Malibu Arts Commission
Regular Meeting Agenda

Tuesday, April 28, 2026
9:30 A.M.
Malibu City Hall, Multipurpose Room

Call to Order

Roll Call

Approval of Agenda

Report on Posting of Agenda – April 24, 2026

1. Ceremonial/Presentations

None.

2. Written and Oral Communications from the Public

A. Communications from the Public concerning matters which are not on the agenda but for which the Commission has subject matter jurisdiction. The Commission may not act on these matters at this meeting.

B. Commission Ad Hoc Committee Reports
1. Arts in Education
2. Malibu Public Art Exhibitions
3. Business and Community Outreach
4. Social Media
5. Community Resilience Project

3. Consent Calendar

None.

4. Old Business

A. Malibu Arts Commission Rules of Procedure and Decorum

Recommended Action: 1) Review Malibu Arts Commission Resolution No. 26-01 Rules of Procedure and Decorum; and 2) Approve revisions to Section 1.1.B. Election of Officers.

Staff Contact: Community Services Director Riesgo, 456-2489 ext. 350

5. New Business

A. Ad Hoc Committees

Recommended Action: 1) Review the Ad Hoc Committee format; and 2) Affirm, modify, dissolve, or create new Ad Hoc Committee appointments.

Staff Contact: Community Services Director Riesgo, 456-2489 ext. 350

6. Staff Updates

7. Commissioner Reports, Comments and Inquiries

Future Agenda Items

Adjournment

Future Meetings

Tuesday, May 26, 2026	9:30 a.m.	Regular Meeting	Council Chambers/Civic Theater
Tuesday, June 23, 2026	9:30 a.m.	Regular Meeting	City Hall Multipurpose Room
Tuesday, July 28, 2026	9:30 a.m.	Regular Meeting	City Hall Multipurpose Room

Guide to the City Commission Proceedings

Written Communication: *Members of the public are encouraged to submit email written communication to bsaleaumua@malibucity.org before the meeting begins.*

The Oral Communication *portion of the agenda is for members of the public to present items which are not listed on the agenda, but are under the subject matter jurisdiction of the Commission. Although no action may be taken, the Commission and staff will follow up, at an appropriate time, on those items needing response. Each speaker is limited to (3) three minutes. Time may be surrendered by deferring (1) one minute to another speaker, not to exceed a total of (8) eight minutes. The speaker wishing to defer time must be present when the item is heard. In order to be recognized and present an item, each speaker must complete and submit to the Recording Secretary a Request to Speak form prior to the beginning of the item being announced by the Chair (forms are available at the entrance to the meeting room). Speakers are taken in the order slips are submitted.*

Items in Consent Calendar Section A *have already been considered by the Commission at a previous meeting where the public was invited to comment, after which a decision was made. These items are not subject to public discussion at this meeting because the vote taken at the previous meeting was final. Resolutions concerning decisions made at previous meetings are for the purpose of memorializing the decision to assure the accuracy of the findings, the prior vote, and any conditions imposed.*

Items in Consent Calendar Section B *have not been discussed previously by the Commission. If discussion is desired, an item may be removed from the Consent Calendar for individual consideration. Commissioners may indicate a negative or abstaining vote on any individual item by so declaring prior to the vote on the motion to adopt the entire Consent Calendar. Items excluded from the Consent Calendar will be taken up by the Commission following the action on the Consent Calendar. The Commission first will take up the items for which public speaker requests have been submitted. Public speakers shall follow the rules as set forth under Oral Communication.*

Old Business *items have appeared on previous agendas but have either been continued or tabled to this meeting with no final action having been taken. Public comment shall follow the rules as set forth under Oral Communication.*

Items in New Business *are items which are appearing for the first time for formal action. Public comment shall follow the rules as set forth under Oral Communication.*

Members of the Audience: *Members of the audience shall not engage in disorderly or boisterous conduct, including clapping, whistling, stamping of feet, or other acts which disturb, disrupt, impede or otherwise disturb the orderly conduct of the City Council meeting. Persons addressing the Commission shall not engage in disorderly conduct which disrupts, or otherwise impede the orderly conduct or Commission meetings. Any person who so disrupts a Commission meeting may, at the discretion of the presiding officer or a majority of the Commission, be subjected to ejection from that meeting.*

Copies of the staff reports or other written documentation relating to each item of business described above are on file in the Community Services Department, Malibu City Hall, 23825 Stuart Ranch Road, Malibu, California and are available for public inspection during regular office hours which are 7:30 a.m. to 5:30 p.m., Monday through Thursday, and 7:30 a.m. to 4:30 p.m., Friday. Written materials distributed to the Commission within 72 hours of the Commission meeting are available for public inspection immediately upon distribution (Government Code Section 54957.5(b)(2). Copies of staff reports and written materials may be purchased for $0.10 per page. Pursuant to State law, this agenda was posted at least 72 hours prior to the meeting.

The City Hall phone number is (310) 456-2489. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and a California Relay Service operator will assist you. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Yolanda Bundy, Environmental Sustainability Director, at (310) 456-2489, ext. 229. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADD Title II].

Requests to show an audio or video presentation during a Commission meeting should be directed to the Recording Secretary at bsaleaumua@malibucity.org. Material must be submitted by 2:00 p.m. on the day before the meeting.

I hereby certify under penalty of perjury, under the laws of the State of California, that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 24th day of April 2026, at 6:30 p.m.

Brittany Saleaumua

Brittany Saleaumua, Management Analyst

Malibu Arts Commission Agenda Report

Malibu Arts Commission
Regular Meeting
04-28-26
Item 4.A.

To: Chair Jones and Members of the Arts Commission

Prepared by: Brittany Saleaumua, Management Analyst

Reviewed by: Kristin Riesgo, Community Services Director

Date prepared: April 23, 2026 Meeting date: April 28, 2026

Subject: Malibu Arts Commission Rules of Procedure and Decorum

---

RECOMMENDED ACTION: 1) Review Malibu Arts Commission Resolution No. 26-01 Rules of Procedure and Decorum; and 2) Approve revisions to Section 1.1.B. Election of Officers.

DISCUSSION: At the February 24, 2026 Malibu Arts Commission Regular meeting, the Commission reviewed and discussed Resolution No. MAC 24-01. By majority vote, the Commission approved amending the Rules of Procedure and Decorum Section 1.1.B. selection of Chair and Vice Chair to read as follows:

Election of Officers

> The Commission shall hold an election at its Regular meeting in June of each year to select a Chair and Vice Chair from its membership, or sooner, in the event of an unplanned vacancy. If the full Commission is not in attendance, at least four members of the Commission shall be present, or the election shall be continued to the next Regular Commission meeting.

At the March 24, 2026, Malibu Arts Commission Regular meeting, the Commission was asked to approve the revised language in Section 1.1.B. (above); however, Commissioner Conley Ulich requested that the Commission further discuss the election schedule. She proposed rotating the Chair and Vice Chair positions every nine months, to match the City Council's terms for Mayor and Mayor Pro Tem. The Mayor's appointee would serve as the Commission Chair, and the Mayor Pro Tem's appointee would serve as the Commission Vice Chair.

The Commission requested further discussion on the election schedule. Staff researched City of Malibu Commissions' election processes for the Commission's consideration.

Commission	Chair/VC Term	Special Circumstances
Parks and Recreation Commission	9 months	The Chair cannot serve consecutive terms without a unanimous vote. All members must be in attendance
Planning Commission	5 months	One 4-month term (election yr) and must have a quorum to hold elections
Public Safety Commission	1 year	All members must be in attendance
Public Works Commission	1 year	All members must be in attendance

Section 02.26.100 of the Malibu Municipal Code requires that the organization of the Commission elections be adopted by Resolution.

The Commission may review the Rules of Procedure and Decorum and approve, by majority vote, revisions to the Bylaws. Revisions to the Bylaws will be adopted by Resolution of the Malibu Arts Commission at the next Regular meeting.

ATTACHMENTS: Draft Resolution No. MAC 26-01

RESOLUTION NO. MAC 26-01

A RESOLUTION OF THE MALIBU ARTS COMMISSION OF THE CITY OF MALIBU ADOPTING RULES OF PROCEDURE AND DECORUM FOR THE CONDUCT OF MALIBU ARTS COMMISSION MEETINGS

The Malibu Arts Commission of the City of Malibu does hereby find, order, and resolve as follows:

SECTION 1. The Malibu Arts Commission does hereby adopt the following Rules of Procedure and Decorum for the Conduct of Malibu Arts Commission Meetings:

1. RULES FOR COMMISSIONERS

A. Decorum

Members of the Malibu Arts Commission (hereinafter referred to as "Commission") shall conduct themselves in an orderly and businesslike manner to ensure that the business of the Commission shall be attended to efficiently and thoroughly and to ensure that the integrity of the deliberative process of the Commission is maintained at all times. Members of the Commission shall maintain a polite, respectful, and courteous manner when addressing one another, the City staff, and members of the public during Commission meetings.

B. Election of Officers

The Commission shall hold an election at its Regular meeting in June of each year to select a Chair and Vice Chair from its membership, or sooner, in the event of an unplanned vacancy. If the full Commission is not in attendance, at least four members of the Commission shall be present, or the election shall be continued to the next Regular Commission meeting.

The Chair and Vice Chair shall remain in office until replaced by newly elected officers.

C. Role of the Presiding Officer

The presiding officer of the Commission, who shall be the Chair or, in the Chair's absence, the Vice Chair, shall be responsible for maintaining the order and decorum of meetings. It shall be the duty of the presiding officer to ensure that the Commission's adopted Rules of Procedure and Decorum are followed at all times. The presiding officer shall maintain control of communication between Commissioners and between the Commission and the public and shall chair each meeting in a fair and impartial manner. It shall be the duty of each Commissioner to support the presiding officer in maintaining the order and decorum of Commission meetings.

D. Communication between Commissioners

Commissioners should request the floor of the presiding officer before speaking. Commissioners shall speak in turn, and no Commissioner shall speak again until all Commissioners shall have had the opportunity to speak. Commissioners shall remember that the purpose of the Commission meeting is to conduct the business of the Commission. Commissioners shall avoid repetition and shall endeavor to limit their comments to the subject matter at

hand. Commissioners should endeavor to express their views without engaging in lengthy debates. When one Commissioner is speaking, other Commissioners shall not interrupt or disturb the speaker. During questions and deliberations, the presiding officer shall vary the speaking sequence of Commissioners from item to item.

E. Communication with the Public Addressing the Commission

On specific agenda items, Commissioners may question any person addressing the Commission at the conclusion of all public testimony on that agenda item before the Commission. Commissioners shall not engage any member of the public in a dialogue with themselves, other Commissioners, City staff, or other members of the public. All requests to speak shall be made to the presiding officer. If a member of the public addresses the Commission on a matter not on the meeting's agenda, Commissioners shall refrain from a discussion of the matter. Public comments requesting specific Commission discussion and/or action shall be summarized by the presiding officer following all public comments. Such matters may, at the direction of the majority of the City Council or the City Manager, be placed on a future agenda for discussion and/or action.

2. RULES FOR CITY STAFF

A. Decorum

City staff shall not engage in dialogue with members of the public during Commission meetings. When addressed by a Commissioner, staff shall respond in a polite, respectful and courteous manner. All requests to speak shall be made to the presiding officer.

B. Role of the City Manager

The City Manager's duties during Commission meetings are advisory in nature.

3. RULES FOR THE PUBLIC

A. Members of the Audience

Members of the audience shall not engage in disorderly or boisterous conduct, including clapping, whistling, stamping of feet or other acts which disturb, disrupt, impede or otherwise disturb the orderly conduct of the Commission meeting.

B. Persons Addressing the Commission

Any person wishing to address the Commission on an item before the Commission should fill out a speaker slip, which shall include the meeting date, name of the speaker, and issue being addressed. The speaker shall submit the speaker slip to the Recording Secretary prior to that agenda item

being announced by the presiding officer. No person shall address the Commission without first being recognized by the presiding officer. Members of the public addressing the Commission shall have three minutes to speak. The Commission may, by majority vote, alter this time limit. Additional speakers (who must be present at the time) may surrender their opportunity to speak and instead defer one minute to another speaker on the same item for up to a total of five additional minutes. Speakers wishing to defer their time must submit a speaker slip indicating their intent to defer their time and to whom that time shall be awarded.

Persons addressing the Commission on a specific agenda item shall confine their remarks to that agenda item. Any public requests for staff comment shall be made to the presiding officer who may then direct such inquiries to staff as appropriate. Persons addressing the Commission shall not engage in disorderly conduct which disrupts or otherwise impedes the orderly conduct or Commission meetings. Any person who so disrupts a Commission meeting may, at the discretion of the presiding officer or a majority of the Commission, be subject to ejection from that meeting.

C. Enforcement

Upon violation of these Rules, the presiding officer shall request that the person violating the rules cease such conduct. If, after a warning from the presiding officer, the person persists in disrupting the meeting, the presiding officer shall order the person to leave the Commission meeting. If the person does not leave the meeting, the presiding officer may order any law enforcement officer on duty to act as sergeant-at-arms and remove the person from the room in which the Commission meeting is being held. Any person who resists removal by the sergeant-at-arms may be charged with a violation of these rules, as well as any other applicable ordinance or law. If the presiding officer of the Commission fails to enforce these rules, a majority vote of the Commission may designate another Commissioner to act as presiding officer and enforce these rules. If a meeting of the Commission is disturbed in such a manner as to make infeasible the restoration of order, the presiding officer or a majority of the Commission may exercise the authority granted by California Government Code Section 54957.9 by ordering the meeting room cleared and continuing in such a manner as authorized by Section 54957.9.

4. MEETINGS

A. Commission Agenda

1. Format

The format of the Commission agendas shall be as follows unless otherwise re-ordered by the Commission at a specific meeting:

- Call to Order
- Roll Call
- Approval of Agenda
- Report on Posting of the Agenda
- Ceremonial/Presentations
- Written and Oral Communications from the Public
- Consent Calendar
- Old Business (continued, postponed, or leftover items from prior meetings)
- New Business
- Staff Updates
- Commissioner Reports, Comments, and Inquiries
- Future Agenda Items
- Adjournment

2. Placement of Items on a Commission Meeting Agenda

All agenda items must originate from the Malibu Arts Commission or the Community Services Director in order to be placed on a Commission meeting agenda. Requests for items to be placed on the agenda must contain a brief report explaining the item, the reason for the request, and any supporting materials available. The Community Services Director, in consultation with the Chair, shall be responsible for scheduling all agenda items submitted by the City Council, City staff, or by the Commission on its own motion, provided the matter is consistent with the duties of the Commission as set forth in Section 2.40.080 of the Malibu Municipal Code.

B. Robert's Rules of Order

In all matters and things not otherwise provided for herein, the proceedings of the Commission shall be governed by "Robert's Rules of Order, New Revised," as amended by State law. Commissioners should familiarize themselves with rules concerning making main motions, making motions to amend, postpone (continue to date certain or indefinitely), table or refer to staff, subcommittee or another body, calling the previous question (to close debate) or recess (break), rising to points or order (procedure), personal privilege (too noisy, personal insult) or information and motions to reconsider a matter already decided by the Commission, divide motion(s), ask for a roll call vote, suspend the rules, overrule the Chair, move the agenda and adjourn. However, no action of the Commission shall be invalidated or the legality thereof affected by the failure or omission to observe or follow Robert's Rules of Order.

At any time, a Commissioner may interject a Personal Point of Order to state a potential deviation from the rules, which the Commission will then hear.

C. Regular Meeting Schedule
The Commission shall hold their regular meetings on the fourth Tuesday of every month, starting promptly at 9:30 a.m. The Commission shall not hear any new items of business after 11:00 a.m. unless a majority of Commission votes to suspend the rules to do so.

5. SUSPENSION OF THE RULES
Any provision of these Rules not already governed by City ordinance or State law may be suspended by a majority vote of the Commission.

PASSED, APPROVED, and ADOPTED this 28th day of April, 2026.

PETER JONES, Chair

ATTEST:

BRITTANY SALEAUMUA, Recording Secretary

I CERTIFY THAT THE FOREGOING RESOLUTION NO. MAC 26-01 was passed and adopted by the Malibu Art Commission of the City of Malibu at the regular meeting thereof held on the 28th day of April, 2026.

AYES:	0	Commissioners:
NOES:	0	Commissioners:
ABSTAIN:	0	Commissioners:
ABSENT:	0	Commissioners:

BRITTANY SALEAUMUA, Recording Secretary

Malibu Arts Commission
Regular Meeting
04-28-26
Item 5.A.

Malibu Arts Commission Agenda Report

To: Chair Jones and Members of the Malibu Arts Commission

Prepared by: Kristin Riesgo, Community Services Director

Date prepared: April 23, 2026 Meeting date: April 28, 2026

Subject: Ad Hoc Committees

RECOMMENDED ACTION: 1) Review the Ad Hoc Committee format; and 2) Affirm, modify, dissolve, or create new Ad Hoc Committee appointments.

DISCUSSION: The Malibu Arts Commission has established several Ad Hoc Committees (Committees) to assist with assignments related to Commission business outside of regular Commission meetings. Pursuant to the Ralph M. Brown Act (Brown Act), Ad Hoc Committees may be used only to perform a single limited task and are not permitted to have continuing jurisdiction over a subject matter area or particular issue. A reorganization of the Ad Hoc Committees is necessary to ensure compliance.

The general format of a Committee includes,

- A clearly defined purpose or scope
- A limited duration
- No continuing jurisdiction
- An advisory role only, with no authority to take final action
- A maximum of two Commissioners serving
- Exempt from Brown Act meeting requirements
- Meets on an as-needed basis
- Disband automatically once it delivers a final report or completes an assignment

Committees are a useful tool for focused discussion and research with a limited scope. When formed and operated in accordance with the Brown Act and Robert's Rules of Order, a Committee examines a specific issue or project. Final decisions, or recommendations to the City Council, will be made by the Commission in a publicly noticed meeting. Preserving transparency, accountability, and compliance is a key component of open-meeting laws.

Currently, the Commission has five Ad Hoc Committees: Arts in Education, Business and Community Outreach, Malibu Public Art Exhibitions, Social Media, and Community Resilience Project.

The Commission is asked to dissolve Committees that lack a clearly defined purpose or goal or that have completed their assigned task. A Committee that the Commission wants to affirm must meet the criteria of an Ad Hoc Committee with a defined, specific purpose and be temporary in nature.

ATTACHMENTS: None