



Council Agenda Report

To: Mayor Riggins and the Honorable Members of the City Council

Prepared by: Tatiana Holden, Assistant Public Works Director/Assistant City Engineer

Approved by: Rob DuBoux, Acting City Manager

Date prepared: December 1, 2025 Meeting date: January 12, 2026

Subject: Amendment to Professional Services Agreement with Transtech Engineers, Inc.

RECOMMENDED ACTION: Authorize the Mayor to execute Amendment No. 1 to the Professional Services Agreement with Transtech Engineers, Inc. (Transtech) to provide On-Call Civil Engineering Services.

FISCAL IMPACT: No additional appropriation is required. Funding for this agreement is included in the Adopted Budget for FY 2025-26 in Account No. 100-3008-5100 (Professional Services) and Capital Improvement Projects (Fund 310).

STRATEGIC PLAN IMPLEMENTATION: N/A.

DISCUSSION: On August 12, 2024, City Council authorized a professional services agreement with Transtech for On-Call Traffic Engineering Services. Transtech is a highly reputable firm which provides not only traffic engineering but also civil engineering services for public works projects. Transtech staff have over 30 years of experience in civil engineering projects, including state and federal funded projects, and are experienced in Caltrans design standards, construction guidelines and labor compliance.

Public Works currently has over ten CIP projects in design. Having Transtech available to provide civil engineering services will be an efficient use of resources, minimize delays, assist staff with the workload, and provide cost effective solutions to work on the Strategic Plan or other Public Works Development needs.

Staff recommends City Council authorize the Mayor to execute Amendment No. 1 to the agreement with Transtech Engineers, Inc. amending their scope of work to include on-call civil engineering services and updating their schedule of hourly rate.

ATTACHMENTS:

Amendment No. 1 to Professional Services Agreement with Transtech Engineers, Inc.

AMENDMENT NO. 1 TO AGREEMENT FOR PROFESSIONAL SERVICES

THIS AMENDMENT NO. 1 TO AGREEMENT FOR PROFESSIONAL SERVICES (“Amendment No. 1”) is made and entered in on January 12, 2026, by and between the CITY OF MALIBU, a municipal corporation, hereinafter referred to as “City”, and Transtech Engineers, a California corporation, hereinafter referred to as “Consultant”. City and Consultant are each a “Party” and collectively, the “Parties”.

The City and the Consultant agree as follows:

RECITALS

A. On August 12, 2024, the City entered into an Agreement with Consultant for on-call traffic engineering services (the “Agreement”).

B. The Parties desires to amend the Agreement to include on-call civil engineering services, and Consultant has submitted a proposal for this purpose that is acceptable to the City.

NOW THEREFORE, in consideration of their mutual promises, obligations and covenants hereinafter contained, the parties hereto agree as follows:

1. Section 1.0 – Scope of the Consultant’s Services, of the Agreement, is hereby amended to include on-call civil engineering services attached to this Amendment No. 1 as Exhibit A. In the event that any provision of Exhibit A conflicts with the Agreement, the provisions of the Agreement govern.
2. Section 4.0 – Compensation for Services, of the Agreement, is hereby amended as set forth in Exhibit B attached hereto.
3. The Parties agree that this Amendment will be considered signed when the signature of a party is delivered physically or by facsimile transmission or scanned and delivered via electronic mail. Such facsimile or electronic mail copies will be treated in all respects as having the same effect as an original signature.
4. All terms and conditions of the Agreement not amended by this Amendment No. 1 remain in full force and effect.

This Agreement is executed on _____, at Malibu, California, and effective as of January 12, 2026.

CITY OF MALIBU:

MARIANNE RIGGINS, Mayor

ATTEST:

KELSEY PETTIJOHN, City Clerk
(seal)

CONSULTANT:
TRANSTECH ENGINEERS,
a California corporation

APPROVED AS TO FORM:

THIS DOCUMENT HAS BEEN REVIEWED
BY THE CITY ATTORNEY’S OFFICE

TREVOR RUSIN, Interim City Attorney

By: Allen Cayir
Title: President

TRANSTECH ENGINEERS,
a California corporation

By: Sybil Cayir, Secretary

EXHIBIT A SCOPE OF WORK

The Consultant shall provide all professional services described herein below.

1.0 General:

The CONSULTANT will provide consulting Civil Engineering services, including but not limited to: performing plan checking, reviewing and evaluating development proposals, writing conditions of approval, assisting with FEMA projects and procedures, design of disaster related repair projects, grant writing, structural recommendations and calculations, construction management, design of capital improvement projects, including but not limited to; street improvements, storm drain and sanitary sewer improvements, recycled water projects, and parks and recreation projects; performing AutoCAD and other computer aided drafting support; feasibility/concept plan studies and recommendations; preliminary, final and construction design studies; applicable subconsultant and engineering disciplines as required; preparation of construction plans, specifications and estimates (opinions of construction cost); research of utilities and other records; participating in meeting with City staff associated with various development and improvement projects; and such other services as may be required by the CITY. Services will be provided by CONSULTANT on projects as authorized and directed by CITY. CONSULTANT will, in the performance of this Agreement, maintain close communications with the City Project Manager or his/her representative.

The On-Call civil engineering firm selected for a specific project assignment shall complete all work required in accordance with Federal, State, and County requirements and obtain agency approvals and permits, as necessary. All Civil Engineering services shall be conducted under the direction of a Registered Civil Engineer licensed in the State of California.

2.0 Work Tasks:

Upon request by CITY, CONSULTANT will perform the following tasks:

- Provide plan checking services for land development projects.
- Perform concept and feasibility studies for City projects.
- Prepare permit engineering and evaluation reports (PEER).
- Prepare preliminary design reports.
- Prepare engineering calculations and designs, plans, specifications, cost estimates, contract bidding documents, and other design related documents.
- Provide drafting and computer aided drafting support.
- Perform record drawing, utility, or other searches.
- Perform field investigations.
- Provide general civil engineering services.
- Perform pavement conditioning rating related to the City's Pavement Management System.

- Providing educational seminars/presentations to members of the public.
- Participate in meetings with the community, City, County, and Caltrans staff associated with various development and improvement projects.
- Provide other professional consultant services as directed by the City.

EXHIBIT B

TRANSTECH ENGINEERS, INC.
 SCHEDULE OF HOURLY RATES
 Effective through June 30, 2026

Rates are average ranges, negotiable and can be adjusted to establish a fee for each assignment based on the specific project's scope, when such projects are identified by the City.

CITY OF MALIBU

ENGINEERING		
Field Technician	\$ 93	\$ 108
Engineering Technician	\$ 103	\$ 119
Assistant CAD Drafter	\$ 113	\$ 129
Senior CAD Drafter	\$ 134	\$ 149
Associate Designer	\$ 149	\$ 165
Senior Designer	\$ 165	\$ 180
Design Project Manager	\$ 206	\$ 222
Assistant Engineer	\$ 124	\$ 139
Associate Civil Engineer	\$ 160	\$ 175
Senior Civil Engineer	\$ 217	\$ 232
Traffic Analyst Technician	\$ 108	\$ 124
Associate Traffic Analyst	\$ 165	\$ 180
Senior Traffic Analyst	\$ 175	\$ 191
Professional Transportation Planner	\$ 191	\$ 206
Traffic Engineer Technician	\$ 103	\$ 119
Associate Traffic Engineer	\$ 160	\$ 175
Traffic Engineer	\$ 186	\$ 201
Senior Traffic Engineer	\$ 201	\$ 217
Project Manager	\$ 201	\$ 217
Senior Project Manager	\$ 222	\$ 237
Deputy City Engineer	\$ 191	\$ 206
City Engineer	\$ 206	\$ 222
Principal Engineer	\$ 222	\$ 237
BUILDING & SAFETY		
Permit Technician	\$ 82	\$ 98
Plan Check Technician/Analyst	\$ 134	\$ 149
Building Inspector	\$ 129	\$ 144
Senior Inspector	\$ 139	\$ 155
Plans Examiner/Checker	\$ 155	\$ 170
Plan Check Engineer	\$ 170	\$ 186
Deputy Building Official	\$ 175	\$ 191
Building Official	\$ 180	\$ 196

CONSTRUCTION MANAGEMENT		
Labor Compliance Analyst	\$ 155	\$ 170
Funds Coordinator	\$ 165	\$ 180
Office Engineer	\$ 155	\$ 170
Construction Inspector	\$ 155	\$ 170
Senior Construction Inspector	\$ 165	\$ 180
Construction Manager	\$ 186	\$ 201
Resident Engineer	\$ 201	\$ 217
PUBLIC WORKS INSPECTION		
Public Works Inspector	\$ 155	\$ 170
Senior Public Works Inspector	\$ 165	\$ 180
Supervising PW Inspector	\$ 175	\$ 191
SURVEY AND MAPPING		
Survey Analyst	\$ 165	\$ 180
Senior Survey Analyst	\$ 170	\$ 186
2-Man Survey Crew	\$ 376	\$ 412
Survey & Mapping Specialist	\$ 201	\$ 217
Licensed Land Surveyor	\$ 227	\$ 242
FUNDING & GRANT WRITING		
Funds Analyst	\$ 155	\$ 170
Senior Funds Analyst	\$ 165	\$ 180
Grant Writer	\$ 180	\$ 196
Funds & Grant Project Manager	\$ 201	\$ 217
PLANNING		
Community Development Technician	\$ 82	\$ 98
Planning Technician	\$ 98	\$ 113
Assistant Planner	\$ 119	\$ 134
Associate Planner	\$ 134	\$ 149
Senior Planner	\$ 160	\$ 175
Planning Manager	\$ 186	\$ 201
ADMINISTRATIVE STAFF		
Administrative/Clerical	\$ 77	\$ 93
Project Accountant	\$ 88	\$ 98

February 2025 CPI-U

3.1%

The above fees are increased each year July 1st automatically by the percentage change Los Angeles-Long Beach-Anaheim California Consumer Price Index-All Urban Consumers ("CPI-U") for the preceding twelve-month period as calculated for February by the U.S. Department of Labor Bureau of Labor Statistics and published by the United States Bureau of Labor Statistic.