



Council Agenda Report

To: Mayor Grisanti and the Honorable Members of the City Council

Prepared by: Patricia Salazar, Senior Administrative Analyst

Reviewed by: Richard Mollica, Planning Director

Approved by: Steve McClary, Interim City Manager

Date prepared: December 15, 2021 Meeting date: January 10, 2022

Subject: Amendment to Professional Services Agreement with 4Leaf, Inc. for Expedited Woolsey Fire Consulting Services

RECOMMENDED ACTION: Authorize the Mayor to execute Amendment No. 2 to the Professional Services Agreement with 4Leaf, Inc. for Woolsey Fire expedited consultant services.

FISCAL IMPACT: The amendment is for a one-year term. Compensation for the additional year will be a not to exceed amount of \$265,000. The amendment will span over two fiscal years. Funding for the current fiscal year is included in the Adopted Budget for Fiscal Year 2021-2022 in Account No. 102-3002-5100.02 (Woolsey Fire - Planning Fire Rebuilds). Funding for the second half of the agreement will be included in the next fiscal year budget.

WORK PLAN: This item was included as item 2.a. in the Adopted Work Plan for Fiscal Year 2021-2022.

DISCUSSION: On December 31, 2018, the City issued a Request for Qualifications (RFQ) for contract consultants to provide a full range of permitting services related to the review and approval of applications for properties that were damaged or lost in the Wooley Fire. As a result of that RFQ, in January 2019, the City entered into agreements with several firms including 4Leaf, Inc. to expedite the review of fire related applications. On January 11, 2021, the City Council authorized the extension of the two-year agreement with 4Leaf Inc. for an additional year.

During the past three years, 4Leaf, Inc. has provided consultants to process planning applications, perform pre-design meetings, and provide public counter service to fire victims. Even though a significant number of fire rebuild applications have been processed, there is still a need to supplement the Planning Department's staffing to continue to provide timely reviews of fire related applications. The Planning Department wishes to maintain one contract planner for an additional year.

The City's agreement with 4Leaf, Inc. is set to expire on January 28, 2022. To continue to provide efficient plan review services to residents, staff requests that the term of the agreement be extended for an additional year. Compensation for the additional term will be not to exceed \$265,000.

ATTACHMENTS: Amendment No. 2 to Agreement with 4Leaf, Inc.

AMENDMENT NO. 2 TO AGREEMENT

THIS AMENDMENT NO. 2 TO AGREEMENT is made and entered in the City of Malibu on January 10, 2022 by and between the CITY OF MALIBU, hereinafter referred to as City, and 4Leaf, Inc., hereinafter referred to as Consultant.

The City and the Consultant agree as follows:

RECITALS

A. On January 28, 2019, the City entered into an Agreement with Consultant for expedited Woolsey Fire rebuild planning and public works consulting services (the "Agreement").

B. On January 12, 2021, the City Council approved Amendment No. 1 to Agreement to extend the agreement by one year and to increase the compensation.

C. The City desires to amend the Agreement to extend the agreement by one year and increase the compensation, and Consultant has submitted a proposal for this purpose that is acceptable to the City.

NOW THEREFORE, in consideration of their mutual promises, obligations and covenants hereinafter contained, the parties hereto agree as follows:

1. Section 2.0 – Term of Agreement, of the Agreement, is hereby extended to January 28, 2023.
2. Section 4.0 – Compensation for Services, of the Agreement, is hereby amended for current year, not to exceed \$265,000.
3. The Parties agree that this Amendment will be considered signed when the signature of a party is delivered physically or by facsimile transmission or scanned and delivered via electronic mail. Such facsimile or electronic mail copies will be treated in all respects as having the same effect as an original signature.
4. All terms and conditions of the Agreement not amended by this Amendment No. 1 remain in full force and effect.

This Agreement is executed on _____, 2022, at Malibu, California, and effective as of January 29, 2022.

CITY OF MALIBU:

PAUL GRISANTI, Mayor

ATTEST:

KELSEY PETTIJOHN, City Clerk
(seal)

APPROVED AS TO FORM:

THIS DOCUMENT HAS BEEN REVIEWED
BY THE CITY ATTORNEY'S OFFICE

JOHN COTTI, Interim City Attorney

CONSULTANT:



By: KEVIN DUGGAN, President