City Council Meeting
10-12-26
Item 1.B.6.

Council Agenda Report

To: Mayor Silverstein and the Honorable Members of the City Council

Prepared by: Travis Hart, Deputy Public Works Director

Reviewed by: Tatiana Holden, Assistant Public Works Director/City Engineer

Approved by: Joseph D. Irvin, City Manager

Date prepared: September 7, 2026 Meeting date: October 12, 2026

Subject: Disposal of Surplus Equipment – Fleet Vehicles

RECOMMENDED ACTION: 1) Determine that the identified fleet vehicle is surplus to City needs; and 2) Approve disposal of the vehicle in accordance with Council Policy No. 39.

FISCAL IMPACT: There will be minimal fiscal impact associated with the recommended action. The City has received $34,431 from Los Angeles County as reimbursement for the Volunteers on Patrol (VOP) vehicle that was declared a total loss. The City may also receive additional proceeds from the sale of the surplus vehicle through auction, less applicable auction, transportation, and administrative fees.

STRATEGIC PLAN IMPLEMENTATION: N/A

DISCUSSION: Council Policy No. 39 requires the City Council to determine that equipment is surplus to the City's needs prior to disposal. Staff have identified one fleet vehicle, a 2021 Ford Police Interceptor (VIN 1FM5K8AB2MGA07152), for disposal.

The vehicle was assigned to the City's VOP program and was involved in an accident that resulted in the vehicle being declared a total loss. Based on the damage report prepared by the Los Angeles County Sheriff's Department Fleet Management, the County's insurer approved the City's claim, and the City received $34,431 from Los Angeles County as reimbursement for the totaled vehicle.

Under the VOP vehicle bailment arrangement with the County, the City is responsible for the disposal of the vehicle after it has been declared a total loss. The vehicle is not drivable and no longer has a reasonable City use. Staff therefore recommends that the vehicle be

declared surplus and disposed of in accordance with Council Policy No. 39 and the City's standard fleet disposal process.

Staff intends to use an auction service to dispose of the vehicle. Based on the City's prior fleet surplus process, the auction service charges approximately $650 for transportation and related fees, plus 10 percent of the final sale amount. Any remaining proceeds from the sale will be returned to the City.

A replacement VOP vehicle has been purchased and is currently in use by the VOP team. Disposal of the totaled vehicle will remove an unusable asset from the City's fleet while allowing the City to recover any remaining salvage value.

Staff recommends that the City Council determine the 2021 Ford Police Interceptor (VIN 1FM5K8AB2MGA07152) is surplus to the City's needs and authorize the disposal in accordance with Council Policy No. 39.

ATTACHMENTS: Council Policy No. 39

City of Malibu

City Council Policy

Policy #39

Title: Interim Policy on the Disposal of Surplus Equipment

Purpose: To set forth guidelines on disposing of equipment after it has been declared surplus by the City Council

Policy Statement:

All equipment that is declared surplus shall be disposed of in accordance with the procedures set forth in this policy.

Implementation:

COMPUTER EQUIPMENT

Surplus Procedures:

The determination that computer equipment is surplus to the City's needs will be made by the Council prior to its disposal.

Before presenting recommendations to the Council to declare computer equipment as surplus and disposing of it in accordance with these procedures, the Administrative Services Director will ensure that there are no other reasonable City uses for it.

Disposal Procedures:

All surplus computer equipment offered for sale will be on an "as-is" basis.

Surplus computer equipment will first be offered for purchase to City employees and residents of Malibu. A "silent auction" process will be used to solicit bids for the surplus computer equipment.

The Administrative Services Director and Information Systems staff are excluded from purchasing surplus computer equipment under all circumstances and Department Heads whenever any surplus equipment is from their department.

Employees purchasing surplus computer equipment under this program must demonstrate that they legally own licensed copies of the City's standard desktop operating system and word processing software for their personal use if that software remains on the computer sold.

Remaining computer equipment declared surplus by the Council will then be offered to non-profit organizations and then to other governmental agencies at not cost.

Whatever is not purchased by these agencies will be consigned to the City's auction firm for sale, or if not practical, other methods of disposal as determined by the Administrative Services Director.

The Administrative Services Director will establish further administrative guidelines as needed to implement these procedures.

ALL OTHER EQUIPMENT

Surplus Procedures:

The determination that equipment, other than computer equipment, is surplus to the City's needs will be made by the Council prior to its disposal.

Before presenting recommendations to the Council to declare equipment as surplus and disposing of it in accordance with these procedures, the City Manager will ensure that there are no other reasonable City uses for it.

Disposal Procedures:

All surplus equipment offered for sale will be on "as-is" basis.

All surplus equipment, other than computer equipment, will be offered to the public through a bid process. The highest bid received for the equipment will be the determining factor in selling the surplus equipment. If no bids are received, other methods of disposal as determined by the City Manager will be deployed.

Date Adopted:

June 28, 1999