

This meeting will be held via teleconference only in order to reduce the risk of spreading COVID19 and pursuant to the Governor’s Executive Orders N-25-20 and N-08-21 and the County of Los Angeles Public Health Officer’s Order (revised August 23, 2021). All votes taken during this teleconference meeting will be by roll call vote, and the vote will be publicly reported.

HOW TO VIEW THE MEETING: No physical location from which members of the public may observe the meeting and offer public comment will be provided. Please view the meeting, which will be live streamed at <https://malibucity.org/video> and <https://malibucity.org/VirtualMeeting>.

HOW TO PARTICIPATE BEFORE THE MEETING: Members of the public are encouraged to submit email correspondence to bayala@malibucity.org before the meeting begins.

HOW TO PARTICIPATE DURING THE MEETING: Members of the public may speak during the meeting through the Zoom application. You must first sign up to speak before the item you would like to speak on has been called by the Chair and then you must be present in the Zoom conference to be recognized.

Please visit <https://malibucity.org/VirtualMeeting> and follow the directions for signing up to speak and downloading the Zoom application.

Public Works Commission
Regular Meeting Agenda
(to be held during COVID-19 emergency)

Wednesday, September 22, 2021

3:30 p.m.

Various Teleconference Locations

**YOU MAY VIEW THIS MEETING LIVE OVER THE INTERNET AT
MALIBUCITY.ORG/VIDEO**

Call to Order

Roll Call

Pledge of Allegiance

Approval of Agenda

Report on Posting of Agenda –September 17, 2021

1. Written and Oral Communications from the Public and Commissioners

- A. Communications from the Public concerning matters which are not on the agenda but for which the Commission has subject matter jurisdiction. The Commission may not act on these matters at this meeting. (30 minutes total time allotted)

- B. Staff Updates. (5 minutes total time allotted)
- C. Commissioner reports, comments and inquiries. (15 minutes total time allotted)

2. Consent Calendar

- A. Previously Discussed Items

None.

- B. New Items

- 1. Approval of Minutes – August 25, 2021

Staff recommendation: Approve minutes of the Public Works Commission Regular meeting August 25, 2021.

Staff contact: Senior Administrative Assistant Ayala, 310-456-2489 ext. 352

3. Old Business

None.

4. New Business

- A. Capital Improvement Projects and Disaster Recovery Projects Status Report

Staff recommendation: Receive and file report on the status of the City’s current and upcoming Capital Improvements Projects and Disaster Recovery Projects.

Staff contact: Assistant Public Works Director Spayd, 310-456-2489 ext. 302

- B. Scheduling of the November and December 2021 Public Works Commission Meetings

Staff recommendation: Determine whether to reschedule the November 24 and December 22, 2021 meeting to another date.

Staff contact: Assistant Public Works Director Spayd, 310-456-2489 ext. 302

Adjournment

Future Meetings

Wednesday October 27, 2021	3:30 p.m.	Regular Meeting	Location to be determined
Wednesday, November 24, 2021	3:30 p.m.	Regular Meeting	Location to be determined
Wednesday, December 22, 2021	3:30 p.m.	Regular Meeting	Location to be determined

Guide to the City Commission Proceedings

The Oral Communication portion of the agenda is for members of the public to present items which are not listed on the agenda, but are under the subject matter jurisdiction of the Commission. Although no action may be taken, the Commission and staff will follow up, at an appropriate time, on those items needing response. Each speaker is limited to three (3) minutes. Members of the public wishing to speak during the meeting must participate through the Zoom application. You must first

sign up to speak before the item you would like to speak on has been called by the Mayor and then you must be present in the Zoom conference to be recognized. Please visit <https://malibucity.org/VirtualMeeting> and follow the directions for signing up to speak and downloading the Zoom application.

Items in Consent Calendar Section A have already been considered by the Commission at a previous meeting where the public was invited to comment, after which a decision was made. These items are not subject to public discussion at this meeting because the vote taken at the previous meeting was final. Resolutions concerning decisions made at previous meetings are for the purpose of memorializing the decision to assure the accuracy of the findings, the prior vote, and any conditions imposed.

Items in Consent Calendar Section B have not been discussed previously by the Commission. If discussion is desired, an item may be removed from the Consent Calendar for individual consideration. Commissioners may indicate a negative or abstaining vote on any individual item by so declaring prior to the vote on the motion to adopt the entire Consent Calendar. Items excluded from the Consent Calendar will be taken up by the Commission following the action on the Consent Calendar. The Commission first will take up the items for which public speaker requests have been submitted. Public speakers shall follow the rules as set forth under Oral Communication.

Old Business items have appeared on previous agendas but have either been continued or tabled to this meeting with no final action having been taken. Public comment shall follow the rules as set forth under Oral Communication.

Items in New Business are items which are appearing for the first time for formal action. Public comment shall follow the rules as set forth under Oral Communication.

Copies of the staff reports or other written documentation relating to each item of business described above are on file in the office of the Public Works Department, and available upon request by emailing bayala@malibucity.org.

The City Hall phone number is (310) 456-2489. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and a California Relay Service operator will assist you. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Yolanda Bundy, Environmental Sustainability Director, at (310) 456-2489, ext. 229. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADD Title II].

I hereby certify under penalty of perjury, under the laws of the State of California, that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 17th day of September 2021, at 3:00 p.m.



Brandie Ayala, Senior Administrative Assistant



Public Works Commission Agenda Report

Public Works
Commission Meeting
09-22-21

**Item
2.B.1.**

To: Chair Simmens and Members of the Public Works Commission

Prepared by: Brandie Ayala, Senior Administrative Assistant

Approved by: Robert DuBoux, Public Works Director/City Engineer

Date prepared: September 13, 2021 Meeting date: September 22, 2021

Subject: Approval of Minutes – August 25, 2021

RECOMMENDED ACTION: Approve minutes of the Public Works Commission Regular meeting July 28, 2021.

DISCUSSION: Staff has prepared draft minutes for the Public Works Commission Regular meeting August 25, 2021, and hereby submits the minutes for Commission approval.

ATTACHMENTS:

1. Draft Minutes of August 25, 2021, Public Works Commission Regular meeting

MINUTES
MALIBU PUBLIC WORKS COMMISSION
REGULAR MEETING
AUGUST 25, 2021
TELECONFERENCED – VARIOUS LOCATIONS
3:30 P.M.

The following meeting was held pursuant to the Governor’s Executive Order N-08-21 and fully teleconferenced from various locations during the coronavirus disease (COVID-19) pandemic.

CALL TO ORDER

Chair Simmens called the meeting to order at 3:31 p.m.

ROLL CALL

The following persons were recorded in attendance by the Recording Secretary:

PRESENT: Chair Lance Simmens; Vice Chair Wade Major; and Commissioners Scott Dittrich and Brian Merrick

ABSENT: Commissioner James Palmer

ALSO PRESENT: Rob DuBoux, Public Works Director; Troy Spayd, Assistant Public Works Director; Travis Hart, Public Works Superintendent; Brandie Ayala, Senior Administrative Assistant; Parker Davis, Media Technician; and Mary Linden, Executive Assistant

PLEDGE OF ALLEGIANCE

Public Works Superintendent Hart led the Pledge of Allegiance.

APPROVAL OF AGENDA

MOTION Commissioner Dittrich moved, and Vice Chair Major seconded a motion to approve the agenda. The question was called, and the motion carried 4-0, Commissioner Palmer absent.

REPORT ON POSTING OF AGENDA

Senior Administrative Assistant Ayala reported that the agenda for the meeting was properly posted on August 20, 2021. She stated an incorrect date was listed on the first page of the agenda but was correctly listed in the attestation at the end of the agenda.

ITEM 1.A. PUBLIC COMMENTS

Lonnie Gordon was not available at the time of the hearing.

ITEM 1.B. STAFF UPDATES

Public Works Director DuBoux discussed damages to the Westward Beach parking lot and access road during last week's high tides. He stated the City was working with the County on the roadway repairs and adding temporary signage to alert motorists and beachgoers. He reported that State Parks closing the trail from the headlands to Westward Beach. He stated he requested extra patrols from the Sheriff's Department. He stated City crews would be cleaning the area during the Labor Day weekend. He discussed his communications about Civic Center Water Treatment Facility (CCWTF) Phase Two with affected property owners.

ITEM 1.C. COMMISSIONER COMMENTS

In response to Vice Chair Major, Public Works Director DuBoux confirmed Westward Beach was the only location with significant damage from the high tides. Vice Chair Major asked if there was a process to appeal project funding rejected by FEMA. Assistant Public Works Director Spayd stated the City could re-submit the funding application. Vice Chair Major encouraged staff to try to re-submit. In response to Chair Major, Public Works Director DuBoux stated undergrounding of utilities would be on an upcoming agenda. Vice Chair Major asked if there was anything that could be done to improve the appearance of Pacific Coast Highway (PCH). Public Works Director DuBoux stated it was the responsibility of Caltrans.

Chair Simmens asked if Public Works could spearhead a volunteer campaign to clean up PCH. Public Works Director DuBoux stated it was not in the City Work Plan. He suggested looking into Caltrans' Adopt a Highway.

Public Works Superintendent Hart stated a trash dumpster was delivered and cleanup efforts on PCH at Cross Creek near the Malibu Lagoon would start tomorrow under the PCH bridge and continue further north the following week.

Commissioner Dittrich discussed work on private property that impacted the look of PCH. He suggested Commissioners speak to their appointing Councilmembers. He stated he and Public Works Director DuBoux discussed potential funding for undergrounding from new federal infrastructure legislation. He stated Westward Beach was damaged every time there were high tides.

ITEM 2 CONSENT CALENDAR

MOTION Vice Chair Major moved, and Commissioner Dittrich seconded a motion to approve the Consent Calendar. The question was called, and the motion carried 4-0, Commissioner Palmer absent.

The Consent Calendar consisted of the following items:

A. Previously Discussed Items

None.

B. New Items

1. Approval of Minutes – July 28, 2021

Staff recommendation: Approve minutes of the Public Works Commission Regular meeting July 28, 2021.

ITEM 3 OLD BUSINESS

None.

ITEM 4 NEW BUSINESS

A. Capital Improvement Projects and Disaster Recovery Projects Status Report

Staff recommendation: Receive and file report on the status of the City's current and upcoming Capital Improvements Projects and Disaster Recovery Projects.

Assistant Public Works Director Spayd and Public Works Superintendent Hart presented the report.

In response to Commissioner Merrick, Assistant Public Works Director Spayd stated the easement requested on Westward Beach was approximately 12 feet. Commissioner Merrick requested speed humps on Westward Beach Road be considered in the future. In response to Commissioner Merrick, Public Works Director DuBoux explained how it was determined where to place speed humps.

ADJOURNMENT

MOTION At 4:11 p.m., Chair Simmens adjourned the meeting.

Approved and adopted by the Public Works Commission of the City of Malibu on September 22, 2021.

LANCE SIMMENS, Chair

ATTEST:

BRANDIE AYALA, Senior Administrative Assistant



Public Works Commission Agenda Report

To: Chair Simmens and Members of the Public Works Commission

Prepared by: Troy Spayd, Assistant Public Works Director/City Engineer

Approved by: Rob DuBoux, Public Works Director/City Engineer

Date prepared: September 13, 2021 Meeting date: September 22, 2021

Subject: Capital Improvement Projects and Disaster Recovery Projects Status Report

RECOMMENDED ACTION: Receive and file report on the status of the City's current and upcoming Capital Improvements Projects and Disaster Recovery Projects.

DISCUSSION: Staff will provide a status update on the following active projects in the Fiscal Year 2021-2022 Capital Improvement Program:

Capital Improvement Projects (Design)

Marie Canyon Green Streets

- Updates:
 - The City has received Measure W funds to complete this project. Staff is working on the project plans to prepare for public bidding.
- Project Schedule:
 - Complete Design: September 2021
 - Begin Construction: Winter 2021

PCH Median Improvements Project

- Updates:
 - Consultant is working on the final design changes. In August, the City released a request for proposals from consultants to perform construction management services with proposals due in September. September 8, 2021, staff received the project's CDP from the Planning Commission. Staff is coordinating with Caltrans for the final project approvals.
- Project Schedule:
 - Complete Design: Fall 2021

- Begin Construction: Winter 2021/2022

PCH Signal Synchronization System Improvements Project

➤ Updates:

- Consultant submitted 95% design documents in June 2021 we have received some comments to those plans.
- In August, the City released a request for proposals from consultants to perform construction management services with proposals due in September. The project is not yet scheduled for Planning Commission hearing, but the request has been made.

➤ Project Schedule:

- Complete Final Design: October 2021
- Advertise: November 2021
- Award Contract and Begin Construction: Winter 2021/2022

Civic Center Stormwater Diversion Structure

➤ Updates:

- Project bids were received on September 7, 2021. Staff will be bringing a construction contract to City Council at the October 11, 2021 meeting.

➤ Project Schedule:

- Final Design: Completed.
- Bids Received: September 7, 2021
- Begin Construction: October 2021

Westward Beach Road Improvements Project

➤ Updates:

- The project requires coordination with Los Angeles County Beaches and Harbor. Staff is working out the final details of the project with the County and will be finalizing the design.

➤ Project Schedule:

- Complete Design: Fall 2021
- Begin Construction: Winter 2021/2022

Civic Center Water Treatment Facility Phase 2

➤ Updates:

- Individual letters were mailed to all properties within Phase 2 with their preliminary estimated assessments. Staff has been communicating with the property owners regarding their proposed assessments.
- The City requested a modification of the MOU to revise the due date of the assessment district formation from November 5, 2021 to June 30, 2022.
- Staff has mailed easement documents to property owners for review and execution
-

- Project Schedule:
 - Complete Design: December 2021
 - Advertise for Bidding: February 2022
 - Begin Construction: Fall 2022

Bluffs Park Shade Structure

- Project Description: This project consists of the installation of four single-post shade structures at Malibu Bluffs Park.
- Estimated Schedule:
 - Complete Design: Fall 2021
 - Begin Construction: Fall 2021

Permanent Skate Park

- Project Description: This project includes the designing and constructing a permanent skate park located on the Crummer/Case Court parcel adjacent to Malibu Bluffs Park. The project would include parking and additional site amenities such as trash cans, benches, tables, and restrooms.
- Estimated Schedule:
 - Complete Design: Fall 2021
 - Begin Construction: To be determined

Capital Improvement Projects (Construction)

Malibu Park Drainage Improvements

- Project Description: This project consists of storm drain repairs within the Malibu Park neighborhood. These repairs are the result of damage caused by the subsequent storms after the Woolsey Fire. Work will include clearing and grubbing, demolition, cold milling, removal of existing corrugated metal pipe, new asphalt berms/dikes, pavement repairs, pavement overlay, striping, new reinforced concrete pipes, and rock slope protection.
- Updates: Construction continues at the Morning View location. The new 60" HDPE pipe has been installed and the contractor continues to construct the new basins and backfill around the new headwall. The contractor will also begin working at the other locations per the project plans and specifications. Work will include temporary lane closures with flaggers.
- Project Schedule: August 2021 through October 2021

2021 Annual Street Maintenance

- Project Description: This project provides for the reconstruction and maintenance of City streets. Including asphalt pavement repairs, Type II slurry seal, speed humps and new thermoplastic striping.
- Updates: The contractor has mobilized and continues to perform the necessary work per the contract plans and specifications. To date all the pavement repairs, crack seal work and new speed humps on Birdview Ave

have been completed. Crews will continue removing existing striping and pavement markers in preparation for next weeks scheduled slurry seal work.

- Project Schedule: August 2021 through October 2021

Capital Improvement Projects (Not Started)

Vehicle Protection Devices

- Project Description: Per Malibu Municipal Code Section 17.48.070 requires vehicle impact protection devices to be installed for all parking spaces located adjacent to any outdoor pedestrian seating area. There are two locations within the City's right-of-way and City-owned property that would require a vehicle impact protection device.

Legacy Park Paver Repair Project

- Project Description: This project will consist of removing and repairing a large section of pavers in Legacy Park. The pavers have become uneven and damaged in several areas

Malibu Bluffs Park South Walkway

- Project Description: This project will include replacing the existing sidewalk located on the south side of Malibu Bluffs Park.

Trancas Playground Resurfacing

- Project Description: The project will include removing and replacing the upper layer of the playground surfacing at Trancas Canyon Park.

PCH Overhead Warning Signs

- Project Description: This project was identified in the PCH Safety Study and includes the installation of overhead warning signs on PCH near Moonshadows restaurant and Big Rock Drive.

PCH at Trancas Canyon Road Right Turn Lane

- Project Description: This project consists of installing a new westbound right turn lane at the intersection of PCH and Trancas Canyon Road.

Capital Improvement Projects (Completed)

Civic Center Way Improvements

- Updates: The contractor has completed the planting material maintenance period as described within the project documents. Council accepted this project as complete at the September 13th City Council Meeting.

Disaster Projects (Design)

Broad Beach Road Water Quality Infrastructure Repairs (CalJPIA Project)

- Updates:
 - The project consultant prepared the specifications for the project. Staff is finalizing the bid documents.
- Project Schedule:
 - Complete Design: Fall 2021
 - Begin Construction: Fall/Winter 2021

Latigo Canyon Road Roadway/Retaining Wall Improvements (FEMA Project)

- Updates:
 - Staff is finalizing the design of this project.
 - Staff is also working with FEMA/CalOES to substitute the existing timber with non-combustible materials.
- Project Schedule
 - Complete Design: Fall 2021
 - Begin Construction: Winter 2021/2022

Trancas Canyon Park Planting and Irrigation Repairs (CalJPIA/FEMA Project)

- Updates:
 - The project consultant has started the design of this project.
- Project Schedule:
 - Complete Design: Summer 2021
 - Begin Construction: Summer/Fall 2021

Trancas Canyon Park Slope Stabilization Project (CalJPIA Project)

- Updates:
 - The project consultant has started the design of this project.
- Project Schedule:
 - Complete Design: Summer 2021
 - Begin Construction: Summer/Fall 2021

Birdview Avenue Improvements (CalOES Project)

- Updates:
 - The design of this project has been included in the Malibu Park Drainage Improvements project and updates will be provided under that project.

Outdoor Warning Sirens (FEMA Project)

- Updates: This project will be funded through a grant from FEMA after the Wooley Fire. Staff received proposals from consultants to design and to develop a plan that includes the evaluation of a siren system and possible locations. It is anticipated a consultant will be hired in October 2021.
- Project Schedule:
 - Complete Design: Unknown

Storm Drain Master Plan (FEMA Project)

- Project Description: This project will be funded through a grant from FEMA after the Woolsey Fire. The City will create a complete inventory of storm drains, culverts, debris basins, manholes, and other drainage structures within the City.
- Updates: An RFQ was released in August 2021 seeking qualified consultants to develop the master plan. Proposals are due in September 2021.
- Estimated Schedule:
 - Completion Date: Spring 2022

Disaster Projects (Construction)

None at this time

Disaster Projects (Completed)

Guardrail Replacement Citywide (FEMA Project)

- Project Description: This project consisted of replacing the damaged guardrail throughout the City as a result of the Woolsey Fire.

Corral Canyon Road Bridge Repairs (FEMA Project)

- Project Description: This project consisted of replacing fire damaged existing fencing and repairing the damaged embankment adjacent to the bridge.

Corral Canyon Culvert Repairs (FEMA Project)

- Project Description: This project has been cancelled as it could not get FEMA approval.

Disaster Projects (Not Started)

Clover Heights Storm Drain (FEMA Project)

- Project Description: This project consists of design and construction of a few storm drains on Clover Heights. The existing storm drain facility ends at the intersection of Clover Heights and Harvester Road. During storms, this intersection floods and causes debris to block the road. An extended storm drain towards the end of Clover Heights will help eliminate this issue.
- Estimated Schedule:
 - Complete Design: Spring 2022
 - Begin Construction: Summer 2022

Latigo Canyon Road Culvert Repairs (FEMA Project)

- Project Description: This project consists of repairing the existing storm drain on Latigo Canyon Road located approximately 2,500 feet from PCH that was damaged by the Woolsey Fire.
- Estimated Schedule:
 - Complete Design: Winter 2021/2022
 - Begin Construction: Spring 2022

Encinal Canyon Road Drainage Improvements (CalOES Project)

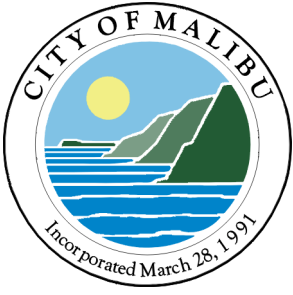
- Project Description: This project consists of repairing damage storm drain facilities and roadway embankments that were damaged by the Woolsey Fire.
- Estimated Schedule:
 - Complete Design: Winter 2021/2022
 - Begin Construction: Spring 2022

Malibu Road Slope Repairs (CalOES Project)

- Project Description: The existing slope adjacent to the beach access stairs at 24712 Malibu Road has been eroded and caused damage to Malibu Road.
- Estimated Schedule:
 - Complete Design: Fall 2021
 - Begin Construction: Winter 2021

Westward Beach Road Shoulder Repairs (CalOES Project)

- Project Description: The project consists of repairs the damaged shoulder on Westward Beach Road.
- Estimated Schedule:
 - Complete Design: Fall 2021
 - Begin Construction: Winter 2021



Public Works Commission Agenda Report

Public Works
Commission Meeting
09-22-21

**Item
4.B.**

To: Chair Simmens and Members of the Public Works Commission

Prepared by: Troy Spayd, Assistant Public Works Director/City Engineer

Approved by: Robert DuBoux, Public Works Director/City Engineer

Date prepared: September 13, 2021 Meeting date: September 22, 2021

Subject: Scheduling of November and December 2021 Public Works
Commission Meetings

RECOMMENDED ACTION: Determine whether to reschedule the November 24 and December 22, 2021 meetings to another date.

DISCUSSION: The Public Works Commission meets regularly on the fourth Wednesday of each month. The Regular meeting for November is scheduled for November 24th and the December 22nd meeting is scheduled on December 22, 2021.

The Commission may select an alternative date in November and December on which to reschedule the meeting or choose not to meet in November or December, in which case the next Regular meeting would be held on January 26, 2022.

ATTACHMENTS:

None.