

MINUTES  
MALIBU PUBLIC WORKS COMMISSION  
SPECIAL MEETING  
OCTOBER 8, 2020  
TELECONFERENCED - VARIOUS LOCATIONS  
3:30 P.M.

**The following meeting was held pursuant to the Governor's Executive Orders N-25-20 and N-29-20 and fully teleconferenced from various locations during the coronavirus disease (COVID-19) pandemic.**

CALL TO ORDER

Chair Merrick called the meeting to order at 3:35 p.m.

ROLL CALL

The following persons were recorded in attendance by the Recording Secretary:

PRESENT: Chair Brian Merrick; Vice Chair Lance Simmens; and Commissioners Scott Dittrich, Paul Grisanti, James Palmer (arrived at 3:48 p.m.)

ALSO PRESENT: Rob DuBoux, Public Works Director; Adam Chase, Assistant Public Works Director; Travis Hart, Public Works Superintendent; Mary Linden, Executive Assistant; and Brandie Ayala, Senior Administrative Assistant

APPROVAL OF AGENDA

MOTION Vice Chair Simmens moved and Commissioner Dittrich seconded a motion to approve the agenda. The question was called and the motion carried 4-0, Commissioner Palmer absent.

REPORT ON POSTING OF AGENDA

Senior Administrative Assistant Ayala reported that the agenda for the meeting was properly posted on October 2, 2020.

ITEM 1.A. PUBLIC COMMENTS

None.

ITEM 1.B. STAFF UPDATES

Assistant Public Works Director Chase discussed the Civic Center Water Treatment Facility (CCWTF) Phase Two community meeting. He stated the presentation was available on the City website. He announced another meeting would be scheduled in December with the new Assessment Engineer in attendance. He stated staff was working with Los Angeles County Waterworks District 29 (District 29) on

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upcoming projects. He stated District 29 would provide a presentation at a future Public Works Commission meeting. He discussed the status of the Big Rock Landslide Assessment District (AD). He discussed a meeting with Big Rock property owners on Tuesday evening. He stated the presentation from that meeting was posted on the Big Rock AD page on the City website. He stated the AD was scheduled to be considered at the October 12, 2020 City Council meeting.

In response to Commissioner Dittrich, Public Works Director DuBoux stated the Council would receive an update on the consultant's findings at Big Rock. He stated the consultant inventoried equipment and would conduct a further assessment to determine what was needed. He stated the 23 dewatering wells were all functioning as designed. He stated water discharge was comparable to the 1990's. He discussed the claim that Big Rock uses an extensive amount of imported water. He stated the City meter shows very good conservation over the past four to five years and the water intake was actually at the same rate as in the early 1980s. He discussed recommendations to get started, including an increased budget for capital projects, monitoring and a contingency fund. He stated the current budget included only \$100,000 for capital improvements, such as wells to be drilled deeper or new wells, which would cost \$250,000 to \$300,000. He stated recommendations included increasing assessments for one year to cover major improvement items. He stated City staff were meeting with property owners tomorrow to refine recommendations to be presented to Council for direction.

Commissioner Palmer arrived at 3:48 p.m.

In response to Commissioner Grisanti, Public Works Director DuBoux stated discussion with the property owners would provide direction for the AD.

Commissioner Dittrich asked how they could continue or expand the AD given restrictions from Proposition 22. Public Works Director DuBoux stated increasing the scope of work would require a new AD.

In response to Vice Chair Simmens, Public Works Director DuBoux stated he had talked to some property owners regarding the ramifications of the proposed recommendations. He stated it would be clearer after tomorrow's meeting with property owners and direction from the City Council on October 12.

Public Works Superintendent Hart discussed recent work conducted by the City's maintenance crews, including storm drain cleaning prior to the rainy season and upcoming striping work in various locations throughout the City. He stated Caltrans worked this week to repair lanes on Pacific Coast Highway (PCH) at Cross Creek Road and at Trancas Canyon Road.

ITEM 1.C. COMMISSIONER COMMENTS

Vice Chair Simmens stated he received complaints about the condition of sidewalks, some retaining walls, and graffiti along PCH. In response to Vice Chair Simmens, Public Works Superintendent Hart stated it would either be the responsibility of Caltrans or the private property owners. Public Works Director DuBoux stated he has contacted Caltrans requesting that it increase its response to trash cleanup requests.

Vice Chair Simmens asked about response to graffiti or broken sidewalks. Public Works Superintendent Hart requested locations of the issues be communicated to Public Works staff so photos could be taken and sent to Caltrans for repair.

Commissioner Palmer stated he had been trying for a few months to open up City property for parking. He stated he was advised it was a public safety issue, which should be discussed by the Public Safety Commission. He stated he hoped the Public Safety Commission would move the issue forward to provide parking for residents on the weekends.

Public Works Director DuBoux stated use of City-owned property was currently at the Council level. He stated Council had yet to determine the usage of vacant City parcels purchased in recent years. In response to Commissioner Palmer, Public Works Director DuBoux stated off-site parking (not in the City's right of way) was not on the Public Works Commission assignments list.

Commissioner Palmer stated the City was supposed to serve the residents who do not have somewhere to park on weekends, particularly at the weekly farmers market.

Commissioner Grisanti stated he was also receiving feedback from residents on Carbon Beach who cannot find parking. He asked if park and ride funds could be considered for a structure. He stated the former Chili Cook-Off site was not zoned for parking. He discussed drainage from construction of a new home being built above Drain 17 on Malibu Road resulting in live weather discharges. He stated the property owner was not addressing problems after being noticed by the City. Public Works Director DuBoux stated Code Enforcement and the Building Department were taking the lead on dealing with that property owner.

Commissioner Dittrich asked if the right turn lane on westbound PCH onto Webb Way could be extended longer to avoid collisions from motorists using the parking lane to access the right turn lane. He discussed changes in local Caltrans leadership. He asked if the County Supervisor could assist with moving City issues through

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more quickly. Public Works Director DuBoux stated a new Caltrans Deputy Director was recently assigned to work with the City.

Commissioner Dittrich agreed with Commissioner Palmer about requesting the Council allow the former Chili Cook-Off site to be permitted for parking. Public Works Director DuBoux discussed plans for a park and ride location on another City parcel.

Commissioner Grisanti discussed double-trailer trucks on PCH. Public Works Director DuBoux stated large trucks were being used for removing dirt from the Civic Center Way project.

Chair Merrick discussed the need for new painted striping on Heathercliff Road between Dume Drive and Wandermere. He stated grocery store workers were parking on Heathercliff and, without visible lines, motorists were drifting over and approaching oncoming traffic. Public Works Superintendent Hart confirmed it was a location on the list for the upcoming striping work.

ITEM 2      CONSENT CALENDAR

MOTION      Commissioner Grisanti moved and Commissioner Dittrich seconded a motion to approve the Consent Calendar. The question was called and the motion carried unanimously.

The Consent Calendar consisted of the following items:

- A.      Previously Discussed Items  
None.
- B.      New Items
  - 1.      Approval of Minutes – September 10, 2020  
Staff recommendation: Approve minutes of the Public Works Commission Special meeting of September 10, 2020.

ITEM 3      OLD BUSINESS

None.

ITEM 4      NEW BUSINESS

- A.      Capital Improvement Projects and Disaster Recovery Projects Status Report  
Recommended Action: Receive and file report on the status of the City's current and upcoming Capital Improvements Projects and Disaster Recovery Projects.

Assistant Public Works Director Chase presented the report.

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In response to Chair Merrick, Assistant Public Works Director Chase stated he would report back about how many additional parking spaces would be provided by the Westward Beach Road Improvements Project. Chair Merrick asked about differences between head-in versus angled parking. Assistant Public Works Director Chase stated 45-degree angles were the ideal angle for parking without impeding the sightlines and blocking through traffic when entering or exiting the stall. He restated the next CCWTF meeting in December would include the new Assessment Engineer's report. He stated bidding on the Malibu Park Drainage Improvements Project was expected to start this month.

Public Works Superintendent Hart provided an update on construction projects. He stated grading continued on the Civic Center Way Improvements Project Phase 1. He stated the contractor was currently prepping to begin drilling for the retaining wall and excavation for the storm drain infrastructure within Phase 1.

In response to Commissioner Palmer, Public Works Superintendent Hart stated the plan was for traffic lanes on Civic Center Way to be opened by December 2020.

- B. City of Malibu Trash Receptacles, Including Receptacles Located on Pacific Coast Highway (PCH) near Zuma Beach  
Recommended Action: Receive and file report on the status of the Pacific Coast Highway (PCH) Signal Synchronization Project.

Public Works Superintendent Hart provided a presentation on the City's efforts to manage trash receptacles located throughout the City. He stated maintenance was provided weekly by Waste Management for the Metro bus stop locations. The City maintenance crews also maintain all City owned receptacles including the bus stop units on a weekly basis or as needed. He stated it depends on the season and the demand. He stated the City also assisted other receptacle owners such as MRCA, LA County Beaches and Harbors with maintaining its receptacles. He described locations where either receptacles were already located or could potentially be moved along PCH within the Zuma Beach area.

In response to Vice Chair Simmens, Public Works Superintendent Hart stated there were no receptacles maintained by the City at El Matador Beach.

Chair Merrick asked if there were plans to increase the number of receptacles. Public Works Superintendent Hart stated the Environmental Programs Division of the Environmental Sustainability Department (ESD) managed receptacles. He stated he would check with them and report back. Chair Merrick stated it would improve the City if more were added, particularly at El Matador, since State Parks was not managing it. He agreed with moving receptacles from no-parking areas to locations where the public parked. Public Works Superintendent Hart stated he

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would discuss with State Parks and Los Angeles County Beaches and Harbors regarding potential changes or funding for the City.

In response to Commissioner Palmer, Public Works Superintendent Hart stated Waste Management serviced only receptacles at bus stops and City maintenance crews collected from all other locations including bus stops if needed.

In response to Vice Chair Simmens, Public Works Superintendent Hart stated receptacles included separate regular trash and recyclable bins.

Commissioner Dittrich asked if recyclables were separated from trash during normal household and commercial weekly services. He stated the City should address the issues, even if it was another agency’s responsibility. He suggested bringing back as an agenda item, so the Commission could make a recommendation to the City Council. Public Works Superintendent Hart stated this is not part of the original item and could not comment on this matter since the Environmental Programs Division of the Environmental Sustainability Department (ESD) manages waste services.

ADJOURNMENT

MOTION At 4:46 p.m., Commissioner Dittrich moved and Commissioner Grisanti seconded a motion to adjourn. The motion carried unanimously.

Approved and adopted by the Public Works Commission of the City of Malibu on November 12, 2020

DocuSigned by:  
*brian merrick* 11/24/2020 | 12:04 PST  
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BRIAN MERRICK, Chair

ATTEST:

*Brandie Ayala*  
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BRANDIE AYALA, Senior Administrative Assistant