

MINUTES
MALIBU ADMINISTRATION AND FINANCE SUBCOMMITTEE
SPECIAL MEETING
MAY 1, 2018
MULTIPURPOSE ROOM
9:00 A.M.

CALL TO ORDER

Mayor Mullen called the meeting to order at 9:00 a.m.

ROLL CALL

The following persons were recorded in attendance:

PRESENT: Mayor Rick Mullen and Councilmember Skylar Peak

ALSO PRESENT: City Manager Reva Feldman; Assistant City Manager Lisa Soghor; Finance Manager Ruth Piyaman; and Media Technician Parker Davis

APPROVAL OF AGENDA

MOTION Councilmember Peak moved and Mayor Mullen seconded a motion to approve the agenda. The motion carried unanimously.

REPORT ON POSTING OF AGENDA

Assistant City Manager Soghor reported that the agenda for the meeting was properly posted on April 27, 2018.

PUBLIC COMMENT

None.

DISCUSSION ITEMS

1. Approval of Minutes – April 9, 2018
Recommended Action: Approve the minutes for the Administration and Finance Subcommittee Special meeting of April 9, 2018.

MOTION Councilmember Peak moved and Mayor Mullen seconded a motion to approve the minutes for the Administration and Finance Subcommittee Special meeting of April 9, 2018. The motion carried unanimously.

2. Fiscal Year 2018-2019 General Fund Grants
Recommended Action: Provide a recommendation to the City Council concerning recipients and amounts for the Fiscal Year 2018-2019 General Fund Grant Program.

Representatives for grant applicants spoke in support of their organizations' requests for grant funding.

RECESS Mayor Mullen called a recess at 9:30 a.m. The meeting reconvened at 9:35 a.m. with all Subcommittee members present.

MOTION Councilmember Peak moved and Mayor Mullen seconded a motion to make a recommendation to the City Council to: 1) Award 22 grants totaling \$180,000 for the Fiscal Year 2018-2019 General Fund Grant Program as follows:

1. American Tortoise Rescue	\$ 800
2. Aurelia Foundation	3,000
3. Boys and Girls Club of Malibu Teen Center	100,000
4. California Wildlife Center	5,700
5. Children's Creative Workshop	3,000
6. Children's Lifesaving Foundation	5,000
7. Emily Shane Foundation	2,500
8. Friends of Malibu Urgent Care Center	3,000
9. Gan Malibu Early Childhood Center	3,000
10. Malibu Adamson House Foundation	3,000
11. Malibu Community Labor Exchange	20,000
12. Malibu High School – 7th Grade Core Teachers	1,000
13. Malibu High School PTSA – Safe and Sober Grad Night	4,000
14. Malibu High School – Shark Fund, The	5,000
15. Malibu Jewish Center & Synagogue (Hand in Hand)	2,500
16. Malibu Methodist Nursery School	3,000
17. Malibu Mountain Rescue Team, Inc. (Malibu Search & Rescue Team)	5,000
18. Meals on Wheels	3,000
19. Mighty Under Dogs	1,500
20. Nature of Wildworks, The	1,000
21. Poison Free Malibu	2,000
22. Young Actors Project	<u>3,000</u>
TOTAL	\$180,000

and 2) Reserve an additional \$20,000 in the General Fund Grant line item for disbursement at a later time. The motion carried unanimously.

3. Fiscal Year 2017-2018 Third Quarter Financial Report
Recommended Action: Review Fiscal Year 2017-2018 Third Quarter financial information.

MOTION Councilmember Peak moved and Mayor Mullen seconded a motion to receive and file the Fiscal Year 2017-2018 Third Quarter financial information. The motion carried unanimously.

RECESS Mayor Mullen called a recess at 11:50 a.m. The meeting reconvened at 12:00 p.m. with all Subcommittee members present.

4. Proposed Budget for Fiscal Year 2018-2019
Recommended Action: Provide a recommendation to the City Council concerning adoption of the proposed Fiscal Year 2018-2019 Budget and Annual Work Plan.

Councilmember Peak suggested the City look for ways to simplify the fees, if possible, in the future. He stated the goal should be, for example, that a resident could easily determine all the fees required to build a 3,500-square foot house.

City Manager Feldman stated staff would look into further simplification the next time a fee study was conducted.

Councilmember Peak suggested the City set aside money in future budget years to pay down the land acquisition Certificates of Participation (COP) early. Assistant City Manager Soghor stated staff would look at including that in the Fiscal Year 2019-2010 budget.

Assistant City Manager Soghor stated that staff monitors CalPERS contribution rates and has been exploring setting funds aside to help the City balance future CalPERS rate fluctuations. Mayor Mullen and Councilmember Peak recommended that staff also pursue this in future budget years.

MOTION Councilmember Peak moved and Mayor Mullen seconded a motion to recommend that the City Council adopt the proposed Fiscal Year 2018-2019 Budget and Annual Work Plan. The motion carried unanimously.

ADJOURNMENT

MOTION At 12:38 p.m., Councilmember Peak moved and Mayor Mullen seconded a motion to adjourn. The motion carried unanimously.

Approved and adopted by the Administration and Finance Subcommittee of the City of Malibu on June 11, 2018.



RICK MULLEN, Mayor

ATTEST:

MARY LINDEN, Executive Assistant