

MINUTES  
MALIBU PUBLIC WORKS COMMISSION  
SPECIAL MEETING  
SEPTEMBER 10, 2020  
TELECONFERENCED - VARIOUS LOCATIONS  
3:30 P.M.

**The following meeting was held pursuant to the Governor's Executive Orders N-25-20 and N-29-20 and fully teleconferenced from various locations during the coronavirus disease (COVID-19) pandemic.**

CALL TO ORDER

Chair Merrick called the meeting to order at 3:32 p.m.

ROLL CALL

The following persons were recorded in attendance by the Recording Secretary:

PRESENT: Chair Brian Merrick; Vice Chair Lance Simmens; and Commissioners Scott Dittrich, Paul Grisanti, James Palmer (arrived at 3:37 p.m.)

ALSO PRESENT: Rob DuBoux, Public Works Director; Adam Chase, Assistant Public Works Director; Travis Hart, Public Works Superintendent; Brandie Ayala, Senior Administrative Assistant; Parker Davis, Media Technician; and Mary Linden, Executive Assistant

APPROVAL OF AGENDA

MOTION Commissioner Grisanti moved and Commissioner Dittrich seconded a motion to approve the agenda. The question was called and the motion carried 4-0, Commissioner Palmer absent.

REPORT ON POSTING OF AGENDA

Senior Administrative Assistant Ayala reported that the agenda for the meeting was properly posted on September 4, 2020.

ITEM 1.A. PUBLIC COMMENTS

None.

ITEM 1.B. STAFF UPDATES

Assistant Public Works Director Chase announced the Civic Center Water Treatment Facility (CCWTF) Phase 2 community meeting on Thursday, September 17, at 6:00 p.m. He stated the public and commissioners were welcome to attend and could sign up to speak.

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Commissioner Palmer arrived at 3:37 p.m.

Public Works Superintendent Hart stated crews were still spending a lot of time, including weekends, cleaning trash due to heavy numbers of visitors. He stated they cleared brush near Corral Canyon and were replacing blue reflective pavement markers near fire hydrants.

ITEM 1.C. COMMISSIONER COMMENTS

Chair Merrick suggested the City take inventory of trash receptacles, including those on PCH near Zuma where parking was prohibited. He stated the City should reconsider where those trash cans were located. Public Works Superintendent Hart stated he would look into it and bring information back to the Commission.

Commissioner Grisanti discussed a pothole on westbound PCH at Trancas Canyon Road. He asked if the City could make the repair.

Vice Chair Simmens stated the right eastbound lane on PCH at Cross Creek Road was very lumpy. He stated it was treacherous for bicyclists and motorcycle riders. Public Works Superintendent Hart stated Caltrans planned to include repair of that area in an upcoming maintenance project.

Commissioner Dittrich suggested repairs to the westbound left turn lane from PCH onto Webb Way also be included in the maintenance project.

Commissioner Palmer discussed Public Works Director DuBoux's statement at the August 13, 2020 meeting that the City's property on Civic Center Way could not be used for parking. He discussed a drive-in movie event held there last week. He questioned why it could not be opened for temporary parking.

Vice Chair Simmens agreed with Commissioner Palmer. He stated the City's lot was usable and should not be prohibited from being used for parking.

Assistant Public Works Director Chase stated a limited number of temporary permits were allowed on the City's property per year. He stated permits were approved through the Planning Department with review from Public Works.

Commissioner Dittrich stated it should be declared a COVID-19 emergency. He stated motorists could be charged for parking. He stated Item No. 2.B. on Council agendas allowed for Commission reports, and Chair Merrick could speak about this.

Commissioner Palmer stated there was insufficient parking, which could be a public safety issue. He stated Volunteers on Patrol (VOP) could be used to monitor the parking lot.

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Assistant Public Works Director Chase stated he would look into bringing back an item on next month's agenda.

Commissioner Grisanti stated a Commission report could not be given since the topic had not been on a Commission agenda for discussion. He suggested commissioners express individual opinions under public comment at the next City Council meeting.

Commissioner Dittrich discussed brush clearance conducted in the Rambla area. He stated a section on Castlewood Drive was missed. Public Works Superintendent Hart stated Castlewood was located outside the city limits and was a private street, so the City would not clear brush there.

ITEM 2            CONSENT CALENDAR

Senior Administrative Assistant Ayala stated the agenda listed an incorrect date in the subject line for Item No. 2.B.1. She stated the correct meeting date of August 13, 2020 was indicated in the recommended action and would be reflected in the minutes.

MOTION        Vice Chair Simmens moved and Commissioner Palmer seconded a motion to approve the Consent Calendar. The question was called and the motion carried unanimously.

The Consent Calendar consisted of the following items:

- A.    Previously Discussed Items  
None.
- B.    New Items
  - 1.    Approval of Minutes – August 13, 2020  
Staff recommendation: Approve minutes of the Public Works Commission Special meeting of August 13, 2020.

ITEM 3            OLD BUSINESS

None.

ITEM 4            NEW BUSINESS

- A.    Capital Improvement Projects and Disaster Recovery Projects Status Report  
Recommended Action: Receive and file report on the status of the City's current and upcoming Capital Improvements Projects and Disaster Recovery Projects.

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Assistant Public Works Director Chase presented the report.

Chair Merrick asked if the septic system at Trancas Park was not working. Assistant Public Works Director Chase stated the system was damaged in the Woolsey Fire and needed to be repaired.

Public Works Superintendent Hart stated construction projects were up to date with no significant changes since last month's report. He stated staff was addressing project and equipment submittals received from the contractor for the Civic Center Way Improvements Project. He stated mobilizing for the project had begun and Best Management Plan/(BMP) devices and changeable message signs (CMS) would be out next week. He stated temporary traffic control measures, such as lane closures and street closures on Civic Center Way were anticipated to begin September 21. He stated that once the date was confirmed, additional public notifications would be provided on the website, through email and text alerts, and with doorhangers.

Commissioner Dittrich requested an update on painting signage on Malibu Canyon Road near the Harbor Vista area. Vice Chair Simmens added it had been requested that "keep clear" be painted on the traffic lanes.

Public Works Director DuBoux stated the City was working on incorporating these pavement markings into an upcoming project.

Commissioner Dittrich requested update on the Latigo Canyon retaining wall project. Assistant Public Works Director Chase stated the City needed sign-off from the California Office of Emergency Services (Cal OES). He stated the City was moving forward with the concrete option as recommended by the Commission at its August 13, 2020 meeting.

Chair Merrick asked about the status of installing speed humps in Point Dume. Public Works Director DuBoux stated the project was out to bid with bids due by the end of September.

Commissioner Grisanti asked if delays had resulted in loss of financing for work on Civic Center Way. Public Works Director DuBoux stated funding was good for project.

B. Pacific Coast Highway Signal Synchronization Project Update

Recommended Action: Receive and file report on the status of the Pacific Coast Highway (PCH) Signal Synchronization Project.

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Assistant Public Works Director Chase offered a presentation and provided an overview of the project. He provided a separate presentation on the Visual Traffic Simulation (VISSIM) adaptive signal system component of the project.

In response to Commissioner Grisanti, Assistant Public Works Director Chase stated Caltrans and the City would have control over messaging on the CMS. Commissioner Grisanti asked if the City could take over control of the system if Caltrans became inoperable, such as during an earthquake. Assistant Public Works Director Chase stated he would bring that up to Caltrans and report back.

Commissioner Dittrich expressed concern about the size of the CMS. Assistant Public Works Director Chase stated the sign size was modified to fit the location where it was placed.

In response to Commissioner Grisanti, Assistant Public Works Director Chase confirmed these signs were specially made for this project and would be smaller than the moveable CMS or the larger versions seen on freeways.

In response to Commissioner Palmer, Assistant Public Works Director Chase confirmed the CMS were coordinated with the signal system.

Vice Chair Simmens expressed concern for residents along PCH who needed time to back out of their driveways. Assistant Public Works Director Chase stated there would be gaps in the traffic flow due to opposing traffic and minor road entries. He stated the real-time data would allow Caltrans to make necessary adjustments.

In response to Commissioner Grisanti, Assistant Public Works Director Chase stated the signals would synchronize for the speed limit or slower speeds, if necessary. In response to Commissioner Grisanti, Assistant Public Works Director Chase stated the cameras would capture other violations but that information would be subjected for Sheriff review.

Commissioner Dittrich stated the cameras could be a useful tool for the Sheriff's Department.

Assistant Public Works Director Chase stated the project was a steppingstone that could provide additional benefits to the City over time.

Commissioner Palmer asked if there was a specific length of time the signals would stay on green. Assistant Public Works Director Chase stated it was dynamic based on real-time data.

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Commissioner Dittrich asked what would happen if the highway was overloaded, such as happened during Woolsey Fire evacuation. Assistant Public Works Director Chase discussed options that could be utilized by the system based on priority.

Chair Merrick requested staff ask Caltrans to check if the sensor at PCH at John Tyler Drive had been damaged during paving work resulting in the signal staying red longer on PCH. Public Works Superintendent Hart stated the work done was a type two slurry that should not have impacted the sensor. He stated he would bring it up with Caltrans.

Commissioner Dittrich asked if it had been considered to have a CMS for traffic on Topanga Canyon Boulevard approaching PCH. He stated it could be valuable for instructing those exiting Topanga Canyon which direction to go. Assistant Public Works Director Chase stated there would be a sign as close as possible to Topanga Canyon. He stated the success of a project like this could lead to similar projects in the future.

ADJOURNMENT

MOTION At 4:38 p.m., Commissioner Grisanti moved and Commissioner Palmer seconded a motion to adjourn. The motion carried unanimously.

Approved and adopted by the Public Works Commission of the City of Malibu on October 8, 2020.

DocuSigned by:  
*brian merrick* 10/14/2020 | 12:16 PDT  
BRIAN MERRICK, Chair

ATTEST:

*Brandie Ayala*  
BRANDIE AYALA, Senior Administrative Assistant