

This meeting will be held via teleconference only in order to reduce the risk of spreading COVID19 and pursuant to the Governor’s Executive Orders N-25-20 and N-29-20 and the County of Los Angeles Public Health Officer’s Order (revised July 1, 2020). All votes taken during this teleconference meeting will be by roll call vote, and the vote will be publicly reported.

HOW TO VIEW THE MEETING: No physical location from which members of the public may observe the meeting and offer public comment will be provided. Please view the meeting, which will be live streamed at <https://malibucity.org/video> and <https://malibucity.org/VirtualMeeting>.

HOW TO PARTICIPATE BEFORE THE MEETING: Members of the public are encouraged to submit email correspondence to bayala@malibucity.org before the meeting begins.

HOW TO PARTICIPATE DURING THE MEETING: Members of the public may speak during the meeting through the Zoom application. You must first sign up to speak before the item you would like to speak on has been called by the Chair and then you must be present in the Zoom conference to be recognized.

Please visit <https://malibucity.org/VirtualMeeting> and follow the directions for signing up to speak and downloading the Zoom application.

Public Works Commission
Meeting Agenda
(to be held during COVID-19 emergency)

Wednesday, July 15, 2020

3:30 p.m.

Various Teleconference Locations

**YOU MAY VIEW THIS MEETING LIVE OVER THE INTERNET AT
MALIBUCITY.ORG/VIDEO**

Call to Order

Roll Call

Pledge of Allegiance

Approval of Agenda

Report on Posting of Agenda –July 10, 2020

1. Written and Oral Communications from the Public and Commissioners

- A. Communications from the Public concerning matters which are not on the agenda but for which the Commission has subject matter jurisdiction. The Commission may not act on these matters at this meeting. (30 minutes total time allotted)

- B. Staff Updates. (5 minutes total time allotted)
- C. Commissioner reports, comments and inquiries. (15 minutes total time allotted)

2. Consent Calendar

A. Previously Discussed Items

None.

B. New Items

- 1. Approval of Minutes – October 23, 2019, December 2, 2019 and January 22, 2020

Staff recommendation: Approve minutes of the Public Works Commission Regular meetings October 23, 2019 and January 22, 2020 and Public Works Commission Special meeting of December 2, 2019.

Staff contact: Senior Administrative Assistant Ayala, 310-456-2489 ext. 352

3. Old Business

None.

4. New Business

A. Capital Improvement Projects and Disaster Recovery Projects Status Report

Staff recommendation: Receive and file report on the status of the City’s current and upcoming Capital Improvements Projects and Disaster Recovery Projects.

Staff contact: Assistant Public Works Director Chase, 310-456-2489 ext. 370

B. Update on Pacific Coast Highway / Trancas Canyon Road Right Turn Pocket Project and Trancas Creek Bridge Replacement Project

Staff recommendation: Receive and file on an update on: 1) City of Malibu’s proposed project to install a right turn pocket at the intersection of Pacific Coast Highway and Trancas Canyon Road; and 2) Caltrans’ Pacific Coast Highway Trancas Creek Bridge Replacement Project.

Staff contact: Assistant Public Works Director Chase, 310-456-2489 ext. 370

C. Alternate date of virtual Public Works Commission Meetings

Staff recommendation: Provide feedback to staff on scheduling future Commission meetings to be held virtually.

Staff contact: Senior Administrative Assistant Ayala, 310-456-2489 ext. 352

Adjournment

Future Meetings

Wednesday August 26, 2020	3:30 p.m. Regular Meeting	Location to be determine
Wednesday September 23, 2020	3:30 p.m. Regular Meeting	Location to be determined
Wednesday October 28, 2020	3:30 p.m. Regular Meeting	Location to be determined

Guide to the City Commission Proceedings

The Oral Communication portion of the agenda is for members of the public to present items which are not listed on the agenda, but are under the subject matter jurisdiction of the Commission. Although no action may be taken, the Commission and staff will follow up, at an appropriate time, on those items needing response. Each speaker is limited to three (3) minutes. Members of the public wishing to speak during the meeting must participate through the Zoom application. You must first sign up to speak before the item you would like to speak on has been called by the Mayor and then you must be present in the Zoom conference to be recognized. Please visit <https://malibucity.org/VirtualMeeting> and follow the directions for signing up to speak and downloading the Zoom application.

Items in Consent Calendar Section A have already been considered by the Commission at a previous meeting where the public was invited to comment, after which a decision was made. These items are not subject to public discussion at this meeting because the vote taken at the previous meeting was final. Resolutions concerning decisions made at previous meetings are for the purpose of memorializing the decision to assure the accuracy of the findings, the prior vote, and any conditions imposed.

Items in Consent Calendar Section B have not been discussed previously by the Commission. If discussion is desired, an item may be removed from the Consent Calendar for individual consideration. Commissioners may indicate a negative or abstaining vote on any individual item by so declaring prior to the vote on the motion to adopt the entire Consent Calendar. Items excluded from the Consent Calendar will be taken up by the Commission following the action on the Consent Calendar. The Commission first will take up the items for which public speaker requests have been submitted. Public speakers shall follow the rules as set forth under Oral Communication.

Old Business items have appeared on previous agendas but have either been continued or tabled to this meeting with no final action having been taken. Public comment shall follow the rules as set forth under Oral Communication.

Items in New Business are items which are appearing for the first time for formal action. Public comment shall follow the rules as set forth under Oral Communication.

Copies of the staff reports or other written documentation relating to each item of business described above are on file in the office of the Public Works Department, and available upon request by emailing bavala@malibucity.org.

The City Hall phone number is (310) 456-2489. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and a California Relay Service operator will assist you. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Yolanda Bundy, Environmental Sustainability Director, at (310) 456-2489, ext. 229. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADD Title II].

I hereby certify under penalty of perjury, under the laws of the State of California, that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 10th day of July 2020, at 3:00 p.m.

Brandie Ayala

Brandie Ayala, Senior Administrative Assistant



Public Works Commission Agenda Report

Public Works
Commission Meeting
07-15-20

**Item
2.B.1.**

To: Chair Dittrich and Members of the Public Works Commission

Prepared by: Brandie Ayala, Senior Administrative Assistant

Approved by: Robert DuBoux, Public Works Director/City Engineer

Date prepared: July 10, 2020 Meeting date: July 15, 2020

Subject: Approval of Minutes – October 23, 2019, December 2, 2019 and January 22, 2020

RECOMMENDED ACTION: Approve minutes of the Public Works Commission Regular meetings of October 23, 2019 and January 22, 2020 and Public Works Commission Special meeting of December 2, 2019.

DISCUSSION: Staff has prepared draft minutes for the Public Works Commission regular meetings of October 23, 2019 and January 22, 2020 and Public Works Commission Special meeting of December 2, 2019 and hereby submits the minutes for Commission approval.

ATTACHMENTS:

1. Draft Minutes of October 23, 2019 Public Works Commission Regular Meeting
2. Draft Minutes of December 2, 2019 Public Works Commission Special Meeting
3. Draft Minutes of January 22, 2020 Public Works Commission Regular Meeting

MINUTES
MALIBU PUBLIC WORKS COMMISSION
REGULAR MEETING
OCTOBER 23, 2019
MULTI-PURPOSE ROOM
3:30 P.M.

CALL TO ORDER

Vice Chair Merrick called the meeting to order at 3:31 p.m.

ROLL CALL

The following persons were recorded in attendance by the Recording Secretary:

PRESENT: Chair Scott Dittrich (arrived at 3:32 p.m.) and Vice Chair Merrick; and Commissioners James Palmer, Lance Simmens, and Paul Grisanti

ALSO PRESENT: Rob DuBoux, Public Works Director; Adam Chase, Assistant Public Works Director; Travis Hart, Senior Public Works Inspector; and Brandie Ayala, Senior Administrative Assistant

PLEDGE OF ALLEGIANCE

Commissioner Simmens led the Pledge of Allegiance.

APPROVAL OF AGENDA

MOTION Commissioner Grisanti moved and Commissioner Simmens seconded a motion to approve the agenda. The motion carried 4-0, Chair Dittrich absent.

Chair Dittrich arrived at 3:32 p.m.

REPORT ON POSTING OF AGENDA

Senior Administrative Assistant Ayala reported that the agenda for the meeting was properly posted on October 17, 2019.

ITEM 1.A. PUBLIC COMMENTS

In response to Graeme Clifford, Public Works Director DuBoux stated staff would investigate the size of the diamond sign on Rambla Pacifico Street warning motorists "Road Ends" and the need for it to be more reflective at night.

ITEM 1.B. STAFF UPDATES

Assistant Public Works Director Chase stated a community meeting was held on October 10, 2019 discussing the status and next steps of Civic Center Water Treatment Plant (CCWTP) Phase 2.

In response to Commissioner Grisanti, Assistant Public Works Director Chase explained the CCWTP Phase 2 assessments would be for 30 years.

Senior Public Works Inspector Hart stated the newly installed pedestrian hybrid beacon crossing near the La Costa Beach Club and the crossing at Malibu Beach Inn was operational and residents should be mindful when traveling through it. He also stated the City's maintenance crews were preparing for the upcoming rainy season.

In response to Commissioner Grisanti, Senior Public Works Inspector Hart presented a handout explaining how to use the pedestrian hybrid beacon crossing.

In response to Commissioner Palmer, Public Work Director DuBoux explained the signal was activated by the pedestrian pressing a push button.

In response to Commissioner Simmens, Public Works Director DuBoux stated the City would be doing public outreach on proper use of the pedestrian hybrid beacon crossing.

Commissioner Simmens expressed his concern about the recent striping that was done by Caltrans near the McClurre Tunnel.

Chair Dittrich stated he was concerned about overgrown hedges on Pacific Coast Highway (PCH) due to fire and safety issues.

Assistant Public Works Director Chase stated the City had awarded an agreement to perform a tree maintenance inventory and maintenance on trees within the City's right-of-way.

ITEM 1.C. COMMISSIONER REPORTS, COMMENTS AND INQUIRIES

Commissioner Simmens discussed the poor quality of striping that was recently installed on PCH by Caltrans. He also requested the Commission discuss improving bike lanes along PCH on an upcoming agenda.

In response to Chair Dittrich, Senior Public Works Inspector Hart stated he would contact Caltrans about the twisted light at PCH and Rambla Pacifico Street.

In response to Commissioner Palmer, Assistant Public Works Director Chase stated an application to use the vacant lot at the corner of Civic Center Way and Stuart Ranch Road was appealed by the California Coastal Commission and City staff was waiting on its determination.

Vice Chair Merrick thanked staff for removing brush along Birdview Avenue.

ITEM 2 CONSENT CALENDAR

MOTION Commissioner Grisanti moved and Chair Dittrich seconded a motion to approve the Consent Calendar. The motion carried unanimously.

The Consent Calendar consisted of the following items:

- A. Previously Discussed Items
None.
- B. New Items
 - 1. Approval of Minutes – September 23, 2019
Staff recommendation: Approve minutes from the Public Works Commission Regular meetings of September 23, 2019.

ITEM 3 OLD BUSINESS

- A. Capital Improvement Projects Status Report
Staff recommendation: Receive and file update on the City's current and upcoming Capital Improvement Projects.

Assistant Public Works Director Chase presented the report.

In response to Commissioner Grisanti, Assistant Public Works Director Chase stated plans for the Civic Center Storm Drain Improvements Project were submitted to Los Angeles County Department of Public Works with responses to their previous review.

In response to Commissioner Simmens, Assistant Public Works Director Chase explained the City would not pave on PCH except for within the project limits for the City's PCH Signal Synchronization Project.

CONSENSUS

By consensus, the Commission received and filed the update of the City's current and upcoming Capital Improvement Projects.

- B. Disaster Recovery Capital Improvement Projects Status Report
Staff recommendation: Receive and file update on the City's current and upcoming Disaster Recovery Capital Improvement Projects.

Assistant Public Works Director Chase presented the report.

Senior Administrative Assistant Ayala explained the various funding sources available to the City based on the scope of each project including funding from Federal Emergency Management Agency (FEMA), California Governor's Office

of Emergency Services (CalOES), the City's insurance carrier, and City funds. She further clarified that projects funded through FEMA would be classified as a small project or a large project and how the City would receive the funds. She explained the reimbursement process and cost sharing. She stated FEMA was responsible for 75% of costs, CalOES was responsible for 18.75% of costs, and the City was responsible for 6.25% of the total cost of the disaster recovery project. She also stated there were projects that only CalOES would be responsible for 75% of the cost and the City would be responsible for the remaining 25% of the total project costs.

In response to Chair Dittrich, Senior Administrative Assistant Ayala stated an example of costs the City might incur that FEMA would not cover would be regular staff time spent responding to a disaster.

In response to Commissioner Palmer, Senior Administrative Assistant Ayala stated it would take years for the City to fully recover all the funds from outside agencies.

CONSENSUS

By consensus, the Commission received and filed the status report of the City's Disaster Recovery Capital Improvements Projects.

ITEM 4 NEW BUSINESS

A. Draft Evacuation Traffic Control Plan

Staff recommendation: Receive and provide comments on the City's Draft Evacuation Traffic Control Plan.

Assistant Public Works Director Chase presented the Draft Evacuation Traffic Control Plan.

In response to Commissioner Palmer, Public Works Director DuBoux explained Malibu had been experiencing wildfires for many years prior to incorporation in 1991.

In response to Vice Chair Merrick, Public Works Director DuBoux stated the Draft Evacuation Traffic Control Plan was a portion of an evacuation plan that identified and explained each of the zones. He further explained staff intended to conduct education and outreach to advise residents where the zones would be located.

In response to Commissioner Simmens, Assistant Public Works Director Chase explained the zones identified in the Draft Evacuation Traffic Control Plan were part of the Evacuation Plan the Los Angeles County Sheriff's Department was preparing. Public Works Director DuBoux further clarified the intent of the Draft

Evacuation Traffic Control Plan was to guide staff and offer flexibility to decision makers in a disaster situation. He stated the Plan would provide guidance to those implementing necessary traffic control from zone to zone.

In response to Commissioner Grisanti, Public Works Director DuBoux stated the City was looking into the purchasing additional portable generators to use for energizing certain signals in the City. He also explained Caltrans would be modifying the signals to allow the City to connect them to portable generators.

In response to Commissioner Palmer, Assistant Public Works Director Chase stated a zone system has been used in other cities but not yet used in Malibu.

Public Works Director DuBoux explained Plan E was used during the Woolsey Fire and was very difficult to execute and staff had worked with all the various agencies to identify what steps would be needed if Plan E was necessary.

Vice Chair Merrick suggested the Plan should prioritize the intersections prior to the evacuation order.

Chair Dittrich suggested the use of propane instead of gasoline for the portable generators. He expressed concern that the proposed Draft Evacuation Traffic Control Plan had not addressed the worst possible scenario of a fire in Topanga Canyon or two fires burning at the same time.

Public Works Director DuBoux stated the Fire Department would make the determination on a safe route for residents to evacuate through.

In response to Dennis Smith, Assistant Public Works Director Chase stated staff would be conducting drills with outside agencies and possible other community groups in the future.

In response to Vice Chair Merrick and Commission Simmens, Public Works Director DuBoux explained it would not be possible to shut off pedestrian crossings or hybrid beacons during an evacuation.

In response to Commissioner Simmens, Assistant Public Works Director Chase explained City staff would communicate and coordinate with Caltrans.

Assistant Public Works Director Chase discussed the sample matrix describing the various types of traffic control devices that could be utilized during various types of disasters.

In response to Vice Chair Merrick, Assistant Public Works Director Chase stated Volunteers on Patrol were considered officers and could fill some the roles described in the Draft Evacuation Traffic Control Plan.

Commissioner Grisanti announced an upcoming meeting of the Los Angeles County Supervisor Sheila Kuehl's Woolsey Fire Task Force to discuss Draft After Action Report.

Commissioner Palmer stated a resident in the Carbon Beach area had suggested each resident should own walkie talkies to keep an open band.

B. Proposed Sidewalk Vending Ordinance

Staff recommendation: Receive and provide comments on the City's proposed Sidewalk Vending Ordinance.

Public Work Director DuBoux presented the report.

In response to Vice Chair Merrick, Public Works Director DuBoux stated the ordinance would be introduced to City Council at its November 12, 2019 meeting.

In response to Commissioner Palmer, Public Works Director DuBoux explained the ordinance would cover vendors of crystals, fruit, and trees.

In response to Vice Chair Merrick, Public Works Director DuBoux explained there was not a permitting process in place. He stated if the ordinance was adopted by the Council, the Public Works Department would begin issuing permits to vendors that met the criteria outlined in the adopted ordinance.

In response to Chair Dittrich, Public Works Director DuBoux explained vendors were prevented from selling in front of businesses.

Public Works Director DuBoux explained the permitting criteria in the ordinance.

In response to Vice Chair Merrick, Public Works Director DuBoux clarified the ordinance would only apply to vendors within the City limits.

In response to Vice Chair Merrick, Public Works Director DuBoux stated the ordinance did not apply to food trucks.

In response to Commission Simmens, Public Works Director DuBoux stated non-profit

C. Proposed Pedestrian Crosswalk Near Malibu Seafood

Staff recommendation: Receive and file report on the status of the Proposed Pedestrian Crosswalk near Malibu Seafood.

Assistant Public Works Director Chase presented the report and draft plans for the proposed pedestrian crosswalk near Malibu Seafood.

Commissioner Simmens stated he attended the Public Safety Commission meeting the previous month where Caltrans representative Abdi Saghafi stated the underpass near the Sara Wan Trail was a viable option for a pedestrian crossing.

MOTION Commissioner Simmens moved and Commissioner Grisanti seconded a motion to acknowledge in a public session that at the Public Safety Commission held on September 4, 2019, a Caltrans representative stated the pedestrian underpass alternative was a viable option for the project.

FRIENDLY AMENDMENT

Commissioner Grisanti amended to motion to include a statement that the Public Works Commission preferred the pedestrian underpass option.

Commissioner Simmens accepted the amendment to the motion.

FRIENDLY AMENDMENT

Chair Dittrich amended to motion to include a statement that the Public Works Commission opposed the installation of the street crossing.

Commissioner Simmens accepted the amendment to the motion.

In response to Vice Chair Merrick, Chair Dittrich clarified the draft plans from Caltrans plan on a street crossing rather than a pedestrian underpass.

Commissioner Simmens withdrew his motion.

MOTION Commissioner Simmens moved and Chair Dittrich seconded a motion: 1) indicating support for the option presented to the Public Safety Commission on September 4, 2019, by Caltrans representative Abdi Saghafi, for use of the existing drainage culvert located at the Sara Wan Trail near Corral Canyon Road as a viable project option to allow pedestrians to cross Pacific Coast Highway safely; and 2) indicating opposition to the installation of a crossing near Corral Canyon Road and Malibu Seafood and support the use of the existing drainage culvert instead. The motion carried unanimously.

ADJOURNMENT

MOTION At 5:46 p.m., Commissioner Palmer moved and Commissioner Simmens seconded a motion to adjourn. The motion carried unanimously.

Approved and adopted by the Public Works Commission of the City of Malibu on July 15, 2020.

SCOTT DITTRICH, Chair

ATTEST:

BRANDIE AYALA, Senior Administrative Assistant

MINUTES
MALIBU PUBLIC WORKS COMMISSION
SPECIAL MEETING
DECEMBER 5, 2019
MULTI-PURPOSE ROOM
3:30 P.M.

CALL TO ORDER

Chair Dittrich called the meeting to order at 3:30 p.m.

ROLL CALL

The following persons were recorded in attendance by the Recording Secretary:

PRESENT: Chair Scott Dittrich; Vice Chair Brian Merrick; and Commissioners James Palmer and Paul Grisanti

ABSENT: Commissioner Lance Simmens

ALSO PRESENT: Rob DuBoux, Public Works Director; Adam Chase, Assistant Public Works Director; Travis Hart, Public Works Superintendent; Jorge Rubalcava, Associate Civil Engineer; and Brandie Ayala, Senior Administrative Assistant

PLEDGE OF ALLEGIANCE

Commissioner Grisanti led the Pledge of Allegiance.

APPROVAL OF AGENDA

MOTION Commissioner Grisanti moved and Vice Chair Merrick seconded a motion to approve the agenda. The motion carried 4-0, Commissioner Simmens absent.

REPORT ON POSTING OF AGENDA

Senior Administrative Assistant Ayala reported that the agenda for the meeting was properly posted on November 27, 2019.

ITEM 1.A. PUBLIC COMMENTS

Dennis Smith expressed his concerns about the December 2, 2019 Planning Commission meeting where the Civic Center Way Improvements Project was presented and how the project and conditions of approval were modified by the Planning Commission.

ITEM 1.B. STAFF UPDATES

Public Works Superintendent Hart stated the diamond shaped sign on Rambla Pacifico Street warning motorists “Road Ends” was replaced with a larger sign and would be reflective at night.

Assistant Public Works Director Chase stated Caltrans had begun removing the sand from the underpass located near Malibu Seafood and Corral Canyon Road on Pacific Coast Highway (PCH).

In response to Chair Dittrich, Assistant Public Works Director Chase stated staff would continue to relay the City’s concerns to Caltrans regarding its proposed project to provide a pedestrian crossing near Malibu Seafood.

Assistant Public Works Director Chase stated he met with Commissioner Simmens to discuss expanding bicycle facilities along PCH as part of the commission assignments. He stated the item would be presented to the Commission in January 2020.

In response to Commissioner Grisanti, Public Works Director DuBoux stated the Planning Commission modified the Civic Center Way Improvements Project to include landscaping on the proposed retaining wall, replace the proposed concrete pathways with decomposed granite, and install a dedicated bike lane on the south side of Civic Center Way. He further explained the modification to use decomposed granite would not meet the Americans with Disabilities Act and the extension of the dedicated bike lane would encroach on the City’s parcel commonly known as triangle lot. Assistant Public Works Director Chase clarified the Planning Commission requested the safety fencing to be removed from the proposed retaining wall.

Public Works Director DuBoux stated the City had hired a Public Works Inspector and an Administrative Assistant to assist the Public Works Department with the increasing workload. He announced the promotion of Travis Hart to Public Works Superintendent. He further explained the Public Works Department would be assisting the Environmental Sustainability Department with future grading and drainage inspections for private development.

ITEM 1.C. COMMISSIONER REPORTS, COMMENTS AND INQUIRIES

Commissioner Palmer questioned whether contractors were using Best Management Practices (BMPs) when removing dirt and debris from construction sites. He also stated the vegetation was overgrown at the turn into Solstice Canyon Park and requested staff to trim back the vegetation.

Commissioner Grisanti expressed his concern on the lack of sand surplus materials from runoff to be able to replenish the beaches. He stated prior practices included allowing dirt to cross the highway and pushed over edge.

In response to Commissioner Palmer, Assistant Public Works Director Chase explained the City made every effort to reuse any material at a project to minimize the hauling of material and reduce the City's carbon footprint.

Vice Chair Merrick thanked staff for clearing the blind turn on Birdview Avenue of overgrown vegetation.

Chair Dittrich also stated the City should create a policy or protocol to require private property owners and other landowners to clear overgrown brush.

ITEM 2 CONSENT CALENDAR

The Consent Calendar consisted of the following items:

- A. Previously Discussed Items
None.

- B. New Items
None.

ITEM 3 OLD BUSINESS

- A. Capital Improvement Projects Status Report
Staff recommendation: Receive and file update on the City's current and upcoming Capital Improvement Projects.

Assistant Public Works Director Chase presented the report and gave the Commission an update on the City's Capital Improvement Projects.

In response to Vice Chair Merrick, Assistant Public Works Director Chase stated the money from the settlement between the City and Southern California Edison after the Woolsey Fire had not been allocated to the City's current Capital Improvements Program and the City Council would provide direction to staff.

Chair Dittrich suggested money from the settlement could be used to fund the City Hall Roof Project and the City Hall Solar Power Project.

Assistant Public Works Director Chase explained the bids received for the Electric Vehicle Chargers Upgrade Project were higher than the available budget and staff was looking into other funding sources. He stated City staff was

preparing an appeal to the Planning Commission's decision on the Civic Center Way Improvements Project.

In response to Chair Dittrich, Assistant Public Works Director Chase stated staff would include the Public Works Commission recommendations on the Civic Center Way Improvements Project, alternatives to the modifications requested by the Planning Commission, and cost differentials in its report to the City Council.

Assistant Public Works Director Chase updated the Commission on the upcoming meetings with the various neighborhoods that would be impacted by Civic Center Water Treatment Facility Phase 2.

CONSENSUS

By consensus, the Commission received and filed the update of the City's current and upcoming Capital Improvement Projects.

B. Disaster Recovery Capital Improvement Projects Status Report

Staff recommendation: Receive and file update on the City's current and upcoming Disaster Recovery Capital Improvement Projects.

Assistant Public Works Director Chase presented the staff report and provided the Commission with an update on the Disaster Recovery Capital Improvement Projects and discussed the process on how the City would receive funding obligation.

CONSENSUS

By consensus, the Commission received and filed the status report of the City's Disaster Recovery Capital Improvements Projects.

ITEM 4 NEW BUSINESS

A. Biannual Report to the City Council on Commission Activities July 2019 – December 2019

Staff recommendation: Review the Draft Biannual Report on the Public Works Commission activities for July 2019 through December 2019 and approve the report for submittal to the City Council.

Assistant Public Works Director Chase presented the report.

MOTION Commissioner Grisanti moved and Chair Dittrich seconded a motion amend the Draft Biannual Report to include the Civic Center Way Improvements Project update. The motion carried 4-0, Commissioner Simmens absent.

MOTION Chair Dittrich moved and Vice Chair Merrick seconded a motion to approve amended Draft Biannual Report on the Public Works Commission activities for

July 2019 through December 2019. The motion carried 4-0, Commissioner Simmens absent.

B. Status Update on the PCH Median Improvements Project

Staff recommendation: Receive a status update on the Pacific Coast Highway Median Improvements Project.

Associate Civil Engineer Rubalcava presented a status update on the PCH Median Improvements Project.

In response to Commissioner Palmer, Associate Civil Engineer Rubalcava stated the project did not include widening the turn pocket on PCH but did include extending the turn pocket.

In response to Chair Dittrich, Associate Civil Engineer Rubalcava explained the Caltrans process of reviewing the plans prepared for the project. He stated the City would submit plans at 35% design completeness, 65% design completeness, and 95% design completeness. Assistant Public Works Director Chase clarified it was typical that the applicant would submit the minimal amount of sheets for review, receive comments from Caltrans, resubmit with additional sheets and details incorporating comments from Caltrans and after a few reviews from Caltrans, the applicant would receive the final approved signatures.

In response to Vice Chair Merrick, Associate Civil Engineer Rubalcava stated the project did not include landscape elements but would include stamped concrete. Assistant Public Works Director Chase clarified Caltrans would require the City to maintain the median if the City were to install landscaping.

ADJOURNMENT

MOTION At 5:01 p.m., Vice Chair Merrick moved and Chair Dittrich seconded a motion to adjourn. The motion carried 4-0, Commissioner Simmens absent.

Approved and adopted by the Public Works Commission of the City of Malibu on July 15, 2020.

SCOTT DITTRICH, Chair

ATTEST:

BRANDIE AYALA, Senior Administrative Assistant

MINUTES
MALIBU PUBLIC WORKS COMMISSION
REGULAR MEETING
JANUARY 22, 2020
MULTI-PURPOSE ROOM
3:30 P.M.

CALL TO ORDER

Chair Dittrich called the meeting to order at 3:31 p.m.

ROLL CALL

The following persons were recorded in attendance by the Recording Secretary:

PRESENT: Chair Scott Dittrich; Vice Chair Brian Merrick; and Commissioners James Palmer, Lance Simmens, and Paul Grisanti

ALSO PRESENT: Rob DuBoux, Public Works Director; Adam Chase, Assistant Public Works Director; Travis Hart, Public Works Superintendent; Jorge Rubalcava, Associate Civil Engineer; and Brandie Ayala, Senior Administrative Assistant

PLEDGE OF ALLEGIANCE

Sr. Administrative Assistant Ayala led the Pledge of Allegiance.

APPROVAL OF AGENDA

MOTION Commissioner Grisanti moved and Commissioner Palmer seconded a motion to approve the agenda. The motion carried unanimously.

REPORT ON POSTING OF AGENDA

Senior Administrative Assistant Ayala reported that the agenda for the meeting was properly posted on January 16, 2020.

ITEM 1.A. PUBLIC COMMENTS

None.

ITEM 1.B. STAFF UPDATES

Assistant Public Works Director Chase stated the Council accepted the completion of the La Costa Pedestrian Improvements Project and explained the close out process to the Commission. He further explained staff appealed the decision of the Planning Commission on the City's Civic Center Way Improvements Project to the City Council and the hearing was scheduled for the February 10, 2020 City Council meeting.

In response to Commissioner Simmens, Commissioner Grisanti explained the Planning Commission modified the scope of work and material changes to the City's Civic Center Way Improvements Project. Assistant Public Works Director Chase stated the Planning Department will be presenting the City's appeal to the City Council.

Assistant Public Works Director Chase stated staff was scheduling and holding community meeting for the Civic Center Water Treatment Facility Phase 2 with homeowners' associations and other representatives with two scheduled for February 4 and 10, 2020.

In response to Chair Dittrich, Assistant Public Works Director Chase explained the community meetings were created to focus on the unique design challenges with the individual neighborhoods making the meetings more productive.

Chair Dittrich requested staff notify the commission of each of the upcoming community meeting.

Assistant Public Works Director Chase stated the Temporary Skate Park Project will be heard by the Planning Commission on February 4, 2020 and will be become a future Public Works project.

Senior Administrative Assistant Ayala stated the Biannual Report was sent to the City Council and will be presented at the January 27, 2020 Council meeting.

Public Works Superintendent Hart updated the Commission on the City's efforts to prepare for any forecasted storm events. He also stated staff was researching the ownership of the drain on Birdview Ave. He also explained Caltrans was reviewing the striping recently painted on Pacific Coast Highway by Las Flores Canyon Road and Tuna Canyon Road. He stated the maintenance crews cut down the vegetation turning into Solstice Canyon.

Assistant Public Works Director Chase announced Norm Haynie would be presenting Big Rock dewatering presentation at the February scheduled meeting.

ITEM 1.C. COMMISSIONER REPORTS, COMMENTS AND INQUIRIES

Commissioner Palmer thanked staff for clearing the vegetation near Solstice Canyon.

In response to Commissioner Palmer, Assistant Public Works Director Chase explained private roads were maintained by the homeowner or their homeowners association and city owned roads were maintained by the City. He further explained the public roadways are in the City's Pavement Management Program

and depending on their condition, the roadway would be scheduled for the appropriate type of maintenance.

In response to Commissioner Palmer, Assistant Public Works Director Chase explained Public Works Director DuBoux was unable to attend the Commission meeting due to a scheduling conflict.

Chair Dittrich expressed his concern that the Public Works Commission was being deemphasized.

Commissioner Simmens expressed the concern on the condition of the Ralph's parking lot. He also stated the shoulder pavement near the intersection of Cross Creek Road and PCH was very rough and causing concerns with motorists.

Chair Dittrich requested an update from staff on the status of the pedestrian crossing near Corral Canyon Road and Malibu Seafood.

ITEM 2 CONSENT CALENDAR

The Consent Calendar consisted of the following items:

- A. Previously Discussed Items
None.

- B. New Items
None.

ITEM 3 OLD BUSINESS

- A. Capital Improvement Projects Status Report
Staff recommendation: Receive and file update on the City's current and upcoming Capital Improvement Projects.

Assistant Public Works Director Chase presented the report and gave the Commission an update on the City's Capital Improvement Projects.

MOTION Vice Chair Merrick moved and Commissioner Grisanti seconded a motion the Public Works Commissioners support to original design of the Civic Center Way Improvements Project presented to them on July 26, 2017 and reject the conditions approved by the Planning Commission at the December 2, 2019 Planning Commission meeting increasing project costs and creating a budget shortfall for the project. The motion carried unanimously.

In response to Vice Chair Merrick, Assistant Public Works Director Chase explained the parking meters program was placed on hold but the intent of the program was to charge for the parking but not to exceed the cost of the program.

In response to Chair Dittrich, Commissioner Grisanti clarified the parking program was supported by Caltrans and the California Coastal Commission.

In response to Commissioner Palmer, Assistant Public Works Director Chase explained the difference between adaptive signal and an older type of signal. He further explained the PCH Signal Synchronization Project will include adaptive signals. He also stated the beginning of construction was scheduled in April 2021.

In response to Commissioner Palmer, Assistant Public Works Director Chase explained there were traffic loops and GPS clock at the intersection of PCH and Webb Way.

In response to Vice Chair Merrick, Assistant Public Works Director Chase explained all concerns about traffic flow at the PCH and Webb Way will be addressed by completing the Civic Center Way Improvements Project and the PCH Signal Synchronization Project.

CONSENSUS

By consensus, the Commission received and filed the update of the City's current and upcoming Capital Improvement Projects.

B. Disaster Recovery Capital Improvement Projects Status Report

Staff recommendation: Receive and file update on the City's current and upcoming Disaster Recovery Capital Improvement Projects.

Assistant Public Works Director Chase presented the staff report and provided the Commission with an update on the Disaster Recovery Capital Improvement Projects and discussed the process on how the City would receive funding obligation.

In response to Commissioner Grisanti, Assistant Public Works Director Chase stated the City's settlement of approximately 13 million from Southern California Edison was not part of the disaster projects.

In response to Chair Dittrich, Commissioner Grisanti explained the clearing of burnt lots was managed by CalOES and focus was on the Paradise fire lots prior to coming to Malibu and clearing the Malibu lots which contributed to the timeframe of approximately four to five months.

CONSENSUS

By consensus, the Commission received and filed the status report of the City's Disaster Recovery Capital Improvements Projects.

ITEM 4 NEW BUSINESS

- A. Presentation on Pacific Coast Highway Bicycle Facilities by M Co Design
Staff recommendation: Receive and file a presentation by M Co Design on a creative vision to expand bicycle facilities along Pacific Coast Highway and provide feedback to staff.

Assistant Public Works Director Chase introduced Scott Myklebust from M Co Design who presented the Commission with a presentation on a vision to expand bicycle facilities along PCH.

Scott Myklebust suggested renaming a portion of PCH between Santa Monica Pier and Malibu Pier to Pacific Coast Blvd. He also suggested reducing the lane width from 12 feet to 11 feet, reduce the speed limit from 45 MPH to 35 MPH and install bicycle lanes in that corridor.

In response to Vice Chair Merrick, Scott explained by reducing the lane width and utilizing existing pavement there would be enough width to install a bicycle lane.

In response to Chair Dittrich, Scott stated the proposed median would be 11 feet in place of the no left turn lane.

In response to Vice Chair Merrick, Scott explained during an emergency, vehicles would pull off to the right as per the vehicle code.

In response to Chair Dittrich, Scott stated the proposed vision eliminated the evacuation route that was used during the Woolsey Fire.

Public Works Superintendent Hart stated the current lanes on PCH between Las Flores Canyon Road and Tuna Canyon Road are between 9 and 12 feet.

In response to Vice Chair Merrick, Assistant Public Works Director Chase stated staff would look into possible sources of funds to support this type of project.

Chair Dittrich stated he was concern there would be a large resistance about reducing the speed limit in this corridor of PCH. He also suggested maybe this project's scope be reduced to only Malibu and not include Santa Monica.

ADJOURNMENT

- MOTION At 5:04 p.m., Vice Chair Merrick moved and Chair Dittrich seconded a motion to adjourn. The motion carried unanimously.

Approved and adopted by the Public Works Commission of the
City of Malibu on July 15, 2020.

SCOTT DITTRICH, Chair

ATTEST:

BRANDIE AYALA, Senior Administrative Assistant



Public Works Commission Agenda Report

Public Works
Commission Meeting
07-15-20

Item 4.A.

To: Chair Dittrich and Members of the Public Works Commission

Prepared by: Adam Chase, Assistant Public Works Director/City Engineer

Approved By: Robert DuBoux, Public Works Director/City Engineer

Date prepared: July 8, 2020 Meeting date: July 15, 2020

Subject: Capital Improvement Projects and Disaster Recovery Projects Status Report

RECOMMENDED ACTION: Receive and file report on the status of the City's current and upcoming Capital Improvements Projects and Disaster Recovery Projects.

DISCUSSION: Staff will provide a status update on the following active projects in the Fiscal Year 2019-2020 and transitioning into Fiscal Year 2020-2021 Capital Improvement Program:

Capital Improvement Projects (Design)

- Marie Canyon Green Streets
 - Monthly Updates:
 - Design is complete. Funding waiting Measure W appropriation.
- PCH Median Improvements Project
 - Monthly Updates:
 - Design Standard Decision Document (DSDD) has been approved.
 - ADL geotechnical testing has been completed.
 - 65% design package underway.
 - Project Schedule:
 - Complete Design: February 2021
 - Begin Construction: Fall 2021
- PCH Signal Synchronization
 - Monthly Updates:
 - Working with Caltrans to finalize the Project Report
 - Continuing to work on the environmental studies and CEQA documents (Categorical Exemption)
 - 65% design package underway.

- Project Schedule:
 - Complete Design: April 2021
 - Begin Construction: September 2021
- Civic Center Stormwater Diversion Structure
 - Monthly Updates:
 - Los Angeles County Flood Control maintenance agreement is pending both City and County reviews.
 - Project Schedule:
 - Complete Design: Awaiting maintenance agreement.
 - Begin Construction: October 2020
- Storm Drain Trash Screens
 - Monthly Updates:
 - Design is complete
 - Project Schedule:
 - Begin Construction: September 2020
- Westward Beach Road Improvements Project
 - Monthly Updates:
 - Coastal Commission approved project for De-minimus Waiver.
 - City to obtain easement with Los Angeles County Beaches and Harbors, anticipated duration of 3 months.
 - Project Schedule:
 - Complete Design: March 2020
 - Begin Construction: November 2020
- Civic Center Wastewater Treatment Facility Phase 2
 - Monthly Updates:
 - Individual community meetings occurred before Covid-19.
 - Past Presentations are posted here on the City's website under Stakeholders Section:
 - <https://www.malibucity.org/ccwtf>
 - Tasks underway:
 - Design:
 - Project design report for wastewater collection system, treatment plant expansion, trenchless and special crossings requirements complete.
 - 30% preliminary plans are underway.
 - Project Schedule:
 - Complete Design: December 2021
 - Community Meetings are still being held with Zoom video conferencing software.
 - Begin Construction: March 2022
 - Upcoming Milestones:
 - Draft Project Design Report May 2020, 30% plans by July 2020.

Disaster updates

The City continues to work with FEMA and CalOES towards the completion of each project. At this time, all projects have been obligated.

Disaster Projects

After the Woolsey Fire was extinguished, the City also suffered from unprecedented rainfall from December through February 2019. The City has identified fifteen repair projects within the City's 2019-2024 Five Year Capital Improvements Program (CIP). The City was eligible to apply for various funding sources through the California Governor's Office of Emergency Services (CalOES) and the Federal Government (FEMA). The City has been working with FEMA and CalOES representatives to apply for and receive federal disaster aid. In addition to direct relief for emergency response and damaged infrastructure, CalOES and FEMA provide funding for potential hazard mitigation projects.

The following is a summary of Disaster Recovery Capital Improvement Projects:

- Birdview Avenue Road Embankment Repairs (City Project)
 - This project consists of repairing side drainage near the existing guardrail with a U-Type ditch with rock rip rap. The City will manage the design, permitting, bidding, and construction phase of the project. This project will be combined with the Malibu Park Drainage Improvement Project.
- Broad Beach Road Water Quality Infrastructure Repairs (CalOES Project)
 - The City owns several hundred feet (+800') of water quality permeable pavers, landscaping, and underground bio-filtration devices located on Broad Beach Road. Several sites (#1 Filterra Unit across from 31322, #2 Filterra Unit across from 31302 & #8 Street Pavers across from 30860) were damaged by silts, mud, and debris during the 2019 storm events. This project consists of repairing the permeable pavers, replacement of media material in the bio-filters and replacing damaged landscaping. The City will manage the design, permitting, bidding, and construction phase of the project.
 - Status: Staff efforts to create construction bidding documents are currently under way.
- Corral Canyon Road Culvert Repairs (CalOES Project)
 - This project is located several hundred feet up Corral Canyon Road where there is a new depression in the pavement surface that was discovered after the Woolsey Fire. The pipe appears to have been damaged or partially collapsed. The project will include replacing the culvert and drainage inlet and repairing the pavement.
 - Status: Repairs have been completed.
- Latigo Canyon Road Roadway/Retaining Wall Improvements (FEMA/CalOES Project)

- This project consists of repairing the roadway and the three existing timber retaining walls on Latigo Canyon Road that were damaged from the Woolsey Fire. The City will manage the design, permitting, bidding, and construction phase of the project.
- Status: Structural Engineering recommendations have been completed, City is incorporating into the project.
- Malibu Park Drainage Improvements
 - This project consists of the design and construction to repair and improve several drainage structures located within the Malibu Park Neighborhood and Birdview Avenue. Locations are included along Cuthbert Road, Busch and Harvester, Morning View Drive, and Birdview Avenue. These repairs and improvements are a result of the severe storm drainage failures associated with the aftermath of the Woolsey Fire. Design is currently underway with an anticipated out to bid date August 2020.
- Trancas Canyon Park Planting and Irrigation Repairs (FEMA/CalOES Project)
 - This project consists of repairing the damaged planting and irrigation system that was destroyed by the Woolsey Fire. The project also includes the repair of the septic system in Trancas Canyon Park. The City will manage the design, permitting, bidding, and construction phase of the project.
 - Status: Staff efforts to create construction bidding documents are currently under way.
- Trancas Canyon Park Slope Stabilization Project (CalOES Project)
 - The project consists of repairing the existing slope east of Trancas Canyon Park. The Woolsey Fire damaged the slope causing stability issues from soil and rock erosion and damaged concrete benching. The City will manage the design, permitting, bidding, and construction phase of the project.
 - Status: Staff efforts to create construction bidding documents are currently under way.

Future Projects, exact date to be determined, 2020-2021

- Encinal Canyon Road Drainage and Erosion Improvements
- Latigo Canyon Road Drainage and Erosion Improvements
- Corral Canyon Road Roadway/Retaining Wall Improvements
- Additional Disaster Projects as deemed necessary by the City

Construction

- Civic Center Way Improvements
 - Monthly Updates:
 - City Council ruled on approving the appeal
 - Coastal Commission appeal hearing on July 10, 2020.
 - Project Schedule:
 - Begin Construction: September 2020
- Electric Vehicle Chargers Upgrade
 - Monthly Updates:
 - Staff was directed to research additional EV charging manufactures and vendors. Also, to modify the current grant with the removal of the Bluffs Park location.
 - City Council approved rejection of all bids January 13th meeting.
 - Staff researching “Rip and Replace” program and expansion within the Civic Center Way corridor.
 - Staff received a bid to replace existing EV chargers with new ChargePoint chargers along Civic Center Way. City attorney is currently reviewing on the agreement for the contractor to install the new EV chargers.
- Annual Street Maintenance
 - Monthly Updates:
 - Project Details: Crack sealing, pavement repairs, Type II Slurry Seal, Asphalt Rubber Hot Mix (ARHM) overlay and new thermoplastic striping.
 - Locations: Carbon Mesa Rd, Vista Pacifica, Deville Way, Malibu Knolls Rd, Coast View Dr, Harbor Vista Dr, Colony View Circle, Malibu Crest Dr, John Tyler, Malibu Country Dr, Blue Dane Ln, Vantage Point Terrace, Forest Gate Circle, Skyline View Dr, Laurel Ridge Dr and Bayberry Ln
 - Project Schedule: July 2020 through August 2020
 - Work Hours: Monday through Friday 7:00AM to 4:00PM
 - Traffic Control: Alternating lane closures and partial street closures will be implemented during construction operations. Traffic control measures will include temporary signage, cones, flaggers and pilot cars. Construction work will include temporary loss of street parking and temporary loss of driveway access.
- Temporary Skate Park
 - Monthly Updates: Construction is complete and the project is scheduled for the July 13 Council meeting to accept the project as complete.
- Charmlee Fence Replacement Project (FEMA/CalOES Project)
 - Project Schedule:
 - Construction work is complete and it is scheduled for the July 13 Council meeting to accept the project as complete.

- Guardrail Replacement Citywide (FEMA/CalOES Project)
 - Monthly Updates:
 - Project Details: Partial completion at multiple locations. Los Angeles County (Lead Agency) approved negotiated change order for the project. Construction to begin in February 2020 to April 2020.
 - Funding has been obligated.
 - Contractor: Alcorn Fence Company.
 - Locations: Encinal Canyon (between Avenida Del Mar to Avenida De La Encinal), Birdview Avenue (between Westward Beach Road to Bluewater Road), Wildlife Road (between Zumirez Drive to Selfridge Street), Latigo Canyon (between PCH to Ocean View Drive) and Corral Canyon (PCH to Seabreeze Drive)
 - Schedule: Revised September 2019 to End of August 2020
 - Work Hours: Monday through Friday 6:00am to 3:00pm
 - Traffic Control: Alternating lane closures in both directions using flaggers and other traffic control devices.



Public Works Commission Agenda Report

Public Works
Commission Meeting
07-15-20

**Item
4.B.**

To: Chair Dittrich and Members of the Public Works Commission

Prepared By: Adam Chase, Assistant Public Works Director/City Engineer

Approved By: Robert DuBoux, Public Works Director/City Engineer

Date prepared: July 9, 2020 Meeting date: July 15, 2020

Subject: Update on Pacific Coast Highway / Trancas Canyon Road Right Turn Pocket Project and Trancas Creek Bridge Replacement Project

RECOMMENDED ACTION: Receive and file on an update on: 1) City of Malibu's proposed project to install a right turn pocket at the intersection of Pacific Coast Highway and Trancas Canyon Road; and 2) Caltrans' Pacific Coast Highway Trancas Creek Bridge Replacement Project.

DISCUSSION: City will present a preliminary layout for the PCH Trancas Right Turn Improvements Project. The project proposes a dedicated right turn lane to access Trancas Canyon Road as well as the Trancas Market shopping center driveways. Caltrans will be holding a separate public outreach meeting on July 15, 2020 at 6pm to discuss the PCH Trancas Bridge Replacement Project. Additional meeting details, including login instructions to view the meeting can be located on the City's website at www.malibucity.org/calendar.

PCH Trancas Right Turn Improvements Project
Implementing Agency: City of Malibu

The Pacific Coast Highway Trancas Right Turn Improvements project consists of installing a new dedicated westbound right turn lane. The proposed right turn lane will be approximately 430 feet and will accommodate right turns onto Trancas Canyon Road as well as traffic entering into the Trancas Market shopping center. The concept of a dedicated right turn pocket has had community support in the past. The project will be funded by Measure R Highway Operational improvements.

PCH Trancas Bridge Replacement Project
Implementing Agency: Caltrans

Caltrans is proposing to replace the existing 96 years old 85' wide, 90' long concrete bridge which was constructed in 1927 to span the Trancas Creek on PCH with a new bridge which will be 105' wide by 240' long concrete bridge. The new bridge will provide two 12' traffic lanes, a bike lane, and 10' shoulders in each direction. The northbound and southbound traffic will be separated by a 6' striped median. The project is estimated to cost \$12.5 Million. Construction is expected to begin in February 2021 and end in March 2023.

ATTACHMENTS: None.



Public Works Commission Agenda Report

To: Chair Dittrich and Members of the Public Works Commission

Prepared by: Brandie Ayala, Senior Administrative Assistant

Approved by: Robert DuBoux, Public Works Director/City Engineer

Date prepared: July 10, 2020 Meeting date: July 15, 2020

Subject: Alternate date for virtual Public Works Commission Meetings

RECOMMENDED ACTION: Provide feedback to staff on scheduling future Commission meetings to be held virtually.

DISCUSSION: On July 1, 2020 the City resumed holding Commission meetings virtually in response to the COVID 19 pandemic. In order to avoid interruptions during the meetings, the City is providing all Commissioners and Committee members City devices to be used during the meetings, which must be coordinated for the use by all the different Commissions and Committees. The Public Works Commission has been requested to consider moving their regular meetings on the fourth Wednesday of the month to another date that does not conflict with any other Commission or Committee regular schedule meeting. Staff has reviewed the City's calendar and has identified the second Wednesday or second Thursday of the month as potential alternate dates. With Commission approval, staff will post Notices of Cancellations for any future Regular meetings that must be held virtually and post Special meeting agendas for the alternate date most convenient for the Commission. Once it has been determined to hold Commission meetings in person at City Hall, the regular meeting will be resume on the fourth Wednesday of the month.

ATTACHMENTS: None.