

MINUTES
MALIBU PUBLIC WORKS COMMISSION
REGULAR MEETING
APRIL 25, 2018
MULTI-PURPOSE ROOM
3:30 P.M.

CALL TO ORDER

Chair Palmer called the meeting to order at 3:34 p.m.

ROLL CALL

The following persons were recorded in attendance by the Recording Secretary:

PRESENT: Chair James Palmer; and Commissioners Brian Merrick, Wendy Sidley, and Paul Grisanti

ABSENT: Vice Chair Scott Dittrich

ALSO PRESENT: Bob Brager, Public Works Director; Rob DuBoux, Assistant Public Works Director; Travis Hart, Senior Public Works Inspector; Nicole Benyamin, Assistant Civil Engineer; and Brandie Ayala, Administrative Assistant

PLEDGE OF ALLEGIANCE

Commissioner Grisanti led the Pledge of Allegiance.

APPROVAL OF AGENDA

MOTION Commissioner Grisanti moved and Commissioner Sidley seconded a motion to approve the agenda. The motion carried 4-0, Vice Chair Dittrich absent.

REPORT ON POSTING OF AGENDA

Administrative Assistant Ayala reported that the agenda for the meeting was properly posted on April 20, 2018.

ITEM 1.A. PUBLIC COMMENTS

None.

ITEM 1.B. COMMISSIONER COMMENTS

Commissioner Grisanti reported to the Commission the City Council approved the purchase of three parcels in the City. Assistant Public Works Director DuBoux clarified that staff would report back to the Council with a financing plan for purchase of the parcels.

In response to Commission Sidley, Assistant Public Works Director DuBoux stated staff would present a report on permit parking within the City limits to the Commission.

In response to Chair Palmer, Assistant Public Works Director DuBoux explained running water from private property would most likely be a violation and would be reported to Code Enforcement in the Planning Department and Environmental Sustainability Department.

ITEM 2 CONSENT CALENDAR

MOTION Commissioner Sidley moved and Commissioner Grisanti seconded a motion to approve the Consent Calendar. The motion carried 4-0, Vice Chair Dittrich absent.

The Consent Calendar consisted of the following items:

- A. Previously Discussed Items
None.
- B. New Items
 - 1. Approval of Minutes – March 28, 2018
Staff Recommendation: Approve minutes of the Public Works Commission Special meeting of March 28, 2018.

ITEM 3 OLD BUSINESS

- A. Capital Improvement Projects Status Report
Staff Recommendation: Receive and file update on the City's current and upcoming Capital Improvement Projects.

Assistant Public Works Director DuBoux presented the report. He stated the Civic Center Way Improvements Project plans were 60% complete and under review by the Public Works Department with construction scheduled to begin in fall 2018. He stated staff would coordinate with the schools in the area. He stated the City Hall Solar Power Project was scheduled to go out to public bid in July 2018 and the City Hall Roof Replacement Project was going out to public bid in June 2018.

In response to Chair Palmer, Assistant Public Works Director explained construction of the signal at the intersection of Webb Way and Civic Center Way was a condition of the La Paz and the Whole Foods developments. He further explained the Whole Foods building was anticipated to be completed in early 2019.

In response to Chair Grisanti, Assistant Public Works Director DuBoux explained Westward Beach Road Improvements Project included k-rails to be installed similar to the ones at Zuma Beach Road.

CONSENSUS

By consensus, the Commission received and filed the update on the City's current and upcoming Capital Improvement Projects.

B. Update on Street Maintenance Work

Staff Recommendation: Receive and file report on the status of Street Maintenance Work.

Senior Public Works Inspector Hart presented the report. He stated Caltrans was working on completing their projects prior to Memorial Day.

Public Works Director Brager stated Caltrans had increased the white stripe at the edge line of the PCH from 4 inches to 6 inches increasing visibility for motorists and cyclists.

In response to Commissioner Grisanti, Senior Public Works Inspector Hart stated Caltrans anticipated the slope stabilization project near Via Escondido Drive would be completed in fall 2019.

In response to Commissioner Sidley, Senior Public Works Inspector explained staff received bids from approved contractors and would execute an agreement with the contractor with the lowest bid. Public Works Director Brager further explained the Supplemental Adopt-A-Highway Program was in addition to the existing Adopt-A-Highway Program for two weeks each month between May and September.

CONSENSUS

By consensus, the Commission received and filed the report on the status of Street Maintenance Work.

C. Civic Center Wastewater Treatment Facility Project Update

Staff Recommendation: Receive and file update on the status of the Civic Center Wastewater Treatment Facility (CCWTF).

Assistant Public Works Director DuBoux presented the report. He stated the CCWTF started using activated sludge from the Tapia plant to seed the CCWTF. He stated the contractor was working to address a few electrical issues.

In response to Chair Palmer, Assistant Public Works Director DuBoux stated the CCWTF was treating raw sewage from Malibu Colony Plaza.

In response to Chair Palmer, Assistant Public Works Director DuBoux explained property owners would need to install their lateral connections but all the work would be done on private property and not on City streets. He further explained the property owner would bypass their current connection to their septic system and abandon their tanks in order to connect to the City's newly installed pipeline.

In response to Commissioner Sidley, Assistant Public Works Director DuBoux stated CCWTF Phase Two would consist of properties in Malibu Colony, Serra Retreat area, and the condo complexes on Civic Center Way.

CONSENSUS

By consensus, the Commission received and filed the update on the status of the Civic Center Wastewater Treatment Facility (CCWTF).

ITEM 4 NEW BUSINESS

- A. Pacific Coast Highway Signal Synchronization Project Update
Staff Recommendation: Receive an update and file report on the Pacific Coast Highway (PCH) Signal Synchronization Project.

Assistant Civil Engineer Benjamin presented the report and provided a presentation on the PCH Signal Synchronization Project.

CONSENSUS

By consensus, the Commission received and filed the update on the City's Landslide Maintenance Assessment Districts.

- B. Public Works Commission Fiscal Year 2018-2019 Assignments
Staff Recommendation: Review the Public Works Commission Assignments from Fiscal Year (FY) 2017-2018, remove completed assignments, add new items for consideration if appropriate, and recommend that the City Council approve the Commission's list of assignments for FY 2018-2019.

Administrative Assistant Ayala presented the report and discussed the proposed Commission Assignments for FY 2018-2019.

Assistant Public Works Director DuBoux suggested the Commission review the operation and maintenance of the newly constructed CCWTF.

MOTION

Commissioner Grisanti moved and Commissioner Sidley seconded a motion to recommend the City Council approve the Public Works Commission Assignments for FY 2018-2019 as modified to include review of the operation and maintenance of the newly constructed CCWTF.

ADJOURNMENT


MOTION At 4:45 p.m., Commissioner Sidley moved and Commissioner Grisanti seconded a motion to adjourn. The motion carried 4-0, Vice Chair Dittrich absent.

Approved and adopted by the Public Works
Commission of the City of Malibu on May 23, 2018.



JAMES PALMER, Chair

ATTEST:



BRANDIE AYALA, Recording Secretary