To: Mayor Farrer and the Honorable Members of the City Council

Prepared by: Mary Linden, Executive Assistant

Approved by: Reva Feldman, City Manager

Date prepared: January 7, 2020  Meeting date: January 27, 2020

Subject: Mid-Year Commission Activity Reports


FISCAL IMPACT: There is no fiscal impact associated with the recommended action.

WORK PLAN: This item was not included in the Adopted Work Plan for Fiscal Year 2019-2020. This project is part of normal staff operations.

DISCUSSION: On June 24, 2019, the Council approved Fiscal Year 2019-2020 assignments for the City’s Commissions (excluding the Planning Commission). In an effort to improve communication between the Commissions and the Council, and to keep the Council informed of the Commissions’ efforts on behalf of the City, the Council requested mid-year written reports from each Commission.

The Commissions met regularly during the first half of the year and focused their work plans on accomplishing the tasks listed in the assignments. Attached are summaries of commission activities from the first half of the year (July through December 2019), along with the corresponding Fiscal Year 2019-2020 assignments for each Commission.

Following review of the mid-year reports, the Council may take this opportunity to amend assignments for the remainder of the year, if appropriate, for any of the Commissions.

The Parks and Recreation Commission has included in its report a request for Council approval of three new tasks to be added to its assignments for Fiscal Year 2019-2020,
and the Cultural Arts Commission has listed two new tasks requested for assignment by
the Council.

The Commission Chairs have been asked to attend this meeting to answer questions
from the Council or provide additional clarification of the accomplishments included in
the reports.

ATTACHMENTS: Mid-Year Activity Report and Fiscal Year 2019-2020 Assignments for:

  1. Cultural Arts Commission
  2. Harry Barovsky Memorial Youth Commission
  3. Parks and Recreation Commission
  4. Public Safety Commission
  5. Public Works Commission
To: Mayor Farrer and Honorable Members of the Malibu City Council
From: Chair Brady and Members of the Cultural Arts Commission
Date: January 8, 2020
Re: Cultural Arts Commission Mid-Year Commission Activity Report

As directed by City Council at its Regular meeting of June 24, 2019, the Cultural Arts Commission submits the following summary of its activities from the first half of Fiscal Year 2019-2020 (July through December). The Commission did not have an opportunity to review the mid-year report; however, staff reviewed the report with the Chair before submittal.

- Concluded the first installation of the *Radical Beauty, Malibu Rising* Art Exhibition at Malibu City Hall. The exhibit was displayed from May 22, 2019 through August 28, 2019. Due to the success of the exhibition, the Commission coordinated the second installment of *Radical Beauty, Malibu Rising*, which was displayed from September 20, 2019 through January 3, 2020.

- Coordinated three youth art exhibitions at the Michael Landon Center. In July 2019, the Commission discovered an opportunity to expand public art exhibition space to Malibu Bluffs Park. Guest artists have included students from Malibu High School’s visual arts class, Healing Arts Reaching Kids (HARK) from Los Angeles Children’s Hospital, and Larry Scott’s cartooning class. Additionally, 1,000 rainbow origami whales, on loan from Webster Elementary School, were installed as a mobile inside the Michael Landon Center.

- Reviewed art installation options for the Water Treatment Facility fencing. The Commission will continue discussions regarding the project during the second half of the Fiscal Year.

- Provided staff with information related to cultural arts events and programs for the Malibu Arts and Culture website

- Reviewed the 2012 Arts Task Force Arts Cultural Arts Report to evaluate the progress of recommendations made in the report

- Held a Special Meeting in December 2019 to discuss the potential of a performance and visual arts center in Malibu. The Commission will meet with members of the Malibu arts community for the next several months to discuss artists’ needs related to cultural arts programs, events, performances, exhibitions, and workshops.

- Reviewed and approved artwork for the City’s *Outside the Box Art Utility Box Program*. Three artists were selected to complete original designs on three utility boxes in the Civic Center.
Continued the Arts in Education program by planning poetry workshops at Malibu High School, Malibu Middle School, and Malibu Elementary School during the first half of the 2019-2020 school year. The Commission also contacted Malibu Arts Angels and Santa Monica-Malibu Unified School District art teachers to discuss additional ways to promote the arts in local schools.

Completed the installation of the *Anchor for Malibu* sculpture and held a dedication ceremony in partnership with the Parks and Recreation Commission.

The Commission requested that Council add two additional work assignments to its Fiscal Year 2019-2020 work plan:

- Review the Statues for Equality Program and potentially recommend a nominee, statue size, and location for placement

- Review the current City gateway signs and recommend options for replacement
At its Regular meeting on June 24, 2019, the City Council approved the following items for the Commission’s annual work plan for Fiscal Year 2019-2020:

1. Facilitate regular art exhibitions and related events at Malibu City Hall
2. Review and recommend to City Council new artwork for the Water Treatment Facility fencing located on the corner of Civic Center Way and Cross Creek Road
3. Review and recommend policies, procedures, and projects in accordance with the Art in Public Places Ordinance
4. Provide feedback regarding advertising, marketing, and website content for Cultural Arts programs and events, including the Malibu Arts and Culture website
5. Work with staff to produce cultural arts programs and events, including Arts in Education outreach in Malibu schools
6. Review and recommend a location for a labyrinth garden at Legacy Park
7. Coordinate meetings with artists in the community using the existing composers’ breakfast meetings as a model
8. Investigate the potential for a performance and visual arts center in Malibu
9. Approve submitted artwork for the City Utility Box Art Program
10. Work with City staff to compile attendance data related to cultural arts programs, events, performances, exhibitions, and workshops
11. Assist Planning staff on the development of a Zoning Text Amendment (ZTA) regarding the display of art throughout the City
12. Provide feedback for advertising, marketing, and promotion of Cultural Arts programs and events
13. Provide input regarding the current Temporary Use Permit (TUP) process to allow temporary pop-up galleries and performance art exhibits in vacant business spaces
14. Make bimonthly oral reports to the City Council on Commission activities
15. Submit a mid-year written report to the City Council on Commission activity
As directed by the City Council at its June 24, 2019 Regular meeting, the Harry Barovsky Memorial Youth Commission submits the following summary of activities from the first half of Fiscal Year 2019-2020 (July through December):

- Assisted with the execution of the Malibu Community Surf Swap on August 3, 2019
- Provided 60 hours of community service at City events, including the Tiny Tot Olympics on September 22, 2019, Halloween Carnival on October 25, 2019, and Woolsey Fire Anniversary Community Gathering on November 9, 2019
- Coordinated a Community Movie Night event on October 19, 2019 at Malibu Bluffs Park. Attendees donated gently used Halloween costumes benefitting the non-profit organization and group foster home, Casa Pacifica.
- Co-hosted a life skills program with the Malibu High School Career Center on November 13, 2019
- Facilitated a team-building workshop on November 17, 2019 at Zuma Beach
- Promoted and hosted a Zuma Beach Clean-Up Day in partnership with Heal the Bay on November 17, 2019. Over 950 pieces of debris were removed from the beach and coastal waterways and entered in the Marine Debris Database.
At its Regular meeting on June 24, 2019, the City Council approved the following items for the Commission's annual work plan for Fiscal Year 2019-2020:

1. Commissioners will each provide a minimum of ten hours of volunteer service that must include service at a minimum of two City events

2. Co-sponsor six community service projects that benefit non-profit organizations

3. Coordinate a cultural arts event that may include spoken word, music, dance, films, or the display of visual art

4. Coordinate a community movie night benefitting a non-profit organization

5. Coordinate a teen health and wellness event to encourage physical activity and mental wellness

6. Host an informational Youth Government Summit with local government officials and non-profit organization representatives

7. Develop and host a life skills program for high school students

8. Review opportunities for teen outreach and communication to increase attendance and awareness at programs and events

9. Facilitate a workshop that incorporates a teambuilding exercise

10. Assist with development of a costless program to support the Malibu Community Surf Swap

11. Provide input on future City projects as needed

12. Make bimonthly oral reports to the City Council on Commission activity

13. Submit a mid-year written report to the City Council on Commission activities
To: Mayor Farrer and Honorable Members of the Malibu City Council  
From: Chair Villablanca and Members of the Parks and Recreation Commission  
Date: January 8, 2020  
Re: Parks and Recreation Commission Mid-Year Commission Activity Report 

As directed by City Council at the Regular meeting on June 24, 2019, the Parks and Recreation Commission submits the following summary of its activities from the first half of Fiscal Year 2019-2020 (July through December). The Commission did not have an opportunity to review the mid-year report; however, staff reviewed the report with the Chair before submittal.

- Reviewed and provided a recommendation regarding the location for a skate park 
- Reviewed and provided a recommendation for permanent shade structures and trees at Malibu Bluffs Park 
- Reviewed and evaluated options for playground enhancements, fitness equipment, and seating areas at Malibu Bluffs Park. The Commission recommended a new workout station to replace the faulty zip-line playground structure and two benches near the sandbox playground. 
- Toured Las Flores Creek Park, Trancas Canyon Park, Trancas Field, and the vacant property on Pacific Coast Highway near Heathercliff Road 
- Reviewed the Community Services Department’s Senior Center programs, special events, and services 
- Reviewed and evaluated the Community Services Department’s Program Cancellation and Refund Policy and provided a recommendation for City Council to approve policy adjustments 
- Reviewed information regarding Malibu youth sports organizations and field space needs 
- Reviewed and approved updates to the Parks and Recreation Commission Rules of Procedure and Decorum 
- Completed the installation of the Anchor for Malibu sculpture and held a dedication ceremony in partnership with the Cultural Arts Commission
The Chair requested the Council add three additional work assignments to its Fiscal Year 2019-2020 work plan:

- Review monthly updates regarding repair work and priorities for Charmlee Wilderness Park
- Review and make a recommendation regarding the implementation of park facilities and amenities from the Parks Master Plan on City-owned properties
- Make recommendations for public education, outreach, and awareness regarding the Earth Friendly Management Policy
At its Regular meeting of June 24, 2019, the City Council approved the following items for the Commission’s annual work plan for Fiscal Year 2019-2020:

1. Provide feedback on the Legacy Park Rehabilitation and Revegetation Project
2. Provide oversite and feedback for the City’s Earth Friendly Management Policy
3. Conduct a special meeting to tour City parks and City-owned property that may be utilized as potential park space
4. Facilitate public design meetings for a skate park and other park amenities
5. Review parking options at Malibu Bluffs Park for non-park users
6. Nominate and recommend the 2020 Jake Kuredjian Citizen Award recipient to City Council
7. Review the Department’s program offerings and make recommendations as deemed appropriate including the incorporation of various programs at local schools
8. Provide feedback on outdoor programming relating to rehabilitation or integration of native habitat
9. Review the Parks and Recreation Master Plan and make recommendations to City Council regarding recreation, park and facility priorities
10. Review potential placement of park enhancements or equipment at City parks
11. Review and recommend to City Council revisions to the Park Rules, Dog Park Rules and Municipal Code 12.08 - Parks, Beaches and Other Recreation Areas
12. Provide recommendations for mentorship and docent programs to incorporate community leaders, retired professionals, athletes, business owners, or college students
13. Review information regarding Malibu youth sports organizations and related field space needs
14. Conduct a joint special meeting with the Cultural Arts Commission
15. Conduct a joint special meeting with the City Council Parks and Recreation Subcommittee
16. Make bimonthly oral reports to the City Council on Commission activity
17. Submit a mid-year written report to the City Council on Commission activities
TO: Mayor Farrer and Honorable Members of the Malibu City Council
FROM: Chair Frost and Members of the Public Safety Commission
DATE: December 5, 2019
SUBJECT: Public Safety Commission Mid-Year Commission Activity Report

As directed by the City Council at its June 24, 2019 Regular meeting, the Public Safety Commission submits the following summary of its activities from the first half of Fiscal Year 2019-2020 (July through December), approved at the Commission’s Regular meeting on December 4, 2019:

- Provided feedback to staff on scheduled wildfire preparedness activities and events
- Received a report on the results of the City’s tests of its Disaster Notification System and provided feedback to staff
- Formed the Public Safety Newsletter Ad Hoc Committee to work with staff on coordination and production of a public safety newsletter for the community
- Formed the 2020 Public Safety and Preparedness Expo Ad Hoc Committee to assist staff with organization of the community event tentatively scheduled for June 6, 2020
- Reaffirmed Chair Frost as the Commission’s representative on the Homelessness Working Group
- Conducted the annual review of public safety services, including reports from the Sheriff’s Department, Fire Department, Lifeguards, and Volunteers on Patrol (VOP)
- Received a presentation on the Point Dume Traffic Management Plan overview, and requested staff bring back an item to discuss further where speed humps could be beneficial and would meet standards
- Provided a recommendation that the Council adopt an ordinance restricting overnight parking on PCH at the following locations: Las Tunas Beach; Sweetwater Mesa to the Malibu Pier; Cross Creek Road to Webb Way; the western end of Malibu Road at PCH to Corral Canyon Road; Winding Way to Heathercliff Road; and Bonsall Drive to the western city limit
- Provided feedback to staff regarding the Draft Evacuation Traffic Control Plan
- Conducted monthly reviews of projects affecting traffic on PCH and City streets, providing input to staff and Caltrans
City of Malibu
MEMORANDUM

To: Public Safety Commission
From: Reva Feldman, City Manager
Date: June 25, 2019
Re: Public Safety Commission Assignments for Fiscal Year 2019-2020

At its Regular meeting on June 24, 2019, the City Council approved the following items for the Commission’s annual work plan for Fiscal Year 2019-2020:

1. Review and provide input on the City’s Emergency Preparedness Program and public safety activities
2. Actively participate in the Strategic Plan on Homelessness Working Group (one Commissioner appointed)
3. Assess the impact of rehabilitation facilities on the City’s public safety services (Fire Department, Sheriff’s Department and Paramedics)
4. Conduct an annual review of Fire Department and Lifeguard services, inviting Los Angeles County Beaches and Harbors to attend
5. Review the Summer Beach Enforcement Operation Summary report
6. Meet with Southern California Edison regarding the potential to upgrade street lighting along PCH
7. Meet regularly with a Caltrans representative regarding PCH traffic issues
8. Review the proposed Summer Beach Team deployment schedule
9. Study areas in the City to be considered for requirement of safety enhancements that would prevent vehicle-pedestrian accidents (amending MMC Section 17.48.070 – Parking Lot Safety Standards)
10. Perform post-disaster assessment of City response, as necessary
11. Assist staff with planning and production of the Public Safety Expo
12. Review and suggest revisions to the City’s Emergency Ordinance
13. Review and make recommendations regarding the City’s Communications Plan, including cell service and backups, hand-held and public broadcast radio
14. Make recommendation regarding the implementation of emergency sirens
15. Provide suggestions regarding the City's emergency alerts and advisories procedures
16. Provide recommendations regarding an Evacuation Plan
17. Provide recommendations regarding a Repopulation Plan
18. Review and provide feedback regarding CERT Team protocols, particularly regarding activation in a disaster
19. Provide suggestions to the Sheriff's Department regarding Volunteers on Patrol (VOP) responsibilities during disasters
20. Schedule a joint meeting with the Public Works Commission for consideration of items under the purview of both commissions
21. Schedule a joint meeting with the City Council Public Safety Subcommittee
22. Review public safety impacts of substantive City projects
23. Produce a public safety education newsletter
24. Make bimonthly oral reports to the City Council on Commission activity
25. Submit a mid-year written report to the City Council on Commission activities
As directed by the City Council at its June 24, 2019 Regular meeting, the Public Works Commission submits the following summary of its activities from the first half of Fiscal Year 2019-2020 (July through December), approved at the Commission’s Special meeting on December 5, 2019:

- Reviewed the status of Capital Improvement Projects included in the Adopted Budget for Fiscal Year 2019-2020
- Monitored ongoing street maintenance activities
- Reviewed the status of Disaster Recovery Capital Improvement Projects included in the Adopted Budget for Fiscal Year 2019-2020
- Received a report from Los Angeles County Waterworks District 29 on the proposed pass-through adjustments to water rates
- Reviewed and provided feedback to staff on the Draft Evacuation Traffic Control Plan
- Reviewed the Draft Sidewalk Vending Ordinance
- Discussed the proposed pedestrian crosswalk near Malibu Seafood. The Commission opposed the installation of a crossing near Corral Canyon Road and Malibu Seafood, and supported the use of the existing drainage culvert instead.
- Reviewed the PCH Median Improvements Project
City of Malibu
MEMORANDUM

To: Public Works Commission
From: Reva Feldman, City Manager
Date: June 25, 2019
Re: Public Works Commission Assignments for Fiscal Year 2019-2020

At its Regular meeting on June 24, 2019, the City Council approved the following items for the Commission's annual work plan for Fiscal Year 2019-2020:

1. Review and make recommendations to the City Council on Capital Improvement Projects
2. Review and make recommendations to the City Council for an updated five-year Capital Improvement Projects Plan
3. Report on the status of Los Angeles County Waterworks, District 29 infrastructure and make recommendations toward long-term solutions
4. Review utility undergrounding options within the City
5. Review parking issues citywide
6. Review and make recommendations to the City Council regarding the City's public encroachment policy
7. Review the maintenance and monitoring of the City's landslide assessment districts
8. Make recommendations on a comprehensive inventory and map identifying the location and ownership of all drainage devices within the jurisdictions of the City, County of Los Angeles and Caltrans
9. Review and make recommendations on a comprehensive plan for existing trees in the public right-of-way
10. Review and make recommendations on the Pavement Management Plan
11. Review the operation and maintenance of the Civic Center Water Treatment Facility
12. Review and make recommendations on offsite private development mitigation measures constructed within the public right-of-way
13. Explore the possibility of expanding bike lanes throughout the City in consultation with various agencies
14. Work with Los Angeles County to bring street lighting program into compliance with the City's Dark Sky ordinance
15. Make bimonthly oral reports to the City Council on Commission activity
16. Submit a mid-year written report to the City Council on Commission activities