

Parks and Recreation Commission
Regular Meeting Agenda

Tuesday, August 21, 2018

5:30 P.M.

**City Hall – Multipurpose Room
23825 Stuart Ranch Road**

Call to Order

Roll Call

Pledge of Allegiance

Approval of Agenda

Report on Posting of Agenda – August 16, 2018

1. Ceremonial/Presentations

None.

2. Written and Oral Communications from the Public and Commissioners

A. Communications from the public concerning matters which are not on the agenda but for which the Commission has subject matter jurisdiction. The Commission may not act on these matters at this meeting.

3. Consent Calendar

A. Previously Discussed Items

None.

B. New Items

1. Approval of Minutes

Recommended Action: Approve the minutes for the Regular meeting of the Parks and Recreation Commission on July 17, 2018.

Staff contact: Administrative Assistant Saleaumua, 456-2489 ext. 349

2. Community Services Department Monthly Report

Recommended Action: Receive and file the summary report of activities, events, projects and programs coordinated by the Community Services Department during the month of July 2018.

Staff contact: Administrative Assistant Saleaumua, 456-2489 ext. 349

4. Old Business

A. Malibu Bluffs Park Playground Improvements

Recommended Action: 1) Review and discuss playground improvement options for Bluffs Park; and 2) Provide staff with guidance regarding design elements for the improvements.

Staff contact: Community Services Director Bobbett, 456-2489 ext. 225

5. New Business

None.

6. Staff Updates

7. Commissioner Reports, Comments and Inquiries

Future Agenda Items

Adjournment

Future Meetings

Tuesday, September 18, 2018	5:30 p.m.	Regular Meeting	City Hall Multipurpose Room
Tuesday, October 16, 2018	5:30 p.m.	Regular Meeting	City Hall Multipurpose Room
Tuesday, November 20, 2018	5:30 p.m.	Regular Meeting	City Hall Multipurpose Room

Guide to the City Commission Proceedings

The Oral Communication portion of the agenda is for members of the public to present items which are not listed on the agenda, but are under the subject matter jurisdiction of the Commission. Although no action may be taken, the Commission and staff will follow up, at an appropriate time, on those items needing response. Each speaker is limited to (3) three minutes. Time may be surrendered by deferring (1) one minute to another speaker, not to exceed a total of (8) eight minutes. The speaker wishing to defer time must be present when the item is heard. In order to be recognized and present an item, each speaker must complete and submit to the Recording Secretary a Request to Speak form prior to the beginning of the item being announced by the Chair (forms are available at the entrance to the meeting room). Speakers are taken in the order slips are submitted.

Items in Consent Calendar Section A have already been considered by the Commission at a previous meeting where the public was invited to comment, after which a decision was made. These items are not subject to public discussion at this meeting because the vote taken at the previous meeting was final. Resolutions concerning decisions made at previous meetings are for the purpose of memorializing the decision to assure the accuracy of the findings, the prior vote, and any conditions imposed.

Items in Consent Calendar Section B have not been discussed previously by the Commission. If discussion is desired, an item may be removed from the Consent Calendar for individual consideration. Commissioners may indicate a negative or abstaining vote on any individual item by so declaring prior to the vote on the motion to adopt the entire Consent Calendar. Items excluded

from the Consent Calendar will be taken up by the Commission following the action on the Consent Calendar. The Commission first will take up the items for which public speaker requests have been submitted. Public speakers shall follow the rules as set forth under Oral Communication.

Old Business items have appeared on previous agendas but have either been continued or tabled to this meeting with no final action having been taken. Public comment shall follow the rules as set forth under Oral Communication.

Items in New Business are items which are appearing for the first time for formal action. Public comment shall follow the rules as set forth under Oral Communication.

Copies of the staff reports or other written documentation relating to each item of business described above are on file in the Parks and Recreation Department, Malibu City Hall, 23825 Stuart Ranch Road, Malibu, California and are available for public inspection during regular office hours which are 7:30 a.m. to 5:30 p.m., Monday through Thursday, and 7:30 a.m. to 4:30 p.m., Friday. Written materials distributed to the Commission within 72 hours of the Commission meeting are available for public inspection immediately upon distribution (Government Code Section 54957.5(b)(2)). Copies of staff reports and written materials may be purchased for \$0.10 per page. Pursuant to State law, this agenda was posted at least 72 hours prior to the meeting.

The City Hall phone number is (310) 456-2489. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and a California Relay Service operator will assist you. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Environmental Sustainability Director Craig George, (310) 456-2489, ext. 229. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADD Title II]. Requests for use of audio or video equipment during a Commission meeting should be directed to Alex Montano at (310) 456-2489, ext. 227, or amontano@malibucity.org before 12:00 p.m. on the day of the meeting.

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 16th day of August 2018.


Brittany Saleaunna, Administrative Assistant



Parks and Recreation Commission Agenda Report

Parks and Recreation
Commission Meeting
08-21-18

**Item
3.B.1.**

To: Chair Randall and Members of the Parks and Recreation Commission

Prepared by: Brittany Saleaumua, Administrative Assistant *BS*

Reviewed by: Kristin Riesgo, Community Services Deputy Director *KR*

Approved by: Jesse Bobbett, Community Services Director *JB*

Date prepared: August 8, 2018 Meeting date: August 21, 2018

Subject: Approval of Minutes

RECOMMENDED ACTION: Approve the minutes for the Regular meeting of the Parks and Recreation Commission on July 17, 2018.

DISCUSSION: Staff has prepared draft minutes for the Regular meeting of the Parks and Recreation Commission meeting on July 17, 2018.

ATTACHMENTS: July 17, 2018 Parks and Recreation Commission Regular meeting minutes

MINUTES
PARKS AND RECREATION COMMISSION
REGULAR MEETING
JULY 17, 2018
MULTIPURPOSE ROOM
5:30 P.M.

CALL TO ORDER

Chair Randall called the meeting to order at 5:34 p.m.

ROLL CALL

The following persons were recorded in attendance by the Recording Secretary:

PRESENT: Chair Carl Randall; Vice Chair Roui Israel; Commissioners Judy Villablanca, Suzanne Guldimann and Laurie Principe

ALSO PRESENT: Jesse Bobbett, Community Services Director; Kristin Riesgo, Community Services Deputy Director and Brittany Saleaumua, Administrative Assistant

PLEDGE OF ALLEGIANCE

Commissioner Principe led the Pledge of Allegiance.

APPROVAL OF AGENDA

MOTION Vice Chair Israel moved and Commissioner Villablanca seconded a motion to approve the agenda. The motion carried unanimously.

REPORT ON POSTING OF AGENDA

Administrative Assistant Saleaumua reported that the agenda for the meeting was properly posted on July 13, 2018.

ITEM 1 CEREMONIAL/PRESENTATIONS

None.

ITEM 2 WRITTEN AND ORAL COMMUNICATIONS FROM THE PUBLIC

None.

ITEM 3 CONSENT CALENDAR

MOTION Commissioner Villablanca moved and Commissioner Principe seconded a motion to approve the Consent Calendar. The motion carried unanimously.

The Consent Calendar consisted of the following items:

- A. Previously Discussed Items
None.
- B. New Items
 - 1. Approval of Minutes
Recommended Action: Approve the minutes for the Regular meeting of the Parks and Recreation Commission on June 19, 2018
 - 2. Community Services Department Monthly Report
Recommended Action: Recommended Action: Receive and file the summary report of activities, events, projects and programs coordinated by the Community Services Department during the month of June 2018.

ITEM 4 OLD BUSINESS

- A. Youth Sports Registration Information and Field Needs
Recommended Action: Review local youth sports organization registration information and field space data.

Community Services Deputy Director Riesgo presented the staff report.

Community Services Director Bobbett presented the report on municipal field space.

In response to Commissioner Villablanca, Community Services Director Bobbett stated he was unsure if the field report prepared by former Parks and Recreation Director Bob Stallings included school district fields.

Commissioner Guldemann thanked staff for compiling the report, which indicated a need for additional fields in Malibu.

Commissioner Villablanca stated the City should consider all recreation needs and field space requirements for residents.

Commissioner Principe stated she was not surprised with the results of the report and knew additional pool space was needed in the City.

ITEM 5 NEW BUSINESS

- A. Malibu Bluffs Park Playground Improvements
Recommended Action: Review and discuss playground improvement options for Bluffs Park; and 2) Provide staff with guidance regarding design elements for the improvements.

Community Services Director Bobbett presented the staff report.

Vice Chair Israel stated the two playgrounds at Malibu Bluffs Park were too far apart and stated she would prefer if the new playgrounds were in closer proximity to one another.

Community Services Director Bobbett stated the public would be able to comment on the design to determine which playground elements or equipment would replace the existing structures.

Commissioner Guldimann suggested installing durable equipment with multiple functions and indicated support for installing adult fitness equipment.

Commissioner Villablanca stated she would prefer equipment without a lot of moving parts. She suggested adjusting the playground layout around the park so each playground was closer to the other.

Vice Chair Israel expressed interest in seeing additional playground equipment and considering shade options for the kids.

Commissioner Principe supported shade options and expressed an interest in an exercise station near the whale's tail.

Chair Randall stated he would like staff to bring back additional information on the exercise stations that were removed from Malibu Bluffs Park. He supported the installation of playgrounds in close proximity to one another.

ITEM 6 STAFF UPDATES

Community Services Deputy Director Riesgo provided an update on Community Services Department programs.

ITEM 7 COMMISSIONER REPORTS, COMMENTS AND INQUIRIES

Commissioner Villablanca stated the Community Services Department's social media posts had been amazing.

FUTURE AGENDA ITEMS

None.

ADJOURNMENT

MOTION At 6:53 p.m., Commissioner Guldimann moved and Commissioner Villablanca seconded a motion to adjourn. The motion carried unanimously

Approved and adopted by the Parks and Recreation Commission of
the City of Malibu on August 21, 2018.

Carl Randall, Chair

ATTEST:

Brittany Saleaumua, Administrative Assistant



Parks and Recreation Commission Agenda Report

Parks and Recreation
Commission Meeting
08-21-18

**Item
3.B.2.**

To: Chair Randall and Members of the Parks and Recreation Commission

Prepared by: Brittany Saleaumua, Administrative Assistant *BS*

Reviewed by: Kristin Riesgo, Community Services Deputy Director *KR*

Approved by: Jesse Bobbett, Community Services Director *JB*

Date prepared: August 8, 2018 Meeting date: August 21, 2018

Subject: Community Services Department Monthly Report

RECOMMENDED ACTION: Receive and file the summary report of activities, events, projects and programs coordinated by the Community Services Department during the month of July 2018.

DISCUSSION: During the month of July 2018, the following activities, events, projects and programs were coordinated by the Community Services Department:

RECREATION

Aquatics: Session 2 and 3 of Swim Lessons were held during the month of July. 86 participants, an increase of 33% from July 2017, received instructed on water safety and swimming techniques.

Lifeguard In-Service Training was held on July 13 and 27. Training topics included back boarding, Bag Valve Mask's (BVM), Automated External Defibrillator's (AED) and rescues during recreational swim.

Community Classes: The City and Malibu Library's partnership program Splish, Splash Storytime was held on Friday, July 20 at the Malibu Community Pool. Children and their caregivers enjoyed a bubble and rubber ducky themed story, songs, arts and crafts, giveaways and an interactive bubble demonstration provided by Bubblemania. Story time will continue on Friday, August 10 featuring a fish and sea creature theme.

Cultural Arts: The art exhibit for "Art Voyagers", a display of visual art created by the Malibu High School graduating class of 2018, opened on Friday, July 27 at City Hall.

Day Camps: 644 participants registered for the July Day Camp program; a 26% increase from July 2017 (477 participants). The City offered a total of 14 camps throughout the month with different focuses including basketball, softball, surfing, tennis, soccer, Jurassic DinoWorld, and NERF Sports. Each camp was geared towards allowing participants to learn new skills in a fun, social, and safe environment.

Joint Use Agreement: The gymnasium floors in the Malibu High School Small Gymnasium were refinished during the week of July 2.

The Malibu High School Pool was closed on July 6 and 16 due to a chlorine pump malfunction. City staff worked with SMMUSD to replace the chlorine pump control panel, repair the hot water heater servicing the men's and women's locker rooms, heater returns on the floor of the pool and pool heaters during July.

Staff also worked with the SMMUSD to remove the Cornucopia Foundation trailers from the Malibu Equestrian Park which were a safety hazard and target for illegal dumping.

Senior Center: On July 11, 12 participants attended an excursion to an interactive performance by a Beach Boys cover band at the Colorful Songs Revue in Alhambra.

The monthly Senior Center luncheon was held on Thursday, July 19. 73 seniors enjoyed food catered by Wood Ranch Grill, live music by Thea Gill and raffle prizes.

A Home Safety Lecture in partnership with the Lost Hills Sheriff's Station was held on Thursday, July 26. Seniors learned tips on fraud prevention and how to keep themselves and their belongings safe.

Social Media: The Community Services Department released the National Recreation and Park Association (NRPA) Summer Camp Dance Video on Friday, July 20. The video featured camp participants and lead staff members performing the official Summer Camp Dance choreography in recognition of National Parks and Recreation Month (July). <https://bit.ly/2LV7zca>

Special Events: The summer CineMalibu movie series continued on Saturday, July 21 featuring the movie *Moana* at the Malibu Community Pool. The event included a photo opportunity with the fairytale character Moana, an ocean-themed slime art activity and two food carts. Staff also encouraged attendees to follow the City on social media and those who signed up were entered into a raffle. The series will continue on August 18 and will feature the movie *Jumanji* at Malibu Bluffs Park.

Sports: Adult Softball League games resumed on Sunday, July 15 after the 4th of July holiday break. Team registration for the Fall League is currently open and has begun to attract interest.

Youth Commission: Two introductory summer orientations for the Harry Barovsky Memorial Youth Commission were held on July 18 and August 8 with 16 commissioners in attendance. The orientations allowed commissioners to become familiar with City staff, fellow commissioners, and also allowed them to review assignments for the upcoming year.

PARK MAINTENANCE

Bluffs Park: Replaced damaged hardware for the main playground rules sign due to wear. The sign is installed with specialized hardware which allows it to attach to the chain link fence surrounding the play area.

The whale's tail bench and two nearby benches at the whale watch vantage point were repainted to repair the surface due to high use by park visitors and skate board abuse.

The bucket and hardware for the digger toy equipment in the tot lot playground was repaired. The digger requires a high volume of maintenance due to its faulty design and is unable to hold up under normal use creating a pinching hazard between the moving parts of the bucket and control arm.

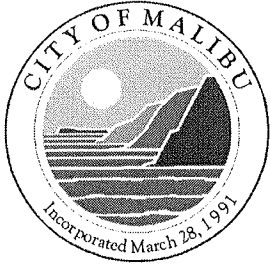
Las Flores Park: Plant installation for the butterfly garden was completed and protective wire cages and canopies were installed around the root balls to protect the plants from the surrounding wildlife. Caution tape and signage was also installed to keep park visitors from stepping on the plants until they can properly mature.

A broken fence rail along Las Flores Canyon Road was repaired due to visitors parking too close to the fence due to the narrow street and wanting to avoid blocking the traffic lane.

Legacy Park: Staff met with a tile contractor to acquire a final cost proposal for repair of the broken tiles on the park signs.

Malibu High School: Removed six outdated signs and replaced them with updated signs and information in designated areas. The signs included information related to pool use rules, diving board rules and pool hours.

ATTACHMENTS: None.



Parks and Recreation Commission Agenda Report

Parks and Recreation
Commission Meeting
08-21-18

**Item
4.A.**

To: Chair Randall and Members of the Parks and Recreation Commission

Prepared by: Jesse Bobbett, Community Services Director (JB)

Date prepared: August 7, 2018 Meeting date: August 21, 2018

Subject: Malibu Bluffs Park Playground Improvement

RECOMMENDED ACTION: 1) Review and discuss playground improvement options for Bluffs Park; and 2) Provide staff with guidance regarding design elements for the improvements

DISCUSSION: The Parks and Recreation Commission discussed the replacement options of playground and fitness equipment at the Regular meeting on July 17, 2018. Upon review, the Commission requested staff to bring back more information about equipment that was previously installed at the park, specifically related to fitness equipment.

In 2009, there were four fitness stations at Malibu Bluffs Park (Attachment 1). The equipment was made of concrete and metal. Park patrons used the equipment but removed due to the request for additional playground space for children ages 12 and under. The fitness equipment was outdated and most stations served a single-function, so it was replaced with the equipment that is currently in place.

The two areas under review for replacement are the Zip Line area and Sand Box area which are underutilized by park patrons. The underutilization is believed to be due to frequent failure of the equipment in these areas which requires costly repairs two to three times per year. The Commission expressed interest in potentially replacing the Zip Line area with fitness equipment and installing playground equipment near one another. The cost for these improvements would range anywhere from \$40,000 to \$200,000 depending on which options are selected for each area.

The Zip Line area has space to accommodate fitness equipment or playground equipment. The Sand Box area can accommodate either playground option but is not an ideal fit for a fitness area due to the size of available space and profile of the equipment.

Staff is requesting the Commission to discuss and review the playground and fitness area options and provide feedback to Staff regarding potential design elements if a project were to move forward.

- ATTACHMENTS:
- 1) 2009 Fitness Stations
 - 2) Map and photos of Playgrounds at Malibu Bluffs Park
 - 3) Playground Equipment Improvement Options

2009 Malibu Bluffs Park Fitness Stations



2009: Fitness Station #1

2018: Zip Line Area



2009: Fitness Station #2

2018: Sandbox Area

2009 Malibu Bluffs Park Fitness Stations



2009: Fitness Station #3

2018: Climbing Equipment



2009: Fitness Station #4

2018: Turf

