



Council Agenda Report

To: Mayor Grisanti and the Honorable Members of the City Council

Prepared by: Yolanda Bundy, Environmental Sustainability Director

Approved by: Steve McClary, Interim City Manager

Date prepared: June 9, 2021 Meeting date: June 28, 2021

Subject: Amendments to Agreements with Solid Waste Solutions, Inc. and SCS Engineers to Provide Solid Waste Consulting Services

RECOMMENDED ACTION: 1) Authorize the Mayor to execute Amendment No. 1 to Agreement with Solid Waste Solutions, Inc. as a primary consultant to allow for a one-year extension of the existing agreement through June 30, 2022, and to update the hourly rate of professional staff; and 2) Authorize the Mayor to execute Amendment No. 1 to Agreement with SCS Engineers as a secondary consultant and to allow for a one-year extension of the existing agreement through June 30, 2022.

FISCAL IMPACT: Funding totaling \$50,000 per year for both contracts is included in the Proposed Budget for Fiscal Year 2021-2022 in Account No. 207-3004-5100 (Solid Waste – Professional Services).

WORK PLAN: This item was not included in the Proposed Work Plan for Fiscal Year 2021-2022. This project is part of normal staff operations.

DISCUSSION: The Environmental Sustainability Department currently utilizes consulting firms to provide specialized services such as implementation of solid waste procedures and policies, researching grants and funding, conducting locking lid dumpster inspections, and assisting the City in meeting regulatory requirements. On August 27, 2018, the City entered into agreements with Solid Waste Solutions, Inc. and SCS Engineers for such services. At this time, staff is requesting Council extend the term of the original Agreements for an additional year, such that each agreement will expire on June 30, 2022 and to modify the Solid Waste Solutions Cost Schedule to align with industry standards.

ATTACHMENTS:

1. Amendment No. 1 to Agreement with Solid Waste Solutions, Inc.
2. Amendment No. 1 to Agreement with SCS Engineers

AMENDMENT NO. 1 TO AGREEMENT

THIS AMENDMENT NO. 1 TO AGREEMENT is made and entered in the City of Malibu on this 28th day of June 2021, by and between the CITY OF MALIBU, herein after referred to as City, and Solid Waste Solutions, Inc., hereinafter referred to as Consultant.

The City and the Consultant agree as follows:

RECITALS

A. On August 27, 2018, the City entered into an Agreement with Consultant for Solid Waste Consulting Services (the "Agreement").

B. The City desires to amend the Agreement to extend the Term of the Agreement, such that the contract will now expire on June 30, 2022.

NOW THEREFORE, in consideration of their mutual promises, obligations and covenants hereinafter contained, the parties hereto agree as follows:

1. Section 2.0 - Term of Agreement, is hereby amended to provide that the Agreement will remain in effect until June 30, 2022, unless otherwise terminated or extended as provided in the Agreement.
2. Section 4.0 - Fee Schedule / Standard Billing Rates (Exhibit B) is hereby amended to update the hourly rate of Professional Staff; the cost of services shall not exceed \$50,000 per year.
3. All terms and conditions of the Agreement not amended by this Amendment No. 1 remain in full force and effect.

This Agreement is executed on this 28th day of June 2021, at Malibu, California, and effective as of July 1, 2021.

CITY OF MALIBU:

PAUL GRISANTI, Mayor

ATTEST:

KELSEY PETTIJOHN, Acting City Clerk
(seal)

APPROVED AS TO FORM:

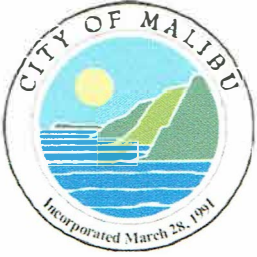
THIS DOCUMENT HAS BEEN REVIEWED
BY THE CITY ATTORNEY'S OFFICE

JOHN COTTI, Interim City Attorney

CONSULTANT:



By: KIMBERLY NILSSON
Title: President



City of Malibu

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Compensation for Services (Exhibit B)

The City shall pay the Consultant for its professional services rendered and costs incurred pursuant to this Agreement in accordance with the Scope of Work's fee and cost schedule. No additional compensation shall be paid for any other expenses incurred, unless first approved by the City Manager, or his designee.

The Consultant shall submit to the City, by no later than the 10th day of each month, its bill for services itemizing the fees and costs incurred during the previous month. The City shall pay the Consultant all uncontested amounts set forth in the Consultant's bill within 30 days after it is received.

Professional Services:

Fees for professional services are based on an hourly rate.

Professional Staff	Hourly Rate
Intern	\$28
Clerical / Office Assistant	\$59
Recycling Coordinator & Permit Processor	\$78
Project Coordinator	\$96
Project Management	\$121
Senior Manager/Computer Programming / Database Management	\$158
Principal	\$181

All rates shall include overhead costs including, but not limited to salaries, benefits, insurance, office expenses, mileage and courier service. If staff substitutions are necessary, or if staff is promoted, the original rates listed will still apply.

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ATTEST:

KELSEY PETTIJOHN, Acting City Clerk
(seal)

APPROVED AS TO FORM:

THIS DOCUMENT HAS BEEN REVIEWED
BY THE CITY ATTORNEY'S OFFICE

JOHN COTTI, Interim City Attorney

CONSULTANT:



By: MICHELLE P. LEONARD
Title: Senior Vice President