



Council Agenda Report

To: Mayor Grisanti and the Honorable Members of the City Council

Prepared by: Mary Linden, Executive Assistant

Approved by: Steve McClary, City Manager

Date prepared: May 25, 2022

Meeting date: June 13, 2022

Subject: Commission Work Assignments for Fiscal Year 2022-2023

RECOMMENDED ACTION: Approve work assignments for the Harry Barovsky Memorial Youth Commission, Malibu Arts Commission, Parks and Recreation Commission, Public Safety Commission and Public Works Commission for Fiscal Year 2022-2023.

FISCAL IMPACT: There is no fiscal impact associated with the recommended action.

WORK PLAN: This item was not included in the Adopted Work Plan for Fiscal Year 2022-2023. This project is part of normal staff operations.

DISCUSSION: Each year, the City Council directs the City's commissions (except the Planning Commission) to focus attention on specific work assignments. Those assignments may be modified, or new assignments added throughout the year, as appropriate. Staff prepares commission agendas based upon these assignments.

The commissions reviewed the work assignments and made several recommendations that have been incorporated into the attached work assignments. The Public Works Commission recommended adding "review major telecommunications projects citywide that are Macro site, CUP or CDP, and not a "small cell" eligible for quick Shot Clock project." This assignment has not been incorporated into the Commission's suggested work assignments because it does not conform to the duties of the Public Works Commission as defined in Malibu Municipal Code (MMC) Chapter 2.44.080 which states that "the Public Works Commission may make recommendations to the city council with respect to matters concerning the city's capital projects including roads and pier, solid waste management, transportation, congestion management, storm water management, landslide abatement, film permits, public utilities, telecommunications, and all matters concerning public works services, and such other matters as directed by the city council."

The suggested assignments for each Commission are presented to the Council for consideration and approval. The Council may also add to or edit the suggested assignments.

ATTACHMENTS: Suggested Fiscal Year 2022-2023 Assignments:

1. Harry Barovsky Memorial Youth Commission
2. Malibu Arts Commission
3. Parks and Recreation Commission
4. Public Safety Commission
5. Public Works Commission

**Fiscal Year 2022-2023
Proposed Assignments**

Harry Barovsky Memorial Youth Commission

At its Regular meeting on March 3, 2022, the Harry Barovsky Memorial Youth Commission recommended the following be included in its assignments for Fiscal Year 2022-2023:

1. Each Commissioner will volunteer at two City events and provide ten hours of volunteer service
2. Co-sponsor six community service projects that benefit non-profit organizations
3. Create public service announcements related to voter registration, which may include a Voter Registration Drive (new)
4. Coordinate a community movie night benefitting a non-profit organization
5. Coordinate a teen health and wellness event or program to encourage physical fitness and mental wellness
6. Host an informational Youth Government Summit with representatives from local government agencies and non-profit organizations
7. Develop and host a life skills program for high school students
8. Create a program to promote environmental sustainability (new)
9. Review opportunities for teen outreach and communication to increase attendance and awareness at programs and events
10. Facilitate a workshop that incorporates a teambuilding exercise
11. Develop a cultural program to celebrate or bring awareness to the Chumash Native American Tribe (new)
12. Conduct a joint meeting with the Parks and Recreation Commission to coordinate a program, project, or event
13. Make oral reports as needed to the City Council on Commission activities
14. Submit a mid-year written report to the City Council on Commission activity

Fiscal Year 2022-2023 Proposed Assignments

Malibu Arts Commission

At its Regular meeting on April 26, 2022, the Malibu Arts Commission recommended the following be included in its assignments for Fiscal Year 2022-2023:

1. Facilitate regular art exhibitions and related events at City facilities and businesses
2. Review and recommend policies, procedures, and projects in accordance with the Art in Public Places Ordinance
3. Provide feedback regarding advertising, marketing, website content on the Malibu Arts Commission website and arts programs and events within Malibu and outside City limits (revised)
4. Work with staff to facilitate arts programs, screenings, and events, including Arts in Education outreach in Malibu schools and partnerships with local organizations such as the Malibu Film Society (revised)
5. Provide opportunities for and coordinate meetings with Malibu business owners and artists to promote, recognize, invest, and exhibit local artists
6. Provide feedback regarding updates for arts events, programs and projects
7. Review and provide feedback regarding Commission branding (revised)
8. Assist Planning staff on the development of a Zoning Text Amendment (ZTA) regarding the display of art throughout the City
9. Provide input regarding the current Temporary Use Permit process to allow temporary pop-up galleries, performances, screenings, and events in spaces in Malibu (revised)
10. Explore a Performing Arts Center and advise the City Council on Commission recommendations (revised)
11. Explore an Artist in Residence Program
12. Explore opportunities for a professional arts consultant to work with the Arts Commission
13. Develop relationships with commissions from other cities to exchange ideas and explore a partnership event (new)
14. Explore the development of a Malibu creative directory (new)
15. Make oral reports as needed to the City Council on Commission activities
16. Submit a mid-year written report to the City Council on Commission activity

Fiscal Year 2022-2023 Proposed Assignments

Parks and Recreation Commission

At its Regular meeting on April 19, 2022, the Parks and Recreation Commission recommended the following be included in its assignments for Fiscal Year 2022-2023:

1. Provide feedback on the Legacy Park Rehabilitation Project
2. Provide oversight, feedback, and recommendations for public education, outreach, implementation, and awareness of the Earth Friendly Management Policy
3. Conduct a special meeting to tour City parks
4. Facilitate public outreach and design meetings regarding amenities and potential placement of park enhancements or equipment in City parks
5. Review and provide feedback regarding Community Services Department programs and projects
6. Nominate and recommend recipient(s) for the 2022 Jake Kuredjian Citizenship Award to City Council
7. Review the Department's program offerings and make recommendations, as appropriate, including the incorporation of various programs at local schools
8. Provide feedback on outdoor programming relating to rehabilitation or integration of native habitat
9. Review the Parks Master Plan and make recommendations regarding the priority of facilities and amenities at existing and potential future City Parks
10. Review and recommend to City Council revisions to the Park Rules, Dog Park Rules, and Municipal Code 12.08 - Parks, Beaches and Other Recreation Areas
11. Provide recommendations for mentorship and docent programs to incorporate community leaders, retired professionals, athletes, business owners, or college students
12. Review information regarding Malibu youth sports organizations and related field space needs
13. Conduct a joint meeting with the Youth Commission to coordinate a program, project, or event
14. Provide recommendations to the City Council regarding the removal of invasive species to decrease fire risk
15. Review and provide feedback regarding monthly staff updates on parks, programs, facilities, and projects
16. Review and provide feedback regarding the Permanent Skate Park and fundraising efforts
17. Review and provide feedback regarding the Charmlee Nature Center reopening and programs (new)

**Fiscal Year 2022-2023
Proposed Assignments**

Parks and Recreation Commission

18. Make bimonthly oral reports to the City Council on Commission activity
19. Submit a midyear written report to the City Council on Commission activities

**Fiscal Year 2022-2023
Proposed Assignments**

Public Safety Commission

At its Regular meeting on April 6, 2022, the Public Safety Commission recommended the following be included in its assignments for Fiscal Year 2022-2023:

1. Review and provide input on the City's Emergency Preparedness Program and public safety activities
2. Conduct an annual review of Fire Department and Lifeguard services, inviting Los Angeles County Beaches and Harbors to attend
3. Review the Summer Beach Enforcement Operation Summary report
4. Review the proposed Summer Beach Team deployment schedule
5. Perform post-disaster assessment of City response, as needed
6. Assist staff with planning and production of the Public Safety Expo
7. Make recommendations regarding the implementation of emergency warning sirens
8. Provide feedback regarding the City's emergency alerts and advisories procedures
9. Provide recommendations regarding enhancements to the Evacuation Plan
10. Provide suggestions to the Sheriff's Department regarding Volunteers on Patrol (VOP) responsibilities and priorities
11. Search for a permanent location for an impound site
12. Search for an alternative to the Heathercliff property for location of a temporary impound site for summer 2023
13. Provide input and feedback on potential Fire Prevention and Hazard Mitigation grants and projects
14. Make bimonthly oral reports to the City Council on Commission activity
15. Submit a mid-year written report to the City Council on Commission activities
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17. Submit a mid-year written report to the City Council on Commission activities

Fiscal Year 2022-2023 Proposed Assignments

Public Works Commission

At its Regular meeting on May 25, 2022, the Public Works Commission recommended the following be included in its assignments for Fiscal Year 2022-2023:

1. Review and make recommendations to the City Council on Capital Improvement and Disaster Projects
2. Review and make recommendations to the City Council for an updated five-year Capital Improvement Projects Plan
3. Report on the status of Los Angeles County Waterworks, District 29 infrastructure and make recommendations toward long-term solutions
4. Review utility undergrounding options within the City
5. Review parking issues citywide
6. Review and make recommendations to the City Council regarding the City's public encroachment policy
7. Review the maintenance and monitoring of the City's landslide assessment districts
8. Review and make recommendations on the Pavement Management Plan
9. Review the operation and maintenance of the Civic Center Water Treatment Plant
10. Review and make recommendations on offsite Private Development mitigation measures that are constructed within the public right-of-way
11. Work with Caltrans on a large redesign of Pacific Coast Highway over a long-term period of time
12. Incorporate discussion of alternative transportation modes, such as bike lanes, in all road improvement projects
13. Make bimonthly oral reports to the City Council on Commission activity
14. Submit a mid-year written report to the City Council on Commission activities