

MINUTES  
MALIBU PUBLIC WORKS COMMISSION  
SPECIAL MEETING  
JULY 15, 2020  
TELECONFERENCED - VARIOUS LOCATIONS  
3:30 P.M.

**The following meeting was held pursuant to the Governor's Executive Orders N-25-20 and N-29-20 and fully teleconferenced from various locations during the coronavirus disease (COVID-19) pandemic.**

**CALL TO ORDER**

Chair Dittrich called the meeting to order at 3:32 p.m.

**ROLL CALL**

The following persons were recorded in attendance by the Recording Secretary:

**PRESENT:** Chair Scott Dittrich; Vice Chair Brian Merrick; and Commissioners Paul Grisanti, James Palmer, and Lance Simmens

**ALSO PRESENT:** Rob DuBoux, Public Works Director; Parker Davis, Media Technician; Heather Glaser, City Clerk; Mary Linden, Executive Assistant; Brandie Ayala, Senior Administrative Assistant; Adam Chase, Assistant Public Works Director; Travis Hart, Public Works Superintendent; Jorge Rubalcava, Associate Civil Engineer

Commissioner Simmens requested Chair Dittrich not include a politicization of the COVID-19 pandemic.

**APPROVAL OF AGENDA**

**MOTION** Commissioner Grisanti moved and Commissioner Simmens seconded a motion to approve the agenda. The question was called and the motion carried unanimously.

**REPORT ON POSTING OF AGENDA**

Senior Administrative Assistant Ayala reported that the agenda for the meeting was properly posted on July 10, 2020.

**ITEM 1.A. PUBLIC COMMENTS**

None.

**ITEM 1.B. STAFF UPDATES**

Public Works Director DuBoux stated Caltrans would hold a public outreach meeting this evening at 6:00 p.m. to discuss the Trancas Bridge Replacement

Project. He stated the City would also present information about a project to add a right turn lane pocket on Pacific Coast Highway (PCH) turning onto Trancas Canyon Road.

Assistant Public Works Director Chase stated details about the City project would be presented under Item No. 4.B.

**ITEM 1.C. COMMISSIONER REPORTS, COMMENTS AND INQUIRIES**

Chair Dittrich shared comments received from Graeme Clifford regarding the diamond shaped sign on Rambla Pacifico Street warning motorists “Road Ends” was requested to be replaced. He stated it had been requested the sign be double the size of the damaged sign. He stated Mr. Clifford also requested a new sign about six feet from the County border be replaced since the current sign was hidden by a hedge or that the hedge be trimmed.

Commissioner Simmens stated the eastbound lane on PCH at Cross Creek Road was dangerous for bicyclists.

In response to Commissioner Simmens, Public Works Director DuBoux stated staff would investigate and contact Caltrans regarding repairs.

Commissioner Grisanti stated rails on Latigo Canyon had not yet been repaired.

**ITEM 2 CONSENT CALENDAR**

**MOTION** Commissioner Grisanti moved and Commissioner Simmens seconded a motion to approve minutes of the Public Works Commission Regular meetings October 23, 2019 and January 22, 2020 and Public Works Commission Special meeting of December 2, 2019. The question was called and the motion carried unanimously.

The Consent Calendar consisted of the following items:

- A. Previously Discussed Items  
None.
- B. New Items
  - 1. Approval of Minutes – October 23, 2019, December 2, 2019 and January 22, 2020  
Staff recommendation: Approve minutes of the Public Works Commission Regular meetings October 23, 2019 and January 22, 2020 and Public Works Commission Special meeting of December 2, 2019.

**ITEM 3 OLD BUSINESS**

None.

**ITEM 4 NEW BUSINESS**

A. Capital Improvement Projects and Disaster Recovery Projects Status Report

Staff recommendation: Receive and file report on the status of the City's current and upcoming Capital Improvements Projects and Disaster Recovery Projects

Associate Civil Engineer Rubalcava presented the report. He stated the Marie Canyon Green Streets project would go out to bid after Measure W funds were received. He stated a report on the PCH Median Improvements project was under review by Caltrans.

In response to Commissioner Palmer, Associate Civil Engineer Rubalcava confirmed no signals in the City were currently synchronized. Assistant Public Works Director Chase stated the project would be presented to the Commission again in coming months with renderings and videos displaying how the project will work.

Associate Civil Engineer Rubalcava stated the Civic Center Stormwater Diversion Structure project would repair faulty flap gates that allow stormwater to drain into Malibu Lagoon. He stated the City was coordinating with Los Angeles County Public Works engineers on final design. He stated the Storm Drain Trash Screens project should go out to bid in a month. He stated the Westward Beach Road Improvements project would extend and improve the bike and pedestrian paths.

In response to Commissioner Simmens, Assistant Public Works Director Chase stated the final design for the Westward Beach Road Improvements project was presented to the Commission before the pandemic.

Associate Civil Engineer Rubalcava stated community virtual meetings would be held regarding the Civic Center Water Treatment Facility (CCWTF) Phase 2 project. Assistant Public Works Director Chase stated work on this project continued during the COVID-19 pandemic to avoid delays. He stated meetings were held with some Homeowners Associations (HOA) before the COVID-19 outbreak and additional meetings were scheduled with other affected HOAs by the end of the summer. He stated a full community meeting would be scheduled in September 2020.

Assistant Public Works Director Chase discussed disaster project updates. He stated the City continued to work with FEMA and CalOES to secure reimbursement funding. He stated the Birdview Avenue project was being folded in with the Malibu Park Storm Drain Improvements project to replace infrastructure damaged by the Woolsey Fire. He stated the Broad Beach Road Water Quality Infrastructure Repairs project was for improvements to an insured City facility. He stated the

Corral Canyon Road Culvert Repairs project went out to bid and repairs were completed during the COVID-19 stay at home orders.

Associate Civil Engineer Rubalcava stated the Latigo Canyon Road Retaining Walls Rehabilitation Project would repair retaining walls damaged during the Woolsey Fire. He stated the City was determining whether to replace the retaining walls with timber or concrete depending on the City's budget. He stated this project would be joined with a guardrail replacement project along Latigo Canyon Road.

Assistant Public Works Director Chase stated staff was working with Community Services on the Trancas Canyon Park Planting and Irrigation Repairs project. He stated slope erosion at Trancas Canyon Park was also being addressed.

In response to Commissioner Grisanti, Assistant Public Works Director Chase stated the City was coordinating with the County of Los Angeles on the guardrail repairs, which will be reimbursed by FEMA. He explained combining projects with the County allowed for better contractor pricing.

In response to Chair Dittrich, Public Works Director DuBoux stated the Civic Center Way Improvement Project was appealed to the California Coastal Commission, which denied the appeal. He stated the City now has a full CDP and was ready to award the construction contract at the August 10, 2020 City Council meeting.

Chair Dittrich asked if the City had considered participating in nationwide improvement projects program. Public Works Director DuBoux stated the City's method of nationwide improvement projects is with Measure R and Measure M funded projects. Chair Dittrich stated the nationwide projects were for infrastructure improvements. He stated if the City were ready with a project, it could be early in requesting funding.

Commissioner Simmens discussed improvements previously suggested for the intersection at Harbor Vista and Malibu Canyon Road.

In response to Commissioner Simmens, Public Works Director DuBoux stated staff would investigate possible striping that could be included in the current Annual Street Maintenance project.

Commissioner Palmer commended staff for a great job in paving recently done in the Malibu Knolls neighborhood.

Public Works Superintendent Hart stated pavement repair were complete and asphalt hot mix overlay was done in most areas. He stated slurry seal would be completed in Malibu Country Estates and along John Tyler to PCH and Carbon Mesa would be completed next week. He stated the Temporary Skate Park project

was completed but had to be temporarily shut down. He stated the contractor replaced the entire fence and hardware on the Charmlee Park fence damaged in the Woolsey Fire. He discussed roadwork done in Point Dume, Malibu Road and Malibu Park, and shoulder cleanup on Malibu Canyon Road. He stated the City's maintenance crews were assisting Caltrans with litter removal on PCH. He stated the crews also worked with the Sheriff's Department on signage and maintenance of no parking zones near the beaches. He stated the sign discussed by Mr. Clifford was replaced on December 3, 2019 with a larger sign than was previously in place.

Chair Dittrich asked if the City had considered modifying the fence around the Temporary Skate Park to prevent people from jumping the fence.

In response to Chair Dittrich, Public Works Director DuBoux stated it was being reevaluated, but he did not expect any additional measures.

In response to Commissioner Simmens, Public Works Superintendent Hart explained that a speed bump was 12-16 inch in width in a parking lot, and a speed hump was a traffic calming device usually the full width of the road that was less jolting than a speed bump.

#### CONSENSUS

By consensus, the Commission received and filed the update of the City's current and upcoming Capital Improvement Projects.

B. Update on Pacific Coast Highway / Trancas Canyon Road Right Turn Pocket Project and Trancas Creek Bridge Replacement Project

Staff recommendation: Receive and file on an update on: 1) City of Malibu's proposed project to install a right turn pocket at the intersection of Pacific Coast Highway and Trancas Canyon Road; and 2) Caltrans' Pacific Coast Highway Trancas Creek Bridge Replacement Project.

Assistant Public Works Director Chase presented the staff report. He invited the Commissioners to attend tonight's public outreach meeting. He stated the City was collaborating with Caltrans on the right turn pocket and provided a presentation on the project.

Commissioner Simmens asked if there was a provision for bicycles.

In response to Commissioner Simmens, Assistant Public Works Director Chase stated it was a Class 3 bicycle route because there was not enough room for a Class 2 bicycle route, but the project would include bicycle safety components. He confirmed the project would not impact the Class 2 bicycle route on the eastbound side of PCH.

Commissioner Simmens suggested adding lane markings for bicycles.

Public Works Director DuBoux stated the new Trancas Creek Bridge would have a dedicated bike lane.

Vice Chair Merrick asked if the shopping center was cooperative in providing extra room. In response to Vice Chair Merrick, Public Works Director DuBoux stated there would no longer be a crosswalk from the shopping center to the beach club. He confirmed the existing crosswalk would be removed. Vice Chair Merrick stated local residents and members of the Beach Club would be displeased about having to make additional street crossings. Vice Chair Merrick suggested advocating for pedestrian access from the bridge to the shopping center.

Chair Dittrich agreed with Vice Chair Merrick that it would be preferable to leave the existing crosswalk where it was.

Assistant Public Works Director Chase stated it would be taken into consideration.

In response to Chair Dittrich, Public Works Director DuBoux stated it was unlikely the shopping center would be interested in sharing its right of way.

Commissioner Palmer agreed it was a great suggested to include pedestrian access under the bridge and leave the existing crosswalk where it was.

#### CONSENSUS

By consensus, the Commission received and filed the status report of the City's Disaster Recovery Capital Improvements Projects.

- C. Alternate date of virtual Public Works Commission Meetings  
Staff recommendation: Provide feedback to staff on scheduling future Commission meetings to be held virtually.

In response to Chair Dittrich, Senior Administrative Assistant Ayala stated she would inquire with the City Clerk about having election of Chair and Vice Chair on a virtual meeting.

Senior Administrative Assistant Ayala presented the report. She explained the sharing of City devices by all commissions and committees for virtual meetings. She stated the City calendar of meetings would allow for the Commission to meet on either the second Wednesday or Thursday of each month.

In response to Commissioner Simmens, Senior Administrative Assistant Ayala stated the 3:30 p.m. start time would remain.

City Clerk Glaser stated the goal was to hold only one commission meeting each week. She stated the devices could be picked up on the morning of the meeting.

**MOTION** Commissioner Simmens moved and Commissioner Palmer seconded a motion to hold future virtual Public Works Commission meetings on the second Thursday of each month at 3:30 p.m. The question was called and the motion carried unanimously.

**ADJOURNMENT**

**MOTION** At 4:49 p.m., Commissioner Grisanti moved and Commissioner Palmer seconded a motion to adjourn. The question was called and the motion carried unanimously.

Approved and adopted by the Public Works Commission of the City of Malibu on August 13, 2020.

DocuSigned by:

*brian merrick*

BRIAN MERRICK, Chair

ATTEST:

  
BRANDIE AYALA, Senior Administrative Assistant