



Council Agenda Report

To: Mayor Grisanti and the Honorable Members of the City Council

Prepared by: Mary Linden, Executive Assistant

Approved by: Steve McClary, Interim City Manager

Date prepared: January 20, 2022 Meeting date: January 24, 2022

Subject: Mid-Year Commission Activity Reports

RECOMMENDED ACTION: 1) Receive and file mid-year activity reports from the Harry Barovsky Memorial Youth Commission, Malibu Arts Commission, Parks and Recreation Commission, Public Safety Commission, and Public Works Commission; and 2) Amend Commission assignments for Fiscal Year 2021-2022, if appropriate.

FISCAL IMPACT: There is no fiscal impact associated with the recommended action. Additional funds may need to be allocated for potential changes to any Commission's Work Plan.

WORK PLAN: This item was not included in the Adopted Work Plan for Fiscal Year 2021-2022. This project is part of normal staff operations.

DISCUSSION: At its May 24, 2021 Regular meeting, the City Council approved Fiscal Year 2021-2022 assignments for the City's Commissions (excluding the Planning Commission). In an effort to improve communication between the Commissions and the Council, and to keep the Council informed of the Commissions' efforts on behalf of the City, the Council requested mid-year written reports from each Commission.

The Commissions met regularly during the first half of the year and focused their work plans on accomplishing the tasks listed in the assignments. Attached are summaries of commission activities from the first half of the year (July through December 2021), along with the corresponding Fiscal Year 2021-2022 assignments for each Commission.

Following review of the mid-year reports, the Council may take this opportunity to amend assignments for the remainder of the year, if appropriate, for any of the Commissions.

The Commission Chairs have been asked to attend this meeting to answer questions from the Council or provide additional clarification of the accomplishments included in the reports.

ATTACHMENTS: Mid-Year Activity Report and Fiscal Year 2021-2022 Assignments for:

1. Harry Barovsky Memorial Youth Commission
2. Malibu Arts Commission
3. Parks and Recreation Commission
4. Public Safety Commission
5. Public Works Commission



City of Malibu

MEMORANDUM

TO: Mayor Grisanti and Honorable Members of the Malibu City Council

FROM: Chair Nicole Reynaga and Members of the Harry Barovsky Memorial Youth Commission

DATE: December 2, 2021

SUBJECT: Harry Barovsky Memorial Youth Commission Mid-Year Activity Report

As directed by the City Council at the Regular meeting on May 24, 2021, the Harry Barovsky Memorial Youth Commission submits the following summary of its activities from the first half of Fiscal Year 2021-2022 (July through December), approved at the Commission's Regular meeting on December 2, 2021:

- Conducted a donation drive of blankets and towels on October 23 and 24, 2021, at Malibu Bluffs Park. The Commission collected over 50 items, which were donated to the Agoura Hills Animal Shelter.
- Conducted a Canned Food Drive on November 20 and 21, 2021, at Malibu Bluffs Park. The Commission collected over 150 canned food and non-perishable items, which were donated to the Boys and Girls Club of Malibu Thanksgiving Baskets Program and Food Pantry.
- Facilitated a team-building workshop and park beautification day on November 21, 2021, at Malibu Bluffs Park.
- Coordinated an outreach campaign for the Malibu Senior Center which included notes of encouragement, holiday memories, and poems.
- Accepted donations for the Los Angeles County Fire Department Foundation's annual Holiday Toy Drive on December 4 and 5, 2021, at Malibu Bluffs Park.

Fiscal Year 2021-2022 Assignments

HARRY BAROVSKY MEMORIAL YOUTH COMMISSION

At its Regular meeting on May 24, 2021, the City Council approved the following assignments for the Harry Barovsky Memorial Youth Commission in Fiscal Year 2021-2022:

1. Each Commissioner will volunteer at two City events and provide ten hours of volunteer service (7.i.)
2. Co-sponsor six community service projects that benefit non-profit organizations (7.i.)
3. Coordinate an arts event or program that may include spoken word, music, dance, film, or visual art (7.i.)
4. Coordinate a community movie night benefitting a non-profit organization (7.i.)
5. Coordinate a teen health and wellness event or program to encourage physical fitness and mental wellness (7.i.)
6. Host an informational Youth Government Summit with representatives from local government agencies and non-profit organizations (7.i.)
7. Develop and host a life skills program for high school students (7.i.)
8. Review opportunities for teen outreach and communication to increase attendance and awareness at programs and events (7.i.)
9. Facilitate a workshop that incorporates a teambuilding exercise (7.i.)
10. Conduct a joint meeting with the Parks and Recreation Commission to coordinate a program, project, or event (7.f. and 7.i.)
11. Make oral reports as needed to the City Council on Commission activities
12. Submit a mid-year written report to the City Council on Commission activity



City of Malibu

MEMORANDUM

To: Mayor Grisanti and Honorable Members of the Malibu City Council

From: Chair Cherin and Members of the Malibu Arts Commission

Date: December 21, 2021

Re: Malibu Arts Commission Mid-Year Commission Activity Report

The Malibu Arts Commission submits the following summary of its activities from the first half of Fiscal Year 2021-2022 (July through December), approved at the Commission's Special meeting on December 21, 2021:

- Curated two art exhibitions, *An Eye to the Future* and the artwork of Tom Fritz. Both exhibitions took place at the Malibu City Gallery located at Malibu City Hall. *An Eye to the Future* included fourteen local artists and took place from October to November 2021. The exhibition featuring the artwork of Tom Fritz opened in December 2021 with an outdoor reception and was on display through January 2022.
- Received and filed a report regarding the Art in Public Places Ordinance.
- Provided feedback and implemented a new domain name for the Malibu Arts Commission website and Facebook social media account. Commissioners also worked with staff to regularly create posts, promote local artists and Commission programs, and record artist interviews for social media.
- Recommended Ann Buxie as the 2021-2023 Malibu Poet Laureate for Council approval. The Commission worked with the Poet Laureate Committee to provide four complimentary poetry workshops for adults. Additionally, the Commission reviewed Arts in Education poetry workshops, which took place in person at Malibu Middle School and virtually for elementary school students.
- Adopted a new Commission name and logo and incorporated them into the Commission website, social media, and various marketing materials.
- Attended meetings with the Malibu Chamber of Commerce to review options for an art and business program. The program proposal included details for promoting, recognizing, investing in, and exhibiting local artists.

Fiscal Year 2021-2022 Assignments

MALIBU ARTS COMMISSION

At its Regular meeting on May 24, 2021, the City Council approved the following assignments for the Malibu Arts Commission in Fiscal Year 2021-2022:

1. Facilitate regular art exhibitions and related events at City facilities and businesses (7.c.)
2. Review and recommend policies, procedures, and projects in accordance with the Art in Public Places Ordinance (7.c.)
3. Provide feedback regarding advertising, marketing, and website content for Cultural Arts programs and events, including the Malibu Arts Commission website (7.c.)
4. Work with staff to produce cultural arts programs and events, including Arts in Education outreach in Malibu schools (7.c.)
5. Provide opportunities for and coordinate meetings with Malibu business owners and artists to promote, recognize, invest, and exhibit local artists (7.c.)
6. Provide feedback regarding updates for Arts events, programs and projects (7.c.)
7. Review and provide feedback regarding a new Commission logo and branding (7.c.)
8. Assist Planning staff on the development of a Zoning Text Amendment (ZTA) regarding the display of art throughout the City (7.c.)
9. Provide input regarding the current Temporary Use Permit (TUP) process to allow temporary pop-up galleries, performances, and art exhibits in vacant business spaces (7.c.)
10. Make oral reports as needed to the City Council on Commission activities
11. Submit a mid-year written report to the City Council on Commission activity



City of Malibu

MEMORANDUM

To: Mayor Grisanti and Honorable Members of the Malibu City Council

From: Chair Goldfarb and Members of the Parks and Recreation Commission

Date: November 16, 2021

Re: Parks and Recreation Commission Mid-Year Commission Activity Report

As directed by City Council at the Regular meeting on May 24, 2021, the Parks and Recreation Commission submits the following summary of its activities from the first half of Fiscal Year 2021-2022 (July through December), approved at the Commission's Regular meeting on November 16, 2021:

- Reviewed and provided feedback regarding the Legacy Park Rehabilitation Project.
- Reviewed and provided feedback regarding the Earth Friendly Management Policy, including the creation of a working group to provide recommendations to the Commission and new web pages on the City website to educate the public.
- Reviewed and provided feedback regarding Community Services Department programs and projects, including the Temporary Skate Park, the Permanent Skate Park, COVID-19 safety measures.
- Conducted a public nomination process and recommended two recipients for the 2021 Jake Kuredjian Citizenship Award.
- Reviewed and evaluated options for removing non-native vegetation at the Trancas Open. The Commission recommended the removal of Castor Bean and Tree Tobacco from the property to be completed by spring 2022.
- Reviewed the progress repair work at Charmlee Wilderness Park, including the clearance and remediation of eight miles of trails, as well as the installation of bluebird boxes and trail cameras.

Fiscal Year 2021-2022 Assignments
PARKS AND RECREATION COMMISSION

At its Regular meeting on May 24, 2021, the City Council approved the following assignments for the Parks and Recreation Commission in Fiscal Year 2021-2022:

1. Provide feedback on the Legacy Park Rehabilitation Project (5.h)
2. Provide oversight, feedback, and recommendations for public education, outreach, implementation, and awareness of the Earth Friendly Management Policy (5.b)
3. Conduct a special meeting to tour City parks (7.f.)
4. Facilitate public outreach and design meetings regarding amenities and potential placement of park enhancements or equipment in City parks (7.k.1.)
5. Review and provide feedback regarding Community Services Department programs and projects (7.f)
6. Nominate and recommend recipient(s) for the 2021 Jake Kuredjian Citizenship Award to City Council (7.f.)
7. Review the Department's program offerings and make recommendations, as appropriate, including the incorporation of various programs at local schools (7.f.)
8. Provide feedback on outdoor programming relating to rehabilitation or integration of native habitat (7.f)
9. Review the Parks Master Plan and make recommendations regarding the priority of facilities and amenities at existing and potential future City Parks (7.k.1.)
10. Review and recommend to City Council revisions to the Park Rules, Dog Park Rules, and Municipal Code 12.08 - Parks, Beaches and Other Recreation Areas (7.k.1.)
11. Provide recommendations for mentorship and docent programs to incorporate community leaders, retired professionals, athletes, business owners, or college students (7.f.)
12. Review information regarding Malibu youth sports organizations and related field space needs (7.f)
13. Conduct a joint meeting with the Youth Commission to coordinate a program, project, or event (7.f)
14. Provide recommendations to the City Council regarding the removal of invasive species to decrease fire risk (8.c.)
15. Review and provide feedback regarding monthly staff updates on parks, programs, facilities, and projects (7.f.)
16. Review and provide feedback regarding the Permanent Skate Park and fundraising efforts (8.t.)
17. Make bimonthly oral reports to the City Council on Commission activity
18. Submit a midyear written report to the City Council on Commission activities



City of Malibu

MEMORANDUM

TO: Mayor Grisanti and Honorable Members of the Malibu City Council

FROM: Chair Frost and Members of the Public Safety Commission

DATE: December 1, 2021

SUBJECT: Public Safety Commission Mid-Year Commission Activity Report

As requested by the City Council, the Public Safety Commission submits the following summary of its activities from the first half of Fiscal Year 2021-2022 (July through December), approved at the Commission's Regular meeting on December 1, 2021:

- Received a report on updates to the City's and County's evacuation maps and recommended that the City pursue the installation of signs on Pacific Coast Highway (PCH) and other City streets identifying Evacuation Zone boundaries
- Formed and appointed Vice Chair Doug Stewart and Commissioner Keegan Gibbs to an Indoor Emergency Warning System Ad Hoc Committee to analyze the consultant's report on options for indoor emergency warning systems with City staff and members of the public.
- Commissioner Daphne Anneet worked with staff on planning for the 2021 Public Safety Expo.
- Received a report on the final Malibu Community Wildfire Protection Plan (CWPP) and recommended that the Council adopt the CWPP
- Received a report from the Indoor Emergency Warning System Ad Hoc Committee and recommended that the Council: 1) Enhance FM radio coverage in Malibu by upgrading the transmitter(s) or boosters for KBUU; 2) Investigate the possibility of utilizing the City's existing but dormant AM transmitter(s) and licenses from the late 1990s for updating to current equipment and emergency broadcast authority; 3) Evaluate the use of the CERT/City UHF repeater and license to operate a Tone Alert Radio system; 4) Contact the one vendor for the FM Alert System to begin the FM Alert process as it develops and to incorporate the FM radio platforms of for eventual Malibu coverage; 5) Incorporate the action of referring people to KBUU for more information into the annual test of the City's disaster notification system and publicize to the community; and 6) Direct the Public Safety Commission to review the status of this project on an annual basis.
- After receiving an update from staff on the Caltrans Pacific Coast Highway (PCH) at Las Flores Canyon Road/Rambla Pacifico Street Safety Improvement Project, recommended that the Council send a letter to Caltrans opposing its plans to remove the left turn lane from westbound PCH at Rambla Pacifico into the gas station
- Conducted the annual review of services provided by the County of Los Angeles Sheriff's Department, Fire Department, and Lifeguards, and Malibu Volunteers on Patrol (VOP), including the final summary report of the 2021 Summer Beach Enforcement Operation

- Conducted the annual review of the City's Parking Citation Fine Schedule and provided a recommendation to Council to: 1) Adopt the current version of Los Angeles County Code 16.86 (Camping on Highways Prohibited) and related fines; 2) Establish a fine schedule for violation of Malibu Municipal Code Section 10.18.030 (Oversized Vehicles); and 3) Increase fines for 15 violations within the City's Parking Citation Fine Schedule
- Recommended locations for the installation of eight fixed Automatic License Plate Reader (ALPR) cameras with an additional location to be determined at a later date

Fiscal Year 2021-2022 Assignments

PUBLIC SAFETY COMMISSION

At its Regular meeting on May 24, 2021, the City Council approved the following assignments for the Public Safety Commission in Fiscal Year 2021-2022:

1. Review and provide input on the City's Emergency Preparedness Program and public safety activities. (1.c.)
2. Conduct an annual review of Fire Department and Lifeguard services, inviting Los Angeles County Beaches and Harbors to attend (1.c.)
3. Review the Summer Beach Enforcement Operation Summary report (1.b.)
4. Review the proposed Summer Beach Team deployment schedule (1.b.)
5. Perform post-disaster assessment of City response, as needed (1.c.)
6. Assist staff with planning and production of the Public Safety Expo (1.c.)
7. Make recommendations regarding the implementation of emergency warning sirens (1.h.)
8. Provide feedback regarding the City's emergency alerts and advisories procedures (1.g.)
9. Provide recommendations regarding enhancements to the Evacuation Plan (1.d.)
10. Provide suggestions to the Sheriff's Department regarding Volunteers on Patrol (VOP) responsibilities and priorities. (1.f.)
11. Produce a public safety education newsletter (1.c.)
12. Make bimonthly oral reports to the City Council on Commission activity
13. Submit a mid-year written report to the City Council on Commission activities



City of Malibu

MEMORANDUM

TO: Mayor Grisanti and Honorable Members of the Malibu City Council

FROM: Lance Simmens, Chair, Public Works Commission

DATE: December 8, 2021

SUBJECT: Public Works Commission Mid-Year Commission Activity Report

As requested by the City Council, the Public Works Commission submits the following summary of its activities from the first half of Fiscal Year 2021-2022 (July through December), approved at the Commission's Special meeting on December 14, 2021

1. Received reports monthly on the status of the City's current and upcoming Capital Improvement Projects and Disaster Projects for Fiscal Year 2021-2022.
2. Received an update on the status of the Civic Center Water Treatment Facility Phase Two Project and provided feedback to staff.
3. Received an update on the status of the Pacific Coast Highway Signal Synchronization Project and provided feedback to staff.
4. Received an update on the status of the Broad Beach Road Biofiltration Repair Project and provided feedback to staff.
5. Receive an update on the status of the Pacific Coast Highway Median Improvements Project and provided feedback to staff.

Fiscal Year 2021-2022 Assignments

PUBLIC WORKS COMMISSION

At its Regular meeting on May 24, 2021, the City Council approved the following assignments for the Public Works Commission in Fiscal Year 2021-2022:

1. Review and make recommendations to the City Council on Capital Improvement and Disaster Projects (8.a-y)
2. Review and make recommendations to the City Council for an updated five-year Capital Improvement Projects Plan (8.a-y)
3. Report on the status of Los Angeles County Waterworks, District 29 infrastructure and make recommendations toward long-term solutions (8.d.4.)
4. Review utility undergrounding options within the City (8.d.4.)
5. Review parking issues citywide (4.n.1.)
6. Review and make recommendations to the City Council regarding the City's public encroachment policy (8.d.1)
7. Review the maintenance and monitoring of the City's landslide assessment districts (8.i.)
8. Review and make recommendations on the Pavement Management Plan (8.j.)
9. Review the operation and maintenance of the Civic Center Water Treatment Facility (5.a.)
10. Review and make recommendations on offsite private development mitigation measures that are constructed within the public right-of-way (4.n.)
11. Explore Dark Sky projects (5.h.)
12. Make bimonthly oral reports to the City Council on Commission activity
13. Submit a mid-year written report to the City Council on Commission activities