



Fiscal Year 2017 - 2018

ADOPTED BUDGET

CITY OF MALIBU

City of Malibu, California

Adopted Budget

Fiscal Year 2017-2018



City Officials

Skylar Peak, Mayor

Rick Mullen, Mayor Pro Tem

Jefferson Wagner, Councilmember

Laura Rosenthal, Councilmember

Lou La Monte, Councilmember

Reva Feldman, City Manager

Lisa Soghor, Assistant City Manager

Christi Hogin, City Attorney

Heather Glaser, City Clerk

Bonnie Blue, Planning Director

Robert Brager, Public Works Director

Craig George, Environmental Sustainability Director

Jesse Bobbett, Community Services Director

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ADOPTED BUDGET
Fiscal Year 2017-2018

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City of Malibu

MEMORANDUM

Date: June 26, 2017
To: Mayor Peak and Honorable Members of the City Council
From: Reva Feldman, City Manager
Subject: Fiscal Year 2017-2018 Budget

I am pleased to present the Annual Budget for Fiscal Year 2017-2018. This document outlines specific programs, together with a financial plan, to meet the City's service goals for the community over the next twelve months. Incorporated into this budget are the City Council Priorities and Departmental Tasks for the upcoming fiscal year. The departments will collaborate on achieving these priorities for improving services and meeting the community's needs. To the extent that the identified tasks require designated staffing levels and have associated costs, they have been incorporated into the budgeted amounts of the individual departments responsible for their implementation.

The Annual Budget for Fiscal Year 2017-2018 is based on achieving the high priority goals established by the City Council which include: enhancing public safety, maintaining fiscal stability, maintaining and enhancing City services and programs, improving the City's infrastructure, and promoting environmental sustainability goals.

The Fiscal Year 2017-2018 budget presents a prudent financial plan, with total budgeted revenues of \$57.4 million and total budgeted appropriations of \$59.6 million, including a balanced General Fund budget with \$28.7 million of General Fund Revenue and \$28.3 million of General Fund Expenditures.

Budget Highlights

The City of Malibu continues its practice of being fiscally conservative and is fortunate to have had many years of consistent revenue growth, as well as the ability to increase City reserves. As a result of steady General Fund revenues, as well as sound and prudent financial planning over the past decade, the City's General Fund Undesignated Reserve is over \$25 million. The City's strong financial position has been acknowledged by Standard and Poors and has consistently received the highest municipal credit rating of AA+ with an implied AAA rating.

At the end of Fiscal Year 2017-2018, the City expects to have \$25 million in undesignated reserves. Commencing in Fiscal Year 2011-2012, the City Council implemented a new policy

that establishes the City's General Fund Undesignated Reserve at 50% of the annual General Fund operating budget. The General Fund Undesignated Reserve for Fiscal Year 2017-2018 is budgeted at 88% of the annual operating budget and exceeds the City Council policy.

The City's General Fund revenues for Fiscal Year 2017-2018 remain strong. The City's major General Fund revenue source of Property Taxes continues to be steady and provides over 40% of the General Fund revenue. Certain major tax revenue sources, including Sales Tax and Transient Occupancy Tax, are budgeted to increase \$500,000 from the prior year and overall General Fund revenues are projected to increase over \$849,000 from the Adopted Budget for Fiscal Year 2016-2017. It should be noted that the Fiscal Year 2016-2017 General Fund revenue included \$11.39 million for the acquisition of Trancas Field, which did not factor into the comparison of revenue between the two years.

As in years past, the City developed the upcoming year budget with the continued approach of maintaining current levels of service, reducing expenses where possible, and preserving a strong General Fund reserve. The City will continue to provide outstanding service to the Malibu community, and the Fiscal Year 2017-18 City Council Priorities and Departmental Tasks are attached to the budget.

Public safety, enhanced City services, water quality improvements and environmental sustainability continue to be high priorities for the City. The City continues to proactively seek out grant funding for all projects. The construction of the \$60 million Civic Center Wastewater Treatment Facility (CCWTF) project, which commenced in the prior fiscal year, will continue in Fiscal Year 2017-2018. Funding for this project is provided through an Assessment District (AD) with a combination of loans and grants from the State Revolving Funds (SRF) and bond financing issued by the AD. The City is responsible for payments to the contractors and is reimbursed by the SRF on a regular basis.

Major Projects: The Council goals for the upcoming fiscal year maintain the City's aggressive Capital Improvement Project (CIP) schedule that reflects both the City's environmental focus and its commitment to safety. The budget includes \$26.3 million of public improvements in the upcoming year.

- Annual Street Overlay: \$600,000 has been included for the City's annual street overlay projects. Priorities for street overlay projects are established in the City's Pavement Management Program.
- PCH Regional Traffic Messaging System: The Messaging System project will enable the City of Malibu and other agencies to notify travelers of critical regional traffic and safety information and facilitate traffic flow throughout the region. Changeable Message Signs will be installed at strategic locations along the Malibu Pacific Coast Highway (PCH) corridor. In addition, the Los Angeles County Measure R-funded project includes the procurement of mobile signs to be deployed throughout the City as needed.

- PCH Intersection Improvements: The PCH Intersection Improvement project is funded by Los Angeles County Measure R and will improve key intersections along the PCH Corridor in Malibu. Specific improvement projects will be identified as a result of the PCH Safety Study and implemented over the course of several fiscal years.
- PCH Median Improvements: The PCH Median Improvement project will promote traffic safety by channelizing the highway, regulating turn movements and improving traffic operations. The project will rehabilitate the existing medians and install new raised medians along PCH from Webb Way to Puerco Canyon Road. The preliminary design for this project began in Fiscal Year 2013-2014 with funding from Los Angeles County Measure R.
- PCH Signal Synchronization: This project was identified by the PCH Safety Study to improve safety along the PCH corridor in Malibu. With funding from Los Angeles County Measure R, the project will install communication between the existing traffic signals on PCH from Topanga Canyon Road to John Tyler Drive and connect the signals back to Caltrans' Traffic Management Center. The project will interconnect the signals and allow Caltrans to control and operate the signals and the signal system remotely.
- Civic Center Way Improvements: This improvement project consists of widening and improving Civic Center Way from Webb Way to Malibu Canyon Road. With funding from Los Angeles County Measure R, the project will improve horizontal and vertical sight distances, create additional space for motorists, pedestrians, cyclists, and public transit to travel, and improve traffic safety and operational flow.
- Malibu Community Labor Exchange Trailer: This project will remove and replace the existing office trailer used by the Malibu Community Labor Exchange. Improvements will be funded by Community Development Block Grant funds.
- Civic Center Wastewater Treatment Facility Improvements: On June 27, 2011, the City entered into a Memorandum of Understanding (MOU) between the City and the Regional Water Quality Control Board and the State Water Resources Control Board regarding the implementation of the Basin Plan Amendment for the Malibu Civic Center Area Prohibition. The revised MOU requires that commercial properties (Phase 1) in the Civic Center Prohibition Area be connected to a centralized wastewater treatment facility by 2018 and residential properties (Phase 2) by 2024.

The Civic Center Wastewater Improvements Project is part of the City's Integrated Water Quality Management Plan that will improve water quality in Malibu Creek, Malibu Lagoon, and Surfrider Beach. The development of a centralized wastewater collection, treatment, reuse, and dispersal facility will replace existing individual on-site wastewater treatment systems in the City's Civic Center area. Funds from the

Communities Facilities District and the County of Los Angeles were used for professional services needed to prepare an environmental impact report, a coastal development permit, building permits, and construction plans, specifications and cost estimates for the final design of the wastewater treatment, collection system, injection, and recycled water systems. The project was placed out for public bidding in Fall 2015 and construction contracts for all three project components (treatment facility, piping and pump station, and injection wells) were awarded in Fiscal Year 2015-2016. Funding for the construction portion of the project is provided by an Assessment District comprised of property owners via a State Revolving Fund Loan and bond financing, and grants. Phase 1 construction of this project began in Fiscal Year 2016-2017.

- **City Hall Solar Power Project:** This project will include the installation of a solar power system at City Hall. This will include facilities that could be used to charge electric vehicles as well as reduce the City's overall electricity consumption.

Zoning and General Plan Updates: Planning and Environmental Sustainability Departments related program updates that will either commence or be completed this fiscal year include a Citywide Lighting Ordinance, a Sign Ordinance Update, a Short-Term Rental Ordinance, and a Comprehensive Zoning and General Plan Map Code update as well as other Local Coastal Program amendments. All of these major revisions will entail substantial public review and comments.

Emergency Services: The City contracts with the Los Angeles County Sheriff's Department for law enforcement activity. Personnel service levels will remain constant with the previous year. The Beach Team will be deployed during the Memorial Day to Labor Day period in order to provide service to the millions that visit Malibu beaches during the summer. Fire services are provided by the Los Angeles County Fire Department. The Volunteers on Patrol program remains an important part of the City's public safety efforts, and an additional vehicle has been added to accommodate the growing number of volunteers. The City's new Public Safety Manager will coordinate with outside agencies on public safety and emergency preparedness, train staff on emergency protocols, and interact with the community. The Public Safety Manager will manage the City's efforts to ameliorate the complex homelessness issues facing the community. During Fiscal Year 2017-2018, the City will complete a required update of its Emergency Operations.

Media Information: The City's media information efforts to provide timely and easily accessible information to the community will continue in Fiscal Year 2017-2018 with website, social media and City TV enhancements.

Public Works: The budget for Fiscal Year 2017-2018 includes the City's Tree Maintenance Program and Sidewalk Maintenance Program, and also carries out the City's mission of environmental programs and water quality monitoring at existing water treatment facilities.

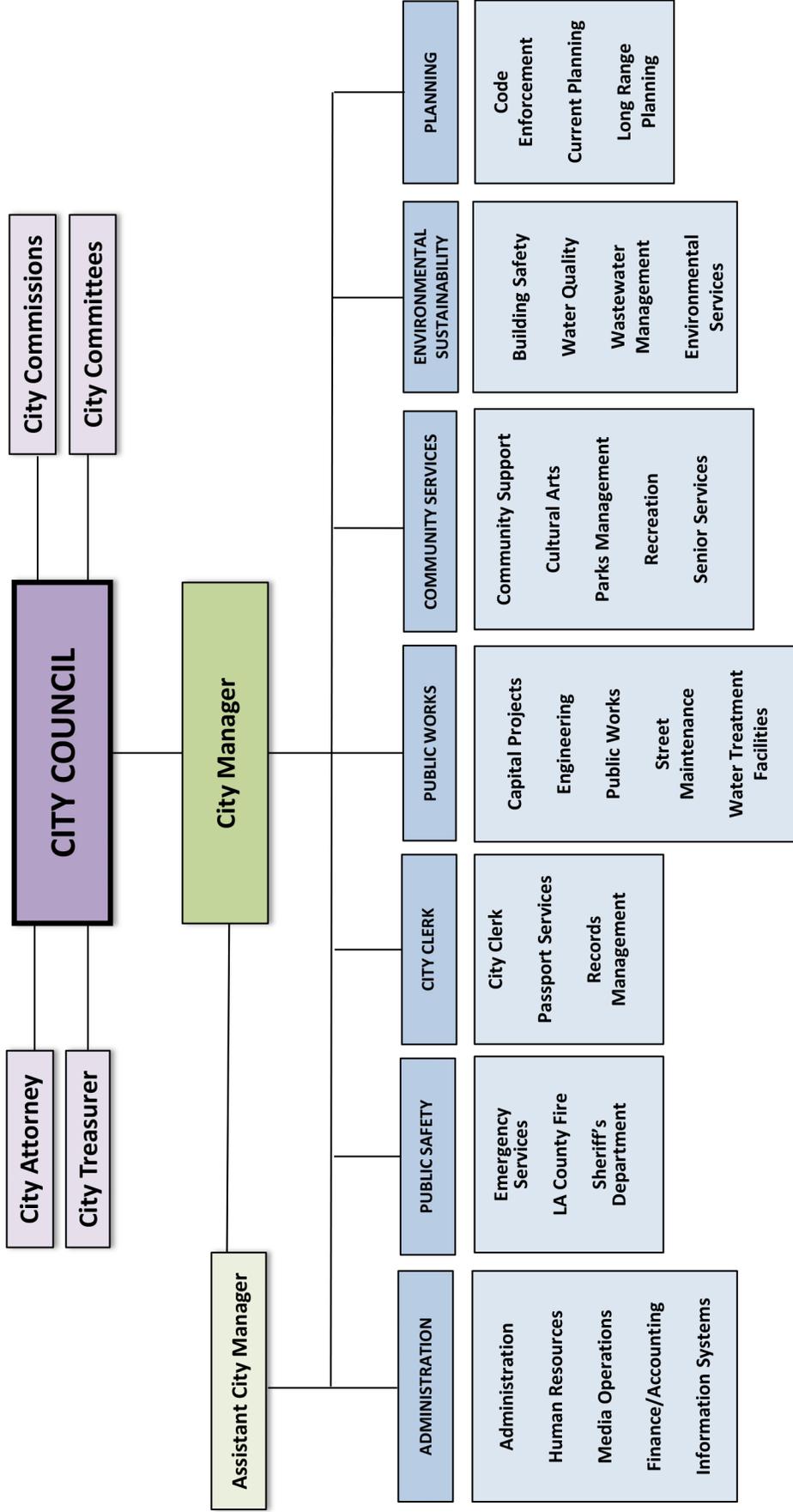
Environmental Services: The budget for the upcoming year includes funding to continue the City's priority of developing programs that clean our waters, as well as protect and enhance the environment. The City continues to work with other governmental and private agencies in an effort to enact changes to improve the environment. Water conservation and reuse efforts are a major focus. A new position of Environmental Sustainability Analyst has been created to focus more attention on Council goals for the protection and preservation of the natural and built environment.

Community Services: The City has created a separate division for Cultural Arts in Fiscal Year 2017-2018 to better capture the increased level of programming devoted to the arts.

This budget was prepared using maintenance of effort from Fiscal Year 2016-2017. Staff has attempted to anticipate those issues that can impact the City financially. The result is a balanced and fiscally conservative plan that is sustainable while being focused on the highest priorities of the community. City staff is proud to assist the community in achieving the objectives set out by the City Council.

Finally, I would like to acknowledge and thank the Department Heads for their efforts in producing this document, including the many extra hours they worked and their attention to detail. The result is a comprehensive financial plan that will guide us through the next fiscal year as we implement the City Council's goals and objectives.

Fiscal Year 2017-18 Adopted Organizational Chart





SCHEDULE OF FUND BALANCES FY 2017-2018

Fund	Fund Balance July 1, 2017 (Projected)	Projected Revenues	Projected Expenditures	Transfers In/(Out)	Fund Balance June 30, 2018 (Projected)
General Fund - Undesignated	26,899,557	28,373,378	28,344,066	(1,925,000)	25,003,869
Designated for CIPs	-	-	-	-	-
Designated for Deferred Maintenance - City Facilities	1,056,016	-	-	(250,000)	806,016
Designated for Bluffs Park	1,000,000	-	-	-	1,000,000
Designated for Water Quality Settlement	250,000	-	-	-	250,000
Designated for FEMA OES	(330,000)	330,000	-	-	-
Total General Fund	\$ 28,875,573	\$ 28,703,378	\$ 28,344,066	\$ (2,175,000)	\$ 27,059,885
Gas Tax Fund	23,118	277,430	295,000	-	5,548
Traffic Safety Fund	19,055	250,300	245,000	(20,000)	4,355
Proposition A Fund	311,555	250,800	209,500	-	352,855
Proposition C Fund	48,779	185,400	-	(200,000)	34,179
Measure R Fund	52,529	142,300	-	(150,000)	44,829
Air Quality Management Fund	59,725	16,100	20,000	-	55,825
Solid Waste Management Fund	29,162	143,100	166,009	-	6,253
Parkland Development Fund	63,016	20,250	-	-	83,266
Quimby Fund	3,619	50	-	-	3,669
COPS (Brulte) Grant Fund	-	100,000	100,000	-	-
Community Development Block Grant	-	113,120	6,839	(106,281)	-
Grants Fund	-	2,234,192	300,000	(1,934,192)	-
Civic Center Wastewater Treatment Facility AD	-	21,376,376	-	(21,376,376)	-
Big Rock Mesa LMD Fund	106,730	295,345	394,959	-	7,116
Malibu Road LMD Fund	14,837	53,528	56,521	-	11,844
Calle Del Barco LMD Fund	55,551	46,848	80,903	-	21,496
Carbon Beach Undergrounding CFD Fund	-	235,842	235,842	-	-
Broad Beach Assessment District	-	139,551	139,551	-	-
Total Special Revenue Funds	\$ 787,676	\$ 25,880,532	\$ 2,250,125	\$ (23,786,849)	\$ 631,234
Capital Improvements Fund	-	-	26,276,689	26,276,689	-
Capital Improvements Fund	\$ -	\$ -	\$ 26,276,689	\$ 26,276,689	\$ -
Legacy Park Project Fund	705,096	1,929,680	2,030,089	(314,840)	289,847
Total Legacy Fund	\$ 705,096	\$ 1,929,680	\$ 2,030,089	\$ (314,840)	\$ 289,847
Civic Center Wastewater Treatment Facility	6,698,790	250,764	22,000	-	6,927,554
Total Civic Center Wastewater Treatment Fac.	\$ 6,698,790	\$ 250,764	\$ 22,000	\$ -	\$ 6,927,554
Vehicle Fund	31,612	65,000	86,000	-	10,612
Information Technology Fund	13,672	541,500	554,169	-	1,003
Total Internal Service Funds	\$ 45,284	\$ 606,500	\$ 640,169	\$ -	\$ 11,615
Total All Funds	\$ 37,112,419	\$ 57,370,854	\$ 59,563,138	\$ -	\$ 34,920,135

SCHEDULE OF TRANSFERS 2017-2018

Fund	Transfers In	Transfers (Out)	Description	Reference
<i>General Fund - CIP Designated</i>				
Capital Improvements	230,000	(1,925,000)	Annual Street Overlay	9002
Capital Improvements	25,000		Malibu Community Labor Exchange Trailer	9065
Capital Improvements	25,000		Marie Canyon Green Streets	9072
Capital Improvements	35,000		Stormdrain Trash Screen Improvements	9073
Capital Improvements	1,250,000		City Hall Solar Power Project	9078
Capital Improvements	150,000		CCWTF Lateral Connections Improvements	9081
Capital Improvements	150,000		Westward Beach Road Improvements	9082
Capital Improvements	60,000		Heathercliff Road Safety Improvements	9083
<i>Traffic Safety Fund</i>				
<i>Measure R Fund</i>		(20,000)		
<i>Proposition C</i>		(150,000)		
Capital Improvements	370,000	(200,000)	Annual Street Overlay	9002
<i>Grants Fund</i>				
<i>AD 2015-1 State Revolving Fund Loan Grant</i>		(6,511,291)		
Measure R Highway Operational Improvements Funds	4,277,099		CCWTF Phase 1 - Reimbursable	9049
Measure R Highway Operational Improvements Funds	1,710,438		Capital Improvements	310
Surface Transportation Program - Local (STPL)	300,000		General Fund - Salaries and Benefits	3008
	223,754		Kanan Dume Road Widening	9076
<i>CDBG Fund</i>				
Capital Improvements	106,281	(106,281)	Malibu Community Labor Exchange Trailer	9065
<i>AD 2015-1 State Revolving Fund Loan Wastewater</i>				
Capital Improvements	17,099,277	(17,099,277)	CCWTF Phase 1 - Reimbursable	9049
<i>Legacy Park Project Fund</i>				
Capital Improvements	254,840	(314,840)	Civic Center Stormdrain System Improvements	9070
Capital Improvements	60,000		Paradise Cove Vault Replacement	9077
<i>General Fund - Designated for Deferred Maintenance</i>				
General Fund - Undesignated	250,000	(250,000)	City Hall Roof Improvements	9079
Totals	\$26,576,689	\$(26,576,689)		

REVENUE SUMMARY BY FUND

Object	Description	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
100 and 101 General Fund					
	Revenue From Property Taxes	11,134,844	10,990,000	11,595,726	11,380,000
	Revenue From Other Taxes	10,607,201	10,025,000	10,525,527	10,450,000
	Revenue From Licenses and Permits	3,124,324	2,742,000	3,056,455	2,912,000
	Revenue From Fines and Forfeitures	525,747	475,000	485,104	520,000
	Revenue From Other Governments	201,062	239,645	257,015	496,678
	Revenue From Service Charges	3,100,889	2,521,000	2,873,188	2,761,700
	Use of Money and Property	180,200	11,470,275	11,569,953	115,000
	Miscellaneous Revenue	1,695,732	782,190	746,497	68,000
Total General Fund		\$ 30,569,999	\$ 39,245,110	\$ 41,109,465	\$ 28,703,378
	201 Gas Tax Fund	285,182	275,717	298,526	277,430
	202 Traffic Safety Fund	243,666	300,500	250,600	250,300
	203 Proposition A Fund	255,968	220,400	251,400	250,800
	204 Proposition C Fund	193,991	175,400	190,800	185,400
	205 Measure R Fund	145,153	130,300	145,600	142,300
	206 Air Quality Management Fund	16,535	15,050	15,220	16,100
	207 Solid Waste Management Fund	137,454	140,100	140,200	143,100
	208 Parkland Development Fund	19,001	15,500	33,499	20,250
	209 Quimby Fund	21	100	100	50
	211 COPS (Brulte) Grant Fund	114,618	129,324	129,324	100,000
	215 Community Development Block Grant Fund	6,935	106,979	6,979	113,120
	217 Office of Traffic Safety Grant Fund	35,550	-	-	-
	225 Grants Fund	803,954	2,048,185	957,000	2,234,192
	290 Big Rock Mesa LMD Fund	280,104	284,611	285,311	295,345
	291 Malibu Road LMD Fund	48,019	51,599	60,774	53,528
	292 Calle Del Barco LMD Fund	32,407	42,161	42,361	46,848
	712 Carbon Beach Undergrounding CFD Fund	285,710	240,657	240,657	235,842
	713 Broad Beach Assessment District	166,071	140,755	140,755	139,551
	714 Civic Center Wastewater Treatment Facility CFD	1,143,240	-	-	-
	715 Civic Center Wastewater Treatment Facility AD	1,760,094	47,372,466	25,996,090	21,376,376
Total Special Revenue Funds		\$ 5,973,673	\$ 51,689,804	\$ 29,185,196	\$ 25,880,532
	500 Legacy Park Fund	2,193,830	2,151,219	1,954,898	1,929,680
Total Legacy Park Project Fund		\$ 2,193,830	\$ 2,151,219	\$ 1,954,898	\$ 1,929,680
	515 CCWWTF Fund	-	78,079	290,000	250,764
Total CCWWTF Fund		\$ -	\$ 78,079	\$ 290,000	\$ 250,764
	601 Vehicle Fund	60,108	60,000	60,160	65,000
	602 Information Technology Fund	423,500	470,500	470,500	541,500
Total Internal Service Funds		\$ 483,608	\$ 530,500	\$ 530,660	\$ 606,500
Total Revenue - All Funds		\$ 39,221,110	\$ 93,694,712	\$ 73,070,219	\$ 57,370,854

REVENUE DETAIL BY FUND

Object	Description	2015-16	2016-17	2016-17	2017-18
		Actual	Adopted	Projected	Adopted
100 and 101 General Fund					
3111	Current Year Secured Property Tax	9,056,287	8,900,000	9,400,000	9,200,000
3112	Current Year Unsecured Property Tax	375,052	350,000	363,173	350,000
3113	Homeowner's Exemption	62,925	60,000	60,000	60,000
3114	Prior Year Secured Property Tax	-	10,000	10,000	10,000
3115	Prior Year Unsecured Property Tax	-	10,000	10,000	10,000
3118	Property Tax In-Lieu	1,640,580	1,660,000	1,752,553	1,750,000
	Revenue From Property Taxes	\$ 11,134,844	\$ 10,990,000	\$ 11,595,726	\$ 11,380,000
3131	Documentary Transfer Tax	706,613	650,000	742,093	650,000
3132	Utility User's Tax	2,389,237	2,500,000	2,400,000	2,400,000
3133	Transient Occupancy Tax - Hotels and Motels	1,268,840	1,250,000	1,250,000	1,500,000
3133-01	Transient Occupancy Tax - Private Rentals	1,351,017	900,000	1,358,434	1,000,000
3134	Franchise Fees	777,545	775,000	775,000	775,000
3137	Sales and Use Tax	3,723,057	3,600,000	3,650,000	3,750,000
3138	Parking Tax	390,892	350,000	350,000	375,000
	Revenue From Other Taxes	\$ 10,607,201	\$ 10,025,000	\$ 10,525,527	\$ 10,450,000
3201	Alarm Permits	33,626	30,000	31,414	30,000
3202	Film Permits	549,364	475,000	508,011	500,000
3203	Building Permits	614,697	550,000	624,625	600,000
3203-01	Special Investigation Fees	15,418	20,000	21,120	20,000
3204	Wastewater Treatment System Permits	28,379	35,000	29,260	35,000
3205	Plumbing Permits	96,804	90,000	100,442	90,000
3207	Mechanical Permits	67,653	60,000	83,839	65,000
3208	Electrical Permit Fees	131,826	120,000	141,277	130,000
3209	Grading/Drainage Permit Fees	55,664	60,000	66,847	65,000
3210	Miscellaneous Permits	27,489	30,000	26,758	25,000
3418	OWTS Operating Permit Fees	358,730	320,000	272,068	250,000
3420	Parking Permits	1,920	2,000	1,217	2,000
3421	Planning Review Fees	1,142,754	950,000	1,149,576	1,100,000
	Revenue From Licenses and Permits	\$ 3,124,324	\$ 2,742,000	\$ 3,056,455	\$ 2,912,000
3250	Parking Citation Fines	525,747	475,000	485,104	520,000
	Revenue From Fines and Forfeitures	\$ 525,747	\$ 475,000	\$ 485,104	\$ 520,000
3314	State Mandated Cost Reimbursement	78,540	10,000	10,000	10,000
3316	Motor Vehicle In-Lieu Fees	5,219	-	5,692	5,000
3318	Street Sweeping Reimbursements	51,678	40,000	51,678	51,678
3341	FEMA/OES Reimbursements	-	-	-	330,000
3373	Proposition A Recreation	65,625	189,645	189,645	100,000
	Revenue From Other Governments	\$ 201,062	\$ 239,645	\$ 257,015	\$ 496,678
3408	Biology Review Fees	97,925	120,000	114,148	110,000
3409	Document Retention Fees	13,336	12,000	12,892	12,000
3410	Building Plan Check Fees	553,159	340,000	478,248	510,000
3410-01	Administrative Plan Check Processing Fee	26,036	20,000	24,688	25,000
3411	Inspector Plan Check Fees	225,125	210,000	186,788	190,000
3412	Geo Soils Engineering Fees	546,082	450,000	560,877	530,000
3413	Other Plan Check Fees	49,289	30,000	30,511	30,000
3414	Environmental Health Review Fees	332,922	250,000	436,201	350,000
3415	Grading/Drainage Plan Review Fees	41,492	35,000	28,488	30,000
3416	Code Enforcement Investigation Fees	11,191	10,000	24,106	15,000
3419	Credit Card Fees	21,992	15,000	29,041	20,000
3422	OWTS Practitioners Fees	17,765	2,500	3,024	2,500
3425	CA Building Standards Commission Fee	315	1,000	828	1,000

REVENUE DETAIL BY FUND

Object	Description	2015-16	2016-17	2016-17	2017-18
		Actual	Adopted	Projected	Adopted
General Fund (Continued)					
3426	EIR Review Fee	26,267	50,000	11,506	25,000
3427	Technology Enhancement Fee	10,069	8,500	10,575	8,500
3431	Public Works/Engineering Fees	354,078	250,000	240,880	250,000
3432	WQMP Fees	15,776	13,000	27,144	13,000
3433	Banner Hanging Fees	460	500	500	500
3434	TOT Registration Fees	650	500	900	500
3435	Administrative Permit Processing Fees	73,825	65,000	71,439	65,000
3436	Electric Vehicle Charger Fees	-	15,000	-	5,000
3441	Sale of Publications and Materials	7,232	9,000	6,826	9,000
3443	Emergency Preparedness Charges	2,035	1,500	1,200	1,500
3444	Returned Check Service Fees	345	250	637	300
3446	Vehicle Release Impound Fees	9,510	20,000	5,581	7,500
3447	Election Fees	63,000	2,500	1,421	2,500
3448	Subpoena Fees	2,831	2,500	1,250	2,500
3449	False Alarm Service Charge	16,558	12,000	12,070	12,000
3450	Residential Decals	610	500	545	500
3451	Passport Processing Fees	44,175	40,000	35,084	35,000
3461	Municipal Facility Use Fees	77,849	63,000	56,693	69,000
3464	Youth Sports Program	91,893	80,000	93,068	75,000
3465	Teen Program	8,930	11,500	6,106	1,900
3466	Aquatics Program	137,778	140,000	170,159	145,000
3467	Day Camp	84,322	84,000	64,988	80,000
3468	Senior Adult Program	24,797	21,000	21,767	22,000
3470	Recreation/Community Class Registration	98,242	100,000	85,825	75,000
3472	Special Events	13,028	35,250	17,183	30,000
	Revenue From Service Charges	\$ 3,100,889	\$ 2,521,000	\$ 2,873,188	\$ 2,761,700
3501	Interest Earnings	158,683	60,000	149,419	90,000
3505	City Hall Use Fees	21,517	20,000	30,260	25,000
3950	COPs - Trancas Field Acquisition	-	11,390,275	11,390,275	-
	Use of Money and Property	\$ 180,200	\$ 11,470,275	\$ 11,569,953	\$ 115,000
3600	Proceeds From Grants	-	699,190	649,190	25,000
3901	Settlements	10,150	65,000	69,112	25,000
3902	Legal Fees	-	2,500	2,500	2,500
3904	TOT Private Rental Penalties	5,955	5,000	1,308	5,000
3905	Miscellaneous Reimbursements	1,668,052	5,000	13,581	5,000
3940	Sale of Surplus Property	6,649	500	500	500
3943	Miscellaneous Revenue	4,926	5,000	10,306	5,000
	Miscellaneous Revenue	\$ 1,695,732	\$ 782,190	\$ 746,497	\$ 68,000
Total General Fund		\$ 30,569,999	\$ 39,245,110	\$ 41,109,465	\$ 28,703,378

REVENUE DETAIL BY FUND

Object	Description	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
Special Revenue Funds					
201 Gas Tax Fund					
3315	Highway User's Fees	284,027	275,217	297,876	277,030
3501	Interest Earning	1,155	500	650	400
Total Gas Tax Fund		\$ 285,182	\$ 275,717	\$ 298,526	\$ 277,430
202 Traffic Safety Fund					
3312	Fines & Forfeitures	242,573	300,000	250,000	250,000
3501	Interest Earnings	1,093	500	600	300
Total Traffic Safety Fund		\$ 243,666	\$ 300,500	\$ 250,600	\$ 250,300
203 Proposition A Fund					
3371	Prop A Funds	254,489	220,000	250,000	250,000
3501	Interest Earnings	1,479	400	1,400	800
Total Proposition A Fund		\$ 255,968	\$ 220,400	\$ 251,400	\$ 250,800
204 Proposition C Fund					
3372	Prop C Funds	193,087	175,000	190,000	185,000
3501	Interest Earnings	904	400	800	400
Total Proposition C Fund		\$ 193,991	\$ 175,400	\$ 190,800	\$ 185,400
205 Measure R Fund					
3374	Measure R Annual Allocation	144,550	130,000	145,000	142,000
3501	Interest Earnings	603	300	600	300
Total Measure R Fund		\$ 145,153	\$ 130,300	\$ 145,600	\$ 142,300
206 Air Quality Management Fund					
3377	AQMD Funds	16,345	15,000	15,000	16,000
3501	Interest Earnings	190	50	220	100
Total Air Quality Management Fund		\$ 16,535	\$ 15,050	\$ 15,220	\$ 16,100
207 Solid Waste Management Fund					
3311	Solid Waste Management Surcharge	115,434	120,000	120,000	120,000
3434	Recycling Fees	16,936	15,000	15,000	18,000
3501	Interest Earnings	84	100	200	100
3600	Grant Proceeds	5,000	5,000	5,000	5,000
Total Solid Waste Management Fund		\$ 137,454	\$ 140,100	\$ 140,200	\$ 143,100
208 Parkland Development Fund					
3135	Parkland Development Fees	18,858	15,000	32,999	20,000
3501	Interest Earnings	143	500	500	250
Total Parkland Development Fund		\$ 19,001	\$ 15,500	\$ 33,499	\$ 20,250
209 Quimby Fund					
3501	Interest Earnings	21	100	100	50
Total Quimby Fund		\$ 21	\$ 100	\$ 100	\$ 50
211 COPS (Brulte) Grant Fund					
3600	Proceeds From Grants (Brulte)	114,618	129,324	129,324	100,000
Total COPS (Brulte) Fund		\$ 114,618	\$ 129,324	\$ 129,324	\$ 100,000

REVENUE DETAIL BY FUND

Object	Description	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
Special Revenue Funds (Continued)					
215 Community Development Block Grant Fund					
3600	Proceeds From Grants	6,935	106,979	6,979	113,120
	Total Comm. Dev. Block Grant Fund	\$ 6,935	\$ 106,979	\$ 6,979	\$ 113,120
217 Traffic Safety Grant Fund					
3600	Proceeds From Grants	35,550	-	-	-
	Office of Traffic Safety Grant Fund	\$ 35,550	\$ -	\$ -	\$ -
225 Grants Fund					
3600	Proceeds From Grants	803,954	2,048,185	957,000	2,234,192
	Total Grants Fund	\$ 803,954	\$ 2,048,185	\$ 957,000	\$ 2,234,192
290 Big Rock LMD Fund					
3116	Big Rock Mesa Assessment	278,876	284,311	284,311	294,945
3501	Interest Earnings	1,228	300	1,000	400
	Total Big Rock LMD Fund	\$ 280,104	\$ 284,611	\$ 285,311	\$ 295,345
291 Malibu Road LMD Fund					
3116	Malibu Road Assessment	47,945	51,549	60,624	53,478
3501	Interest Earnings	74	50	150	50
	Total Malibu Road LMD Fund	\$ 48,019	\$ 51,599	\$ 60,774	\$ 53,528
292 Calle Del Barco LMD Fund					
3116	Calle Del Barco Assessment	31,797	41,961	41,961	46,648
3501	Interest Earnings	610	200	400	200
	Total Calle Del Barco LMD Fund	\$ 32,407	\$ 42,161	\$ 42,361	\$ 46,848
712 Carbon Beach Undergrounding CFD					
3915	Carbon Beach Undergrounding Assessment	285,633	240,657	240,657	235,842
3501	Interest Earnings	77	-	-	-
	Total Carbon Beach Undergrounding CFD	\$ 285,710	\$ 240,657	\$ 240,657	\$ 235,842
713 Broad Beach Assessment District					
3915	Broad Beach Undergrounding Assessment	166,061	140,755	140,755	139,551
3501	Interest Earnings	10	-	-	-
	Total Broad Beach Undergrounding AD	\$ 166,071	\$ 140,755	\$ 140,755	\$ 139,551
714 Civic Center Wastewater Treatment Facility CFD					
3915	Bond Proceeds CFD 2012-1	1,143,240	-	-	-
	Total Civic Ctr Wastewater Treatment Facility CFD	\$ 1,143,240	\$ -	\$ -	\$ -
715 Civic Center Wastewater Treatment Facility AD					
3600	Proceed SWRCB Grant	-	9,556,709	5,279,610	4,277,099
3950-01	Proceed Recycled Water 1% Loan	-	14,005,836	9,322,416	4,683,420
3950-02	Proceed Wastewater 1.7% Loan	-	23,809,921	11,394,064	12,415,857
3915	AD Proceeds 2015-1	1,760,094	-	-	-
	Total Civic Ctr Wastewater Treatment Facility AD	\$ 1,760,094	\$ 47,372,466	\$ 25,996,090	\$ 21,376,376
Total Special Revenue Funds		\$ 5,973,673	\$ 51,689,804	\$ 29,185,196	\$ 25,880,532

REVENUE DETAIL BY FUND

Object	Description	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
500 Legacy Park Project Fund					
3501	Interest Earnings	11,042	5,000	5,000	5,000
3505	Proceeds From Rent	2,103,900	2,096,219	1,889,336	1,874,680
3905	Miscellaneous Revenue	78,888	50,000	60,562	50,000
Total Legacy Park Project Fund		\$ 2,193,830	\$ 2,151,219	\$ 1,954,898	\$ 1,929,680
Total Legacy Park Project Fund		\$ 2,193,830	\$ 2,151,219	\$ 1,954,898	\$ 1,929,680
515 Civic Center Wastewater Treatment Facility (CCWTF) Fund					
3501	Interest Earnings	-	-	30,000	12,000
3510	Sewer Services	-	78,079	260,000	238,764
Total CCWTF Fund		\$ -	\$ 78,079	\$ 290,000	\$ 250,764
Total CCWTF Fund		\$ -	\$ 78,079	\$ 290,000	\$ 250,764
601 Vehicle Fund					
3501	Interest Earnings	108	-	160	-
3951	Vehicle Charges	60,000	60,000	60,000	65,000
Total Vehicle Fund		\$ 60,108	\$ 60,000	\$ 60,160	\$ 65,000
602 Information Technology Fund					
3952	Information Technology Charges	423,500	470,500	470,500	541,500
Total Information Technology Fund		\$ 423,500	\$ 470,500	\$ 470,500	\$ 541,500
Total Internal Service Funds		\$ 483,608	\$ 530,500	\$ 530,660	\$ 606,500
Total Revenue - All Funds		\$ 39,221,110	\$ 93,694,712	\$ 73,070,219	\$ 57,370,854

EXPENDITURE SUMMARY BY FUND

Fund	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
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General Fund	\$ 25,027,873	\$ 39,430,295	\$ 38,531,238	\$ 30,519,066
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Special Revenue Funds

Gas Tax Fund	310,000	285,000	285,000	295,000
Traffic Safety Fund	270,000	323,000	250,000	265,000
Proposition A Fund	191,382	209,000	209,000	209,500
Proposition C Fund	200,000	175,000	175,000	200,000
Measure R Fund	125,000	130,000	130,000	150,000
Air Quality Management Fund	-	-	-	20,000
Solid Waste Management Fund	140,183	163,190	146,383	166,009
Parkland Development In-Lieu Fund	-	-	-	-
Quimby Fund	-	-	-	-
COPS (Brulte) Fund	114,618	129,324	129,324	100,000
Community Development Block Grant Fund	6,935	106,979	6,979	113,120
Office of Traffic Safety Grant Fund	35,550	-	-	-
Grants Fund	55,153	11,828,648	6,236,610	6,511,291
Big Rock Mesa LMD Fund	284,131	416,361	389,934	394,959
Malibu Road LMD Fund	48,953	60,123	59,266	56,521
Calle Del Barco LMD Fund	53,505	81,639	80,475	80,903
Carbon Beach Undergrounding CFD Fund	388,780	240,657	240,657	235,842
Broad Beach Undergrounding AD	138,297	140,755	140,755	139,551
Civic Center Wastewater AD	-	37,815,757	20,716,480	17,099,277

Total Special Revenue Funds	\$ 2,362,487	\$ 52,105,433	\$ 29,195,863	\$ 26,036,974
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Legacy Park Project Fund

Legacy Park Project Fund	2,120,919	2,206,763	2,094,960	2,344,929
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Legacy Park Project Fund	\$ 2,120,919	\$ 2,206,763	\$ 2,094,960	\$ 2,344,929
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Civic Center Wastewater Treatment Facility

Civic Center Wastewater Treatment Facility	187	-	37,551	22,000
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Civic Center Wastewater Treatment Facility	\$ 187	\$ -	\$ 37,551	\$ 22,000
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Internal Service Funds

Vehicle Fund	39,913	86,000	65,716	86,000
Information Technology Fund	447,236	488,293	477,833	554,169

Total Internal Service Funds	\$ 487,149	\$ 574,293	\$ 543,549	\$ 640,169
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Total All Funds	\$ 29,998,615	\$ 94,316,784	\$ 70,403,161	\$ 59,563,138
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EXPENDITURE SUMMARY BY DEPARTMENT

Department	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
General Fund				
Management and Administration				
7001 City Council	487,389	551,552	556,126	606,055
7002 Media Operations	274,568	357,784	353,534	362,762
7003 City Manager	655,204	683,361	638,139	619,324
7005 Legal Counsel	780,562	705,273	705,273	712,840
7007 City Clerk	514,237	578,089	475,460	402,148
7021-31 Public Safety	6,764,772	7,427,956	7,383,418	7,690,864
7054 Finance	1,194,659	1,164,675	1,181,417	1,304,625
7058 Human Resources	145,623	251,194	252,813	280,791
7059 Non-Departmental Services	1,949,757	2,041,614	1,968,966	2,437,602
9050 City Hall	532,089	691,094	659,921	643,638
9074 Trancas Field Acquisition	-	11,390,275	11,386,839	-
9050-74 Debt Service - City Hall and Trancas Field	1,689,871	1,685,648	1,685,648	2,065,050
Total Management and Administration	\$ 14,988,731	\$ 27,528,515	\$ 27,247,553	\$ 17,125,701
Community Services				
4001 General Recreation	676,085	843,619	837,858	828,271
4002 Aquatics	258,475	265,326	263,926	236,299
4003 Outdoor Recreation	24,471	41,623	38,723	37,275
4004 Day Camp	90,137	94,979	94,479	101,551
4006 Sports	121,264	127,677	124,600	145,183
4007 Community Classes	182,444	222,692	217,032	179,027
4008 Senior Adult Program	146,277	148,986	149,848	165,555
4010 Park Maintenance	725,569	832,252	760,590	763,782
4011 Special Events	194,736	219,622	216,732	172,937
4012 Cultural Arts	45,617	116,500	116,500	304,432
Total Community Services	\$ 2,465,075	\$ 2,913,276	\$ 2,820,288	\$ 2,934,313
Environmental Sustainability Department				
2004 Building Safety And Sustainability	1,963,648	1,790,105	1,787,627	2,030,977
2010 Wastewater Management	699,759	832,091	830,472	850,866
3003 Clean Water Program	200,221	703,495	701,394	692,854
Total Environmental Sustainability	\$ 2,863,628	\$ 3,325,691	\$ 3,319,492	\$ 3,574,697
Planning Department				
2001 Planning	1,814,092	2,627,536	1,873,528	2,401,727
2012 Code Enforcement	191,868	225,487	223,287	340,673
Total Planning Department	\$ 2,005,960	\$ 2,853,023	\$ 2,096,815	\$ 2,742,400
Public Works				
3001 Street Maintenance	811,324	924,961	1,290,971	919,201
3005 Fleet Operations	-	-	-	25,000
3007 City Facilities	-	81,000	34,003	16,000
3008 Public Works	1,001,613	947,510	936,797	806,755
3010 Civic Center Wastewater Treatment Facility	109,993	137,000	131,000	200,000
Total Public Works	\$ 1,922,930	\$ 2,090,471	\$ 2,392,771	\$ 1,966,956
Total General Fund	\$ 24,246,324	\$ 38,710,976	\$ 37,876,919	\$ 28,344,066

EXPENDITURE SUMMARY BY DEPARTMENT

Department	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
Special Revenue Funds				
3001 Street Maintenance	522,000	530,000	465,000	495,000
3004 Solid Waste Management	140,183	133,190	131,383	146,009
3005 Fleet Operations - AQMD	-	-	-	20,000
3008 Public Works	93,550	270,000	267,000	365,000
3009 Transportation Services	191,382	209,000	209,000	209,500
6002 Big Rock Mesa LMD	284,131	416,361	389,934	394,959
6003 Malibu Road LMD	48,953	60,123	59,266	56,521
6004 Calle Del Barco LMD	53,505	81,639	80,475	80,903
9048 Carbon Beach Undergrounding CFD	388,780	240,657	240,657	235,842
9052 Broad Beach Undergrounding AD	138,297	140,755	140,755	139,551
9049 Civic Center Wastewater Treatment AD	-	-	-	-
7031 Public Safety	114,618	129,324	129,324	100,000
7070 Community Development Block Grant (CDBG)	6,935	6,979	6,979	6,839

Total Special Revenue Funds	\$	1,982,334	\$	2,218,028	\$	2,119,773	\$	2,250,125
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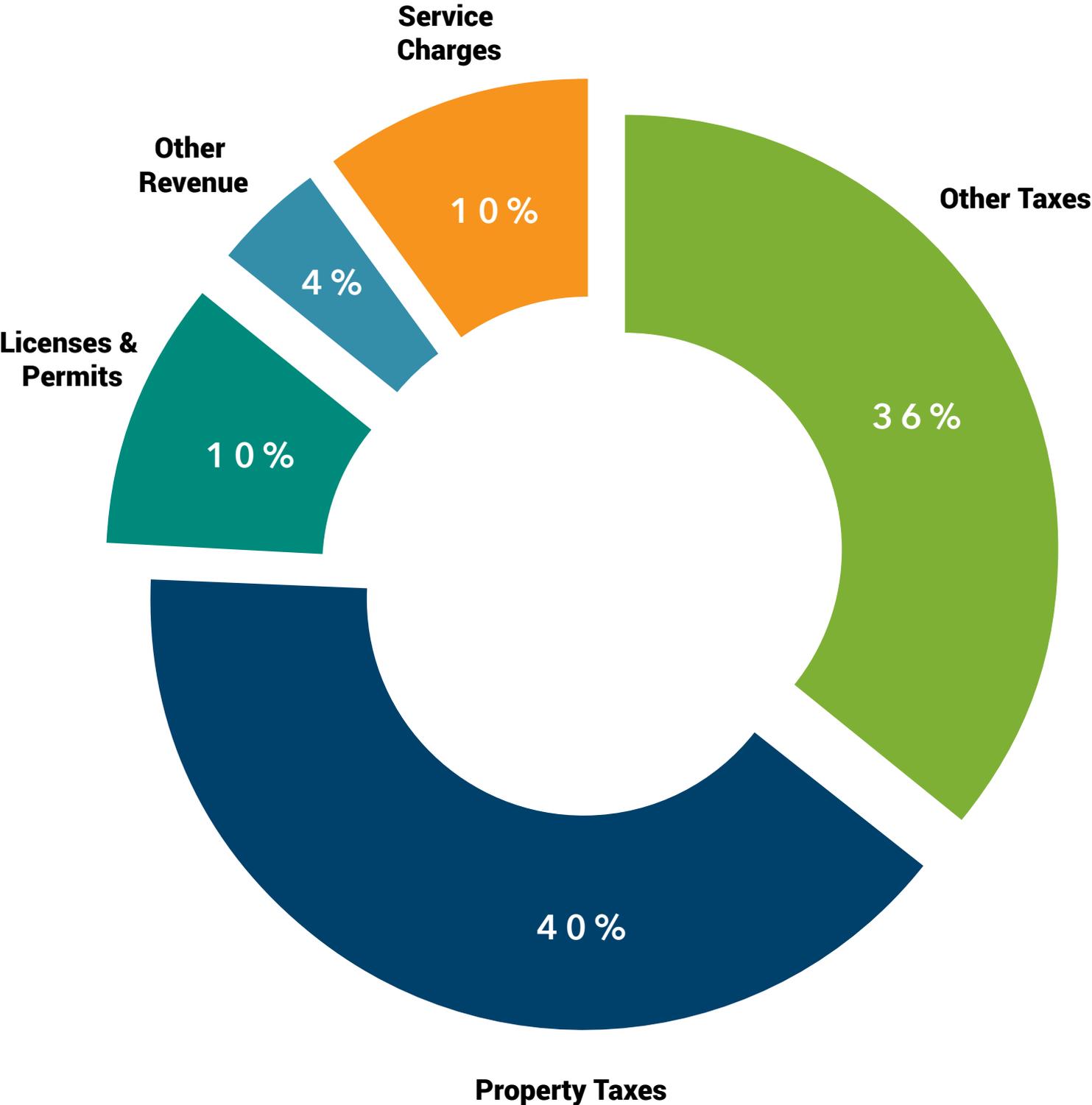
Capital Project Funds				
9002 Annual Street Overlay	642,292	646,384	646,384	600,000
9025 Las Flores Creek Restoration	44,326	-	-	-
9049 Civic Center Wastewater Treatment Facility	313,999	47,372,466	25,996,090	21,376,376
9053 Broad Beach Biofiltration Project	47,842	-	-	-
9055 PCH Bike Route Improvements	7,376	-	-	-
9057 PCH Regional Traffic Messaging System	-	300,000	-	300,000
9058 PCH Intersection Improvements	12,794	631,185	300,000	331,185
9059 PCH Median Improvements	-	350,000	40,000	360,000
9061 Civic Center Way Improvements	5,747	300,000	200,000	169,253
9063 Biofiltration Devices-Las Flores Cyn & Malibu Road	70,261	-	-	-
9065 Malibu Community Labor Exchange Trailer	-	125,000	-	131,281
9066 PCH Signal Synchronization System Improvements	-	180,000	180,000	500,000
9067 Speed Advisory Signs	5,484	144,516	144,516	-
9068 Bus Stop Shelters	5,057	84,943	84,943	-
9069 Paradise Cove Media Filters	6,524	113,476	113,476	-
9070 Civic Center Stormdrain Improvements	6,422	118,578	33,738	254,840
9071 PCH Shoulder Enhancements	-	75,000	25,000	50,000
9072 Marie Canyon Green Streets	-	25,000	-	25,000
9073 Stormdrain Trash Screens	-	35,000	-	35,000
9076 Kanan Dume Road Widening	-	223,754	-	223,754
9077 Paradise Cove Vault Replacement	-	-	-	60,000
9078 City Hall Solar Power Project	-	-	-	1,250,000
9079 City Hall Roof Project	-	-	-	250,000
9081 CCWTF Lateral Connections Improvements	-	-	-	150,000
9082 Westward Beach Road Improvements	-	-	-	150,000
9083 Heathercliff Road Safety Improvements	-	-	-	60,000

Total Capital Project Funds	\$	1,168,124	\$	50,725,302	\$	27,764,147	\$	26,276,689
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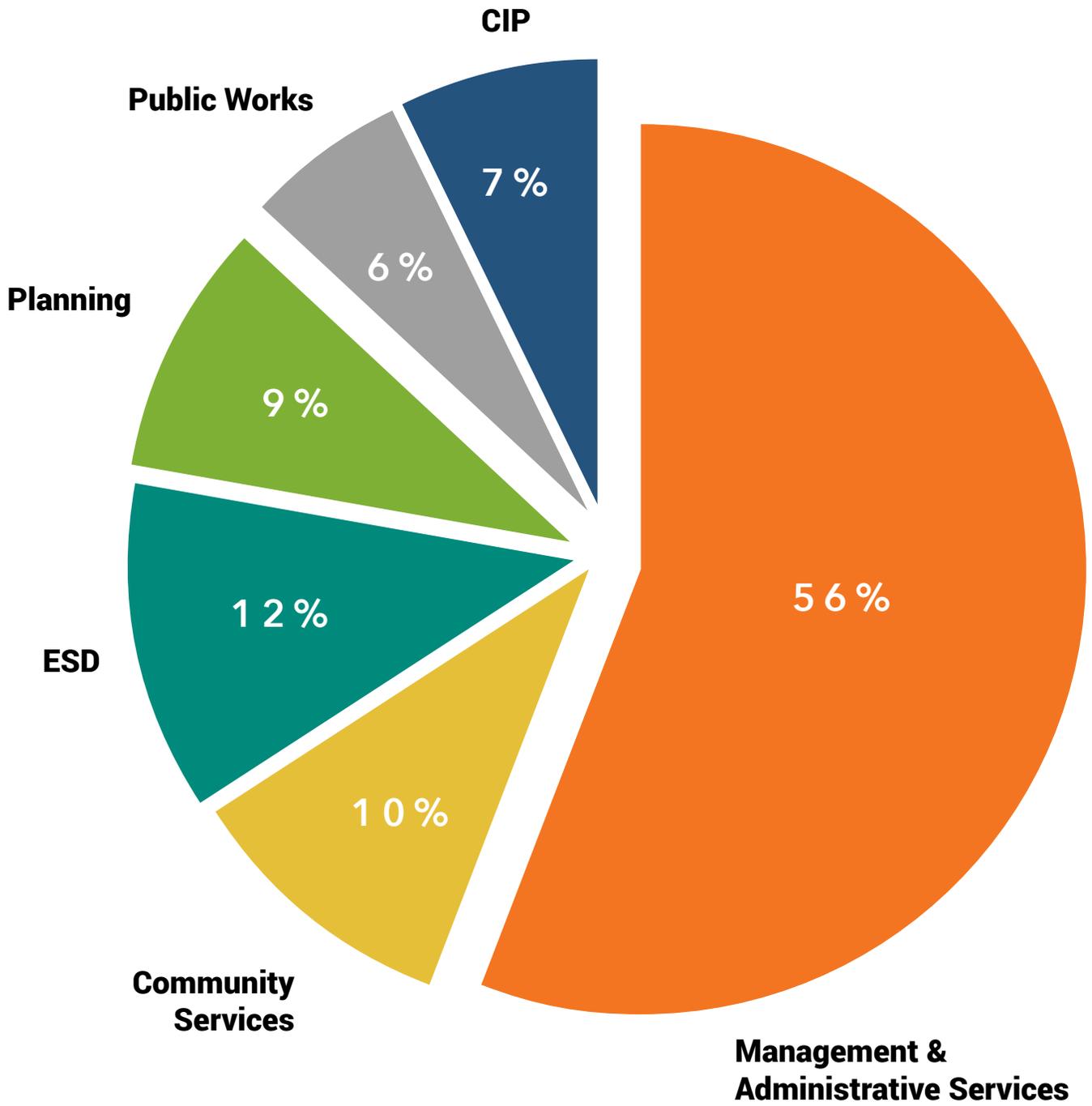
EXPENDITURE SUMMARY BY DEPARTMENT

Department	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
Legacy Park Fund				
3003 Clean Water Program	375,000	300,000	300,000	300,000
3007 Stormwater Treatment Facilities	189,207	300,000	300,000	250,000
7004 Legacy Park Debt Service	1,144,166	1,094,135	1,094,135	1,094,549
7008 Legacy Park Operations	406,124	394,050	367,087	385,540
Total Legacy Park Project Fund	\$ 2,114,497	\$ 2,088,185	\$ 2,061,222	\$ 2,030,089
Civic Center Wastewater Treatment Facility (CCWTF) Fund				
3010 Civic Center Wastewater Treatment Facility	187	-	37,551	22,000
Total CCWWTF Fund	\$ 187	\$ -	\$ 37,551	\$ 22,000
Internal Service Funds				
601 Vehicle Fund	39,913	86,000	65,716	86,000
602 Information Systems Fund	447,236	488,293	477,833	554,169
Total Internal Service Funds	\$ 487,149	\$ 574,293	\$ 543,549	\$ 640,169
Total All Funds	\$ 29,998,615	\$ 94,316,784	\$ 70,403,161	\$ 59,563,138

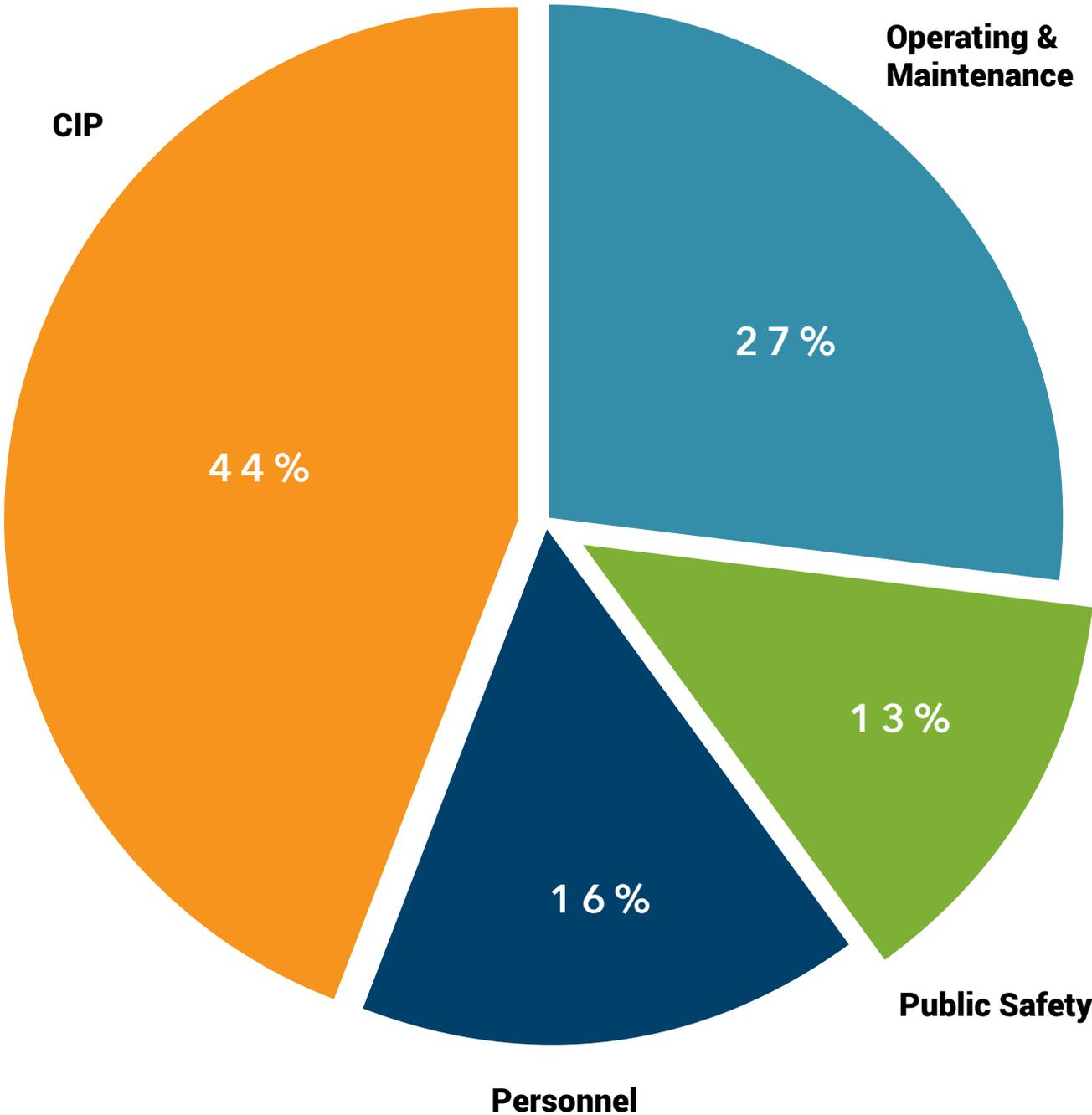
GENERAL FUND REVENUES BY SOURCE



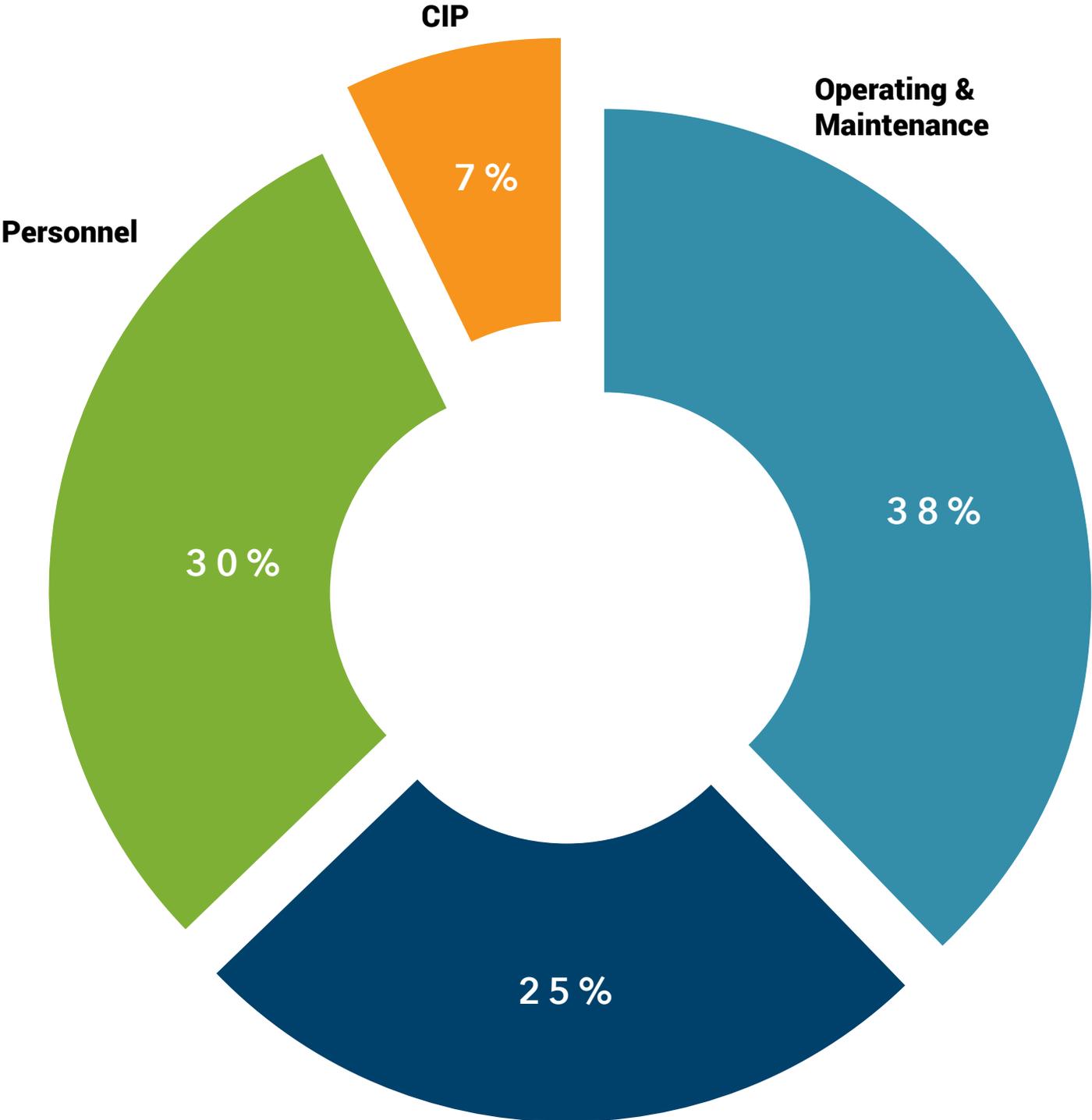
GENERAL FUND EXPENDITURES BY DEPARTMENT



BREAKDOWN OF TOTAL EXPENDITURES



BREAKDOWN OF GENERAL FUND EXPENDITURES



Public Safety



MANAGEMENT AND ADMINISTRATIVE SERVICES

Department Expenditures by Program

Department	Program	2015-16 Actual	2016-17 Budgeted	2016-17 Projected	2017-18 Adopted
7001	City Council	487,389	551,552	556,126	606,055
7002	Media Operations	274,568	357,784	353,534	362,762
7003	City Manager	655,204	683,361	638,139	619,324
7005	Legal Counsel	780,562	705,273	705,273	712,840
7007	City Clerk	514,237	578,089	475,460	402,148
7021-31	Public Safety	6,879,390	7,557,280	7,512,742	7,790,864
7054	Finance	1,194,659	1,164,675	1,181,417	1,304,625
7058	Human Resources	145,623	251,194	252,813	280,791
7059	Non-Departmental	1,949,757	2,041,614	1,968,966	2,437,602
7060	Information Systems	447,236	488,293	477,833	554,169
7070	Community Development Block Grant	6,935	6,979	6,979	6,839
9050	City Hall	532,089	691,094	659,921	643,638
9048	Carbon Beach Undergrounding	388,780	240,657	240,657	235,842
9052	Broad Beach Undergrounding	138,297	140,755	140,755	139,551
9074	Trancas Field	-	11,390,275	11,386,839	-
	Debt Service	2,834,037	2,779,783	2,779,783	3,159,599
	Total	\$ 17,228,763	\$ 29,628,658	\$ 29,337,236	\$ 19,256,652

CITY COUNCIL

The City of Malibu is a general law city and operates under the Council-Manager form of government. The five-member City Council is elected at-large to serve four-year terms. The Mayor's office is rotated among all Councilmembers. As elected officials, the City Councilmembers represent the citizens of Malibu in the governing process and act on their behalf with regards to regional and local issues, as well as state and federal legislation.

The City Council is the legislative authority and sets the policies under which the City operates. Duties of the City Council include enacting legislation, such as local laws and ordinances, approving City programs, adopting the City's budget and appropriating the funds necessary to provide service to the City's residents, businesses and visitors. The City Council provides leadership through policy development regarding the current practices and future direction of the City.

The City Council convenes regular meetings on the second and fourth Mondays of each month and holds occasional special meetings. The City Council appoints the City Manager, City Attorney and City Treasurer, as well as the members of the City's Boards, Commissions and Committees.

In Fiscal Year 2017-2018, the City Council's budget contains \$150,000 for legislative consulting services. The Community Grants line item is budgeted at \$175,000 for the General Fund Grants program awarded by the City Council to non-profit community groups providing services for the benefit of Malibu residents.

The Council's travel budget of \$30,000 consists of \$10,000 for the Mayor and \$5,000 for each of the four Councilmembers. City Councilmembers are increasing their presence and influence on several state issues that affect Malibu. Currently, Councilmembers sit on several state and local committees, including the League of California Cities Community and Economic Development Committee, the Environmental Quality Policy Committee, the Water Task Force, and the Coastal Cities Issue Group, as well as the Contract Cities of California Governing Board and the Santa Monica Bay Restoration Commission Governing Board. This increasing presence required additional funding in the line item for travel and training.

The Memberships and Dues budget includes costs related to the City's membership in the Las Virgenes-Malibu Council of Governments (COG), the League of California Cities, the California Contract Cities Association, the Southern California Association of Governments (SCAG), the National League of Cities, Sister Cities and the California Coastal Coalition.

The Events budget covers expenses related to City Council events including the Council reorganization, ribbon cuttings and the holiday open house.

EXPENDITURE DETAIL

Fund 100 - General
Program 7001 - City Council

Object	Description	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
4102	Part-Time Salaries	32,323	33,941	33,941	33,941
4201	Retirement	3,330	3,372	4,097	4,976
4202	Health Insurance	51,243	51,732	60,825	70,383
4203	Vision Insurance	1,067	1,067	1,067	889
4204	Dental Insurance	5,844	5,844	5,844	5,971
4205	Life Insurance	883	772	772	772
4209	Disability Insurance	332	333	333	333
4210	Other	627	991	991	991
Total Salaries & Benefits		\$ 95,649	\$ 98,052	\$ 107,870	\$ 118,255
5104	Legislative Services	150,000	150,000	150,000	150,000
5300	Travel & Training	20,852	30,000	30,000	40,000
5330	Dues & Memberships	16,520	54,000	57,487	38,000
5721	Cellular Data	912	2,000	851	800
5930	Community Grants	126,000	180,000	180,000	216,500
6160	Operating Supplies	3,987	5,000	4,765	5,000
6170	Events	55,969	10,000	7,653	10,000
6201	Community Rewards	-	5,000	-	5,000
Total Operating & Maintenance		\$ 374,240	\$ 436,000	\$ 430,756	\$ 465,300
8500	Information Systems Allocation	17,500	17,500	17,500	22,500
Total Internal Service Charges		\$ 17,500	\$ 17,500	\$ 17,500	\$ 22,500
Total Expenditures		\$ 487,389	\$ 551,552	\$ 556,126	\$ 606,055
Source of Funds					
General Fund 100		487,389	551,552	556,126	606,055
Total Source of Funds		\$ 487,389	\$ 551,552	\$ 556,126	\$ 606,055

MEDIA OPERATIONS

Media Operations is responsible for the management and development of the City's communications and public relations through the use of traditional media outlets, the internet and social media. Media Operations produces printed material, web slides and videos to promote the City's programs. This division also oversees the City's website.

The City of Malibu maintains Malibu City TV, which is also available for viewing on the City's website. Programming includes live and tape-delay broadcasts of City Council and Planning Commission meetings, Mayor and City Councilmember programming and information regarding community events.

In Fiscal Year 2017-2018, funding is included to upgrade the City's website. The goal is to make online content more accessible and easier to navigate for the City's constituents.

Staffing	2015-16 Actual	2016-17 Budget	2017-18 Adopted
Media Information Officer	1.00	1.00	1.00
Senior Media Technician	0.00	0.00	1.00
Media Technician	1.50	2.00	1.00
Graphic Design Intern	0.50	0.50	0.00
Total	3.00	3.50	3.00

EXPENDITURE DETAIL

Fund 100 - General
Program 7002 - Media Operations

Object	Description	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
4101	Full-Time Salaries	151,877	183,268	183,268	192,218
4102	Part-Time Salaries	14,335	13,092	13,092	-
4104	Overtime	666	1,000	1,000	1,000
4201	Retirement	16,001	18,234	18,234	19,510
4202	Health Insurance	24,917	28,740	28,740	30,601
4203	Vision Insurance	255	306	306	306
4204	Dental Insurance	2,174	2,490	2,490	2,490
4205	Life Insurance	321	376	376	376
4209	Disability Insurance	1,456	1,796	1,796	1,884
4210	Other	5,944	8,982	8,982	8,877
Total Salaries & Benefits		\$ 217,946	\$ 258,284	\$ 258,284	\$ 257,262
5100	Professional Services	6,645	27,000	27,000	25,000
5107	Contract Personnel	-	2,000	2,000	2,000
5300	Travel & Training	2,227	2,500	2,500	2,500
5330	Dues & Memberships	-	500	500	500
5340	Transportation & Mileage	220	500	500	500
5401	Advertising & Noticing	2,203	3,500	2,000	3,500
5405	Printing	-	3,000	3,000	3,000
5640	Equipment Maintenance	9	4,000	4,000	4,000
6160	Operating Supplies	1,973	5,000	2,500	5,000
6165	Website Services	14,790	11,000	11,000	15,000
6170	Events	683	1,000	750	1,000
6200	Publications	2	500	500	500
Total Operating & Maintenance		\$ 28,752	\$ 60,500	\$ 56,250	\$ 62,500
7600	Other Equipment	11,214	10,000	10,000	10,000
7800	Equipment	2,656	15,000	15,000	15,000
Total Capital Outlay		\$ 13,870	\$ 25,000	\$ 25,000	\$ 25,000
8500	Information Systems Allocation	14,000	14,000	14,000	18,000
Total Internal Service Charges		\$ 14,000	\$ 14,000	\$ 14,000	\$ 18,000
Total Expenditures		\$ 274,568	\$ 357,784	\$ 353,534	\$ 362,762
Source of Funds					
General Fund 100		274,568	357,784	353,534	362,762
Total Source of Funds		\$ 274,568	\$ 357,784	\$ 353,534	\$ 362,762

CITY MANAGER

The City Manager is appointed by the City Council to carry out its policies and ensure that the community is served in a responsive manner. Responsible for oversight of all City operations and delivery of public services, the City Manager provides leadership and direction to the City's management team in developing policy recommendations and responding to directives of the City Council.

In addition to performing the day-to-day activities associated with management of the organization, the City Manager's office implements special projects authorized by the City Council, oversees implementation of the Council's legislative agenda, provides direction of the annual budget process and supports the City Council in the development and adoption of City policy.

Staffing	2015-16 Actual	2016-17 Budget	2017-18 Adopted
City Manager	1.00	1.00	1.00
Assistant to the City Manager	0.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00
Total	2.00	3.00	3.00

EXPENDITURE DETAIL

Fund 100 - General
Program 7003 - City Manager

Object	Description	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
4101	Full-Time Salaries	393,379	395,216	395,216	407,714
4104	Overtime	648	2,000	2,000	2,000
4201	Retirement	52,783	65,440	65,440	67,677
4202	Health Insurance	23,357	28,740	28,740	42,842
4203	Vision Insurance	383	390	390	589
4204	Dental Insurance	2,518	2,617	2,617	3,338
4205	Life Insurance	1,042	1,153	1,153	1,197
4208	Deferred Compensation	13,977	12,900	12,900	13,200
4209	Disability Insurance	2,977	2,602	2,602	2,646
4210	Other	11,362	17,553	17,553	17,872
Total Salaries & Benefits		\$ 502,426	\$ 528,611	\$ 528,611	\$ 559,074
5100	Professional Services	30,167	23,000	23,000	25,000
5105	Grant Consultant	98,384	100,000	57,338	-
5300	Travel & Training	7,605	10,000	12,000	12,000
5330	Dues & Memberships	1,915	4,500	4,500	4,500
5721	Telephone	1,478	1,500	359	-
6160	Operating Supplies	2,729	5,000	1,831	5,000
6200	Publications	-	250	-	250
Total Operating & Maintenance		\$ 142,278	\$ 144,250	\$ 99,028	\$ 46,750
8500	Information Systems Allocation	10,500	10,500	10,500	13,500
Total Internal Service Charges		\$ 10,500	\$ 10,500	\$ 10,500	\$ 13,500
Total Expenditures		\$ 655,204	\$ 683,361	\$ 638,139	\$ 619,324
Source of Funds					
General Fund 100		655,204	683,361	638,139	619,324
Total Source of Funds		\$ 655,204	\$ 683,361	\$ 638,139	\$ 619,324

LEGAL COUNSEL

The City of Malibu contracts for legal services to provide counsel to the City Council, City staff, and City Boards and Commissions. The firm of Jenkins & Hogin represents the City in litigation, manages outside counsel representing the City, drafts ordinances and resolutions, reviews claims and contracts, and counsels the City regarding personnel, law enforcement, land use and public works issues. Jenkins & Hogin also supervises another firm in the prosecution of violations of the City Municipal Code in criminal court.

EXPENDITURE DETAIL

Fund 100 - General
Program 7005 - Legal Counsel

Object	Description	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
5100	Professional Services	5,059	50,000	50,000	50,000
5101	General Legal Counsel	278,376	280,273	280,273	287,840
5102	Litigation	454,756	300,000	300,000	300,000
5103	Criminal Prosecution	42,371	75,000	75,000	75,000
Total Operating & Maintenance		\$ 780,562	\$ 705,273	\$ 705,273	\$ 712,840
Total Expenditures		\$ 780,562	\$ 705,273	\$ 705,273	\$ 712,840
Source of Funds					
General Fund 100		780,562	705,273	705,273	712,840
Total Source of Funds		\$ 780,562	\$ 705,273	\$ 705,273	\$ 712,840

CITY CLERK

The City Clerk is the local official who administers democratic processes such as elections, access to City records, and all legislative actions ensuring transparency to the public. The City Clerk acts as a compliance officer for federal, state and local statutes including the Political Reform Act, the Brown Act, and the Public Records Act. The City Clerk manages public inquiries and relationships and arranges for ceremonial and official functions.

As Custodian of Official Records, the City Clerk maintains all official City documents, archives and legislative history. The City Clerk's Office oversees the document imaging and records management program. Additionally, the City Clerk conducts and certifies all municipal elections; administers oaths and affirmations; and manages legal requirements for public notice and for the filing of referenda, initiatives, recall petitions, annual Statements of Economic Interest and Campaign Disclosure Statements.

The City Clerk serves as Clerk of the Council attending, monitoring and retaining complete records of all City Council proceedings.

The City Clerk's Office maintains the live web streaming and video archives of City Council meetings and oversees passport acceptance services and document recording with Los Angeles County. Additionally, the City Clerk oversees the City-wide student internship program to encourage high school and college students to participate in local government.

Staffing	2015-16 Actual	2016-17 Budget	2017-18 Adopted
City Clerk	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00
Student Interns	3.43	3.43	3.43
Total	5.43	5.43	5.43

EXPENDITURE DETAIL

Fund 100 - General
Program 7007 - City Clerk

Object	Description	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
4101	Full-Time Salaries	191,437	204,315	204,315	169,898
4103	Interns	23,632	34,394	17,095	39,308
4104	Overtime	60	500	500	500
4201	Retirement	32,281	34,278	34,278	22,545
4202	Health Insurance	32,739	33,051	33,051	22,951
4203	Vision Insurance	483	483	483	284
4204	Dental Insurance	3,219	3,219	3,219	1,858
4205	Life Insurance	469	468	468	379
4208	Deferred Compensation	3,115	3,000	3,000	3,000
4209	Disability Insurance	1,937	1,629	1,629	1,506
4210	Other	4,602	7,437	7,437	6,685
Total Salaries & Benefits		\$ 293,974	\$ 322,774	\$ 305,475	\$ 268,913
5100	Professional Services	28,610	51,500	51,500	51,500
5100-01	Document Imaging Services	83,157	100,000	50,000	50,000
5107	Contract Personnel	-	-	27,405	-
5150	Elections	83,893	75,000	22,000	-
5205	Postage	51	200	44	100
5300	Travel & Training	2,746	4,900	2,059	4,900
5330	Dues & Memberships	435	415	400	435
5340	Transportation & Mileage	778	800	280	800
5401	Advertising & Noticing	1,584	3,000	1,740	3,000
6130	Records Management	784	1,000	700	1,000
6160	Operating Supplies	3,134	3,000	1,345	3,000
6200	Publications	4,591	5,000	2,013	5,000
Total Operating & Maintenance		\$ 209,763	\$ 244,815	\$ 159,485	\$ 119,735
8500	Information Systems Allocation	10,500	10,500	10,500	13,500
Total Internal Service Charges		\$ 10,500	\$ 10,500	\$ 10,500	\$ 13,500
Total Expenditures		\$ 514,237	\$ 578,089	\$ 475,460	\$ 402,148
Source of Funds					
General Fund 100		514,237	578,089	475,460	402,148
Total Source of Funds		\$ 514,237	\$ 578,089	\$ 475,460	\$ 402,148

PUBLIC SAFETY

For Fiscal Year 2017-2018, Emergency Preparedness and Law Enforcement have been combined under Public Safety.

Public safety services in Malibu include law enforcement, fire, and animal control, all of which are provided on a contract basis by Los Angeles County. The general mission of the Department is to protect persons and property, enhance a sense of safety within the community, increase public safety programs and reduce the number of incidents in criminal activity, traffic accidents and traffic violations.

Law enforcement services provided by the Los Angeles Sheriff's Department include general law, traffic, and parking enforcement and administration; summer beach enforcement; and specialized community policing services. Parking citation processing and hearings are also contracted.

Fire services are provided by the Los Angeles County Fire Department. The residents of Malibu pay for these services annually through their property tax bills. Animal Control services are provided by the Los Angeles County Department of Animal Care and Control.

This budget reflects an increase to the contract with the Los Angeles County Sheriff's Department for the cost of service based on increased operating costs. The cost of service has grown due to increases in administrative costs and the costs of the Liability Trust Fund. In Fiscal Year 2016-2017, the contract increased by 7.2%. In Fiscal Year 2017-2018, the contract will increase by 4.2%. The budget also includes the summer enforcement services.

In Fiscal Year 2016-2017, the Emergency Services Coordinator position was changed to a Public Safety Manager. This higher level manager provides the appropriate skills needed to address public safety matters for the City, which continue to expand. The Public Safety Manager coordinates with outside agencies on public safety and emergency preparedness, trains staff on emergency protocols, oversees the City's emergency and public safety volunteers, interacts with the community and serves as part of the City Manager's management team. The Public Safety Manager is also the primary contact for outside organizations and law enforcement regarding homeless issues.

In Fiscal Year 2017-2018, funding in the amount of \$15,000 has been added to Professional Services to cover required updates to the City's Emergency Operation Plan.

Staffing	2015-16 Actual	2016-17 Budget	2017-18 Adopted
Emergency Services Coordinator	1.00	1.00	0.00
Public Safety Manager	0.00	0.00	1.00
Total	1.00	1.00	1.00

EXPENDITURE DETAIL

Fund 100 - General

Fund 211 - Brulte

Program 7021 - Emergency Management

Program 7031 - Public Safety Services

Object	Description	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
4101	Full-Time Salaries	88,406	88,810	61,430	106,364
4104	Overtime	2,208	1,000	-	-
4201	Retirement	14,879	14,705	10,577	17,655
4202	Health Insurance	14,234	14,370	13,344	18,495
4203	Vision Insurance	182	182	189	300
4204	Dental Insurance	1,226	1,226	1,265	1,993
4205	Life Insurance	154	154	135	154
4209	Disability Insurance	853	870	770	882
4210	Other	2,742	3,590	1,998	4,037
Total Salaries & Benefits		\$ 124,884	\$ 124,907	\$ 89,706	\$ 149,881
5100	Professional Services	25,458	29,500	29,993	51,500
5106	L.A. Co. Animal Control	62,300	60,000	60,000	73,000
5114	L.A. Co. Fire Base Year Fee	2,536	3,000	2,536	3,000
5115	L.A. Co. Sheriff's Services	6,093,637	6,650,598	6,650,598	6,764,872
5116	L.A. Co. Sheriff's Services-Beach Team	503,574	598,675	598,675	624,310
5300	Travel & Training	1,080	2,000	1,055	2,000
5330	Dues & Memberships	300	300	100	500
5340	Transportation & Mileage	-	500	200	500
5405	Printing	-	300	200	300
5640	Equipment Maintenance	4,264	5,000	4,558	5,000
5721	Telephone	9,614	8,000	6,217	8,000
6160	Operating Supplies	10,956	32,000	29,904	37,500
6400	Clothing & Emergency Gear	2,579	2,500	1,000	2,500
Total Operating & Maintenance		\$ 6,716,298	\$ 7,392,373	\$ 7,385,036	\$ 7,572,983
7800	Other Equipment	5,208	7,000	5,000	27,000
Total Capital Outlay		\$ 5,208	\$ 7,000	\$ 5,000	\$ 27,000
8100	Vehicle Allocation	5,000	5,000	5,000	5,000
8500	Information Systems Allocation	28,000	28,000	28,000	36,000
Total Internal Service Charges		\$ 33,000	\$ 33,000	\$ 33,000	\$ 41,000
Total Expenditures		\$ 6,879,390	\$ 7,557,280	\$ 7,512,742	\$ 7,790,864
Source of Funds					
General Fund 100		6,764,772	7,427,956	7,383,418	7,690,864
Brulte Fund 211		114,618	129,324	129,324	100,000
Total Source of Funds		\$ 6,879,390	\$ 7,557,280	\$ 7,512,742	\$ 7,790,864

FINANCE

As part of the Management and Administration Department, the Finance division is responsible for advising City officials on the City's financial position and condition, and providing timely financial information necessary for decision making. This is achieved through financial reporting and compliance in accordance with generally accepted accounting principles, budget development, and financial systems administration.

The Finance division provides the following services: maintenance of accurate, reliable financial information and records for all City funds; bi-weekly payroll; preparation and distribution of warrants for payment of invoices and contracts; coordination of state, federal and independent audits of the City's financial management systems and records; oversight of the City's debt service requirements; preparation of accurate and timely annual reports including the annual budget and Comprehensive Annual Financial Report; collection activities to assure payment of accounts receivable; procurement of supplies and equipment; processing of purchase orders; maintenance of fixed asset records; and monitoring of grant administration.

The Finance division is also responsible for film permit activities, which are provided by a contract service provider, as indicated in line item 5117. The City issues approximately 700 permits per year for commercial filming and still shoots. All costs are recovered through film permit fees.

City Treasurer functions are budgeted in the Finance division (line item 5100-01). The City Treasurer is a contractor appointed by and serves at will of the City Council. The Treasurer assures the administration and management of all City monies and funds and provides accountability to the citizens of Malibu. The Treasurer's responsibilities include the investment of idle funds; and reporting of such activities to the City Council and other government agencies. The City Treasurer oversees the City's investment portfolio which is invested in accordance with the City's adopted investment policy.

In Fiscal Year 2017-2018, \$25,000 has been added to Professional Services to pay for departmental audits pursuant to City Council Policy #17.

Staffing	2015-16 Actual	2016-17 Budget	2017-18 Adopted
Assistant City Manager	1.00	1.00	1.00
Finance Manager	1.00	1.00	1.00
Financial Analyst	0.00	1.00	1.00
Senior Accounting Technician	1.00	0.00	0.00
Senior Accounting Clerk	1.00	0.80	0.80
Accounting Clerk	0.00	1.00	1.00
Total	4.00	4.80	4.80

EXPENDITURE DETAIL

Fund 100 - General
Program 7054 - Finance

Object	Description	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
4101	Full-Time Salaries	429,814	464,398	464,398	507,989
4104	Overtime	1,635	500	500	500
4201	Retirement	66,476	72,608	72,608	75,274
4202	Health Insurance	32,352	48,198	48,198	55,872
4203	Vision Insurance	459	654	654	768
4204	Dental Insurance	3,012	4,349	4,349	4,991
4205	Life Insurance	775	932	932	928
4208	Deferred Compensation	2,654	3,000	3,000	3,000
4209	Disability Insurance	4,069	3,434	3,434	3,537
4210	Other	10,707	16,902	16,902	18,018
Total Salaries & Benefits		\$ 551,953	\$ 614,975	\$ 614,975	\$ 670,875
5100	Professional Services	113,611	85,000	85,000	123,000
5100-01	City Treasurer	3,240	4,000	4,000	4,200
5117	Film Permit Consultant	420,542	356,250	356,250	375,000
5205	Postage	135	100	100	100
5210	Service Fees and Charges	-	100	-	-
5211	Bank Service Fees	40,997	35,000	62,000	40,000
5300	Travel & Training	12,066	7,500	6,604	10,000
5330	Dues & Memberships	3,264	3,500	2,484	3,500
5340	Transportation & Mileage	925	750	200	750
5401	Advertising & Noticing	336	1,000	300	700
5405	Printing	8,923	12,000	8,500	10,000
6120	Computer Software	19,060	20,000	20,004	37,000
6160	Operating Supplies	5,607	7,000	3,500	7,000
Total Operating & Maintenance		\$ 628,706	\$ 532,200	\$ 548,942	\$ 611,250
8500	Information Systems Allocation	14,000	17,500	17,500	22,500
Total Internal Service Charges		\$ 14,000	\$ 17,500	\$ 17,500	\$ 22,500
Total Expenditures		\$ 1,194,659	\$ 1,164,675	\$ 1,181,417	\$ 1,304,625
Source of Funds					
General Fund 100		1,194,659	1,164,675	1,181,417	1,304,625
Total Source of Funds		\$ 1,194,659	\$ 1,164,675	\$ 1,181,417	\$ 1,304,625

HUMAN RESOURCES

The Human Resources division of the Management and Administration Department provides support services to City employees in the areas of recruitment, selection, classification and compensation; equal employment opportunity; performance evaluation; training and development; employee benefits, services, and programs; personnel record keeping; and employee relations, including discipline and administration of federal and state employment laws.

For Fiscal Year 2017-2018, the Human Resources budget contains \$25,000 for professional services to improve interdepartmental collaboration and communication.

Staffing	2015-16 Actual	2016-17 Budget	2017-18 Adopted
Human Resources Analyst	1.00	0.00	0.00
Human Resources Manager	0.00	1.00	1.00
Human Resources Technician	0.00	1.00	1.00
Total	1.00	2.00	2.00

EXPENDITURE DETAIL

Fund 100 - General

Program 7058 - Human Resources

Object	Description	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
4101	Full-Time Salaries	79,729	140,546	140,546	152,161
4104	Overtime	-	-	41	-
4201	Retirement	13,633	23,272	23,272	19,366
4202	Health Insurance	14,235	28,740	28,740	21,849
4203	Vision Insurance	182	364	364	284
4204	Dental Insurance	1,226	2,452	2,452	1,858
4205	Life Insurance	154	309	309	265
4209	Disability Insurance	783	1,377	1,377	1,478
4210	Other	2,578	6,234	6,234	6,530
Total Salaries & Benefits		\$ 112,520	\$ 203,294	\$ 203,335	\$ 203,791
5100	Professional Services	-	1,500	1,000	25,000
5100-01	Employee Health Awareness	-	3,000	1,600	3,000
5205	Postage	22	100	25	100
5300	Travel & Training	1,816	4,000	1,184	4,000
5320	Recruitment Expense	15,397	20,000	25,000	20,000
5330	Dues & Memberships	1,325	1,500	1,938	2,600
5340	Transportation & Mileage	-	300	100	300
6160	Operating Supplies	3,533	2,500	2,500	2,500
6170	Events	7,510	7,500	8,931	10,000
6200	Publications	-	500	200	500
Total Operating & Maintenance		\$ 29,603	\$ 40,900	\$ 42,478	\$ 68,000
8500	Information Systems Allocation	3,500	7,000	7,000	9,000
Total Internal Service Charges		\$ 3,500	\$ 7,000	\$ 7,000	\$ 9,000
Total Expenditures		\$ 145,623	\$ 251,194	\$ 252,813	\$ 280,791
Source of Funds					
General Fund 100		145,623	251,194	252,813	280,791
Total Source of Funds		\$ 145,623	\$ 251,194	\$ 252,813	\$ 280,791

NON-DEPARTMENTAL SERVICES

The non-departmental program accounts for the centralization of services provided for the benefit of all departments. These services include fixed asset management; insurance premiums; claims settlements; receptionist services; printing; postage; telephone; and equipment leases. Expenses include retiree health premiums and other post-employment benefit costs.

This program accounts for the expenditures related to the Joint Use Agreement between the Santa Monica-Malibu Unified School District and the City of Malibu. This agreement provides for the joint operation and maintenance of school district facilities including ball fields, tennis courts and the swimming pool at Malibu High School.

Also included in this program is the risk management function, which maintains responsibility for all the City's insurance needs, including property, workers' compensation, fidelity bonds, special events, and auto liability. The goal of the risk management function is to apply loss prevention and control measures through identification and analysis of loss exposure in the areas of liability, workers' compensation, and property loss. The City is a member of the California Joint Powers Insurance Authority, which provides for the pooling of self-insured losses of its member cities.

In Fiscal Year 2017-2018, there is a projected increase in the City's insurance premiums because for the past two years there was a substantial credit due to the City based on the adjustment of the costs within the pool. In the coming year, there is no longer a credit due to a number of substantial claims within the pool.

The budget for non-departmental services also includes funding for the City's required payments under the Governmental Accounting Standards Board (GASB) for retiree health costs and for the City's CalPERS liability payment.

Staffing	2015-16 Actual	2016-17 Budget	2017-18 Adopted
Office Assistant/Receptionist	1.00	1.00	1.00
Office Assistant	0.75	1.00	1.00
Graphic Design Intern	0.00	0.00	0.50
Total	1.75	2.00	2.50

EXPENDITURE DETAIL

Fund 100 - General

Program 7059 - Non-Departmental Services

Object	Description	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
4101	Full-Time Salaries	77,613	90,578	90,578	89,420
4102	Part-Time Salaries	-	-	-	16,099
4104	Overtime	61	250	250	250
4201	Retirement	10,293	11,015	11,015	11,284
4202	Health Insurance	28,122	33,051	33,051	22,951
4203	Vision Insurance	326	373	373	288
4204	Dental Insurance	2,368	2,706	2,706	1,985
4205	Life Insurance	270	309	309	265
4209	Disability Insurance	757	888	888	876
4210	Other	3,582	4,960	4,960	5,341
4212	Retiree Health Insurance	259,479	191,000	225,068	229,000
4217	Other Post Employment Benefits	244,521	500,000	465,933	500,000
4218	CalPERS Liabilities	124,646	153,799	153,799	198,287
Total Salaries & Benefits		\$ 752,038	\$ 988,929	\$ 988,929	\$ 1,076,047
5107	Contract Personnel	-	-	6,500	-
5205	Postage	35,700	40,000	35,000	35,000
5210	Service Fees and Charges	6,922	6,500	6,364	7,000
5300	Travel & Training	2,244	3,000	1,738	3,000
5405	Printing	3,516	3,000	2,470	3,000
5510	Insurance Premiums	557,087	386,361	325,945	711,731
5640	Equipment Maintenance	16,616	22,000	13,926	20,000
5720	Off-site Storage	42,233	55,000	42,487	45,000
5721	Telephone	27,763	22,000	20,243	22,000
5800	Equipment Leases	33,734	30,000	36,540	45,000
5921	Joint Use Agreement - SMMUSD	168,989	239,824	239,824	239,824
6140	Office Equipment	-	5,000	2,500	5,000
6160	Operating Supplies	47,141	40,000	46,500	50,000
Total Operating & Maintenance		\$ 941,945	\$ 852,685	\$ 780,037	\$ 1,186,555
7600	Equipment/Furniture	100,774	5,000	5,000	5,000
Total Capital Outlay		\$ 100,774	\$ 5,000	\$ 5,000	\$ 5,000
8100	Vehicle Allocation	15,000	15,000	15,000	20,000
8500	Information Systems Allocation	140,000	180,000	180,000	150,000
Total Internal Service Charges		\$ 155,000	\$ 195,000	\$ 195,000	\$ 170,000
Total Expenditures		\$ 1,949,757	\$ 2,041,614	\$ 1,968,966	\$ 2,437,602
Source of Funds					
General Fund 100		1,949,757	2,041,614	1,968,966	2,437,602
Total Source of Funds		\$ 1,949,757	\$ 2,041,614	\$ 1,968,966	\$ 2,437,602

INFORMATION SYSTEMS

The Information Systems division provides support and advisory services for all City automated information and communications systems. The division supports the City's telephone system as well as the local area network which consists of 28 servers and over 175 personal computers. The Information Systems Fund derives its revenue from a service charge to each department of \$4,500 per computer which contributes towards the maintenance and future replacement of equipment.

In Fiscal Year 2017-2018, an Information Systems Technician position has been added. In the prior fiscal year, contract services provided the additional support necessary in this division.

Staffing	2015-16 Actual	2016-17 Budget	2017-18 Adopted
Information Systems Administrator	1.00	0.00	0.00
Information Systems Manager	0.00	1.00	1.00
Information Systems Technician	0.00	0.00	1.00
Total	1.00	1.00	2.00

EXPENDITURE DETAIL

Fund 602 - Information Systems Fund
Program 7060 - Information Systems

Object	Description	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
4101	Full-Time Salaries	138,265	114,231	114,231	171,665
4104	Overtime	8,046	5,000	5,000	1,000
4201	Retirement	20,637	18,914	18,914	28,495
4202	Health Insurance	22,056	18,681	18,681	35,192
4203	Vision Insurance	351	300	300	483
4204	Dental Insurance	2,309	1,993	1,993	3,219
4205	Life Insurance	210	154	154	309
4209	Disability Insurance	1,337	882	882	1,380
4210	Other	4,266	4,238	4,238	7,028
Total Salaries & Benefits		\$ 197,477	\$ 164,393	\$ 164,393	\$ 248,769
5100	Professional Services	13,949	50,000	50,000	60,000
5107	Contract Personnel	-	30,000	45,000	-
5300	Travel & Training	2,959	1,500	1,640	2,000
5330	Dues & Memberships	619	500	500	500
5630	Computer Maintenance	5,004	4,000	5,000	4,000
5721	Telephone	21,413	22,000	22,000	23,000
6120	Computer Software	112,406	100,000	80,000	100,000
6160	Operating Supplies	5,584	7,500	4,000	7,500
6200	Publications	-	200	-	200
Total Operating & Maintenance		\$ 161,934	\$ 215,700	\$ 208,140	\$ 197,200
7400	Computer Equipment	59,025	75,000	75,000	75,000
7500	GIS Software	28,800	33,200	30,300	33,200
Total Capital Outlay		\$ 87,825	\$ 108,200	\$ 105,300	\$ 108,200
Total Expenditures		\$ 447,236	\$ 488,293	\$ 477,833	\$ 554,169
Source of Funds					
Information Systems Fund		447,236	488,293	477,833	554,169
Total Source of Funds		\$ 447,236	\$ 488,293	\$ 477,833	\$ 554,169

COMMUNITY DEVELOPMENT BLOCK GRANT

The Community Support program accounts for funds provided by the Community Development Block Grant (CDBG) program, administered by the Federal Government's Department of Housing and Urban Development (HUD) and passed through Los Angeles County's Community Development Commission (CDC) to the City of Malibu.

CDBG funds provide for service programs and capital projects benefiting low and moderate-income residents of the community. The City receives approximately \$46,000 annually to support such programs. Funding is limited to 15% for public service programs and 85% for capital projects. For Fiscal Year 2017-2018, the service program allocation will be granted to the Malibu Community Labor Exchange.

EXPENDITURE DETAIL

Fund 215 - Community Development Block Grant (CDBG)
 Program 7070 - CDBG Programs

Object	Description	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
5931	CDBG Grants	6,935	6,979	6,979	6,839
Total Operating & Maintenance		\$ 6,935	\$ 6,979	\$ 6,979	\$ 6,839
Total Expenditures		\$ 6,935	\$ 6,979	\$ 6,979	\$ 6,839
Source of Funds					
CDBG Fund 215		6,935	6,979	6,979	6,839
Total Source of Funds		\$ 6,935	\$ 6,979	\$ 6,979	\$ 6,839

CITY HALL OPERATIONS

In July 2009, the City purchased a 35,000 square foot commercial office, associated parking and other real property consisting of approximately 6.09 acres at a trustee's sale for \$15 million.

Acquisition and the improvements to the building were funded by the issuance of Certificates of Participation (COPs). Debt service for the COPs commenced in Fiscal Year 2012-2013. The COPs were refinanced in October 2016 resulting in an annual savings of \$180,000. The debt service line items, formerly included on this budget page, have been moved to a separate Debt Service page.

Operations of the building are budgeted to Department 103-9050.

For Fiscal Year 2017-2018, \$100,000 has been budgeted in Leasehold Improvements for several capital improvement enhancements needed at City Hall.

Staffing	2015-16 Actual	2016-17 Budget	2017-18 Adopted
Senior Maintenance Worker	1.00	1.00	1.00
Total	1.00	1.00	1.00

EXPENDITURE DETAIL

Fund 103 - General
Program 9050 - City Hall Operations

Object	Description	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
4101	Full-Time Salaries	55,070	58,405	58,405	64,305
4104	Overtime	4,500	3,500	2,543	3,500
4201	Retirement	9,432	9,671	9,671	10,674
4202	Health Insurance	14,234	14,370	14,370	15,301
4203	Vision Insurance	182	182	182	182
4204	Dental Insurance	1,226	1,226	1,226	1,226
4205	Life Insurance	155	154	154	154
4209	Disability Insurance	542	572	572	630
4210	Other	2,273	2,814	2,814	2,965
Total Salaries & Benefits		\$ 87,614	\$ 90,894	\$ 89,937	\$ 98,938
5100	Professional Services	75,566	82,000	82,000	90,000
5107	Contract Personnel	-	500	500	500
5210	Service Fees and Charges	3,225	2,200	2,200	4,000
5401	Advertising & Noticing	-	500	500	500
5510	Insurance Premiums	120,000	140,000	135,000	150,000
5610	Facilities Maintenance	75,244	80,000	80,000	80,000
5721	Telephone	3,889	5,000	3,775	4,200
5722	Electricity	69,998	70,000	64,900	70,000
5723	Water	5,279	6,500	5,311	6,000
6160	Operating Supplies	8,576	25,000	12,299	25,000
6300	Tools & Minor Equipment	1,615	10,000	5,000	10,000
Total Operating & Maintenance		\$ 363,392	\$ 421,700	\$ 391,484	\$ 440,200
7300	Leasehold Improvements	51,615	150,000	150,000	75,000
7800	Equipment	25,968	25,000	25,000	25,000
Total Capital Outlay		\$ 77,583	\$ 175,000	\$ 175,000	\$ 100,000
8500	Information Systems Allocation	3,500	3,500	3,500	4,500
Total Internal Service Charges		\$ 3,500	\$ 3,500	\$ 3,500	\$ 4,500
Total Expenditures		\$ 532,089	\$ 691,094	\$ 659,921	\$ 643,638
Source of Funds					
General Fund 103		532,089	691,094	659,921	643,638
Total Source of Funds		\$ 532,089	\$ 691,094	\$ 659,921	\$ 643,638

CARBON BEACH UNDERGROUNDING COMMUNITY FACILITIES DISTRICT

In 2008-2009, the City assisted a group of 21 property owners in the Carbon Beach area with the formation of a Community Facilities District (CFD). The CFD provides a mechanism for the property owners to finance the undergrounding of utilities in the Carbon Beach area along Pacific Coast Highway. Each property within the CFD pays for the undergrounding project via annual assessments levied against the properties through the Los Angeles County Assessor's Office.

The CFD places no fiscal impact on the City. Bonds were sold as a part of the process and all costs of issuing the bonds were paid from proceeds of the bond sale. Funds are administered by US Bank, which acts as the fiscal agent and trustee for the CFD.

Staffing	2015-16 Actual	2016-17 Budget	2017-18 Adopted
Senior Accounting Clerk	0.24	0.19	0.19
Total	0.24	0.19	0.19

EXPENDITURE DETAIL

Fund 712 - Carbon Beach Undergrounding Communities Facilities District (CFD)
Program 9048 - Carbon Beach Undergrounding

Object	Description	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
4101	Full-Time Salaries	9,278	10,789	10,789	10,731
4201	Retirement	656	748	748	741
4202	Health Insurance	4,433	1,393	1,393	1,465
4203	Vision Insurance	45	20	20	20
4204	Dental Insurance	325	123	123	121
4205	Life Insurance	37	30	30	30
4209	Disability Insurance	95	105	105	105
4210	Other	471	532	532	527
Total Salaries & Benefits		\$ 15,340	\$ 13,740	\$ 13,740	\$ 13,740
5100	Professional Services	9,000	11,260	11,260	15,364
5810	Debt Service - Interest	284,440	100,657	100,657	96,738
5820	Debt Service - Principal	80,000	115,000	115,000	110,000
Total Debt Service		\$ 373,440	\$ 226,917	\$ 226,917	\$ 222,102
Total Expenditures		\$ 388,780	\$ 240,657	\$ 240,657	\$ 235,842
Source of Funds					
Carbon Beach Undergrounding CFD		388,780	240,657	240,657	235,842
Total Source of Funds		\$ 388,780	\$ 240,657	\$ 240,657	\$ 235,842

BROAD BEACH UNDERGROUND UTILITIES ASSESSMENT DISTRICT

In 2009-2010, the City assisted a group of property owners in the Broad Beach Road area with the formation of an Assessment District (AD). The AD provides a mechanism for the property owners to finance the undergrounding of utilities in the Broad Beach Road area along Pacific Coast Highway. Each property within the AD pays for the undergrounding project via annual assessments levied against the properties through the Los Angeles County Assessor's Office.

The AD does not place any fiscal impact on the City. Bonds were sold as part of the process and all costs of issuing the bonds were paid from proceeds of the bond sale. Funds are administered by US Bank, which acts as the fiscal agent and trustee for the AD.

Staffing	2015-16 Actual	2016-17 Budget	2017-18 Adopted
Senior Accounting Clerk	0.01	0.01	0.01
Total	0.01	0.01	0.01

EXPENDITURE DETAIL

Fund 713 - Broad Beach Undergrounding Assessment District (AD)
Program 9052 - Broad Beach Undergrounding

Object	Description	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
4101	Full-Time Salaries	388	353	353	313
4201	Retirement	27	24	24	22
4202	Health Insurance	185	46	46	43
4203	Vision Insurance	2	1	1	1
4204	Dental Insurance	14	4	4	4
4205	Life Insurance	2	1	1	1
4209	Disability Insurance	4	3	3	3
4210	Other	19	18	18	15
Total Salaries & Benefits		\$ 641	\$ 450	\$ 450	\$ 400
5100	Professional Services	7,090	6,032	6,032	6,378
5810	Debt Service - Interest	95,566	94,273	94,273	92,773
5820	Debt Service - Principal	35,000	40,000	40,000	40,000
Total Debt Service		\$ 137,656	\$ 140,305	\$ 140,305	\$ 139,151
Total Expenditures		\$ 138,297	\$ 140,755	\$ 140,755	\$ 139,551
Source of Funds					
Broad Beach Undergrounding AD		138,297	140,755	140,755	139,551
Total Source of Funds		\$ 138,297	\$ 140,755	\$ 140,755	\$ 139,551

TRANCAS FIELD

On November 30, 2016, the City closed escrow on approximately 35 acres located at Trancas Canyon Road and Pacific Coast Highway, commonly known as Trancas Field. This \$11.4 million acquisition was funded through the issuance of Certificates of Participation (COP) 2016A. The acquisition of the property resolved one of the City's longest standing legal disputes. The property is currently vacant.

EXPENDITURE DETAIL

Fund 104 - General

Program 9074 - Trancas Field

Object	Description	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
7102	Land Acquisition	-	11,390,275	11,386,839	-
Total Capital Outlay		\$ -	\$ 11,390,275	\$ 11,386,839	\$ -
Total Expenditures		\$ -	\$ 11,390,275	\$ 11,386,839	\$ -
Source of Funds					
General Fund 104		-	11,390,275	11,386,839	-
Total Source of Funds		\$ -	\$ 11,390,275	\$ 11,386,839	\$ -

DEBT SERVICE

The City of Malibu has used the issuance of Certificates of Participation (COPs) for a variety of purposes including the acquisition of property and capital improvements. The City used debt to acquire and improve Legacy Park, City Hall and Trancas Field. Rental income from the commercial properties pays for the debt service on Legacy Park. Debt service for City Hall and Trancas Field is paid out of the General Fund.

In Fiscal Year 2017-2018, the expenses related to that debt are now shown together on a single page.

EXPENDITURE DETAIL

Fund 103 and Fund 104 - General
Fund 500 Legacy Park
Program 7004 Legacy Park
Program 9050 City Hall
Program 9074 Trancas Field

Object	Description	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
Program 7004 - Legacy Park					
5810	Debt Service - Interest	554,166	524,135	524,135	519,549
5820	Debt Service - Principal	590,000	570,000	570,000	575,000
Total Debt Service		\$ 1,144,166	\$ 1,094,135	\$ 1,094,135	\$ 1,094,549
Program 9050 - City Hall					
5810	Debt Service - Interest	1,129,871	1,115,648	1,115,648	890,950
5820	Debt Service - Principal	560,000	570,000	570,000	595,000
Total Debt Service		\$ 1,689,871	\$ 1,685,648	\$ 1,685,648	\$ 1,485,950
Program 9074 - Trancas Field					
5810	Debt Service - Interest	-	-	-	409,100
5820	Debt Service - Principal	-	-	-	170,000
Total Debt Service		\$ -	\$ -	\$ -	\$ 579,100
Total Expenditures		\$ 2,834,037	\$ 2,779,783	\$ 2,779,783	\$ 3,159,599
Source of Funds					
General Fund 103		1,689,871	1,685,648	1,685,648	1,485,950
General Fund 104		-	-	-	579,100
Legacy Park Project Fund 500		1,144,166	1,094,135	1,094,135	1,094,549
Total Source of Funds		\$ 2,834,037	\$ 2,779,783	\$ 2,779,783	\$ 3,159,599



COMMUNITY SERVICES

Department Expenditures by Program

Department	Program	2015-16 Actual	2016-17 Budgeted	2016-17 Projected	2017-18 Adopted
3009	Transportation Services	191,382	209,000	209,000	209,500
4001	General Recreation	676,085	843,619	837,858	828,271
4002	Aquatics	258,475	265,326	263,926	236,299
4003	Outdoor Recreation	24,471	41,623	38,723	37,275
4004	Day Camp	90,137	94,979	94,479	101,551
4006	Sports	121,264	127,677	124,600	145,183
4007	Community Classes	182,444	222,692	217,032	179,027
4008	Senior Adult Program	146,277	148,986	149,848	165,555
4010	Park Maintenance	725,569	832,252	760,590	763,782
4011	Special Events	194,736	219,622	216,732	172,937
4012	Cultural Arts	45,617	116,500	116,500	304,432
7008	Legacy Park Operations	406,124	394,050	367,087	385,540
Total		\$ 3,062,581	\$ 3,516,326	\$ 3,396,375	\$ 3,529,353

TRANSPORTATION SERVICES

The Transportation program provides Dial-A-Ride services to Malibu's senior citizens (60 years or older) and disabled citizens. Services are currently contracted with Malibu Yellow Cab and funded by Proposition A transportation funds allocated by the Los Angeles County Metropolitan Transit Authority.

To better serve Malibu residents, Dial-A-Ride services were expanded in 2016, to offer longer hours and less restrictions on destinations outside of City limits.

Passengers currently pay fares of \$1.00 each way for trips to the Malibu Senior Center, \$2.00 each way for trips within City boundaries, and \$4.00 each way for trips outside City limits. Over 3,650 passengers are served annually under this program.

EXPENDITURE DETAIL

Fund 203 - Proposition A

Program 3009 - Transportation Services

Object	Description	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
4210	Other	2,000	2,000	2,000	2,500
Total Salaries & Benefits		\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,500
5100	Professional Services	-	1,000	1,000	1,000
5145	Dial-A-Ride Services	179,644	196,000	196,000	196,000
5148	Special Events Rec Transit - Seniors	9,738	10,000	10,000	10,000
Total Operating & Maintenance		\$ 189,382	\$ 207,000	\$ 207,000	\$ 207,000
Total Expenditures		\$ 191,382	\$ 209,000	\$ 209,000	\$ 209,500
Source of Funds					
Proposition A Fund 203		191,382	209,000	209,000	209,500
Total Source of Funds		\$ 191,382	\$ 209,000	\$ 209,000	\$ 209,500

GENERAL RECREATION

The Community Services Department provides enriching innovative recreational experiences and well-maintained parks while preserving the resources and values of the Malibu Community.

The Department provides a variety of leisure services designed to enhance the quality of life for the residents of Malibu. Services are offered in a professional and cost-efficient manner while responding to the changing needs and priorities of the community. In addition to park development, the Department is also responsible for providing safe and clean parks and recreation facilities in a manner as to protect the natural and cultural resources of each facility. In addition to City-owned parks, the Department also provides a variety of programs at school facilities through a Joint Use Agreement with the Santa Monica-Malibu Unified School District. The City's owned and managed facilities are home to several community organizations such as the Malibu Little League, American Youth Soccer Organization, Pony League Baseball, Trancas Riders and Ropers, and Malibu Water Polo Foundation.

The Department also includes an administrative section which represents all management and operating functions of the Department. These functions include administration of capital improvements, budget administration, grant procurement and management, production of the Quarterly Newsletter and Recreation Guide, facility use permits, and administrative support for the Parks and Recreation Commission, Harry Barovsky Memorial Youth Commission and the Cultural Arts Commission. The Department is staffed by 10 full-time employees and 40 to 50 seasonal part-time employees. Contract instructors and more than 70 volunteers are also used to support programs and activities throughout the year.

The Department also provides oversight for park development projects within the City. Staff assists with the development of opportunities and constraints plans for potential sites, community outreach to address project issues, concerns and priorities, public design workshops and park design based on Council direction and community input. Environmental review documents as required by the California Environmental Quality Act are also part of the scope of work.

Staffing	2015-16 Actual	2016-17 Budget	2017-18 Adopted
Community Services Director	1.00	1.00	1.00
Recreation Manager	0.40	0.40	0.50
Recreation Supervisor	0.05	0.05	0.10
Administrative Assistant	1.00	1.00	0.95
Senior Recreation Coordinator	0.00	0.00	0.10
Recreation Coordinator	0.70	0.70	0.50
Recreation Assistant	2.46	2.48	2.71
Total	5.61	5.63	5.86

EXPENDITURE DETAIL

Fund 100 - General
Program 4001 - General Recreation

Object	Description	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
4101	Full-Time Salaries	285,557	317,077	317,077	291,017
4102	Part-Time Salaries	67,454	69,815	69,815	81,030
4104	Overtime	409	100	100	100
4201	Retirement	44,759	48,108	48,108	43,348
4202	Health Insurance	48,333	51,096	51,096	45,010
4203	Vision Insurance	721	740	740	612
4204	Dental Insurance	4,819	4,941	4,941	4,077
4205	Life Insurance	724	739	739	623
4208	Deferred Compensation	3,115	3,000	3,000	3,000
4209	Disability Insurance	2,968	2,293	2,293	2,292
4210	Other	8,160	12,740	12,740	12,361
Total Salaries & Benefits		\$ 467,019	\$ 510,649	\$ 510,649	\$ 483,471
5100	Professional Services	111,550	230,000	230,000	230,000
5107	Contract Personnel	2,500	3,700	3,700	4,500
5205	Postage	10,925	7,750	7,750	7,500
5300	Travel & Training	773	1,200	555	6,000
5330	Dues & Memberships	946	2,700	902	1,000
5340	Transportation & Mileage	-	400	200	300
5405	Printing	36,134	37,000	37,000	41,000
5721	Telephone	12,829	12,720	8,801	13,000
6120	Computer Software	3,000	3,000	3,000	3,000
6160	Operating Supplies	5,909	10,000	10,800	7,000
Total Operating & Maintenance		\$ 184,566	\$ 308,470	\$ 302,709	\$ 313,300
8500	Information Systems Allocation	24,500	24,500	24,500	31,500
Total Internal Service Charges		\$ 24,500	\$ 24,500	\$ 24,500	\$ 31,500
Total Expenditures		\$ 676,085	\$ 843,619	\$ 837,858	\$ 828,271
Source of Funds					
General Fund 100		676,085	843,619	837,858	828,271
Total Source of Funds		\$ 676,085	\$ 843,619	\$ 837,858	\$ 828,271

AQUATICS

Through a Joint Use Agreement with SMMUSD, the City operates community aquatic programs at the Malibu Community Pool, located at Malibu High School. The department offers more than 1,500 hours of aquatics programming annually with programs designed for residents of all ages. The programs are comprised of fitness and educational classes, coached programs, competitive leagues and certification classes. The competitive aquatic programs such as youth water polo and Malibu Seawolves Youth Swim Team create developmental programs that benefit Malibu High School athletic teams. The City works with both the Malibu Water Polo Foundation and Malibu Aquatics Foundation to provide additional financial assistance so that no youth is turned away from participating in aquatic programs. Classes and leagues are instructed by City aquatic staff or independent contract coaches.

Staffing	2015-16 Actual	2016-17 Budget	2017-18 Adopted
Recreation Manager	0.40	0.40	0.15
Lifeguard	3.07	3.01	2.99
Total	3.47	3.41	3.14

EXPENDITURE DETAIL

Fund 100 - General
Program 4002 - Aquatics

Object	Description	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
4101	Full-Time Salaries	44,251	42,308	42,308	16,294
4102	Part-Time Salaries	75,308	88,241	88,241	88,836
4104	Overtime	59	100	100	100
4201	Retirement	12,050	11,821	11,821	7,637
4202	Health Insurance	12,827	12,933	12,933	9,945
4203	Vision Insurance	175	175	175	129
4204	Dental Insurance	1,123	1,123	1,123	816
4205	Life Insurance	173	173	173	134
4209	Disability Insurance	544	1,218	1,218	1,003
4210	Other	3,775	5,184	5,184	4,205
Total Salaries & Benefits		\$ 150,285	\$ 163,276	\$ 163,276	\$ 129,099
5107	Contract Personnel	84,520	90,000	90,000	95,000
5330	Dues & Memberships	3,485	4,650	4,650	4,800
6160	Operating Supplies	8,080	7,400	6,000	7,400
Total Operating & Maintenance		\$ 96,085	\$ 102,050	\$ 100,650	\$ 107,200
7800	Other Equipment	12,105	-	-	-
Total Capital Outlay		\$ 12,105	\$ -	\$ -	\$ -
Total Expenditures		\$ 258,475	\$ 265,326	\$ 263,926	\$ 236,299
Source of Funds					
General Fund 100		258,475	265,326	263,926	236,299
Total Source of Funds		\$ 258,475	\$ 265,326	\$ 263,926	\$ 236,299

OUTDOOR RECREATION

The outdoor recreation programs provide public access, interpretive, and educational programs at Malibu Bluffs Park Open Space, Las Flores Creek Park, Legacy Park, and the Malibu Equestrian Park. The City entered into a five-year lease agreement with the Santa Monica Mountains Conservancy giving the Conservancy control of Charmlee Wilderness Park and the City control of the 83 acres of open space adjacent to Bluffs Park. The City will be responsible for maintenance of the Bluffs trails and open space during the agreement.

Las Flores Creek Park is a neighborhood park located along Las Flores Creek. The park has on-site parking, picnic tables, playgrounds, benches and over 1/3 of a mile of walking trails. The park also has over 45 varieties of native plant species and interpretive signage throughout the park with information about the plants, riparian habitat, the creek stabilization project and the history of the area.

Legacy Park is a unique park that serves as part of the Civic Center water filtration program. The park is used to retain storm water and urban runoff before being sent to the water treatment facility. The 17-acre park is made up of five different native habitats connected by more than a mile of walking trails. Park visitors are able to learn about the park and its purpose through interpretive signs and artwork strategically placed throughout the park.

Through a Facility Use Agreement with the Santa Monica Malibu Unified School District, the City operates the Malibu Equestrian Park for public and private use. The Park is home to Trancas Riders & Ropers, an equestrian group that organizes numerous shows and clinics at the park throughout the year.

Staffing	2015-16 Actual	2016-17 Budget	2017-18 Adopted
Recreation Manager	0.10	0.10	0.05
Recreation Assistant	0.74	0.61	0.50
Total	0.84	0.71	0.55

EXPENDITURE DETAIL

Fund 100 - General
Program 4003 - Outdoor Recreation

Object	Description	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
4101	Full-Time Salaries	9,803	10,577	10,577	5,431
4102	Part-Time Salaries	10,128	19,607	19,607	17,092
4104	Overtime	10	100	100	100
4201	Retirement	1,975	2,006	2,006	1,124
4202	Health Insurance	1,421	1,437	1,437	765
4203	Vision Insurance	18	18	18	9
4204	Dental Insurance	123	123	123	61
4205	Life Insurance	15	15	15	8
4209	Disability Insurance	109	88	88	44
4210	Other	451	902	902	641
Total Salaries & Benefits		\$ 24,053	\$ 34,873	\$ 34,873	\$ 25,275
5107	Contract Personnel	-	5,400	2,500	10,000
6160	Operating Supplies	418	1,350	1,350	2,000
Total Operating & Maintenance		\$ 418	\$ 6,750	\$ 3,850	\$ 12,000
Total Expenditures		\$ 24,471	\$ 41,623	\$ 38,723	\$ 37,275
Source of Funds					
General Fund 100		24,471	41,623	38,723	37,275
Total Source of Funds		\$ 24,471	\$ 41,623	\$ 38,723	\$ 37,275

DAY CAMP

The day camp program consists of supervised activities during the Santa Monica-Malibu Unified School District's (SMMUSD) scheduled breaks in the spring, summer and winter months. Most camps take place at Malibu Bluffs Park, with the exception of camps that require specialty facilities, such as tennis or basketball, which are held at SMMUSD facilities.

Sport camps offered by the City include baseball, basketball, flag football, soccer, surfing, tennis, volleyball, and track and field camps. In addition to athletic programming, the City also offers enrichment camps, such as art, music, science, video game design, filmmaking, animation, and Lego™ engineering.

Camp programs are for children ages 3 to 13. Children ages 3 to 5 may participate in sports or enrichment programs which teach them cooperation, social skills and coordination. Children ages 6 and older are given opportunities to expand their knowledge in a sport or enrichment camp or to learn a new skill.

Staffing	2015-16 Actual	2016-17 Budget	2017-18 Adopted
Recreation Coordinator	0.10	0.10	0.00
Recreation Supervisor	0.00	0.00	0.20
Recreation Assistant	0.49	0.50	0.57
Total	0.59	0.60	0.77

EXPENDITURE DETAIL

Fund 100 - General
Program 4004 - Day Camp

Object	Description	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
4101	Full-Time Salaries	7,683	7,794	7,794	16,355
4102	Part-Time Salaries	12,203	16,249	16,249	16,342
4104	Overtime	24	-	-	-
4201	Retirement	1,457	1,502	1,502	2,927
4202	Health Insurance	1,847	1,868	1,868	3,978
4203	Vision Insurance	30	30	30	60
4204	Dental Insurance	199	199	199	399
4205	Life Insurance	16	15	15	31
4209	Disability Insurance	75	76	76	160
4210	Other	464	746	746	1,099
Total Salaries & Benefits		\$ 23,998	\$ 28,479	\$ 28,479	\$ 41,351
5107	Contract Personnel	60,163	60,000	60,000	51,700
6160	Operating Supplies	5,976	6,500	6,000	8,500
Total Operating & Maintenance		\$ 66,139	\$ 66,500	\$ 66,000	\$ 60,200
Total Expenditures		\$ 90,137	\$ 94,979	\$ 94,479	\$ 101,551
Source of Funds					
General Fund 100		90,137	94,979	94,479	101,551
Total Source of Funds		\$ 90,137	\$ 94,979	\$ 94,479	\$ 101,551

SPORTS

Youth sports programs are designed for boys and girls in Kindergarten through 8th grade. The programs are comprised of competitive and afterschool intramural sports leagues. Each sport program is led by City staff, volunteer coaches or independent contract instructors. Programs for younger athletes include flag football, basketball, coach pitch baseball and lacrosse with the focus on sportsmanship and fun. In addition to recreation and instruction, the Middle School sports program serves as a feeder program for high school athletics including volleyball, basketball, lacrosse, cheerleading and tennis.

The Itty Bitty sports program gives children under the age of 5 an introduction to sports over a 4 to 6 week period. Contract instructors focus on age appropriate activities and games that include basic fundamentals and sport concepts. Children in the Itty Bitty classes also receive a medal or participation award at the end of the program.

To serve adults in the community, an evening drop-in basketball program is offered at the Malibu High School gymnasium throughout the year. Adult softball leagues are held at Malibu Bluffs Park giving adults the opportunity to engage in athletics during the summer and fall season.

For Fiscal Year 2017-2018, full-time staff hours were adjusted to more accurately reflect the amount of time that the Recreation Supervisor spends on sports related programming.

Staffing	2015-16 Actual	2016-17 Budget	2017-18 Adopted
Recreation Manager	0.05	0.05	0.00
Recreation Supervisor	0.00	0.00	0.50
Recreation Coordinator	0.30	0.30	0.00
Recreation Assistant	0.94	0.95	0.58
Total	1.29	1.30	1.08

EXPENDITURE DETAIL

Fund 100 - General
Program 4006 - Sports

Object	Description	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
4101	Full-Time Salaries	27,477	28,669	28,669	40,888
4102	Part-Time Salaries	26,171	29,045	29,045	30,605
4104	Overtime	95	100	100	100
4201	Retirement	5,020	5,125	5,125	7,185
4202	Health Insurance	6,251	6,323	6,323	9,945
4203	Vision Insurance	99	99	99	150
4204	Dental Insurance	659	659	659	996
4205	Life Insurance	54	54	54	77
4209	Disability Insurance	278	273	273	401
4210	Other	1,277	1,935	1,935	2,486
Total Salaries & Benefits		\$ 67,381	\$ 72,282	\$ 72,282	\$ 92,833
5107	Contract Personnel	31,617	28,000	28,000	25,000
5300	Travel & Training	53	1,260	600	1,200
5330	Dues & Memberships	400	385	385	400
5340	Transportation & Mileage	10	350	150	350
5401	Advertising & Noticing	483	1,800	1,000	1,800
6160	Operating Supplies	21,320	23,600	22,183	23,600
Total Operating & Maintenance		\$ 53,883	\$ 55,395	\$ 52,318	\$ 52,350
Total Expenditures		\$ 121,264	\$ 127,677	\$ 124,600	\$ 145,183
Source of Funds					
General Fund 100		121,264	127,677	124,600	145,183
Total Source of Funds		\$ 121,264	\$ 127,677	\$ 124,600	\$ 145,183

COMMUNITY CLASSES

Community classes cover a broad spectrum of educational and recreational opportunities for people of all ages and interests. Classes are offered at City facilities as well as shared use facilities. Extensive after-school enrichment programs are offered at Point Dume Marine Science School, Monday through Friday, and programs are planned at Juan Cabrillo Elementary School twice a week.

Participation in recreational activities offers a variety of positive attributes for people of all ages. Tiny tot classes (newborn to age 4) focus on providing opportunities for children to learn and develop social skills. Preschool classes provide children with opportunities to develop social skills, basic motor skills, coordination, and self-expression through programs such as art, music and dance. School-aged children continue to develop social skills and explore their interests while participating in programs such as sports, music, acting, computer, dance, and art classes.

The Community Classes Section also supports teen programs and events as well as the Harry Barovsky Memorial Youth Commission, which is responsible for carrying out council approved assignments and reporting to the City Council with their findings. Council assignments include coordinating teen events such as the Haunted Maze and Movie Night, the Malibu Teen Film Festival, and the Malibu Music and Art Festival. The Commission also works with outside agencies to offer community service opportunities such as Beach Cleanup Day and to implement programming and activities to meet the needs of Malibu’s teen population. Teen programs include activities and classes that promote self-confidence and education programs. Programs for adults include an opportunity for social interaction, developing a hobby, or improving a skill.

Community partnerships have been a reoccurrence with Community Classes to increase the department’s outreach efforts. Agencies such as the Los Angeles County Malibu Public Library have partnered with the City on programs including Park Tales and special events.

For Fiscal Year 2017-2018, the Teen budget (4009) was folded into the Community Classes budget (4007) in order to streamline the budget process and tracking for staff due to the large amount of teen programming taking place within the realm of Community Classes.

Staffing	2015-16 Actual	2016-17 Budget	2017-18 Adopted
Recreation Coordinator	0.50	0.50	0.75
Recreation Supervisor	0.40	0.40	0.20
Recreation Assistant	0.97	0.85	0.95
Total	1.87	1.75	1.90

EXPENDITURE DETAIL

Fund 100 - General

Program 4007 - Community Classes

Object	Description	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
4101	Full-Time Salaries	57,728	65,592	65,592	60,728
4102	Part-Time Salaries	13,698	23,453	23,453	27,421
4104	Overtime	143	200	200	100
4201	Retirement	9,529	11,166	11,166	6,137
4202	Health Insurance	13,435	16,813	16,813	9,716
4203	Vision Insurance	79	166	166	137
4204	Dental Insurance	950	1,154	1,154	873
4205	Life Insurance	100	139	139	114
4209	Disability Insurance	487	635	635	595
4210	Other	2,011	3,464	3,464	3,507
Total Salaries & Benefits		\$ 98,160	\$ 122,782	\$ 122,782	\$ 109,327
5107	Contract Personnel	76,263	85,350	85,350	53,900
5300	Travel & Training	214	3,300	2,000	2,300
5330	Dues & Memberships	1,229	1,025	1,251	1,250
5340	Transportation & Mileage	-	4,635	200	350
5401	Advertising and Noticing	-	-	-	1,800
6160	Operating Supplies	6,578	4,000	5,449	7,200
6175	Recreation Transportation	-	1,400	-	1,400
6176	Recreation Trip Admission	-	200	-	1,500
Total Operating & Maintenance		\$ 84,284	\$ 99,910	\$ 94,250	\$ 69,700
Total Expenditures		\$ 182,444	\$ 222,692	\$ 217,032	\$ 179,027
Source of Funds					
General Fund 100		182,444	222,692	217,032	179,027
Total Source of Funds		\$ 182,444	\$ 222,692	\$ 217,032	\$ 179,027

SENIOR ADULTS

Programs for seniors and active adults are offered in the City's 1,200 square foot Senior and Active Adult Center, located in Malibu City Hall. In addition to recreational and educational programming, outreach programs such as the AARP driver safety program, health screenings and smart money planning provide valuable information to seniors. Free informational lectures are also offered, including downsizing your house, stem cell research, Alzheimer's awareness and technology trends. During the week, the Emeritus College uses the Center to provide enrichment classes such as modern poetry, autobiography and art appreciation. The Center is open Monday – Friday for social interaction and informational services. The Center also has access to informational resources in the form of library materials, DVDs and computers with internet service and Wi-Fi capabilities. Fitness activities, luncheons, and monthly excursions provide a variety of opportunities for participants to become involved in community programs.

Staffing	2015-16 Actual	2016-17 Budget	2017-18 Adopted
Recreation Manager	0.00	0.00	0.05
Senior Recreation Coordinator	0.80	0.80	0.85
Recreation Assistant	0.63	0.83	0.95
Total	1.43	1.63	1.85

EXPENDITURE DETAIL

Fund 100 - General
Program 4008 - Senior Adults

Object	Description	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
4101	Full-Time Salaries	52,452	53,426	53,426	62,408
4102	Part-Time Salaries	22,253	26,794	26,794	27,216
4104	Overtime	141	100	100	195
4201	Retirement	9,145	9,143	9,143	5,191
4202	Health Insurance	5,696	5,748	5,748	7,268
4203	Vision Insurance	82	82	82	96
4204	Dental Insurance	506	506	506	599
4205	Life Insurance	89	89	89	102
4209	Disability Insurance	502	524	524	602
4210	Other	2,239	3,004	3,004	3,478
Total Salaries & Benefits		\$ 93,105	\$ 99,416	\$ 99,416	\$ 107,155
5107	Contract Personnel	25,331	22,970	22,970	28,700
5205	Postage	3,800	4,200	4,200	4,200
5300	Travel & Training	947	1,050	500	1,050
5340	Transportation & Mileage	355	350	300	350
6160	Operating Supplies	14,160	11,000	13,962	14,100
6175	Recreation Transportation	-	1,000	1,000	1,000
6176	Recreation Trip Admissions	8,579	9,000	7,500	9,000
Total Operating & Maintenance		\$ 53,172	\$ 49,570	\$ 50,432	\$ 58,400
Total Expenditures		\$ 146,277	\$ 148,986	\$ 149,848	\$ 165,555
Source of Funds					
General Fund 100		146,277	148,986	149,848	165,555
Total Source of Funds		\$ 146,277	\$ 148,986	\$ 149,848	\$ 165,555

PARK MAINTENANCE

The primary goal of the Park Maintenance Division is to provide safe and clean facilities while protecting the natural and cultural resources of each facility. Goals and objectives are accomplished through the maintenance of parks and facilities by reliable and well-trained staff.

Maintenance is performed at the following sites:

- Legacy Park / 17-acre passive park – walking paths, interpretive signage, educational areas, observation points, a pond, and stream
- Trancas Canyon Park / 6.5-acre park neighborhood park – dog park, playground, picnic areas, multi-purpose sports field, restrooms, and on-site parking
- Malibu Bluffs Park / 10-acre community park - 2 baseball/softball diamonds, 1 soccer field, picnic areas, activity room, office space, restrooms, maintenance building, and on-site parking
- Malibu Community Pool / 25m x 25yd pool at Malibu High School
- Malibu High School / Gymnasium, softball field, 4 tennis courts, multi-use practice fields, and 8 outdoor basketball courts
- Malibu Equestrian Park / Two riding arenas, restrooms, and on-site parking
- Las Flores Creek Park / 4-acre park, walking trails, playground, interpretive areas, picnic areas, restrooms and on-site parking

In Fiscal Year 2017-2018, the Facilities Maintenance program budget reflects an increase of \$25,000 to cover the interior and exterior painting of the Michael Landon Center at Malibu Bluffs Park and the restroom and maintenance buildings at Trancas Canyon Park.

Staffing	2015-16 Actual	2016-17 Budget	2017-18 Adopted
Parks Supervisor	1.00	1.00	1.00
Park Maintenance Worker	1.00	1.00	1.00
Recreation Assistant	0.52	0.52	0.52
Total	2.52	2.52	2.52

EXPENDITURE DETAIL

Fund 100 - General
Program 4010 - Park Maintenance

Object	Description	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
4101	Full-Time Salaries	144,305	145,756	145,756	153,135
4102	Part-Time Salaries	11,300	15,422	15,422	15,528
4104	Overtime	1,017	100	100	100
4201	Retirement	24,384	24,335	24,335	25,621
4202	Health Insurance	37,009	37,362	37,362	39,782
4203	Vision Insurance	601	601	601	601
4204	Dental Insurance	3,985	3,985	3,985	3,985
4205	Life Insurance	309	309	309	309
4209	Disability Insurance	1,388	1,422	1,422	1,470
4210	Other	5,117	6,760	6,760	6,951
Total Salaries & Benefits		\$ 229,415	\$ 236,052	\$ 236,052	\$ 247,482
5100	Professional Services	163,724	173,000	173,000	173,000
5127	Weed Abatement	9,360	20,000	10,000	16,500
5130	Parks Maintenance	164,370	120,000	120,000	120,000
5300	Travel & Training	1,287	2,000	2,000	3,000
5610	Facilities Maintenance	14,809	20,000	14,558	45,000
5640	Equipment Maintenance	63	1,300	500	1,300
5710	Facilities Rent	4,974	4,700	4,174	4,700
5721	Telephone	5,931	5,300	5,300	5,300
5722	Electricity	9,774	15,000	8,879	12,000
5723	Water	91,068	105,000	62,119	100,000
6160	Operating Supplies	10,229	15,000	9,872	14,500
6300	Tools & Minor Equipment	5,150	4,000	4,000	4,000
6400	Clothing & Emergency Gear	1,915	1,400	1,137	1,500
6600	Equipment Parts	-	1,000	500	1,000
Total Operating & Maintenance		\$ 482,654	\$ 487,700	\$ 416,038	\$ 501,800
7300	Capital Outlay	-	95,000	95,000	-
Total Capital Outlay		\$ -	\$ 95,000	\$ 95,000	\$ -
8100	Vehicle Allocation	10,000	10,000	10,000	10,000
8500	Information Systems Allocation	3,500	3,500	3,500	4,500
Total Internal Service Charges		\$ 13,500	\$ 13,500	\$ 13,500	\$ 14,500
Total Expenditures		\$ 725,569	\$ 832,252	\$ 760,590	\$ 763,782
Source of Funds					
General Fund 100		725,569	832,252	760,590	763,782
Total Source of Funds		\$ 725,569	\$ 832,252	\$ 760,590	\$ 763,782

SPECIAL EVENTS

The Community Services Department coordinates five major special events each year: Easter Hopping, Breakfast with Santa, Halloween Carnival, Student Art Show, and Chumash Day. Additional smaller events are held throughout the year and include Tiny Tot Olympics, CineMalibu, Astronomy Night and Saturday Storytime.

Other events are put on through a partnership with the Los Angeles County Malibu Public Library such as the Leprechaun Gold Hunt and Touch-A-Truck.

In Fiscal Year 2017-2018, the budgets for both staffing and operating expenses have been decreased as these expenditures are now reflected in the new Cultural Arts program (4012).

Staffing	2015-16 Actual	2016-17 Budget	2017-18 Adopted
Recreation Manager	0.05	0.05	0.50
Recreation Supervisor	0.55	0.55	0.00
Senior Recreation Coordinator	0.00	0.00	0.05
Recreation Coordinator	0.60	0.60	0.25
Recreation Assistant	0.62	0.62	0.64
Total	1.82	1.82	1.44

EXPENDITURE DETAIL

Fund 100 - General
Program 4011 - Special Events

Object	Description	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
4101	Full-Time Salaries	94,028	96,338	96,338	70,554
4102	Part-Time Salaries	15,358	17,599	17,599	20,232
4104	Overtime	489	100	100	100
4201	Retirement	15,653	16,180	16,180	10,216
4202	Health Insurance	18,283	19,902	19,902	12,241
4203	Vision Insurance	217	229	229	124
4204	Dental Insurance	1,494	1,576	1,576	866
4205	Life Insurance	166	177	177	110
4209	Disability Insurance	887	926	926	619
4210	Other	3,198	4,495	4,495	3,375
Total Salaries & Benefits		\$ 149,773	\$ 157,522	\$ 157,522	\$ 118,437
5107	Contract Personnel	11,245	24,000	24,000	14,600
5330	Dues & Memberships	652	4,050	1,300	1,000
5401	Advertising & Noticing	3,938	4,850	4,000	3,700
5640	Equipment Maintenance	15	400	300	1,000
6160	Operating Supplies	23,153	23,100	23,100	26,500
6175	Recreation Transportation	2,460	2,200	3,010	3,200
Total Operating & Maintenance		\$ 41,463	\$ 58,600	\$ 55,710	\$ 50,000
8500	Information Systems Allocation	3,500	3,500	3,500	4,500
Total Internal Service Charges		\$ 3,500	\$ 3,500	\$ 3,500	\$ 4,500
Total Expenditures		\$ 194,736	\$ 219,622	\$ 216,732	\$ 172,937
Source of Funds					
General Fund 100		194,736	219,622	216,732	172,937
Total Source of Funds		\$ 194,736	\$ 219,622	\$ 216,732	\$ 172,937

CULTURAL ARTS

Cultural Arts has been added as a new division in the Fiscal Year 2017-2018 budget to better capture the increased level of staffing and programming devoted to the arts. The Cultural Arts Commission makes recommendations to the City Council in regards to matters relating to cultural arts policies, the use of cultural spaces at Malibu City Hall, and other matters as directed by the City Council. The Community Services Department coordinates with the Commission to produce events such as the Salon Series, the Concert on the Bluffs, and art exhibitions in City Hall.

The Salon Series takes place at various locations and offers an exclusive and intimate look at high profile professionals in the arts industry sharing insight into their particular fields. The artists, all Malibu residents, speak on a variety of topics including the path to their successful careers, specializations and inspirations.

The Concert on the Bluffs takes place during the summer and in Fiscal Year 2016-2017 brought over 800 people to Malibu Bluffs Park on a Sunday afternoon to watch an amazing performance featuring some of the world's best musicians and ballet dancers. In Fiscal Year 2017-2018, this event is scheduled in August 2017.

The Cultural Arts Commission also continues to work on creating and establishing arts based programs that will help elevate the arts in Malibu such as Arts in Education and the Malibu Poet Laureate. Additionally, the Community Services Department works with the City Council Library Ad-Hoc Committee and Los Angeles County Malibu Library staff to plan and produce the annual Malibu Library Speaker Series.

Staffing	2015-16 Actual	2016-17 Budget	2017-18 Adopted
Recreation Manager	0.00	0.00	0.75
Administrative Assistant	0.00	0.00	0.05
Recreation Coordinator	0.00	0.00	0.50
Recreation Assistant	0.00	0.00	0.40
Total	0.00	0.00	1.70

EXPENDITURE DETAIL

Fund 100 - General
Program 4012 - Cultural Arts

Object	Description	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
4101	Full-Time Salaries	-	-	-	113,103
4102	Part-Time Salaries	-	-	-	11,135
4201	Retirement	-	-	-	18,636
4202	Health Insurance	-	-	-	20,021
4203	Vision Insurance	-	-	-	243
4204	Dental Insurance	-	-	-	1,632
4205	Life Insurance	-	-	-	201
4209	Disability Insurance	-	-	-	971
4210	Other	-	-	-	4,891
Total Salaries & Benefits		\$ -	\$ -	\$ -	\$ 170,832
5107	Contract Personnel	-	-	-	62,000
5300	Travel & Training	-	-	-	1,000
5330	Dues & Membership	-	-	-	4,100
5401	Advertising & Noticing	-	-	-	17,000
6160	Operating Supplies	-	-	-	45,000
6170	Events - Cultural Arts Commission	45,617	116,500	116,500	-
Total Operating & Maintenance		\$ 45,617	\$ 116,500	\$ 116,500	\$ 129,100
8500	Information Systems Allocation	-	-	-	4,500
Total Internal Service Charges		\$ -	\$ -	\$ -	\$ 4,500
Total Expenditures		\$ 45,617	\$ 116,500	\$ 116,500	\$ 304,432
Source of Funds					
General Fund 100		45,617	116,500	116,500	304,432
Total Source of Funds		\$ 45,617	\$ 116,500	\$ 116,500	\$ 304,432

LEGACY PARK

In 2006, the City of Malibu purchased a 20-acre parcel in the Civic Center area previously known as the Chili Cook-off site. The site consists of approximately 17 acres of vacant land and 3 acres of commercially developed property. The \$25 million property was purchased using a combination of state and local grants, community donations, debt financing and City General Fund dollars.

The vacant property was developed as a passive park and is now used as the dispersal site for treated wastewater and stormwater in the Civic Center area. The three buildings have remained as commercial tenants and provide a revenue source for the City to fund the payments of the debt financing as well as project planning and design costs, insurance, maintenance and property management of the site. Certain clean water related expenses are also funded by this revenue source including Clean Water (3003) and City Facilities (3007).

Debt service is budgeted to Department 7004 and the Operations of the property are budgeted to Department 7008.

EXPENDITURE DETAIL

Fund 500 - Legacy Park
Program 7008 - Legacy Park Operations

Object	Description	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
5100	Professional Services	65,700	67,000	65,700	67,000
5130	Park Maintenance	73,247	104,300	104,300	100,000
5210	Service Fees and Charges	-	750	1,601	1,540
5510	Insurance Premiums	86,720	115,000	115,000	115,000
5610	Facilities Maintenance - Buildings	55,703	60,000	60,000	60,000
5722	Electricity	8,767	10,000	6,079	10,000
5723	Water	30,987	35,000	13,508	30,000
6160	Operating Supplies	-	2,000	900	2,000
Total Operating & Maintenance		\$ 321,124	\$ 394,050	\$ 367,087	\$ 385,540
7300	Improvements	85,000	-	-	-
Total Capital Outlay		\$ 85,000	\$ -	\$ -	\$ -
Total Expenditures		\$ 406,124	\$ 394,050	\$ 367,087	\$ 385,540
Source of Funds					
Legacy Park Project Fund 500		406,124	394,050	367,087	385,540
Total Source of Funds		\$ 406,124	\$ 394,050	\$ 367,087	\$ 385,540



ENVIRONMENTAL SUSTAINABILITY DEPARTMENT

Department Expenditures by Program

Department	Program	2015-16 Actual	2016-17 Budgeted	2016-17 Projected	2017-18 Adopted
2004	Building Safety/Sustainability	1,963,648	1,790,105	1,787,627	2,030,977
2010	Wastewater Management	699,759	832,091	830,472	850,866
3003	Clean Water	575,221	1,003,495	1,001,394	992,854
3004	Solid Waste Management	140,183	133,190	131,383	146,009
Total		\$ 3,378,811	\$ 3,758,881	\$ 3,750,875	\$ 4,020,706

BUILDING SAFETY AND SUSTAINABILITY

Responsibilities of the Building Safety and Sustainability Division include permit services, building plan check and inspections, onsite wastewater treatment system installation inspections, geotechnical plan review, and grading and drainage plan check and inspections. The program is committed to providing outstanding customer service while ensuring that each project complies with all applicable codes to safeguard the health and safety of the community, private and public property, and the environment, while considering sustainability and green building strategies. Additionally, the program aims to create a sustainable community by providing education and outreach, fostering partnerships, and researching and implementing new building technologies that minimize negative environmental impacts. Overall, the program promotes renewable energy, addresses climate change, encourages green building, recognizes green businesses, and implements energy efficiency projects. This program will ensure a healthy, vibrant and sustainable Malibu for many generations into the future.

In Fiscal Year 2017-2018, the division will add an Environmental Sustainability Analyst to assist the City in reaching City Council goals. The position will focus on protection and preservation of the natural and built environment by researching, implementing, and promoting resource conservation and green building.

In the upcoming year, a full time Office Assistant has been added to this division to provide additional support to administrative staff, inspection staff and permit technicians with an emphasis on records maintenance.

Staffing	2015-16 Actual	2016-17 Budget	2017-18 Adopted
ESD Director/Building Official	0.25	0.25	0.25
ESD Mgr./Deputy Building Official	0.50	0.50	0.50
Certified Plans Examiner	1.00	1.00	1.00
Senior Building Inspector	1.00	1.00	1.00
Building Inspector	2.00	2.00	2.00
Environmental Sustainability Analyst	0.00	0.00	1.00
Senior Permit Services Technician	2.00	2.00	2.00
Senior Administrative Assistant	1.00	1.00	1.00
Office Assistant	0.50	0.50	1.50
Total	8.25	8.25	10.25

EXPENDITURE DETAIL

Fund 101 - General

Program 2004 - Building Safety and Sustainability

Object	Description	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
4101	Full-Time Salaries	674,574	668,580	668,580	813,993
4102	Part-Time Salaries	14,738	15,901	15,901	16,327
4104	Overtime	446	1,000	1,000	1,000
4201	Retirement	102,684	104,062	104,062	127,816
4202	Health Insurance	96,164	102,947	102,947	139,931
4203	Vision Insurance	1,421	1,531	1,531	1,896
4204	Dental Insurance	9,463	10,209	10,209	12,661
4205	Life Insurance	1,112	1,168	1,168	1,471
4208	Deferred Compensation	519	750	750	750
4209	Disability Insurance	6,170	6,038	6,038	7,345
4210	Other	20,512	27,399	27,399	33,768
Total Salaries & Benefits		\$ 927,803	\$ 939,585	\$ 939,585	\$ 1,156,957
5100	Professional Services	944,726	750,000	750,000	750,000
5205	Postage	-	120	-	120
5210	Service Fees and Charges	11,552	7,500	7,646	7,500
5300	Travel & Training	8,337	9,000	9,000	13,500
5330	Dues & Memberships	1,336	2,000	1,680	2,500
5340	Mileage	1,164	2,000	758	2,000
5401	Advertising & Noticing	-	400	400	400
5405	Printing	-	2,000	2,000	2,000
5415	Public Records Printing	5,491	13,000	13,000	13,000
5721	Telephone	2,506	2,500	1,445	2,500
6130	Records Retention	4,199	4,000	4,112	6,000
6160	Operating Supplies	3,224	3,000	3,000	4,000
6200	Publications	2,993	4,000	4,000	4,000
6400	Clothing & Emergency Gear	317	1,000	1,000	2,000
Total Operating & Maintenance		\$ 985,845	\$ 800,520	\$ 798,042	\$ 809,520
8100	Vehicle Allocation	15,000	15,000	15,000	15,000
8500	Information Systems Allocation	35,000	35,000	35,000	49,500
Total Internal Service Charges		\$ 50,000	\$ 50,000	\$ 50,000	\$ 64,500
Total Expenditures		\$ 1,963,648	\$ 1,790,105	\$ 1,787,627	\$ 2,030,977
Source of Funds					
General Fund 101		1,963,648	1,790,105	1,787,627	2,030,977
Total Source of Funds		\$ 1,963,648	\$ 1,790,105	\$ 1,787,627	\$ 2,030,977

WASTEWATER MANAGEMENT PROGRAM

The Wastewater Management Program administers permitting, plan review, and oversight programs for onsite wastewater treatment systems (OWTS). Wastewater Management staff review development projects for OWTS compliance with Local Coastal Program requirements and State and local ordinances. The Statewide OWTS Policy has recently established minimum requirements for local agencies permitting OWTS, and Wastewater Management staff is working to bring City codes and OWTS guidelines into conformance with these requirements. Program staff acts as liaison for the City’s Wastewater Advisory Committee, and is contributing technical input to the development of the City’s proposed Civic Center Wastewater Treatment Facility. Wastewater Management staff also assist City Code Enforcement and Clean Water Program personnel in conducting investigations of wastewater related spills and illicit discharges. The program is funded through plan review fees and OWTS permit fees. Additional revenues may be derived from grant funding.

Staffing	2015-16 Actual	2016-17 Budget	2017-18 Adopted
ESD Director/Building Official	0.25	0.25	0.25
ESD Mgr./Deputy Building Official	0.50	0.50	0.50
Environmental Programs Manager	1.00	0.00	0.00
Environmental Health Administrator	0.00	1.00	1.00
WW Management Program Analyst	1.00	1.00	1.00
Permit Technician	0.00	1.00	1.00
Office Assistant	1.00	0.00	0.00
Total	3.75	3.75	3.75

EXPENDITURE DETAIL

Fund 101 - General

Program 2010 - Wastewater Management

Object	Description	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
4101	Full-Time Salaries	316,043	314,126	314,126	325,500
4201	Retirement	47,816	52,013	52,013	48,586
4202	Health Insurance	37,601	49,648	49,648	55,909
4203	Vision Insurance	525	760	760	878
4204	Dental Insurance	3,429	5,005	5,005	5,772
4205	Life Insurance	516	594	594	588
4208	Deferred Compensation	519	750	750	750
4209	Disability Insurance	2,752	2,641	2,641	2,638
4210	Other	9,234	12,654	12,654	12,944
Total Salaries & Benefits		\$ 418,435	\$ 438,191	\$ 438,191	\$ 453,566
5100	Professional Services	267,887	378,000	378,000	378,000
5300	Travel & Training	1,118	2,500	1,000	2,500
5330	Dues & Memberships	-	550	191	350
5340	Transportation & Mileage	-	100	100	100
5405	Printing	-	150	150	150
5721	Telephone	1,433	1,200	1,376	1,200
6160	Operating Supplies	386	900	964	1,500
Total Operating & Maintenance		\$ 270,824	\$ 383,400	\$ 381,781	\$ 383,800
8500	Information Systems Allocation	10,500	10,500	10,500	13,500
Total Internal Service Charges		\$ 10,500	\$ 10,500	\$ 10,500	\$ 13,500
Total Expenditures		\$ 699,759	\$ 832,091	\$ 830,472	\$ 850,866
Source of Funds					
General Fund 101		699,759	832,091	830,472	850,866
Total Source of Funds		\$ 699,759	\$ 832,091	\$ 830,472	\$ 850,866

CLEAN WATER PROGRAM

The Clean Water program serves to protect local surface waters (creeks, streams, and the ocean) through actions that minimize and eliminate impacts of human activities that could adversely affect water quality and water supply. Program assignments are implemented using a multi-prong and holistic approach that includes education, outreach, conservation, and regulatory compliance projects.

The program implements water quality monitoring and reporting tasks as required for City compliance with regulatory provisions of the Federal Clean Water Act and State Porter Cologne Act. Related activities include developing local water quality and water conservation policy and active community engagement to prevent or abate nuisance discharges to receiving water by curbing residential, commercial, and municipal sources of pollution. Program tools include promoting best management practices, inspections of commercial and construction operations, encouraging community stewardship, and ensuring low impact development requirements are implemented citywide. As a local agency member of several regional cooperative partnerships and initiatives, the program contributes support to various water quality control projects and studies within the coastal watersheds of the North Santa Monica Bay, including the Malibu Creek and Lagoon Watershed.

The Fiscal Year 2017-18 budget for this program includes expenditures in Professional Services for administration of the Coordinated Implementation Monitoring Program. Los Angeles County and the Los Angeles Flood Control District fund the majority of these expenditures through a grant to the City. Additionally, expenses for water quality monitoring at stormwater treatment facilities (biofilters) have been transferred from the Public Works Department to the Clean Water Program.

Staffing	2015-16 Actual	2016-17 Budget	2017-18 Adopted
ESD Director/Building Official	0.25	0.25	0.25
Sr. Enviro. Programs Coordinator	0.80	0.80	0.80
Environmental Programs Specialist	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00
Total	3.05	3.05	3.05

EXPENDITURE DETAIL

Fund 101 - General

Program 3003 - Clean Water Program

Object	Description	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
4101	Full-Time Salaries	260,242	254,875	254,875	267,076
4104	Overtime	3,408	1,000	1,000	1,000
4201	Retirement	32,227	35,520	35,520	37,217
4202	Health Insurance	33,921	34,847	34,847	37,104
4203	Vision Insurance	445	455	455	455
4204	Dental Insurance	2,931	2,997	2,997	2,997
4205	Life Insurance	446	486	486	480
4208	Deferred Compensation	519	750	750	750
4209	Disability Insurance	2,299	2,215	2,215	2,289
4210	Other	7,146	10,214	10,214	10,525
Total Salaries & Benefits		\$ 343,584	\$ 343,359	\$ 343,359	\$ 359,894
5100	Professional Services	148,175	76,306	76,306	122,000
5100-01	Water Conservation	64,315	-	6,586	-
5100-02	Coordinated Integrated Monitoring Program	-	556,030	556,030	480,160
5205	Postage	-	500	500	500
5300	Travel & Training	6,286	6,500	1,990	6,500
5330	Dues & Memberships	1,038	1,000	821	1,000
5340	Mileage	120	300	300	300
5401	Advertising & Noticing	1,920	1,500	1,500	1,500
5405	Printing	1,495	6,500	2,501	4,000
6160	Operating Supplies	1,288	4,500	4,500	3,500
Total Operating & Maintenance		\$ 224,637	\$ 653,136	\$ 651,035	\$ 619,460
8500	Information Systems Allocation	7,000	7,000	7,000	13,500
Total Internal Service Charges		\$ 7,000	\$ 7,000	\$ 7,000	\$ 13,500
Total Expenditures		\$ 575,221	\$ 1,003,495	\$ 1,001,394	\$ 992,854
Source of Funds					
General Fund 101		200,221	703,495	701,394	692,854
Legacy Park Fund 500		375,000	300,000	300,000	300,000
Total Source of Funds		\$ 575,221	\$ 1,003,495	\$ 1,001,394	\$ 992,854

SOLID WASTE MANAGEMENT

The Solid Waste Management program implements the City's waste reduction, recycling, household hazardous waste, hauling policies, and other programmatic elements to meet the diversion requirements mandated by state laws. The primary solid waste laws the City must comply with include the California Integrated Waste Management Act (AB 939), Mandatory Commercial and Organics Recycling programs (AB 341 and AB 1836), and subsequent waste management laws adopted by the state. Activities include: residential curbside collection of recyclable post-consumer and green wastes, and refuse; commercial waste disposal, mandatory recycling, and mandatory organics recycling program requirements; inspections and monitoring for commercial business compliance; special collection events for hard to dispose of items; and public outreach.

In Fiscal Year 2017-2018, \$10,000 has been added to Professional Services to cover additional recycling programs for the City.

Staffing	2015-16 Actual	2016-17 Budget	2017-18 Adopted
ESD Director/Building Official	0.25	0.25	0.25
Sr. Env. Programs Coordinator	0.20	0.20	0.20
Total	0.45	0.45	0.45

EXPENDITURE DETAIL

Fund 207 - Waste Management
Program 3004 - Solid Waste Management

Object	Description	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
4101	Full-Time Salaries	80,226	61,716	61,716	64,651
4104	Overtime	646	1,000	1,000	-
4201	Retirement	8,017	10,219	10,219	10,731
4202	Health Insurance	4,019	4,670	4,670	4,973
4203	Vision Insurance	51	62	62	62
4204	Dental Insurance	337	403	403	403
4205	Life Insurance	88	128	128	122
4208	Deferred Compensation	519	750	750	750
4209	Disability Insurance	471	397	397	397
4210	Other	1,513	1,845	1,845	1,920
Total Salaries & Benefits		\$ 95,887	\$ 81,190	\$ 81,190	\$ 84,009
5100	Professional Services	32,973	40,000	40,000	50,000
5401	Advertising & Noticing	2,421	4,000	2,191	4,000
5405	Printing	-	500	500	500
5850	Recycling Supplies	6,584	5,000	5,000	5,000
6160	Operating Supplies	2,318	2,500	2,503	2,500
Total Operating & Maintenance		\$ 44,296	\$ 52,000	\$ 50,193	\$ 62,000
Total Expenditures		\$ 140,183	\$ 133,190	\$ 131,383	\$ 146,009
Source of Funds					
Solid Waste Management Fund 207		140,183	133,190	131,383	146,009
Total Source of Funds		\$ 140,183	\$ 133,190	\$ 131,383	\$ 146,009



PLANNING

Department Expenditures by Program

Department	Program	2015-16 Actual	2016-17 Budgeted	2016-17 Projected	2017-18 Adopted
2001	Planning	1,814,092	2,627,536	1,873,528	2,401,727
2012	Code Enforcement	191,868	225,487	223,287	340,673
Total		\$ 2,005,960	\$ 2,853,023	\$ 2,096,815	\$ 2,742,400

PLANNING DEPARTMENT

The Planning Department assists the community in planning for the future and managing development consistent with the community vision, while meeting City regulatory obligations. Staff provides a wide range of professional advice and services to the public, applicants, outside agencies, the Planning Commission and the City Council. The Planning Department provides Current and Long Range Planning, Biological Services and Code Enforcement.

Current Planning responsibilities include reviewing entitlement requests for conformance with the City's planning policies and standards and conducting environmental review pursuant to the California Environmental Quality Act.

Long Range Planning responsibilities include updating the General Plan, Zoning Ordinance, and Local Coastal Program in response to Council priorities, regulatory changes and community needs. The Department prepares special studies and plans as requested by Council and coordinates with other agencies (e.g., California Coastal Commission and Southern California Association of Governments) on multi-jurisdictional matters like recreational access, natural resources, affordable housing and transportation. The Department also provides mapping and data to support planning and other City services using Geographic Information Systems.

Biological Services include review of project biology reports, landscape plans and landscape water conservation compliance, as well as staff support to the Environmental Review Board and the maintenance of Environmental Sensitive Habitat Area maps.

The Department provides staff support to the Planning Commission, Zoning Ordinance Revisions and Code Enforcement Subcommittee (ZORACES), Environmental Review Board and Subdivision Review Committee, as well as project-specific committees as needed.

The Planning Department continually strives to deliver the highest customer service, improving the public's access to information and increasing public engagement, with a focus on a variety of means to suit the public's preferences – in person, by phone, online and by social media. Two planners are dedicated to staffing the public counter and the email and telephone hotlines to provide zoning and project information, accept applications and explain the development process. Forms, updated current and long range project webpages, and departmental information are available online. The Department actively uses social media, and is constantly increasing the number of Planning public records that are available through OnBase, the City's online information portal.

For Fiscal Year 2017-2018, Professional Services has been reduced to better reflect the projected payments on multi-year contracts.

Staffing	2015-16 Actual	2016-17 Budget	2017-18 Adopted
Planning Director	1.00	1.00	1.00
Principal Planner/Planning Manager	1.00	1.00	1.00
Senior Planner	2.00	3.00	3.00
Associate Planner	4.00	3.00	3.00
Assistant Planner	2.00	2.00	2.00
Planning Technician	2.00	2.00	2.00
Senior Administrative Analyst	1.00	1.00	1.00
Senior Administrative Assistant	1.00	1.00	1.00
Office Assistant	3.00	3.00	3.00
Planning Intern	0.50	0.50	0.50
Total	17.50	17.50	17.50

EXPENDITURE DETAIL

Fund 101 - General

Program 2001 - Current/Advanced Planning

Object	Description	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
4101	Full-Time Salaries	1,030,625	1,279,333	932,971	1,330,087
4102	Part-Time Salaries	6,583	15,285	3,653	15,390
4104	Overtime	22,469	20,000	16,874	20,000
4201	Retirement	131,492	166,048	117,036	168,022
4202	Health Insurance	160,127	218,031	156,802	207,490
4203	Vision Insurance	2,313	3,097	2,261	2,835
4204	Dental Insurance	15,221	20,599	14,846	18,780
4205	Life Insurance	1,938	2,559	1,909	2,531
4208	Deferred Compensation	3,115	3,000	2,895	3,000
4209	Disability Insurance	9,795	11,445	9,508	11,756
4210	Other	31,680	54,239	26,347	51,636
Total Salaries & Benefits		\$ 1,415,358	\$ 1,793,636	\$ 1,285,103	\$ 1,831,527
5100	Professional Services	198,796	626,000	350,000	375,000
5100-01	Coastal Dev. Permit Services	66,063	96,000	96,000	70,000
5107	Contract Personnel	27,684	-	39,317	-
5205	Postage	-	300	300	300
5210	Service Fees & Charges	13,910	15,000	9,000	9,000
5300	Travel & Training	4,274	6,000	6,000	6,000
5330	Dues & Memberships	3,455	4,500	3,590	2,400
5340	Mileage	751	2,000	601	1,000
5401	Advertising & Noticing	11,247	12,000	10,000	6,500
5405	Printing	-	1,500	1,500	1,500
5721	Telephone	672	600	440	500
6160	Operating Supplies	6,928	5,000	6,677	6,000
6200	Publications	1,954	2,000	2,000	2,000
Total Operating & Maintenance		\$ 335,734	\$ 770,900	\$ 525,425	\$ 480,200
8500	Information Systems Allocation	63,000	63,000	63,000	90,000
Total Internal Service Charges		\$ 63,000	\$ 63,000	\$ 63,000	\$ 90,000
Total Expenditures		\$ 1,814,092	\$ 2,627,536	\$ 1,873,528	\$ 2,401,727
Source of Funds					
General Fund 101		1,814,092	2,627,536	1,873,528	2,401,727
Total Source of Funds		\$ 1,814,092	\$ 2,627,536	\$ 1,873,528	\$ 2,401,727

CODE ENFORCEMENT

Code Enforcement is responsible for enforcement of the Malibu Municipal Code, the Local Coastal Program, Building Code, and other State and County laws to promote and protect public health, safety and welfare, and the environment. These duties involve responding to questions on a wide range of code compliance areas from the public and outside agencies, and taking in and investigating formal complaints. Code Enforcement performs investigations using records, permitting data and extensive field investigation. Staff also works closely with property owners or other responsible parties to determine the appropriate course of action to resolve issues, and provide assistance through the abatement process.

Code Enforcement actively coordinates with other City staff (specifically Planning, Building Safety, Geotechnical, Environmental Health and Public Works staff) and State and County agencies to share information, clarify requirements, and coordinate solutions for code compliance issues. Voluntary compliance is the preferred and most common path. In cases where standard abatement processes are not successful, the Code Enforcement program works with the City Attorney and City Prosecuting Attorney on administrative remedies and, when necessary, litigation.

For Fiscal Year 2017-2018, the budget reflects the addition of a Code Enforcement Officer to provide better coverage throughout the City.

Staffing	2015-16 Actual	2016-17 Budget	2017-18 Adopted
Sr. Code Enforcement Officer	1.00	1.00	1.00
Code Enforcement Officer	1.00	1.00	2.00
Total	2.00	2.00	3.00

EXPENDITURE DETAIL

Fund 101 - General

Program 2012 - Code Enforcement

Object	Description	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
4101	Full-Time Salaries	125,265	136,267	136,267	205,935
4104	Overtime	215	2,000	2,000	2,000
4201	Retirement	16,223	22,563	22,563	34,183
4202	Health Insurance	25,291	28,740	28,740	48,507
4203	Vision Insurance	331	369	369	669
4204	Dental Insurance	2,405	2,579	2,579	4,571
4205	Life Insurance	274	309	309	463
4209	Disability Insurance	1,244	1,335	1,335	2,018
4210	Other	4,419	6,125	6,125	9,227
Total Salaries & Benefits		\$ 175,667	\$ 200,287	\$ 200,287	\$ 307,573
5100	Professional Services	-	5,000	5,000	15,000
5210	Service Fees & Charges	54	300	300	300
5300	Travel & Training	4	2,600	1,000	2,600
5330	Dues & Memberships	85	250	250	250
5340	Transportation & Mileage	78	250	250	250
5721	Telephone	480	600	200	-
6160	Operating Supplies	-	700	500	700
Total Operating & Maintenance		\$ 701	\$ 9,700	\$ 7,500	\$ 19,100
8100	Vehicle Allocation	5,000	5,000	5,000	5,000
8500	Information Systems Allocation	10,500	10,500	10,500	9,000
Total Internal Service Charges		\$ 15,500	\$ 15,500	\$ 15,500	\$ 14,000
Total Expenditures		\$ 191,868	\$ 225,487	\$ 223,287	\$ 340,673
Source of Funds					
General Fund 101		191,868	225,487	223,287	340,673
Total Source of Funds		\$ 191,868	\$ 225,487	\$ 223,287	\$ 340,673



PUBLIC WORKS

Department Expenditures by Program

Department	Program	2015-16 Actual	2016-17 Budgeted	2016-17 Projected	2017-18 Adopted
3001	Street Maintenance	1,333,324	1,454,961	1,755,971	1,414,201
3005	Fleet Operations	39,913	86,000	65,716	131,000
3007	Stormwater Treatment Facilities	189,207	381,000	334,003	266,000
3008	Public Works Engineering	1,095,163	1,217,510	1,203,797	1,171,755
3010	CCWTF	110,180	137,000	168,551	222,000
6002-4	Landslide Maint. Districts	386,589	558,123	529,675	532,383
Total		\$ 3,154,376	\$ 3,834,594	\$ 4,057,713	\$ 3,737,339

STREET MAINTENANCE

The Street Maintenance Program is responsible for all activities related to the repair, replacement, and maintenance of 45 centerline miles of City-owned streets. The replacement value of 7,000,000 square feet of pavement is approximately \$42,000,000 at the current cost of \$6.00 per square foot.

The budget for Fiscal Year 2017-2018 includes the following:

- \$25,000 for replacing existing traffic signs that do not comply with retro-reflectivity standards as required by the U.S. Department of Transportation Federal Highway Administration.
- \$25,000 to perform pavement condition inspections on City streets. This inspection data will be used in the City's Pavement Management Plan.
- \$85,000 for street sweeping. The City's contractor will conduct weekly sweeping of Pacific Coast Highway and monthly sweeping of City streets, facilities, and parking lots.

Street Maintenance activities are funded through the General Fund, Gas Tax, Traffic Safety Funds and Waste Management Funds.

Staffing	2015-17 Actual	2016-17 Budget	2017-18 Adopted
Public Works Superintendent	0.80	0.80	0.80
Senior Public Works Inspector	0.80	0.80	0.80
Total	1.60	1.60	1.60

EXPENDITURE DETAIL

Fund 100 - General Fund
Fund 201 - Gas Tax
Program 3001 - Street Maintenance

Object	Description	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
4101	Full-Time Salaries	141,781	148,239	148,239	156,808
4104	Overtime	828	1,500	1,500	1,500
4201	Retirement	23,971	24,545	24,545	26,029
4202	Health Insurance	29,621	29,890	29,890	31,826
4203	Vision Insurance	481	481	481	481
4204	Dental Insurance	3,188	3,188	3,188	3,188
4205	Life Insurance	247	247	247	247
4209	Disability Insurance	1,369	1,271	1,271	1,304
4210	Other	4,350	5,900	5,900	6,119
Total Salaries & Benefits		\$ 205,836	\$ 215,261	\$ 215,261	\$ 227,501
5100	Professional Services	35,000	34,000	34,000	34,000
5120	Street Maintenance	606,809	620,000	620,000	605,000
5121-01	Street Sweeping	83,220	85,000	85,000	85,000
5123	Storm Response	78,687	55,000	395,000	50,000
5123.01	Storm Drain System Maintenance	45,260	74,000	74,000	74,000
5124	Traffic Signal Maintenance	39,692	70,000	70,000	45,000
5126	Wall/Sidewalk Maintenance	21,018	23,500	23,500	35,000
5127	Weed Abatement	28,540	40,000	20,000	40,000
5200	Tree Maintenance	43,485	45,000	45,000	45,000
5300	Travel & Training	815	2,000	2,000	2,000
5721	Telephone	4,107	4,700	3,208	4,700
5722	Electricity	23,589	33,000	19,193	33,000
5725	Trash Pickup/Recycling	45,542	45,000	37,594	45,000
6160	Operating Supplies	54,724	70,000	50,702	50,000
Total Operating & Maintenance		\$ 1,110,488	\$ 1,201,200	\$ 1,479,198	\$ 1,147,700
7800	Equipment	-	21,500	44,512	20,000
Total Capital Outlay		\$ -	\$ 21,500	\$ 44,512	\$ 20,000
8100	Vehicle Allocation	10,000	10,000	10,000	10,000
8500	Information Systems Allocation	7,000	7,000	7,000	9,000
Total Internal Services		\$ 17,000	\$ 17,000	\$ 17,000	\$ 19,000
Total Expenditures		\$ 1,333,324	\$ 1,454,961	\$ 1,755,971	\$ 1,414,201
Source of Funds					
General Fund 100		811,324	924,961	960,971	919,201
General Fund (FEMA) 102		-	-	330,000	-
Gas Tax Fund 201		275,000	250,000	250,000	255,000
Traffic Safety Fund 202		247,000	250,000	200,000	220,000
Solid Waste Management Fund 207		-	30,000	15,000	20,000
Total Source of Funds		\$ 1,333,324	\$ 1,454,961	\$ 1,755,971	\$ 1,414,201

FLEET OPERATIONS

The Fleet Operations program is responsible for the cost-effective repair, preventative maintenance, fueling, and eventual replacement of the City's vehicle fleet. This program has also implemented clean air programs relative to vehicles to ensure that the City is doing its part to reduce pollution and improve air quality. The City currently maintains an Electric Vehicle Charging Station in the Malibu Civic Center area.

Fleet Operations are accounted for in the Vehicle Fund, which generates revenue by charging each department with maintenance and rental fees. The City's fleet of thirteen vehicles includes two pickup trucks, five sport utility vehicles, and six sedans. Of these thirteen vehicles, eight operate on gasoline and five are hybrids.

The budget for Fiscal Year 2017-2018 includes \$35,000 to replace an aging, high mileage vehicle in the fleet. Pursuant to the direction of the City Council, new vehicles will be hybrids. Once the City is able to expand its electric vehicle charging capabilities, older vehicles will be replaced, whenever possible, with electric vehicles. An additional \$25,000 has also been included for the purchase of a new vehicle for the Volunteers on Patrol program. This vehicle will meet the standards required by the Los Angeles County Sheriff's Department.

EXPENDITURE DETAIL

**Fund 601 - Vehicle; Fund 206 - Air Quality
Program 3005 - Fleet Operations**

Object	Description	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
5610	Facility Maintenance	-	2,000	1,000	2,000
5722	Electricity	6,997	9,000	4,249	9,000
6330	Vehicle Maintenance	13,672	15,000	14,257	20,000
6500	Motor Fuel	19,244	25,000	21,000	20,000
Total Operating & Maintenance		\$ 39,913	\$ 51,000	\$ 40,506	\$ 51,000
7700	Equipment - Vehicles	-	35,000	25,210	60,000
7800	Equipment	-	-	-	20,000
Total Capital Outlay		\$ -	\$ 35,000	\$ 25,210	\$ 80,000
Total Expenditures		\$ 39,913	\$ 86,000	\$ 65,716	\$ 131,000
Source of Funds					
General Fund 100		-	-	-	25,000
Air Quality Management Fund 206		-	-	-	20,000
Vehicle Fund 601		39,913	86,000	65,716	86,000
Total Source of Funds		\$ 39,913	\$ 86,000	\$ 65,716	\$ 131,000

STORMWATER TREATMENT FACILITIES

The Stormwater Treatment Facilities program is responsible for all activities related to the repair and replacement of equipment and the maintenance of these facilities.

In 2007, the City completed the construction of the Civic Center Stormwater Treatment Facility. This facility was the first major component in the implementation of the Malibu Civic Center Integrated Water Quality Management Plan. The facility is a key element in the Legacy Park stormwater management system and is designed to reduce pollution in the Malibu Creek, Malibu Lagoon and Surfrider Beach.

Dry-weather and first flush runoff flows are pumped from three major storm drains in the Civic Center area and then they are treated in a 3-step process of screening, filtering and disinfecting at a rate of up to 1,400 gallons per minute. The City reuses the treated water for irrigation of landscaping in the Civic Center area and Legacy Park.

In 2010, the City also constructed the Paradise Cove Stormwater Treatment Facility. This facility is designed to capture, clean and disinfect up to approximately 1,000 gallons per minute of stormwater and urban runoff from Ramirez Creek and the surrounding watershed. The facility has three different filtration systems to efficiently remove trash, sediment and bacteria.

Facility Maintenance activities are funded by the General Fund and the Legacy Park Project Fund.

EXPENDITURE DETAIL

Fund 100 - General Fund

Program 3007 - Stormwater Treatment Facilities

Object	Description	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
5610	Facilities Maintenance (Civic Center)	79,710	64,000	64,000	64,000
5610-01	Facilities Maintenance (Paradise Cove)	340	32,000	35,287	32,000
5655	Stormwater Monitoring	15,570	55,000	55,000	55,000
5656	Water Quality Testing & Monitoring	23,529	78,000	78,000	-
5721	Telephone	1,755	2,000	1,716	2,000
5722	Electricity	23,105	72,000	22,000	35,000
5723	Water	7,338	8,000	8,000	8,000
Total Operating & Maintenance		\$ 151,347	\$ 311,000	\$ 264,003	\$ 196,000
7800	Equipment (Civic Center)	37,860	60,000	60,000	40,000
7800	Equipment (Paradise Cove)	-	10,000	10,000	30,000
Total Capital Outlay		\$ 37,860	\$ 70,000	\$ 70,000	\$ 70,000
Total Expenditures		\$ 189,207	\$ 381,000	\$ 334,003	\$ 266,000
Source of Funds					
General Fund 100		-	81,000	34,003	16,000
Legacy Park Fund 500		189,207	300,000	300,000	250,000
Total Source of Funds		\$ 189,207	\$ 381,000	\$ 334,003	\$ 266,000

PUBLIC WORKS/ENGINEERING

The Public Works/Engineering Department manages the development and implementation of the Capital Improvement Program, street and maintenance programs, and engineering activities for the City including: review of proposed land development, formation of new special assessment districts, and the issuance of Special Event and Encroachment Permits.

Land development review involves the review of all new building and or grading permit applications for impacts to public infrastructure, off-site drainage impacts, stormwater quality and flood plain management. It also involves review of all proposed land subdivisions in accordance with the Subdivision Map Act.

The Public Works/Engineering Department also provides staff support for the creation of various utility undergrounding districts, manages the implementation of capital improvement and emergency disaster projects, conducts traffic surveys, and manages the preservation of survey monuments that control the location of subdivision boundaries and road right-of-way centerlines.

The budget for Fiscal Year 2017-2018 includes \$40,000 for three crossing guards at Malibu High School, Malibu Middle School, Juan Cabrillo Elementary School and \$40,000 for professional services relating to land subdivisions in accordance with the Subdivision Map Act.

Public Works/Engineering activities are funded by the General Fund, Gas Tax and Traffic Safety Funds.

Staffing	2015-16 Actual	2016-17 Budget	2017-18 Adopted
Public Works Director	0.90	0.90	0.90
Assistant Public Works Director	1.00	1.00	1.00
Assistant Civil Engineer	1.00	3.00	3.00
Public Works Superintendent	0.20	0.20	0.20
Senior Public Works Inspector	0.20	0.20	0.20
Administrative Analyst	1.00	0.00	0.00
Administrative Assistant	1.00	2.00	2.00
Total	5.30	7.30	7.30

EXPENDITURE DETAIL

Fund 100 - General

Program 3008 - Public Works/Engineering

Object	Description	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
4101	Full-Time Salaries	549,350	717,829	717,829	720,923
4104	Overtime	1,215	2,500	2,500	2,500
4201	Retirement	84,694	110,972	110,972	90,506
4202	Health Insurance	70,969	86,122	86,122	107,757
4203	Vision Insurance	1,195	1,399	1,399	1,580
4204	Dental Insurance	7,841	9,105	9,105	10,554
4205	Life Insurance	981	1,203	1,203	1,290
4208	Deferred Compensation	2,804	2,700	2,700	2,700
4209	Disability Insurance	5,421	5,673	5,673	5,610
4210	Other	13,225	25,507	25,507	24,286
Total Salaries & Benefits		\$ 737,695	\$ 963,010	\$ 963,010	\$ 967,705
5100	Professional Services	181,895	110,000	110,000	100,000
5107	Contract Personnel	19,008	25,000	17,928	-
5125	Traffic Engineering	121,008	70,000	70,000	40,000
5205	Postage	307	500	200	500
5210	Service Fees and Charges	6,869	12,000	9,796	12,000
5300	Travel & Training	2,303	5,000	2,698	5,000
5330	Dues & Memberships	1,233	2,200	1,671	4,000
5340	Mileage	723	2,000	2,000	500
5401	Advertising & Noticing	-	1,500	1,000	750
5405	Printing	-	500	300	500
5721	Telephone	1,645	1,300	1,066	1,300
6120	Computer Software	-	1,000	1,472	2,000
6160	Operating Supplies	4,977	6,000	5,156	6,000
Total Operating & Maintenance		\$ 339,968	\$ 237,000	\$ 223,287	\$ 172,550
8500	Information Systems Allocation	17,500	17,500	17,500	31,500
Total Internal Service Charges		\$ 17,500	\$ 17,500	\$ 17,500	\$ 31,500
Total Expenditures		\$ 1,095,163	\$ 1,217,510	\$ 1,203,797	\$ 1,171,755
Source of Funds					
General Fund 100		1,001,613	947,510	936,797	806,755
Gas Tax Fund 201		35,000	35,000	35,000	40,000
Traffic Safety Fund 202		23,000	23,000	20,000	25,000
Measure R Highway Operational Fund		-	212,000	212,000	300,000
Office of Traffic Safety Grant Fund 217		35,550	-	-	-
Total Source of Funds		\$ 1,095,163	\$ 1,217,510	\$ 1,203,797	\$ 1,171,755

CIVIC CENTER WASTEWATER TREATMENT FACILITY

In 2011, the Los Angeles Regional Water Quality Control Board (RWQCB) approved a Memorandum of Understanding (MOU) with the City of Malibu. The MOU was amended in 2014 and again in 2017. The MOU is between the City, the RWQCB, and the State Water Resources Control Board (SWRCB). The MOU commits the City to lead the efforts to work with property owners to design and construct a centralized wastewater treatment facility in the Civic Center area. Under the MOU, both commercial and residential property owners in the Civic Center area are required to fund and connect to the centralized wastewater treatment facility in phases. Phase 1 requires connection by 2018 and Phase 2 by 2024.

An assessment district to fund the project was formed in January 2016 consisting of all the property in Phase 1 benefited by the Wastewater Treatment Plant. Construction on the facility commenced in July 2016 after funding was secured through the SWRCB and the issuance of bonds. The capital costs for the facility are reflected in Department 310-9049.

Department 3010 reflects water quality testing and monitoring costs and other expenses that will be needed during the development of the facility.

EXPENDITURE DETAIL

Fund 100 - General Fund

Fund 515 - CCWTF

Program 3010 - Civic Center Wastewater Treatment Facility

Object	Description	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
5100	Professional Services	-	5,000	9,000	7,500
5611	WTF Maintenance	-	-	1,721	-
5656	Water Quality Testing & Monitoring	109,993	131,000	131,000	200,000
5721	Telephone	-	-	1,461	1,500
5722	Electricity	-	-	17,828	10,000
5723	Water	187	-	6,541	2,000
6160	Operating Supplies	-	1,000	1,000	1,000
Total Operating & Maintenance		\$ 110,180	\$ 137,000	\$ 168,551	\$ 222,000

Total Expenditures	\$ 110,180	\$ 137,000	\$ 168,551	\$ 222,000
Source of Funds				
General Fund 100	109,993	137,000	131,000	200,000
CCWTF Fund 515	187	-	37,551	22,000
Total Source of Funds	\$ 110,180	\$ 137,000	\$ 168,551	\$ 222,000

LANDSLIDE MAINTENANCE DISTRICTS

The Landslide Maintenance District Program provides administration and maintenance services for three separate assessment districts including approximately 327 properties in the Big Rock Mesa area, 75 properties in the Calle Del Barco area, and 38 properties in the Malibu Road area. Each year the City renews each assessment district through legal procedures defined in the Streets and Highways code. Property owners within each district pay for the services received through annual assessments levied against the properties by the Los Angeles County Assessor's Office.

The program's administrative and maintenance services include the installation and maintenance of dewatering wells, monitoring water levels and slide activities, and preparation of annual assessment and geology reports.

Staffing	2015-16 Actual	2016-17 Budget	2017-18 Adopted
Public Works Director	0.10	0.10	0.10
Total	0.10	0.10	0.10

EXPENDITURE DETAIL

Fund 290 - Big Rock Mesa Landslide Maintenance District (LMD)

Program 6002 - Big Rock Mesa LMD

Object	Description	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
4101	Full-Time Salaries	8,619	8,963	8,963	9,205
4201	Retirement	1,366	1,484	1,484	1,528
4202	Health Insurance	923	934	934	995
4203	Vision Insurance	15	15	15	15
4204	Dental Insurance	100	100	100	100
4205	Life Insurance	22	22	22	22
4208	Deferred Compensation	156	150	150	150
4209	Disability Insurance	81	44	44	44
4210	Other	132	230	230	236
Total Salaries & Benefits		\$ 11,414	\$ 11,942	\$ 11,942	\$ 12,294
5100	Professional Services	251,388	265,179	260,596	255,425
5210	Service Fees & Charges	7,091	9,000	9,000	9,000
5401	Advertising & Noticing	144	240	240	240
5722	Electricity	14,094	18,000	12,156	18,000
Total Operating & Maintenance		\$ 272,717	\$ 292,419	\$ 281,992	\$ 282,665
7903	Storm Drain Improvements	-	112,000	96,000	100,000
Total Capital Outlay		\$ -	\$ 112,000	\$ 96,000	\$ 100,000
Total Expenditures		\$ 284,131	\$ 416,361	\$ 389,934	\$ 394,959
Source of Funds					
Landslide Maintenance District Fund		284,131	304,361	293,934	294,959
LMD Contingency Fund		-	112,000	96,000	100,000
Total Source of Funds		\$ 284,131	\$ 416,361	\$ 389,934	\$ 394,959

EXPENDITURE DETAIL

Fund 291 - Malibu Road Landslide Maintenance District (LMD)

Program 6003 - Malibu Road LMD

Object	Description	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
4101	Full-Time Salaries	4,310	4,482	4,482	4,603
4201	Retirement	683	742	742	764
4202	Health Insurance	462	467	467	497
4203	Vision Insurance	7	8	8	8
4204	Dental Insurance	50	50	50	50
4205	Life Insurance	11	11	11	11
4208	Deferred Compensation	78	75	75	75
4209	Disability Insurance	41	22	22	22
4210	Other	66	115	115	118
Total Salaries & Benefits		\$ 5,708	\$ 5,972	\$ 5,972	\$ 6,147
5100	Professional Services	41,821	51,911	51,911	48,134
5401	Advertising & Noticing	144	240	240	240
5722	Electricity	1,280	2,000	1,143	2,000
Total Operating & Maintenance		\$ 43,245	\$ 54,151	\$ 53,294	\$ 50,374
Total Expenditures		\$ 48,953	\$ 60,123	\$ 59,266	\$ 56,521
Source of Funds					
Landslide Maintenance District Fund		48,953	60,123	59,266	56,521
Total Source of Funds		\$ 48,953	\$ 60,123	\$ 59,266	\$ 56,521

EXPENDITURE DETAIL

Fund 292 - Calle del Barco Landslide Maintenance District (LMD)

Program 6004 - Calle del Barco LMD

Object	Description	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
4101	Full-Time Salaries	4,310	4,482	4,482	4,603
4201	Retirement	682	742	742	764
4202	Health Insurance	462	467	467	497
4203	Vision Insurance	7	8	8	8
4204	Dental Insurance	50	50	50	50
4205	Life Insurance	11	11	11	11
4208	Deferred Compensation	78	75	75	75
4209	Disability Insurance	41	22	22	22
4210	Other	66	115	115	118
Total Salaries & Benefits		\$ 5,707	\$ 5,972	\$ 5,972	\$ 6,147
5100	Professional Services	46,549	51,427	51,427	52,516
5401	Advertising & Noticing	136	240	240	240
5722	Electricity	1,113	2,000	836	2,000
Total Operating & Maintenance		\$ 47,798	\$ 53,667	\$ 52,503	\$ 54,756
7903	Storm Drain Improvements	-	22,000	22,000	20,000
Total Capital Outlay		\$ -	\$ 22,000	\$ 22,000	\$ 20,000
Total Expenditures		\$ 53,505	\$ 81,639	\$ 80,475	\$ 80,903
Source of Funds					
Landslide Maintenance District Fund		53,505	81,639	80,475	80,903
Total Source of Funds		\$ 53,505	\$ 81,639	\$ 80,475	\$ 80,903



CAPITAL IMPROVEMENT PROJECTS

Projects	2015-16 Actual	2016-17 Budgeted	2016-17 Projected	2017-18 Adopted
Annual Street Overlay	642,292	646,384	646,384	600,000
Las Flores Creek Restoration	44,326	-	-	-
Civic Center Wastewater Treatment Facility	313,999	47,372,466	25,996,090	21,376,376
Broad Beach Biofiltration Project	47,842	-	-	-
PCH Bike Route Improvements	7,376	-	-	-
PCH Regional Traffic Messaging System	-	300,000	-	300,000
PCH Intersection Improvements	12,794	631,185	300,000	331,185
PCH Median Improvements	-	350,000	40,000	360,000
Civic Center Way Improvements	5,747	300,000	200,000	169,253
Biofiltration Devices - Las Flores & Malibu Rd	70,261	-	-	-
Malibu Community Labor Exchange Trailer	-	125,000	-	131,281
PCH Signal Synchronization System	-	180,000	180,000	500,000
Speed Advisory Signs	5,484	144,516	144,516	-
Bus Stop Shelters	5,057	84,943	84,943	-
Paradise Cove Media Filters	6,524	113,476	113,476	-
Civic Center Stormdrain System Improvements	6,422	118,578	33,738	254,840
PCH Shoulder Enhancements	-	75,000	25,000	50,000
Marie Canyon Green Streets	-	25,000	-	25,000
Stormdrain Trash Screens	-	35,000	-	35,000
Kanan Dume Road Widening	-	223,754	-	223,754
Paradise Cove Vault Replacement	-	-	-	60,000
City Hall Solar Power Project	-	-	-	1,250,000
City Hall Roof Project	-	-	-	250,000
Civic Center Wastewater Lateral Connections	-	-	-	150,000
Westward Beach Road Improvements	-	-	-	150,000
Heathercliff Road Safety Improvements	-	-	-	60,000
Total	\$ 1,168,124	\$ 50,725,302	\$ 27,764,147	\$ 26,276,689

CAPITAL IMPROVEMENT PROJECTS

ANNUAL STREET MAINTENANCE (9002)

This project provides for the reconstruction and maintenance of City streets. Although the City's streets are in relatively good condition, some street sections require a higher level of maintenance, such as pavement overlays, in order to ensure the roadways do not fall into disrepair. In order to ensure that all City streets are maintained in good condition, the City Council approved an Annual Pavement Management Plan which established the work schedule through Fiscal Year 2020-2021. The Annual Street Maintenance Project is implemented in accordance with the approved plan. In Fiscal Year 2017-2018, major maintenance is scheduled to be performed on the following streets: Paseo Portola Street, Rambla Orienta Street, Paseo Hidalgo Street, Calle Del Barco, and Seaboard Road. Additionally, streets in the Carbon Canyon, Las Flores and Big Rock neighborhoods are scheduled for minor maintenance.

CIVIC CENTER WASTEWATER TREATMENT FACILITY (9049)

On June 27, 2011, the City entered into a Memorandum of Understanding (MOU) between the City and the Regional Water Quality Control Board and the State Water Resources Control Board regarding the implementation of the Basin Plan Amendment for the Malibu Civic Center Area Prohibition. The revised MOU requires that commercial properties (Phase 1) in the Civic Center Prohibition Area be connected to a centralized wastewater treatment facility by 2018 and residential properties (Phase 2) by 2024.

The Civic Center Wastewater Improvements Project is part of the City's Integrated Water Quality Management Plan that will improve water quality in Malibu Creek, Malibu Lagoon, and Surfrider Beach. The development of a community wastewater collection, treatment, reuse, and dispersal facility will replace existing individual on-site wastewater treatment systems in the City's Civic Center area. Funds from the Communities Facilities District and the County of Los Angeles were used for professional services needed to prepare an environmental impact report, a coastal development permit, building permits, and construction plans, specifications and cost estimates for the final design of the wastewater treatment, collection system, injection, and recycled water systems. The project was placed out for public bidding in Fall 2015 and construction contracts for all three project components (treatment facility, piping and pump station, and injection wells) were awarded in Fiscal Year 2015-2016. Funding for the construction portion of the project is provided by an Assessment District comprised of property owners via a State Revolving Fund Loan and bond financing, and grants. Phase 1 construction of this project began in Fiscal Year 2016-2017.

PCH REGIONAL TRAFFIC MESSAGING SYSTEMS (9057)

The project will enable the City of Malibu and other agencies to notify travelers of critical regional traffic and safety information and facilitate traffic flow throughout the region. Changeable Message Signs will be installed at strategic locations along the Malibu Pacific Coast Highway (PCH) corridor. This project is funded by Los Angeles County Measure R.

PCH INTERSECTION IMPROVEMENTS (9058)

This project will improve key intersections along the PCH corridor in Malibu. The PCH and Big Rock Drive Intersection Improvements Project was successfully completed in Fiscal Year 2014-2015. Staff is currently working on the design of the La Costa Pedestrian Improvements Project to upgrade the existing crosswalk in the vicinity of La Costa Beach. This project is funded by Los Angeles County Measure R.

PCH MEDIAN IMPROVEMENT PROJECT (9059)

The project will promote traffic safety by channelizing the highway, regulating turn movements and improving traffic operations. The project will rehabilitate the existing medians and install new raised medians along PCH from Webb Way to the Puerco Canyon Road. This project is funded by Los Angeles County Measure R.

CIVIC CENTER WAY IMPROVEMENTS PROJECT (9061)

The project consists of widening and improving Civic Center way from Webb Way to Malibu Canyon Road. The project will improve horizontal and vertical sight distances, create additional space for motorists, pedestrians, cyclists, and transit to travel and improve traffic safety and operational flow. This project is funded by Los Angeles County Measure R.

MALIBU COMMUNITY LABOR EXCHANGE TRAILER REPLACEMENT (9065)

This project will remove and replace the existing office trailer used by the Malibu Community Labor Exchange (MCLE). The existing trailer was put into service in 2000 and is in poor condition. The purchase of a new trailer, using Community Development Block Grant funds, will enable the MCLE to continue serving low and moderate income individuals.

PCH SIGNAL SYNCHRONIZATION (9066)

This project was identified by the PCH Safety Study to improve safety along the PCH corridor in Malibu. With funding from Los Angeles County Measure R, the project will install communication between the existing traffic signals on PCH from Topanga Canyon Road to John Tyler Drive and connect the signals back to Caltrans' Traffic Management Center. The project will interconnect the signals and allow Caltrans to control and operate the signals and the signal system remotely.

BUS STOP SHELTERS (9068)

This project will install bus shelters at each of the City's three highest volume transit stops. The bus shelter will increase the visibility of the transit system and transit riders, provide transit riders protection from the elements and serve as a pilot program for the rest of the Metro transit stops within the City limits. This project was completed in Fiscal Year 2016-2017.

PARADISE COVE MEDIA FILTERS (9069)

The City completed construction of the Paradise Cove Stormwater Treatment Facility in 2010. The project captures, filters and disinfects stormwater and dry-weather flows from Ramirez Creek and the surrounding watershed. Periodically the media filters used in the treatment process must be replaced. This project will replace the media filters so that the facility can

continue to treat stormwater and dry-weather flows entering Paradise Cove. This project was completed in Fiscal Year 2016-2017.

CIVIC CENTER STORMDRAIN SYSTEM IMPROVEMENTS (9070)

This project consists of stormdrain improvements in the Civic Center area. The improvements will promote the flow and circulation of stormwater into Legacy Park.

PCH SHOULDER ENHANCEMENTS (9071)

The City recently completed the PCH Parking Study to examine the existing shoulder and parking conditions and develop recommendations to improve safety for motorists, pedestrians and cyclists along the highway. This project will implement the recommendations of the approved final study. The shoulder improvements may include paving, grading, installing small retaining curbs, striping, signage and other treatments to improve safety, parking and circulation with Los Angeles County Measure R funds.

MARIE CANYON GREEN STREETS (9072)

This project was identified in the City's Enhanced Watershed Management Program (EWMP). This project includes the installation of biofilters and other devices to capture and treat stormwater and comply with MS4 Discharge Permit requirements.

STORMDRAIN TRASH SCREENS (9073)

This project was identified in the City's EWMP. This project includes the installation of trash screens at the City's stormdrain inlets to prevent debris from entering the stormdrain system and comply with Trash Total Maximum Daily Load (TMDL) requirements.

KANAN DUME ROAD WIDENING (9076)

This project will widen a narrow section of Kanan Dume Road just north of Pacific Coast Highway. This improvement will allow additional room for motorists, cyclists and pedestrians to travel safely along Kanan Dume Road.

PARADISE COVE VAULT REPLACEMENT PROJECT (9077)

This project will replace the existing equipment vault door hatches at the Paradise Cove Stormwater Treatment Facility. The equipment vault door hatches need to be removed and replaced due to excessive heavy truck traffic.

CITY HALL SOLAR POWER PROJECT (9078)

This project will include the installation of a solar power system at City Hall. This will include facilities that could be used to charge electric vehicles as well as reduce the City's overall electricity consumption.

CITY HALL ROOF (9079)

When the initial renovations of City Hall were undertaken, there was not enough funding to update the roof of the building. There are currently several areas where there is leaking. This project will replace the roof at City Hall.

CIVIC CENTER WASTEWATER TREATMENT FACILITY LATERAL CONNECTIONS (9081)

At the completion of the construction of the new Civic Center Wastewater Treatment Facility, property owners within Phase 1 will be required to connect to the City's new wastewater collection system and abandon their existing on-site wastewater system. This project will construct the new wastewater lines on four City-owned parcels, abandon the existing on-site wastewater systems, and install the connections to the new wastewater collection system.

WESTWARD BEACH ROAD IMPROVEMENTS (9082)

The project includes modification to the parking along Westward Beach Road starting at Birdview Avenue and running approximately 1,100 feet west. If feasible, the parking on the beach side of Westward Beach Road will be changed from parallel parking to angled parking. This phase of the project will include the design of the project and will also evaluate the feasibility of improving parking on the land side, adding a pedestrian walkway and creating a sand barrier on the beach side of Westward Beach Road.

HEATHERCLIFF ROAD SAFETY IMPROVEMENTS (9083)

This project will address safety issues along Heathercliff Road. This first phase of the project includes the engineering and design.

EXPENDITURE DETAIL

Fund 310 - Capital Improvement Projects

Object	Description	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
9002	Annual Street Overlay	642,292	646,384	646,384	600,000
<i>Source of Funds</i>					
	Traffic Safety Funds	-	50,000	30,000	20,000
	Proposition C	200,000	175,000	175,000	200,000
	Measure R Annual Allocation	125,000	130,000	130,000	150,000
	General Fund CIP Designated Reserve	317,292	291,384	311,384	230,000
9025	Las Flores Creek Restoration Park Phase II	44,326	-	-	PROJECT COMPLETED
<i>Source of Funds</i>					
	General Fund CIP Designated Reserve	12,620	-	-	COMPLETED
	Rivers & Parkways Gateway Grant - Prop 50	31,706	-	-	COMPLETED
9049	Civic Center Wastewater Treatment Facility	313,999	47,372,466	25,996,090	21,376,376
<i>Source of Funds</i>					
	AD 2015-1 - Bonds	-	-	-	-
	State Revolving Fund CCWTF Grants	-	9,556,709	5,279,610	4,277,099
	State Revolving Fund Loan	-	37,815,757	20,716,480	17,099,277
	General Fund Undesignated Reserve	313,999	-	-	-
9053	Broad Beach Biofiltration Project	47,842	-	-	PROJECT COMPLETED
<i>Source of Funds</i>					
	General Fund CIP Designated Reserve	47,842	-	-	COMPLETED
	Proposition 84	-	-	-	COMPLETED
9055	PCH Bike Route Improvements	7,376	-	-	PROJECT COMPLETED
<i>Source of Funds</i>					
	General Fund CIP Designated Reserve	2,470	-	-	COMPLETED
	T21 Grant Funds	4,906	-	-	COMPLETED
9057	PCH Regional Traffic Message System	-	300,000	-	300,000
<i>Source of Funds</i>					
	Measure R Highway Operational Improvements	-	300,000	-	300,000
9058	PCH Intersection Improvements	12,794	631,185	300,000	331,185
<i>Source of Funds</i>					
	Measure R Highway Operational Improvements	12,794	631,185	300,000	331,185
9059	PCH Median Improvements	-	350,000	40,000	360,000
<i>Source of Funds</i>					
	Measure R Highway Operational Improvements	-	350,000	40,000	360,000

EXPENDITURE DETAIL

Fund 310 - Capital Improvement Projects

Object	Description	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
9061	Civic Center Way Improvements	5,747	300,000	200,000	169,253
<i>Source of Funds</i>					
	Measure R Highway Operational Improvements	5,747	300,000	200,000	169,253
9063	Biofiltration Devices - Las Flores Cyn & Malibu Rd	70,261	-	-	PROJECT COMPLETED
<i>Source of Funds</i>					
	General Fund CIP Designated Reserve	70,261	-	-	PROJECT COMPLETED
9065	Malibu Community Labor Exchange Trailer	-	125,000	-	131,281
<i>Source of Funds</i>					
	General Fund CIP Designated Reserve	-	25,000	-	25,000
	Community Development Block Grant	-	100,000	-	106,281
9066	PCH Signal Synchronization System Improvements	-	180,000	180,000	500,000
<i>Source of Funds</i>					
	Measure R Highway Operational Improvements	-	180,000	180,000	500,000
9067	Speed Advisory Signs	5,484	144,516	144,516	-
<i>Source of Funds</i>					
	General Fund CIP Designated Reserve	5,484	144,516	144,516	-
9068	Bus Stop Shelters	5,057	84,943	84,943	-
<i>Source of Funds</i>					
	General Fund CIP Designated Reserve	5,057	84,943	84,943	-
9069	Paradise Cove Media Filters	6,524	113,476	113,476	-
<i>Source of Funds</i>					
	General Fund CIP Designated Reserve	6,524	113,476	113,476	-
9070	Civic Center Stormdrain System Improvements	6,422	118,578	33,738	254,840
<i>Source of Funds</i>					
	Legacy Park Project Funds	6,422	118,578	33,738	254,840
9071	PCH Shoulder Enhancements	-	75,000	25,000	50,000
<i>Source of Funds</i>					
	Measure R Highway Operational Improvements	-	75,000	25,000	50,000
9072	Marie Canyon Green Streets	-	25,000	-	25,000
<i>Source of Funds</i>					
	General Fund CIP Designated Reserve	-	25,000	-	25,000

EXPENDITURE DETAIL

Fund 310 - Capital Improvement Projects

Object	Description	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
9073	Stormdrain Trash Screen Improvements	-	35,000	-	35,000
<i>Source of Funds</i>					
	General Fund CIP Designated Reserve	-	35,000	-	35,000
9076	Kanan Dume Road Widening	-	223,754	-	223,754
<i>Source of Funds</i>					
	Surface Transportation Program - Local	-	223,754	-	223,754
9077	Paradise Cove Vault Replacement	-	-	-	60,000
<i>Source of Funds</i>					
	Legacy Park Project Funds	-	-	-	60,000
9078	City Hall Solar Power Project	-	-	-	1,250,000
<i>Source of Funds</i>					
	General Fund CIP Designated Reserve	-	-	-	1,250,000
9079	City Hall Roof Project	-	-	-	250,000
<i>Source of Funds</i>					
	General Fund CIP Designated Reserve	-	-	-	250,000
9081	CCWTF Lateral Connections Improvements	-	-	-	150,000
<i>Source of Funds</i>					
	General Fund CIP Designated Reserve	-	-	-	150,000
9082	Westward Beach Road Improvements	-	-	-	150,000
<i>Source of Funds</i>					
	General Fund CIP Designated Reserve	-	-	-	150,000
9083	Heathercliff Road Safety Improvements	-	-	-	60,000
<i>Source of Funds</i>					
	General Fund CIP Designated Reserve	-	-	-	60,000
Total Expenditures		\$ 1,168,124	\$ 50,725,302	\$ 27,764,147	\$ 26,276,689

EXPENDITURE DETAIL

Fund 310 - Capital Improvement Projects

Object	Description	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
Source of Funds					
Community Development Block Grant		-	100,000	-	106,281
General Fund CIP Designated Reserve		781,549	719,319	654,319	2,175,000
Legacy Park Project Funds		6,422	118,578	33,738	314,840
Measure R Annual Allocation		125,000	130,000	130,000	150,000
Measure R Highway Operational Improvements Funds		18,541	1,836,185	745,000	1,710,438
Proposition 50		31,706	-	-	-
Special Revenue Fund - Proposition C Funds		200,000	175,000	175,000	200,000
Special Revenue Fund - Traffic Safety Funds		-	50,000	30,000	20,000
State Revolving Fund CCWTF Grant		-	9,556,709	5,279,610	4,277,099
State Revolving Fund Loan Wastewater		-	37,815,757	20,716,480	17,099,277
Surface Transportation Program - Local (STPL-L)		-	223,754	-	223,754
T21 Grant Funds		4,906	-	-	-
Total Source of Funds		\$ 1,168,124	\$ 50,725,302	\$ 27,764,147	\$ 26,276,689

EXPENDITURE SUMMARY

Fund 310 - Capital Improvement Projects

Object	Description	2015-16 Actual	2016-17 Adopted	2016-17 Projected	2017-18 Adopted
9002	Annual Street Overlay	642,292	646,384	646,384	600,000
9025	Las Flores Creek Restoration	44,326	-	-	-
9049	Civic Center Wastewater Treatment Facility	313,999	47,372,466	25,996,090	21,376,376
9053	Broad Beach Biofiltration Project	47,842	-	-	-
9055	PCH Bike Route Improvements	7,376	-	-	-
9057	PCH Regional Traffic Messaging System	-	300,000	-	300,000
9058	PCH Intersection Improvements	12,794	631,185	300,000	331,185
9059	PCH Median Improvements	-	350,000	40,000	360,000
9061	Civic Center Way Improvements	5,747	300,000	200,000	169,253
9063	Biofiltration Devices - Las Flores Cyn & Malibu Rd	70,261	-	-	-
9065	Malibu Community Labor Exchange Trailer	-	125,000	-	131,281
9066	PCH Signal Synchronization System Improvement	-	180,000	180,000	500,000
9067	Speed Advisory Signs	5,484	144,516	144,516	-
9068	Bus Stop Shelters	5,057	84,943	84,943	-
9069	Paradise Cove Media Filters	6,524	113,476	113,476	-
9070	Civic Center Stormdrain System Improvements	6,422	118,578	33,738	254,840
9071	PCH Shoulder Enhancements	-	75,000	25,000	50,000
9072	Marie Canyon Green Streets	-	25,000	-	25,000
9073	Stormdrain Trash Screens	-	35,000	-	35,000
9076	Kanan Dume Road Widening	-	223,754	-	223,754
9077	Paradise Cove Vault Replacement	-	-	-	60,000
9078	City Hall Solar Power Project	-	-	-	1,250,000
9079	City Hall Roof Project	-	-	-	250,000
9081	CCWTF Lateral Connections Improvements	-	-	-	150,000
9082	Westward Beach Road Improvements	-	-	-	150,000
9083	Heathercliff Road Safety Improvements	-	-	-	60,000
Total Capital Improvement Projects		\$ 1,168,124	\$ 50,725,302	\$ 27,764,147	\$ 26,276,689
Total Expenditures		\$ 1,168,124	\$ 50,725,302	\$ 27,764,147	\$ 26,276,689

2017-2018 BUDGET GUIDE

Each year the City prepares a budget to serve as a financial guide in providing services to the Community. The operating budget is organized by department, then by program, with accompanying narratives to explain in detail the purpose and goals of that individual program in the next year. The document is divided into five sections:

Introduction – The introduction section includes the City Manager’s budget memo, the organization chart, and the City Council’s goals for the fiscal year.

Summaries – The summaries section includes the Schedule of Fund Balances, Revenue Summary, Revenue Detail, Expenditure Summary by Fund and Expenditure Summary by Department and Program.

Operating Budgets – The operating budgets are presented by department, by program and line item. They include narrative that describes what the function of each program performs in the City, as well as goals for the coming year. Also included in this section is the City’s Capital Improvement Plan. It contains a description of each project, as well as schedules showing the year in which the project is slated and the funding source for each.

Appendix – The appendix includes miscellaneous information that may be helpful to the reader in reviewing the budget document. This information includes this budget guide, a description of major revenue sources, the budget resolution, the appropriations limit calculation, schedule of authorized positions and glossary of terms.

Budget Process

The process begins in January, when the Finance staff distributes the Budget Manual to Department Heads. The Budget Manual contains the budget calendar, instructions, worksheets, and supplemental request forms. The departments prepare their estimates for the next fiscal year and submit the information back to the Finance division.

Once all the data has been compiled, the City Manager and Assistant City Manager meet with the departments in March to review their budgets and make any changes. A preliminary document is then prepared and presented to the City Council in late April. After review by the City Council, a public hearing is held and the budget is adopted by resolution prior to the end of June.

During the year, the budget may be amended as necessary to meet the City's needs. The City Council has the legal authority to amend the budget at any time. Department Heads may only authorize expenditures based on appropriations previously approved by City Council action, and only from accounts under their organizational responsibility. Actual expenditures may exceed budget appropriations by line item, but not by departmental total. Appropriation transfers between programs within the same fund may be authorized by the City Manager. Transfers between funds require a budget amendment by the City Council. Appropriations outstanding at year-end lapse, except for encumbered amounts in the governmental fund types, for which fund balances are reserved.

Basis of Accounting

Malibu's accounting system is maintained on a fund basis in accordance with governmental accounting standards. Each of the City's funds is considered a separate accounting entity with a self-balancing set of accounts. Funds are established and segregated for the purpose of recording specific programs or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

The City has 25 funds that are grouped into two main categories. *Governmental* funds (general, enterprise, special revenue, and capital projects), account for activities usually associated with a typical state of local government's operation. The *proprietary* (internal service) funds operate in a manner similar to private business enterprises, where the intent is to recover the costs of providing goods and services from user service charges.

All governmental funds are budgeted and accounted for using the modified accrual basis of accounting, which recognizes revenues when they become susceptible to accrual, i.e. measurable and available. Available means collectible in the period or soon enough thereafter to be used to pay liabilities of the current period. Examples of such revenues include property tax, sales tax, and interest earnings. Expenditures are recognized when the fund liability is incurred.

Proprietary fund revenues and expenses are budgeted and accounted for on an accrual basis. Revenues are recognized in the period when earned, and expenses are recognized when incurred.

APPROPRIATIONS LIMIT CALCULATION

Article XIII B of the California State Constitution, commonly referred to as the Gann Appropriations Limit, was adopted by the California voters in 1980 and placed limits on the amount of proceeds of taxes that State and local agencies can appropriate and spend each year.

The limit is different for each agency and changes each year. The annual limit is based on the amount of tax proceeds that were authorized to be spent in Fiscal Year 1978-79, modified for changes in inflation and population. Inflationary adjustments are based on increases in the California per capita income or the increase in non-residential assessed valuation due to new construction. An adjustment is also made based on changes in Malibu's population.

Section 7910 of the State Government Code requires a governing body to annually adopt, by resolution, an appropriations limit for the upcoming fiscal year. For Fiscal Year 2017-2018, the estimated tax proceeds appropriated by the Malibu City Council are under the limit. The appropriations limit for Fiscal Year 2017-2018 is \$24,988,963. This is the maximum amount of tax proceeds the City is able to appropriate and spend in Fiscal Year 2017-2018. The appropriations subject to the limit are \$21,915,930, leaving the City with an appropriations capacity under the limit of \$3,073,033.

Appropriation Limit Calculation

FY 2016-2017 appropriation limit:		\$23,963,095
A. Population Adjustment	1.0057	
B. Per Capita Income Adjustment	<u>1.0369</u>	
Total annual adjustment (AxB)	1.0428	
FY 2017-2018 appropriation limit:		\$24,988,963
Less: total appropriations subject to limit (estimated tax proceeds for FY 2017-2018)		\$21,915,930
Remaining appropriation capacity		\$ 3,073,033
Available capacity as a percentage of limit:		12

RESOLUTION NO. 17-29

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MALIBU
ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2017-2018

The City Council of the City of Malibu does hereby find, order and resolve as follows:

SECTION 1. The City Council has reviewed the proposed budget at which time recommendations of the City Manager were considered, public testimony was received and changes were made by the City Council.

SECTION 2. The 2017-2018 proposed budget is hereby approved and adopted as the official municipal budget for the City of Malibu.

SECTION 3. Unexpended appropriations may be carried forward to the next fiscal year provided the funds have been previously encumbered for a specific purpose or apply to authorized but incomplete projects in the Capital Improvement Plan.

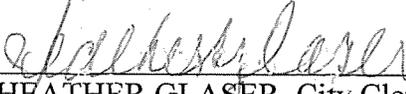
SECTION 4. This resolution shall become effective as of July 1, 2017.

SECTION 5. The City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

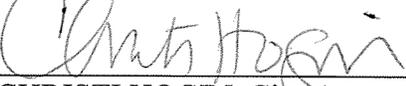
PASSED, APPROVED AND ADOPTED this 26th day of June 2017.


SKYLAR PEAK, Mayor

ATTEST:

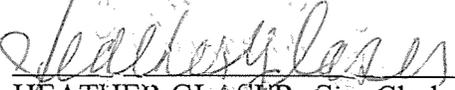

HEATHER GLASER, City Clerk
(seal)

APPROVED AS TO FORM:


CHRISTI HOGIN, City Attorney

I CERTIFY THAT THE FOREGOING RESOLUTION NO. 17-29 was passed and adopted by the City Council of the City of Malibu at the adjourned regular meeting thereof held on the 26th day of June 2017 by the following vote:

AYES: 5 Councilmembers: La Monte, Rosenthal, Wagner, Mullen, Peak
NOES: 0
ABSTAIN: 0
ABSENT: 0


HEATHER GLASER, City Clerk
(seal)

RESOLUTION NO. 17-31

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MALIBU
ESTABLISHING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2017-
2018

The City Council of the City of Malibu does hereby find, order and resolve as follows:

SECTION 1. Recitals.

- A. Article XIII B of the State Constitution requires the calculation of an annual appropriations limit for state and local government.
- B. The required computations to determine the appropriations limit for Fiscal Year 2017-2018 were performed and are attached as Exhibit A and B. The appropriations limit is \$24,988,963.
- C. In calculating the appropriations limit for Fiscal Year 2017-2018, the City has used the California per capita personal income growth factor of 3.69% and the population growth factor for the County of Los Angeles of 0.57% as provided by the State Department of Finance.

SECTION 2. The City Council hereby establishes the appropriations limit of \$24,988,963 for Fiscal Year 2017-2018.

SECTION 3. The City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED AND ADOPTED this 26th day of June 2017.

ATTEST:

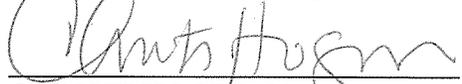


HEATHER GLASER, City Clerk
(seal)



SKYLAR PEAK, Mayor

APPROVED AS TO FORM:



CHRISTI HOGIN, City Attorney

I CERTIFY THAT THE FOREGOING RESOLUTION NO. 17-31 was passed and adopted by the City Council of the City of Malibu at the adjourned regular meeting thereof held on the 26th day of June 2017 by the following vote:

AYES: 5 Councilmembers: La Monte, Rosenthal, Wagner, Mullen, Peak
NOES: 0
ABSTAIN: 0
ABSENT: 0



HEATHER GLASER, City Clerk
(seal)

GLOSSARY OF TERMS

Accounting System: The set of records and procedures that are used to record, classify and report information on the financial status of the City.

Accrual Basis of Accounting: Under this accounting method, transactions are recognized when they occur, regardless of the timing of related cash receipts and disbursements. This form of accounting is used in the Enterprise and Internal Service funds.

Agency Funds: A fund used to account for assets held by the City of behalf of individuals, private organizations and other governments. One agency fund is the deferred compensation fund.

Annual Budget: A budget applicable to a single fiscal year.

Appropriation: Money budgeted for a given program. Appropriations are the means by which legal authority is given to expend public monies. The appropriation is the maximum level of expenditure authorized.

Appropriation Resolution: The official legal document approved by the City Council which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are typically granted for a one-year period.

Assessed Valuation: The estimated value of real and personal property used by the Los Angeles County Assessor as the basis for levying property taxes.

Budget Calendar: The schedule of key dates which the City follows in the preparation and adoption of the budget.

Budget Document: The official financial spending and resource plan submitted by the City Manager and adopted by the City Council explaining the budget to the public and City Council.

Budget Message: A written explanation by the City Manager of the budget. The budget message explains principal budget and policy issues and presents an overview of the City Manager's budget recommendations.

California Government Code: State legislation providing the legal framework for municipal operations.

GLOSSARY OF TERMS

California Public Employees Retirement System (CalPERS): The retirement system run by the State of California that provides retirement benefits to public employees. The City is a member of CalPERS and employees participate in the plan.

Capital Assets: Assets of significant value and having a used life of more than one year with an original cost of \$3,000 or more. Capital assets are also called fixed assets.

Capital Improvements: Physical improvements which cost over \$5,000 and have a useful life of more than one year and involve the construction or reconstruction of a physical asset. Examples are street improvements, park improvements and facility construction.

Capital Outlay: A budget category that accounts for land, land improvements, buildings and structures, furniture and equipment.

Capital Projects Fund: In governmental accounting, a fund that accounts for financial resources that will be used for the acquisition or construction of capital facilities. The total cost of the capital project is accumulated in a capital projects fund until the project is completed, at which time the fund ceases to exist.

Cash Basis Accounting: A basis of accounting under which transactions are recognized only when cash is received.

Community Development Block Grant (CDBG): Federal grant funds that are distributed by the U.S. Department of Housing and Urban Development (HUD). Funds are passed through to the City from the Los Angeles County Community Development Commission (CDC).

COLA: Cost of living adjustment.

Contingency: A budgetary reserve set aside for emergencies for unforeseen expenditures not otherwise budgeted.

Contract Services: Professional service provided to the City from the private sector or other public agencies.

Cost Allocations: A fair and equitable methodology for identifying and distributing direct and indirect cost from a service provider to the service consumer.

GLOSSARY OF TERMS

Decision Package: A standardized format whereby departments request budgetary consideration for new programs, positions, capital equipment and reclassification.

Department: An organizational unit comprised of programs and activities, managed by a single director.

Encumbrance: Financial commitments related to unperformed services or contracts for goods for which part of an appropriation has been reserved.

Expenditure: Appropriated funds that have been spent.

FEMA: Federal Emergency Management Agency.

Fiscal Year: An accounting term for the budget year. The City's fiscal year is from July 1st through June 30th.

Fixed Assets: Assets which are intended to be held or used for a long term, such as land, buildings, improvements other than buildings, machinery and equipment.

FLSA: The Fair Labor Standards Act which sets minimum wage, overtime pay, equal pay and Child Labor Standards for private and public sector employees.

Full Time Equivalent (FTE): An FTE is equal to one-full time employee at 2,080 hours per year.

Fund: An independent fiscal accounting term used to record all financial transactions related to the specific purpose for which the fund was created.

Fund Accounting: A system of accounting used by non-profits, particularly governments. Since there is no profit motive, accountability is measured instead of profitability. The main purpose is stewardship of financial resources received and expended in compliance with legal requirements.

Fund Balance: The difference between assets and liabilities. A positive fund balance indicates that assets exceed liabilities while the reverse is true for a deficit fund balance.

FY: Fiscal year

GASB: Governmental Accounting Standards Board.

GLOSSARY OF TERMS

General Fund: In governmental accounting, funds used to account for all assets and liabilities of a non-profit entity, except those particularly assigned for other purposes in another more specialized fund.

GAAP (Generally Accepted Accounting Principles): Uniform minimum standards for financial accounting and reporting. These standards govern the form and content of the basic financial statements of the City.

Grant: Contributions or gifts of cash or other assets from one entity to another. Generally, specific uses for the transferred property are required.

In-Lieu Tax: Tax levied in place of another tax or taxes. The State of California provides in-lieu motor vehicle fees to local governments to compensate for local personal property not subject to property taxes.

Interest: Revenue derived from the use of property or money. The City has specific rules as to where excess funds can be invested whereby interest is earned.

Internal Service Fund: Funds used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City.

Interfund Charges: Reimbursement for services which are paid for out of one fund but benefit the programs in another fund.

Intergovernmental Services: Specialized services typically performed by local governments that are purchased from other governments.

Intergovernmental Revenue: Revenue received from other governmental agencies and municipalities.

Licenses and Permits: Revenues earned by the issuance of licenses or permits levied in accordance with the benefits conferred by the license or permit.

Maintenance and Operations: A budget category that accounts for all supplies, goods and services required to support the planned level of program or activity.

Modified Accrual Basis: Under this accounting method, revenues are recognized when they become both measurable and available to finance expenditures of the current period. Expenditures for the most part are

GLOSSARY OF TERMS

recognized when the related fund liability is incurred except for prepayments, accumulated employee leave and long-term debt. All governmental funds, except expendable trust funds, are accounted for using the modified accrual basis of accounting.

Object: An expenditure classification that refers to the type of item purchased or the service obtained. Examples include personnel, supplies and contract services.

OES: Office of Emergency Services – State of California.

Operating Budget: Revenues and expenditures required to operate City activities for the next fiscal cycle (12 months).

Operating Transfer: When one fund makes a contribution to another fund, it becomes revenue to the receiving fund.

Overhead Charges: The re-capturing of the cost of services provided to other funds from the General Fund. These costs include general administration, personnel services, accounting, payroll, facility lease and maintenance and liability charges.

Performance Measure: Represents the objectives of each City department along with a target date for achieving the objectives.

Personnel Services: A budget category that accounts for all salary and personnel related benefits required to support the planned level of program or activity.

Program: The defined activity designed to provide a service to the public that is the budget level for expenditures, which may span both departments and funds.

Proposition 4: Article XIIB of the California Constitution which limits appropriations to be the level of proceeds of taxes.

Proposition 13: Article XIII A of the California Constitution which imposes a 1% limit on property taxes, restricts assessments and places limitations on the levy of new taxes.

Reserve: An account used to indicate that a portion of the fund equity is legally restricted for a specific purpose.

GLOSSARY OF TERMS

Resources: The personnel and financial requirements of each program. Personnel resources are stated in terms of full-time equivalents, part-time and contract positions. Financial resources are stated in terms of three major expense categories (personnel, materials and supplies and capital equipment).

Revenue: Amounts received for taxes, licenses, permit and fees, intergovernmental sources, service charges, interest and use of property and other income.

Revenue Estimates: A formal estimate of how much revenue will be earned from a specific revenue source for some future period, typically a fiscal year.

Special Revenue Fund: In governmental accounting, funds used to account for the proceeds of special revenue sources (other than special assessments, expendable trusts or for major capital projects) that are legally restricted to expenditures for a specific purpose.

Subventions: Revenues collected by the State which are allocated to the City on a formula basis. Examples include motor vehicle taxes and gasoline taxes.

Supplemental Appropriation: An appropriation approved by the City Council after the initial budget is adopted.

Supplies: An expenditure classification for articles and commodities purchased for consumption or resale. Examples include office and operating supplies, fuel, power, water, gas, small tools and equipment.

Taxes: Compulsory charges levied by the City, County and State for the purpose of financing services performed for the common benefit.