

**This meeting will be held via teleconference only in order to reduce the risk of spreading COVID19 and pursuant to the AB361 and the County of Los Angeles Public Health Officer's Order (revised September 22, 2022). All votes taken during this teleconference meeting will be by roll call vote, and the vote will be publicly reported.**

**HOW TO VIEW THE MEETING:** No physical location from which members of the public may observe the meeting and offer public comment will be provided. Please view the meeting, which will be live streamed at <https://malibucity.org/video> and <https://malibucity.org/VirtualMeeting> .

**HOW TO PARTICIPATE BEFORE THE MEETING:** Members of the public are encouraged to submit email correspondence to [bayala@malibucity.org](mailto:bayala@malibucity.org) before the meeting begins.

**HOW TO PARTICIPATE DURING THE MEETING:** Members of the public may speak during the meeting through the Zoom application. The City requests that you sign up to speak before the item you would like to speak on has been called by the Chair and then you must be present in the Zoom conference to be recognized.

Please visit <https://malibucity.org/VirtualMeeting> and follow the directions for signing up to speak and downloading the Zoom application.

**Public Works Commission**  
**Regular Meeting Agenda**  
**(to be held during COVID-19 emergency)**

**Wednesday, October 26, 2022**  
**3:30 p.m.**

**Various Teleconference Locations**

**YOU MAY VIEW THIS MEETING LIVE OVER THE INTERNET AT**  
**[MALIBUCITY.ORG/VIDEO](https://MALIBUCITY.ORG/VIDEO)**

Call to Order

Roll Call

Pledge of Allegiance

Approval of Agenda

Report on Posting of Agenda – October 20, 2022

**1. Written and Oral Communications from the Public and Commissioners**

- A. Communications from the Public concerning matters which are not on the agenda but for which the Commission has subject matter jurisdiction. The Commission may not act on these matters at this meeting. (30 minutes total time allotted)
- B. Staff Updates. (5 minutes total time allotted)

- C. Commissioner reports, comments and inquiries. (15 minutes total time allotted)

**2. Consent Calendar**

- A. Previously Discussed Items

None.

- B. New Items

- 1. Approval of Minutes – July 27, 2022

Staff recommendation: Approve minutes of the Public Works Commission Regular meeting July 27, 2022.

Staff contact: Senior Administrative Assistant Ayala, 456-2489 ext. 352

**3. Old Business**

None.

**4. New Business**

- A. Los Angeles County Public Works – Waterworks District 29 Capital Improvement Projects Update

Staff recommendation: Receive and file a status update from Los Angeles County Public Works – Waterworks District 29 Representatives on their capital improvement projects within the City of Malibu.

Staff contact: Public Works Director DuBoux, 456-2489 ext. 339

- B. Scheduling of November and December 2022 Public Works Commission Meetings

Staff recommendation: Determine whether to reschedule the November 23 and December 28, 2022 meetings to another date.

Staff contact: Senior Administrative Assistant Ayala, 456-2489 ext. 352

**Adjournment**

**Future Meetings**

Wednesday, November 23, 2022	3:30 p.m.	Regular Meeting	Location to be determined
Wednesday, December 28, 2022	3:30 p.m.	Regular Meeting	Location to be determined
Wednesday, January 25, 2023	3:30 p.m.	Regular Meeting	Location to be determined

**Guide to the City Commission Proceedings**

As a result of the Coronavirus (COVID-19) pandemic, the City is under a state of local emergency, as well as states of emergency that have been declared in the County of Los Angeles, State of California, and a federal emergency declared by the President of the United States. In order to reduce the risk of spreading COVID-

**19, the City Council meeting will be open and public but conducted virtually because meeting in person would present imminent risks to the health or safety of attendees. This way, the public, the staff, and the Council will not be physically in the same place.**

**The Oral Communication** portion of the agenda is for members of the public to present items which are not listed on the agenda, but are under the subject matter jurisdiction of the Commission. Although no action may be taken, the Commission and staff will follow up, at an appropriate time, on those items needing response. Each speaker is limited to three (3) minutes. Members of the public wishing to speak during the meeting must participate through the Zoom application. The City requests that you sign up to speak before the item you would like to speak on has been called by the Mayor and then you must be present in the Zoom conference to be recognized. Please visit <https://malibucity.org/VirtualMeeting> and follow the directions for signing up to speak and downloading the Zoom application.

**Items in Consent Calendar Section A** have already been considered by the Commission at a previous meeting where the public was invited to comment, after which a decision was made. These items are not subject to public discussion at this meeting because the vote taken at the previous meeting was final. Resolutions concerning decisions made at previous meetings are for the purpose of memorializing the decision to assure the accuracy of the findings, the prior vote, and any conditions imposed.

**Items in Consent Calendar Section B** have not been discussed previously by the Commission. If discussion is desired, an item may be removed from the Consent Calendar for individual consideration. Commissioners may indicate a negative or abstaining vote on any individual item by so declaring prior to the vote on the motion to adopt the entire Consent Calendar. Items excluded from the Consent Calendar will be taken up by the Commission following the action on the Consent Calendar. The Commission first will take up the items for which public speaker requests have been submitted. Public speakers shall follow the rules as set forth under Oral Communication.

**Old Business** items have appeared on previous agendas but have either been continued or tabled to this meeting with no final action having been taken. Public comment shall follow the rules as set forth under Oral Communication.

**Items in New Business** are items which are appearing for the first time for formal action. Public comment shall follow the rules as set forth under Oral Communication.

*Copies of the staff reports or other written documentation relating to each item of business described above are on file in the office of the Public Works Department, and available upon request by emailing [bayala@malibucity.org](mailto:bayala@malibucity.org).*

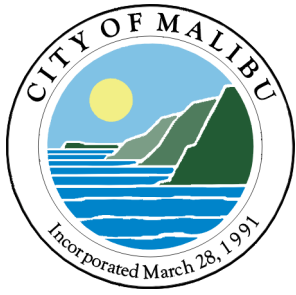
*The City Hall phone number is (310) 456-2489. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and a California Relay Service operator will assist you. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Yolanda Bundy, Environmental Sustainability Director, at (310) 456-2489, ext. 229. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADD Title II].*

I hereby certify under penalty of perjury, under the laws of the State of California, that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 20<sup>th</sup> day of October 2022, at 4:00 p.m.

*Brandie Ayala*

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*Brandie Ayala, Senior Administrative Assistant*



# Public Works Commission Agenda Report

Public Works  
Commission Meeting  
10-26-22

**Item  
2.B.1.**

To: Chair Major and Members of the Public Works Commission

Prepared by: Brandie Ayala, Senior Administrative Assistant

Approved by: Robert DuBoux, Public Works Director/City Engineer

Date prepared: October 19, 2022 Meeting date: October 26, 2022

Subject: Approval of Minutes – July 27, 2022

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**RECOMMENDED ACTION:** Approve minutes of the Public Works Commission Regular meeting July 27, 2022.

**DISCUSSION:** Staff has prepared draft minutes for the Public Works Commission Regular meeting July 27, 2022, and hereby submits the minutes for Commission approval.

**ATTACHMENTS:**

1. Draft Minutes of July 27, 2022, Public Works Commission Regular meeting

MINUTES  
MALIBU PUBLIC WORKS COMMISSION  
REGULAR MEETING  
JULY 27, 2022  
TELECONFERENCED – VARIOUS LOCATIONS  
3:30 P.M.

**The following meeting was held pursuant to the Governor’s Executive Order N-08-21 and fully teleconferenced from various locations during the coronavirus disease (COVID-19) pandemic.**

CALL TO ORDER

Chair Major called the meeting to order at 3:34 p.m.

ROLL CALL

The following persons were recorded in attendance by the Recording Secretary:

PRESENT: Chair Wade Major; Vice Chair Scott Dittrich; and Commissioners Jo Drummond and Lance Simmens

ABSENT: Commissioner Brian Merrick

ALSO PRESENT: Rob DuBoux, Public Works Director; Troy Spayd, Assistant Public Works Director; Travis Hart, Public Works Superintendent; Mary Linden, Executive Assistant; Parker Davis, Media Technician; and Brandie Ayala, Senior Administrative Assistant

PLEDGE OF ALLEGIANCE

Public Works Superintendent Hart led the Pledge of Allegiance.

APPROVAL OF AGENDA

MOTION Commissioner Simmens moved, and Vice Chair Dittrich seconded a motion to approve the agenda. The question was called, and the motion carried 4-0, Commissioner Merrick absent.

REPORT ON POSTING OF AGENDA

Senior Administrative Assistant Ayala reported that the agenda for the meeting was properly posted on July 22, 2022.

ITEM 1.A. PUBLIC COMMENTS

Ryan Embree thanked the Commissioners for their concern about discussing public communications towers. He stated it was written in the Municipal Code. He discussed the tower on Civic Center Drive. He stated it should not have been part

of the Satna Monica College project. He stated traffic engineering was the domain of the Public Safety Commission.

Bill Sampson thanked Public Works Director DuBoux for checking the drainage work on Broad Beach Road. He discussed the tower on Civic Center Way. He stated the Commission's work plan staff presented to the City Council for approval did not include an item requested by the Commission. He stated the telecommunications item should have been included in the proposed work plan for the Council to approve or remove. He stated the tower should be removed.

Lonnie Gordon stated she agreed with Mr. Embree and Mr. Sampson about the tower. She stated telecommunications should be heard by the Public Works Commission or a separate telecommunications commission be established.

ITEM 1.B. STAFF UPDATES

Public Works Director DuBoux discussed the Caltrans Trancas Bridge Replacement Project. He stated some pile driving work had been extending past 5:00 p.m. He stated normal works hours were to 3:00 p.m., but the project's coastal development permit (CDP) allowed for work up to 7:00 p.m. He stated Caltrans was also measuring noise levels. He discussed a recent Caltrans public meeting regarding removing parking to add bike lanes. He stated he was working with Caltrans about bike improvements that could be done between Webb Way and the County limits. He stated any plan would be presented to the Commission. He stated he provided advice to Caltrans about what could be done to increase bicycle safety between Webb Way and the County limits.

Public Works Superintendent Hart stated maintenance crews worked through the Fourth of July weekend. He stated storm drain repair work was on hold due to material backorders. He discussed other maintenance work conducted, including pothole and pavement repairs, replacing the bus shelter canopy at Cross Creek Road, sign and sidewalk repairs, and storm drain cleaning.

Assistant Public Works Director Spayd stated staff continued to work with Caltrans to get repairs done on the storm drain on PCH requested by former Commissioner Palmer.

ITEM 1.C. COMMISSIONER COMMENTS

MOTION Commissioner Drummond moved, and Vice Chair Dittrich seconded a motion to add telecommunications to the next Public Works Commission agenda.

Public Works Director DuBoux stated telecommunications was not on the Commission's work plan.

Commissioner Drummond discussed the Commission's motion to add telecommunications items to its proposed work plan that was adopted by City Council.

Public Works Director DuBoux stated the Municipal Code specified only telecommunications for capital projects was the purview of this commission.

Chair Major stated the code was not clear where telecommunications would be discussed.

Public Works Director DuBoux stated he would ask the City Attorney to provide a written clarification about telecommunications. He stated anything related to Public Works and capital projects would be brought to the Commission.

Chair Major requested the statement from the City Attorney include a determination of who can deal with the tower in question.

In response to Commissioner Simmens, Public Works Director DuBoux confirmed the tower was currently in the jurisdiction of the Planning Commission.

#### AMENDMENT

Commissioner Drummond requested her motion be amended to add "pending legal interpretation of the Municipal Code Section for the Public Works Commission."

#### FRIENDLY AMENDMENT

Vice Chair Dittrich requested the motion be amended to add that the Public Works Commission recommends to Council that the tower on Civic Center Way be removed.

Executive Assistant Linden stated the Friendly Amendment was not related to Commissioner Drummond's motion and could not be included because it was an action on an issue not on the agenda.

Vice Chair Dittrich withdrew the Friendly Amendment.

Public Works Director DuBoux stated he would place an item about the tower on the next agenda to discuss the tower if the City Attorney's memo stated that it was within the purview of the Public Works Commission.

Commissioner Drummond withdrew the motion.

In response to Commissioner Drummond, Public Works Director DuBoux stated he was working with the Big Rock Homeowners Association (HOA) on options for moving forward with dewatering to be brought to the City Council as soon as possible.

Vice Chair Dittrich stated the tower was not a City project. He thanked the speakers. He discussed the PCH Signal Synchronization project. He expressed concern that Caltrans cannot manage signal timing.

Commissioner Simmens expressed concern about recent public statements blaming staff for everything. He stated Commissioners needed to depend on staff and trust staff to get the work done. He commended Public Works staff for doing a very good job in a highly professional manner.

Vice Chair Dittrich agreed with Commissioner Simmens.

Commissioner Drummond stated she appreciated staff. She stated Commissioner Simmens' item voted on was not included in the work plan presented to the City Council.

Commissioner Simmens agreed with Public Works Director DuBoux that there was enough room on about 80 percent of PCH for both parking and bike lanes.

Chair Major stated he was unable to join the Caltrans meeting because of restrictions in the Caltrans streaming service.

ITEM 2            CONSENT CALENDAR

MOTION        Vice Chair Dittrich moved, and Commissioner Simmens seconded a motion to approve the Consent Calendar. The question was called, and the motion carried 3-0-1, Vice Chair Dittrich abstaining and Commissioner Merrick absent.

The Consent Calendar consisted of the following items:

- A.    Previously Discussed Items  
      None.
- B.    New Items
  - 1.    Approval of Minutes – June 22, 2022  
      Staff recommendation: Approve minutes of the Public Works Commission Regular meeting June 22, 2022.

ITEM 3            OLD BUSINESS

None.

ITEM 4            NEW BUSINESS

- A.    Capital Improvement Projects and Disaster Recovery Projects Status Report  
      Staff recommendation: Receive and file report on the status of the City's current and upcoming Capital Improvements Projects and Disaster Recovery Projects.



Assistant Public Works Director Spayd presented the report. He stated the new staff that had been hired would help get some projects started.

Vice Chair Dittrich asked what FEMA's reaction was on materials suggested for support beams. Public Works Director DuBoux stated he did not think there was an issue with material but rather the usual FEMA delays.

Public Works Superintendent Hart presented the report on disaster projects in construction.

Vice Chair Dittrich asked about a reference to an overhead warning sign for the Big Rock crosswalk. He stated the Commission had already expressed its opposition to that type of signage. He requested a discussion about bike lanes. He stated there was no room east of the Civic Center area. He stated restaurant employees took up a lot of parking in mid-Malibu.

Commissioner Simmens stated space for bike lanes was available between Topanga Canyon and Cross Creek without eliminating parking or reducing lane width.

In response to Commissioner Drummond, Public Works Director DuBoux discussed a project that would include raised medians on PCH. He stated it would come to the Commission for review and comment. In response to Commissioner Drummond, Assistant Public Works Director Spayd stated the Community Services Department was finalizing the final design for the permanent skate park, after which a schedule would be determined.

B. Grants Update

Staff recommendation: Receive an update on grants the City is seeking for future projects.

Public Works Director DuBoux provided a presentation with the report. He stated there were several sources of grant funding available this year. He stated the City's traffic engineer had a grants expert on staff who was assisting City staff.

In response to Vice Chair Dittrich, Public Works Director DuBoux explained the reason for replacing the flashing beacon at 22523 PCH with a pedestrian signal.

Commissioner Simmens stated drivers did not know what to do at a flashing red signal.

Chair Major stated there were already too many signals on PCH in that area.

Commissioner Drummond agreed with the other three Commissioners. She stated pedestrian signals rarely were synchronized with other traffic signals.

Public Works Director DuBoux stated obtaining grant funding was a lengthy process. He stated he would report back to the City Council for further direction if any grant funding is available.

Ryan Embree asked if a project would become a capital project if the City was lead agency on behalf of Caltrans. He discussed the Civic Center Water Treatment Facility (CCWTF) Phase Two project as related to the condominiums on Civic Center Way. He stated an early retirement cost should be factored in. He stated the City's Housing Element required retaining affordable housing. He stated Phase Two assessments were an extreme financial burden. He stated narrowing lanes on PCH should never happen.

Commissioner Drummond asked if lane widths could be reduced. Public Works Director DuBoux stated it was just one option for adding bike lanes.

Lonnie Gordon, Malibu for Safe Tech Executive Director, stated all Commissioners should have hardwired computers to reduce internet problems.

Chair Major noted there was a typo in the presentation for the Pedestrian Signal at 22523 PCH estimate costs of \$325,000 should have been \$5 million as noted in the staff report.

In response to Chair Major, Public Works Director DuBoux stated estimated project costs were developed by staff and consultants and were conservative. In response to Chair Major, Public Works Director DuBoux stated he was fairly confident the City would receive funding for CCWTF, at least from the State Water Board.

Commissioner Simmens stated there was a large amount of money to be distributed over the next two years.

Chair Major agreed with Mr. Embree about the imposition of the CCWTF on Malibu. He suggested the City make every effort to alleviate or irradicate the burden on homeowners.

Commissioner Drummond asked if removal of wood poles in Malibu Knolls and Malibu Canyon could be added to the undergrounding plan. Public Works Director DuBoux discussed Federal government comments in webinars about power availability. He stated it was possible that those areas could potentially be added after the project was approved for grant funding.

In response to Commissioner Simmens, Public Works Director DuBoux stated moving the lines in the canyons could be more costly than on PCH.

Lonnie Gordon stated there was NTIA funding available. She stated microtrenching was less expensive and easier to do. She stated she could meet with Public Works Director DuBoux to provide more information.

Vice Chair Dittrich suggested seeking private funding along with the grant funding to underground utilities in the entire City.

Commissioner Drummond asked if lanes had previously been narrowed in the City. Public Works Director DuBoux stated portions of PCH have less than standard width. He stated he was unaware of any past reductions in lane widths. He stated Caltrans did not like to reduce lane widths.

Mr. Embree stated the City had been the lead agency on a study of PCH lane widths in 1995 or 1996 funded by MTA grants. He stated the Bicycle Facilities Study was killed by MTA due to suggested narrowing of lanes. He stated the study incorporated the eastern end of Malibu. He suggested staff read the Boyle Engineering Study done by Jim Biega.

#### ADJOURNMENT

MOTION At 5:32 p.m., Chair Major adjourned the meeting.

Approved and adopted by the Public Works Commission of the City of Malibu on \_\_\_\_\_, 2022.

\_\_\_\_\_  
WADE MAJOR, Chair

ATTEST:

\_\_\_\_\_  
BRANDIE AYALA, Senior Administrative Assistant



# Public Works Commission Agenda Report

Public Works  
Commission Meeting  
10-26-22

**Item  
4.A.**

To: Chair Major and Members of the Public Works Commission

Prepared by: Rob DuBoux, Public Works Director/City Engineer

Date prepared: October 19, 2022 Meeting date: October 26, 2022

Subject: Los Angeles County Public Works – Waterworks District 29 Capital Improvement Projects Update

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**RECOMMENDED ACTION:** Receive and file a status update from Los Angeles County Public Works – Waterworks District 29 Representatives on their capital improvement projects within the City of Malibu.

**DISCUSSION:** Los Angeles County Public Works – Waterworks District 29 (District 29) is responsible for the maintaining the water infrastructure within the City of Malibu. This responsibility also includes the construction of major repairs and improvements, also known as capital improvement projects. The following are a list of projects District 29 intends to construct within the City:

- Malibu Branch Feeder 30-inch Realignment
- Encinal Canyon Pressure Zones 525 & 825 Improvements
- Owen Tank Improvement
- Lower Busch Tank
- Coastline Drive 12-inch Waterline Improvements
- Upper Encinal Tank/Lower Encinal Pump Station
- PCH 8-inch Waterline Improvements
- District No. 29 Creek Crossing Repair Project
- Grand View Dr 8-inch Waterline Improvement
- Carbon Canyon Road and Carbon Mesa Road Waterline
- Trancas Creek Permanent Waterline (Phase 2)
- PCH and Topanga Beach Waterline Improvements
- Emergency Source of Water Supply (Las Virgenes Connection)
- New Sweetwater Mesa Tank
- Sweetwater Mesa Waterline Improvement
- Fernwood Tank Improvement
- Big Rock Bypass Improvements

- Pipe and Valve Replacements – Various location

District 29 Representatives will present the Public Works Commission with a status of these capital improvements projects within the City limits.

ATTACHMENTS:           None.



# Public Works Commission Agenda Report

Public Works  
Commission Meeting  
10-26-22

**Item  
4.B.**

To: Chair Major and Members of the Public Works Commission

Prepared by: Brandie Ayala, Senior Administrative Assistant

Approved by: Robert DuBoux, Public Works Director/City Engineer

Date prepared: October 19, 2022 Meeting date: October 26, 2022

Subject: Scheduling of November and December 2022 Public Works  
Commission Meetings

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**RECOMMENDED ACTION:** Determine whether to reschedule the November 23 and December 28, 2022 meetings to another date.

**DISCUSSION:** The Public Works Commission meets regularly on the fourth Wednesday of each month. The Regular meeting for November is scheduled for November 23<sup>rd</sup> and the December meeting is scheduled on December 28, 2022.

The Commission may select an alternative date in November and December on which to reschedule the meeting or choose not to meet in November or December, in which case the next Regular meeting would be held on January 25, 2023.

**ATTACHMENTS:**

None.