storm Response Capital Improvement Projects

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
<b>9210</b>	<b>Trancas Canyon Park Slope Improvements</b>	<b>645</b>	<b>100,000</b>	<b>8,645</b>	<b>600,000</b>
	<i>Source of Funds</i>				
	General Fund SCE Woolsey Fire Settlement	40	6,250	-	-
	FEMA	484	75,000	-	-
	Cal OES	121	18,750	-	-
	CalJPIA Reimbursement	-	-	8,645	600,000
<hr/>					
<b>9211</b>	<b>Birdview Avenue Improvements</b>	-	<b>25,000</b>	-	<b>25,000</b>
	<i>Source of Funds</i>				
	Cal OES	-	18,750	-	18,750
	General Fund SCE Woolsey Fire Settlement	-	6,250	-	6,250
<hr/>					
<b>9212</b>	<b>Broad Beach Road Water Quality Improvements</b>	-	<b>100,000</b>	-	<b>500,000</b>
	<i>Source of Funds</i>				
	Cal OES	-	75,000	-	-
	General Fund SCE Woolsey Fire Settlement	-	25,000	-	-
	CalJPIA Reimbursement	-	-	-	500,000
<hr/>					
<b>9213</b>	<b>Encinal Canyon Road Drainage Improvements</b>	-	-	-	<b>500,000</b>
	<i>Source of Funds</i>				
	FEMA	-	-	-	-
	Cal OES	-	-	-	375,000
	General Fund SCE Woolsey Fire Settlement	-	-	-	125,000
<hr/>					
<b>9217</b>	<b>Charmlee Park Debris Removal</b>	-	-	<b>69,194</b>	-
	<i>Source of Funds</i>				
	FEMA	-	-	51,896	-
	Cal OES	-	-	12,974	-
	General Fund SCE Woolsey Fire Settlement	-	-	4,325	-
<hr/>					
<b>9218</b>	<b>Charmlee Park Permanent Work</b>	-	-	<b>50,000</b>	<b>200,000</b>
	<i>Source of Funds</i>				
	FEMA	-	-	37,500	150,000
	Cal OES	-	-	9,375	37,500
	General Fund SCE Woolsey Fire Settlement	-	-	3,125	12,500
<hr/>					
<b>9219</b>	<b>Outdoor Warning Sirens</b>	-	<b>100,000</b>	-	<b>70,000</b>
	<i>Source of Funds</i>				
	HMPG Funds	-	75,000	-	52,500
	General Fund SCE Woolsey Fire Settlement	-	25,000	-	17,500

## EXPENDITURE DETAIL

### Fund 102 - Woolsey Fire & Storm Response Capital Improvement Projects

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
9220	Malibu Park Storm Drain Improvements	-	-	-	600,000
<i>Source of Funds</i>					
	General Fund SCE Woolsey Fire Settlement	-	-	-	600,000
<b>Total Expenditures</b>		<b>\$ 245,276</b>	<b>\$ 3,646,000</b>	<b>\$ 2,832,480</b>	<b>\$ 3,343,824</b>

#### *Source of Funds*

General Fund SCE Woolsey Fire Settlement	15,330	288,811	121,336	799,864
Cal OES - Storm Response State Share	-	93,750	-	18,750
Cal OES - Woolsey Fire Response State Share	45,989	622,689	364,007	528,342
FEMA - Woolsey Fire Federal Share	183,957	2,490,750	1,468,964	613,368
Hazard Mitigation Program Grant	-	150,000	-	52,500
CalJPIA Reimbursement	-	-	878,174	1,331,000
<b>Total Source of Funds</b>	<b>\$ 245,276</b>	<b>\$ 3,646,000</b>	<b>\$ 2,832,480</b>	<b>\$ 3,343,824</b>

THIS PAGE INTENTIONALLY LEFT BLANK

# MANAGEMENT AND ADMINISTRATIVE SERVICES

## Department Expenditures by Program

Department	Program	2018-19 Actual	2019-20 Budgeted	2019-20 Projected	2020-21 Adopted
7001	City Council	635,215	632,019	617,138	492,320
7002	Media Operations	392,067	486,219	429,274	495,265
7003	City Manager	656,515	694,862	605,694	684,800
7005	Legal Counsel	858,114	885,657	860,657	866,049
7007	City Clerk	364,794	549,076	409,272	482,021
7021-31	Public Safety	8,275,159	9,461,208	9,403,840	9,519,523
7054	Finance	1,233,936	1,408,736	1,373,220	1,078,551
7058	Human Resources	276,320	314,377	304,205	314,340
7059	Non-Departmental	2,186,981	2,508,200	2,555,550	2,545,694
7060	Information Systems	503,564	705,880	597,171	578,419
7070	Community Development Block Grant	16,068	7,404	19,542	21,750
9050	City Hall	636,834	856,759	856,043	816,526
9048	Carbon Beach Undergrounding	224,971	230,613	230,613	235,000
9052	Broad Beach Undergrounding	135,560	139,587	139,587	142,436
9049	Civic Center Wastewater Treatment Fac.	3,514,340	2,405,056	2,482,808	2,480,963
9088	Land Acquisition	43,125,655	287,500	270,517	272,500
Multiple	Debt Service	2,041,201	3,191,050	3,191,050	3,741,550
<b>Total</b>		<b>\$ 65,077,294</b>	<b>\$ 24,764,203</b>	<b>\$ 24,346,182</b>	<b>\$ 24,767,709</b>

## CITY COUNCIL

The City of Malibu is a general law city and operates under the Council-Manager form of government. The five-member City Council is elected at-large to serve four-year terms. The Mayor's office is rotated among all Councilmembers. As elected officials, the City Councilmembers represent the citizens of Malibu in the governing process and act on their behalf with regard to regional and local issues, as well as state and federal legislation.

The City Council is the legislative authority and sets the policies under which the City operates. Duties of the City Council include enacting legislation, such as local laws and ordinances, approving City programs, adopting the City's budget and appropriating the funds necessary to provide service to the City's residents, businesses and visitors. The City Council provides leadership through policy development regarding the current practices and future direction of the City.

The City Council convenes regular meetings on the second and fourth Mondays of each month and holds occasional special meetings. The City Council appoints the City Manager, City Attorney and City Treasurer, as well as the members of the City's Boards, Commissions and Committees.

In Fiscal Year 2020-2021, the City Council's budget contains \$150,000 for legislative consulting services. The Community Grants line item is budgeted at \$150,000 for the General Fund Grants program awarded by the City Council to non-profit community groups providing services for the benefit of Malibu residents. This is an increase of \$65,000 from the previous year.

The Council's travel and training budget of \$20,000 consists of \$5,000 for the Mayor and \$3,750 for each of the four Councilmembers. City Councilmembers have been increasing their presence and influence on several state issues that affect Malibu and this level of involvement requires travel throughout the state. This is a reduction of \$20,000 from the previous year.

The Memberships and Dues budget includes costs related to the City's membership in the Las Virgenes-Malibu Council of Governments (COG), the League of California Cities, the California Contract Cities Association, the Southern California Association of Governments (SCAG), the National League of Cities, Sister Cities International, the California Coastal Coalition and the National Organization to insure a sound-controlled environment (NOISE).

The Events budget covers expenses related to City Council events including the Council reorganization, ribbon cuttings and the holiday open house. The City Council events budget has been reduced from \$8,000 to \$6,000 for Fiscal Year 2020-2021.

## EXPENDITURE DETAIL

**Fund 100 - General**  
**Program 7001 - City Council**

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
4102	Part-Time Salaries	33,941	33,941	33,941	33,941
4201	Retirement	4,479	3,866	3,866	4,149
4202	Health Insurance	56,852	48,695	48,695	53,157
4203	Vision Insurance	986	870	870	870
4204	Dental Insurance	6,042	5,211	5,211	5,211
4205	Life Insurance	702	712	712	668
4209	Disability Insurance	312	333	333	333
4210	Other	613	991	991	991
<b>Total Salaries &amp; Benefits</b>		<b>\$ 103,927</b>	<b>\$ 94,619</b>	<b>\$ 94,619</b>	<b>\$ 99,320</b>
5100	Professional Services	79,706	110,000	110,000	-
5104	Legislative Services	150,000	150,000	150,000	150,000
5300	Travel & Training	30,157	40,000	12,000	20,000
5330	Dues & Memberships	36,388	38,000	39,011	38,000
5721	Cellular Data	126	900	-	-
5930	Community Grants	89,500	85,000	85,000	150,000
5930.01	Comm Grants - Boys & Girls Club	100,000	75,000	75,000	-
6160	Operating Supplies	2,447	3,000	300	1,500
6170	Events	20,464	8,000	28,708	6,000
6201	Community Rewards	-	5,000	-	5,000
<b>Total Operating &amp; Maintenance</b>		<b>\$ 508,788</b>	<b>\$ 514,900</b>	<b>\$ 500,019</b>	<b>\$ 370,500</b>
8500	Information Systems Allocation	22,500	22,500	22,500	22,500
<b>Total Internal Service Charges</b>		<b>\$ 22,500</b>	<b>\$ 22,500</b>	<b>\$ 22,500</b>	<b>\$ 22,500</b>
<b>Total Expenditures</b>		<b>\$ 635,215</b>	<b>\$ 632,019</b>	<b>\$ 617,138</b>	<b>\$ 492,320</b>
<b>Source of Funds</b>					
General Fund 100		635,215	632,019	617,138	492,320
<b>Total Source of Funds</b>		<b>\$ 635,215</b>	<b>\$ 632,019</b>	<b>\$ 617,138</b>	<b>\$ 492,320</b>

## MEDIA OPERATIONS

Media Operations is responsible for the management and development of the City's communications and public relations through the use of traditional media outlets, the internet and social media. Media Operations produces printed material, web slides and videos to promote the City's programs. This division also oversees the City's website including the website's e-notification and advisory features.

The City of Malibu maintains Malibu City TV, which is also available for viewing on the City's website and YouTube channel. Programming includes live and tape-delay broadcasts of City Council and Planning Commission meetings, Mayor and City Councilmember programming, City produced informational videos, public service announcements and information regarding community events. The Media Operations budget also includes the cost to hire a firm to provide closed captioning services for City Council and Planning Commission meetings.

Media Operations expenditures for professional services have been reduced by \$15,000 from the prior year. In addition, expenditures for travel and training, dues and memberships, transportation and mileage, advertising and noticing, and equipment maintenance have all been reduced in order to provide an additional \$10,000 in cost reductions from the prior year.

<b>Staffing</b>	<b>2018-19 Actual</b>	<b>2019-20 Budget</b>	<b>2020-21 Adopted</b>
Media Information Officer	1.00	1.00	1.00
Senior Media Technician	1.00	1.00	1.00
Media Technician	1.00	1.00	1.00
Graphic Artist	1.00	1.00	1.00
Graphic Design Intern	0.00	0.00	0.00
<b>Total</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>

## EXPENDITURE DETAIL

**Fund 100 - General**  
**Program 7002 - Media Operations**

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
4101	Full-Time Salaries	241,212	273,657	223,657	290,221
4102	Part-Time Salaries	322	-	-	-
4104	Overtime	791	1,000	2,500	2,500
4201	Retirement	23,745	27,174	27,174	31,459
4202	Health Insurance	35,552	38,612	38,612	49,596
4203	Vision Insurance	409	454	454	543
4204	Dental Insurance	2,912	3,123	3,123	3,716
4205	Life Insurance	422	439	439	483
4209	Disability Insurance	2,198	2,682	2,682	2,796
4210	Other	8,221	12,279	12,279	12,701
<b>Total Salaries &amp; Benefits</b>		<b>\$ 315,784</b>	<b>\$ 359,419</b>	<b>\$ 310,919</b>	<b>\$ 394,015</b>
5100	Professional Services	3,607	45,000	45,000	30,000
5107	Contract Personnel	-	1,000	-	-
5300	Travel & Training	2,664	2,500	1,500	2,000
5330	Dues & Memberships	985	800	5	500
5340	Transportation & Mileage	88	500	150	250
5401	Advertising & Noticing	11,251	6,000	6,000	3,000
5405	Printing	-	2,500	2,500	2,500
5640	Equipment Maintenance	745	4,000	200	1,500
6160	Operating Supplies	3,671	5,000	5,000	3,000
6165	Website Services	17,498	15,000	15,000	15,000
6170	Events	58	1,000	-	500
6200	Publications	-	500	-	-
<b>Total Operating &amp; Maintenance</b>		<b>\$ 40,567</b>	<b>\$ 83,800</b>	<b>\$ 75,355</b>	<b>\$ 58,250</b>
7600	Other Equipment	3,871	10,000	10,000	10,000
7800	Equipment	13,845	15,000	15,000	15,000
<b>Total Capital Outlay</b>		<b>\$ 17,716</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>
8500	Information Systems Allocation	18,000	18,000	18,000	18,000
<b>Total Internal Service Charges</b>		<b>\$ 18,000</b>	<b>\$ 18,000</b>	<b>\$ 18,000</b>	<b>\$ 18,000</b>
<b>Total Expenditures</b>		<b>\$ 392,067</b>	<b>\$ 486,219</b>	<b>\$ 429,274</b>	<b>\$ 495,265</b>
<b>Source of Funds</b>					
General Fund 100		392,067	486,219	429,274	495,265
<b>Total Source of Funds</b>		<b>\$ 392,067</b>	<b>\$ 486,219</b>	<b>\$ 429,274</b>	<b>\$ 495,265</b>

# CITY MANAGER

The City Manager is appointed by the City Council to carry out its policies and direction. Responsible for oversight of all City operations and delivery of public services, the City Manager provides leadership and direction to the City's management team in developing policy recommendations and responding to directives of the City Council.

In addition to performing the day-to-day activities associated with management of the organization, the City Manager's office implements special projects authorized by the City Council, oversees implementation of the Council's legislative agenda, provides direction of the annual budget process and supports the City Council in the development and adoption of City policy.

All operating and maintenance items in the City Manager budget, including professional services, travel and trainings, dues and memberships, telephone and operating supplies, have been reduce in order to provide an overall reduction of \$20,000 in expenditures from the previous year.

<b>Staffing</b>	<b>2018-19 Actual</b>	<b>2019-20 Budget</b>	<b>2020-21 Adopted</b>
City Manager	1.00	1.00	1.00
Deputy City Manager	1.00	0.00	0.00
Assistant to the City Manager	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00
<b>Total</b>	<b>4.00</b>	<b>3.00</b>	<b>3.00</b>

## EXPENDITURE DETAIL

**Fund 100 - General**  
**Program 7003 - City Manager**

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
4101	Full-Time Salaries	452,227	453,561	368,561	456,617
4104	Overtime	1,785	2,000	2,007	1,000
4201	Retirement	73,516	81,042	81,042	85,597
4202	Health Insurance	43,027	43,982	43,982	47,731
4203	Vision Insurance	642	655	655	655
4204	Dental Insurance	3,978	3,978	3,978	3,978
4205	Life Insurance	1,127	1,077	1,077	1,077
4208	Deferred Compensation	14,129	14,880	14,880	14,880
4209	Disability Insurance	4,064	2,646	2,971	2,646
4210	Other	9,194	19,041	19,041	19,119
<b>Total Salaries &amp; Benefits</b>		<b>\$ 603,689</b>	<b>\$ 622,862</b>	<b>\$ 538,194</b>	<b>\$ 633,300</b>
5100	Professional Services	15,000	35,000	35,000	25,000
5300	Travel & Training	15,187	15,000	13,000	9,000
5330	Dues & Memberships	1,990	4,000	4,000	3,000
5721	Telephone	480	500	500	-
6160	Operating Supplies	2,169	4,000	1,500	1,000
<b>Total Operating &amp; Maintenance</b>		<b>\$ 34,826</b>	<b>\$ 58,500</b>	<b>\$ 54,000</b>	<b>\$ 38,000</b>
8500	Information Systems Allocation	18,000	13,500	13,500	13,500
<b>Total Internal Service Charges</b>		<b>\$ 18,000</b>	<b>\$ 13,500</b>	<b>\$ 13,500</b>	<b>\$ 13,500</b>
<b>Total Expenditures</b>		<b>\$ 656,515</b>	<b>\$ 694,862</b>	<b>\$ 605,694</b>	<b>\$ 684,800</b>
<b>Source of Funds</b>					
General Fund 100		656,515	694,862	605,694	684,800
<b>Total Source of Funds</b>		<b>\$ 656,515</b>	<b>\$ 694,862</b>	<b>\$ 605,694</b>	<b>\$ 684,800</b>

## **LEGAL COUNSEL**

The City of Malibu contracts for legal services to provide counsel to the City Council, City staff, and City Boards, Commissions and Committees. The City contracts with the firm Best, Best & Krieger LLP to represent the City in litigation, manage outside counsel representing the City, draft ordinances and resolutions, review claims and contracts, counsel the City regarding personnel, law enforcement, land use and public works issues, and supervise another firm in the prosecution of violations of the City Municipal Code in criminal court.

## EXPENDITURE DETAIL

**Fund 100 - General**  
**Program 7005 - Legal Counsel**

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
5100	Professional Services	-	50,000	50,000	50,000
5101	General Legal Counsel	291,600	305,657	305,657	316,049
5102	Litigation	524,675	425,000	425,000	425,000
5103	Criminal Prosecution	41,839	75,000	50,000	75,000
5550	Settlements	-	30,000	30,000	-
<b>Total Operating &amp; Maintenance</b>		<b>\$ 858,114</b>	<b>\$ 885,657</b>	<b>\$ 860,657</b>	<b>\$ 866,049</b>
<b>Total Expenditures</b>		<b>\$ 858,114</b>	<b>\$ 885,657</b>	<b>\$ 860,657</b>	<b>\$ 866,049</b>
<b>Source of Funds</b>					
General Fund 100		858,114	885,657	860,657	866,049
<b>Total Source of Funds</b>		<b>\$ 858,114</b>	<b>\$ 885,657</b>	<b>\$ 860,657</b>	<b>\$ 866,049</b>

## CITY CLERK

The City Clerk is the local official who administers democratic processes, such as elections, access to City records, and all legislative actions ensuring transparency to the public. The City Clerk acts as a compliance officer for federal, state and local statutes, including the Political Reform Act, the Brown Act, and the Public Records Act. The City Clerk manages public inquiries and relationships and arranges for ceremonial and official functions.

As Custodian of Official Records, the City Clerk maintains all official City documents, archives and legislative history. The City Clerk’s Office oversees the document imaging and records management program. Additionally, the City Clerk conducts and certifies all municipal elections, administers oaths and affirmations, and manages legal requirements for public notice and for the filing of referenda, initiatives, recall petitions, annual Statements of Economic Interest and Campaign Disclosure Statements.

The City Clerk serves as Clerk of the Council attending, monitoring and retaining complete records of all City Council proceedings.

The City Clerk’s Office maintains the live web streaming and video archives of City Council meetings and oversees passport acceptance services and document recording with Los Angeles County. Additionally, the City Clerk oversees the City-wide student internship program to encourage high school and college students to participate in local government. The hours of the student internship program have been removed in Fiscal Year 2020-2021 to accommodate other budget priorities.

The Fiscal Year 2020-2021 Budget includes \$50,000 for a General Municipal Election and approximately \$100,000 for the possible need of a demographer, community outreach, and Public Hearings on by-district elections.

<b>Staffing</b>	<b>2018-19 Actual</b>	<b>2019-20 Budget</b>	<b>2020-21 Adopted</b>
City Clerk	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00
Student Interns	3.43	0.50	0.00
<b>Total</b>	<b>5.43</b>	<b>2.50</b>	<b>2.00</b>

## EXPENDITURE DETAIL

**Fund 100 - General**  
**Program 7007 - City Clerk**

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
4101	Full-Time Salaries	183,229	194,992	184,992	200,841
4103	Interns	12,607	6,804	3,500	-
4104	Overtime	241	500	100	250
4201	Retirement	25,594	27,189	27,189	29,621
4202	Health Insurance	23,050	23,562	23,562	25,570
4203	Vision Insurance	310	316	316	316
4204	Dental Insurance	1,858	1,858	1,858	1,858
4205	Life Insurance	386	374	374	388
4208	Deferred Compensation	2,922	3,000	3,000	3,000
4209	Disability Insurance	1,687	1,585	1,585	1,606
4210	Other	2,890	5,196	5,196	5,172
<b>Total Salaries &amp; Benefits</b>		<b>\$ 254,774</b>	<b>\$ 265,376</b>	<b>\$ 251,672</b>	<b>\$ 268,621</b>
5100	Professional Services	50,244	75,000	75,000	75,000
5100-01	Document Imaging Services	3,068	10,000	10,000	10,000
5107	Contract Personnel	-	25,000	15,000	25,000
5150	Elections	26,003	111,000	600	50,000
5205	Postage	-	5,100	2,500	100
5300	Travel & Training	6,490	8,300	6,500	5,000
5330	Dues & Memberships	465	500	500	500
5340	Transportation & Mileage	614	800	500	800
5401	Advertising & Noticing	1,358	10,500	10,500	10,500
5405	Printing	-	15,000	15,000	15,000
6130	Records Management	706	1,000	-	1,000
6160	Operating Supplies	2,939	3,000	3,000	3,000
6200	Publications	4,633	5,000	5,000	4,000
<b>Total Operating &amp; Maintenance</b>		<b>\$ 96,520</b>	<b>\$ 270,200</b>	<b>\$ 144,100</b>	<b>\$ 199,900</b>
8500	Information Systems Allocation	13,500	13,500	13,500	13,500
<b>Total Internal Service Charges</b>		<b>\$ 13,500</b>	<b>\$ 13,500</b>	<b>\$ 13,500</b>	<b>\$ 13,500</b>
<b>Total Expenditures</b>		<b>\$ 364,794</b>	<b>\$ 549,076</b>	<b>\$ 409,272</b>	<b>\$ 482,021</b>
<b>Source of Funds</b>					
General Fund 100		364,794	549,076	409,272	482,021
<b>Total Source of Funds</b>		<b>\$ 364,794</b>	<b>\$ 549,076</b>	<b>\$ 409,272</b>	<b>\$ 482,021</b>

# PUBLIC SAFETY

The City’s public safety services are comprised of in-house public safety and emergency preparedness programs and contract services, including law enforcement, fire, and animal control, which are provided by the County of Los Angeles.

The Public Safety Office oversees the in-house public safety and emergency preparedness programs including maintaining the City’s Emergency Operations Center (EOC) and disaster notification systems, City EOC team training, City staff safety training on emergency protocols, emergency plan development and maintenance, coordinating with outside agencies to develop and improve interagency response procedures, overseeing the Community Emergency Response Team (CERT), neighborhood fire safety and preparedness, providing support to the Sheriff’s Volunteers on Patrol (VOP), and implementation of the City’s Homelessness Strategic Plan.

The Public Safety staff interact with the community to provide public education opportunities, is the primary contact for outside organizations and law enforcement regarding issues related to homelessness and serves as part of the City Manager’s management team.

The Public Safety Office also provides leadership in the City’s response to the COVID-19 pandemic, including EOC operations, modifications to City Hall functions and City services to accommodate physical distancing requirements, and community outreach and messaging.

Law enforcement services provided by the Los Angeles Sheriff’s Department include general law, traffic, and parking enforcement and administration, summer beach enforcement, and specialized community policing services. Parking citation processing and hearings are also contracted.

Fire services provided by the Los Angeles County Fire Department include fire emergency response, paramedic services, and fire prevention and inspections. The residents of Malibu pay for these services annually through their property tax bills. Animal Control services provided by the Los Angeles County Department of Animal Care and Control include animal rescue, licensing, abuse investigation, and pet adoptions.

This budget also reflects an increase to the contract with the Los Angeles County Sheriff’s Department for the cost of service based on increased operating costs. The cost of service has grown due to increases in administrative costs and the costs of the Liability Trust Fund. In Fiscal Year 2020-2021, the contract will increase by 6.07%, which is an increase of almost \$489,000 from the prior year. The budget also includes the summer enforcement services.

<b>Staffing</b>	<b>2018-19 Actual</b>	<b>2019-20 Budget</b>	<b>2020-21 Adopted</b>
Public Safety Manager	1.00	1.00	1.00
Fire Safety Liaison	0.00	1.50	1.00
Public Safety Specialist	1.00	1.00	1.00
<b>Total</b>	<b>2.00</b>	<b>3.50</b>	<b>3.00</b>

## EXPENDITURE DETAIL

**Fund 100 - General**

**Fund 211 - Brulte**

**Program 7021 - Emergency Management**

**Program 7031 - Public Safety Services**

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
4101	Full-Time Salaries	160,694	265,089	220,089	259,983
4102	Part-Time Salaries	-	15,000	-	-
4104	Overtime	-	-	2,532	2,500
4201	Retirement	21,619	31,683	31,683	34,707
4202	Health Insurance	26,420	28,274	28,274	30,715
4203	Vision Insurance	421	447	447	447
4204	Dental Insurance	2,520	2,625	2,625	2,625
4205	Life Insurance	247	384	384	384
4209	Disability Insurance	1,489	2,285	2,285	2,147
4210	Other	4,494	10,735	10,735	8,005
<b>Total Salaries &amp; Benefits</b>		<b>\$ 217,904</b>	<b>\$ 356,522</b>	<b>\$ 299,054</b>	<b>\$ 341,511</b>
5100	Professional Services	21,026	305,000	305,000	50,000
5106	L.A. Co. Animal Control	94,769	102,940	102,940	105,000
5114	L.A. Co. Fire Base Year Fee	2,536	2,600	2,536	2,600
5115	L.A. Co. Sheriff's Services	6,875,715	7,379,714	7,379,714	7,827,663
5116	L.A. Co. Sheriff's Services-Beach Team	672,868	672,432	672,432	713,249
5119	Homeless Outreach and Support Services	144,270	395,000	395,000	340,000
5300	Travel & Training	3,333	5,000	3,500	5,000
5330	Dues & Memberships	1,019	1,000	500	1,000
5340	Transportation & Mileage	1,181	500	963	500
5405	Printing	-	5,000	5,000	3,000
5640	Equipment Maintenance	4,200	6,000	6,000	7,000
5721	Telephone	9,793	10,000	11,000	13,000
6160	Operating Supplies	57,729	102,500	102,500	52,500
6160.01	VOP Supplies	-	2,000	2,000	2,000
6400	Clothing & Emergency Gear	2,722	5,000	5,201	5,000
<b>Total Operating &amp; Maintenance</b>		<b>\$ 7,891,161</b>	<b>\$ 8,994,686</b>	<b>\$ 8,994,286</b>	<b>\$ 9,127,511</b>
7800	Other Equipment	115,594	54,500	50,000	10,000
<b>Total Capital Outlay</b>		<b>\$ 115,594</b>	<b>\$ 54,500</b>	<b>\$ 50,000</b>	<b>\$ 10,000</b>
8100	Vehicle Allocation	10,000	15,000	20,000	-
8500	Information Systems Allocation	40,500	40,500	40,500	40,500
<b>Total Internal Service Charges</b>		<b>\$ 50,500</b>	<b>\$ 55,500</b>	<b>\$ 60,500</b>	<b>\$ 40,500</b>
<b>Total Expenditures</b>		<b>\$ 8,275,159</b>	<b>\$ 9,461,208</b>	<b>\$ 9,403,840</b>	<b>\$ 9,519,523</b>
<b>Source of Funds</b>					
General Fund 100		8,126,412	9,336,208	9,247,892	9,369,523
Brulte Fund 211		148,747	125,000	155,948	150,000
<b>Total Source of Funds</b>		<b>\$ 8,275,159</b>	<b>\$ 9,461,208</b>	<b>\$ 9,403,840</b>	<b>\$ 9,519,523</b>

# FINANCE

As part of the Management and Administration Department, the Finance division is responsible for advising City officials on the City’s financial position and providing timely financial information necessary for decision making. This is achieved through financial reporting and compliance in accordance with generally accepted accounting principles, budget development and financial systems administration.

The Finance division provides the following services: maintenance of accurate, reliable financial information and records for all City funds; bi-weekly payroll; preparation and distribution of warrants for payment of invoices and contracts; coordination of state, federal and independent audits of the City’s financial management systems and records; oversight of the City’s debt service requirements; preparation of accurate and timely annual reports including the Annual Budget and Comprehensive Annual Financial Report; collection activities to assure payment of accounts receivable; procurement of supplies and equipment; processing of purchase orders; maintenance of fixed asset records; and monitoring of grant administration.

The Finance division is also responsible for film permit activities, which are provided by a contract service provider, as indicated in line item 5117. In past years, the City has issued approximately 700 permits annually for commercial filming and still shoots. Due to the Woolsey Fire and the coronavirus pandemic, it is anticipated that the number of film permits issued in Fiscal Year 2020-2021 will decrease from prior years. All costs associated with the processing of film permits are recovered through film permit fees.

City Treasurer functions are budgeted in the Finance division (line item 5100-01). The City Treasurer is appointed by and serves at the will of the City Council. The Treasurer assures the administration and management of all City monies and funds and provides accountability to the citizens of Malibu. The Treasurer’s responsibilities include the investment of idle funds and reporting of such activities to the City Council and other government agencies. The City Treasurer oversees the City’s investment portfolio which is invested in accordance with the City’s adopted investment policy. On February 24, 2020, City Council directed staff to issue a request for proposals for City Treasurer with an expanded scope of investment services. The budget for City Treasurer has been increased by \$5,200 to reflect the increase in services desired.

Finance division expenditures for professional services have been reduced by \$75,000 from the prior year. Additional operating and maintenance items in the Finance budget, including travel and trainings, printing, operating supplies and computer software, have been reduce in order to provide an overall reduction of \$19,000 in expenditures from the previous year.

<b>Staffing</b>	<b>2018-19 Actual</b>	<b>2019-20 Budget</b>	<b>2020-21 Adopted</b>
Assistant City Manager	1.00	1.00	1.00
Finance Manager	1.00	1.00	0.82
Financial Analyst	0.87	0.87	0.00
Accounting Technician	0.00	0.00	0.67
Senior Accounting Clerk	0.80	0.80	0.00
Accounting Clerk	1.00	1.00	2.00
<b>Total</b>	<b>4.67</b>	<b>4.67</b>	<b>4.49</b>

## EXPENDITURE DETAIL

**Fund 100 - General**  
**Program 7054 - Finance**

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
4101	Full-Time Salaries	522,354	546,586	506,586	445,851
4104	Overtime	-	500	200	500
4201	Retirement	77,675	86,740	86,740	68,305
4202	Health Insurance	55,113	56,681	56,681	51,239
4203	Vision Insurance	837	839	839	729
4204	Dental Insurance	4,984	4,908	4,908	4,197
4205	Life Insurance	859	831	831	735
4208	Deferred Compensation	2,840	3,000	3,000	3,000
4209	Disability Insurance	4,843	3,522	4,456	2,981
4210	Other	12,448	18,828	18,828	16,014
<b>Total Salaries &amp; Benefits</b>		<b>\$ 681,953</b>	<b>\$ 722,436</b>	<b>\$ 683,070</b>	<b>\$ 593,551</b>
5100	Professional Services	121,227	275,000	275,000	200,000
5100-01	City Treasurer	3,882	4,800	2,800	10,000
5117	Film Permit Consultant	293,414	262,500	275,000	150,000
5211	Bank Service Fees	61,345	60,000	60,000	60,000
5300	Travel & Training	8,318	10,000	5,000	4,000
5330	Dues & Memberships	1,820	3,500	3,500	3,500
5340	Transportation & Mileage	595	500	100	500
5401	Advertising & Noticing	126	500	250	500
5405	Printing	10,979	10,000	10,000	5,000
6120	Computer Software	22,649	30,000	30,000	25,000
6160	Operating Supplies	5,128	7,000	6,000	4,000
<b>Total Operating &amp; Maintenance</b>		<b>\$ 529,483</b>	<b>\$ 663,800</b>	<b>\$ 667,650</b>	<b>\$ 462,500</b>
8500	Information Systems Allocation	22,500	22,500	22,500	22,500
<b>Total Internal Service Charges</b>		<b>\$ 22,500</b>	<b>\$ 22,500</b>	<b>\$ 22,500</b>	<b>\$ 22,500</b>
<b>Total Expenditures</b>		<b>\$ 1,233,936</b>	<b>\$ 1,408,736</b>	<b>\$ 1,373,220</b>	<b>\$ 1,078,551</b>
<b>Source of Funds</b>					
General Fund 100		1,233,936	1,408,736	1,373,220	1,078,551
<b>Total Source of Funds</b>		<b>\$ 1,233,936</b>	<b>\$ 1,408,736</b>	<b>\$ 1,373,220</b>	<b>\$ 1,078,551</b>

# HUMAN RESOURCES

The Human Resources division of the Management and Administration Department provides support services to City employees in the areas of recruitment, selection, classification and compensation; equal employment opportunity; performance evaluation; training and development; employee benefits, services, and programs; personnel record keeping; and employee relations, including discipline and administration of federal and state employment laws.

The Human Resources division expenditures for professional services have been reduced by \$15,000 from the prior year. In addition, expenditures for travel and training, dues and memberships, operating supplies and events have all be reduced in order to provide an additional \$17,100 in cost reductions from the prior year.

<b>Staffing</b>	<b>2018-19 Actual</b>	<b>2019-20 Budget</b>	<b>2020-21 Adopted</b>
Human Resources Manager	1.00	1.00	1.00
Human Resources Technician	1.00	1.00	1.00
<b>Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

## EXPENDITURE DETAIL

### Fund 100 - General

### Program 7058 - Human Resources

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
4101	Full-Time Salaries	163,340	171,419	161,419	174,508
4104	Overtime	486	100	100	250
4201	Retirement	21,176	23,235	23,235	32,713
4202	Health Insurance	22,823	23,233	23,233	40,643
4203	Vision Insurance	310	316	316	410
4204	Dental Insurance	1,805	1,858	1,858	2,579
4205	Life Insurance	243	241	241	285
4209	Disability Insurance	1,481	1,553	1,553	1,553
4210	Other	4,990	7,021	7,021	7,100
<b>Total Salaries &amp; Benefits</b>		<b>\$ 216,654</b>	<b>\$ 228,977</b>	<b>\$ 218,977</b>	<b>\$ 260,040</b>
5100	Professional Services	10,181	25,000	25,000	10,000
5100-01	Employee Health Awareness	3,715	3,000	2,300	3,000
5205	Postage	7	100	-	-
5300	Travel & Training	100	3,500	1,712	500
5320	Recruitment Expense	20,878	20,000	24,000	15,000
5330	Dues & Memberships	2,015	2,000	1,666	1,500
5340	Transportation & Mileage	44	300	50	300
6160	Operating Supplies	6,866	7,000	6,000	5,000
6170	Events	6,860	15,000	15,500	10,000
6200	Publications	-	500	-	-
<b>Total Operating &amp; Maintenance</b>		<b>\$ 50,666</b>	<b>\$ 76,400</b>	<b>\$ 76,228</b>	<b>\$ 45,300</b>
8500	Information Systems Allocation	9,000	9,000	9,000	9,000
<b>Total Internal Service Charges</b>		<b>\$ 9,000</b>	<b>\$ 9,000</b>	<b>\$ 9,000</b>	<b>\$ 9,000</b>
<b>Total Expenditures</b>		<b>\$ 276,320</b>	<b>\$ 314,377</b>	<b>\$ 304,205</b>	<b>\$ 314,340</b>
<b>Source of Funds</b>					
General Fund 100		276,320	314,377	304,205	314,340
<b>Total Source of Funds</b>		<b>\$ 276,320</b>	<b>\$ 314,377</b>	<b>\$ 304,205</b>	<b>\$ 314,340</b>

## NON-DEPARTMENTAL SERVICES

The non-departmental program accounts for the centralization of services provided for the benefit of all departments. These services include fixed asset management; insurance premiums; claims settlements; receptionist services; printing; postage; telephone; and equipment leases. Expenses include retiree health premiums and other post-employment benefit costs.

In response to the coronavirus pandemic and the need for more staff to work remotely, there has been an increase in non-department telephone expenditures. These additional expenditures have been offset by reductions in off-site storage, equipment leases and operating supplies.

This program accounts for the expenditures related to the Joint Use Agreement between the Santa Monica-Malibu Unified School District and the City of Malibu. This agreement provides for the joint operation and maintenance of school district facilities including ball fields, tennis courts and the swimming pool at Malibu High School. Although the costs associated with this agreement are anticipated to go up in Fiscal Year 2020-2021, due to the closure of the swimming pool in Summer 2020 in response to the COVID-19 pandemic, the overall joint use expenditure is projected to decrease by \$50,000 from the prior year.

Also included in this program is the risk management function, which maintains responsibility for all the City's insurance needs, including property, workers' compensation, fidelity bonds, special events, and auto liability. The goal of the risk management function is to apply loss prevention and control measures through identification and analysis of loss exposure in the areas of liability, workers' compensation, and property loss. The City is a member of the California Joint Powers Insurance Authority, which provides for the pooling of self-insured losses of its member cities.

In Fiscal Year 2020-2021, there is a projected increase in the City's insurance premiums of \$60,000.

The budget for non-departmental services also includes funding for the City's required payments under the Governmental Accounting Standards Board (GASB) for retiree health costs and for the City's CalPERS liability payment. These costs are reviewed every two years as mandated.

<b>Staffing</b>	<b>2018-19 Actual</b>	<b>2019-20 Budget</b>	<b>2020-21 Adopted</b>
Office Assistant/Receptionist	1.00	1.00	1.00
Office Assistant	1.00	1.00	1.00
<b>Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

## EXPENDITURE DETAIL

### Fund 100 - General

### Program 7059 - Non-Departmental Services

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
4101	Full-Time Salaries	96,449	96,391	81,391	98,982
4102	Part-Time Salaries	-	-	-	-
4104	Overtime	-	250	200	250
4201	Retirement	12,122	12,632	12,632	13,650
4202	Health Insurance	16,379	15,278	15,278	24,321
4203	Vision Insurance	240	227	227	316
4204	Dental Insurance	1,370	1,265	1,265	1,858
4205	Life Insurance	249	241	241	241
4209	Disability Insurance	927	945	945	970
4210	Other	5,059	5,108	5,108	5,174
4212	Retiree Health Insurance	120,000	211,000	211,000	217,000
4217	Other Post Employment Benefits	604,000	514,000	514,000	524,000
4218	CalPERS Liabilities	267,785	347,863	347,863	408,931
<b>Total Salaries &amp; Benefits</b>		<b>\$ 1,124,580</b>	<b>\$ 1,205,200</b>	<b>\$ 1,190,150</b>	<b>\$ 1,295,694</b>
5205	Postage	32,869	32,000	27,415	25,000
5210	Service Fees and Charges	7,502	7,000	6,577	7,500
5300	Travel & Training	3,173	3,000	762	500
5405	Printing	-	3,000	-	-
5510	Insurance Premiums	474,689	600,000	677,162	660,000
5640	Equipment Maintenance	26,544	30,000	31,485	40,000
5720	Off-site Storage	38,609	45,000	45,000	30,000
5721	Telephone	17,967	22,000	22,000	150,000
5800	Equipment Leases	35,914	66,000	60,000	27,000
5921	Joint Use Agreement - SMMUSD	145,396	250,000	250,000	200,000
6140	Office Equipment	-	5,000	5,000	5,000
6160	Operating Supplies	51,515	50,000	50,000	40,000
<b>Total Operating &amp; Maintenance</b>		<b>\$ 834,178</b>	<b>\$ 1,113,000</b>	<b>\$ 1,175,401</b>	<b>\$ 1,185,000</b>
7600	Equipment/Furniture	73,223	25,000	25,000	15,000
<b>Total Capital Outlay</b>		<b>\$ 73,223</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 15,000</b>
8100	Vehicle Allocation	20,000	20,000	20,000	-
8500	Information Systems Allocation	135,000	145,000	145,000	50,000
<b>Total Internal Service Charges</b>		<b>\$ 155,000</b>	<b>\$ 165,000</b>	<b>\$ 165,000</b>	<b>\$ 50,000</b>
<b>Total Expenditures</b>		<b>\$ 2,186,981</b>	<b>\$ 2,508,200</b>	<b>\$ 2,555,550</b>	<b>\$ 2,545,694</b>
<b>Source of Funds</b>					
General Fund 100		2,186,981	2,508,200	2,555,550	2,545,694
<b>Total Source of Funds</b>		<b>\$ 2,186,981</b>	<b>\$ 2,508,200</b>	<b>\$ 2,555,550</b>	<b>\$ 2,545,694</b>

# INFORMATION SYSTEMS

The Information Systems division provides support and advisory services for all City automated information and communications systems. The division supports the City's telephone system as well as the local area network which consists of 51 servers and over 186 personal computers. The Information Systems Fund derives its revenue from a service charge to each department of \$4,500 per computer which contributes towards the maintenance and future replacement of equipment.

The City initiated an Information Technology Strategic Plan in Fiscal Year 2018-2019. The plan was temporarily put on hold due to the Woolsey Fire and the COVID-19 pandemic and is anticipated to be completed in Fiscal Year 2020-2021.

<b>Staffing</b>	<b>2018-19 Actual</b>	<b>2019-20 Budget</b>	<b>2020-21 Adopted</b>
Information Systems Manager	1.00	1.00	1.00
Information Systems Technician	1.00	1.00	1.00
<b>Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

## EXPENDITURE DETAIL

**Fund 602 - Information Systems Fund**  
**Program 7060 - Information Systems**

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
4101	Full-Time Salaries	188,427	193,393	163,393	195,112
4104	Overtime	574	500	1,342	1,000
4201	Retirement	25,950	28,373	28,373	30,163
4202	Health Insurance	27,625	28,274	28,274	40,019
4203	Vision Insurance	439	447	447	537
4204	Dental Insurance	2,625	2,625	2,625	3,219
4205	Life Insurance	251	241	241	285
4209	Disability Insurance	1,719	1,443	1,577	1,460
4210	Other	5,358	7,582	7,582	7,626
<b>Total Salaries &amp; Benefits</b>		<b>\$ 252,968</b>	<b>\$ 262,880</b>	<b>\$ 233,855</b>	<b>\$ 279,419</b>
5100	Professional Services	3,930	165,000	120,000	40,000
5107	Contract Personnel	-	-	3,366	-
5300	Travel & Training	5,006	4,500	2,000	2,500
5330	Dues & Memberships	1,939	2,000	1,000	2,000
5630	Computer Maintenance	1,662	4,000	4,000	4,000
5721	Telephone	28,061	25,000	35,000	28,000
6120	Computer Software	81,533	100,000	80,000	80,000
6160	Operating Supplies	4,162	7,500	6,500	7,500
<b>Total Operating &amp; Maintenance</b>		<b>\$ 126,293</b>	<b>\$ 308,000</b>	<b>\$ 251,866</b>	<b>\$ 164,000</b>
7400	Computer Equipment	93,433	100,000	80,000	100,000
7500	GIS Software	30,870	35,000	31,450	35,000
<b>Total Capital Outlay</b>		<b>\$ 124,303</b>	<b>\$ 135,000</b>	<b>\$ 111,450</b>	<b>\$ 135,000</b>
<b>Total Expenditures</b>		<b>\$ 503,564</b>	<b>\$ 705,880</b>	<b>\$ 597,171</b>	<b>\$ 578,419</b>
<b>Source of Funds</b>					
Information Systems Fund		503,564	705,880	597,171	578,419
<b>Total Source of Funds</b>		<b>\$ 503,564</b>	<b>\$ 705,880</b>	<b>\$ 597,171</b>	<b>\$ 578,419</b>

## **COMMUNITY DEVELOPMENT BLOCK GRANT**

The Community Support program accounts for funds provided by the Community Development Block Grant (CDBG) program, administered by the Federal Government's Department of Housing and Urban Development (HUD) and passed through Los Angeles County's Community Development Authority (LACDA) to the City of Malibu.

CDBG funds provide for service programs and capital projects benefiting low and moderate-income residents of the community. The City is anticipated to receive approximately \$65,000 to support such programs in Fiscal Year 2020-2021. Per the CDBG guidelines, funding for public service programs is limited to 15% and 85% for capital projects. In recent years, LACDA has granted the City exceptions to this funding allocation on a case by case basis. For Fiscal Year 2020-2021, the City Council authorized \$20,000 in CDBG funds to be granted to the Malibu Community Labor Exchange for public services and \$44,000 in CDBG funds will be used for preparedness equipment for potential Public Safety Power Shutoff(s) (PSPS) to be distributed to seniors along with preparedness training.

## EXPENDITURE DETAIL

**Fund 215 - Community Development Block Grant (CDBG)  
Program 7070 - CDBG Programs**

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
5931	CDBG Grants	6,839	7,404	7,404	9,750
<b>Total Operating &amp; Maintenance</b>		<b>\$ 6,839</b>	<b>\$ 7,404</b>	<b>\$ 7,404</b>	<b>\$ 9,750</b>
7800	Other Equipment	9,229	-	12,138	12,000
<b>Total Capital Outlay</b>		<b>\$ 9,229</b>	<b>\$ -</b>	<b>\$ 12,138</b>	<b>\$ 12,000</b>
<b>Total Expenditures</b>		<b>\$ 16,068</b>	<b>\$ 7,404</b>	<b>\$ 19,542</b>	<b>\$ 21,750</b>
<b>Source of Funds</b>					
CDBG Fund 215		16,068	7,404	19,542	21,750
<b>Total Source of Funds</b>		<b>\$ 16,068</b>	<b>\$ 7,404</b>	<b>\$ 19,542</b>	<b>\$ 21,750</b>

# CITY HALL OPERATIONS

City Hall houses all City Departments in a 35,000 square foot building. Planning, Building Safety, Environmental Health and Public Works all have public counter hours in City Hall. The Community Services Department hosts a wide range of programming in the building, including housing the City’s Senior Center. The building has a civic theater that serves as the City Council chambers and is used for other public meetings and workshops.

The City typically hosts special community events in the building and makes it available to outside groups for rental. The public lobbies are used for changing art exhibitions throughout the year. In Fiscal Year 2020-2021, City may need to adjust these uses in response to the COVID-19 pandemic.

The City Hall Operations budget for Fiscal Year 2020-2021 includes expenditure increases in professional services for custodial services and insurance premiums. These increases are offset by expenditure reductions in facilities maintenance, operating supplies, tools, and leasehold improvements. Overall, the City Hall Operations budget for Fiscal Year 2020-2021 has been reduced by over \$40,000 from the prior year.

<b>Staffing</b>	<b>2018-19 Actual</b>	<b>2019-20 Budget</b>	<b>2020-21 Adopted</b>
Senior Maintenance Worker	1.00	1.00	1.00
Maintenance Worker	0.00	0.00	0.75
<b>Total</b>	<b>1.00</b>	<b>1.00</b>	<b>1.75</b>

## EXPENDITURE DETAIL

**Fund 103 - General**

**Program 9050 - City Hall Operations**

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
4101	Full-Time Salaries	67,353	117,507	112,507	127,099
4102	Part-Time Salaries	-	-	-	-
4104	Overtime	-	2,000	100	500
4201	Retirement	11,535	20,996	20,996	18,120
4202	Health Insurance	15,367	31,416	31,416	35,341
4203	Vision Insurance	199	405	405	410
4204	Dental Insurance	1,226	2,452	2,452	2,579
4205	Life Insurance	147	285	285	285
4209	Disability Insurance	637	1,152	1,152	1,246
4210	Other	2,277	5,647	5,647	4,591
<b>Total Salaries &amp; Benefits</b>		<b>\$ 98,741</b>	<b>\$ 181,859</b>	<b>\$ 174,959</b>	<b>\$ 190,171</b>
5100	Professional Services	103,400	110,000	110,000	125,000
5210	Service Fees and Charges	4,359	4,400	4,500	3,500
5510	Insurance Premiums	170,000	185,000	177,084	221,355
5610	Facilities Maintenance	135,573	95,000	100,000	85,000
5612	Sewer Service Fees	22,906	31,000	31,000	31,000
5721	Telephone	3,917	4,500	4,500	4,500
5722	Electricity	63,422	85,000	74,000	85,000
5723	Water	8,241	8,000	8,000	8,000
6160	Operating Supplies	3,720	15,000	15,000	8,000
6300	Tools & Minor Equipment	1,628	7,500	7,500	1,000
<b>Total Operating &amp; Maintenance</b>		<b>\$ 517,166</b>	<b>\$ 545,400</b>	<b>\$ 531,584</b>	<b>\$ 572,355</b>
7300	Leasehold Improvements	9,676	100,000	120,000	20,000
7800	Equipment	6,751	25,000	25,000	25,000
<b>Total Capital Outlay</b>		<b>\$ 16,427</b>	<b>\$ 125,000</b>	<b>\$ 145,000</b>	<b>\$ 45,000</b>
8500	Information Systems Allocation	4,500	4,500	4,500	9,000
<b>Total Internal Service Charges</b>		<b>\$ 4,500</b>	<b>\$ 4,500</b>	<b>\$ 4,500</b>	<b>\$ 9,000</b>
<b>Total Expenditures</b>		<b>\$ 636,834</b>	<b>\$ 856,759</b>	<b>\$ 856,043</b>	<b>\$ 816,526</b>
<b>Source of Funds</b>					
General Fund 103		636,834	856,759	856,043	816,526
<b>Total Source of Funds</b>		<b>\$ 636,834</b>	<b>\$ 856,759</b>	<b>\$ 856,043</b>	<b>\$ 816,526</b>

## **CARBON BEACH UNDERGROUNDING COMMUNITY FACILITIES DISTRICT**

In 2008-2009, the City assisted a group of 21 property owners in the Carbon Beach area with the formation of a Community Facilities District (CFD). The CFD provides a mechanism for the property owners to finance the undergrounding of utilities in the Carbon Beach area along Pacific Coast Highway. Each property within the CFD pays for the undergrounding project via annual assessments levied against the properties through the Los Angeles County Assessor's Office.

The CFD places no fiscal impact on the City. Bonds were sold as a part of the process and all costs of issuing the bonds were paid from proceeds of the bond sale. Funds are administered by US Bank, which acts as the fiscal agent and trustee for the CFD.

The City contracts with a financial services firm to manage the Carbon Beach Undergrounding CFD. In Fiscal Year 2020-2021, the consultant costs are set to increase and the City staff time to oversee the district has been reduced accordingly.

<b>Staffing</b>	<b>2018-19 Actual</b>	<b>2019-20 Budget</b>	<b>2020-21 Adopted</b>
Senior Accounting Clerk	0.19	0.19	0.15
<b>Total</b>	<b>0.19</b>	<b>0.19</b>	<b>0.19</b>

## EXPENDITURE DETAIL

**Fund 712 - Carbon Beach Undergrounding Communities Facilities District (CFD)**  
**Program 9048 - Carbon Beach Undergrounding**

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
4101	Full-Time Salaries	10,607	11,139	11,139	9,941
4201	Retirement	770	788	788	783
4202	Health Insurance	1,460	1,504	1,504	1,391
4203	Vision Insurance	21	22	22	18
4204	Dental Insurance	120	121	121	100
4205	Life Insurance	26	27	27	16
4209	Disability Insurance	100	109	109	97
4210	Other	405	538	538	462
<b>Total Salaries &amp; Benefits</b>		<b>\$ 13,509</b>	<b>\$ 14,247</b>	<b>\$ 14,247</b>	<b>\$ 12,807</b>
5100	Professional Services	7,474	10,753	10,753	12,193
5810	Debt Service - Interest	93,988	90,613	90,613	90,000
5820	Debt Service - Principal	110,000	115,000	115,000	120,000
<b>Total Debt Service</b>		<b>\$ 211,462</b>	<b>\$ 216,366</b>	<b>\$ 216,366</b>	<b>\$ 222,193</b>
<b>Total Expenditures</b>		<b>\$ 224,971</b>	<b>\$ 230,613</b>	<b>\$ 230,613</b>	<b>\$ 235,000</b>
<b>Source of Funds</b>					
Carbon Beach Undergrounding CFD		224,971	230,613	230,613	235,000
<b>Total Source of Funds</b>		<b>\$ 224,971</b>	<b>\$ 230,613</b>	<b>\$ 230,613</b>	<b>\$ 235,000</b>

## **BROAD BEACH UNDERGROUND UTILITIES ASSESSMENT DISTRICT**

In Fiscal Year 2009-2010, the City assisted a group of property owners in the Broad Beach Road area with the formation of an Assessment District (AD). The AD provides a mechanism for the property owners to finance the undergrounding of utilities in the Broad Beach Road area along Pacific Coast Highway. Each property within the AD pays for the undergrounding project via annual assessments levied against the properties through the Los Angeles County Assessor's Office.

The AD does not place any fiscal impact on the City. Bonds were sold as part of the process and all costs of issuing the bonds were paid from proceeds of the bond sale. Funds are administered by US Bank, which acts as the fiscal agent and trustee for the AD.

The City contracts with a financial services firm to manage the Broad Beach Undergrounding AD. In Fiscal Year 2020-2021, the consultant costs are set to increase and the City staff time to oversee the district has been reduced accordingly.

<b>Staffing</b>	<b>2018-19 Actual</b>	<b>2019-20 Budget</b>	<b>2020-21 Adopted</b>
Senior Accounting Clerk	0.01	0.01	0.00
<b>Total</b>	<b>0.01</b>	<b>0.01</b>	<b>0.00</b>

## EXPENDITURE DETAIL

**Fund 713 - Broad Beach Undergrounding Assessment District (AD)**  
**Program 9052 - Broad Beach Undergrounding**

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
4101	Full-Time Salaries	558	325	325	-
4201	Retirement	41	23	23	-
4202	Health Insurance	77	44	44	-
4203	Vision Insurance	1	1	1	-
4204	Dental Insurance	6	4	4	-
4205	Life Insurance	1	1	1	-
4209	Disability Insurance	5	3	3	-
4210	Other	21	16	16	-
<b>Total Salaries &amp; Benefits</b>		<b>\$ 710</b>	<b>\$ 415</b>	<b>\$ 415</b>	<b>\$ -</b>
5100	Professional Services	5,107	6,211	6,211	6,998
5810	Debt Service - Interest	89,743	87,961	87,961	85,438
5820	Debt Service - Principal	40,000	45,000	45,000	50,000
<b>Total Debt Service</b>		<b>\$ 134,850</b>	<b>\$ 139,172</b>	<b>\$ 139,172</b>	<b>\$ 142,436</b>
<b>Total Expenditures</b>		<b>\$ 135,560</b>	<b>\$ 139,587</b>	<b>\$ 139,587</b>	<b>\$ 142,436</b>
<b>Source of Funds</b>					
Broad Beach Undergrounding AD		135,560	139,587	139,587	142,436
<b>Total Source of Funds</b>		<b>\$ 135,560</b>	<b>\$ 139,587</b>	<b>\$ 139,587</b>	<b>\$ 142,436</b>

# CIVIC CENTER WASTEWATER TREATMENT FACILITY ASSESSMENT DISTRICT

On January 25, 2016, the City of Malibu Assessment District (AD) No. 2015-1 was approved for the Civic Center Wastewater Treatment Facility. The AD provided a mechanism for property owners in the Civic Center area to finance the design and construction of the Wastewater Treatment Facility. After the approval of the Assessment District, the City was able to secure funding from the State Water Resources Control Board (SWRCB) State Revolving Fund (SRF) program, including a grant of \$9.5 million and \$50.7 million in low interest loans. Additional bond funding was issued in the amount of \$6.2 million to cover costs ineligible under the SRF funding. Construction of the facility commenced in July 2016. The facility was completed and fully operational in September 2018.

The loan and bonds will be repaid through the AD. Each property within the AD will pay for the project via annual assessments levied against the properties through the Los Angeles County Assessor’s Office. These assessments began in Fiscal Year 2018-2019. The City and the County of Los Angeles prepaid the assessments for their existing properties within Phase One. The annual assessments for the new vacant properties the City purchased in Fiscal Year 2018-2019 are accounted for in Division 9088.

Costs for the operation and maintenance of the facility are included in the current budget in Division 3010.

<b>Staffing</b>	<b>2018-19 Actual</b>	<b>2019-20 Budget</b>	<b>2020-21 Adopted</b>
Accounting Technician	0.08	0.13	0.17
<b>Total</b>	<b>0.08</b>	<b>0.13</b>	<b>0.17</b>

## EXPENDITURE DETAIL

**Fund 715 - Civic Center Wastewater Treatment Facility Assessment District (AD)**  
**Program 9049 - Civic Center Wastewater Treatment Plant**

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
4101	Full-Time Salaries	7,569	-	-	11,048
4201	Retirement	1,257	-	-	870
4202	Health Insurance	624	-	-	1,546
4203	Vision Insurance	9	-	-	20
4204	Dental Insurance	51	-	-	111
4205	Life Insurance	8	-	-	17
4209	Disability Insurance	69	-	-	108
4210	Other	211	-	-	514
<b>Total Salaries &amp; Benefits</b>		<b>\$ 9,798</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 14,234</b>
5100	Professional Services	7,662	27,257	27,257	13,568
5810	Debt Service - Interest	282,981	281,519	281,519	276,481
5810.01	SRF Repayment - Interest	631,244	632,755	649,063	625,809
5820	Debt Service - Principal	-	130,000	130,000	135,000
5820.01	SRF Repayment - Principal	1,265,198	1,333,525	1,394,969	1,415,871
<b>Total Debt Service</b>		<b>\$ 2,187,085</b>	<b>\$ 2,405,056</b>	<b>\$ 2,482,808</b>	<b>\$ 2,466,729</b>
9049	Construction - Undergrounding	1,317,457	-	-	-
<b>Total Capital Outlay</b>		<b>\$ 1,317,457</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>		<b>\$ 3,514,340</b>	<b>\$ 2,405,056</b>	<b>\$ 2,482,808</b>	<b>\$ 2,480,963</b>
<b>Source of Funds</b>					
Civic Center Wastewater AD		3,514,340	2,405,056	2,482,808	2,480,963
<b>Total Source of Funds</b>		<b>\$ 3,514,340</b>	<b>\$ 2,405,056</b>	<b>\$ 2,482,808</b>	<b>\$ 2,480,963</b>

## VACANT PROPERTIES

On November 30, 2016, the City closed escrow on approximately 35 acres of vacant land located at Trancas Canyon Road and Pacific Coast Highway, commonly known as Trancas Field. This \$11.4 million acquisition was funded through the issuance of Certificates of Participation (COP) 2016A. The acquisition of the property resolved one of the City's longest standing legal disputes. The property remains vacant.

On April 23, 2018, the Council authorized a funding plan to purchase three vacant properties totaling 29.24 acres, including 23575 Civic Center Way, which is commonly known as Sycamore Village or the Ioki parcel and consists of 9.65 acres located on the northeast corner of Civic Center Way and Stuart Ranch Road; a 1.11-acre parcel located on the southwest corner of Civic Center Way and Webb Way, and an 18.48-acre parcel located on the south side of Pacific Coast Highway just east of Heathercliff Road.

The properties at 23575 Civic Center Way and southwest corner of Civic Center Way and Webb Way are both part of City of Malibu Civic Center Wastewater Treatment Facility Assessment District (AD) No. 2015-1 approved on January 25, 2016. The annual assessment for these two parcels is \$260,000.

The Fiscal Year 2020-2021 Budget also includes funding to perform brush clearance and cover service fees on all vacant parcels.

## EXPENDITURE DETAIL

**Fund 105 - General**  
**Program 9088 - Vacant Land**

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
5100	Professional Services	12,385	-	-	-
5127	Weed Abatement	15,738	10,000	10,000	10,000
5210	Service Fees and Charges	-	-	2,420	2,500
5610	Facilities Maintenance	13,581	5,000	5,000	-
5613	Assessment Dist - CCWTF	252,878	272,000	253,097	260,000
5830	Cost of Issuance	330,692	-	-	-
6160	Operating Supplies	381	500	-	-
<b>Total Operating &amp; Maintenance</b>		<b>\$ 625,655</b>	<b>\$ 287,500</b>	<b>\$ 270,517</b>	<b>\$ 272,500</b>
7102	Land Acquisition	42,500,000	-	-	-
<b>Total Capital Outlay</b>		<b>\$ 42,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>		<b>\$ 43,125,655</b>	<b>\$ 287,500</b>	<b>\$ 270,517</b>	<b>\$ 272,500</b>
<b>Source of Funds</b>					
General Fund - Reserves		13,000,000	-	-	-
General Fund - Operating Budget		625,655	287,500	270,517	272,500
Certificates of Participation 2018		22,143,775	-	-	-
LA County - Measure M & R		7,356,225	-	-	-
<b>Total Source of Funds</b>		<b>\$ 43,125,655</b>	<b>\$ 287,500</b>	<b>\$ 270,517</b>	<b>\$ 272,500</b>

## **DEBT SERVICE**

The City of Malibu has used the issuance of Certificates of Participation (COPs) for a variety of purposes including the acquisition of property and capital improvements. The City used debt to acquire and improve Legacy Park and City Hall. It also used debt to acquire vacant lands including Trancas Field, 23575 Civic Center Way, the parcel located on the southwest corner of Civic Center Way and Webb Way, and the parcel located on the south side of Pacific Coast Highway just east of Heathercliff Road. Rental income from the commercial properties pays for the debt service on Legacy Park. Debt service for City Hall and the vacant lands is paid out of the General Fund. The expenses related to that debt are shown together in one division.

In accordance with the funding plan authorized by City Council on April 23, 2018, the City's first interest payment of \$550,000 for the vacant lands at 23575 Civic Center Way, the parcel located on the southwest corner of Civic Center Way and Webb Way, and the parcel located on the south side of Pacific Coast Highway just east of Heathercliff Road is due in Fiscal Year 2020-2021.

## EXPENDITURE DETAIL

Fund 103, Fund 104 and Fund 105 - General

Fund 500 Legacy Park

Program 7004 Legacy Park

Program 9050 City Hall

Program 9074 Trancas Field

Program 9088 Land Acquisition

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
<b>Program 7004 - Legacy Park</b>					
5810	Debt Service - Interest	534,551	501,300	501,300	488,500
5820	Debt Service - Principal	-	590,000	590,000	605,000
<b>Total Debt Service</b>		<b>\$ 534,551</b>	<b>\$ 1,091,300</b>	<b>\$ 1,091,300</b>	<b>\$ 1,093,500</b>
<b>Program 9050 - City Hall</b>					
5810	Debt Service - Interest	876,650	859,075	859,075	838,300
5820	Debt Service - Principal	630,000	645,000	645,000	665,000
<b>Total Debt Service</b>		<b>\$ 1,506,650</b>	<b>\$ 1,504,075</b>	<b>\$ 1,504,075</b>	<b>\$ 1,503,300</b>
<b>Program 9074 - Trancas Field</b>					
5810	Debt Service - Interest	-	400,675	400,675	394,750
5820	Debt Service - Principal	-	195,000	195,000	200,000
<b>Total Debt Service</b>		<b>\$ -</b>	<b>\$ 595,675</b>	<b>\$ 595,675</b>	<b>\$ 594,750</b>
<b>Program 9088 - Land Acquisition</b>					
5810	Debt Service - Interest	-	-	-	550,000
5820	Debt Service - Principal	-	-	-	-
<b>Total Debt Service</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 550,000</b>
<b>Total Expenditures</b>		<b>\$ 2,041,201</b>	<b>\$ 3,191,050</b>	<b>\$ 3,191,050</b>	<b>\$ 3,741,550</b>
<b>Source of Funds</b>					
General Fund 103		1,506,650	1,504,075	1,504,075	1,503,300
General Fund 104		-	595,675	595,675	594,750
General Fund 105		-	-	-	550,000
Legacy Park Project Fund 500		534,551	1,091,300	1,091,300	1,093,500
<b>Total Source of Funds</b>		<b>\$ 2,041,201</b>	<b>\$ 3,191,050</b>	<b>\$ 3,191,050</b>	<b>\$ 3,741,550</b>

THIS PAGE INTENTIONALLY LEFT BLANK

# COMMUNITY SERVICES

## Department Expenditures by Program

<b>Department</b>	<b>Program</b>	<b>2018-19 Actual</b>	<b>2019-20 Budgeted</b>	<b>2019-20 Projected</b>	<b>2020-21 Adopted</b>
3009	Transportation Services	100,272	195,500	186,500	207,000
4001	General Recreation	641,173	702,972	574,676	687,117
4002	Aquatics	224,791	282,131	220,009	270,709
4004	Day Camp	69,769	90,064	61,698	83,772
4005	Skate Park	-	-	-	27,378
4006	Sports	106,240	130,093	92,578	121,287
4007	Community Classes	133,462	179,399	106,692	131,890
4008	Senior Adult Program	157,273	188,660	157,028	151,615
4010	Park Maintenance	798,362	1,058,993	1,038,187	1,007,012
4011	Special Events	115,105	207,300	151,038	179,045
4012	Cultural Arts	153,454	185,976	164,279	170,972
7008	Legacy Park Operations	554,289	809,170	741,461	797,408
<b>Total</b>		<b>\$ 3,054,190</b>	<b>\$ 4,030,258</b>	<b>\$ 3,494,146</b>	<b>\$ 3,835,204</b>

## **TRANSPORTATION SERVICES**

The Transportation program provides Dial-A-Ride services to Malibu seniors and disabled citizens (60 years or older) through the City's service provider, Ventura Transit Systems. The service is funded by Proposition A transportation funds, which are allocated by the Los Angeles County Metropolitan Transit Authority.

Passengers pay \$1.00 each way for trips to the Malibu Senior Center, \$2.00 each way for trips within City boundaries, and \$4.00 each way for trips outside City limits. Currently, 191 people are registered for the service, with over 1,400 passenger trips provided under this program annually.

## EXPENDITURE DETAIL

**Fund 203 - Proposition A**  
**Program 3009 - Transportation Services**

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
4210	Other	2,500	2,500	2,500	4,000
<b>Total Salaries &amp; Benefits</b>		<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 4,000</b>
5100	Professional Services	-	1,000	1,000	1,000
5145	Dial-A-Ride Services	88,591	180,000	175,000	190,000
5148	Special Events Rec Transit - Seniors	9,181	12,000	8,000	12,000
<b>Total Operating &amp; Maintenance</b>		<b>\$ 97,772</b>	<b>\$ 193,000</b>	<b>\$ 184,000</b>	<b>\$ 203,000</b>
<b>Total Expenditures</b>		<b>\$ 100,272</b>	<b>\$ 195,500</b>	<b>\$ 186,500</b>	<b>\$ 207,000</b>
<b>Source of Funds</b>					
Proposition A Fund 203		100,272	195,500	186,500	207,000
<b>Total Source of Funds</b>		<b>\$ 100,272</b>	<b>\$ 195,500</b>	<b>\$ 186,500</b>	<b>\$ 207,000</b>

# GENERAL RECREATION

The Community Services Department provides enriching and innovative recreational experiences through well-maintained parks while preserving resources and upholding the values of the Malibu community.

The Department provides a variety of leisure services designed to enhance the quality of life for the residents of Malibu. Services are offered in a professional and cost-efficient manner while responding to the needs of the community. Department staff regularly work with community stakeholders to gauge interest in City programs and events. New ideas and trends are incorporated into programs and events while ensuring that the charm and unique characteristics of the historically successful programs are maintained. The Department also partners with various agencies such as the Malibu Library and Malibu businesses to provide programs.

In addition to park development, the Department is responsible for providing safe and clean parks and recreation facilities. Department staff strives to continually improve facilities while protecting the natural and cultural resources in surrounding areas and the City. The City's facilities are home to several community organizations such as Malibu Little League, American Youth Soccer Organization, Pony League Baseball, Trancas Riders and Ropers, and the Malibu Water Polo Foundation. The Department also oversees the use of school facilities for these groups through a Joint Use Agreement with the Santa Monica-Malibu Unified School District.

An increased social media presence has helped the Department successfully engage with the public through platforms such as Instagram, Twitter, and Facebook. Staff regularly create new and exciting content, catchy hashtags, and stories while maintaining a constant online presence to ensure that information is current and relevant to subscribers.

The administrative section of the Department oversees the management and operational functions, including capital improvement projects, budget administration, grant procurement, production of the City's Quarterly Newsletter and Recreation Guide, facility use permits, and administrative support for the Cultural Arts Commission, Harry Barovsky Memorial Youth Commission, and the Parks and Recreation Commission.

The Department will operate with slightly reduced staffing including ten full-time employees and 25 part-time and seasonal employees. Contract instructors and volunteers are also used to support programs and activities throughout the year.

Several Community Services Department programs and events are expected to be postponed or canceled during Fiscal Year 2020-2021 due to the COVID-19 pandemic.

<b>Staffing</b>	<b>2018-19 Actual</b>	<b>2019-20 Budget</b>	<b>2020-21 Adopted</b>
Community Services Director	1.00	0.80	0.80
Comm. Services Deputy Director	0.50	0.70	0.70
Recreation Supervisor	0.55	0.45	0.70
Recreation Coordinator	0.30	0.50	0.20
Administrative Assistant	0.95	0.95	0.95
Media Assistant	0.00	0.00	0.06
Recreation Assistant	2.98	3.04	2.12
<b>Total</b>	<b>6.28</b>	<b>6.44</b>	<b>5.53</b>

## EXPENDITURE DETAIL

**Fund 100 - General**  
**Program 4001 - General Recreation**

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
4101	Full-Time Salaries	316,582	349,181	259,181	364,449
4102	Part-Time Salaries	86,504	105,345	85,000	74,549
4104	Overtime	762	100	1,109	1,000
4201	Retirement	44,987	51,387	51,387	56,233
4202	Health Insurance	46,530	45,310	45,310	50,402
4203	Vision Insurance	680	677	677	660
4204	Dental Insurance	4,186	4,061	4,061	3,990
4205	Life Insurance	620	617	617	613
4208	Deferred Compensation	2,949	2,400	2,400	2,400
4209	Disability Insurance	2,873	2,623	2,623	2,676
4210	Other	9,691	14,471	14,471	13,943
<b>Total Salaries &amp; Benefits</b>		<b>\$ 516,364</b>	<b>\$ 576,172</b>	<b>\$ 466,836</b>	<b>\$ 570,917</b>
5100	Professional Services	7,823	5,000	3,000	6,800
5107	Contract Personnel	1,800	1,000	1,000	500
5205	Postage	7,725	8,000	8,000	8,000
5300	Travel & Training	3,866	6,000	2,000	2,000
5330	Dues & Memberships	2,500	2,000	1,040	2,000
5340	Transportation & Mileage	343	300	186	300
5401	Advertising & Noticing	112	1,000	150	1,000
5405	Printing	39,171	41,500	32,000	41,500
5721	Telephone	11,638	15,500	13,664	10,000
6120	Computer Software	3,300	3,000	3,300	5,600
6160	Operating Supplies	15,031	12,000	12,000	7,000
<b>Total Operating &amp; Maintenance</b>		<b>\$ 93,309</b>	<b>\$ 95,300</b>	<b>\$ 76,340</b>	<b>\$ 84,700</b>
8500	Information Systems Allocation	31,500	31,500	31,500	31,500
<b>Total Internal Service Charges</b>		<b>\$ 31,500</b>	<b>\$ 31,500</b>	<b>\$ 31,500</b>	<b>\$ 31,500</b>
<b>Total Expenditures</b>		<b>\$ 641,173</b>	<b>\$ 702,972</b>	<b>\$ 574,676</b>	<b>\$ 687,117</b>
<b>Source of Funds</b>					
General Fund 100		641,173	702,972	574,676	687,117
<b>Total Source of Funds</b>		<b>\$ 641,173</b>	<b>\$ 702,972</b>	<b>\$ 574,676</b>	<b>\$ 687,117</b>

# AQUATICS

The City operates aquatic programming at the Malibu Community Pool at Malibu High School through a Joint Use Agreement with the Santa Monica-Malibu Unified School District.

The Department typically offers more than 1,600 hours of programming annually for residents of all ages. Swim lessons are offered in the fall, spring, and summer for children ages 1-17. Water safety and confidence in the water are included in introductory programs, while stroke refinement, conditioning, and diving techniques are the focus of advanced programs. The Malibu Seawolves Swim Team and Youth Water Polo are competitive programs taught by independent contract coaches for swimmers ages 8-14.

Aquatic programs for adults include the Malibu Masters Swim Club in partnership with the Malibu Aquatic Foundation year-round and Aqua Aerobics during the summer and fall seasons.

Special events at the Malibu Community Pool include Water Safety Day, Splish, Splash, Storytime in coordination with the Malibu Library, a CineMalibu Dive-In Movie, and Leo Cabrillo State Lifeguard tryouts.

Additionally, the City maintains high safety standards for Lifeguards and Pool Managers, including over 350 dedicated training hours annually for Lifeguard Certification, First Aid/CPR/AED Certification, Water Safety Instructor Training, and Title 22 Training.

Several Aquatics programs are expected to be reduced or canceled during Fiscal Year 2020-2021 due to the COVID-19 pandemic.

<b>Staffing</b>	<b>2018-19 Actual</b>	<b>2019-20 Budget</b>	<b>2020-21 Adopted</b>
Recreation Supervisor	0.30	0.30	0.30
Recreation Coordinator	0.00	0.00	0.20
Pool Manager	0.93	0.89	0.73
Lifeguard	2.75	2.19	1.77
<b>Total</b>	<b>3.98</b>	<b>3.38</b>	<b>3.00</b>

## EXPENDITURE DETAIL

**Fund 100 - General**  
**Program 4002 - Aquatics**

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
4101	Full-Time Salaries	27,821	28,468	28,468	42,652
4102	Part-Time Salaries	79,500	109,727	90,000	88,984
4104	Overtime	253	100	205	250
4201	Retirement	7,794	11,076	11,076	12,508
4202	Health Insurance	13,677	13,980	13,980	16,340
4203	Vision Insurance	209	214	214	236
4204	Dental Insurance	1,230	1,230	1,230	1,357
4205	Life Insurance	148	142	142	170
4209	Disability Insurance	429	1,147	1,147	1,267
4210	Other	3,075	5,247	5,247	5,344
<b>Total Salaries &amp; Benefits</b>		<b>\$ 134,136</b>	<b>\$ 171,331</b>	<b>\$ 151,709</b>	<b>\$ 169,109</b>
5107	Contract Personnel	81,396	100,000	60,000	92,000
5300	Travel & Training	407	1,200	1,200	1,200
5330	Dues & Memberships	2,530	2,500	2,500	2,800
5401	Advertising & Noticing	115	1,100	100	1,100
6160	Operating Supplies	6,207	6,000	4,500	4,500
<b>Total Operating &amp; Maintenance</b>		<b>\$ 90,655</b>	<b>\$ 110,800</b>	<b>\$ 68,300</b>	<b>\$ 101,600</b>
<b>Total Expenditures</b>		<b>\$ 224,791</b>	<b>\$ 282,131</b>	<b>\$ 220,009</b>	<b>\$ 270,709</b>
<b>Source of Funds</b>					
General Fund 100		224,791	282,131	220,009	270,709
<b>Total Source of Funds</b>		<b>\$ 224,791</b>	<b>\$ 282,131</b>	<b>\$ 220,009</b>	<b>\$ 270,709</b>

## DAY CAMPS

The day camp program consists of supervised camps and activities during winter and spring breaks, as well as the summer months. Most camps take place at Malibu Bluffs Park except sport-specific camps requiring special facilities such as tennis, basketball, volleyball, and track and field. Sport-specific camps take place at Santa Monica-Malibu Unified School District facilities.

Sports camps offered by the City include baseball, basketball, flag football, soccer, tennis, softball, and volleyball. In addition to athletic programming, the City offers enrichment camps for children ages 3-6, including Science, Technology, Engineering, Art and Mathematics (STEAM) programming, music, marine biology, animation, animal adventures, and Lego™ engineering.

The City's Surf Camp takes place during spring break and summer break. The camp is extremely popular, with more than 160 local youth participating in the program annually. The camp takes place at Surfrider Beach near the Malibu Pier.

Several Day Camps are expected to be reduced or canceled during Fiscal Year 2020-2021 due to the COVID-19 pandemic.

<b>Staffing</b>	<b>2018-19 Actual</b>	<b>2019-20 Budget</b>	<b>2020-21 Adopted</b>
Recreation Supervisor	0.05	0.10	0.10
Recreation Coordinator	0.20	0.20	0.20
Recreation Assistant	0.39	0.34	0.22
<b>Total</b>	<b>0.64</b>	<b>0.64</b>	<b>0.52</b>

## EXPENDITURE DETAIL

**Fund 100 - General**  
**Program 4004 - Day Camp**

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
4101	Full-Time Salaries	15,798	21,618	21,618	23,104
4102	Part-Time Salaries	6,959	11,786	4,500	7,484
4104	Overtime	42	-	120	250
4201	Retirement	1,690	2,706	2,706	2,979
4202	Health Insurance	999	2,042	2,042	4,002
4203	Vision Insurance	39	56	56	56
4204	Dental Insurance	226	326	326	326
4205	Life Insurance	28	34	34	34
4209	Disability Insurance	154	207	207	219
4210	Other	394	989	989	918
<b>Total Salaries &amp; Benefits</b>		<b>\$ 26,329</b>	<b>\$ 39,764</b>	<b>\$ 32,598</b>	<b>\$ 39,372</b>
5107	Contract Personnel	37,781	42,000	27,000	38,000
5401	Advertising & Noticing	191	800	100	800
6160	Operating Supplies	5,468	7,500	2,000	5,600
<b>Total Operating &amp; Maintenance</b>		<b>\$ 43,440</b>	<b>\$ 50,300</b>	<b>\$ 29,100</b>	<b>\$ 44,400</b>
<b>Total Expenditures</b>		<b>\$ 69,769</b>	<b>\$ 90,064</b>	<b>\$ 61,698</b>	<b>\$ 83,772</b>
<b>Source of Funds</b>					
General Fund 100		69,769	90,064	61,698	83,772
<b>Total Source of Funds</b>		<b>\$ 69,769</b>	<b>\$ 90,064</b>	<b>\$ 61,698</b>	<b>\$ 83,772</b>

# SKATE PARK

The opening of the Temporary Skate Park in mid-2020 will give local skaters their first public skate spot since the closure of Papa Jacks in 2011. The 13,320 square foot skate park will feature transition and street style elements in a progressive design, crafted with input from local skaters.

A large drop-off area, ample parking, and a crosswalk from Malibu Bluffs Park was also included in the project, to ensure safe access to skaters and parents. The Temporary Skate Park will be in place for 24-30 months while a permanent skate park is designed and built on the same parcel.

Staff will coordinate small skate classes and programs at the Temporary Skate Park quarterly to encourage skill development and interaction amongst local youth.

<b>Staffing</b>	<b>2018-19 Actual</b>	<b>2019-20 Budget</b>	<b>2020-21 Adopted</b>
Recreation Supervisor	0.00	0.00	0.15
Recreation Assistant	0.00	0.00	0.13
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.18</b>

## EXPENDITURE DETAIL

**Fund 100 - General**  
**Program 4005 - Skate Park**

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
4101	Full-Time Salaries	-	-	-	9,998
4102	Part-Time Salaries	-	-	-	5,085
4104	Overtime	-	-	-	250
4201	Retirement	-	-	-	853
4202	Health Insurance	-	-	-	1,279
4203	Vision Insurance	-	-	-	17
4204	Dental Insurance	-	-	-	95
4205	Life Insurance	-	-	-	15
4209	Disability Insurance	-	-	-	98
4210	Other	-	-	-	388
<b>Total Salaries &amp; Benefits</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 18,078</b>
5107	Contract Personnel	-	-	-	5,800
5640	Equipment Maintenance	-	-	-	1,500
6160	Operating Supplies	-	-	-	2,000
<b>Total Operating &amp; Maintenance</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,300</b>
<b>Total Expenditures</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 27,378</b>
<b>Source of Funds</b>					
General Fund 100		-	-	-	27,378
<b>Total Source of Funds</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 27,378</b>

# SPORTS

Youth sports programs are designed for boys and girls in kindergarten through 8<sup>th</sup> grade. City staff, volunteer coaches, and independent contract instructors lead competitive sports leagues. Programs for younger athletes include flag football, basketball, and coach-pitch baseball with the focus on sportsmanship, fundamentals, and communication. In addition to recreation and instruction, the middle school sports program serves as a feeder program for high school athletics, including volleyball, basketball, cross county, cheerleading, and tennis.

Additional girl-specific sports programs, clinics, and sports leagues are offered annually, including volleyball, tennis, basketball, and softball.

The Itty Bitty sports program gives children under the age of five an introduction to sports over a four to six week period. Contract instructors focus on age-appropriate activities and games that include fundamentals and sport concepts. Children in the Itty Bitty classes also receive a medal or participation award at the end of the program.

Adults have an opportunity to play in the drop-in basketball program at the Malibu High School gymnasium throughout the year. Adult softball leagues are held at Malibu Bluffs Park, allowing adults to engage in athletics during the summer and fall season.

Several Sports programs are expected to be reduced or canceled during Fiscal Year 2020-2021 due to the COVID-19 pandemic.

<b>Staffing</b>	<b>2018-19 Actual</b>	<b>2019-20 Budget</b>	<b>2020-21 Adopted</b>
Recreation Supervisor	0.10	0.10	0.10
Recreation Coordinator	0.50	0.30	0.35
Recreation Assistant	0.96	1.02	0.73
<b>Total</b>	<b>1.56</b>	<b>1.42</b>	<b>1.18</b>

## EXPENDITURE DETAIL

**Fund 100 - General**  
**Program 4006 - Sports**

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
4101	Full-Time Salaries	38,898	27,682	27,682	33,102
4102	Part-Time Salaries	20,541	35,363	20,000	25,605
4104	Overtime	102	100	173	250
4201	Retirement	3,922	3,442	3,442	4,002
4202	Health Insurance	1,998	2,042	2,042	5,280
4203	Vision Insurance	88	67	67	73
4204	Dental Insurance	515	389	389	421
4205	Life Insurance	67	44	44	49
4209	Disability Insurance	366	266	266	317
4210	Other	1,002	1,748	1,748	1,638
<b>Total Salaries &amp; Benefits</b>		<b>\$ 67,499</b>	<b>\$ 71,143</b>	<b>\$ 55,853</b>	<b>\$ 70,737</b>
5107	Contract Personnel	16,253	22,000	13,500	23,800
5107.01	Contract Personnel - Girls Sports	-	9,000	5,000	6,000
5300	Travel & Training	-	1,200	600	1,200
5330	Dues & Memberships	183	250	-	250
5340	Transportation & Mileage	317	500	125	300
5401	Advertising & Noticing	4,099	2,000	1,500	1,000
6160	Operating Supplies	17,889	24,000	16,000	18,000
<b>Total Operating &amp; Maintenance</b>		<b>\$ 38,741</b>	<b>\$ 58,950</b>	<b>\$ 36,725</b>	<b>\$ 50,550</b>
<b>Total Expenditures</b>		<b>\$ 106,240</b>	<b>\$ 130,093</b>	<b>\$ 92,578</b>	<b>\$ 121,287</b>
<b>Source of Funds</b>					
General Fund 100		106,240	130,093	92,578	121,287
<b>Total Source of Funds</b>		<b>\$ 106,240</b>	<b>\$ 130,093</b>	<b>\$ 92,578</b>	<b>\$ 121,287</b>

## COMMUNITY CLASSES

Community classes cover a broad spectrum of educational and recreational opportunities for people of all ages and interests. Classes take place at City facilities as well as shared-use facilities. The Department also offers after-school enrichment programs in coordination with the Boys and Girls Club of Malibu for children in kindergarten through 5<sup>th</sup> grade.

Parent & Me programs focus on providing children with opportunities to develop social, cognitive, and motor skills while bonding with a caregiver. Preschool classes focus on the development of social skills, coordination, and self-expression through art classes, music, and theater arts. School-aged children continue to develop social skills and explore their interests while participating in programs such as sports, music, acting, computer, dance, and art classes.

Programs for adults provide opportunities for social interaction, developing a hobby, or improving a skill. The Department offers one-day workshops on a variety of topics, including health and wellness, crafts, cooking, and writing. The workshops give participants a chance to learn new skills or hobbies in brief one-day classes.

The Department coordinates teen programming with the assistance of the Harry Barovsky Memorial Youth Commission. The programs and activities promote self-confidence, health, volunteerism, and educational programs.

Several community classes and programs are expected to be reduced or canceled during Fiscal Year 2020-2021 due to the COVID-19 pandemic.

<b>Staffing</b>	<b>2018-19 Actual</b>	<b>2019-20 Budget</b>	<b>2020-21 Adopted</b>
Recreation Supervisor	0.20	0.25	0.20
Recreation Coordinator	0.90	0.40	0.40
Recreation Assistant	0.48	0.50	0.27
<b>Total</b>	<b>1.58</b>	<b>1.15</b>	<b>0.87</b>

## EXPENDITURE DETAIL

**Fund 100 - General**  
**Program 4007 - Community Classes**

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
4101	Full-Time Salaries	61,529	47,025	47,025	44,323
4102	Part-Time Salaries	2,671	18,187	6,000	9,584
4104	Overtime	42	100	244	250
4201	Retirement	4,928	3,562	3,562	3,615
4202	Health Insurance	7,111	3,142	3,142	7,068
4203	Vision Insurance	116	45	45	81
4204	Dental Insurance	668	253	253	490
4205	Life Insurance	109	75	75	85
4209	Disability Insurance	582	461	461	434
4210	Other	2,033	2,199	2,199	1,910
<b>Total Salaries &amp; Benefits</b>		<b>\$ 79,789</b>	<b>\$ 75,049</b>	<b>\$ 63,006</b>	<b>\$ 67,840</b>
5107	Contract Personnel	49,629	95,000	40,500	57,000
5300	Travel & Training	-	1,000	150	1,200
5330	Dues & Memberships	790	800	836	800
5340	Transportation & Mileage	-	350	100	350
5401	Advertising and Noticing	31	2,700	100	2,700
6160	Operating Supplies	3,223	4,500	2,000	2,000
<b>Total Operating &amp; Maintenance</b>		<b>\$ 53,673</b>	<b>\$ 104,350</b>	<b>\$ 43,686</b>	<b>\$ 64,050</b>
<b>Total Expenditures</b>		<b>\$ 133,462</b>	<b>\$ 179,399</b>	<b>\$ 106,692</b>	<b>\$ 131,890</b>
<b>Source of Funds</b>					
General Fund 100		133,462	179,399	106,692	131,890
<b>Total Source of Funds</b>		<b>\$ 133,462</b>	<b>\$ 179,399</b>	<b>\$ 106,692</b>	<b>\$ 131,890</b>

## SENIOR ADULTS

The City's Senior and Active Adult Center, located in Malibu City Hall offers various recreational programs at low or no cost to participants, including choir, tap dance, art, and yoga. Additional outreach programs such as health screenings, technology assistance, and financial planning provide valuable information to seniors.

The Department works with vendors and medical professionals to offer free informational lectures on various topics, including Alzheimer's awareness, nutrition, wellness, and healthy aging. Emeritus College uses City facilities to provide enrichment classes such as modern poetry, autobiography, creative writing, and drawing.

The Senior Center hosts the Monthly Luncheon event with catered food, live entertainment and raffle prizes. Approximately 80 seniors attend the event, which partners with local businesses that donate food and raffle prizes.

The Senior Center is open Monday through Friday for social interaction, outreach services, and programming. The Center provides access to resources in the form of library materials, DVDs, and computers with internet service and Wi-Fi capabilities. Fitness activities, luncheons, and monthly excursions afford a variety of opportunities for participants to become involved in community programs.

Several Senior programs and events are expected to be reduced or canceled during Fiscal Year 2020-2021 due to the COVID-19 pandemic.

<b>Staffing</b>	<b>2018-19 Actual</b>	<b>2019-20 Budget</b>	<b>2020-21 Adopted</b>
Recreation Supervisor	0.10	0.10	0.10
Recreation Coordinator	0.80	0.80	0.70
Recreation Assistant	0.58	0.98	0.69
<b>Total</b>	<b>1.48</b>	<b>1.88</b>	<b>1.49</b>

## EXPENDITURE DETAIL

**Fund 100 - General**  
**Program 4008 - Senior Adults**

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
4101	Full-Time Salaries	57,406	61,258	61,258	56,431
4102	Part-Time Salaries	27,977	37,657	30,000	24,446
4104	Overtime	131	100	100	250
4201	Retirement	5,330	5,846	5,846	5,824
4202	Health Insurance	9,207	7,981	7,981	7,878
4203	Vision Insurance	122	124	124	113
4204	Dental Insurance	705	705	705	642
4205	Life Insurance	133	128	128	114
4209	Disability Insurance	536	596	596	545
4210	Other	2,374	3,715	3,715	3,122
<b>Total Salaries &amp; Benefits</b>		<b>\$ 103,921</b>	<b>\$ 118,110</b>	<b>\$ 110,453</b>	<b>\$ 99,365</b>
5107	Contract Personnel	26,097	33,000	22,000	25,000
5205	Postage	5,800	5,000	5,000	5,000
5300	Travel & Training	1,628	1,200	1,000	1,200
5340	Transportation & Mileage	78	350	75	350
6160	Operating Supplies	16,535	22,000	16,000	16,000
6175	Recreation Transportation	3,214	1,000	-	1,200
6176	Recreation Trip Admissions	-	8,000	2,500	3,500
<b>Total Operating &amp; Maintenance</b>		<b>\$ 53,352</b>	<b>\$ 70,550</b>	<b>\$ 46,575</b>	<b>\$ 52,250</b>
<b>Total Expenditures</b>		<b>\$ 157,273</b>	<b>\$ 188,660</b>	<b>\$ 157,028</b>	<b>\$ 151,615</b>
<b>Source of Funds</b>					
General Fund 100		157,273	188,660	157,028	151,615
<b>Total Source of Funds</b>		<b>\$ 157,273</b>	<b>\$ 188,660</b>	<b>\$ 157,028</b>	<b>\$ 151,615</b>

# PARK MAINTENANCE

The primary goal of the Park Maintenance Division is to provide safe and clean facilities while protecting the natural resources of each facility and surrounding areas. Landscape and facility maintenance is conducted for the following areas:

- Charmlee Wilderness Park located at 2577 Encinal Canyon Road consists of 532 acres of open space and hiking trails within the Santa Monica Mountains Coastal Slope Environment. The park was heavily damaged during the 2018 Woolsey Fire, and is expected to reopen during the first half of Fiscal Year 2020-2021.
- Malibu Bluffs Park located at 24250 Pacific Coast Highway (PCH) is a ten-acre community park that includes two baseball fields, a multi-use sports field, three playground areas, three picnic areas, a workout station, a community center building, restrooms (3 sets), parking lot, sidewalks, six acres of turf area, native vegetation, and landscaped areas adjacent to the community center and parking lot.
- Temporary Skate Park will be located at 24250 Pacific Coast Highway (PCH) and will feature 13,320 square feet of skateable space for all ages. The park is scheduled to open in summer 2020, and will be in place during the design and construction of a permanent skate park on the same parcel.
- Malibu Equestrian Park located at 6225 Merritt Drive consists of two riding arenas, a picnic area, restroom building, riding trails, parking lots and native vegetation.
- Trancas Canyon Park located at 6050 Trancas Canyon Road is a six and one-half acre neighborhood park containing an access road, vehicle parking, playground, decomposed granite dog park, restroom building, picnic shelter, full irrigation system, native vegetation and one and one quarter (1¼) acre turf field.
- Las Flores Creek Park located at 3805 Las Flores Creek Road is a four-acre neighborhood park situated along Las Flores Creek with walking paths, restroom building, picnic areas, playground, full irrigation system and native vegetation.
- Legacy Park located at 23500 Civic Center Way is a fifteen-acre park consisting of native vegetation (xeriscape), full irrigation system and pedestrian walkways.
- Three Medians located at John Tyler Ave and PCH, Malibu Canyon Rd and Civic Center Way, and PCH at Webb Way.
- Streetscape, walkways, and native vegetation along Cross Creek Road and Civic Center Way

Maintenance expenses for Legacy Park are covered in the Legacy Park Division Budget 7008.

<b>Staffing</b>	<b>2018-19 Actual</b>	<b>2019-20 Budget</b>	<b>2020-21 Adopted</b>
Parks Supervisor	0.75	0.75	0.75
Park Maintenance Worker	0.75	0.75	0.75
Recreation Assistant	0.52	0.82	0.82
<b>Total</b>	<b>2.02</b>	<b>2.32</b>	<b>2.32</b>

## EXPENDITURE DETAIL

### Fund 100 - General

### Program 4010 - Park Maintenance

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
4101	Full-Time Salaries	118,606	125,143	115,143	126,662
4102	Part-Time Salaries	18,968	29,483	25,000	28,746
4104	Overtime	157	600	300	500
4201	Retirement	20,632	22,744	22,744	24,118
4202	Health Insurance	29,965	30,631	30,631	34,458
4203	Vision Insurance	491	501	501	501
4204	Dental Insurance	2,989	2,989	2,989	2,989
4205	Life Insurance	221	213	213	213
4209	Disability Insurance	1,130	1,158	1,158	1,173
4210	Other	3,959	5,931	5,931	5,951
<b>Total Salaries &amp; Benefits</b>		<b>\$ 197,118</b>	<b>\$ 219,393</b>	<b>\$ 204,610</b>	<b>\$ 225,312</b>
5100	Professional Services	258,655	350,000	350,000	331,000
5127	Weed Abatement	16,823	55,000	55,000	75,000
5130	Parks Maintenance	133,786	160,000	162,914	160,000
5300	Travel & Training	1,180	1,600	263	1,600
5340	Transportation & Mileage	-	100	-	400
5610	Facilities Maintenance	34,206	45,000	45,000	27,000
5612	Sewer Service Fees	2,158	5,500	5,500	5,500
5640	Equipment Maintenance	384	1,300	1,300	1,300
5710	Facilities Rent	6,339	5,000	4,000	5,000
5721	Telephone	5,865	8,500	7,000	7,000
5722	Electricity	11,930	20,000	10,000	20,000
5723	Water	85,711	85,000	90,000	85,000
6160	Operating Supplies	7,849	17,000	17,000	17,000
6300	Tools & Minor Equipment	4,158	4,000	4,000	4,000
6400	Clothing & Emergency Gear	1,281	1,600	1,600	1,900
6600	Equipment Parts	-	1,000	1,000	1,000
<b>Total Operating &amp; Maintenance</b>		<b>\$ 570,325</b>	<b>\$ 760,600</b>	<b>\$ 754,577</b>	<b>\$ 742,700</b>
7300	Capital Outlay	11,919	60,000	60,000	30,000
<b>Total Capital Outlay</b>		<b>\$ 11,919</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 30,000</b>
8100	Vehicle Allocation	10,000	10,000	10,000	-
8500	Information Systems Allocation	9,000	9,000	9,000	9,000
<b>Total Internal Service Charges</b>		<b>\$ 19,000</b>	<b>\$ 19,000</b>	<b>\$ 19,000</b>	<b>\$ 9,000</b>
<b>Total Expenditures</b>		<b>\$ 798,362</b>	<b>\$ 1,058,993</b>	<b>\$ 1,038,187</b>	<b>\$ 1,007,012</b>
<b>Source of Funds</b>					
General Fund 100		798,362	1,058,993	1,038,187	902,012
Deferred Maintenance - City Facilities Reserve		-	-	-	30,000
Parkland Development Fund		-	-	-	75,000
<b>Total Source of Funds</b>		<b>\$ 798,362</b>	<b>\$ 1,058,993</b>	<b>\$ 1,038,187</b>	<b>\$ 1,007,012</b>

## SPECIAL EVENTS

The Community Services Department coordinates several special events throughout the year, including Chumash Day, Breakfast with Santa, the Halloween Carnival, Spring Spectacular, Touch-A-Truck, and the Student Art Exhibit. Additional smaller events such as Tiny Tot Olympics, CineMalibu, and Gold Hunt are also held annually.

Special event programming has continued to evolve and grow, including the City's Cars and Coffee monthly event as well as teen events sponsored by the Harry Barovsky Memorial Youth Commission.

The Department continues to strive toward zero-waste events by implementing new options for trash disposal such as composting, recycling, utilizing landfill containers, reducing the number of plastic give-a-ways, and reusing decorations.

Several Special Events have been canceled during the first half of Fiscal Year 2020-2021 due to the COVID-19 pandemic. Additional events in the second half of the Fiscal Year may also be reduced or cancelled.

<b>Staffing</b>	<b>2018-19 Actual</b>	<b>2019-20 Budget</b>	<b>2020-21 Adopted</b>
Recreation Supervisor	0.50	0.60	0.40
Recreation Coordinator	0.20	0.60	0.60
Recreation Assistant	0.89	0.86	0.50
<b>Total</b>	<b>1.59</b>	<b>2.06</b>	<b>1.50</b>

## EXPENDITURE DETAIL

**Fund 100 - General**

**Program 4011 - Special Events**

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
4101	Full-Time Salaries	20,738	89,414	89,414	75,858
4102	Part-Time Salaries	20,613	31,509	16,000	17,496
4104	Overtime	-	100	597	1,000
4201	Retirement	1,665	7,757	7,757	7,263
4202	Health Insurance	1,534	5,926	5,926	11,015
4203	Vision Insurance	22	101	101	137
4204	Dental Insurance	126	579	579	816
4205	Life Insurance	33	149	149	138
4209	Disability Insurance	176	871	871	736
4210	Other	839	3,894	3,894	3,186
<b>Total Salaries &amp; Benefits</b>		<b>\$ 45,746</b>	<b>\$ 140,300</b>	<b>\$ 125,288</b>	<b>\$ 117,645</b>
5107	Contract Personnel	20,136	19,000	3,000	14,500
5330	Dues & Memberships	1,274	2,000	2,000	2,000
5401	Advertising & Noticing	2,707	7,000	1,250	5,000
5640	Equipment Maintenance	1,600	500	-	500
6160	Operating Supplies	35,067	28,000	15,000	28,500
6175	Recreation Transportation	4,075	6,000	-	6,400
<b>Total Operating &amp; Maintenance</b>		<b>\$ 64,859</b>	<b>\$ 62,500</b>	<b>\$ 21,250</b>	<b>\$ 56,900</b>
8500	Information Systems Allocation	4,500	4,500	4,500	4,500
<b>Total Internal Service Charges</b>		<b>\$ 4,500</b>	<b>\$ 4,500</b>	<b>\$ 4,500</b>	<b>\$ 4,500</b>
<b>Total Expenditures</b>		<b>\$ 115,105</b>	<b>\$ 207,300</b>	<b>\$ 151,038</b>	<b>\$ 179,045</b>
<b>Source of Funds</b>					
General Fund 100		115,105	207,300	151,038	179,045
<b>Total Source of Funds</b>		<b>\$ 115,105</b>	<b>\$ 207,300</b>	<b>\$ 151,038</b>	<b>\$ 179,045</b>

# CULTURAL ARTS

The Community Services Department works with the Cultural Arts Commission to coordinate and produce several programs and projects related to cultural arts within the Malibu community.

The Arts in Education program benefits local schools and features various speakers from different artistic backgrounds and art workshops for children across all grade levels. The program has provided students with insight into potential careers and creative expression they may not have otherwise received through existing school programs.

The Malibu Poet Laureate Program continues to grow. Poet Laureate Ellen Reich teaches poetry programs and workshops for adults. Former Malibu Poet Laureate Ricardo Means Ybarra continues to engage with student poets through the Arts in Education program. The Poet Laureate Committee works with community partners such as the Malibu Library and Pepperdine University to promote literary arts. *Call to the Wall* remains a popular event and encompasses literary art, visual art, music, and dance.

City Hall Art Exhibitions have allowed community artists to showcase their work in a public setting. Seasonal exhibitions feature up to 90 different local artists and commence with an opening reception to recognize contributing artists and their work.

Cultural Arts programs and events are expected to be reduced or canceled during Fiscal Year 2020-2021 due to the COVID-19 pandemic.

<b>Staffing</b>	<b>2018-19 Actual</b>	<b>2019-20 Budget</b>	<b>2020-21 Adopted</b>
Community Services Director	0.00	0.20	0.20
Comm. Services Deputy Director	0.50	0.30	0.30
Recreation Supervisor	0.20	0.10	0.10
Recreation Coordinator	0.10	0.20	0.20
Administrative Assistant	0.05	0.05	0.05
Recreation Assistant	0.22	0.17	0.17
<b>Total</b>	<b>1.07</b>	<b>1.02</b>	<b>1.02</b>

## EXPENDITURE DETAIL

**Fund 100 - General**  
**Program 4012 - Cultural Arts**

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
4101	Full-Time Salaries	88,285	94,810	94,810	99,680
4102	Part-Time Salaries	3,255	6,755	5,500	6,274
4104	Overtime	194	100	158	250
4201	Retirement	13,697	15,365	15,365	16,951
4202	Health Insurance	14,950	10,704	10,704	13,454
4203	Vision Insurance	195	158	158	158
4204	Dental Insurance	1,238	958	958	958
4205	Life Insurance	121	150	150	146
4208	Deferred Compensation	-	600	600	600
4209	Disability Insurance	805	680	680	693
4210	Other	2,312	3,196	3,196	3,308
<b>Total Salaries &amp; Benefits</b>		<b>\$ 125,052</b>	<b>\$ 133,476</b>	<b>\$ 132,279</b>	<b>\$ 142,472</b>
5107	Contract Personnel	8,550	16,000	14,000	12,000
5300	Travel & Training	-	1,000	-	-
5330	Dues & Membership	-	2,000	-	-
5401	Advertising & Noticing	6,062	15,000	5,000	4,500
6160	Operating Supplies	9,290	14,000	8,500	7,500
<b>Total Operating &amp; Maintenance</b>		<b>\$ 23,902</b>	<b>\$ 48,000</b>	<b>\$ 27,500</b>	<b>\$ 24,000</b>
8500	Information Systems Allocation	4,500	4,500	4,500	4,500
<b>Total Internal Service Charges</b>		<b>\$ 4,500</b>	<b>\$ 4,500</b>	<b>\$ 4,500</b>	<b>\$ 4,500</b>
<b>Total Expenditures</b>		<b>\$ 153,454</b>	<b>\$ 185,976</b>	<b>\$ 164,279</b>	<b>\$ 170,972</b>
<b>Source of Funds</b>					
General Fund 100		153,454	185,976	164,279	170,972
<b>Total Source of Funds</b>		<b>\$ 153,454</b>	<b>\$ 185,976</b>	<b>\$ 164,279</b>	<b>\$ 170,972</b>

# LEGACY PARK

In 2006, the City of Malibu purchased the 20-acre parcel located in the Civic Center at the southeast corner of Civic Center Way and Webb Way. The site consists of approximately 17 acres of vacant land and three acres of commercially developed property. The \$25 million property was purchased using a combination of state and local grants, community donations, debt financing and City General Fund dollars.

The vacant property was developed as a passive park and is now used as the dispersal site for treated wastewater and stormwater in the Civic Center area. The three buildings have remained as commercial tenants and provide a revenue source for the City to fund the payments of the debt financing as well as project planning and design costs, insurance, maintenance and property management of the site. Certain clean water related expenses are also funded by this revenue source including Clean Water (3003) and City Facilities (3007).

In 2018, the City partnered with a consultant to begin the Legacy Park Rehabilitation Project. The project analyzed growing conditions within the park to determine which native plant species are best suited to the soil and water conditions. The analysis was completed in 2019, and 15 test plots were planted throughout the park. In 2021, a native landscape maintenance plan for the park will be finalized to help guide City staff with future management of the park.

Debt service is budgeted to Department 7004 and the Operations of the property are budgeted to Department 7008.

Staff salaries directly related to Legacy Park are charged directly to this account. Professional Services has been increased to reflect increases in the landscape maintenance contract. Additionally, there is a new charge for Sewer Service Fees to account for the new connection to the Civic Center Wastewater Treatment Facility. These sewer service fees will be reimbursed by the commercial tenants.

<b>Staffing</b>	<b>2018-19 Actual</b>	<b>2019-20 Budget</b>	<b>2020-21 Adopted</b>
Parks Supervisor	0.25	0.25	0.25
Park Maintenance Worker	0.25	0.25	0.25
Recreation Assistant	0.67	0.46	0.46
<b>Total</b>	<b>1.17</b>	<b>0.96</b>	<b>0.96</b>

## EXPENDITURE DETAIL

**Fund 500 - Legacy Park**  
**Program 7008 - Legacy Park Operations**

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
4101	Full-Time Salaries	39,729	41,714	41,714	42,221
4102	Part-Time Salaries	12,466	16,703	7,000	17,520
4104	Overtime	-	100	100	250
4201	Retirement	6,812	7,671	7,671	8,142
4202	Health Insurance	9,988	10,210	10,210	11,486
4203	Vision Insurance	164	167	167	167
4204	Dental Insurance	996	996	996	996
4205	Life Insurance	74	71	71	71
4209	Disability Insurance	368	386	386	391
4210	Other	1,382	2,152	2,152	2,186
<b>Total Salaries &amp; Benefits</b>		<b>\$ 71,979</b>	<b>\$ 80,170</b>	<b>\$ 70,467</b>	<b>\$ 83,431</b>
5100	Professional Services	140,160	275,000	275,000	275,000
5130	Park Maintenance	82,478	100,000	100,000	86,000
5210	Service Fees and Charges	1,101	2,000	1,101	1,000
5510	Insurance Premiums	116,952	128,000	119,982	149,978
5610	Facilities Maintenance - Buildings	39,094	60,000	20,000	60,000
5612	Sewer Service Fees	65,650	88,000	88,000	88,000
5722	Electricity	16,544	18,000	18,000	18,000
5723	Water	17,722	30,000	35,000	26,000
6160	Operating Supplies	2,609	20,000	2,500	10,000
<b>Total Operating &amp; Maintenance</b>		<b>\$ 482,310</b>	<b>\$ 721,000</b>	<b>\$ 659,583</b>	<b>\$ 713,978</b>
7300	Improvements	-	8,000	11,411	-
<b>Total Capital Outlay</b>		<b>\$ -</b>	<b>\$ 8,000</b>	<b>\$ 11,411</b>	<b>-</b>
<b>Total Expenditures</b>		<b>\$ 554,289</b>	<b>\$ 809,170</b>	<b>\$ 741,461</b>	<b>\$ 797,408</b>
<b>Source of Funds</b>					
Legacy Park Project Fund 500		554,289	809,170	741,461	797,408
<b>Total Source of Funds</b>		<b>\$ 554,289</b>	<b>\$ 809,170</b>	<b>\$ 741,461</b>	<b>\$ 797,408</b>

THIS PAGE INTENTIONALLY LEFT BLANK

# ENVIRONMENTAL SUSTAINABILITY DEPARTMENT

## Department Expenditures by Program

<b>Department</b>	<b>Program</b>	<b>2018-19 Actual</b>	<b>2019-20 Budgeted</b>	<b>2019-20 Projected</b>	<b>2020-21 Adopted</b>
2004	Building Safety/Sustainability	2,326,501	2,636,263	2,542,265	1,902,997
2010	Wastewater Management	670,453	835,005	833,770	599,389
3003	Clean Water	768,324	1,047,302	1,011,352	881,430
3004	Solid Waste Management	144,223	163,601	152,484	213,602
<b>Total</b>		<b>\$ 3,909,501</b>	<b>\$ 4,682,171</b>	<b>\$ 4,539,871</b>	<b>\$ 3,597,419</b>

## BUILDING SAFETY AND SUSTAINABILITY

The Building Safety and Sustainability Program ensures that building projects within the City comply with all applicable codes to safeguard the health and safety of the community, private and public property, and the environment. Building Safety staff foster a sustainable community by facilitating the implementation of building construction, repair, and maintenance practices that minimize negative environmental impacts. Program staff also oversee the City's energy and water efficiency incentive programs, and explore innovative options to increase environmental sustainability citywide. The program is funded through the General Fund with revenue support derived from building permit and inspection fees and grant awards.

Building Safety expenses associated with the Woolsey Fire are accounted for in Division 3002.

<b>Staffing</b>	<b>2018-19 Actual</b>	<b>2019-20 Budget</b>	<b>2019-20 Adopted</b>
ESD Director/Building Official	0.25	0.25	0.25
ESD Mgr./Deputy Building Official	0.50	0.50	0.50
Certified Plans Examiner	1.00	1.00	1.00
Supervising Building Inspector	0.00	1.00	0.00
Senior Building Inspector	1.00	0.00	0.00
Building Inspector	2.00	2.00	2.00
Environmental Sustainability Analyst	1.00	1.00	1.00
Senior Permit Services Technician	2.00	2.00	1.00
Administrative Analyst	1.00	1.00	1.00
Senior Administrative Assistant	0.00	0.00	0.00
Office Assistant	1.50	2.00	2.00
<b>Total</b>	<b>10.25</b>	<b>10.75</b>	<b>8.75</b>

## EXPENDITURE DETAIL

**Fund 101 - General**

**Program 2004 - Building Safety and Sustainability**

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
4101	Full-Time Salaries	814,081	878,700	858,700	758,589
4102	Part-Time Salaries	7,965	33,978	1,500	-
4104	Overtime	2,875	1,000	12,000	2,000
4201	Retirement	119,308	134,293	134,293	104,532
4202	Health Insurance	114,412	117,267	117,267	111,208
4203	Vision Insurance	1,658	1,709	1,709	1,550
4204	Dental Insurance	10,078	10,113	10,113	9,122
4205	Life Insurance	1,259	1,265	1,265	1,112
4208	Deferred Compensation	728	750	750	750
4209	Disability Insurance	7,665	7,800	7,800	6,620
4210	Other	23,890	35,868	35,868	30,613
<b>Total Salaries &amp; Benefits</b>		<b>\$ 1,103,919</b>	<b>\$ 1,222,743</b>	<b>\$ 1,181,265</b>	<b>\$ 1,026,097</b>
5100	Professional Services	1,095,549	1,280,000	1,200,000	780,000
5107	Contract Personnel	16,973	11,000	8,500	-
5210	Service Fees and Charges	9,305	7,500	30,000	7,500
5300	Travel & Training	10,412	13,500	8,000	10,000
5330	Dues & Memberships	707	2,500	1,000	2,500
5340	Mileage	766	2,000	500	1,000
5401	Advertising & Noticing	156	400	1,000	400
5405	Printing	416	2,000	2,000	2,000
5415	Public Records Printing	9,262	13,000	25,000	13,000
5721	Telephone	2,457	2,500	4,000	-
6130	Records Retention	4,847	6,000	4,000	2,500
6160	Operating Supplies	5,694	3,120	6,000	3,000
6200	Publications	345	4,000	5,000	4,000
6400	Clothing & Emergency Gear	1,193	1,500	1,500	1,500
<b>Total Operating &amp; Maintenance</b>		<b>\$ 1,158,082</b>	<b>\$ 1,349,020</b>	<b>\$ 1,296,500</b>	<b>\$ 827,400</b>
8100	Vehicle Allocation	15,000	15,000	15,000	-
8500	Information Systems Allocation	49,500	49,500	49,500	49,500
<b>Total Internal Service Charges</b>		<b>\$ 64,500</b>	<b>\$ 64,500</b>	<b>\$ 64,500</b>	<b>\$ 49,500</b>
<b>Total Expenditures</b>		<b>\$ 2,326,501</b>	<b>\$ 2,636,263</b>	<b>\$ 2,542,265</b>	<b>\$ 1,902,997</b>
<b>Source of Funds</b>					
General Fund 101		2,326,501	2,636,263	2,542,265	1,902,997
<b>Total Source of Funds</b>		<b>\$ 2,326,501</b>	<b>\$ 2,636,263</b>	<b>\$ 2,542,265</b>	<b>\$ 1,902,997</b>

## WASTEWATER MANAGEMENT PROGRAM

The Wastewater Management Program administers permitting, plan review, and oversight programs for Onsite Wastewater Treatment Systems (OWTS). Wastewater Management staff reviews development projects for OWTS compliance with Local Coastal Program requirements and state and local ordinances. The Program strives to maintain OWTS as a sustainable method of sewage disposal within the City. The Statewide OWTS Policy establishes minimum requirements for local agencies permitting OWTS, and Wastewater Management staff maintains City codes and OWTS guidelines in conformance with these requirements. Wastewater Management staff also assist City Code Enforcement and Clean Water Program personnel in conducting investigations of wastewater related spills and illicit discharges. The program is funded through the General Fund with revenue support derived from plan review fees and OWTS permit fees.

<b>Staffing</b>	<b>2018-19 Actual</b>	<b>2019-20 Budget</b>	<b>2020-21 Adopted</b>
ESD Director/Building Official	0.25	0.25	0.00
ESD Mgr./Deputy Building Official	0.50	0.50	0.50
Environmental Health Administrator	1.00	1.00	1.00
Wastewater Management Program Specialist	1.00	1.00	1.00
Permit Services Technician	1.00	1.00	1.00
<b>Total</b>	<b>3.75</b>	<b>3.75</b>	<b>3.00</b>

## EXPENDITURE DETAIL

**Fund 101 - General**  
**Program 2010 - Wastewater Management**

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
4101	Full-Time Salaries	345,985	372,676	372,676	270,901
4104	Overtime	-	-	700	-
4201	Retirement	52,600	59,112	59,112	43,027
4202	Health Insurance	58,395	58,894	58,894	50,250
4203	Vision Insurance	958	977	977	781
4204	Dental Insurance	5,772	5,772	5,772	4,618
4205	Life Insurance	563	541	541	384
4208	Deferred Compensation	728	750	750	-
4209	Disability Insurance	3,263	2,836	2,836	2,194
4210	Other	9,581	14,147	14,147	10,883
<b>Total Salaries &amp; Benefits</b>		<b>\$ 477,845</b>	<b>\$ 515,705</b>	<b>\$ 516,405</b>	<b>\$ 383,039</b>
5100	Professional Services	176,510	300,000	300,000	200,000
5300	Travel & Training	1,100	2,500	1,000	1,500
5330	Dues & Memberships	207	350	465	350
5340	Transportation & Mileage	94	100	-	-
5405	Printing	-	150	-	-
5721	Telephone	936	1,200	1,200	-
6160	Operating Supplies	261	1,500	1,200	1,000
<b>Total Operating &amp; Maintenance</b>		<b>\$ 179,108</b>	<b>\$ 305,800</b>	<b>\$ 303,865</b>	<b>\$ 202,850</b>
8500	Information Systems Allocation	13,500	13,500	13,500	13,500
<b>Total Internal Service Charges</b>		<b>\$ 13,500</b>	<b>\$ 13,500</b>	<b>\$ 13,500</b>	<b>\$ 13,500</b>
<b>Total Expenditures</b>		<b>\$ 670,453</b>	<b>\$ 835,005</b>	<b>\$ 833,770</b>	<b>\$ 599,389</b>
<b>Source of Funds</b>					
General Fund 101		670,453	835,005	833,770	599,389
<b>Total Source of Funds</b>		<b>\$ 670,453</b>	<b>\$ 835,005</b>	<b>\$ 833,770</b>	<b>\$ 599,389</b>

## CLEAN WATER PROGRAM

The Clean Water Program serves to protect local surface waters (creeks, streams, and the ocean) and groundwater through actions that minimize and eliminate impacts of human activities that could adversely affect water quality and water supply. Program tasks are implemented using a holistic approach that includes education, outreach, conservation, and regulatory compliance projects. The program implements water quality monitoring and reporting tasks as required for City compliance with regulatory provisions of the Federal Clean Water Act and State Porter Cologne Act. As a local agency member of several regional cooperative partnerships and initiatives, the program contributes support to various water quality control projects and studies within the coastal watersheds of the North Santa Monica Bay, including the Malibu Creek and Lagoon Watershed. The program is funded through a combination of the Legacy Park Fund and the General Fund.

<b>Staffing</b>	<b>2018-19 Actual</b>	<b>2019-20 Budget</b>	<b>2020-21 Adopted</b>
ESD Director/Building Official	0.25	0.25	0.00
Sr. Env. Program Coordinator	0.00	0.00	0.00
Environmental Program Coordinator	1.60	1.60	1.60
Environmental Program Specialist	0.00	0.00	0.00
Administrative Assistant	1.00	1.00	1.00
<b>Total</b>	<b>2.85</b>	<b>2.85</b>	<b>2.60</b>

## EXPENDITURE DETAIL

**Fund 101 - General**  
**Program 3003 - Clean Water Program**

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
4101	Full-Time Salaries	240,583	267,312	237,312	220,490
4104	Overtime	-	250	150	-
4201	Retirement	35,326	39,735	39,735	33,005
4202	Health Insurance	36,662	40,291	40,291	41,844
4203	Vision Insurance	521	589	589	560
4204	Dental Insurance	3,127	3,484	3,484	3,326
4205	Life Insurance	416	422	422	335
4208	Deferred Compensation	728	750	750	-
4209	Disability Insurance	2,274	2,334	2,334	2,114
4210	Other	6,610	10,268	10,268	9,068
<b>Total Salaries &amp; Benefits</b>		<b>\$ 326,247</b>	<b>\$ 365,435</b>	<b>\$ 335,335</b>	<b>\$ 310,742</b>
5100	Professional Services	80,152	264,000	264,000	153,000
5100-01	Water Conservation	560	-	-	-
5100-02	Coordinated Integrated Monitoring Program	337,550	388,467	388,467	398,488
5205	Postage	-	500	-	-
5300	Travel & Training	1,912	5,000	1,000	1,000
5330	Dues & Memberships	872	1,000	750	1,000
5340	Mileage	188	300	500	200
5401	Advertising & Noticing	1,733	1,500	-	-
5405	Printing	1,971	4,000	4,000	1,000
5721	Telephone	667	600	800	-
6160	Operating Supplies	2,972	3,000	3,000	2,500
<b>Total Operating &amp; Maintenance</b>		<b>\$ 428,577</b>	<b>\$ 668,367</b>	<b>\$ 662,517</b>	<b>\$ 557,188</b>
8500	Information Systems Allocation	13,500	13,500	13,500	13,500
<b>Total Internal Service Charges</b>		<b>\$ 13,500</b>	<b>\$ 13,500</b>	<b>\$ 13,500</b>	<b>\$ 13,500</b>
<b>Total Expenditures</b>		<b>\$ 768,324</b>	<b>\$ 1,047,302</b>	<b>\$ 1,011,352</b>	<b>\$ 881,430</b>
<b>Source of Funds</b>					
General Fund 101		518,324	557,302	721,352	781,430
General Fund 100 - Water Quality Settlement		-	90,000	90,000	100,000
Legacy Park Fund 500		250,000	400,000	200,000	-
<b>Total Source of Funds</b>		<b>\$ 768,324</b>	<b>\$ 1,047,302</b>	<b>\$ 1,011,352</b>	<b>\$ 881,430</b>

## SOLID WASTE MANAGEMENT

The Solid Waste Management Program implements the City's waste reduction, recycling, household hazardous waste, hauling policies, and other programmatic elements to meet the solid waste collection and diversion requirements mandated by state laws and regulation. Activities of the program include: residential curbside collection of recyclable post-consumer and green waste and refuse; commercial waste disposal, mandatory recycling, and mandatory organics recycling program requirements; inspections and monitoring for commercial business compliance; special collection events for hard to dispose of items; and public outreach. The program is funded through the Solid Waste Management Fund with revenue support derived from waste hauler surcharge and recycling fees, as well as grant proceeds.

<b>Staffing</b>	<b>2018-19 Actual</b>	<b>2019-20 Budget</b>	<b>2020-21 Adopted</b>
ESD Director/Building Official	0.25	0.25	0.25
Sr. Env. Program Coordinator	0.00	0.00	0.00
Environmental Program Coordinator	0.40	0.40	0.40
<b>Total</b>	<b>0.65</b>	<b>0.65</b>	<b>0.65</b>

## EXPENDITURE DETAIL

**Fund 207 - Waste Management**  
**Program 3004 - Solid Waste Management**

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
4101	Full-Time Salaries	77,585	85,697	85,697	84,826
4104	Overtime	-	-	-	-
4201	Retirement	11,568	13,305	13,305	13,820
4202	Health Insurance	6,609	7,618	8,500	10,617
4203	Vision Insurance	101	118	125	140
4204	Dental Insurance	594	683	700	831
4205	Life Insurance	135	135	135	146
4208	Deferred Compensation	728	750	750	750
4209	Disability Insurance	704	573	650	573
4210	Other	1,568	2,722	2,722	2,699
<b>Total Salaries &amp; Benefits</b>		<b>\$ 99,592</b>	<b>\$ 111,601</b>	<b>\$ 112,584</b>	<b>\$ 114,402</b>
5100	Professional Services	35,567	40,000	31,000	40,000
5100.01	Dumpster Lid Enforcement	-	-	-	50,000
5401	Advertising & Noticing	3,454	4,000	2,500	2,500
5405	Printing	360	500	500	200
5850	Recycling Supplies	4,220	5,000	5,000	5,000
6160	Operating Supplies	1,030	2,500	900	1,500
<b>Total Operating &amp; Maintenance</b>		<b>\$ 44,631</b>	<b>\$ 52,000</b>	<b>\$ 39,900</b>	<b>\$ 99,200</b>
<b>Total Expenditures</b>		<b>\$ 144,223</b>	<b>\$ 163,601</b>	<b>\$ 152,484</b>	<b>\$ 213,602</b>
<b>Source of Funds</b>					
Solid Waste Management Fund 207		144,223	163,601	152,484	163,602
General Fund - 100		-	-	-	50,000
<b>Total Source of Funds</b>		<b>\$ 144,223</b>	<b>\$ 163,601</b>	<b>\$ 152,484</b>	<b>\$ 213,602</b>

THIS PAGE INTENTIONALLY LEFT BLANK

# PLANNING

## Department Expenditures by Program

Department	Program	2018-19 Actual	2019-20 Budgeted	2019-20 Projected	2020-21 Adopted
2001	Planning	2,329,694	2,877,411	2,810,120	2,372,025
2012	Code Enforcement	322,767	367,395	349,620	366,909
<b>Total</b>		<b>\$ 2,652,461</b>	<b>\$ 3,244,806</b>	<b>\$ 3,159,740</b>	<b>\$ 2,738,933</b>

# PLANNING DEPARTMENT

The Planning Department assists the community in planning for the future and managing development consistent with the community vision, while meeting City regulatory obligations. Staff provides a wide range of professional advice and services to the public, applicants, outside agencies, the Planning Commission and the City Council. The Planning Department provides Current and Long Range Planning, Biological Services and Code Enforcement, as well as a robust public information and records management program. The Department also monitors the projects and activities of other agencies.

Current Planning includes reviewing entitlement requests for planning conformance and condition compliance and conducting California Environmental Quality Act environmental review.

Long Range Planning includes General Plan, Zoning Ordinance and Local Coastal Program updates in response to Council priorities, regulatory changes and community needs, plus preparation of special studies and coordination with other agencies (e.g., California Coastal Commission and Southern California Association of Governments) on recreational access, natural resources, affordable housing and transportation. The Department also provides GIS mapping and data.

Biological Services include review of project biology reports, landscape plans and landscape water conservation compliance, as well as staff support to the Environmental Review Board and the maintenance of Environmentally Sensitive Habitat Area maps.

The Department provides staff support to the Planning Commission, Zoning Ordinance Revisions and Code Enforcement Subcommittee (ZORACES), Environmental Review Board and Subdivision Review Committee, as well as project-specific committees as needed.

A primary Planning Department focus is improving public engagement and the public's access to information. Planning and development information may be gathered in person at the public counter, by phone, email, and online. The Department actively uses social media and is continuing to increase the number of planning related public records that are available through OnBase, the City's online information portal.

Planning Department expenses associated with the Woolsey Fire are accounted for in Division 3002.

<b>Staffing</b>	<b>2018-19 Actual</b>	<b>2019-20 Budget</b>	<b>2020-21 Adopted</b>
Planning Director	1.00	1.00	0.50
Assistant Planning Director	0.00	1.00	0.50
Planning Manager	1.00	0.00	0.00
Principal Planner	0.00	1.00	1.00
Senior Planner	2.00	1.00	0.00
Associate Planner	3.00	3.00	3.00
Assistant Planner	3.00	4.00	3.00
Planning Technician	3.00	3.00	3.00
Senior Administrative Analyst	1.00	1.00	1.00
Administrative Assistant	0.00	0.00	0.00
Senior Office Assistant	1.00	2.00	1.00
Office Assistant	2.75	2.00	2.00
Planning Intern	0.50	0.50	0.00
<b>Total</b>	<b>18.25</b>	<b>19.50</b>	<b>15.00</b>

## EXPENDITURE DETAIL

**Fund 101 - General**

**Program 2001 - Current/Advanced Planning**

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
4101	Full-Time Salaries	1,258,772	1,585,919	1,555,919	1,230,841
4102	Part-Time Salaries	9,698	15,360	-	-
4104	Overtime	37,230	10,000	14,009	5,000
4201	Retirement	158,088	203,990	203,990	156,183
4202	Health Insurance	198,324	235,986	235,986	193,701
4203	Vision Insurance	2,943	3,624	3,624	2,722
4204	Dental Insurance	17,728	21,444	21,444	15,943
4205	Life Insurance	2,221	2,538	2,538	1,847
4208	Deferred Compensation	2,864	3,000	3,000	1,500
4209	Disability Insurance	11,879	13,641	13,641	10,776
4210	Other	35,432	63,409	63,409	48,013
<b>Total Salaries &amp; Benefits</b>		<b>\$ 1,735,179</b>	<b>\$ 2,158,911</b>	<b>\$ 2,117,560</b>	<b>\$ 1,666,525</b>
5100	Professional Services	380,563	465,000	465,000	485,000
5100-01	Coastal Dev. Permit Services	89,375	120,000	95,000	95,000
5210	Service Fees & Charges	10,830	10,000	13,500	15,000
5300	Travel & Training	2,943	6,000	2,000	2,000
5330	Dues & Memberships	3,764	2,500	4,560	2,500
5340	Mileage	407	500	250	500
5401	Advertising & Noticing	7,132	15,000	12,000	10,000
5721	Telephone	468	500	3,000	-
6160	Operating Supplies	8,281	7,000	7,000	5,000
6200	Publications	752	2,000	250	500
<b>Total Operating &amp; Maintenance</b>		<b>\$ 504,515</b>	<b>\$ 628,500</b>	<b>\$ 602,560</b>	<b>\$ 615,500</b>
8500	Information Systems Allocation	90,000	90,000	90,000	90,000
<b>Total Internal Service Charges</b>		<b>\$ 90,000</b>	<b>\$ 90,000</b>	<b>\$ 90,000</b>	<b>\$ 90,000</b>
<b>Total Expenditures</b>		<b>\$ 2,329,694</b>	<b>\$ 2,877,411</b>	<b>\$ 2,810,120</b>	<b>\$ 2,372,025</b>
<b>Source of Funds</b>					
General Fund 101		2,329,694	2,877,411	2,810,120	2,272,025
Designated for Housing Element		-	-	-	100,000
<b>Total Source of Funds</b>		<b>\$ 2,329,694</b>	<b>\$ 2,877,411</b>	<b>\$ 2,810,120</b>	<b>\$ 2,372,025</b>

# CODE ENFORCEMENT

Code Enforcement is responsible for enforcement of the Malibu Municipal Code, the Local Coastal Program, Building Code, and other State and County laws to promote and protect public health, safety and welfare, and the environment. These duties involve responding to questions on a wide range of code compliance areas from the public and outside agencies, and investigating formal complaints. Code Enforcement performs investigations using records, permitting data and extensive field investigation. Staff also works closely with property owners or other responsible parties to determine the appropriate course of action to resolve issues and provides assistance through the abatement process.

Code Enforcement actively coordinates with other City staff including Planning, Building Safety, Geotechnical, Environmental Health and Public Works staff as well as State and County agencies to share information, clarify requirements, and coordinate solutions for code compliance issues. Voluntary compliance is the preferred and most common path. In cases where standard abatement processes are not successful, the Code Enforcement Program works with the City Attorney and City Prosecuting Attorney on administrative remedies and, when necessary, litigation.

The Fiscal Year 2020-2021 Budget includes three full-time Code Enforcement Officers.

<b>Staffing</b>	<b>2018-19 Budget</b>	<b>2019-20 Adopted</b>	<b>2020-21 Adopted</b>
Sr. Code Enforcement Officer	1.00	1.00	1.00
Code Enforcement Officer	2.00	2.00	2.00
<b>Total</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

## EXPENDITURE DETAIL

**Fund 101 - General**  
**Program 2012 - Code Enforcement**

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
4101	Full-Time Salaries	213,280	244,493	239,493	251,824
4104	Overtime	364	-	725	500
4201	Retirement	22,975	27,678	27,678	30,602
4202	Health Insurance	38,164	37,979	37,979	46,890
4203	Vision Insurance	516	528	528	655
4204	Dental Insurance	3,354	3,338	3,338	3,978
4205	Life Insurance	362	384	384	384
4209	Disability Insurance	1,920	2,335	2,335	2,379
4210	Other	5,180	8,910	8,910	9,097
<b>Total Salaries &amp; Benefits</b>		<b>\$ 286,115</b>	<b>\$ 325,645</b>	<b>\$ 321,370</b>	<b>\$ 346,309</b>
5100	Professional Services	11,165	14,000	-	5,000
5210	Service Fees & Charges	-	300	50	100
5300	Travel & Training	86	1,000	600	500
5330	Dues & Memberships	380	500	500	500
5340	Transportation & Mileage	-	250	-	-
5721	Telephone	1,497	1,200	2,500	-
6160	Operating Supplies	24	1,000	1,100	1,000
<b>Total Operating &amp; Maintenance</b>		<b>\$ 13,152</b>	<b>\$ 18,250</b>	<b>\$ 4,750</b>	<b>\$ 7,100</b>
8100	Vehicle Allocation	10,000	10,000	10,000	-
8500	Information Systems Allocation	13,500	13,500	13,500	13,500
<b>Total Internal Service Charges</b>		<b>\$ 23,500</b>	<b>\$ 23,500</b>	<b>\$ 23,500</b>	<b>\$ 13,500</b>
<b>Total Expenditures</b>		<b>\$ 322,767</b>	<b>\$ 367,395</b>	<b>\$ 349,620</b>	<b>\$ 366,909</b>
<b>Source of Funds</b>					
General Fund 101		322,767	367,395	349,620	366,909
<b>Total Source of Funds</b>		<b>\$ 322,767</b>	<b>\$ 367,395</b>	<b>\$ 349,620</b>	<b>\$ 366,909</b>

THIS PAGE INTENTIONALLY LEFT BLANK

# PUBLIC WORKS

## Department Expenditures by Program

Department	Program	2018-19 Actual	2019-20 Budgeted	2019-20 Projected	2020-21 Adopted
3001	Street Maintenance	1,265,861	1,739,813	1,692,452	1,557,930
3005	Fleet Operations	81,843	262,500	216,986	73,000
3007	Stormwater Treatment Facilities	223,498	239,000	206,000	206,000
3008	Public Works Engineering	1,047,608	1,619,578	1,545,737	1,182,183
3010	CCWTF	1,201,608	1,914,220	1,815,102	1,917,323
6002-4	Landslide Maintenance Districts	479,055	544,541	548,178	546,352
<b>Total</b>		<b>\$ 4,299,472</b>	<b>\$ 6,319,652</b>	<b>\$ 6,024,455</b>	<b>\$ 5,482,789</b>

# STREET MAINTENANCE

The Street Maintenance Program is responsible for all activities related to the repair, replacement, and maintenance of 45 centerline miles of City-owned streets. The replacement value of 7,000,000 square feet of pavement is approximately \$42,000,000 at the current cost of \$6.00 per square foot.

The budget for Fiscal Year 2020-2021 includes the following:

- Maintaining the City-owned streets on a regular basis, including but not limited to filling potholes, replacing street signs, weed abatement, maintaining sidewalks and public walkways, and cleaning and maintaining storm drains. The program also includes street sweeping on City-owned streets and parking lots.
- Performing pavement condition inspections on City streets. This inspection data will be used to update the City's Pavement Management Plan.
- Sweeping City streets. The City's sweeping contractor will conduct weekly sweeping of Pacific Coast Highway and monthly sweeping of City streets, facilities, and parking lots.
- Maintaining the City-owned traffic signals, flashing beacons and speed radar signs.

Street Maintenance activities are funded through the General Fund, Gas Tax, Traffic Safety Funds and Waste Management Funds.

<b>Staffing</b>	<b>2018-19 Actual</b>	<b>2019-20 Budget</b>	<b>2020-21 Adopted</b>
Public Works Superintendent	0.80	0.80	1.35
Senior Public Works Inspector	0.80	0.80	0.00
Public Works Inspector	0.00	0.80	0.80
<b>Total</b>	<b>1.60</b>	<b>2.40</b>	<b>2.15</b>

## EXPENDITURE DETAIL

Fund 100 - General Fund

Fund 201 - Gas Tax

Program 3001 - Street Maintenance

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
4101	Full-Time Salaries	164,368	229,171	224,171	225,307
4104	Overtime	2,584	2,000	500	1,000
4201	Retirement	27,528	35,278	35,278	35,585
4202	Health Insurance	31,963	45,239	45,239	36,944
4203	Vision Insurance	524	696	696	542
4204	Dental Insurance	3,188	4,169	4,169	3,196
4205	Life Insurance	236	342	342	271
4209	Disability Insurance	1,515	1,894	1,894	1,790
4210	Other	4,428	9,024	9,024	8,594
<b>Total Salaries &amp; Benefits</b>		<b>\$ 236,334</b>	<b>\$ 327,813</b>	<b>\$ 321,313</b>	<b>\$ 313,230</b>
5100	Professional Services	15,292	34,000	20,000	20,000
5120	Street Maintenance	573,039	688,000	688,000	702,200
5121-01	Street Sweeping	55,305	85,000	85,000	83,000
5123	Storm Response	423	50,000	30,000	25,000
5123.01	Storm Drain System Maintenance	70,418	100,000	100,000	100,000
5124	Traffic Signal Maintenance	86,576	58,000	63,039	58,000
5126	Wall/Sidewalk Maintenance	9,608	-	-	-
5127	Weed Abatement	67,497	63,500	63,500	65,000
5200	Tree Maintenance	1,335	88,000	88,000	45,000
5300	Travel & Training	1,655	2,000	100	1,000
5721	Telephone	3,066	5,000	3,000	2,000
5722	Electricity	20,020	33,000	27,000	25,000
5725	Trash Pickup/Recycling	60,954	45,000	45,000	45,000
6160	Operating Supplies	36,013	77,000	75,000	40,000
<b>Total Operating &amp; Maintenance</b>		<b>\$ 1,001,201</b>	<b>\$ 1,328,500</b>	<b>\$ 1,287,639</b>	<b>\$ 1,211,200</b>
7800	Equipment	9,326	55,000	55,000	20,000
<b>Total Capital Outlay</b>		<b>\$ 9,326</b>	<b>\$ 55,000</b>	<b>\$ 55,000</b>	<b>\$ 20,000</b>
8100	Vehicle Allocation	10,000	15,000	15,000	-
8500	Information Systems Allocation	9,000	13,500	13,500	13,500
<b>Total Internal Services</b>		<b>\$ 19,000</b>	<b>\$ 28,500</b>	<b>\$ 28,500</b>	<b>\$ 13,500</b>
<b>Total Expenditures</b>		<b>\$ 1,265,861</b>	<b>\$ 1,739,813</b>	<b>\$ 1,692,452</b>	<b>\$ 1,557,930</b>
<b>Source of Funds</b>					
General Fund 100		805,861	1,259,813	1,502,452	357,930
Gas Tax Fund 201		265,000	300,000	100,000	300,000
Traffic Safety Fund 202		180,000	180,000	50,000	300,000
Solid Waste Management Fund 207		15,000	-	-	-
Proposition C Fund 204		-	-	40,000	200,000
Measure R Fund		-	-	-	400,000
<b>Total Source of Funds</b>		<b>\$ 1,265,861</b>	<b>\$ 1,739,813</b>	<b>\$ 1,692,452</b>	<b>\$ 1,557,930</b>

## **FLEET OPERATIONS**

The Fleet Operations program is responsible for the cost-effective repair, preventative maintenance, fueling, and eventual replacement of the City's vehicle fleet. This program has also implemented clean air programs relative to vehicles to ensure that the City is doing its part to reduce pollution and improve air quality. The City currently maintains an Electric Vehicle Charging Station in the Malibu Civic Center area.

Fleet Operations are accounted for in the Vehicle Fund, which generates revenue by charging each department with maintenance and rental fees. The City's fleet of seventeen vehicles includes two pickup trucks, nine sport utility vehicles, and six sedans. Of these seventeen vehicles, twelve operate on gasoline and five are hybrids.

Pursuant to the direction of the City Council, new vehicles will be hybrids. Once the City is able to expand its electric vehicle charging capabilities, older vehicles will be replaced, whenever possible, with electric vehicles.

## EXPENDITURE DETAIL

**Fund 601 - Vehicle; Fund 206 - Air Quality  
Program 3005 - Fleet Operations**

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
5610	Facility Maintenance	-	2,000	-	2,000
5722	Electricity	4,674	6,000	4,000	6,000
6330	Vehicle Maintenance	16,988	25,000	28,000	25,000
6500	Motor Fuel	29,730	40,000	36,000	40,000
<b>Total Operating &amp; Maintenance</b>		<b>\$ 51,392</b>	<b>\$ 73,000</b>	<b>\$ 68,000</b>	<b>\$ 73,000</b>
7700	Equipment - Vehicles	30,451	189,500	148,986	-
7800	Equipment	-	-	-	-
<b>Total Capital Outlay</b>		<b>\$ 30,451</b>	<b>\$ 189,500</b>	<b>\$ 148,986</b>	<b>\$ -</b>
<b>Total Expenditures</b>		<b>\$ 81,843</b>	<b>\$ 262,500</b>	<b>\$ 216,986</b>	<b>\$ 73,000</b>
<b>Source of Funds</b>					
General Fund 100		-	149,500	103,986	-
Vehicle Fund 601		81,843	113,000	113,000	73,000
<b>Total Source of Funds</b>		<b>\$ 81,843</b>	<b>\$ 262,500</b>	<b>\$ 216,986</b>	<b>\$ 73,000</b>

## **STORMWATER TREATMENT FACILITIES**

The Stormwater Treatment Facilities program is responsible for all activities related to the repair and replacement of equipment and the maintenance of these facilities.

In 2007, the City completed the construction of the Civic Center Stormwater Treatment Facility. This facility was the first major component in the implementation of the Malibu Civic Center Integrated Water Quality Management Plan. The facility is a key element in the Legacy Park stormwater management system and is designed to reduce pollution in Malibu Creek, Malibu Lagoon and Surfrider Beach.

Dry weather and first flush runoff flows are pumped from three major storm drains in the Civic Center area and then they are treated in a 3-step process of screening, filtering and disinfecting at a rate of up to 1,400 gallons per minute. The City reuses the treated water for irrigation of landscaping in the Civic Center area and Legacy Park.

In 2010, the City also constructed the Paradise Cove Stormwater Treatment Facility. This facility is designed to capture, clean and disinfect up to approximately 1,000 gallons per minute of stormwater and urban runoff from Ramirez Creek and the surrounding watershed. The facility has three different filtration systems to efficiently remove trash, sediment and bacteria.

Facility Maintenance activities are funded by the General Fund and the City's Measure W Los Angeles County Stormwater Annual Allocation.

## EXPENDITURE DETAIL

**Fund 100 - General Fund**  
**Program 3007 - Stormwater Treatment Facilities**

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
5610	Facilities Maintenance (Civic Center)	47,106	47,000	47,000	47,000
5610-01	Facilities Maintenance (Paradise Cove)	46,956	47,000	47,000	47,000
5655	Stormwater Monitoring	5,805	25,000	5,000	5,000
5721	Telephone	1,790	2,000	2,000	2,000
5722	Electricity	16,273	30,000	20,000	20,000
5723	Water	6,138	8,000	5,000	5,000
<b>Total Operating &amp; Maintenance</b>		<b>\$ 124,068</b>	<b>\$ 159,000</b>	<b>\$ 126,000</b>	<b>\$ 126,000</b>
7800	Equipment (Civic Center)	99,429	30,000	30,000	30,000
7800	Equipment (Paradise Cove)	-	50,000	50,000	50,000
<b>Total Capital Outlay</b>		<b>\$ 99,429</b>	<b>\$ 80,000</b>	<b>\$ 80,000</b>	<b>\$ 80,000</b>
<b>Total Expenditures</b>		<b>\$ 223,498</b>	<b>\$ 239,000</b>	<b>\$ 206,000</b>	<b>\$ 206,000</b>
<b>Source of Funds</b>					
General Fund 100		8,498	89,000	106,000	106,000
Measure W - LA County Stormwater		-	-	-	100,000
Legacy Park Fund 500		215,000	150,000	100,000	-
<b>Total Source of Funds</b>		<b>\$ 223,498</b>	<b>\$ 239,000</b>	<b>\$ 206,000</b>	<b>\$ 206,000</b>

## PUBLIC WORKS/ENGINEERING

The Public Works/Engineering Department manages the development and implementation of the Capital Improvement Program, street and maintenance programs, and engineering activities for the City including: review of proposed land development, formation of new special assessment districts, and the issuance of Special Event and Encroachment Permits.

Land development review involves the review of all new building and or grading permit applications for impacts to public infrastructure, off-site drainage impacts, stormwater quality and flood plain management. It also involves review of all proposed land subdivisions in accordance with the Subdivision Map Act.

The Public Works/Engineering Department also provides staff support for the creation of various utility undergrounding districts, manages the implementation of capital improvement and emergency disaster projects, conducts traffic surveys, and manages the preservation of survey monuments that control the location of subdivision boundaries and road right-of-way centerlines.

The budget for Fiscal Year 2020-2021 includes \$53,000 for three crossing guards at Malibu High School, Malibu Middle School, and Juan Cabrillo Elementary School.

Public Works/Engineering activities are funded by the General Fund, Gas Tax and Traffic Safety Funds.

<b>Staffing</b>	<b>2018-19 Actual</b>	<b>2019-20 Budget</b>	<b>2020-21 Adopted</b>
Public Works Director	0.90	0.90	0.90
Assistant Public Works Director	1.00	1.00	0.50
Associate Civil Engineer	1.00	1.00	1.00
Assistant Civil Engineer	2.00	2.00	1.00
Public Works Superintendent	0.20	0.20	0.40
Senior Public Works Inspector	0.20	0.20	0.00
Public Works Inspector	0.00	0.20	0.20
Senior Administrative Assistant	0.00	1.00	1.00
Administrative Assistant	2.00	1.00	1.00
<b>Total</b>	<b>7.30</b>	<b>7.50</b>	<b>6.00</b>

## EXPENDITURE DETAIL

### Fund 100 - General

### Program 3008 - Public Works/Engineering

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
4101	Full-Time Salaries	536,142	808,086	788,086	650,425
4104	Overtime	1,109	1,500	300	1,000
4201	Retirement	93,584	101,763	101,763	83,867
4202	Health Insurance	125,021	127,211	127,211	101,321
4203	Vision Insurance	1,968	2,000	2,000	1,481
4204	Dental Insurance	12,063	12,025	12,025	8,917
4205	Life Insurance	1,201	1,247	1,247	1,025
4208	Deferred Compensation	2,700	2,700	2,700	2,700
4209	Disability Insurance	6,884	6,092	6,092	4,832
4210	Other	17,858	28,074	28,074	20,116
<b>Total Salaries &amp; Benefits</b>		<b>\$ 798,529</b>	<b>\$ 1,090,698</b>	<b>\$ 1,069,498</b>	<b>\$ 875,683</b>
5100	Professional Services	178,863	418,280	375,000	180,000
5125	Traffic Engineering	15,398	45,000	45,000	70,000
5205	Postage	-	500	500	-
5210	Service Fees and Charges	8,539	12,000	8,539	12,000
5300	Travel & Training	439	5,000	1,500	1,500
5330	Dues & Memberships	4,420	5,100	4,500	4,500
5340	Mileage	511	500	100	500
5401	Advertising & Noticing	288	500	100	500
5405	Printing	-	500	1,000	-
5721	Telephone	1,796	2,000	2,000	-
6120	Computer Software	1,690	2,000	500	2,000
6160	Operating Supplies	5,633	6,000	6,000	4,000
<b>Total Operating &amp; Maintenance</b>		<b>\$ 217,578</b>	<b>\$ 497,380</b>	<b>\$ 444,739</b>	<b>\$ 275,000</b>
8500	Information Systems Allocation	31,500	31,500	31,500	31,500
<b>Total Internal Service Charges</b>		<b>\$ 31,500</b>	<b>\$ 31,500</b>	<b>\$ 31,500</b>	<b>\$ 31,500</b>
<b>Total Expenditures</b>		<b>\$ 1,047,608</b>	<b>\$ 1,619,578</b>	<b>\$ 1,545,737</b>	<b>\$ 1,182,183</b>
<b>Source of Funds</b>					
General Fund 100		702,608	1,259,578	1,245,737	717,183
Gas Tax Fund 201		20,000	40,000	-	125,000
Traffic Safety Fund 202		25,000	20,000	-	40,000
Measure R Highway Operational Fund		300,000	300,000	300,000	300,000
<b>Total Source of Funds</b>		<b>\$ 1,047,608</b>	<b>\$ 1,619,578</b>	<b>\$ 1,545,737</b>	<b>\$ 1,182,183</b>

# CIVIC CENTER WASTEWATER TREATMENT FACILITY

In 2011, the Los Angeles Regional Water Quality Control Board (RWQCB) approved a Memorandum of Understanding (MOU) with the City of Malibu. The MOU was amended in 2014 and again in 2017. The MOU is between the City, the RWQCB, and the State Water Resources Control Board (SWRCB). The MOU commits the City to lead the efforts to work with property owners to design and construct a centralized wastewater treatment facility in the Civic Center area. Under the MOU, both commercial and residential property owners in the Civic Center area are required to fund and connect to the centralized wastewater treatment facility in phases. Phase One was completed in September 2018, Phase Two requires connection by November 2024 and Phase Three (if necessary) by November 2028.

The construction of Phase One was completed in Fiscal Year 2017-2018. A wastewater and recycled water rate study was completed to develop the utility rates the City will be assessing the property owners connected to the Civic Center Wastewater Treatment Facility. The design for Phase Two was initiated in August 2019 and is scheduled to be completed in this fiscal year.

Department 3010 reflects the operation, maintenance and management of the Civic Center Wastewater Treatment Facility, treatment plant, collection system and the re-use and dispersal facility. Revenue generated from the utility rates will be used to offset these expenses. Also included is water quality testing and monitoring costs and other expenses as required in the MOU.

<b>Staffing</b>	<b>2018-19 Actual</b>	<b>2019-20 Budget</b>	<b>2020-21 Adopted</b>
Public Works Superintendent	0.00	0.00	0.25
Finance Manager	0.00	0.00	0.18
Financial Analyst	0.05	0.05	0.00
<b>Total</b>	<b>0.00</b>	<b>0.05</b>	<b>0.43</b>

## EXPENDITURE DETAIL

### Fund 515 - CCWTF

#### Program 3010 - Civic Center Water Treatment Facility

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
4101	Full-Time Salaries	4,951	12,945	15,301	56,719
4201	Retirement	774	2,313	2,656	10,633
4202	Health Insurance	384	1,031	1,024	7,141
4203	Vision Insurance	6	15	14	104
4204	Dental Insurance	32	83	78	613
4205	Life Insurance	5	13	13	54
4209	Disability Insurance	42	116	138	380
4210	Other	130	504	398	2,018
<b>Total Salaries &amp; Benefits</b>		<b>\$ 6,324</b>	<b>\$ 17,020</b>	<b>\$ 19,621</b>	<b>\$ 77,661</b>
5100	Professional Services	7,821	15,000	15,000	50,000
5210	Service Fees and Charges	8,369	37,000	37,000	40,000
5510	Insurance Premiums	-	250,000	214,233	149,463
5611	WTF Maintenance	853,283	1,155,000	1,155,000	1,155,000
5612	Sewer Service Fees	981	1,200	1,200	1,200
5613	Assessment District - CCWTF	2,724	3,000	3,000	3,000
5640	Equipment Maintenance	18,510	18,000	10,753	17,000
5656	Water Quality Testing & Monitoring	155,770	200,000	165,000	167,500
5721	Telephone	6,614	13,000	6,827	13,000
5722	Electricity & Gas	96,657	138,000	137,309	145,000
5723	Water	3,126	4,000	1,894	3,000
5725	Trash Pickup/Recycling	2,490	3,000	2,327	3,500
5725-01	Biosolids Disposal	8,820	10,000	33,477	45,000
6160	Operating Supplies	4,534	10,000	2,859	10,000
6161	Chemical Supplies	24,276	35,000	9,602	35,000
6500	Motor Fuel	1,309	5,000	-	2,000
<b>Total Operating &amp; Maintenance</b>		<b>\$ 1,195,284</b>	<b>\$ 1,897,200</b>	<b>\$ 1,795,481</b>	<b>\$ 1,839,663</b>
<b>Total Expenditures</b>		<b>\$ 1,201,608</b>	<b>\$ 1,914,220</b>	<b>\$ 1,815,102</b>	<b>\$ 1,917,323</b>
<b>Source of Funds</b>					
General Fund Loan		105,182	303,139	204,021	306,242
CCWTF Fund 515		1,096,426	1,611,081	1,611,081	1,611,081
<b>Total Source of Funds</b>		<b>\$ 1,201,608</b>	<b>\$ 1,914,220</b>	<b>\$ 1,815,102</b>	<b>\$ 1,917,323</b>

## LANDSLIDE MAINTENANCE DISTRICTS

The Landslide Maintenance District Program provides administration and maintenance services for three separate assessment districts including approximately 326 properties in the Big Rock Mesa area, 74 properties in the Calle Del Barco area, and 38 properties in the Malibu Road area. Each year the City renews each assessment district through legal procedures defined in the Streets and Highways code. Property owners within each district pay for the services received through annual assessments levied against the properties by the Los Angeles County Assessor's Office.

The program's administrative and maintenance services include the installation and maintenance of dewatering wells, monitoring water levels and slide activities, and preparation of annual assessment and geology reports.

<b>Staffing</b>	<b>2018-19 Actual</b>	<b>2019-20 Budget</b>	<b>2020-21 Adopted</b>
Public Works Director	0.10	0.10	0.10
<b>Total</b>	<b>0.10</b>	<b>0.10</b>	<b>0.10</b>

## EXPENDITURE DETAIL

**Fund 290 - Big Rock Mesa Landslide Maintenance District (LMD)**

**Program 6002 - Big Rock Mesa LMD**

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
4101	Full-Time Salaries	9,114	9,248	9,248	9,525
4201	Retirement	1,307	1,652	1,652	1,786
4202	Health Insurance	977	978	978	1,020
4203	Vision Insurance	15	17	17	17
4204	Dental Insurance	91	100	100	100
4205	Life Insurance	19	19	19	19
4208	Deferred Compensation	150	150	150	150
4209	Disability Insurance	69	44	44	44
4210	Other	132	237	237	244
<b>Total Salaries &amp; Benefits</b>		<b>\$ 11,874</b>	<b>\$ 12,445</b>	<b>\$ 12,445</b>	<b>\$ 12,905</b>
5100	Professional Services	244,105	251,487	251,487	255,322
5210	Service Fees & Charges	7,895	9,000	8,953	9,000
5401	Advertising & Noticing	-	240	240	240
5722	Electricity	15,138	20,000	18,000	20,000
<b>Total Operating &amp; Maintenance</b>		<b>\$ 267,138</b>	<b>\$ 280,727</b>	<b>\$ 278,680</b>	<b>\$ 284,562</b>
7903	Storm Drain Improvements	113,258	95,000	100,684	100,000
<b>Total Capital Outlay</b>		<b>\$ 113,258</b>	<b>\$ 95,000</b>	<b>\$ 100,684</b>	<b>\$ 100,000</b>
<b>Total Expenditures</b>		<b>\$ 392,270</b>	<b>\$ 388,172</b>	<b>\$ 391,809</b>	<b>\$ 397,467</b>
<b>Source of Funds</b>					
Landslide Maintenance District Fund		392,270	388,172	391,809	397,467
<b>Total Source of Funds</b>		<b>\$ 392,270</b>	<b>\$ 388,172</b>	<b>\$ 391,809</b>	<b>\$ 397,467</b>

## EXPENDITURE DETAIL

**Fund 291 - Malibu Road Landslide Maintenance District (LMD)**

**Program 6003 - Malibu Road LMD**

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
4101	Full-Time Salaries	4,557	4,624	4,624	4,763
4201	Retirement	654	826	826	893
4202	Health Insurance	489	489	489	510
4203	Vision Insurance	8	8	8	8
4204	Dental Insurance	46	50	50	50
4205	Life Insurance	9	10	10	10
4208	Deferred Compensation	75	75	75	75
4209	Disability Insurance	34	22	22	22
4210	Other	66	119	119	122
<b>Total Salaries &amp; Benefits</b>		<b>\$ 5,938</b>	<b>\$ 6,223</b>	<b>\$ 6,223</b>	<b>\$ 6,453</b>
5100	Professional Services	30,430	48,284	48,284	55,000
5401	Advertising & Noticing	-	240	240	240
5722	Electricity	1,067	2,000	2,000	2,000
<b>Total Operating &amp; Maintenance</b>		<b>\$ 31,497</b>	<b>\$ 50,524</b>	<b>\$ 50,524</b>	<b>\$ 57,240</b>
7903	Storm Drain Improvements	-	20,000	20,000	20,000
<b>Total Capital Outlay</b>		<b>\$ -</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>
<b>Total Expenditures</b>		<b>\$ 37,435</b>	<b>\$ 76,747</b>	<b>\$ 76,747</b>	<b>\$ 83,693</b>
<b>Source of Funds</b>					
Landslide Maintenance District Fund		37,435	76,747	76,747	83,693
<b>Total Source of Funds</b>		<b>\$ 37,435</b>	<b>\$ 76,747</b>	<b>\$ 76,747</b>	<b>\$ 83,693</b>

## EXPENDITURE DETAIL

**Fund 292 - Calle del Barco Landslide Maintenance District (LMD)**

**Program 6004 - Calle del Barco LMD**

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
4101	Full-Time Salaries	4,557	4,624	4,624	4,763
4201	Retirement	654	826	826	893
4202	Health Insurance	489	489	489	510
4203	Vision Insurance	7	8	8	8
4204	Dental Insurance	46	50	50	50
4205	Life Insurance	9	10	10	10
4208	Deferred Compensation	75	75	75	75
4209	Disability Insurance	34	22	22	22
4210	Other	66	119	119	122
<b>Total Salaries &amp; Benefits</b>		<b>\$ 5,937</b>	<b>\$ 6,223</b>	<b>\$ 6,223</b>	<b>\$ 6,453</b>
5100	Professional Services	36,911	51,659	51,659	55,000
5401	Advertising & Noticing	-	240	240	240
5722	Electricity	773	1,500	1,500	1,500
<b>Total Operating &amp; Maintenance</b>		<b>\$ 37,684</b>	<b>\$ 53,399</b>	<b>\$ 53,399</b>	<b>\$ 56,740</b>
7903	Storm Drain Improvements	5,729	20,000	20,000	2,000
<b>Total Capital Outlay</b>		<b>\$ 5,729</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 2,000</b>
<b>Total Expenditures</b>		<b>\$ 49,350</b>	<b>\$ 79,622</b>	<b>\$ 79,622</b>	<b>\$ 65,193</b>
<b>Source of Funds</b>					
Landslide Maintenance District Fund		49,350	79,622	79,622	65,193
<b>Total Source of Funds</b>		<b>\$ 49,350</b>	<b>\$ 79,622</b>	<b>\$ 79,622</b>	<b>\$ 65,193</b>

THIS PAGE INTENTIONALLY LEFT BLANK

# CAPITAL IMPROVEMENT PROJECTS

Projects	2018-19 Actual	2019-20 Budgeted	2019-20 Projected	2020-21 Adopted
Annual Street Overlay	670,779	600,000	-	600,000
PCH Intersection Improvements	152,213	31,000	168,891	-
PCH Median Improvements	205,325	245,000	799,867	3,000,000
Civic Center Way Improvements	190,994	4,600,000	770,955	4,505,917
PCH Signal Synchronization System	440,278	500,000	1,558,569	1,200,000
Civic Center Stormwater Diversion Structure	28,806	195,000	54,115	100,000
Marie Canyon Green Streets	23,752	-	-	276,248
Stormdrain Trash Screens	-	35,000	-	35,000
Civic Center Water Treatment Facility-Phase Two	-	1,700,000	1,000,000	2,000,000
City Hall Solar Power Project	149,058	-	-	-
City Hall Roof Project	8,248	30,965	27,222	289,530
Civic Center Wastewater Lateral Connections	150,000	-	-	-
Westward Beach Road Improvements	75,960	150,000	74,040	3,875,000
Heathercliff Road Safety Improvements	18,315	-	-	-
Electric Vehicle Charging Stations	1,720	110,000	15,813	-
Anchor Sculpture Base	49,450	-	-	-
Temporary Skate Park	-	300,000	500,000	150,000
Permanent Skate Park	-	-	55,000	-
Civic Center Way Stormdrain Repair	-	-	145,501	-
Bluffs Park Workout Stations	-	40,000	-	40,000
Bluffs Park Shade Structure	-	-	-	45,000
Vehicle Protection Devices - City Properties	-	-	-	100,000
Malibu Road Slope Repairs	-	-	-	75,000
<b>Total</b>	<b>\$ 2,164,898</b>	<b>\$ 8,536,965</b>	<b>\$ 5,169,973</b>	<b>\$ 16,291,695</b>

# **CAPITAL IMPROVEMENT PROJECTS**

## **ANNUAL STREET MAINTENANCE (9002)**

This project provides for the reconstruction and maintenance of City streets. Although the City's streets are in relatively good condition, some street sections require a higher level of maintenance, such as pavement overlays, in order to ensure the roadways do not fall into disrepair. In order to ensure that all City streets are maintained in good condition, the City Council approved an Annual Pavement Management Plan which established the work schedule through Fiscal Year 2020-2021.

## **PCH INTERSECTION IMPROVEMENTS (9058)**

This project will improve two key locations along the PCH corridor in Malibu, Big Rock Drive and PCH and at PCH near the La Costa Beach Club. The PCH at Big Rock Drive Intersection Improvements Project included a revision to the existing traffic signal to add a dedicated protected left turn lane and was successfully completed in Fiscal Year 2014-2015. The La Costa Pedestrian Improvements Project will upgrade the existing crosswalk in the vicinity of La Costa Beach by installing a pedestrian activated traffic signal. Construction of this project began in Fiscal Year 2018-2019 and completed in Fiscal Year 2019-2020.

## **PCH MEDIAN IMPROVEMENT PROJECT (9059)**

The project will promote traffic safety by channelizing the highway, regulating turn movements and improving traffic operations. The project will rehabilitate the existing medians, shoulders, and will install new raised medians along PCH from Webb Way to Puerco Canyon Road. This project is currently in the design phase with construction anticipated to be completed in Fiscal Year 2021-2022.

## **CIVIC CENTER WAY IMPROVEMENTS PROJECT (9061)**

The project consists of improving the safety for all modes of transportation on Civic Center Way from Webb Way to Malibu Canyon Road. The project will improve horizontal and vertical sight distances and create additional space for motorists, pedestrians, cyclists, and transit to travel to improve traffic safety and operational flow. The construction phase is anticipated to be completed in Fiscal Year 2020-2021.

## **PCH SIGNAL SYNCHRONIZATION SYSTEM IMPROVEMENTS (9066)**

This project was identified by the PCH Safety Study to improve safety along the Malibu highway corridor. The project limits extend from the intersection of Topanga Canyon Road to John Tyler Drive. The purpose of this project is to provide communication, coordination, and controls between the traffic signals and the Caltrans' Transportation Management Center (TMC) and install Intelligent Transportation System (ITS) elements. This work is intended to reduce congestion, improve traffic flow along the corridor, and improve safety for all modes of travel. This project is currently in the design phase and scheduled to be completed by Fiscal Year 2022-2023.

### **CIVIC CENTER STORMWATER DIVERSION STRUCTURE (9070)**

This project consists of storm drain improvements in the Civic Center area. The improvements will promote the flow and circulation of stormwater into Legacy Park. This project is currently in the design phase and is anticipated to be completed in Fiscal Year 2020-2021.

### **MARIE CANYON GREEN STREETS (9072)**

This project was identified in the City's Enhanced Watershed Management Plan (EWMP). This project includes the installation of biofilters and other stormwater water quality devices to capture and treat stormwater. The project is intended to assist with Municipal Separate Storm Sewer System (MS4) Discharge Permit requirements. This project is currently in the design phase and construction is anticipated to be completed in Fiscal Year 2021-2022.

### **STORMDRAIN TRASH SCREENS (9073)**

This project was identified in the City's EWMP. This project includes the installation of trash screens at the City's storm drain inlets to prevent debris from entering the storm drain system. The proposed trash screens complies with the Trash Total Maximum Daily Load (TMDL) requirements. This project is currently in the design phase and is anticipated to be completed in Fiscal Year 2020-2021

### **CIVIC CENTER WATER TREATMENT FACILITY (9049) and (9075)**

On June 27, 2011, the City entered into a Memorandum of Understanding (MOU) between the City and the Regional Water Quality Control Board and the State Water Resources Control Board regarding the implementation of the Basin Plan Amendment for the Malibu Civic Center Area Prohibition. The revised MOU required that commercial properties (Phase One) in the Civic Center Prohibition Area be connected to a centralized wastewater treatment facility by September 2018 and residential properties (Phase Two) by November 2024.

The Civic Center Wastewater Improvements Project is part of the City's Integrated Water Quality Management Plan that will improve water quality in Malibu Creek, Malibu Lagoon, and Surfrider Beach. The development of a community wastewater collection, treatment, reuse, and dispersal facility will replace existing individual on-site wastewater treatment systems in the City's Civic Center area.

Phase One of this project was completed in Fiscal Year 2018-2019. The design of Phase Two of this project was initiated in August 2019. This phase of the project expands the wastewater collection and recycled water system to include those properties in Malibu Colony, the condos on Civic Center Way, HRL, and a portion of Serra Retreat. In addition, the treatment plant will be expanded to treat the additional wastewater from these properties. The work will include preparing a coastal development permit, construction plans, project specifications and cost estimates. It is anticipated that the project will begin construction in 2022.

### **CITY HALL SOLAR POWER PROJECT (9078)**

This project consists of the installation of a solar power system at City Hall. This project will also include electric vehicle charging stations. The project will serve to reduce the City's overall electricity consumption and cost. This project was placed on hold for Fiscal Year 2019-2020 to accommodate other budget priorities resulting from the Woolsey Fire and remains on hold in Fiscal Year 2020-2021.

### **CITY HALL ROOF (9079)**

When the initial renovations of City Hall were undertaken, there was not enough funding to replace the roof of the building. The roof currently has leaks in several locations. This project will replace the roof at City Hall. This project is anticipated to be bid and completed in Fiscal Year 2020-2021.

### **CIVIC CENTER WASTEWATER TREATMENT FACILITY LATERAL CONNECTIONS (9081)**

The Civic Center Wastewater Treatment Facility Lateral Connections includes connecting the City buildings' wastewater facilities to the new wastewater collection system. This project was completed in Fiscal Year 2018-2019.

### **WESTWARD BEACH ROAD IMPROVEMENTS (9082)**

This project consists of improving the parking spaces on Westward Beach Road from Birdview Avenue to approximately 1,100 feet west. The project also includes a 12' wide combination sidewalk and bicycle path and a bicycle connection from PCH to Westward Beach. A new concrete sand barrier will be placed between the beach and the proposed parking area to prevent sand from going on the new sidewalk and parking area. This project is currently in the design phase. It is anticipated that construction will begin in Fiscal Year 2020-2021.

### **HEATHERCLIFF ROAD SAFETY IMPROVEMENTS (9083)**

This project will address safety issues along Heathercliff Road. The first phase of the project includes engineering and design. This project is currently in the conceptual design phase. This project is on hold due to the Woolsey Fire and COVID-19 pandemic.

### **ELECTRIC VEHICLE CHARGING STATIONS (9084)**

This project will upgrade the existing charging stations along Civic Center Way. This project was completed in Fiscal Year 2019-2020.

### **ANCHOR SCULPTURE BASE (9085) (COMPLETED LAST FISCAL YEAR)**

This project consists of installation of a base for the Anchor Sculpture that was donated to the City. The base and sculpture were installed at Legacy Park for public viewing. The project was completed in Fiscal Year 2018-2019.

### **TEMPORARY SKATE PARK (9089)**

During Fiscal Year 2019-2020, City Council approved the use of the Crummer/Case property adjacent to Malibu Bluffs Park as the location for a temporary skate park. This project consists of constructing a new asphalt concrete surface, fencing, parking and above ground skate park elements to the vacant lot. The project is anticipated to be completed during the summer of 2020.

### **PERMANENT SKATE PARK (9090)**

This project consists of designing and constructing a permanent skate park of a 12,500-square-foot in-ground concrete skate park on the Crummer/Case Property adjacent to Malibu Bluffs Park. The project includes parking and additional site amenities such as trash cans, benches, tables, and restrooms. Design will begin in Fiscal Year 2020-2021.

The project will be the first permanent skate park in Malibu. The project has drawn significant interest from the local skate community and parents due to the City's significant skate culture and lack of available recreational amenities. Additionally, the location next to Malibu Bluffs Park and the Environmental Impact Report completed in 2013, make the location ideal for the project.

### **CIVIC CENTER STORM DRAIN REPAIRS (9091)**

The existing corrugated metal storm drainpipe located on Civic Center Way and adjacent to the Civic Center Water Treatment Facility was starting to fail and was causing roadway damage. This project consists of replacing the deteriorated corrugated metal storm drainpipe on Civic Center Way with a new reinforced concrete pipe and repairing the roadway. This project was completed in Fiscal Year 2019-2020.

### **BLUFFS PARK WORKOUT STATION (9092)**

This project consists of the installation of a small workout station in the current zip line area at Malibu Bluffs Park. The project will include new poured in place safety surfacing and signage demonstrating the proper use of the equipment. The project will be funded through the City's Proposition A Park Funds.

### **BLUFFS PARK SHADE STRUCTURE (9093)**

This project consists of the installation of four single-post shade structures at Malibu Bluffs Park. Two of the shade structures will be located at the Michael Landon Center Playground, with the other two located at the baseball field picnic area. The project will be funded through the City's Proposition A Park Funds.

#### **VEHICLE PROTECTION DEVICES (9094)**

Malibu Municipal Code Section 17.48.070 requires vehicle impact protection devices to be installed for all parking spaces located adjacent to any outdoor pedestrian seating area.

There are two locations within the City's right-of-way and City-owned property that would require a vehicle impact protection device. The first location is on Cross Creek Road directly in front of the Taverna Tony restaurant entrance (23410 Civic Center Way). The second location is at the Malibu Coast Animal Hospital (23431 Pacific Coast Highway).

The Vehicle Protection Devices project consists of installing bollard-type devices at these locations to meet the City's Municipal Code.

#### **MALIBU ROAD SLOPE REPAIRS (9095)**

The existing slope adjacent to the beach access stairs at 24712 Malibu Road has eroded and has caused damaged to Malibu Road. This project will repair the existing slope and repair the pavement to Malibu Road. This project is anticipated to be completed in Fiscal Year 2020-2021.

## EXPENDITURE DETAIL

### Fund 310 - Capital Improvement Projects

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
<b>9002</b>	<b>Annual Street Overlay</b>	<b>670,779</b>	<b>600,000</b>	-	<b>600,000</b>
<i>Source of Funds</i>					
	Proposition C	135,000	235,000	-	235,000
	Measure R Annual Allocation	120,000	-	-	-
	Road Maintenance and Rehabilitation Account	225,000	245,000	-	245,000
	Measure M Annual Allocation	120,000	120,000	-	120,000
	General Fund CIP Designated Reserve	70,779	-	-	-
<b>9058</b>	<b>PCH Intersection Improvements</b>	<b>152,213</b>	<b>31,000</b>	<b>168,891</b>	<b>PROJECT COMPLETED</b>
<i>Source of Funds</i>					
	Measure R Highway Operational Improvements	152,213	31,000	168,891	
<b>9059</b>	<b>PCH Median Improvements</b>	<b>205,325</b>	<b>245,000</b>	<b>799,867</b>	<b>3,000,000</b>
<i>Source of Funds</i>					
	Measure R Highway Operational Improvements	205,325	245,000	799,867	3,000,000
<b>9061</b>	<b>Civic Center Way Improvements</b>	<b>190,994</b>	<b>4,600,000</b>	<b>770,955</b>	<b>4,505,917</b>
<i>Source of Funds</i>					
	Measure R Highway Operational Improvements	190,994	4,600,000	770,955	4,505,917
<b>9066</b>	<b>PCH Signal Synchronization System Improvements</b>	<b>440,278</b>	<b>500,000</b>	<b>1,558,569</b>	<b>1,200,000</b>
<i>Source of Funds</i>					
	Measure R Highway Operational Improvements	440,278	500,000	1,558,569	1,200,000
<b>9070</b>	<b>Civic Center Stormwater Diversion Structure</b>	<b>28,806</b>	<b>195,000</b>	<b>54,115</b>	<b>100,000</b>
<i>Source of Funds</i>					
	General Fund CIP Designated Reserve	-	195,000	54,115	100,000
	Legacy Park Project Fund	28,806	-	-	-
<b>9072</b>	<b>Marie Canyon Green Streets</b>	<b>23,752</b>	-	-	<b>276,248</b>
<i>Source of Funds</i>					
	Measure W	-	-	-	276,248
	General Fund CIP Designated Reserve	23,752	-	-	-
<b>9073</b>	<b>Stormdrain Trash Screen Improvements</b>	-	<b>35,000</b>	-	<b>35,000</b>
<i>Source of Funds</i>					
	Legacy Park Fund	-	35,000	-	35,000
<b>9075</b>	<b>Civic Center Water Treatment Facility - Phase Two</b>	-	<b>1,700,000</b>	<b>1,000,000</b>	<b>2,000,000</b>
<i>Source of Funds</i>					
	HRL Funding Agreement	-	1,700,000	1,000,000	2,000,000
<b>9078</b>	<b>City Hall Solar Power Project</b>	<b>149,058</b>	-	-	<b>PROJECT ON HOLD</b>
<i>Source of Funds</i>					
	General Fund CIP Designated Reserve	144,438	-	-	

## EXPENDITURE DETAIL

### Fund 310 - Capital Improvement Projects

Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
<b>9079</b>	<b>City Hall Roof Project</b>	<b>8,248</b>	<b>30,965</b>	<b>27,222</b>	<b>289,530</b>
<i>Source of Funds</i>					
	General Fund Designated for Deferred Maintenance	8,248	30,965	27,222	289,530
<b>9081</b>	<b>CCWTF Lateral Connections Improvements</b>	<b>150,000</b>	-	-	<b>PROJECT COMPLETED</b>
<i>Source of Funds</i>					
	General Fund CIP Designated Reserve	150,000	-	-	
<b>9082</b>	<b>Westward Beach Road Improvements</b>	<b>75,960</b>	<b>150,000</b>	<b>74,040</b>	<b>3,875,000</b>
<i>Source of Funds</i>					
	Measure M Subregional Highway Fund	-	150,000	-	3,675,000
	Measure M Annual Allocation	-	-	-	200,000
	General Fund CIP Designated Reserve	75,960	-	74,040	-
<b>9083</b>	<b>Heathercliff Road Safety Improvements</b>	<b>18,315</b>	-	-	-
<i>Source of Funds</i>					
	TDA Article 3	-	-	-	<b>PROJECT ON HOLD</b>
	General Fund CIP Designated Reserve	18,315	-	-	
<b>9084</b>	<b>Electric Vehicle Charging Stations</b>	<b>1,720</b>	<b>110,000</b>	<b>15,813</b>	-
<i>Source of Funds</i>					
	AQMD Fund	-	60,000	15,000	<b>PROJECT ON HOLD</b>
	Mobile Source Air Pollution Reduction (MSRC)	-	50,000	-	
	General Fund CIP Designated Reserve	1,720	-	813	
<b>9085</b>	<b>Anchor Sculpture Base</b>	<b>49,450</b>	-	-	-
<i>Source of Funds</i>					
	Parkland Development Fund	49,450	-	-	<b>PROJECT COMPLETED</b>
<b>9089</b>	<b>Temporary Skate Park</b>	-	<b>300,000</b>	<b>500,000</b>	<b>150,000</b>
<i>Source of Funds</i>					
	General Fund Case/Crummer Designated Reserve	-	300,000	500,000	150,000
<b>9090</b>	<b>Permanent Skate Park</b>	-	-	<b>55,000</b>	-
<i>Source of Funds</i>					
	General Fund Case/Crummer Designated Reserve	-	-	55,000	-
		-	-	-	-
<b>9091</b>	<b>Civic Center Way Stormdrain Repair</b>	-	-	<b>145,501</b>	-
<i>Source of Funds</i>					
	General Fund Designated for Deferred Maintenance	-	-	145,501	<b>PROJECT COMPLETED</b>
<b>9092</b>	<b>Bluffs Park Workout Stations</b>	-	<b>40,000</b>	-	<b>40,000</b>
<i>Source of Funds</i>					
	Prop A Parks funds	-	40,000	-	40,000
<b>9093</b>	<b>Bluffs Park Shade Structure</b>	-	-	-	<b>45,000</b>
<i>Source of Funds</i>					
	Prop A Parks funds	-	-	-	45,000

## EXPENDITURE DETAIL

### Fund 310 - Capital Improvement Projects

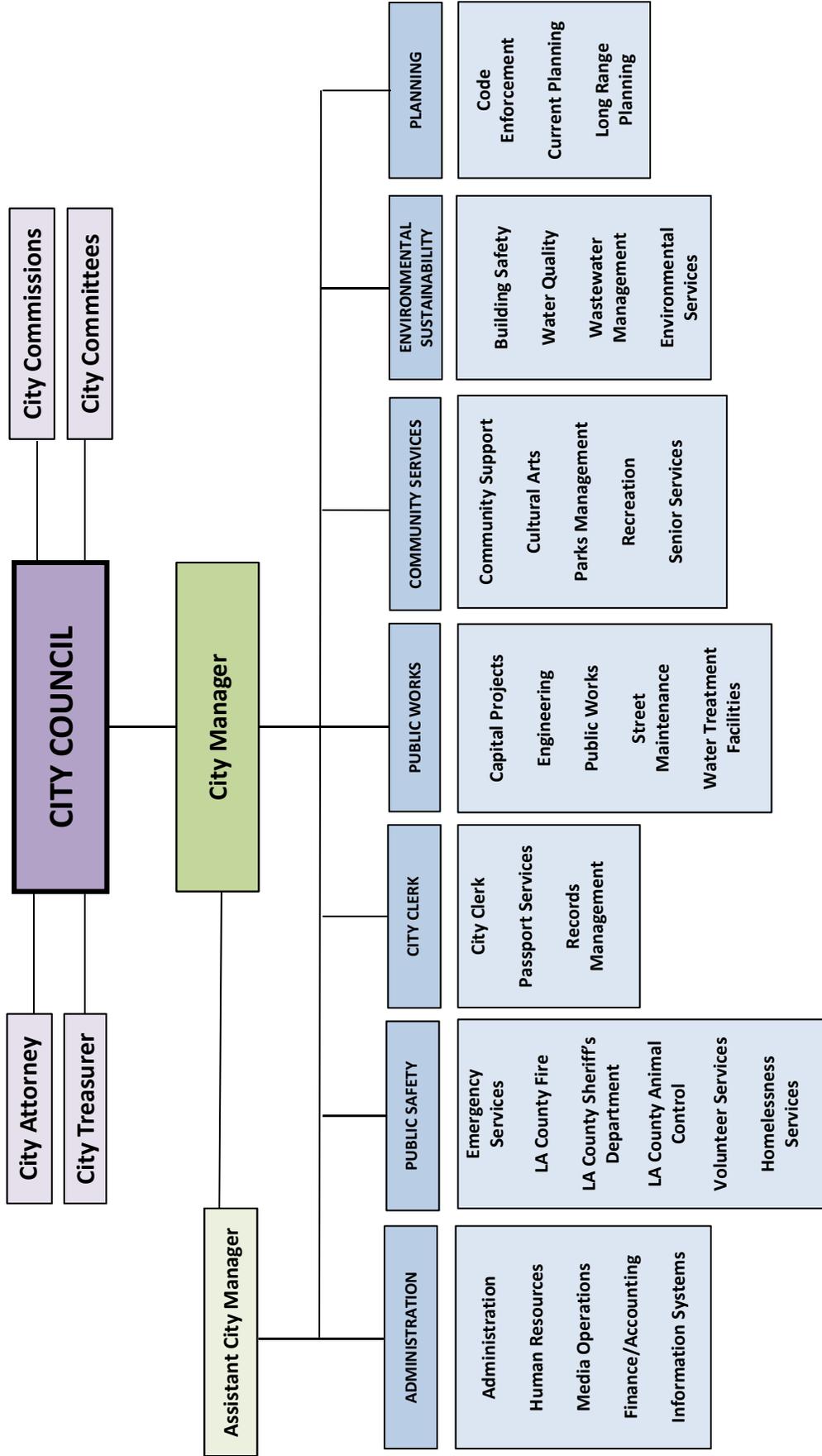
Object	Description	2018-19 Actual	2019-20 Adopted	2019-20 Projected	2020-21 Adopted
<b>9094</b>	<b>Vehicle Protection Devices - City Properties</b>	-	-	-	<b>100,000</b>
<i>Source of Funds</i>					
	General Fund CIP Designated Reserve	-	-	-	100,000
<b>9095</b>	<b>Malibu Road Slope Repairs</b>	-	-	-	<b>75,000</b>
<i>Source of Funds</i>					
	General Fund CIP Designated Reserve	-	-	-	75,000
<b>Total Expenditures</b>		<b>\$ 2,164,898</b>	<b>\$ 8,536,965</b>	<b>\$ 5,169,973</b>	<b>\$ 16,291,695</b>

### Source of Funds

General Fund CIP Designated Reserve	484,964	195,000	128,968	275,000
General Fund Designated Reserve for Deferred Maintenance	8,248	30,965	172,723	289,530
General Fund Case/Crummer Designated Reserve	-	300,000	555,000	150,000
Legacy Park Project Funds	28,806	35,000	-	35,000
Measure M Annual Allocation	120,000	120,000	-	320,000
Measure M Subregional Highway Funds	-	150,000	-	3,675,000
Measure R Annual Allocation	120,000	-	-	-
Measure R Highway Operational Improvements Funds	988,810	5,376,000	3,298,282	8,705,917
Measure W LA County Stormwater	-	-	-	276,248
Proposition/Measure A LA County Parks	-	40,000	-	85,000
Special Revenue Fund - Parkland Development	49,450	-	-	-
Special Revenue Fund - Proposition C Funds	135,000	235,000	-	235,000
Special Revenue Fund - AQMD	-	60,000	15,000	-
Road Maintenance and Rehabilitation Account Fund (SB 1)	225,000	245,000	-	245,000
Transportation Development Act (TDA) - Article 3	-	-	-	-
Urban Streams Grant	-	-	-	-
Mobile Source Air Pollution Reduction Review Committee (MSRC)	-	50,000	-	-
Civic Center Water Treatment Facility - Phase Two, HRL Funding	-	1,700,000	1,000,000	2,000,000
<b>Total Source of Funds</b>	<b>\$ 2,164,898</b>	<b>\$ 8,536,965</b>	<b>\$ 5,169,973</b>	<b>\$ 16,291,695</b>

THIS PAGE INTENTIONALLY LEFT BLANK

# Fiscal Year 2020-21 Adopted Organizational Chart



THIS PAGE INTENTIONALLY LEFT BLANK

## 2020-2021 BUDGET GUIDE

Each year the City prepares a budget to serve as a financial guide in providing services to the Community. The operating budget is organized by department, then by program, with accompanying narratives to explain in detail the purpose and goals of that individual program in the next year. The document is divided into five sections:

*Introduction* – The introduction section includes the City Manager’s budget memo, the organization chart, and the City Council’s goals for the fiscal year.

*Summaries* – The summaries section includes the Schedule of Fund Balances, Revenue Summary, Revenue Detail, Expenditure Summary by Fund and Expenditure Summary by Department and Program.

*Operating Budgets* – The operating budgets are presented by department, by program and line item. They include narrative that describes what the function of each program performs in the City, as well as goals for the coming year. Also included in this section is the City’s Capital Improvement Plan. It contains a description of each project, as well as schedules showing the year in which the project is slated and the funding source for each.

*Appendix* – The appendix includes miscellaneous information that may be helpful to the reader in reviewing the budget document. This information includes this budget guide, a description of major revenue sources, the budget resolution, the appropriations limit calculation, schedule of authorized positions and glossary of terms.

### **Budget Process**

The process begins in January, when the Finance staff distributes the Budget Manual to Department Heads. The Budget Manual contains the budget calendar, instructions, worksheets, and supplemental request forms. The departments prepare their estimates for the next fiscal year and submit the information back to the Finance division.

Once all the data has been compiled, the City Manager and Assistant City Manager meet with the departments in March to review their budgets and make any changes. A preliminary document is then prepared and presented to the City Council in late April. After review by the City Council, a public hearing is held and the budget is adopted by resolution prior to the end of June.

During the year, the budget may be amended as necessary to meet the City's needs. The City Council has the legal authority to amend the budget at any time. Department Heads may only authorize expenditures based on appropriations previously approved by City Council action, and only from accounts under their organizational responsibility. Actual expenditures may exceed budget appropriations by line item, but not by departmental total. Appropriation transfers between programs within the same fund may be authorized by the City Manager. Transfers between funds require a budget amendment by the City Council. Appropriations outstanding at year-end lapse, except for encumbered amounts in the governmental fund types, for which fund balances are reserved.

### **Basis of Accounting**

Malibu's accounting system is maintained on a fund basis in accordance with governmental accounting standards. Each of the City's funds is considered a separate accounting entity with a self-balancing set of accounts. Funds are established and segregated for the purpose of recording specific programs or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

The City has 25 funds that are grouped into two main categories. *Governmental* funds (general, enterprise, special revenue, and capital projects), account for activities usually associated with a typical state of local government's operation. The *proprietary* (internal service) funds operate in a manner similar to private business enterprises, where the intent is to recover the costs of providing goods and services from user service charges.

All governmental funds are budgeted and accounted for using the modified accrual basis of accounting, which recognizes revenues when they become susceptible to accrual, i.e. measurable and available. Available means collectible in the period or soon enough thereafter to be used to pay liabilities of the current period. Examples of such revenues include property tax, sales tax, and interest earnings. Expenditures are recognized when the fund liability is incurred.

Proprietary fund revenues and expenses are budgeted and accounted for on an accrual basis. Revenues are recognized in the period when earned, and expenses are recognized when incurred.

## APPROPRIATIONS LIMIT CALCULATION

Article XIII B of the California State Constitution, commonly referred to as the Gann Appropriations Limit, was adopted by the California voters in 1980 and placed limits on the amount of proceeds of taxes that State and local agencies can appropriate and spend each year.

The limit is different for each agency and changes each year. The annual limit is based on the amount of tax proceeds that were authorized to be spent in Fiscal Year 1978-79, modified for changes in inflation and population. Inflationary adjustments are based on increases in the California per capita income or the increase in non-residential assessed valuation due to new construction. An adjustment is also made based on changes in Malibu's population.

Section 7910 of the State Government Code requires a governing body to annually adopt, by resolution, an appropriations limit for the upcoming fiscal year. For Fiscal Year 2020-2021, the estimated tax proceeds appropriated by the Malibu City Council are under the limit. The appropriations limit for Fiscal Year 2020-2021 is \$28,015,609. This is the maximum amount of tax proceeds the City is able to appropriate and spend in Fiscal Year 2020-2021. The appropriations subject to the limit are \$24,206,339, leaving the City with an appropriations capacity under the limit of \$3,809,270.

### Appropriation Limit Calculation

<b>FY 2019-2020 appropriation limit:</b>	<b>\$27,037,945</b>
A. Population Adjustment	0.9989
B. Per Capita Income Adjustment	<u>1.0373</u>
<b>Total annual adjustment (AxB)</b>	<b>1.0362</b>
 <b>FY 2020-2021 appropriation limit:</b>	 <b>\$28,015,609</b>
Less: total appropriations subject to limit (estimated tax proceeds for FY 2020-2021)	\$24,206,339
Remaining appropriation capacity	\$ 3,809,270
Available capacity as a percentage of limit:	16

RESOLUTION NO. 20-34

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MALIBU  
ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2020-2021

The City Council of the City of Malibu does hereby find, order and resolve as follows:

SECTION 1. The City Council has reviewed the proposed budget at which time recommendations of the City Manager were considered, public testimony was received, and changes were made by the City Council.

SECTION 2. The 2020-2021 proposed budget is hereby approved and adopted as the official municipal budget for the City of Malibu.

SECTION 3. Unexpended appropriations may be carried forward to the next fiscal year provided the funds have been previously encumbered for a specific purpose or apply to authorized but incomplete projects in the Capital Improvement Plan.

SECTION 4. This resolution shall become effective as of July 1, 2020.

SECTION 5. The City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

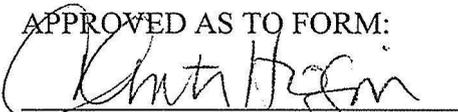
PASSED, APPROVED AND ADOPTED this 22<sup>nd</sup> day of June 2020.

  
KAREN FARRER, Mayor

ATTEST:

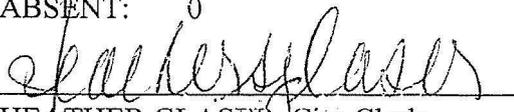
  
HEATHER GLASER, City Clerk  
(seal)

APPROVED AS TO FORM:

  
CHRISTI HOGIN, City Attorney

I CERTIFY THAT THE FOREGOING RESOLUTION NO. 20-34 was passed and adopted by the City Council of the City of Malibu at the regular meeting thereof held on the 22<sup>nd</sup> day of June 2020 by the following vote:

AYES: 5 Councilmembers: Mullen, Peak, Wagner, Pierson, Farrer  
NOES: 0  
ABSTAIN: 0  
ABSENT: 0

  
HEATHER GLASER, City Clerk  
(seal)

RESOLUTION NO. 20-35

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MALIBU  
ESTABLISHING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2020-2021

The City Council of the City of Malibu does hereby find, order and resolve as follows:

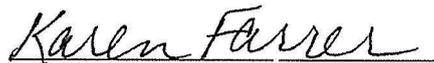
SECTION 1. Recitals.

- A. Article XIII B of the State Constitution requires the calculation of an annual appropriations limit for state and local government.
- B. The required computations to determine the appropriations limit for Fiscal Year 2020-2021 were performed and are attached as Exhibit A and B. The appropriations limit is \$28,015,609.
- C. In calculating the appropriations limit for Fiscal Year 2020-2021, the City has used the California per capita personal income growth factor of 3.73% and the population growth factor for the County of Los Angeles of -0.11% as provided by the State Department of Finance.

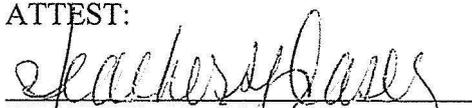
SECTION 2. The City Council hereby establishes the appropriations limit of \$28,015,609 for Fiscal Year 2020-2021.

SECTION 3. The City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

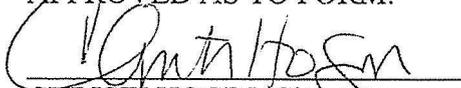
PASSED, APPROVED AND ADOPTED this 22<sup>nd</sup> day of June 2020.

  
KAREN FARRER, Mayor

ATTEST:

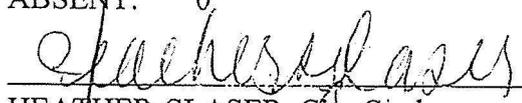
  
HEATHER GLASER, City Clerk  
(seal)

APPROVED AS TO FORM:

  
CHRISTI HOGIN, City Attorney

I CERTIFY THAT THE FOREGOING RESOLUTION NO. 20-35 was passed and adopted by the City Council of the City of Malibu at the regular meeting thereof held on the 22<sup>nd</sup> day of June 2020 by the following vote:

AYES: 5 Councilmembers: Mullen, Peak, Wagner, Pierson, Farrer  
NOES: 0  
ABSTAIN: 0  
ABSENT: 0

  
HEATHER GLASER, City Clerk  
(seal)

## GLOSSARY OF TERMS

---

**Accounting System:** The set of records and procedures that are used to record, classify and report information on the financial status of the City.

**Accrual Basis of Accounting:** Under this accounting method, transactions are recognized when they occur, regardless of the timing of related cash receipts and disbursements. This form of accounting is used in the Enterprise and Internal Service funds.

**Agency Funds:** A fund used to account for assets held by the City of behalf of individuals, private organizations and other governments. One agency fund is the deferred compensation fund.

**Annual Budget:** A budget applicable to a single fiscal year.

**Appropriation:** Money budgeted for a given program. Appropriations are the means by which legal authority is given to expend public monies. The appropriation is the maximum level of expenditure authorized.

**Appropriation Resolution:** The official legal document approved by the City Council which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are typically granted for a one-year period.

**Assessed Valuation:** The estimated value of real and personal property used by the Los Angeles County Assessor as the basis for levying property taxes.

**Budget Calendar:** The schedule of key dates which the City follows in the preparation and adoption of the budget.

**Budget Document:** The official financial spending and resource plan submitted by the City Manager and adopted by the City Council explaining the budget to the public and City Council.

**Budget Message:** A written explanation by the City Manager of the budget. The budget message explains principal budget and policy issues and presents an overview of the City Manager's budget recommendations.

**California Government Code:** State legislation providing the legal framework for municipal operations.

## GLOSSARY OF TERMS

---

**California Public Employees Retirement System (CalPERS):** The retirement system run by the State of California that provides retirement benefits to public employees. The City is a member of CalPERS and employees participate in the plan.

**Capital Assets:** Assets of significant value and having a used life of more than one year with an original cost of \$3,000 or more. Capital assets are also called fixed assets.

**Capital Improvements:** Physical improvements which cost over \$5,000 and have a useful life of more than one year and involve the construction or reconstruction of a physical asset. Examples are street improvements, park improvements and facility construction.

**Capital Outlay:** A budget category that accounts for land, land improvements, buildings and structures, furniture and equipment.

**Capital Projects Fund:** In governmental accounting, a fund that accounts for financial resources that will be used for the acquisition or construction of capital facilities. The total cost of the capital project is accumulated in a capital projects fund until the project is completed, at which time the fund ceases to exist.

**Cash Basis Accounting:** A basis of accounting under which transactions are recognized only when cash is received.

**Community Development Block Grant (CDBG):** Federal grant funds that are distributed by the U.S. Department of Housing and Urban Development (HUD). Funds are passed through to the City from the Los Angeles County Community Development Commission (CDC).

**COLA:** Cost of living adjustment.

**Contingency:** A budgetary reserve set aside for emergencies for unforeseen expenditures not otherwise budgeted.

**Contract Services:** Professional service provided to the City from the private sector or other public agencies.

**Cost Allocations:** A fair and equitable methodology for identifying and distributing direct and indirect cost from a service provider to the service consumer.

## **GLOSSARY OF TERMS**

---

**Decision Package:** A standardized format whereby departments request budgetary consideration for new programs, positions, capital equipment and reclassification.

**Department:** An organizational unit comprised of programs and activities, managed by a single director.

**Encumbrance:** Financial commitments related to unperformed services or contracts for goods for which part of an appropriation has been reserved.

**Expenditure:** Appropriated funds that have been spent.

**FEMA:** Federal Emergency Management Agency.

**Fiscal Year:** An accounting term for the budget year. The City's fiscal year is from July 1<sup>st</sup> through June 30<sup>th</sup>.

**Fixed Assets:** Assets which are intended to be held or used for a long term, such as land, buildings, improvements other than buildings, machinery and equipment.

**FLSA:** The Fair Labor Standards Act which sets minimum wage, overtime pay, equal pay and Child Labor Standards for private and public sector employees.

**Full Time Equivalent (FTE):** An FTE is equal to one-full time employee at 2,080 hours per year.

**Fund:** An independent fiscal accounting term used to record all financial transactions related to the specific purpose for which the fund was created.

**Fund Accounting:** A system of accounting used by non-profits, particularly governments. Since there is no profit motive, accountability is measured instead of profitability. The main purpose is stewardship of financial resources received and expended in compliance with legal requirements.

**Fund Balance:** The difference between assets and liabilities. A positive fund balance indicates that assets exceed liabilities while the reverse is true for a deficit fund balance.

**FY:** Fiscal year

**GASB:** Governmental Accounting Standards Board.

## **GLOSSARY OF TERMS**

---

**General Fund:** In governmental accounting, funds used to account for all assets and liabilities of a non-profit entity, except those particularly assigned for other purposes in another more specialized fund.

**GAAP (Generally Accepted Accounting Principles):** Uniform minimum standards for financial accounting and reporting. These standards govern the form and content of the basic financial statements of the City.

**Grant:** Contributions or gifts of cash or other assets from one entity to another. Generally, specific uses for the transferred property are required.

**In-Lieu Tax:** Tax levied in place of another tax or taxes. The State of California provides in-lieu motor vehicle fees to local governments to compensate for local personal property not subject to property taxes.

**Interest:** Revenue derived from the use of property or money. The City has specific rules as to where excess funds can be invested whereby interest is earned.

**Internal Service Fund:** Funds used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City.

**Interfund Charges:** Reimbursement for services which are paid for out of one fund but benefit the programs in another fund.

**Intergovernmental Services:** Specialized services typically performed by local governments that are purchased from other governments.

**Intergovernmental Revenue:** Revenue received from other governmental agencies and municipalities.

**Licenses and Permits:** Revenues earned by the issuance of licenses or permits levied in accordance with the benefits conferred by the license or permit.

**Maintenance and Operations:** A budget category that accounts for all supplies, goods and services required to support the planned level of program or activity.

**Modified Accrual Basis:** Under this accounting method, revenues are recognized when they become both measurable and available to finance expenditures of the current period. Expenditures for the most part are recognized when the related fund liability is incurred except for prepayments, accumulated

## GLOSSARY OF TERMS

---

employee leave and long-term debt. All governmental funds, except expendable trust funds, are accounted for using the modified accrual basis of accounting.

**Object:** An expenditure classification that refers to the type of item purchased or the service obtained. Examples include personnel, supplies and contract services.

**OES:** Office of Emergency Services – State of California.

**Operating Budget:** Revenues and expenditures required to operate City activities for the next fiscal cycle (12 months).

**Operating Transfer:** When one fund makes a contribution to another fund, it becomes revenue to the receiving fund.

**Overhead Charges:** The re-capturing of the cost of services provided to other funds from the General Fund. These costs include general administration, personnel services, accounting, payroll, facility lease and maintenance, and liability charges.

**Performance Measure:** Represents the objectives of each City department along with a target date for achieving the objectives.

**Personnel Services:** A budget category that accounts for all salary and personnel related benefits required to support the planned level of program or activity.

**Program:** The defined activity designed to provide a service to the public that is the budget level for expenditures, which may span both departments and funds.

**Proposition 4:** Article XIIB of the California Constitution which limits appropriations to be the level of proceeds of taxes.

**Proposition 13:** Article XIII A of the California Constitution which imposes a 1% limit on property taxes, restricts assessments and places limitations on the levy of new taxes.

**Reserve:** An account used to indicate that a portion of the fund equity is legally restricted for a specific purpose.

**Resources:** The personnel and financial requirements of each program. Personnel resources are stated in terms of full-time equivalents, part-time and

## **GLOSSARY OF TERMS**

---

contract positions. Financial resources are stated in terms of three major expense categories (personnel, materials and supplies and capital equipment).

**Revenue:** Amounts received for taxes, licenses, permit and fees, intergovernmental sources, service charges, interest and use of property and other income.

**Revenue Estimates:** A formal estimate of how much revenue will be earned from a specific revenue source for some future period, typically a fiscal year.

**Special Revenue Fund:** In governmental accounting, funds used to account for the proceeds of special revenue sources (other than special assessments, expendable trusts or for major capital projects) that are legally restricted to expenditures for a specific purpose.

**Subventions:** Revenues collected by the State which are allocated to the City on a formula basis. Examples include motor vehicle taxes and gasoline taxes.

**Supplemental Appropriation:** An appropriation approved by the City Council after the initial budget is adopted.

**Supplies:** An expenditure classification for articles and commodities purchased for consumption or resale. Examples include office and operating supplies, fuel, power, water, gas, small tools and equipment.

**Taxes:** Compulsory charges levied by the City, County and State for the purpose of financing services performed for the common benefit.