

This meeting will be held via teleconference only in order to reduce the risk of spreading COVID-19 and pursuant to AB 361 and the County of Los Angeles Public Health Officer's Order (September 22, 2022). All votes taken during this teleconference meeting will be by roll call vote, and the vote will be publicly reported.

HOW TO VIEW THE MEETING: No physical location from which members of the public may observe the meeting and offer public comment will be provided. Please view the meeting, which will be live streamed at <https://malibucity.org/video> and <https://malibucity.org/VirtualMeeting>.

HOW TO PARTICIPATE BEFORE THE MEETING: Members of the public are encouraged to submit email correspondence to bsaleaumua@malibucity.org before the meeting begins.

HOW TO PARTICIPATE DURING THE MEETING: Members of the public may speak during the meeting through the Zoom application. The City requests that you sign up to speak before the item you would like to speak on has been called by the Chair and then you must be present in the Zoom conference to be recognized.

Please visit <https://malibucity.org/VirtualMeeting> and follow the directions for signing up to speak and downloading the Zoom application.

Parks and Recreation Commission **Regular Meeting Agenda**

Tuesday, October 18, 2022

5:30 P.M.

Various Teleconference Locations

Call to Order

Roll Call

Pledge of Allegiance

Approval of Agenda

Report on Posting of Agenda – October 14, 2022

1. **Ceremonial/Presentations**

A. Election of Chair and Vice Chair

2. **Written and Oral Communications from the Public and Commissioners**

A. Communications from the public concerning matters which are not on the agenda but for which the Commission has subject matter jurisdiction. The Commission may not act on these matters at this meeting.

3. Consent Calendar

A. Previously Discussed Items

None.

B. New Items

1. Approval of Minutes

Recommended Action: Approve the minutes for the September 20, 2022 Parks and Recreation Commission Regular meeting.

Staff Contact: Administrative Assistant Saleaumua, 456-2489 ext. 349

2. Community Services Department Monthly Report

Recommended Action: Receive and file a report of activities, events, projects, and programs coordinated by the Community Services Department during September 2022.

Staff Contact: Community Services Deputy Director Riesgo, 456-2489 ext. 350

4. Old Business

A. Malibu Bluffs Park Snack Shack

Recommended Action: Receive an update and provide feedback to staff regarding the Snack Shack at Malibu Bluffs Park.

Staff Contact: Community Services Director Bobbett, 456-2489 ext. 225

B. Parks and Recreation Master Plan

Recommended Action: 1) Review and discuss the Parks and Recreation Master Plan; and 2) Provide a recommendation regarding the priority of facilities and amenities for City Council consideration.

Staff Contact: Community Services Director Bobbett, 456-2489 ext. 225

5. New Business

None.

6. Staff Updates

7. Commissioner Reports, Comments and Inquiries

Future Agenda Items

Adjournment

Future Meetings

Tuesday, November 15, 2022	5:30 p.m.	Regular Meeting	Location to be determined
Tuesday, December 20, 2022	5:30 p.m.	Regular Meeting	Location to be determined
Tuesday, January 17, 2023	5:30 p.m.	Regular Meeting	Location to be determined

Guide to the City Commission Proceedings

As a result of the Coronavirus (COVID-19) pandemic, the City is under a state of local emergency, as well as states of emergency that have been declared in the County of Los Angeles, state of California, and a federal emergency declared by the President of the United States. In order to reduce the risk of spreading COVID-19, the City Council meeting will be open and public but conducted virtually because meeting in person would present imminent risks to the health or safety of attendees. This way the public, the staff, and the Council will not be physically in the same place.

The Oral Communication portion of the agenda is for members of the public to present items, which are not listed on the agenda but are under the subject matter jurisdiction of the Commission. Although no action may be taken, the Commission and staff will follow up, at an appropriate time, on those items needing response. Each speaker is limited to (3) three minutes. Members of the public wishing to speak during the meeting must participate through the Zoom application. The City requests that you sign up to speak before the item you would like to speak on has been called by the Chair and then you must be present in the Zoom conference to be recognized. Please visit <https://malibucity.org/VirtualMeeting> and follow the directions for signing up to speak and downloading the Zoom application.

Items in Consent Calendar Section A have already been considered by the Commission at a previous meeting where the public was invited to comment, after which a decision was made. These items are not subject to public discussion at this meeting because the vote taken at the previous meeting was final. Resolutions concerning decisions made at previous meetings are for the purpose of memorializing the decision to assure the accuracy of the findings, the prior vote, and any conditions imposed.

Items in Consent Calendar Section B have not been discussed previously by the Commission. If discussion is desired, an item may be removed from the Consent Calendar for individual consideration. Commissioners may indicate a negative or abstaining vote on any individual item by so declaring prior to the vote on the motion to adopt the entire Consent Calendar. Items excluded from the Consent Calendar will be taken up by the Commission following the action on the Consent Calendar. The Commission first will take up the items for which public speaker requests have been submitted. Public speakers shall follow the rules as set forth under Oral Communication.

Old Business items have appeared on previous agendas but have either been continued or tabled to this meeting with no final action having been taken. Public comment shall follow the rules as set forth under Oral Communication.

Items in New Business are items which are appearing for the first time for formal action. Public comment shall follow the rules as set forth under Oral Communication.

Copies of the staff reports or other written documentation relating to each item of business described above are on file in the office of the City Manager, and available upon request by emailing

bsaleaumua@malibucity.org.

The City Hall phone number is (310) 456-2489. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and a California Relay Service operator will assist you. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Environmental Sustainability Director Yolanda Bundy, (310) 456-2489, ext. 229. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADD Title II]. Requests for use of audio or video equipment during a Commission meeting should be directed to Alex Montano at (310) 456-2489, ext. 227, or amontano@malibucity.org before 12:00 p.m. on the day of the meeting.

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 14th day of October 2022 at 10:45 a.m.



Kristin Riesgo, Community Services Deputy
Director



Parks and Recreation Commission Agenda Report

Parks and Recreation
Commission Meeting
10-18-22

**Item
3.B.1.**

To: Chair Peak and Members of the Parks and Recreation Commission

Prepared by: Brittany Saleaumua, Administrative Assistant

Reviewed by: Kristin Riesgo, Community Services Deputy Director

Approved by: Jesse Bobbett, Community Services Director

Date prepared: October 3, 2022 Meeting date: October 18, 2022

Subject: Approval of Minutes

RECOMMENDED ACTION: Approve the minutes for the September 20, 2022 Parks and Recreation Commission Regular meeting.

DISCUSSION: Staff has prepared draft minutes for the September 20, 2022 Parks and Recreation Commission Regular meeting.

ATTACHMENTS: September 20, 2022 Parks and Recreation Commission Regular meeting minutes

MINUTES
PARKS AND RECREATION COMMISSION
REGULAR MEETING
SEPTEMBER 20, 2022
VARIOUS TELECONFERENCE LOCATIONS
5:30 P.M.

The following meeting was held pursuant to AB 361 and fully teleconferenced from various locations during the coronavirus disease (COVID-19) pandemic.

MEETING CALL TO ORDER

Chair Peak called the meeting to order at 5:35 p.m.

ROLL CALL

The following persons were recorded in attendance via teleconference by the Recording Secretary:

PRESENT: Chair Alicia Peak; Vice Chair Dane Skophammer; Commissioners Georgia Goldfarb, Suzanne Guldimmann, and Cayley Jenner

ALSO PRESENT: Jesse Bobbett, Community Services Director; Kristin Riesgo, Community Services Deputy Director; Kate Gallo, Recreation Manager; and Brittany Saleaumua, Administrative Assistant

PLEDGE OF ALLEGIANCE

Chair Peak led the Pledge of Allegiance.

APPROVAL OF AGENDA

MOTION Commissioner Guldimmann moved, and Commissioner Goldfarb seconded a motion to approve the agenda. The question was called, and the motion carried unanimously.

REPORT ON POSTING OF AGENDA

Administrative Assistant Saleaumua reported the agenda for the meeting was posted on September 15, 2022.

ITEM 1 CEREMONIAL/PRESENTATIONS

None.

ITEM 2 WRITTEN AND ORAL COMMUNICATIONS FROM THE PUBLIC

Robert Gold asked the Commission to consider potential impacts on the CASE property owners when making decisions regarding park events and projects.

In response to Commissioner Guldemann, Mr. Gold stated the Sheriff's Department temporarily closed the Pacific Coast Highway and Malibu Canyon Road intersection on September 11, 2022, for an event. He requested notice from the City to reduce future conflicts.

ITEM 3 CONSENT CALENDAR

MOTION Commissioner Goldfarb moved, and Chair Peak seconded a motion to approve the Consent Calendar. The question was called, and the motion carried unanimously.

The Consent Calendar consisted of the following items:

- A. Previously Discussed Items
None.
- B. New Items
 - 1. Approval of Minutes
Recommended Action: Approve the minutes for the August 16, 2022 Parks and Recreation Commission Regular meeting.
 - 2. Community Services Department Monthly Report
Recommended Action: Receive and file a report of activities, events, projects, and programs coordinated by the Community Services Department during August 2022.

ITEM 4 OLD BUSINESS

- A. Jake Kuredjian Citizenship Award
Recommended Action: Approve a recommendation nominating Aspects Surf Academy and Judy Villablanca as the recipients of the 2022 Jake Kuredjian Citizenship Award for City Council consideration.

Community Services Deputy Director Riesgo presented the staff report.

In response to Chair Peak, Community Services Deputy Director Riesgo stated Aspects Surf Academy was nominated, but not selected to receive the award, in 2021. She stated the owners of Aspects Surf Academy were Richard and Skylar Lawson.

Commissioner Guldemann stated Richard Lawson had been a teacher and was involved in the community for several years.

Chair Peak stated she preferred recognizing Richard Lawson rather than Aspects Surf Academy. She stated a business should not receive the award.

The Commission indicated agreement with Chair Peak.

MOTION Chair Peak moved, and Commissioner Jenner seconded a motion to recommend Richard Lawson and Judy Villablanca as the recipients of the 2022 Jake Kuredjian Citizenship Award for City Council consideration. The question was called, and the motion carried unanimously.

Commissioner Goldfarb suggested Sara Wan be nominated for the 2023 Jake Kuredjian Citizenship Award.

ITEM 5 NEW BUSINESS

A. Malibu Bluffs Park Storage Containers

Recommended Action: Review and provide feedback to staff regarding the storage containers at Malibu Bluffs Park.

Community Services Director Bobbett presented the staff report.

In response to Chair Peak, Community Services Director Bobbett stated American Youth Soccer Organization (AYSO) had onsite storage in a different location at Malibu Bluffs Park, so any decision regarding the storage containers would not additionally impact the space between the Pony Field and Major Field.

Vice Chair Skophammer stated Malibu Little League Container A near the Pony Field did not impact spectator views of the baseball field and preferred to remove or relocate Container B near the Snack Shack.

In response to Vice Chair Skophammer, Community Services Director Bobbett stated Containers B and C were used frequently compared to Container A. He stated the containers were on the property before the City owned Malibu Bluffs Park.

Commissioner Goldfarb was not opposed to the removal of Container A.

Chair Peak and Commissioner Jenner indicated agreement with Vice Chair Skophammer.

Vice Chair Skophammer stated a picnic area could be added to the space if Container B was removed.

In response to Vice Chair Skophammer, Community Services Director Bobbett stated staff researched all available options to relocate or replace the containers.

Commissioner Goldfarb stated removing Container A would not restrict relocating Container B at a later date.

Chair Peak indicated agreement with Vice Chair Skophammer. She stated relocating Container B would not be worth the cost and staff time needed to complete the work.

Commissioner Guldemann suggested beautifying Container B with a community-painted mural.

Commissioner Goldfarb indicated agreement with Commissioner Guldemann.

In response to Commissioner Goldfarb, Community Services Director Bobbett stated staff would research options to install native plants.

Commissioner Jenner requested additional shade structures, a mural, and plants.

Chair Peak recommended a design plan for the entire area, including the containers and the Snack Shack.

Commissioner Guldemann recommended keeping Container A and asked staff to continue researching additional options for the area.

Vice Chair Skophammer indicated agreement with Commissioner Guldemann.

Commissioner Goldfarb asked if a retractable awning could be installed on Container B.

Commissioner Guldemann indicated opposition to a retractable awning and preferred a fixed shade structure.

ITEM 6 STAFF UPDATES

Community Services Deputy Director Riesgo provided an update on Charmlee Wilderness Park.

Recreation Manager Gallo provided an update on Fall Afterschool programs and Temporary Skate Park maintenance.

In response to Commissioner Goldfarb, Community Services Director Bobbett stated the Permanent Skate Park would not require similar maintenance as it will be constructed from concrete.

Community Services Director Bobbett provided an update on park rules signage, pending Commission projects, and the Election of the Chair and Vice Chair at the October 18, 2022 Regular meeting.

In response to Vice Chair Skophammer, Community Services Director Bobbett stated staff was finalizing the Permanent Skate Park draft plans and would provide the Commission with an update at an upcoming meeting.

ITEM 7 COMMISSIONER REPORTS, COMMENTS AND INQUIRIES

Commissioner Guldemann stated residents had reported that the Trancas Canyon Park Dog Park gates were left open by the landscape maintenance crew. She also stated she spoke with Dr. Dana Graulich about safety and vandalism concerns at Legacy Park.

In response to Commissioner Guldemann, Community Services Director Bobbett stated he would work with the Public Safety Department to request additional patrols at Legacy Park by Los Angeles County Sheriff's Deputies to address recent concerns regarding safety and people experiencing homelessness.

Commissioner Goldfarb stated the Santa Monica Mountains Fund Restoration Nursery Manager, Antonio Sanchez, provided native plant webinars. She requested adding the webinar link on the City's Earth Friendly Management webpage.

In response to Commissioner Goldfarb, Community Services Director Bobbett stated staff would research the feasibility of purchasing a 3D printers to print plant identification tags.

Vice Chair Skophammer stated he wanted to discuss the prospect of a multi-use facility at the Heathercliff property at the October 18, 2022 Regular meeting.

FUTURE AGENDA ITEMS

Permanent Skate Park Update
Heathercliff Property

ADJOURNMENT

MOTION At 7:01 p.m., Commissioner Guldemann moved, and Chair Peak seconded a motion to adjourn the meeting. The question was called, and the motion carried unanimously.

Approved and adopted by the Parks and Recreation Commission of the City of Malibu on October 18, 2022.

Chair

ATTEST:

BRITTANY SALEAUMUA, Administrative Assistant



Parks and Recreation Commission Agenda Report

Parks and Recreation
Commission Meeting
10-18-22

**Item
3.B.2.**

To: Chair Peak and Members of the Parks and Recreation Commission

Prepared by: Brittany Saleaumua, Administrative Assistant

Reviewed by: Kristin Riesgo, Community Services Deputy Director

Approved by: Jesse Bobbett, Community Services Director

Date prepared: October 3, 2022 Meeting date: October 18, 2022

Subject: Community Services Department Monthly Report

RECOMMENDED ACTION: Receive and file a report of activities, events, projects, and programs coordinated by the Community Services Department during September 2022.

DISCUSSION: The Community Services Department coordinated the following activities, projects, and programs in September 2022.

RECREATION

Aquatics: The fall session of Learn to Swim Lessons began on September 24, and include instruction in water safety and swim stroke techniques. There are 33 children, ages 1 through 14, participating in the program.

The Youth Water Polo program, instructed by the Malibu Water Polo Foundation, began on September 12. The program has 35 registered participants, ages 10 through 14, who compete in Ventura County Youth Water Polo League games at the Oxnard Aquatics Center (Attachment 1).

A Red Cross Lifeguard Certification Course took place on September 24 and 25 at the Malibu Community Pool for eight participants. Pepperdine University's Pool Manager and certified Red Cross Lifeguard Instructor, Katharine Mutchler, instructed the hybrid course.

Community Classes: Afterschool programs in partnership with the Boys and Girls Club of Malibu began September 13 at Malibu Elementary School and Webster Elementary School. Classes included hip-hop dance, karate, and theater. Over 65 participants are registered for the nine-week session.

Over 105 participants registered for community classes, which began the week of September 12. Programs include barre fitness, dog obedience, guitar, cartooning, chess, musical theater, science, soccer, and T-ball.

On September 13, the Department hosted a Flower Crown workshop with Somethings Blooming LA at Malibu Bluffs Park. Participants created flower crowns with fall foliage and fresh flowers (Attachment 1).

On September 30, eight students created vibrant color tea towels in the Ice Dying workshop held at Malibu Bluffs Park.

Outdoor Recreation: The Sunset Hike scheduled for September 9 was canceled due to rain.

Seniors: Weekly Senior recreation programs continued at the Senior Center and Malibu Bluffs Park including, art trek, ballet, chair yoga, choir, knitting, mat yoga, Pilates, relax through coloring, stretch and strength, tai chi, and tap dance.

Educational lectures were offered at the Malibu Senior Center for National Emergency Preparedness Month. The lecture topics included Earthquake Preparedness, Home Hardening Meets Curb Appeal, and a general Emergency Preparedness Event.

The Senior Center hosted a Weather Radio Distribution event in partnership with the Los Angeles County Fire Department on September 13. Over 50 NOAA Weather Radios were distributed to Malibu seniors.

On September 22, 45 participants attended the Senior Center monthly luncheon. The theme, "Let's Celebrate Everything We Missed" included various holiday or seasonal decorations. Attendees were served Wood Ranch BBQ chicken, mashed potatoes, baked beans, salad, garlic butter roll, and dessert. Participants also enjoyed a performance from comedian Michael Sherman (Attachment 1).

700 Seniors received the October issue of the Senior Center Monthly Newsletter by mail. The Newsletter featured new classes, educational lectures, luncheons, and excursions.

Skate Programs: Learn to Skate, instructed by Champ Camp for children ages 6 through 12, began on September 18. The class reached a maximum capacity of 17 participants.

Social Media: Department social media featured Fall program registration, art events, special events, and Senior Center programs. Social media analytics state 692 accounts have been reached, a 44% increase from previous months.

Special Events: Park Tales, in partnership with the Malibu Library, took place on September 8 at Malibu Bluffs Park. Fifteen families received a goodie bag with program flyers, snacks, masks, a dinosaur egg, and a book donated by the Malibu Library.

On September 25, Tiny Tot Olympic Games returned to Malibu Bluffs Park for children ages 6 and younger. Over 100 children participated in 15 Olympic-themed sports stations. Event highlights included an art activity, sports stations led by class instructors and volunteers from Pepperdine University, and a giveaway from the Malibu Library. Apollo's Espresso and Shaved Ice also sold coffee and smoothies. This was the first Tiny Tot Olympic Games event since September 2019 (Attachment 1).

Sports: Youth tennis classes began on September 24 at Malibu High School with ten participants, ages 7 through 14. Tennis programs are held each Saturday through mid-November and instructed by tennis pro-John Rom.

The Fall Coed Adult Softball League began on September 18. Six teams play games on Sundays at the Malibu Bluffs Park, Pony Field.

PARK MAINTENANCE

Charmlee Wilderness Park: Ariel Builders installed new laminate flooring in the kitchen, entryway, and main hallway at the Charmlee Wilderness Park residence trailer.

Animal Insect and Pest Management (AIPM) completed rodent exclusion and sanitation services at the Charmlee Wilderness Park residence trailer.

Installed landscape mulch throughout the park planters.

Trail crews continued work on the Portrero Trail erosion and began building water bars to mitigate long-term erosion issues.

Pressure washed and repainted the park's fire hydrants, bollards, and main entrance gate. The reflective tape was reapplied on the bollards for visibility.

Equestrian Park: Removed graffiti from the metal posts at the south end of the parking lot.

Pressure washed and repainted the park's fire hydrants, bollards, and main entrance gate. The reflective tape was reapplied on the bollards for visibility.

Las Flores Park: Replaced all park rules signs with new signage reflecting the updated rules language, emergency contact, and City code information.

Legacy Park: Removed and replaced all park rules signs with the new signage which included new rules, emergency contact details, and City code information.

Removed graffiti from an electrical panel and park sign.

Installed landscape mulch throughout the park planters.

Malibu Bluffs Park: Removed and replaced all park rules signs with the new signage which included new rules, emergency contact details, and City code information.

Removed graffiti and stickers from various locations throughout the skate park. Touch-up paint was applied over repaired structured areas.

Pressure washed, repainted, and reapplied reflective tape on the park bollards.

Removed a damaged playground slide from the main playground area and secured the transition zone and play area with barricades and delineators. The replacement slide was expected to be delivered in November.

Medians and Parkways: Installed mulch and plants within the median planters on Malibu Canyon Road, Pacific Coast Highway, and Cross Creek.

Michael Landon Center: Cleared a blockage from the sink drain within the men's interior restroom.

Maintenance staff assisted the Heating, Ventilation, and Air Conditioning contractor in installing the new air conditioning unit.

Supercare Pharmacy: Installed landscape mulch throughout the open space surrounding the building.

Trancas Canyon Park: Turf renovations began on September 6, which include aeration, dethatch existing turf, verticut and overseed with a blend of cool season and warm season grass, and seed cover. The irrigation schedule was altered to assist with seed germination and turf establishment, and a fence was installed around the perimeter of the field.

Removed a damaged post near the parking lot. The post will be replaced with the updated park rules signage.

Installed landscape mulch throughout the park planters.

Pressure-washed all picnic tables, park benches, and playground equipment.

Trancas Field: Staff removed and disposed of over 200 tree tobacco and castor bean seedlings that had grown since the Spring 2022.

ATTACHMENTS: September 2022 Department Programs

Community Services Department Monthly Report September 2022 Department Programs

Youth Water Polo



Senior Center Luncheon



**Community Services Department Monthly Report
September 2022 Department Programs**

Community Classes – Flower Crown Workshop



Tiny Tot Olympics





Parks and Recreation Commission Agenda Report

Parks and Recreation
Commission Meeting
10-18-22

**Item
4.A.**

To: Chair Peak and Members of the Parks and Recreation Commission

Prepared by: Kristin Riesgo, Community Services Deputy Director

Approved by: Jesse Bobbett, Community Services Director

Date prepared: October 12, 2022 Meeting date: October 18, 2022

Subject: Malibu Bluffs Park Snack Shack

RECOMMENDED ACTION: Receive an update and provide feedback to staff regarding the Snack Shack at Malibu Bluffs Park.

DISCUSSION: At the August 16, 2022 Regular meeting, the Commission reviewed the Malibu Bluffs Park Snack Shack, including options for replacement and permitting. Following the discussion, the Commission voted to remove the current Snack Shack and replace it with a like-for-like structure, retrofitted with a three-compartment sink and outdoor grilling area.

After the meeting, staff met with the Planning Department to discuss the Commission's recommendation and address additional permitting requirements. Upon further review of the project, staff discovered that the current zoning designation for Malibu Bluffs Park prohibits refreshment stands and other fixed-location outdoor food vending stands.

The current zoning designation for Malibu Bluffs Park is Public Open Space (OS), and a change to the property's zoning designation, known as a Zoning Text Amendment (ZTA), and a Local Coastal Program Amendment (LCPA) are needed to operate a refreshment stand such as the Snack Shack. The process would take two to three years to complete and requires approval from the Planning Commission, City Council, and Coastal Commission. Additionally, due to significant staff shortages in the Planning Department, additional funding for a consultant is needed to prepare the draft ZTA and LCPA.

Alternative Options

The Commission may consider alternative options that would allow food and refreshment sales without a ZTA and LCPA, including:

- Food Trucks
 - Food trucks are allowed to park on Winter Mesa Drive. AYSO and MLL would work with food trucks to supply hot food options. The food trucks would be required to obtain a valid Los Angeles County Department of Public Health (DHP) Permit and insurance.
- Vending Machines
 - The City would work with a vendor to supply food and refreshment options.
- Temporary Use Permit (TUP)
 - MLL and AYSO would obtain a TUP from the Planning Department, allowing the organizations to sell pre-packed food and beverages for a maximum of 14 consecutive days. The DHP would provide guidelines and approval as part of the TUP and typically costs between \$350 to \$700. The Malibu Municipal Code allows six TUPs per parcel per calendar year. Currently, the City issues five TUPs for Malibu Bluffs Park for public and private events.

Removal of Current Snack Shack

The City may remove the current Snack Shack; however, the only replacement option would be a like-for-like container used for storage only. The approval process for the container would require an over-the-counter permit issued by the Planning Department.

The City Council Workplan for Fiscal Year 2022-2023 does not include the ZTA and LCPA for the Snack Shack at Malibu Bluffs Park or funding for a consultant to prepare the draft documents. If the Commission recommends moving forward with the project as previously approved, a recommendation would be provided to the City Council during the budget planning process for Fiscal Year 2023-2024.

ATTACHMENTS: None.



Parks and Recreation Commission Agenda Report

Parks and Recreation
Commission Meeting
10-18-22

**Item
4.B.**

To: Chair Peak and Members of the Parks and Recreation Commission

Prepared by: Kristin Riesgo, Community Services Deputy Director

Approved by: Jesse Bobbett, Community Services Director

Date prepared: October 13, 2022 Meeting date: October 18, 2022

Subject: Parks and Recreation Master Plan

RECOMMENDED ACTION: 1) Review and discuss the Parks and Recreation Master Plan; and 2) Provide a recommendation regarding the priority of facilities and amenities for City Council consideration.

DISCUSSION: As part of the Commission's Council-approved Workplan for Fiscal Year 2022-2023, the Commission was given an assignment to review the Parks and Recreation Master Plan (Master Plan) and make recommendations regarding the priority of facilities and amenities at existing and potential future City Parks.

At the March 22, 2022 Regular meeting, the Commission reviewed and discussed the Master Plan, Library Set Aside Funds, and the Heathercliff Property zoning designation. By consensus, the Commission asked staff to further explore a multi-generational recreation center with a pool and library services, which would potentially allow for the use of Library Set Aside Funds (Set Aside Funds) to fund a portion of the project.

Since the March 22, 2022 Regular meeting, the Library Subcommittee, and the Council have discussed the Memorandum of Understanding (MOU) with the Los Angeles County Library (County) and the use of Set-Aside Funds. Currently, the Set Aside Funds could be used for a project, provided the project has a nexus to the library, with approval from the Council and the County. An analysis of resources, funding, need, and demographics would likely also be required.

At the September 20, 2022 Regular meeting, Vice Chair Skophammer requested an item be placed on the October 18, 2022 Regular meeting agenda to discuss the potential use of the Heathercliff Property and a recommendation to the Council regarding a multi-generational recreation center with a pool.

Heathercliff Property Zoning

As presented by staff at the March 22, 2022 Regular meeting, the current zoning designation for the property is Commercial Neighborhood (CN), which does not allow public recreation facilities or amenities, such as swimming pools, community centers, sandboxes, slides, swings, and sport courts. A change to the property's zoning designation, known as a Zoning Text Amendment (ZTA), and a Local Coastal Program Amendment (LCPA) are needed for the project. The process is expected to take two to three years to complete and requires approval from the Planning Commission, City Council, and Coastal Commission. Additionally, due to significant staff shortages in the Planning Department, funding for a consultant is needed to prepare the draft ZTA and LCPA.

The City Council Workplan for Fiscal Year 2022-2023 does not include the ZTA and LCPA for the Heathercliff Property or funding for a consultant to prepare the draft documents. If the Commission recommends moving forward with the project, a recommendation would be provided to the City Council during the budget planning process for Fiscal Year 2023-2024.

ATTACHMENTS: None.