

This meeting will be held via teleconference only in order to reduce the risk of spreading COVID19 and pursuant to the Governor’s Executive Orders N-25-20 and N-29-20 and the County of Los Angeles Public Health Officer’s Order (revised November 28, 2020). All votes taken during this teleconference meeting will be by roll call vote, and the vote will be publicly reported.

HOW TO VIEW THE MEETING: No physical location from which members of the public may observe the meeting and offer public comment will be provided. Please view the meeting, which will be live streamed at <https://malibucity.org/video> and <https://malibucity.org/VirtualMeeting>.

HOW TO PARTICIPATE BEFORE THE MEETING: Members of the public are encouraged to submit email correspondence to bayala@malibucity.org before the meeting begins.

HOW TO PARTICIPATE DURING THE MEETING: Members of the public may speak during the meeting through the Zoom application. You must first sign up to speak before the item you would like to speak on has been called by the Chair and then you must be present in the Zoom conference to be recognized.

Please visit <https://malibucity.org/VirtualMeeting> and follow the directions for signing up to speak and downloading the Zoom application.

Public Works Commission
Meeting Agenda
(to be held during COVID-19 emergency)

Thursday, December 10, 2020

3:30 p.m.

Various Teleconference Locations

**YOU MAY VIEW THIS MEETING LIVE OVER THE INTERNET AT
MALIBUCITY.ORG/VIDEO**

Call to Order

Roll Call

Pledge of Allegiance

Approval of Agenda

Report on Posting of Agenda –December 4, 2020

1. Written and Oral Communications from the Public and Commissioners

- A. Communications from the Public concerning matters which are not on the agenda but for which the Commission has subject matter jurisdiction. The Commission may not act on these matters at this meeting. (30 minutes total time allotted)

- B. Staff Updates. (5 minutes total time allotted)
- C. Commissioner reports, comments and inquiries. (15 minutes total time allotted)

2. Consent Calendar

A. Previously Discussed Items

None.

B. New Items

1. Approval of Minutes – November 12, 2020

Staff recommendation: Approve minutes of the Public Works Commission Special meeting November 12, 2020.

Staff contact: Senior Administrative Assistant Ayala, 310-456-2489 ext. 352

3. Old Business

None.

4. New Business

A. Capital Improvement Projects and Disaster Recovery Projects Status Report

Staff recommendation: Receive and file report on the status of the City’s current and upcoming Capital Improvements Projects and Disaster Recovery Projects.

Staff contact: Public Works Director DuBoux, 310-456-2489 ext. 339

B. Parking Restrictions along Pacific Coast Highway

Staff recommendation: Receive and file report on the status of the City’s efforts on parking restrictions along Pacific Coast Highway.

Staff contact: Public Works Director DuBoux, 310-456-2489 ext. 339

Adjournment

Future Meetings

Wednesday, January 27, 2021	3:30 p.m.	Regular Meeting	Location to be determined
Wednesday, February 24, 2021	3:30 p.m.	Regular Meeting	Location to be determined

Guide to the City Commission Proceedings

The Oral Communication portion of the agenda is for members of the public to present items which are not listed on the agenda, but are under the subject matter jurisdiction of the Commission. Although no action may be taken, the Commission and staff will follow up, at an appropriate time, on those items needing response. Each speaker is limited to three (3) minutes.

Members of the public wishing to speak during the meeting must participate through the Zoom application. You must first sign up to speak before the item you would like to speak on has been called by the Mayor and then you must be present in the Zoom conference to be recognized. Please visit <https://malibucity.org/VirtualMeeting> and follow the directions for signing up to speak and downloading the Zoom application.

Items in Consent Calendar Section A have already been considered by the Commission at a previous meeting where the public was invited to comment, after which a decision was made. These items are not subject to public discussion at this meeting because the vote taken at the previous meeting was final. Resolutions concerning decisions made at previous meetings are for the purpose of memorializing the decision to assure the accuracy of the findings, the prior vote, and any conditions imposed.

Items in Consent Calendar Section B have not been discussed previously by the Commission. If discussion is desired, an item may be removed from the Consent Calendar for individual consideration. Commissioners may indicate a negative or abstaining vote on any individual item by so declaring prior to the vote on the motion to adopt the entire Consent Calendar. Items excluded from the Consent Calendar will be taken up by the Commission following the action on the Consent Calendar. The Commission first will take up the items for which public speaker requests have been submitted. Public speakers shall follow the rules as set forth under Oral Communication.

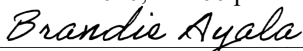
Old Business items have appeared on previous agendas but have either been continued or tabled to this meeting with no final action having been taken. Public comment shall follow the rules as set forth under Oral Communication.

Items in New Business are items which are appearing for the first time for formal action. Public comment shall follow the rules as set forth under Oral Communication.

Copies of the staff reports or other written documentation relating to each item of business described above are on file in the office of the Public Works Department, and available upon request by emailing bayala@malibucity.org.

The City Hall phone number is (310) 456-2489. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and a California Relay Service operator will assist you. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Yolanda Bundy, Environmental Sustainability Director, at (310) 456-2489, ext. 229. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADD Title II].

I hereby certify under penalty of perjury, under the laws of the State of California, that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 3rd day of December 2020, at 1:00 p.m.



Brandie Ayala, Senior Administrative Assistant



Public Works Commission Agenda Report

Public Works
Commission Meeting
12-10-20

**Item
2.B.1.**

To: Chair Merrick and Members of the Public Works Commission

Prepared by: Brandie Ayala, Senior Administrative Assistant

Approved by: Robert DuBoux, Public Works Director/City Engineer

Date prepared: December 3, 2020 Meeting date: December 10, 2020

Subject: Approval of Minutes –November 12, 2020

RECOMMENDED ACTION: Approve minutes of the Public Works Commission Special meeting November 12, 2020.

DISCUSSION: Staff has prepared draft minutes for the Public Works Commission special meeting of November 12, 2020 and hereby submits the minutes for Commission approval.

ATTACHMENTS:

1. Draft Minutes of November 12, 2020 Public Works Commission Special Meeting

MINUTES
MALIBU PUBLIC WORKS COMMISSION
REGULAR MEETING
NOVEMBER 12, 2020
TELECONFERENCED – VARIOUS LOCATIONS
3:30 P.M.

The following meeting was held pursuant to the Governor’s Executive Orders N-25-20 and N-29-20 and fully teleconferenced from various locations during the coronavirus disease (COVID-19) pandemic.

CALL TO ORDER

Chair Merrick called the meeting to order at 3:33 p.m.

ROLL CALL

The following persons were recorded in attendance by the Recording Secretary:

PRESENT: Chair Brian Merrick; Vice Chair Lance Simmens; and Commissioners Scott Dittrich and Paul Grisanti

ABSENT: Commissioner James Palmer

ALSO PRESENT: Rob DuBoux, Public Works Director; Adam Chase, Assistant Public Works Director; Travis Hart, Public Works Superintendent; Brandie Ayala, Senior Administrative Assistant; Parker Davis, Media Technician; and Mary Linden, Executive Assistant

APPROVAL OF AGENDA

MOTION Commissioner Grisanti moved and Commissioner Dittrich seconded a motion to approve the agenda. The question was called and the motion carried 4-0, Commissioner Palmer absent.

PLEDGE OF ALLEGIANCE

Commissioner Grisanti led the Pledge of Allegiance.

REPORT ON POSTING OF AGENDA

Senior Administrative Assistant Ayala reported that the agenda for the meeting was properly posted on November 6, 2020.

ITEM 1.A. PUBLIC COMMENTS

None.

ITEM 1.B. STAFF UPDATES

Assistant Public Works Director Chase congratulated Commissioner Grisanti on his election to the City Council. He announced the next community meeting for the Civic Center Water Treatment Facility (CCWTF) Phase 2 would be on Thursday, December 17, at 6:00 p.m. He stated Los Angeles County Waterworks District 29 (District 29) would present plans for improvements to the Encinal Canyon tank at the Commission's December meeting. He stated the Community Services Department would present the proposed Permanent Skate Park design at the December meeting. He discussed projects currently out for bid.

Public Works Superintendent Hart discussed City road crew activities, including refreshing striping at various locations, the new crosswalk at Grayfox Street and Fernhill Drive, and painting "Keep Clear" on Malibu Canyon Road at Harbor Vista Drive. He stated crews worked over the weekend monitoring canyons for storm damage. He stated staff from Los Angeles County Beaches and Harbors and Caltrans, as well as various community volunteers, joined City officials and staff to pick up litter throughout the City on Malibu Cleanup Day on October 27.

Senior Administrative Assistant Ayala discussed the Commission's virtual meeting schedule. She stated virtual meetings would continue into 2021, but the Commission would revert to its regular schedule meeting on the fourth Wednesday of each month beginning in January 2021.

ITEM 1.C. COMMISSIONER COMMENTS

Vice Chair Simmens asked if the City had looked into trash depicted in photos submitted by Tracy Park at the last meeting. Public Works Superintendent Hart stated Code Enforcement had responded to a report made to the City Manager. He stated the area was private property. He stated public areas were cleared on Malibu Cleanup Day. He suggested additional photos be submitted if other areas needed to be cleaned. Vice Chair Simmens stated he would follow up with Ms. Park.

Commissioner Grisanti thanked everyone for providing background to help him answer questions during his election campaign. He commended Vice Chair Simmens on his campaign. He stated he hoped public works would remain a central focus.

Commissioner Dittrich stated he communicated with Jo Drummond prior to discussion at the City Council meeting regarding Big Rock assessment district (AD) issues. He stated the amount of water pumping out had been fairly stable, but no one investigated safety factors. He stated Big Rock residents say it is moving. He suggested something might be missing in the analysis.

Commissioner Grisanti stated 0.1 inch was a lot of movement over the past 15 years. He stated he had seen 0.02 inches on the list. He stated people who showed up were part of a

group opposed to construction of one house but who also proposed spending of a large amount of money in the assessment. He stated the City would manage the project, but funding would come from the residents.

Commissioner Dittrich expressed concern about houses cracking in a major event, such as an earthquake.

Public Works Director DuBoux stated the City Council provided direction for staff to move forward with the AD. He stated he would meet with the Big Rock Mesa Dewatering Sub-Committee to address next steps for amending the dewatering system. He stated safety was a separate item.

Commissioner Dittrich asked if the City was doing enough right now.

Public Works Director DuBoux discussed concerns about ground movement. He stated cracks were not an indication of ground movement. He stated modifying the AD to add looking at ground surface movement was proposed. He stated ground movement measured from the slide to the top did not show enough movement to cause concern. In response to Commissioner Dittrich, he stated the engineer indicated it would cost \$300,000 to \$400,000 for a slope stability analysis. He stated he did not expect much change from the Bing Yen report. He stated he could not recommend spending money on that analysis. He stated an item would be brought back for detailed discussion of the AD.

Chair Merrick discussed problems with the drainage pipe off Birdview Avenue and Bluewater Road toward the beach. He requested staff talk to the owner. He stated the pipe was wrapped in plastic, deteriorated, and not functioning properly. He stated the County Beaches and Harbors road at the bottom was severely eroded and sand was covering outflow from that pipe. He stated serious rain would cause runoff onto the City's road. He commended staff on the striping and sidewalk work.

In response to Chair Merrick, Public Works Director DuBoux explained the City's procedure for residents to request speed humps through Public Works staff.

Commissioner Dittrich stated he and Commissioner Grisanti met at the bottom of Rambla Pacifico and noticed trees in the watershed. He expressed concern about flooding and fire danger. He stated a big rain event would cause backup under the bridge and potential flooding. He suggested a task force be formed to clear the area.

Vice Chair Simmens discussed Commissioner Palmer's previous requests to ask the City Council for a temporary parking solution using the City's property at the former Chili Cook-Off site. He expressed frustration with it being considered only a public safety issue. He requested direction on how the issue could be brought to the Public Works Commission for discussion. Assistant Public Works Director Chase stated Public Works deals with issues within the City right of way.

Public Works Director DuBoux explained the parking item was being discussed at the Council level. Vice Chair Simmens stated he thought the Public Works Commission should have some jurisdiction over parking.

Executive Assistant Linden stated the City Council had continued its discussion of parking issues from November 9 to November 23.

In response to Vice Chair Simmens, Public Works Director DuBoux explained the Public Works Commission could discuss parking issues if it was within the Commission's assigned tasks.

Public Works Director DuBoux asked Chair Merrick and Commissioner Grisanti if the City should schedule a meeting with local realtors regarding questions and issues related to FEMA Flood Maps. Commissioner Grisanti stated realtors would be flattered and delighted to provide feedback. Chair Merrick stated he could help coordinate the meeting.

ITEM 2 CONSENT CALENDAR

MOTION Vice Chair Simmens moved and Commissioner Dittrich seconded a motion to approve the Consent Calendar. The question was called and the motion carried 4-0, Commissioner Palmer absent.

The Consent Calendar consisted of the following items:

- A. Previously Discussed Items
None.
- B. New Items
 - 1. Approval of Minutes – October 8, 2020
Staff recommendation: Approve minutes of the Public Safety Commission Regular meeting of October 8, 2020.

ITEM 3 OLD BUSINESS

None.

ITEM 4 NEW BUSINESS

- A. Capital Improvement Projects and Disaster Recovery
Staff recommendation: Receive and file report on the status of the City's current and upcoming Capital Improvements Projects and Disaster Recovery Projects.

Assistant Public Works Director Chase presented the staff report on Capital Improvements Projects and disaster updates.

Chair Merrick asked if parking meters or time limitations would be included in the new Westward Beach parking plan. Assistant Public Works Director Chase stated no changes were proposed to signage currently posted that prohibited overnight parking.

Public Works Director DuBoux stated staff was looking into including parking meters in the future if allowed by the California Coastal Commission (CCC).

Commissioner Grisanti stated he met with Sara Wan when she was on the CCC. He stated she believed CCC would not object to parking meters if the costs were reasonable. He suggested that could be why the City was not getting pushback on its request for no overnight parking at Zuma and Corral Beaches.

In response to Commissioner Grisanti, Assistant Public Works Director Chase confirmed the Planning Commission approved Caltrans' coastal development permit (CDP) for the Trancas Creek Bridge and right turn project. He stated Caltrans was in the early work stages of the project.

In response to Chair Merrick, Assistant Public Works Director Chase stated staff was working on funding for a crosswalk near the bridge.

Commissioner Dittrich expressed concern that installing parking meters or no overnight parking restrictions would result in parked recreational vehicles (RV) moving to canyon roads. He suggested the City consider instituting no overnight parking based on vehicle size. Assistant Public Works Director Chase stated those signs already existed.

Commissioner Dittrich suggested the City adopt an ordinance banning parking of large vehicles on City streets. Public Works Director DuBoux discussed the Martin v. Boise case. He stated many RVs were moving and migrating up the coast rather than moving to the canyons.

Commissioner Dittrich stated he observed generators next to brush where RVs were parked. He asked if fire danger trumped the Martin v. Boise restrictions.

In response to Commissioner Dittrich, Public Works Director DuBoux stated the requirement to complete CCWTF Phase 3 was subject to the success of Phases 1 and 2 in reducing pollutants in the groundwater. He stated the City continued testing of Phase 1 and provided data to the Regional Water Quality Control Board (RWQCB). He stated if requirements were met and water quality in Malibu Lagoon and Santa Monica Bay were improved by specified amounts, Phase 3 would not be required per the Memorandum of Understanding (MOU) between the City and RWQCB. He stated Phase 3 would have to be completed by November 5, 2023, if required. He discussed impacts of the Woolsey Fire and COVID-19 on flows and testing.

Assistant Public Works Director Chase discussed the storm drain trash screens replacement project. He stated crews would begin clearing debris and constructing new trash screens soon.

Public Works Superintendent Hart presented the report on construction projects. He stated the Bluffs Park workout station was expected to begin next Monday. He stated work on Phase 1 of the storm drain infrastructure on Civic Center Way continued and Phase 2 storm drain and curb work had just begun. He stated drilling and setting piles would be done next week. He stated staff was coordinating with the contractor to begin the Dume Drive and Fernhill Drive speed humps project approved by the City Council on November 9, 2020.

CONSENSUS

By consensus, the Commission received and filed the report on the status of the City's current and upcoming Capital Improvements Projects and Disaster Recovery Projects.

ADJOURNMENT

MOTION At 4:25 p.m., Commissioner Dittrich moved and Commissioner Grisanti seconded a motion to adjourn. The question was called and the motion carried 4-0, Commissioner Palmer absent.

Approved and adopted by the Public Works Commission of the City of Malibu on December 10, 2020.

BRIAN MERRICK, Chair

ATTEST:

BRANDIE AYALA, Senior Administrative Assistant



Public Works Commission Agenda Report

Public Works
Commission Meeting
12-10-20

Item 4.A.

To: Chair Merrick and Members of the Public Works Commission

Prepared by: Robert DuBoux, Public Works Director/City Engineer

Date prepared: December 4, 2020 Meeting date: December 10, 2020

Subject: Capital Improvement Projects and Disaster Recovery Projects Status Report

RECOMMENDED ACTION: Receive and file report on the status of the City's current and upcoming Capital Improvements Projects and Disaster Recovery Projects.

DISCUSSION: Staff will provide a status update on the following active projects in the Fiscal Year 2020-2021 Capital Improvement Program:

Capital Improvement Projects (Design)

- **Marie Canyon Green Streets**
 - Updates:
 - Waiting Measure W funding to be received by the City. Once we receive this, this project will be sent out for public bidding.
- **PCH Median Improvements Project**
 - Updates:
 - Consultant is working on the final design. In January, the City be seeking proposals from consultants to perform construction management.
 - Project Schedule:
 - Complete Design: February 2021
 - Begin Construction: Fall 2021
- **PCH Signal Synchronization**
 - Updates:
 - 65% design package was submitted to Caltrans in November 2020.
 - Consultant is working on final design documents.
 - Project Schedule:
 - Complete Final Design: May 2021
 - Advertise: July 2021
 - Award Contract and Begin Construction: September 2021

- Civic Center Stormwater Diversion Structure
 - Updates:
 - A Los Angeles County Flood Control maintenance agreement is required for this project. Staff is waiting for the County's approval of the agreement.
 - Project Schedule:
 - Complete Design: Completed. Awaiting maintenance agreement.
 - Begin Construction: Estimated Spring 2021
- Westward Beach Road Improvements Project
 - Updates:
 - City and Los Angeles County Beaches and Harbors are coordinating the project since portions of the project will occur on Beaches and Harbors' jurisdiction.
 - Council approved the funding agreement with Metro.
 - Additional presentations will be made at the Public Works Commission and for City Council.
 - Project Schedule:
 - Complete Design: Completed
 - Begin Construction: Fall 2021
- Civic Center Wastewater Treatment Facility Phase 2
 - Updates:
 - Project Design 65% plans to be submitted December 2020.
 - Working with the Planning Department to send project to Planning Commission in February.
 - City is preparing project application for the State Revolving Fund program.
 - Project Schedule:
 - Complete Design: December 2021
 - Begin Construction: March 2022

Capital Improvement Projects (Construction)

- Malibu Park Drainage Improvements
 - Bids were received on November 19, 2020.
 - City received bid protest and is evaluating this protest
 - Begin Construction: January/February 2021
- City Hall Roof Replacement
 - Bids were received on November 18, 2020.
 - Begin Construction: January/February 2021
- Storm Drain Trash Screens
 - The project has been completed and City staff will be working with the contractor to close out the project.
- Bluffs Park Workout Station

- Construction crews begin the demo portion of the project on November 16th. The new workout equipment has been ordered and completion of the project is expected around the end of December 2020.
- Civic Center Way Improvements
 - Duration: August 2020 through March 2021
 - Work Hours: Monday through Friday 7:00AM to 4:00PM, Saturdays 7:00AM to 4:00PM
 - The contractor is currently working at the section between Vista Pacifica and the condos on Civic Center Way. This phase of work will require the temporary closure of Civic Center Way. Portions of the curb and gutter have been placed and the contractor is working on the proposed retaining wall.
 - The contractor is also working on the curb, gutter and storm drain installation on Civic Center Way from Webb Way to the condos.
- Dume Drive and Fernhill Drive Speed Humps Project
 - The project was awarded in November and construction is expected to begin around December 14th.
- Guardrail Replacement Citywide (FEMA/CalOES Project)
 - Schedule: Revised September 2019 to End of December 2020.
 - Work Hours: Monday through Friday 6:00am to 3:00pm.
 - Traffic Control: Alternating lane closures in both directions using flaggers and other traffic control devices.

Disaster updates

The City continues to work with FEMA and CalOES towards the completion of each project. At this time, all projects have been obligated. The following is a summary of Disaster Recovery Capital Improvement Projects:

- Broad Beach Road Water Quality Infrastructure Repairs (CalOES Project)
 - Updates:
 - This project includes repairing the pavers, landscaping and underground bio-filtration devices located on Broad Beach Road.
 - The City's design consultant has started the design of the project.
 - Project Schedule:
 - Complete Design: Spring/Summer 2021
 - Begin Construction: Summer/Fall 2021
- Latigo Canyon Road Roadway/Retaining Wall Improvements (FEMA/CalOES Project)
 - Updates:
 - This project consists of repairing the roadway and the three existing timber retaining walls on Latigo Canyon Road that were damaged from the Woolsey Fire.
 - Staff is finalizing the design of this project.

- Project Schedule
 - Complete Design: Spring 2021
 - Begin Construction: Spring/Summer 2021
- Trancas Canyon Park Planting and Irrigation Repairs (FEMA/CalOES Project)
 - Updates:
 - This project consists of repairing the damaged planting and irrigation system and the repair of the damaged septic system.
 - The design of the project has started.
 - Project Schedule
 - Complete Design: Spring 2021
 - Begin Construction: Spring/Summer 2021
- Trancas Canyon Park Slope Stabilization Project (CalOES Project)
 - Updates:
 - The project consists of repairing the existing slope east of Trancas Canyon Park. The Woolsey Fire damaged the slope causing stability issues from soil and rock erosion and damaged concrete benching.
 - Project Schedule
 - Complete Design: Spring 2021
 - Begin Construction: Spring/Summer 2021
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Public Works Commission Agenda Report

Public Works
Commission Meeting
12-10-20

**Item
4.B.**

To: Chair Merrick and Members of the Public Works Commission

Prepared by: Robert DuBoux, Public Works Director/City Engineer

Date prepared: December 3, 2020 Meeting date: December 10, 2020

Subject: Parking Restrictions along Pacific Coast Highway

RECOMMENDED ACTION: Receive and file report on the status of the City's current efforts on parking restrictions along Pacific Coast Highway.

DISCUSSION: The City has recently implemented parking restrictions along Pacific Coast Highway (PCH).

Las Tunas Beach

On March 2, 2020, the City obtained a Coastal Development Permit to install parking restrictions on PCH at Las Tunas Beach. The parking restrictions include no parking on the land side from 12am to 2am and no parking on the beach side from 2am to 4am. This parking restriction requires vehicles to relocate during the restricted time period. Staff continues to monitor the parking signs and replace any damaged or missing signs.

Corral Canyon Beach

On October 19, 2020, the City obtained a Coastal Development Permit to install parking restrictions on PCH along Corral Canyon Beach (Malibu Road to Corral Canyon Road). The parking restrictions include no parking on the land side from 12am to 2am and no parking on the beach side from 2am to 4am. This parking restriction requires vehicles to relocate during the restricted time period. These parking restrictions were recently implemented with enforcement efforts by the Sheriff Department and the City's Volunteers on Patrol.

Zuma Beach

On October 19, 2020, the City obtained a Coastal Development Permit to install parking restrictions on PCH along Zuma Beach (Busch Drive to Trancas Canyon Road). PCH between the west edge of Zuma Beach parking entrance and the east property boundary of 30245 PCH on the beach side from 12am to 2am and no parking from west property boundary of 30245 PCH to east edge of Trancas Canyon Road on the beach side from

2am to 4am. This parking restriction requires vehicles to relocate during the restricted time period.

These parking restrictions were recently implemented with enforcement efforts by the Sheriff Department and the City's Volunteer s on Patrol.

Temporary No Parking Signs

In response to the increase in cases of COVID-19 in Los Angeles County, the City has filed a new emergency request with the California Coastal Commission to re-install temporary no parking signs in multiple locations in Malibu that were taken down when limitations for public gatherings were laxed. The intent is to limit social gatherings and promote social distancing to preserve the public's health. Signs have been installed along Pacific Coast Highway by Latigo Shore Drive, Rambla Vista and west of Trancas Canyon Road.