

This meeting will be held via teleconference only in order to reduce the risk of spreading COVID19 and pursuant to the Governor's Executive Orders N-25-20 and N-08-21 and the County of Los Angeles Public Health Officer's Order (revised July 16, 2021). All votes taken during this teleconference meeting will be by roll call vote, and the vote will be publicly reported.

**HOW TO VIEW THE MEETING:** No physical location from which members of the public may observe the meeting and offer public comment will be provided. Please view the meeting, which will be live streamed at <https://malibucity.org/video> and <https://malibucity.org/VirtualMeeting>.

**HOW TO PARTICIPATE BEFORE THE MEETING:** Members of the public are encouraged to submit email correspondence to [bayala@malibucity.org](mailto:bayala@malibucity.org) before the meeting begins.

**HOW TO PARTICIPATE DURING THE MEETING:** Members of the public may speak during the meeting through the Zoom application. You must first sign up to speak before the item you would like to speak on has been called by the Chair and then you must be present in the Zoom conference to be recognized.

Please visit <https://malibucity.org/VirtualMeeting> and follow the directions for signing up to speak and downloading the Zoom application.

**Public Works Commission**  
**Regular Meeting Agenda**  
**(to be held during COVID-19 emergency)**

**Wednesday, July 28, 2021**

**3:30 p.m.**

**Various Teleconference Locations**

**YOU MAY VIEW THIS MEETING LIVE OVER THE INTERNET AT  
[MALIBUCITY.ORG/VIDEO](https://MALIBUCITY.ORG/VIDEO)**

Call to Order

Roll Call

Pledge of Allegiance

Approval of Agenda

Report on Posting of Agenda –July 21, 2021

**1. Written and Oral Communications from the Public and Commissioners**

- A. Communications from the Public concerning matters which are not on the agenda but for which the Commission has subject matter jurisdiction. The Commission may not act on these matters at this meeting. (30 minutes total time allotted)

- B. Staff Updates. (5 minutes total time allotted)
- C. Commissioner reports, comments and inquiries. (15 minutes total time allotted)

**2. Consent Calendar**

A. Previously Discussed Items

None.

B. New Items

1. Approval of Minutes – June 23, 2021

Staff recommendation: Approve minutes of the Public Works Commission Regular meeting June 23, 2021.

Staff contact: Senior Administrative Assistant Ayala, 310-456-2489 ext. 352

**3. Old Business**

None.

**4. New Business**

A. Capital Improvement Projects and Disaster Recovery Projects Status Report

Staff recommendation: Receive and file report on the status of the City’s current and upcoming Capital Improvements Projects and Disaster Recovery Projects.

Staff contact: Assistant Public Works Director Spayd, 310-456-2489 ext. 302

B. Civic Center Water Treatment Facility Phase Two Project Update

Staff recommendation: Receive and file a status report on the Civic Center Water Treatment Facility Phase Two Project.

Staff contact: Assistant Public Works Director Spayd, 310-456-2489 ext. 302

**Adjournment**

**Future Meetings**

Wednesday, August 25, 2021	3:30 p.m.	Regular Meeting	Location to be determined
Wednesday September 22, 2021	3:30 p.m.	Regular Meeting	Location to be determined
Wednesday October 27, 2021	3:30 p.m.	Regular Meeting	Location to be determined

### Guide to the City Commission Proceedings

**The Oral Communication** portion of the agenda is for members of the public to present items which are not listed on the agenda, but are under the subject matter jurisdiction of the Commission. Although no action may be taken, the Commission and staff will follow up, at an appropriate time, on those items needing response. Each speaker is limited to three (3) minutes. Members of the public wishing to speak during the meeting must participate through the Zoom application. You must first sign up to speak before the item you would like to speak on has been called by the Mayor and then you must be present in the Zoom conference to be recognized. Please visit <https://malibucity.org/VirtualMeeting> and follow the directions for signing up to speak and downloading the Zoom application.

**Items in Consent Calendar Section A** have already been considered by the Commission at a previous meeting where the public was invited to comment, after which a decision was made. These items are not subject to public discussion at this meeting because the vote taken at the previous meeting was final. Resolutions concerning decisions made at previous meetings are for the purpose of memorializing the decision to assure the accuracy of the findings, the prior vote, and any conditions imposed.

**Items in Consent Calendar Section B** have not been discussed previously by the Commission. If discussion is desired, an item may be removed from the Consent Calendar for individual consideration. Commissioners may indicate a negative or abstaining vote on any individual item by so declaring prior to the vote on the motion to adopt the entire Consent Calendar. Items excluded from the Consent Calendar will be taken up by the Commission following the action on the Consent Calendar. The Commission first will take up the items for which public speaker requests have been submitted. Public speakers shall follow the rules as set forth under Oral Communication.

**Old Business** items have appeared on previous agendas but have either been continued or tabled to this meeting with no final action having been taken. Public comment shall follow the rules as set forth under Oral Communication.

**Items in New Business** are items which are appearing for the first time for formal action. Public comment shall follow the rules as set forth under Oral Communication.

*Copies of the staff reports or other written documentation relating to each item of business described above are on file in the office of the Public Works Department, and available upon request by emailing [bayala@malibucity.org](mailto:bayala@malibucity.org).*

*The City Hall phone number is (310) 456-2489. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and a California Relay Service operator will assist you. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Yolanda Bundy, Environmental Sustainability Director, at (310) 456-2489, ext. 229. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADD Title II].*

I hereby certify under penalty of perjury, under the laws of the State of California, that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 22<sup>nd</sup> day of July 2021, at 5:00 p.m.

  
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Brandie Ayala, Senior Administrative Assistant



# Public Works Commission Agenda Report

Public Works  
Commission Meeting  
07-28-21

**Item  
2.B.1.**

To: Chair Simmens and Members of the Public Works Commission

Prepared by: Brandie Ayala, Senior Administrative Assistant

Approved by: Robert DuBoux, Public Works Director/City Engineer

Date prepared: July 21, 2021 Meeting date: July 28, 2021

Subject: Approval of Minutes – June 23, 2021

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**RECOMMENDED ACTION:** Approve minutes of the Public Works Commission Regular meeting June 23, 2021.

**DISCUSSION:** Staff has prepared draft minutes for the Public Works Commission Regular meeting June 23, 2021 and hereby submits the minutes for Commission approval.

**ATTACHMENTS:**

1. Draft Minutes of June 23, 2021 Public Works Commission Regular meeting

MINUTES  
MALIBU PUBLIC WORKS COMMISSION  
REGULAR MEETING  
JUNE 23, 2021  
TELECONFERENCED – VARIOUS LOCATIONS  
3:30 P.M.

**The following meeting was held pursuant to the Governor’s Executive Orders N-25-20 and N-08-21 and fully teleconferenced from various locations during the coronavirus disease (COVID-19) pandemic.**

CALL TO ORDER

Chair Merrick called the meeting to order at 3:32 p.m.

ROLL CALL

The following persons were recorded in attendance by the Recording Secretary:

PRESENT: Chair Brian Merrick; Vice Chair Lance Simmens; and Commissioners Scott Dittrich, Wade Major, and James Palmer

ALSO PRESENT: Rob DuBoux, Public Works Director; Troy Spayd, Assistant Public Works Director; Brandie Ayala, Senior Administrative Assistant; Parker Davis, Media Technician; and Mary Linden, Executive Assistant

PLEDGE OF ALLEGIANCE

Vice Chair Simmens led the Pledge of Allegiance.

APPROVAL OF AGENDA

MOTION Vice Chair Simmens moved and Commissioner Palmer seconded a motion to approve the agenda. The question was called, and the motion carried unanimously.

REPORT ON POSTING OF AGENDA

Senior Administrative Assistant Ayala reported that the agenda for the meeting was properly posted on June 17, 2021.

CEREMONIAL/PRESENTATIONS

Election of Chair and Vice Chair

MOTION Commissioner Dittrich nominated Vice Chair Simmens for Chair. There being no further nominations, the question was called, and Lance Simmens was unanimously elected Chair.

MOTION Commissioner Dittrich nominated Commissioner Major for Vice Chair. There being no further nominations, the question was called, and Wade Major was unanimously elected Vice Chair.

Chair Simmens thanked the Commissioners for their confidence and support.

ITEM 1.A. PUBLIC COMMENTS

None.

ITEM 1.B. STAFF UPDATES

Public Works Director DuBoux stated only small punch list items, including landscaping, remained on Civic Center Way. He stated bids were received for the annual street maintenance project, and the construction contract would go to Council on July 12. He discussed the history of stormwater issues and the City's response in the Civic Center area. He provided an overview of dewatering and groundwater discharge from the La Paz construction site. He stated approximately 90,000 gallons per day were discharged into Malibu Creek. Legacy Park was not an option because it was more than the park could process and contain. He discussed that the City could use a portion of La Paz ground water discharge. He suggested the Commission formally request the City Council to add the La Paz water issues to the Commission's assignments.

In response to Vice Chair Major, Public Works Director DuBoux stated he expected the ground water discharging at the La Paz development project to last around six months. The City is also working on a recycled water connection to Legacy Park's irrigation system.

Commissioner Palmer stated groundwater from La Paz would continue to go into Malibu Creek. Public Works Director DuBoux clarified the difference between construction dewatering and removal of nuisance water after construction was completed.

ITEM 1.C. COMMISSIONER COMMENTS

Commissioner Palmer discussed the status of a broken drain between Pacific Coast Highway (PCH) and Malibu Road. He stated trash needed to be cleared in the area where the electric charging stations were located in the shopping center.

Commissioner Dittrich stated he and Public Safety Commission Chair Frost discussed fire hazards from mulch made from wood chips and tree trimmings throughout Point Dume. He stated there was similar mulch around City Hall. In response to Commissioner Dittrich, Public Works Director DuBoux confirmed the City did not use tree trimmings as mulch.

Commissioner Palmer stated a farming best management practices (BMP) was to use green waste rather than adding it to the landfill.

Chair Simmens stated cities across the nation did composting. He stated the City should consider a composting program and community garden. Commissioner Palmer expressed support for that idea.

In response to Commissioner Dittrich, Public Works Director DuBoux stated he discussed with Caltrans potentially lengthening the turn lane on PCH at Webb Way.

Commissioner Dittrich discussed fire danger from dead brush in Las Flores Creek.

ITEM 2 CONSENT CALENDAR

MOTION Commissioner Dittrich moved and Vice Chair Major seconded a motion to approve the Consent Calendar. The question was called, and the motion carried unanimously.

The Consent Calendar consisted of the following items:

A. Previously Discussed Items  
None.

B. New Items

1. Approval of Minutes – May26, 2021  
Staff recommendation: Approve minutes of the Public Works Commission Regular meeting May 26, 2021.

ITEM 3 OLD BUSINESS

None.

ITEM 4 NEW BUSINESS

A. Capital Improvement Projects and Disaster Recovery Projects Status Report  
Staff recommendation: Receive and file report on the status of the City's current and upcoming Capital Improvements Projects and Disaster Recovery Projects.

Assistant Public Works Director Spayd presented the report. He stated the City was coordinating with Caltrans in response to Caltrans comments on the PCH Median Improvements Project.

Commissioner Merrick suggested the City consider adding speed humps in the parking area on Westward Beach Road.

Assistant Public Works Director Spayd discussed community input received at the May 27, 2021 Civic Center Water Treatment Facility (CCWTF) Phase Two community meeting. He stated the City Hall roof replacement project was wrapping up. He stated Upper Ramble Pacifico was added to the Annual Street Maintenance project, which also included speed humps on Birdview Avenue. He stated the contractor expressed concern about tearing up streets during summer months. He stated staff and the contractor were working on a plan to minimize impacts to the beachgoing public.

Commissioner Dittrich stated Chair Frost had congratulated the City and the Public Works Commission for their efforts to improve safety at Westward Beach. He stated Caltrans was proposing improvements to the PCH intersections at Rambla Pacifico and Las Flores Canyon Road. In response to Commissioner Dittrich, Public Works Director DuBoux confirmed the Public Works Commission would be given the opportunity to provide input to Caltrans on that project.

- B. Fiscal Year 2021-2022 Public Works Commission Assignments  
Staff recommendation: Receive and file Fiscal Year 2021-2022 Public Works Commission Assignments approved by the City Council on May 24, 2021.

Senior Administrative Assistant Ayala presented to report.

In response to Vice Chair Major, Public Works Director DuBoux explained the Commission's role in monitoring the CCWTF.

#### ADJOURNMENT

MOTION At 4:39 p.m., Chair Simmens adjourned the meeting.

Approved and adopted by the Public Works Commission of the City of Malibu on July 28, 2021.

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LANCE SIMMENS, Chair

ATTEST:

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BRANDIE AYALA, Senior Administrative Assistant





# Public Works Commission Agenda Report

Public Works  
Commission Meeting  
07-28-21

## Item 4.A.

To: Chair Simmens and Members of the Public Works Commission

Prepared by: Troy Spayd, Assistant Public Works Director/City Engineer

Approved by: Rob DuBoux, Public Works Director/City Engineer

Date prepared: July 21, 2021 Meeting date: July 28, 2021

Subject: Capital Improvement Projects and Disaster Recovery Projects Status Report

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**RECOMMENDED ACTION:** Receive and file report on the status of the City's current and upcoming Capital Improvements Projects and Disaster Recovery Projects.

**DISCUSSION:** Staff will provide a status update on the following active projects in the Fiscal Year 2020-2021 Capital Improvement Program:

### **Capital Improvement Projects (Design)**

#### **Marie Canyon Green Streets**

- Updates:
  - The City has recently received Measure W funds to complete this project. Staff is working on the project plans to prepare for public bidding.
- Project Schedule:
  - Complete Design: August 2021
  - Begin Construction: Winter 2021

#### **PCH Median Improvements Project**

- Updates:
  - Consultant is working on the final design changes. In August, the City will be seeking proposals from consultants to perform construction management.
- Project Schedule:
  - Complete Design: Fall 2021
  - Begin Construction: Winter 2021/2022

## **PCH Signal Synchronization System Improvements Project**

- Updates:
  - Consultant submitted 95% design documents in June 2021 we have received some comments to those plans.
- Project Schedule:
  - Complete Final Design: August 2021
  - Advertise: October 2021
  - Award Contract and Begin Construction: Winter 2021

## **Civic Center Stormwater Diversion Structure**

- Updates:
  - A Los Angeles County Flood Control maintenance agreement is required for this project. Staff received the County's approval of the agreement.
- Project Schedule:
  - Final Design: Completed. Need approved maintenance agreement to be signed and executed.
  - Begin Construction: September 2021

## **Westward Beach Road Improvements Project**

- Updates:
  - The project requires coordination with Los Angeles County Beaches and Harbor. Staff is working out the final details of the project with the County and will be finalizing the design.
- Project Schedule:
  - Complete Design: Fall 2021
  - Begin Construction: Winter 2021

## **Civic Center Water Treatment Facility Phase 2**

- Updates:
  - Project engineer is preparing the 90% design documents.
  - The City obtained a project CDP from Planning Commission on February 1, 2021.
  - The State has approved the City's application for the State Revolving Fund program.
  - The project assessment engineer has continuing the process of evaluating the project costs and calculating each parcels estimated assessment.
  - Staff hosted the community meeting on May 27, 2021.
- Project Schedule:
  - Complete Design: December 2021
  - Begin Construction: March 2022

## **Capital Improvement Projects (Construction)**

### **City Hall Roof Replacement**

- Updates: The project has been completed. Staff is currently working with the contractor for the necessary documentation for final acceptance.

### **Civic Center Way Improvements**

- Updates: The contractor continues to maintain the new planting material during the establishment period per the contract documents. Staff is also working with the contractor for the necessary documentation for final acceptance.

### **Malibu Park Drainage Improvements**

- Project Description: This project consists of storm drain repairs within the Malibu Park neighborhood. These repairs are the result of damage caused by the subsequent storms after the Woolsey Fire. Work will include clearing and grubbing, demolition, cold milling, removal of existing corrugated metal pipe, new asphalt berms/dikes, pavement repairs, pavement overlay, striping, new reinforced concrete pipes and rock slope protection.
- Updates: Staff continues to work with the contractor reviewing project submittals.
- Project Schedule: Begin Construction: End of July 2021

### **2021 Annual Street Maintenance**

- Project Description: This project provides for the reconstruction and maintenance of City streets. Including asphalt pavement repairs, Type II slurry seal, speed humps and new thermoplastic striping.
- Updates: City Council awarded the contract at the July 12th meeting to Pavement Coatings Co. City staff will work with the contractor on project related submittals.
- Project Schedule: Begin Construction: August/September 2021

## **Capital Improvement Projects (Not Started)**

### **Bluffs Park Shade Structure**

- Project Description: This project consists of the installation of four single-post shade structures at Malibu Bluffs Park
- Estimated Schedule:
  - Complete Design: Summer 2021
  - Begin Construction: Fall 2021

### **Vehicle Protection Devices**

- Project Description: Per Malibu Municipal Code Section 17.48.070 requires vehicle impact protection devices to be installed for all parking spaces located

adjacent to any outdoor pedestrian seating area. There are two locations within the City's right-of-way and City-owned property that would require a vehicle impact protection device.

- Estimated Schedule:
  - Complete Design: Summer 2021
  - Begin Construction: Fall 2021

### **Malibu Road Slope Repairs**

- Project Description: The existing slope adjacent to the beach access stairs at 24712 Malibu Road has been eroded and caused damage to Malibu Road.
- Estimated Schedule:
  - Complete Design: Fall 2021
  - Begin Construction: Winter 2021

### **Disaster Projects (Design)**

#### **Broad Beach Road Water Quality Infrastructure Repairs (CalJPIA Project)**

- Updates:
  - The project consultant has started the design of the project.
- Project Schedule:
  - Complete Design: Summer 2021
  - Begin Construction: Fall 2021

#### **Latigo Canyon Road Roadway/Retaining Wall Improvements (FEMA Project)**

- Updates:
  - Staff is finalizing the design of this project.
  - Staff is also working with FEMA/CalOES to substitute the existing timber with non-combustible materials.
- Project Schedule:
  - Complete Design: Spring 2021
  - Begin Construction: Summer 2021

#### **Trancas Canyon Park Planting and Irrigation Repairs (CalJPIA/FEMA Project)**

- Updates:
  - The project consultant has started the design of this project.
- Project Schedule:
  - Complete Design: Summer 2021
  - Begin Construction: Summer/Fall 2021

#### **Trancas Canyon Park Slope Stabilization Project (CalJPIA Project)**

- Updates:
  - The project consultant has started the design of this project.
- Project Schedule:
  - Complete Design: Summer 2021
  - Begin Construction: Summer/Fall 2021

### **Birdview Avenue Improvements (CalOES Project)**

- Updates:
  - The design of this project has been included in the Malibu Park Drainage Improvements project and updates will be provided under that project.

### **Outdoor Warning Sirens (FEMA Project)**

- Updates: This project will be funded through a grant from FEMA after the Wooley Fire. The project consists of hiring a consultant to develop a plan that includes the evaluation of a siren system and possible locations. Staff is working on an RFQ to hire a consultant for the design.
- Project Schedule:
  - Complete Design: Unknown

### **Disaster Projects (Construction)**

None at this time

### **Disaster Projects (Completed)**

#### **Guardrail Replacement Citywide (FEMA Project)**

- Project Description: This project consisted of replacing the damaged guardrail throughout the City as a result of the Woolsey Fire.

#### **Corral Canyon Road Bridge Repairs (FEMA Project)**

- Project Description: This project consisted of replacing fire damaged existing fencing and repairing the damaged embankment adjacent to the bridge.

#### **Corral Canyon Culvert Repairs (FEMA Project)**

- Project Description: This project has been cancelled as it could not get FEMA approval.

## **Disaster Projects (Not Started)**

### **Clover Heights Storm Drain (FEMA Project)**

- Project Description: This project consists of design and construction of a few storm drains on Clover Heights. The existing storm drain facility ends at the intersection of Clover Heights and Harvester Road. During storms, this intersection floods and causes debris to block the road. An extended storm drain towards the end of Clover Heights will help eliminate this issue.
- Estimated Schedule:
  - Complete Design: Spring 2022
  - Begin Construction: Summer 2022

### **Latigo Canyon Road Culvert Repairs (FEMA Project)**

- Project Description: This project consists of repairing the existing storm drain on Latigo Canyon Road located approximately 2,500 feet from PCH that was damaged by the Woolsey Fire.
- Estimated Schedule:
  - Complete Design: Winter 2021
  - Begin Construction: Spring 2022

### **Encinal Canyon Road Drainage Improvements (CalOES Project)**

- Project Description: This project consists of repairing damage storm drain facilities and roadway embankments that were damaged by the Woolsey Fire.
- Estimated Schedule:
  - Complete Design: Winter 2021
  - Begin Construction: Spring 2022

### **Storm Drain Master Plan (FEMA Project)**

- Project Description: This project will be funded through a grant from FEMA after the Woolsey Fire. The City will create a complete inventory of storm drains, culverts, debris basins, manholes, and other drainage structures within the City.
- Estimated Schedule:
  - Completion Date: Spring 2022



# Public Works Commission Agenda Report

To: Chair Simmens and Members of the Public Works Commission

Prepared by: Troy Spayd, Assistant Public Works Director/City Engineer

Approved by: Robert DuBoux, Public Works Director/City Engineer

Date prepared: July 21, 2021 Meeting date: July 28, 2021

Subject: Civic Center Water Treatment Facility Phase Two Project Update

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**RECOMMENDED ACTION:** Receive and file a status report on the Civic Center Water Treatment Facility Phase Two Project.

**DISCUSSION:** In August 2019, Council approved an agreement with Woodard and Curran for engineering design services to design Civic Center Water Treatment Facility (CCWTF) Phase Two. In October 2019, Council approved an agreement with 30 Three Sixty Public Finance, Inc. (30 Three Sixty) for assessment engineering services to form an assessment district for the project.

## **Design**

Woodard and Curran's scope of work included updating the Final Environmental Impact Report and obtain a Coastal Development Permit for this project. Woodard and Curran completed Addendum No. 1 to the Final EIR and received the approved CDP for the project in February 2021. The scope of work also included preparing plans, specifications, and cost estimates for the project. The 65% plans were reviewed by the City and Woodard and Curran is currently preparing the 90% plans for the City's review. While Woodard and Curran's team has been working on providing the City with plans to construct the project, they have also been conducting Community Workshops, continued to reach out to the different homeowner's associations in an effort to inform the effected property owners.

## **Assessment District**

While Woodard and Curran has been moving through the design process, 30 Three Sixty has been working on establishing the assessment values for each property, that, if an assessment district is formed, will be assessed onto the properties within the project

limits. 30 Three Sixty has also been participating in Community Workshops and will be conducting more in-depth meetings with the impacted homeowners to discuss their community's unique needs and concerns and how that impacts their proposed assessments.

### **Easements**

Woodard and Curran and their subconsultants are working on easement documents that will be necessary for the installation and maintenance of the installed wastewater and recycled water lines for this phase of the project. Woodard and Curran is also working with a representative from Malibu Colony to help expedite the processing of easement documents for approval.

### **Funding**

In April 2019, the City entered into an agreement with HRL Laboratories, LLC providing the project with funding for the design and engineering assessment. The funds would be reimbursed after the formation of an assessment district. Woodard and Curran has also being working with the State Revolving Fund similar to the loan the City received for CCWTF Phase One. City staff and Woodard Curran continue to review and apply for potential grants reducing the overall project costs.

### **ATTACHMENTS:**

None.