



Council Agenda Report

To: Mayor Pierson and the Honorable Members of the City Council

Prepared by: Renée Neermann, Finance Manager

Reviewed by: Lisa Soghor, Assistant City Manager

Approved by: Reva Feldman, City Manager

Date prepared: November 2, 2020 Meeting date: November 23, 2020

Subject: Amendment to Professional Services Agreement with Turbo Data Systems for Parking Citation Processing Services

RECOMMENDED ACTION: Authorize the Mayor to execute Amendment No. 5 to the Professional Services Agreement with Turbo Data Systems for Parking Citation Processing Services.

FISCAL IMPACT: Funding for these services was included in the Adopted Budget for Fiscal Year 2020-2021. The City currently issues on average 20,000 parking citations a year and in Fiscal Year 2019-2020, collected approximately \$1.1 million in parking citation revenue. The current cost to process parking citations is approximately \$95,000 a year.

WORK PLAN: This item was not included in the Adopted Work Plan for Fiscal Year 2020-2021. This project is part of normal staff operations.

DISCUSSION: On November 24, 2014 the City entered into a Professional Services Agreement with Turbo Data Systems to process parking citations. The original term of the agreement was three years. Amendment No. 1 was authorized on January 12, 2015 to include bank account management services. Amendment No. 2 was authorized on May 22, 2017 to upgrade mobile ticket writing equipment. Amendment No. 3 was authorized on February 13, 2018 to extend the contract to November 23, 2020. Amendment No. 4 was authorized on June 25, 2019 to increase the Agreement by \$300/month to lease two TicketPro Magic Ticket Writers for the length of the Agreement.

In order to maintain consistency, staff recommends amending the agreement with Turbo Data Systems for an additional three years. Over the past six years, Turbo Data has

provided exceptional service to the City. The services provided by Turbo Data include processing citations, monthly reporting, the issuance of notices and letters, Department of Motor Vehicles (DMV) registration holds and releases, payment collection and administrative adjudication services.

ATTACHMENT: Amendment No. 5 to Agreement with Turbo Data Systems

AMENDMENT NO. 5 TO AGREEMENT

THIS AMENDMENT NO. 5 TO AGREEMENT is made and entered in the City of Malibu on November 23, 2020, by and between the CITY OF MALIBU, hereinafter referred to as City, and Turbo Data Systems, Inc., hereinafter referred to as Consultant.

The City and the Consultant agree as follows:

RECITALS

- A. On November 24, 2014, the City entered into an Agreement with Consultant for certain projects relating to Parking Citation Processing Services (the "Agreement").
- B. On January 12, 2015, the City entered into Amendment No. 1 to Agreement with Consultant to include Bank Account Management Services.
- C. On May 22, 2017, the City entered into Amendment No. 2 to Agreement with Consultant to upgrade mobile ticket writer equipment.
- D. On February 13, 2018, the City entered into Amendment No. 3 to Agreement with Consultant to extend the term of the agreement for an additional three years, until November 23, 2020.
- E. On June 1, 2019, the City entered into Amendment No. 4 to Agreement with Consultant to lease two additional mobile ticket writers.
- F. The City desires to amend the Agreement to extend the term of the agreement for an additional three years, and Consultant has submitted a proposal for this purpose that is acceptable to the City

NOW THEREFORE, in consideration of their mutual promises, obligations and covenants hereinafter contained, the parties hereto agree as follows:

- 1. Section 2.0 – Term of the Consultant's Services, is hereby amended to November 23, 2023.
- 2. The Parties agree that this Amendment will be considered signed when the signature of a party is delivered physically or by facsimile transmission or scanned and delivered via electronic mail. Such facsimile or electronic mail copies will be treated in all respects as having the same effect as an original signature.
- 3. All terms and conditions of the Agreement not amended by Amendment No. 1, Amendment No. 2, Amendment No. 3, Amendment No. 4, and this Amendment No. 5 remain in full force and effect.

This Agreement is executed on _____, 2020, at Malibu, California, and effective as of November 23, 2020.

CITY OF MALIBU:

MIKKE PIERSON, Mayor

ATTEST:

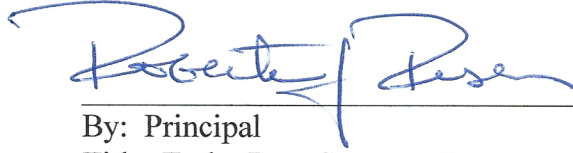
HEATHER GLASER, City Clerk
(seal)

APPROVED AS TO FORM:

THIS DOCUMENT HAS BEEN REVIEWED
BY THE CITY ATTORNEY'S OFFICE

CHRISTI HOGIN, City Attorney

CONSULTANT:



By: Principal

Title: Turbo Data Systems, Inc.