



# Council Agenda Report

City Council Meeting  
06-26-23

**Item  
3.B.8.**

To: Mayor Silverstein and the Honorable Members of the City Council

Prepared by: Tracey Rossine, Environmental Programs Manager

Reviewed by: Yolanda Bundy, Environmental Sustainability Director

Approved by: Steve McClary, City Manager

Date prepared: June 7, 2023 Meeting date: June 26, 2023

Subject: Amendment to Agreement with True North Compliance Services, Inc. to Provide Professional Consulting Plan Check Services

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**RECOMMENDED ACTION:** Authorize the Mayor to execute Amendment No. 1 to Agreement with True North Compliance Services to allow for a one-year extension of the existing agreement through June 30, 2024.

**FISCAL IMPACT:** Funding for these services is included in the Proposed Budget for FY 2023-24 in Account No. 101-2004-5100 (Building Safety Professional Services). All agreement costs will remain the same as the original agreements and are generated as a percentage of the total plan check fee as established by the City Council.

**WORK PLAN:** This item was not included in the Adopted Work Plan for Fiscal Year 2023-2024. This project is part of normal staff operations.

**DISCUSSION:** The Environmental Sustainability Department utilizes consulting firms to provide specialized services such as building plan check and grading and drainage plan check as well as expedited building plan check and inspections for Woolsey Fire Recovery projects. On June 28, 2021, the City entered into a two-year agreement with True North for such consulting services. This contract expires on June 30, 2023.

At this time, staff is requesting Council extend the term of the original agreement for an additional year, such that the agreement will expire on June 30, 2024. Extending the current agreement will ensure continuity of service during this vital rebuilding time.

**ATTACHMENTS:**

Amendment No. 1 to Agreement with True North Compliance Services, Inc.

**AMENDMENT NO. 1 TO AGREEMENT**

THIS AMENDMENT NO. 1 TO AGREEMENT is made and entered in the City of Malibu on June 26, 2023, by and between the CITY OF MALIBU, hereinafter referred to as City, and True North Compliance Services, Inc. hereinafter referred to as Consultant.

The City and the Consultant agree as follows:

**RECITALS**

A. On June 28, 2021, the City entered into an Agreement with Consultant for Plan Check Services (the "Agreement").

B. The City desires to amend the Agreement to extend the term of the Agreement, such that the contract will now expire on June 30, 2024.

NOW THEREFORE, in consideration of their mutual promises, obligations and covenants hereinafter contained, the parties hereto agree as follows:

1. Section 2.0 – Term of Agreement, is hereby amended to expire on June 30, 2024.
2. The Parties agree that this Amendment will be considered signed when the signature of a party is delivered physically or by facsimile transmission or scanned and delivered via electronic mail. Such facsimile or electronic mail copies will be treated in all respects as having the same effect as an original signature.
3. All terms and conditions of the Agreement not amended by this Amendment No. 1 remain in full force and effect.

This Agreement is executed on this \_\_\_\_\_, 2023, at Malibu, California, and effective as of July 1, 2023.

CITY OF MALIBU:

\_\_\_\_\_  
BRUCE SILVERSTEIN, Mayor

ATTEST:

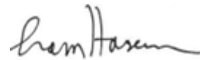
\_\_\_\_\_  
KELSEY PETTIJOHN, City Clerk  
(seal)

APPROVED AS TO FORM:

THIS DOCUMENT HAS BEEN REVIEWED  
BY THE CITY ATTORNEY'S OFFICE

\_\_\_\_\_  
TREVOR RUSIN, Interim City Attorney

CONSULTANT:



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By: ISAM HASENIN  
Title: President, True North Compliance Services