

MINUTES
MALIBU ADMINISTRATION & FINANCE SUBCOMMITTEE
SPECIAL MEETING
JANUARY 13, 2020
MULTIPURPOSE ROOM
4:00 P.M.

CALL TO ORDER

Councilmember Peak called the meeting to order at 4:06 p.m.

ROLL CALL

The following persons were recorded in attendance:

PRESENT: Councilmember Rick Mullen and Councilmember Skylar Peak

ALSO PRESENT: City Manager Reva Feldman, Assistant City Manager Lisa Soghor; Acting Finance Manager Renée Neermann; Assistant to the City Manager Elizabeth Shavelson; Planning Director Bonnie Blue; Environmental Sustainability Director Yolanda Bundy; Public Works Director Rob DuBoux; and Community Services Director Jesse Bobbett

APPROVAL OF AGENDA

MOTION Councilmember Mullen moved and Councilmember Peak seconded a motion to approve the agenda. The motion carried unanimously.

REPORT ON POSTING OF AGENDA

Assistant to the City Manager Shavelson reported that the agenda for the meeting was properly posted on January 9, 2020.

DISCUSSION ITEMS

1. Approval of Minutes – November 25, 2019
Recommended action: Approve the minutes for the Administration and Finance Subcommittee Special meeting of November 25, 2019.

MOTION Councilmember Mullen moved and Councilmember Peak seconded a motion to approve the minutes for the Administration and Finance Subcommittee Special meeting of November 25, 2019. The motion carried unanimously.

2. Fiscal Year 2019-2020 Second Quarter Financial Report and Mid-Year Budget Amendments
Recommended Action: 1) Review Fiscal Year 2019-2020 Second Quarter financial information; and 2) Provide a recommendation to the City Council regarding Fiscal Year 2019-2020 mid-year budget amendments.

Assistant City Manager Soghor presented the report.

CONSENSUS

By consensus, the Subcommittee agreed to provide a recommendation to the City Council to approve the Fiscal Year 2019-2020 mid-year budget amendments, including the addition of a part-time Fire Safety Liaison.

CONSENSUS

By consensus, the Subcommittee agreed to provide a recommendation to the City Council to allow homeowners whose homes were destroyed in the Woolsey Fire to submit for rebuild fee waivers provided that: 1) their Planning submittal is received and approved by the City no later than June 30, 2020; 2) their final Building Safety submittal is received by the City no later than December 31, 2020; 3) the homeowners must request the waiver and show proof of primary residence at the time of the fire no later than June 30, 2020; and 4) the fee waiver is not transferable to a new owner if the property is sold.

3. City Treasurer Services

Recommended Action: Provide a recommendation to the City Council regarding City Treasurer services succession planning.

Assistant City Manager Soghor presented the report.

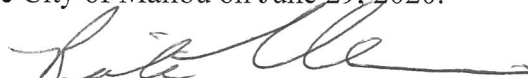
CONSENSUS

By consensus, the Subcommittee agreed to provide a recommendation to the City Council that it direct staff to issue a request for proposals for City Treasurer services to assist with investments of the City's reserves, and increase the budget for these services accordingly.

ADJOURNMENT

MOTION At 4:40 p.m., Councilmember Peak moved and Councilmember Mullen seconded a motion to adjourn the meeting. The motion carried unanimously.

Approved and adopted by the Administration and Finance Subcommittee of the City of Malibu on June 29, 2020.


RICK MULLEN, Councilmember

ATTEST:


MARY LINDEN, Executive Assistant