

MINUTES  
PARKS AND RECREATION COMMISSION  
REGULAR MEETING  
FEBRUARY 19, 2019  
MULTIPURPOSE ROOM  
5:30 P.M.

**CALL TO ORDER**

Commissioner Villablanca called the meeting to order at 5:32 p.m.

**ROLL CALL**

The following persons were recorded in attendance by the Recording Secretary:

PRESENT: Commissioners Suzanne Guldemann, Judy Villablanca, Robert Wells, Georgia Goldfarb and Hamish Patterson

ALSO PRESENT: Jesse Bobbett, Community Services Director; Kristin Riesgo, Community Services Deputy Director; and Brittany Saleaumua, Administrative Assistant

**PLEDGE OF ALLEGIANCE**

Commissioner Guldemann led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

MOTION Commissioner Villablanca moved and Commissioner Wells seconded a motion to approve the agenda. The motion carried unanimously.

**REPORT ON POSTING OF AGENDA**

Administrative Assistant Saleaumua reported the agenda for the meeting was properly posted on February 15, 2019.

**ITEM 1 CEREMONIAL/PRESENTATIONS**

A. Administration of Oath of Office to Newly Appointed Commissioners

Administrative Assistant Saleaumua swore in Commissioners Goldfarb, Patterson and Wells.

B. Election of Chair and Vice Chair

Commissioner Guldemann nominated Commissioner Villablanca as Chair.

MOTION Commissioner Guldemann moved and Commissioner Villablanca seconded a motion to approve Commissioner Villablanca as Chair. The question was called and the motion carried unanimously.

Chair Villablanca nominated Commissioner Wells as Vice Chair.

**MOTION** Chair Villablanca moved and Commissioner Wells seconded a motion to nominate Commissioner Wells as Vice Chair. The question was called and the motion carried unanimously.

**C. Community Services Department Woolsey Fire Update**

Community Services Director Bobbett presented the update regarding City operations during the Woolsey Fire and information related to City parks that were affected by the fire.

**ITEM 2 WRITTEN AND ORAL COMMUNICATIONS FROM THE PUBLIC**

None.

**ITEM 3 CONSENT CALENDAR**

**MOTION** Chair Villablanca moved and Commissioner Guldemann seconded a motion to approve the Consent Calendar. The motion carried unanimously.

The Consent Calendar consisted of the following items:

**A. Previously Discussed Items**

None.

**B. New Items**

**1. Approval of Minutes**

Recommended Action: Approve the minutes for the Regular meeting of the Parks and Recreation Commission on October 16, 2018.

**2. Community Services Department Monthly Report**

Recommended Action: Recommended Action: Receive and file the summary report of activities, events, projects and programs coordinated by the Community Services Department during the months of October, November, December 2018 and January 2019.

**ITEM 4 OLD BUSINESS**

None.

**ITEM 5 NEW BUSINESS**

**A. Jake Kuredjian Citizenship Award**

Recommended Action: Discuss the nomination process for the Jake Kuredjian Citizenship Award.

Community Services Deputy Director Riesgo presented the staff report.