



Council Agenda Report

To: Mayor Uhring and the Honorable Members of the City Council

Prepared by: Kelsey Pettijohn, City Clerk

Approved by: Steve McClary, City Manager

Date prepared: May 10, 2024 Meeting date: June 10, 2024

Subject: Amendment to Professional Services Agreement with Granicus

RECOMMENDED ACTION: Authorize the Mayor to execute Amendment No. 1 to Professional Services Agreement with Granicus for certain projects relating to live cast streaming of public meetings, live meeting management, virtual public meeting capabilities, extending the term an additional year and increasing the compensation for services.

FISCAL IMPACT: No additional appropriation is required. Funding for this agreement was included in the Adopted Budget for FY 2023-24 and the Proposed Budget for FY 2024-25 in Account No. 100- 7007-5100-00 (Professional Services).

STRATEGIC PRIORITY: This item is part of the day-to-day operations identified in the Adopted FY 2023-24 Strategic Priority Project List.

DISCUSSION: Granicus provides media management and web streaming of City Council meetings and Planning Commission meetings through the PrimeGov application. City Council and Planning Commission meetings are live streamed on the internet and remain in the City's Public Meeting Video Archive (www.malibucity.org/video).

Staff recommends extending the agreement with Granicus for an additional year. The compensation for services reflects a 5% increase in the annual fee.

ATTACHMENTS: Amendment No. 1 to Agreement with Granicus

AMENDMENT NO. 1 TO AGREEMENT

THIS AMENDMENT NO. 1 TO AGREEMENT is made and entered in the City of Malibu on June 10, 2024, by and between the CITY OF MALIBU, hereinafter referred to as City, and Granicus LLC hereinafter referred to as Consultant.

The City and the Consultant agree as follows:

RECITALS

A. On June 1, 2023, the City entered into an Agreement with Consultant for certain projects relating to the live cast streaming of public meetings, minutes and live meeting management, virtual public meeting capabilities and related services offered by Consultant as described in Scope of Work (the “Agreement”).

B. The City desires to amend the Agreement to extend the term of the agreement and amend the cost schedule.

NOW THEREFORE, in consideration of their mutual promises, obligations and covenants hereinafter contained, the parties hereto agree as follows:

1. Section 2.0 – Term of Agreement, of the Agreement, is hereby extended to June 1, 2025.
2. Section 4.0 – Compensation for Services, of the Agreement, is hereby amended as set forth in Exhibit A attached hereto.
3. The Parties agree that this Amendment will be considered signed when the signature of a party is delivered physically or by facsimile transmission or scanned and delivered via electronic mail. Such facsimile or electronic mail copies will be treated in all respects as having the same effect as an original signature.
4. All terms and conditions of the Agreement not amended by this Amendment No. 1 remain in full force and effect.

This Agreement is executed on _____, at Malibu, California, and effective as of June 1, 2024.

CITY OF MALIBU:

STEVE UHRING, Mayor

ATTEST:

KELSEY PETTIJOHN, City Clerk
(seal)

APPROVED AS TO FORM:

THIS DOCUMENT HAS BEEN REVIEWED
BY THE CITY ATTORNEY’S OFFICE

TREVOR RUSIN, Interim City Attorney

CONSULTANT:

DocuSigned by:
Bernadette Foley
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By: [Name] Bernadette Foley
Title: [Title] Sr. Manager, Renewals

Granicus Budgetary Proposal for Malibu, CA

ORDER DETAILS

Prepared By: Korgbae Freeman
Phone:
Email: korgbae.freeman@granicus.com
Order #: Q-325226
Prepared On: 04 Apr 2024
Expires On: 31 May 2024

ORDER TERMS

Currency: USD
Payment Terms: Net 30 (Payments for subscriptions are due at the beginning of the period of performance.)
Current Subscription
End Date: 31 May 2024
Period of Performance: 01 Jun 2024 - 31 May 2025

PRICING SUMMARY

The pricing and terms within this Proposal are specific to the products and volumes contained within this Proposal.

Renewing Subscription Fees			
Solution	Billing Frequency	Quantity/Unit	Annual Fee
Legacy SKU for Meeting Management	Annual	1 Each	\$15,971.76
SUBTOTAL:			\$15,971.76

TERMS & CONDITIONS

- This quote, and all products and services delivered hereunder are governed by the terms located at <https://granicus.com/legal/licensing>, including any product-specific terms included therein (the "License Agreement"). If your organization and Granicus has entered into a separate agreement or is utilizing a contract vehicle for this transaction, the terms of the License Agreement are incorporated into such separate agreement or contract vehicle by reference, with any directly conflicting terms and conditions being resolved in favor of the separate agreement or contract vehicle to the extent applicable.
- If submitting a Purchase Order, please include the following language: The pricing, terms and conditions of quote Q-325226 dated 04 Apr 2024 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.
- This quote is exclusive of applicable state, local, and federal taxes, which, if any, will be included in the invoice. It is the responsibility of Malibu, CA to provide applicable exemption certificate(s).
- Any lapse in payment may result in suspension of service and will require the payment of a setup fee to reinstate the subscription.
- The terms and conditions set forth in the Agreement effective 01 Jun 2022 are incorporated herein by reference.