

This meeting will be held via teleconference only in order to reduce the risk of spreading COVID-19 and pursuant to AB 361 and the County of Los Angeles Public Health Officer's Order (revised April 21, 2022). All votes taken during this teleconference meeting will be by roll call vote, and the vote will be publicly reported.

HOW TO VIEW THE MEETING: No physical location from which members of the public may observe the meeting and offer public comment will be provided. Please view the meeting, which will be live streamed at <https://malibucity.org/video> and <https://malibucity.org/VirtualMeeting>.

HOW TO PARTICIPATE BEFORE THE MEETING: Members of the public are encouraged to submit email correspondence to mlinden@malibucity.org before the meeting begins.

HOW TO PARTICIPATE DURING THE MEETING: Members of the public may also speak during the meeting through the Zoom application. You must first sign up to speak before the item you would like to speak on has been called and then you must be present in the Zoom conference to be recognized.

Please visit <https://malibucity.org/VirtualMeeting> and follow the directions for signing up to speak and to download the Zoom application.

Malibu City Council
Administration and Finance Subcommittee
Adjourned Special Meeting Agenda
(to be held during COVID-19 emergency)

Tuesday, July 26, 2022

11:30 A.M.

Various Teleconference Locations

YOU MAY VIEW THIS MEETING LIVE OVER THE INTERNET AT
[MALIBUCITY.ORG/VIDEO](https://malibucity.org/video)

Councilmember Mikke Pierson
Councilmember Steve Uhring

Call to Order

Roll Call

Approval of Agenda

Report on Posting of the Agenda – July 22, 2022

1. **Presentations**

None.

2. **Old Business**

None.

3. **New Business**

A. Approval of Minutes – May 18, 2022

Recommended Action: Approve the minutes for the Administration and Finance Subcommittee Adjourned Special meeting of May 18, 2022.

Staff Contact: Executive Assistant Linden, 456-2489, ext. 232

B. Funding for a Consultant to Educate Malibu Residents Regarding the Proposed Ballot Question

Recommended Action: Provide a recommendation to the City Council to consider appropriating \$25,000 from the General Fund Undesignated Reserve for professional services to develop informational materials to educate Malibu residents regarding the proposed local general Transaction and Use Tax (TUT) if the Council adopts a resolution calling for the placement of the TUT measure on the ballot for the November 8, 2022 General Municipal Election.

Staff Contact: Deputy City Manager Shavelson, 456-2489, ext. 254

Adjournment

I hereby certify under penalty of perjury, under the laws of the State of California, that the foregoing agenda was posted in accordance with the applicable legal requirements. Special meeting agendas may be amended up to 24 hours in advance of the meeting. Dated this 22nd day of July 2022, at 12:30 p.m.



Mary Linden, Executive Assistant



Administration and Finance Subcommittee Agenda Report

Administration &
Finance Subcommittee
Special Meeting
07-26-22

Item 3.A.

To: Councilmember Pierson and Councilmember Uhring

Prepared by: Mary Linden, Executive Assistant

Approved by: Steve McClary, City Manager

Date prepared: July 20, 2022 Meeting date: July 26, 2022

Subject: Approval of Minutes – May 18, 2022

RECOMMENDED ACTION: Approve the minutes for the Administration and Finance Subcommittee Adjourned Special meeting of May 18, 2022.

DISCUSSION: Staff has prepared draft minutes for the Administration and Finance Subcommittee Adjourned Special meeting of May 18, 2022, and hereby submits the minutes to the Subcommittee for approval.

ATTACHMENTS: Draft Minutes for the May 18, 2022 Administration and Finance Subcommittee Adjourned Special meeting

MINUTES
MALIBU ADMINISTRATION & FINANCE SUBCOMMITTEE
ADJOURNED SPECIAL MEETING
MAY 18, 2022
TELECONFERENCED - VARIOUS LOCATIONS
2:00 P.M.

The following meeting was held pursuant to AB 361 and fully teleconferenced from various locations during the coronavirus disease (COVID-19) pandemic.

CALL TO ORDER

Councilmember Pierson called the meeting to order at 2:00 p.m.

ROLL CALL

The following persons were recorded in attendance:

PRESENT: Councilmember Mikke Pierson and Councilmember Steve Uhring

ALSO PRESENT: City Manager Steve McClary; Interim Assistant City Manager/City Treasurer Ruth Quinto; Finance Manager Renée Neermann; Elizabeth Shavelson, Deputy City Manager; Media Technician Parker Davis; and Executive Assistant Mary Linden

APPROVAL OF AGENDA

MOTION Councilmember Uhring moved, and Councilmember Pierson seconded a motion to approve the agenda. The question was called, and the motion carried unanimously.

REPORT ON POSTING OF AGENDA

Executive Assistant Linden reported that the agenda for the meeting was properly posted on May 11, 2022.

ITEM 1 PRESENTATIONS

None.

ITEM 2 OLD BUSINESS

A. Fiscal Year 2022-2023 General Fund Grants

Recommended Action: Provide a recommendation to the City Council concerning recipients and amounts for the Fiscal Year 2022-2023 General Fund Grant Program.

Interim Assistant City Manager/City Treasurer Quinto presented the report.

Councilmember Uhring stated he had discussions with representatives of the Boys and Girls Club of Malibu (BGCM). He discussed his concerns with the methods for awarding grants. He stated the City was misleading the organizations about what funding was available. He stated he preferred to go back to the fund being an “incubator fund.” He discussed objectives of BGCM and other organizations to help improve mental health. He suggested more organizations that could help Malibu’s youth be supported. He stated the City policy required organizations to report back about the use of funds awarded. He stated BGCM had multiple funding sources. He suggested reducing the BGCM award and spread it out over the other organizations.

Councilmember Pierson agreed with Councilmember Uhring’s suggestions.

MOTION Councilmember Pierson moved, and Councilmember Uhring seconded a motion to provide a recommendation to the City Council that it award 26 grants totaling \$200,000 for the Fiscal Year 2022-2023 General Fund Grant Program as follows:

1.	Adamson House Foundation.....	\$9,500
2.	American Tortoise Rescue.....	\$2,500
3.	Aurelia Foundation.....	\$2,000
4.	Boys and Girls Club of Malibu.....	\$50,000
5.	California Wildlife Center.....	\$5,000
6.	Call 2 Peace Foundation.....	\$5,000
7.	Cancer Support Community Los Angeles.....	\$1,000
8.	Cavallo Foundation.....	\$8,500
9.	Children's Lifesaving Foundation.....	\$5,000
10.	Do Good Bus.....	\$2,000
11.	Emily Shane Foundation.....	\$2,000
12.	Esperance Center.....	\$2,000
13.	Malibu Aquatics Foundation.....	\$6,000
14.	Malibu Arts Foundation.....	\$5,500
15.	Malibu Community Labor Exchange.....	\$10,000
16.	Malibu Elementary School.....	\$18,000
17.	Malibu Friends of Music.....	\$3,000
18.	Malibu Search and Rescue.....	\$14,500
19.	Malibu Urgent Care, Friends of.....	\$10,000
20.	Malibu Woman's Club.....	\$4,500
21.	Manta Publications.....	\$3,000
22.	Meals on Wheels West.....	\$3,500
23.	Poison Free Malibu.....	\$5,000
24.	Sea Save Foundation.....	\$3,500
25.	Shark Fund.....	\$10,000
26.	Webster Elementary PTA.....	<u>\$9,000</u>
	TOTAL.....	<u>\$200,000</u>

ITEM 3 NEW BUSINESS

A. Approval of Minutes – May 2, 2022 and May 3, 2022

Recommended Action: Approve the minutes for the Administration and Finance Subcommittee Special meetings of May 2, 2022 and May 3, 2022.

MOTION Councilmember Uhring moved, and Councilmember Pierson seconded a motion to approve the minutes for the Administration and Finance Subcommittee Special meetings of May 2, 2022 and May 3, 2022. The motion carried unanimously.

ADJOURNMENT

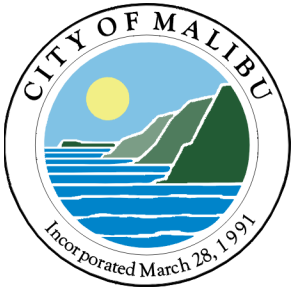
MOTION At 2:18 p.m., Councilmember Uhring moved, and Councilmember Pierson seconded a motion to adjourn the meeting. The motion carried unanimously.

Approved and adopted by the Administration and Finance Subcommittee of the City of Malibu on _____.

MIKKE PIERSON, Councilmember

ATTEST:

MARY LINDEN, Executive Assistant



Administration and Finance Subcommittee Agenda Report

Administration &
Finance Subcommittee
Special Meeting
07-26-22

Item 3.B.

To: Councilmember Pierson and Councilmember Uhring

Prepared by: Elizabeth Shavelson, Deputy City Manager

Reviewed by: Joseph Toney, Assistant City Manager

Approved by: Steve McClary, City Manager

Date prepared: July 20, 2022 Meeting date: July 26, 2022

Subject: Funding for a Consultant to Educate Malibu Residents Regarding the Proposed Ballot Question

RECOMMENDED ACTION: Provide a recommendation to the City Council to consider appropriating \$25,000 from the General Fund Undesignated Reserve for professional services to develop informational materials to educate Malibu residents regarding the proposed local general Transaction and Use Tax (TUT) if the Council adopts a resolution calling for the placement of the TUT measure on the ballot for the November 8, 2022 General Municipal Election.

FISCAL IMPACT: Funding in the amount of \$25,000 for educational outreach related to the proposed ballot measure was not included in the Adopted Budget for Fiscal Year 2022-2023. An appropriation of \$25,000 from the General Fund Undesignated Reserve to Account No. 100-7003-5100-00 (City Manager Professional Services) is needed to fund consultant services for educational materials.

DISCUSSION: Over the last nine months, the City Council has been considering various measures to potentially increase revenue to address shortfalls and structural budget concerns that arose as part of the development of the Fiscal Year 2021-2022 budget. On July 11, 2022, the Council received a report on a potential TUT and directed staff to bring back resolutions to submit the question to the voters, setting priorities for arguments and rebuttals. In addition, the Council also directed staff to bring back an item to hire a consultant to educate Malibu residents regarding the ballot question.

The outreach proposed will be for educational purposes only and is not allowed to include any advocacy. It will only be to supply voters with information. It is best practice to focus

on providing education and information in advance of the ballots being mailed in October. Due to the timing of the election and the limited scope of services requested, staff solicited informal bids from three consultant firms that specialize in this work. Staff is reviewing the proposals and developing a professional services agreement for Council consideration on August 8, 2022. The scope will likely include basic educational materials including one mailer to registered voters.

Staff is also working with the City Attorney's Office to bring back the resolutions on August 8, 2022. A supermajority of the Council (4/5 vote) is required to adopt a resolution placing a general tax measure on the ballot. If the resolution is not adopted, there would be no need to move forward with the consultant services.

ATTACHMENTS: None.