

Cultural Arts Commission
Regular Meeting Agenda

Tuesday, February 26, 2019

6:30 P.M.

**City Hall – Multipurpose Room
23825 Stuart Ranch Road**

Call to Order

Roll Call

Approval of Agenda

Report on Posting of Agenda – February 21, 2019

1. Ceremonial/Presentations

A. Administration of Oath of Office to Newly Appointed Commissioners

2. Written and Oral Communications from the Public

A. Communications from the Public concerning matters which are not on the agenda but for which the Commission has subject matter jurisdiction. The Commission may not act on these matters at this meeting.

B. Commission Ad Hoc Committee Reports

1. Arts in Education
2. Arts Center
3. City Hall Public Art
4. Concert on the Bluffs
5. Salon Series

3. Consent Calendar

A. Previously Discussed Items

None.

B. New Items

1. Approval of Minutes

Recommended Action: Approve the minutes for the Regular meeting of the Cultural Arts Commission on October 23, 2018.

Staff contact: Administrative Assistant Saleaumua, 456-2489 ext. 349

4. **Old Business**

None.

5. **New Business**

A. **Malibu Poet Laureate Candidate**

Recommended Action: 1) Accept the Poet Laureate Selection Committee’s nomination of the 2019-2021 Malibu Poet Laureate; and 2) Recommend City Council approve the nomination of Ellen Reich as the Malibu Poet Laureate for a two-year term beginning March 28, 2019.

Staff contact: Deputy Director Riesgo, 456-2489 ext. 350

B. **Ad Hoc Committees**

Recommended Action: 1) Review current Cultural Arts Commission Ad Hoc Committees and appointments, affirm or modify appointments and make any necessary appointments to fill vacancies; and 2) Determine if new Ad Hoc Committees need to be created to fulfill City Council assignments.

Staff contact: Deputy Director Riesgo, 456-2489 ext. 350

6. **Staff Updates**

7. **Commissioner Reports, Comments and Inquiries**

Future Agenda Items

Adjournment

Future Meetings

Tuesday, March 26, 2019	6:30 p.m.	Regular Meeting	City Hall Multipurpose Room
Tuesday, April 23, 2019	6:30 p.m.	Regular Meeting	City Hall Multipurpose Room
Tuesday, May 28, 2019	6:30 p.m.	Regular Meeting	City Hall Multipurpose Room

Guide to the City Commission Proceedings

The Oral Communication portion of the agenda is for members of the public to present items which are not listed on the agenda, but are under the subject matter jurisdiction of the Commission. Although no action may be taken, the Commission and staff will follow up, at an appropriate time, on those items needing response. Each speaker is limited to (3) three minutes. Time may be surrendered by deferring (1) one minute to another speaker, not to exceed a total of (8) eight minutes. The speaker wishing to defer time must be present when the item is heard. In order to be recognized and present an item, each speaker must complete and submit to the Recording Secretary a Request to Speak form prior to the beginning of the item being announced by the Chair (forms are available at the entrance to the meeting room). Speakers are taken in the order slips are submitted.

Items in Consent Calendar Section A have already been considered by the Commission at a previous meeting where the public was invited to comment, after which a decision was made. These items are not subject to public discussion at this meeting because the vote taken at the previous meeting was final. Resolutions concerning decisions made at previous meetings are for the purpose of memorializing the decision to assure the accuracy of the findings, the prior vote, and any

conditions imposed.

Items in Consent Calendar Section B have not been discussed previously by the Commission. If discussion is desired, an item may be removed from the Consent Calendar for individual consideration. Commissioners may indicate a negative or abstaining vote on any individual item by so declaring prior to the vote on the motion to adopt the entire Consent Calendar. Items excluded from the Consent Calendar will be taken up by the Commission following the action on the Consent Calendar. The Commission first will take up the items for which public speaker requests have been submitted. Public speakers shall follow the rules as set forth under Oral Communication.

Old Business items have appeared on previous agendas but have either been continued or tabled to this meeting with no final action having been taken. Public comment shall follow the rules as set forth under Oral Communication.

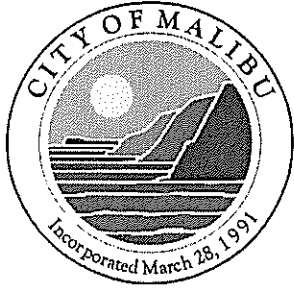
Items in New Business are items which are appearing for the first time for formal action. Public comment shall follow the rules as set forth under Oral Communication.

Copies of the staff reports or other written documentation relating to each item of business described above are on file in the Parks and Recreation Department, Malibu City Hall, 23825 Stuart Ranch Road, Malibu, California and are available for public inspection during regular office hours which are 7:30 a.m. to 5:30 p.m., Monday through Thursday, and 7:30 a.m. to 4:30 p.m., Friday. Written materials distributed to the Commission within 72 hours of the Commission meeting are available for public inspection immediately upon distribution (Government Code Section 54957.5(b)(2)). Copies of staff reports and written materials may be purchased for \$0.10 per page. Pursuant to State law, this agenda was posted at least 72 hours prior to the meeting.

The City Hall phone number is (310) 456-2489. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and a California Relay Service operator will assist you. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Environmental Sustainability Director Craig George, (310) 456-2489, ext. 229. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADD Title II]. Requests for use of audio or video equipment during a Commission meeting should be directed to Alex Montano at (310) 456-2489, ext. 227, or amontano@malibucity.org before 12:00 p.m. on the day of the meeting.

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 21st day of February 2019.


Brittany Saleaumua, Administrative Assistant



Cultural Arts Commission Agenda Report

Cultural Arts
Commission Meeting
02-26-19

**Item
3.B.1.**

To: Members of the Cultural Arts Commission

Prepared by: Brittany Saleaumua, Administrative Assistant *BS*

Reviewed by: Kristin Riesgo, Community Services Deputy Director *KR*

Approved by: Jesse Bobbett, Community Services Director *JB*

Date prepared: January 4, 2019 Meeting date: February 26, 2019

Subject: Approval of Minutes

RECOMMENDED ACTION: Approve the minutes for the Regular meeting of the Cultural Arts Commission on October 23, 2018.

DISCUSSION: Staff has prepared draft minutes for the Regular meeting of the Cultural Arts Commission on October 23, 2018.

ATTACHMENTS: October 23, 2018 Cultural Arts Commission Regular meeting minutes

MINUTES
CULTURAL ARTS COMMISSION
REGULAR MEETING
OCTOBER 23, 2018
MALIBU CITY HALL
6:30 P.M.

CALL TO ORDER

Chair Malcolm Brickman called the meeting to order at 6:35 p.m.

ROLL CALL

The following persons were recorded in attendance by the Recording Secretary:

PRESENT: Chair Catherine Malcolm Brickman; Vice Chair Suzanne Zimmer; Commissioners Lotte Cherin and Ex Officio Graeme Clifford

ABSENT: Commissioners Veronica Brady and Alan Roderick-Jones

ALSO PRESENT: Jesse Bobbett, Community Services Director and Brittany Saleaumua, Administrative Assistant

APPROVAL OF AGENDA

MOTION Chair Malcolm Brickman moved and Vice Chair Zimmer seconded a motion to approve the agenda. The motion carried 3-0, Commissioners Brady and Roderick-Jones absent.

REPORT ON POSTING OF AGENDA

Administrative Assistant Saleaumua reported the agenda for the meeting was properly posted on October 18, 2018.

ITEM 1 CEREMONIAL/PRESENTATIONS

None.

ITEM 2.A. PUBLIC COMMENTS

Cindy Short discussed the Laughing Dog Story Bus, a 1972 Volkswagen bus that housed a collage of stories related to the community and personal art projects. She stated she would like the Commission's support for future events and was interested in future partnerships with the City.

Chair Brickman stated she would contact Ms. Short to discuss elementary school Arts in Education workshops.

Malibu Arts Association Co-Presidents Pamela LeGrand and Lanna Duncan stated the Malibu Farmers Market organizers would support an Art Walk at Legacy Park.

Community Services Director Bobbett stated City staff needed to discuss with all agencies and review whether a permit to host the Art Walk at Legacy Park was needed.

In response to Vice Chair Zimmer, Ms. LeGrand stated Malibu Arts Association members would be a part of the Art Walk. Ms. LeGrand and Ms. Duncan discussed expanding their outreach to include artists from the surrounding cities.

ITEM 2.B. COMMISSION AD HOC COMMITTEE REPORTS

1. Arts in Education

Chair Brickman stated all of the Santa Monica-Malibu Unified School District elementary schools planned to hold poetry workshops with Poet Laureate Ricardo Means Ybarra.

2. Arts Center

No update.

3. City Hall Public Art

Vice Chair Zimmer discussed artist Alden Marin. She stated the Commission should consider his artwork for an exhibition at Malibu City Hall.

Community Services Director Bobbett stated the spring City Hall exhibit would be in April 2019. He requested the presence and input from Commissioner Roderick-Jones since he was on the City Hall Public Art Ad Hoc Committee.

4. Concert on the Bluffs

Community Services Director Bobbett stated that Concert on the Bluffs Request for Proposals were open for bid and the deadline to submit a bid was November 5, 2018.

5. Salon Series

No update.

ITEM 3 CONSENT CALENDAR

MOTION Commissioner Cherin moved and Chair Brickman seconded a motion to approve the consent calendar. The motion carried 3-0; Commissioners Brady and Roderick-Jones absent.

The Consent Calendar consisted of the following items:

A. Previously Discussed Items

None.

B. New Items

1. Approval of Minutes

Recommended Action: Approve the minutes for the Regular meeting of the Cultural Arts Commission on September 25, 2018.

ITEM 4 OLD BUSINESS

A. Recognition of Ronald Rindge

Recommended Action: Review and discuss options to recognize Ronald Rindge for his contributions to the Malibu community.

Community Services Director Bobbett presented the staff report.

In response to Chair Brickman, Community Services Director Bobbett stated the artist selected would be involved in the entire project.

In response to Ex Officio Clifford, Community Services Director Bobbett presented the three potential placement locations at Legacy Park.

Chair Brickman stated the Ronald Rindge recognition art piece in addition to *The Anchor* sculpture would be the beginning of an art movement at Legacy Park.

Community Services Director Bobbett stated staff would work with the Commission to seek further input on potential artists and form a Call to Artists submission process. He stated the costs listed in the staff report were estimates, not actual costs.

CONSENSUS

By consensus, the Commission agreed to design and build the Ronald Rindge bench sculpture separately.

ITEM 5 NEW BUSINESS

None.

ITEM 6 STAFF UPDATES

Community Services Director Bobbett presented staff updates and upcoming events.

In response to Community Services Director Bobbett, Commissioner Cherin agreed to discuss potential speakers for the 2019 Malibu Library Speaker Series.

ITEM 7 COMMISSIONER REPORTS, COMMENTS AND INQUIRIES

In response to Commissioner Cherin, Community Services Director Bobbett stated the Art Utility Box project was currently on hold due to the installation of the Webb Way traffic signal. He stated staff had planned to include the new traffic signal to the overall project.

In response to Ex Officio Clifford, Community Services Deputy Director stated the submissions for the Storm Drain Art Project had been reviewed by a selection panel and an artist had been selected.

Ex Officio Clifford inquired about an update on the gateway signs project.

FUTURE AGENDA ITEMS

None.

ADJOURNMENT

MOTION At 8:17 p.m., Chair Malcolm Brickman moved and Vice Chair Zimmer seconded a motion to adjourn the meeting. The motion carried 3-0; Commissioners Brady and Roderick-Jones absent.

Approved and adopted by the Cultural Arts
Commission of the City of Malibu on February
26, 2019.

Chair

ATTEST:


BRITTANY SALEAUMUA, Administrative Assistant



Cultural Arts Commission Agenda Report

To: Members of the Cultural Arts Commission

Prepared by: Kristin Riesgo, Community Services Deputy Director

Approved by: Jesse Bobbett, Community Services Director 

Date prepared: February 14, 2019 Meeting date: February 26, 2019

Subject: Malibu Poet Laureate Candidate

RECOMMENDED ACTION: 1) Accept the Poet Laureate Selection Committee's nomination of the 2019-2021 Malibu Poet Laureate; and 3) Recommend City Council approve the nomination of Ellen Reich as the Malibu Poet Laureate for a two-year term beginning March 28, 2019.

DISCUSSION: On November 14, 2016, Council approved a recommendation from the Cultural Arts Commission to create the Malibu Poet Laureate program and directed staff to initiate the open application period. On March 13, 2017, Council approved the selection of the first Malibu Poet Laureate, Ricardo Means Ybarra, who began his two year term on March 28, 2017.

While working with the Malibu Poet Laureate Committee, Mr. Ybarra expanded poetry programming not only in the City, but also in surrounding communities. His accomplishments included:

- Led poetry workshops at all of the Santa Monica-Malibu Unified schools, the Malibu Library and the Senior Center
- Established the first engraved Poetry Stones at Legacy Park
- Conducted poetry readings at numerous events such as Concert on the Bluffs and the Malibu Student Art Exhibit
- Worked with City staff, Los Angeles County Library and the Poet Laureate Committee to organize the first Poetry Summit in 2018. The Poetry Summit featured visual artists, musicians and poets
- Worked as a mentor at Pepperdine University and included Pepperdine students in poetry workshops to teach young children the art of poetry

- Assisted with the production of two Poetry Anthologies. The books were a culmination of poems written by elementary school students, high school students and Pepperdine University students

An extensive amount of poetry outreach and recognition has occurred in the City during Mr. Ybarra's term as the first Malibu Poet Laureate.

The City began the search process for the second Poet Laureate in December 2018, and opened the application period from December 6, 2018, to January 25, 2019, which resulted in six applicants. The Poet Laureate selection committee reviewed and discussed the applicants and unanimously recommended Ellen Reich as the 2019-2021 Malibu Poet Laureate (Attachment). Ms. Reich has been a part of the Malibu community since 1974 and has been devoted to poetry for several years additionally, her influence has reached many people through her nineteen years of serving as the Emeritus Chair of Creative Writing at Santa Monica College.

The Commission is being asked to approve and send the recommendation of Ellen Reich as the 2019-2021 Malibu Poet Laureate to City Council for final approval.

ATTACHMENTS: Letter of Recommendation from Malibu Poet Laureate Selection Committee

February 13, 2019

Dear Malibu Cultural Arts Commission and Malibu City Council,

After several weeks of deliberation, the Malibu Poet Laureate Selection Panel has come to a final decision for the City of Malibu's second Poet Laureate: Ms. Ellen Reich. We wish to formally submit her nomination to you now for approval.

In our review process, we focused on five core aspects of each application: a well-established history of community engagement, fervent support of our City's mission statement, the quality of written and published poetry, actionable support for the increased presence of poetry in our City, and evident potential for the applicant to serve as an ambassador of poetry for our City of Malibu.

While we had a number of strong applicants, Ms. Reich stood out for both her spirited and ideative poetry and her relentless devotion to the development of poetry in our City since 1974, in particular her nineteen years serving as the Emeritus Chair of Creative Writing at Santa Monica College. We hold no reservations about this nomination, and each of us feels excitement about the events and activities that lie ahead.

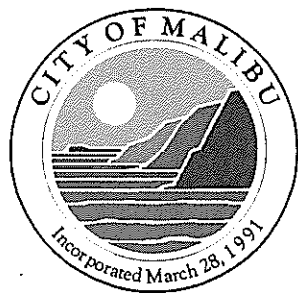
We have contacted Ms. Reich to request her formal acceptance of this position (pending final approvals by the Commission and the Council), and she has accepted.

Please don't hesitate to contact me if you need further information or have any questions.

On behalf of the Poet Laureate Selection Panel,

Jacob Wolfe
President and Founder, Pepperdine University Poetry Society

Full Selection Panel Membership:
Ricardo Means-Ybarra, Malibu Poet Laureate
Ann Buxie, Community Member
Lotte Cherin, Cultural Arts Commissioner
Ellen Cohen, Community Member
Kathleen Sullivan, Friends of the Malibu Library
Jacob Wolfe, Pepperdine University Poetry Society



Cultural Arts Commission Agenda Report

Cultural Arts
Commission Meeting
02-26-19

**Item
5.B.**

To: Members of the Cultural Arts Commission

Prepared by: Brittany Saleaumua, Administrative Assistant

Reviewed by: Kristin Riesgo, Community Services Deputy Director

Approved by: Jesse Bobbett, Community Services Director 

Date prepared: February 14, 2019 Meeting date: February 26, 2019

Subject: Ad Hoc Committees

RECOMMENDED ACTION: 1) Review current Cultural Arts Commission Ad Hoc Committees and appointments, affirm or modify appointments and make any necessary appointments to fill vacancies; and 2) Determine if new Ad Hoc Committees need to be created to fulfill City Council assignments.

DISCUSSION: Cultural Arts Commission Ad Hoc Committees are formed to work on specific assignments and are not subject to Brown Act procedures. Ad Hoc Committees are formed at the onset of assignments to work on projects outside of Commission meeting times and are dissolved once the Commission has completed the assignment.

Typically, two Commissioners are assigned to each Ad Hoc Committee. Commissioners work closely with City staff to accomplish each goal then report their findings to the Commission each month.

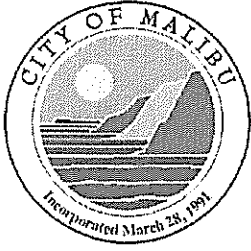
Currently, the Commission has five Ad Hoc Committees:

- Arts in Education – Commissioner Cherin
- Arts Center – Commissioner Cherin and Ex-Officio Clifford
- City Hall Public Art – Commissioner Roderick-Jones
- Concert on the Bluffs
- Salon Series – Commissioner Brady

The Commission is being asked to review the list of Ad Hoc Committees and determine who will serve on each Ad Hoc Committee. Commissioners may modify the Ad Hoc

Committees they are currently on and fill vacancies. The Commission should also decide if new Ad Hoc Committees, relevant to current Council assignments, should be created or if current Ad Hoc Committees should be dissolved.

ATTACHMENTS: Cultural Arts Commission Assignments for Fiscal Year 2018-2019



City of Malibu

MEMORANDUM

To: Cultural Arts Commission

From: Reva Feldman, City Manager *RF*

Date: June 13, 2018

Re: Cultural Arts Commission Assignments for Fiscal Year 2018-2019

At its Regular meeting on June 11, 2018, the City Council approved the following items for the Commission's annual work plan for Fiscal Year 2018-2019:

1. Provide guidance and input to staff regarding the Malibu Arts and Culture website
2. Facilitate implementation of regular art exhibits, utilizing the halls and foyer of the Malibu Civic Theater and Malibu City Hall
3. Provide staff with support and guidance on the implementation of the Legacy Park Public Art Enhancement Project
4. Review and revise the City's Public Art Policies and Procedures, in accordance with the Art in Public Places Ordinance
5. Review projects for implementation of the City's Public Art Policies and Procedures, in accordance with the Art in Public Places Ordinance
6. Work with Planning staff on the development of a Zoning Text Amendment (ZTA) regarding the display of art throughout the City
7. Work with City staff to produce the annual Concert on the Bluffs event for the Malibu community
8. Review and recommend an art installation of scenic outlook benches within Malibu city limits
9. Coordinate meetings with artists in the community using the existing composers' breakfast meetings as a model
10. Investigate the potential for a performance and visual arts center in Malibu
11. Review and approve artwork selected for the City Utility Box Art Program
12. Continue working with local arts-based school groups and Parent Teacher Associations (PTAs) for the purpose of offering educational outreach programs in Malibu schools
13. Provide staff with feedback related to advertising, marketing and promotion of Cultural Arts programs and events
14. Recommend an appropriate recognition to honor Ronald Rindge
15. Review and recommend revisions to the City of Malibu gateway entry signs

16. Work with staff to provide input on modification of the current Temporary Use Permit (TUP) in order to allow temporary pop-up galleries and performance art exhibits in vacant business spaces
17. Make bimonthly oral reports to the City Council on Commission activities
18. Submit a mid-year written report to the City Council on Commission activity