

Malibu Disaster Council **Regular Meeting Agenda**

Thursday, June 13, 2019

10:00 A.M. – REGULAR DISASTER COUNCIL MEETING

**City Hall – Multi-Purpose Room
23825 Stuart Ranch Road**

Ten a.m. Regular Session

Call to Order

Roll Call

Approval of Agenda

Report on Posting of Agenda – June 7, 2019

Public Comment

1. Written and Oral Communications from the Public

- A. Communications from the Public concerning matters which are not on the agenda but for which the Disaster Council has subject matter jurisdiction. The Disaster Council may not act on these matters except to refer the matters to staff or schedule the matters for a future agenda.

2. New Business

- A. Review of 2018 Emergency Operations Plan

Recommended Action: Review evacuation and repopulation procedures in the 2018 Emergency Operations Plan and make a recommendation to the City Council for improvements to these procedures.

Staff Contact: Public Safety Manager Duenas, 456-2489, ext. 313

Adjournment

Guide to the Disaster Council Proceedings

The Oral Communication portion of the agenda is for members of the public to present items, which are not listed on the agenda but are under the subject matter jurisdiction of the Disaster Council. Although no action may be taken, the Council and staff will follow up, at an appropriate time, on those items needing response. Each speaker is limited to three (3) minutes. Time may be surrendered by deferring one (1) minute to another speaker, not to exceed a total of eight (8) minutes. The speaker wishing to defer time must be present when the item is heard. In order to be recognized and present an item, each speaker must complete and submit to the Recording Secretary a Request to Speak form prior to the beginning of the item being announced by the Mayor (forms are available at the entrance to the meeting room). Speakers are taken in the order slips are submitted.

Items in New Business are items, which are appearing for the first time for formal action. Public comment shall follow the rules as set forth under Oral Communication.

Copies of the staff reports or other written documentation relating to each item of business described above are on file in the office of the City Clerk, Malibu City Hall, 23825 Stuart Ranch Road, Malibu, California, and are available for public inspection during regular office hours, which are 7:30 a.m. to 5:30 p.m. Monday through Thursday and 7:30 a.m. to 4:30 p.m. Friday. Written materials distributed to the Disaster Council within 72 hours of the meeting are available for public inspection upon distribution (Government Code Section 54957.5.b.2). Copies of staff reports and written materials may be purchased for \$0.10 per page. Pursuant to State law, this agenda was posted at least 72 hours prior to the meeting.

The City Hall phone number is (310) 456-2489. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and a California Relay Service operator will assist you. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Environmental Sustainability Director Craig George, (310) 456-2489, ext. 229. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADD Title II].

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements. Regular and Adjourned Regular meeting agendas may be amended up to 72 hours in advance of the meeting. Dated this 7th day of June 2019 at 1:45 p.m.



Heather Glaser, City Clerk



Malibu Disaster Council Agenda Report

To: Mayor Wagner and the Malibu Disaster Council

Prepared by: Susan Duenas, Public Safety Manager

Approved by: Reva Feldman, City Manager

Date prepared: June 6, 2019 Meeting date: June 13, 2019

Subject: Review of 2018 Emergency Operations Plan

RECOMMENDED ACTION: Review evacuation and repopulation procedures in the 2018 Emergency Operations Plan and make a recommendation to the City Council for improvements to these procedures.

DISCUSSION: On February 25, 2019, the Malibu City Council adopted the 2018 Emergency Operations Plan and directed staff to come back to the City Council by July 31, 2019 with improvements to the evacuation and repopulation sections of the plan.

To assist with this effort, staff issued a Request for Proposals (RFP) for a transportation planner, which were due by April 12, 2019. The City received two proposals; however, neither proposal was accepted. The RFP was re-issued on May 12, 2019, with a reduced and revised scope of work and proposals are due on June 28, 2019.

In order to meet the July 31 deadline, set by the City Council, staff determined that the Disaster Council should meet to review those parts of the plan that can be addressed without the data that will be provided by a transportation consultant in the future.

ATTACHMENTS: 2018 Emergency Operations Plan, Annex B - Mass Evacuation

ANNEX B – MASS EVACUATION

PURPOSE, SCOPE, AND ASSUMPTIONS

Purpose

Emergencies or disasters may require the evacuation of people from hazard areas to places of safety or to areas of lower risk.

Although there are key differences between natural, technological and terrorist-induced disasters, one commonality is that it is difficult to predict and control their location, frequency, and scale. It is, however, possible to plan and manage potential evacuation routes, and establish evacuation procedures that minimize the adverse impact of a threatened or actual event

The purpose of this Mass Evacuation Annex is to provide for the orderly and coordinated evacuation of all or any part of the population of the City of Malibu if it is determined that such action is the most effective means available for protecting the population from the effects of an emergency situation.

Scope

Most evacuations will be local in scope, and actions will be initiated following a decision by the local authorized Incident Commander in conjunction with local government officials. In such cases, the evacuation will be coordinated and administered by Los Angeles County Sheriff Department personnel. State assistance may be provided by various State agencies under normal statutory authority through coordination by the California Office of Emergency Services (Cal OES).

Organizations, operational concepts, responsibilities, and procedures to accomplish evacuation that are not defined within this annex will be found in the City of Malibu Emergency Operations Plan (EOP). The annex outlines State and local government responsibilities for the managed movement of people. This annex can be used in conjunction with other protection plans for the population. This annex is applicable to all locations within the jurisdiction of the City of Malibu and to all agencies, organizations, and personnel with evacuation support function responsibilities.

This annex is coordinated with the County Operational Area Emergency Response Plan and will be incorporated in Operation Area and county unincorporated area emergency response planning.

Assumptions

The decision to initiate the mass evacuation process will include the following factors:

- The ability of the City to effectively evacuate and shelter within their own jurisdiction utilizing their own resources; and
- The need to coordinate evacuation operations including routes, resources and sheltering with one or more other jurisdictions.
- Mass Evacuation may cause evacuees to cross jurisdictional boundaries, requiring a coordinated, possibly regional response.
- The decision to evacuate or shelter-in-place will normally be made at the incident (SEMS Field Level) and in accordance with existing plans and protocols.
- Events requiring evacuations will most likely have little to no warning.

EMERGENCY OPERATIONS PLAN - 2018

- All responses will be made in accordance with SEMS guidelines, which have been integrated with the NIMS.
- 10% or more of the regional population will not follow evacuation orders.
- 10% of the population will not have personal means of evacuation.
- An unknown percentage of the population will have access and functional needs.
- Approximately 60% of households have at least one household pet. The majority will not evacuate without their pets

CONCEPT OF OPERATIONS

General

Mass evacuations, like all emergency operations in the State of California, occur within the context and under the authority of mandated plans and response systems, which describe response coordination within multiple levels of government response. SEMS describes these levels, and they are reflected in state and local emergency plans and procedures. Additionally, a mass evacuation requires particular attention to the coordination at each level between:

- Evacuating Jurisdictions
- Receiving Jurisdictions
- Assisting Jurisdictions

Objectives: The following outlines the general operational objectives to consider for mass evacuations:

- Expedite the movement of persons from hazardous areas to appropriate transportation points, evacuation points, and shelters
- Provide adequate means of transportation for persons with access and functional needs, the elderly, other persons with unique needs, and persons without vehicles
- Account for the needs of individuals with household pets, livestock, and service animals prior to, during, and after a major disaster or emergency
- Control evacuation traffic
- Institute access control measures to prevent unauthorized persons from entering vacated, or partially vacated areas
- Provide emergency public information for the duration of the emergency
- Assure the safe reentry of the evacuated persons

Evacuation Decision and Routes ("Protective Action Selections")

Authority: The legal authority to close and evacuate an area is provided to law enforcement and health officials by California Penal Code 409.5. The law also states that any individual remaining in an area that has been closed shall be guilty of a misdemeanor. However, it is unclear whether law enforcement can force a person to evacuate. Further, the amount of time consumed in forcing compliance may place other lives in danger as a result of a deputy's inability to continue with notifications of other residents.

Hazard Analysis: Normally, the decision to evacuate an area will be made by the Fire Department Incident Commander or County Health Services representative. Once this decision has been made it will be communicated to the Law Enforcement Incident Commander. The Sheriff's Department Emergency Operations Bureau (EOB) will notify the City, as well as the American Red Cross, who will pick suitable shelter locations.

Evacuation Decision:

The following three phases of evacuation may be used for evacuation of the jurisdiction:

- *Precautionary* — This phase will concentrate on people who are most vulnerable to effects of developing event. This is a voluntary evacuation.
- *Recommended* — This phase will concentrate on all people who are at risk. This is a voluntary evacuation.
- *Mandatory* — This is the final and most serious phase of evacuation. Authorities will put maximum emphasis on encouraging evacuation and limiting entry into the risk area.

Evacuation Routes:

Evacuation is coordinated by the Sheriff's Department and the California Highway Patrol (CHP). All traffic on PCH will be directed away from the hazard area, depending upon the emergency and the impacted/affected area(s).

1). Hazards within the City, on the PCH or from the ocean (tsunami):

The following major north-south routes should become northbound only (southbound lanes will be closed to traffic), to expedite evacuation away from the Malibu area:

- Topanga Canyon Blvd (only if Topanga is not being evacuated)
- Kanan Dume Road
- Encinal Canyon Road
- Mulholland Highway at PCH

Note: Malibu Canyon Road will remain open in both directions for access to the Pepperdine University Command Post and the Emergency Operations Center at Malibu City Hall, as well as to the EOC at Lost Hills Sheriff Station on Agoura Rd in Calabasas.

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Tsunami Safe-refuge areas: For a tsunami evacuation, the following routes may be used to escape the coastal areas. These routes continue northwards out of the area, and may not be subject to traffic control:

- Tuna Canyon Road: (No vehicular traffic: foot traffic only. Although this is a southbound traffic route, the area approximately 1500' from the PCH is at an elevation that may be considered to be a Tsunami Safe Area.
- Las Flores Canyon Road: The roadside "drop-off area" just past the Odyssey School at 3504 Las Flores is at an elevation that may be considered a Tsunami Safe Area.
- Malibu Canyon Road: Safe refuge may be taken at the Salvation Army camps at Tapia Park, located north of Piuma Road.
- Latigo Canyon Road: The area in the vicinity of 5656 (Malibu Archery Club) is at an elevation that may be considered to be a Tsunami Safe Area.
- Encinal Canyon Road: Charmlee Park may be considered a Tsunami Safe Area.
- Decker Canyon Road: Last-resort escape route only; there are no public areas for safe refuge along this route.

2). Hazards from the North (fire):

Evacuation will be directed along the PCH either in the westerly direction towards Camarillo and Oxnard, or the easterly direction towards Santa Monica, at the discretion of the Sheriff Department.

Access and Traffic Control:

Access control:

Access control will need to be accomplished to control access to the area at risk, in order to reduce the number of people that may accidentally be exposed to hazards. Access control is normally managed by the use of access control points on roadways. The access control points can be manned or unmanned when personnel shortages occur. This task is often performed by law enforcement and public works. Law enforcement officers normally perform their duties at the manned points and public works normally drops off barrier material at the unmanned sites. Responsibility for the determination of the location of these sites lies with the Sheriff's Department and/or CHP.

Traffic Control:

In order that the flow of traffic coming into Malibu on the PCH and other routes is stopped, roadblocks will be established at predetermined locations.

Traffic Control Points (staffed by California Highway Patrol)

1. Topanga Canyon Blvd south of Grandview. (Stop southbound traffic)
2. Malibu Canyon Rd at Piuma Rd. (Restrict southbound traffic to Responders only)

EMERGENCY OPERATIONS PLAN - 2018

3. I-10 freeway at 4th Street exit. (Divert all inbound traffic onto surface streets)
4. PCH at Ventura County Line. (Stop south or eastbound traffic)
5. Kanan Dume Road at Tunnel #1.
6. Kanan Dume Road at Lechusa Road.
7. Encinal Canyon Road at Lechusa Road.
8. Decker Road at Lechusa Road.
9. Stunt Road at Shueren Road. (Stop southbound and westbound traffic)

Communications

Emergency Public Information is the communication by government of essential emergency information, so that the public may act upon it in an effective manner in keeping with emergency plans and conditions.

A successful evacuation process may be achieved by:

- Timely and accurate communication of evacuation instructions
- Establishment of designated reception and care locations
- Succinct emergency and health safety messages to the evacuees and the general public

Effective and informative notification to the public will be vital to the evacuees, convincing them that they should evacuate.

The messages to the evacuees need to include:

- Why they need to evacuate
- How long they will need to remain evacuated
- The location of transportation and evacuation points
- Time required for evacuations
- Availability of shelters
- What they should take to evacuate
- How their pets will be accommodated
- How they should secure their homes
- The security provided when they are away from their homes

EMERGENCY OPERATIONS PLAN - 2018

Emergency Public Information should be coordinated with neighboring jurisdictions to determine resources/personnel needed.

Primary communication capabilities that may be used to notify the general public about the need to evacuate include:

- Malibu's Disaster Notification System: Once the order to evacuate has been given, the City will employ their Everbridge notification system to notify by telephone, e-mail and text message every household located in the threatened area. The system will provide a pre-recorded or text warning message to each subscriber registered in the system.
- City of Malibu Website: (www.malibucity.org)
- City of Malibu telephone Hotline: (310-456-9982)
- Television: local "TV-3" cable channel (via Verizon)
- Nixle (www.nixle.com) Online subscription service, for SMS text messages.
- Facebook and Twitter social media outlets, updated regularly from the EOC

Additional communication capabilities that may be utilized (outside of the control of the City of Malibu).

- Emergency Alert System: traditional TV and radio broadcast interruption
- Alert LA
- 2-1-1
- Emergency websites
- Network Radio
- Public address systems
- Helicopters equipped with P/A systems
- Amateur Radio Operations
- Sheriff and Fire vehicles equipped with P/A systems
- Door-to-door notification
- Changeable message signs

The Sheriff's Department may provide announcements via loudspeaker from patrol cars, or order helicopters to over-fly the coastal areas and make announcements, and in some limited cases, door-to-door notifications are anticipated. On the beaches, the Life Guards will be responsible for evacuations on the sand if required.

Once the initial evacuation advisory has been given, subsequent situation updates will be provided using email blasts to existing Alert Center subscribers, text messaging through (Nixle.com), the Malibu telephone hotline (310-456-9982), and the City cable television channel TV-3.

EMERGENCY OPERATIONS PLAN - 2018

Communicating with Access and Functional Needs populations:

Emergency Public Information plans and procedures must address communication with all audiences, based on differences in language, physical, psychological, and technological challenges.

City of Malibu will establish relationships with public and private agencies that provide home-based care provision services or with Specific/Special Needs populations. The City Public Information Office (PIO), in media releases, will encourage communities to share emergency information with their neighborhood, especially with those who may have difficulty in receiving and/or understanding an official notification. Media releases will, to the extent possible, be made available in languages other than English.

Emergency Communications with Critical City Staff:

Contact with City Hall staff may be made via one of the following:

- Telephone: 310-456-2489 (Switchboard number; will ring to EOC)
- Cell phone: (Refer to EOC Assignments and Notification List in the Appendices of the City's EOP)
- Satellite Phone:
 - Public Safety Manager 011-8707-7676-9614
 - Facilities Manager 011-8707-7676-9615
 - EOC 011-8707-7676-9616
 - EOC 011-8707-7676-9617
- Radio:
 - 147.225, PL 94.8 (DCS; 2 Meter HAM)
 - 145.260, PL100 (City's HAM Repeater)
 - 462.675, PL 79.7 (GMRS: Arson Watch's repeater: If All Else Fails!)
- E-mail:
 - sduenas@malibucity.org
 - eocdirector@malibucity.org

Communications with LA County resources:

- CWIRS radio
- OAARS software system
- HAM radio (DCS)
- OEM Duty Officer

Transportation Requirements

The majority of evacuees will self-evacuate using privately owned vehicles. Approximately 20% of the populace will not have transportation and will require assistance. Buses are usually the optimum vehicle of choice, but may not be available. (See Transportation Needs Management section).

Preexisting Memorandums of Understandings and Agreement are currently non-existent within the

EMERGENCY OPERATIONS PLAN - 2018

City of Malibu. The Operational Area will use available resources including Memorandums of Understanding and Agreement (MOUs/MOAs) with public and private transportation agencies, and mutual aid to provide adequate means of transportation for those people that do not own or have access to automobiles, have unique needs which limit their transportation options, or have other specific needs.

Evacuation Pick-up Points:

If a mass transit solution is available, the public may be directed to assemble at the 3 public schools (Malibu HS, Point Dume ES, Webster ES), Legacy Park and Duke's Restaurant parking lot, where they may be picked up and transported to a shelter location.

Evacuee Accommodation

NOTE: The need for activation of Mass Care Centers will be as recommended by the City of Malibu and as designated by the City and the American Red Cross. Shelter capacities and availability may vary. Announcements will be made on all broadcast media of available shelter locations.

Temporary Evacuation Areas for Safe Refuge

("Short-Term Evacuation Support") Short-term evacuee support is the period between the affected population being evacuated and either returning to their homes or continuing on to long-term sheltering.

In selecting an area to use as a refuge it should be remembered that the PCH may not be passable in its entirety. Therefore, areas for refuge should be selected which have a northerly escape route, or one that leads away from the Malibu area.

Designated locations and public parks in Malibu:

- Zuma Beach parking Lot-12: (PCH at the western (Trancas) end).
- Malibu Bluffs Park: (PCH at Malibu Canyon Road)
- Malibu Creek State Park: (Las Virgenes Road, four miles south of Highway 101).
- Salvation Army Camps at Tapia Park: (Malibu Canyon Road north of Piuma Rd).
- HRL parking lot: (Malibu Canyon Road north of Pepperdine University).
- Legacy Park: PCH at Webb Way
- Las Flores Park: (Las Flores Canyon Rd)
- Trancas Highlands Park: (Trancas Cyn Rd)

Designated Red Cross Emergency Shelters

All Malibu public schools within Santa Monica/Malibu School district are available as designated shelters. The final decision of which shelter will be used at any particular time rests with the

EMERGENCY OPERATIONS PLAN - 2018

American Red Cross. There are no plans in-place for the use of private schools or facilities as designated shelters at this time.

Family Assistance Centers

In the immediate aftermath of a mass evacuation event, families will seek immediate assistance and reunification. They will gravitate to where they believe they will find their loved one, or where they believe they find information about them. The City of Malibu will coordinate, with multi-agency effort, a family assistance center to provide support and information as needed and when available. Malibu Bluffs Park has been used in the past for this purpose.

The purpose of the Family Assistance Center will be to provide evacuees/potential victims' families with a secure and controlled area. These sites may be co-located with a shelter site, if needed. These centers will provide a place for:

- Family reunification
- Mental health services
- Facilitate an information exchange to address family needs - psychological, spiritual, medical, and logistical
- Assist those affected in recovery
- Update incident status information

Considerations for Family Assistance Center include:

- Phone systems
- Internet accessibility
- Facility footprint
- Parking
- Staffing
- Television access

Medical Treatment

Normally, medical emergencies are handled by LACoFD's Emergency Medical Service. These will provide paramedic and ambulance services to definitive medical care facilities. In a catastrophic emergency when EMS is not available or is overwhelmed, the City of Malibu may utilize the services of its volunteer medical resource known as the Malibu Disaster Medical Team (MDMT). These licensed practicing professionals may respond as needed. MDMT members are also sworn Disaster Service Workers for the City of Malibu. Details of the strategies and tactics used are not available. Contact with this team may be made through the Malibu Urgent Care Center.

EMERGENCY OPERATIONS PLAN - 2018

Re-entry of Evacuees

Prior to the Incident Commander declaring that evacuees may return to the affected area a Re-entry Phase Plan may be developed. If only a small number of people has been displaced the re-entry plan will be easy to implement. However, if a large number of persons in the community were displaced, a more elaborate plan will need to be developed.

Several factors need to be considered during the reentry process. Communication is important to avoid possible injuries or loss of life. All branch directors must meet and confer regarding the reentry process. The final determination to re-enter will be made by the Incident Commander (IC), as directed by the chief elected official or designee within Unified Command. The site assessment should cover, at a minimum, the following areas:

- Safety
- Security
- Damage Assessment
- Restoration of Critical Infrastructure and Public Services
- Recovery of Decedents
- Site Safety Assessment

Handling Pets during Evacuations

The Pets Evacuation and Transportation Standards Act of 2006 amends the Stafford Act, and requires evacuation plans to take into account the needs of individuals with household pets and service animals, prior to, during, and following a major disaster or emergency.

The Los Angeles County Department of Animal Control and Los Angeles Animal Services have plans to transport and shelter pets in a disaster in the Los Angeles Operational Area and Los Angeles City, respectively. Animal Control Officers, the Humane Society of the United States, and other nonprofit animal welfare organizations will assist in the rescue, transport, and sheltering of small and large animals.

The City of Malibu is planning to establish a Pet-Friendly Shelter for the use of evacuees who prefer not to be separated from their (domestic) pets for more than a short period of time.

ORGANIZATION AND ASSIGNMENT OF RESPONSIBILITY

Mass evacuations, like all emergency operations in the State of California, occur within the context and under the authority of mandated plans and response systems that describe coordination within and between multiple levels of government response. SEMS describes these levels, which are reflected in State and local emergency plans and procedures. Additionally, a mass evacuation requires particular attention to the coordination within each level of government response and between each level.

EMERGENCY OPERATIONS PLAN - 2018

Operations will follow the framework of SEMS, NIMS, and ICS adhering to the six organizational levels:

- Field response
- Local government
- Operational Area
- Region
- State
- Federal

Assignment of Responsibilities:

Law Enforcement Agencies

According to the Emergency Operations Plan of the Los Angeles County Sheriff's Department (LASD) the responsibility for the management of transportation needs during an evacuation event lies with LASD (2-6/060.20). If necessary, the American Red Cross may be enlisted by LASD to arrange transportation resources through MTA.

- Mobilize Law Enforcement personnel and materiel resources to fulfill the police mission
- Prepare emergency control plans and train personnel in emergency control functions
- Coordinate with other law enforcement entities
- Manage and control selected evacuation routes

Fire Suppression & Rescue

- Direct Fire Suppression and Rescue personnel
- Direct the use and control of all explosives and hazardous materials and demolition of buildings or structures
- Supervise and control all petroleum, chemicals, and related pipelines
- Retain administrative authority for supervision of personnel and equipment provided by other divisions or jurisdictions
- Direct all emergency medical resources at the emergency, and transport casualties to definitive care facilities

Management of Transportation Needs

There is no transportation department within the City of Malibu. Management of transportation needs will be handled locally within the EOC, by the Transportation Unit of the Logistics section.

EMERGENCY OPERATIONS PLAN - 2018

Potential local resources include school busses, taxi cabs and city vehicles. Currently no MOUs are in existence.

According to the Emergency Operations Plan of the Los Angeles County Sheriff's Department (LASD) the responsibility for the management of transportation needs during an evacuation event lies with LASD (2-6/060.20). If necessary, the American Red Cross may be enlisted by LASD to arrange transportation resources through MTA.

Public Transportation:

Public transportation agencies are available to meet the Incident Commander's evacuation transportation needs. The MTA has been identified in the Los Angeles County Multi-Hazard Functional Plan as being available to assist as needed, and are available on a 24 hour basis.

The County EOC (CEOC) will respond to requests for transportation assistance from the City EOC utilizing the MTA to coordinate OA-wide transportation resources and/or elevate the request to the REOC.

- Mobilize personnel and material resources to fulfill the mission of the department
- Support coordination of planning for evacuation routing, signage, barricades, and towing
- Provide for the movement of people and supplies
- Establish public transportation facilities

School Busses:

The Santa Monica/Malibu School District (SMMUSD) maintains a fleet of school busses. Normally, seven busses are assigned to Malibu routes, and three of these busses are housed behind Juan Cabrillo School on Morning View Drive adjacent to Malibu High School. These busses are capable of carrying up to 60 adults, and are each fitted with GPS tracking devices for location monitoring. For liability reasons the only persons approved to drive the busses are licensed school bus drivers. Normally, at least two drivers are located at the Malibu garage location. The City has been informed that if necessary these busses may be made available to the City for evacuation purposes, by arrangement with the School District's Superintendent and/or the Transportation Director Neil Abramson (818-400-6899).

The City will consider the access and functional needs population in all transportation service provisions to the best extent possible.

Public Works

The City of Malibu Public Works Department is responsible for management of public infrastructure, implementation of capital improvement projects and oversight of a variety of programs, including development plan checks, land subdivisions and storm water management.

Due to the limited number of city staff, the department maintains contracts and/or relationships with a number of independent operators and companies. Principal among these is Burns Brothers, who hold the contract for street maintenance and general repair work of City property.

EMERGENCY OPERATIONS PLAN - 2018

Beyond the City limits, the County of Los Angeles Public Works Department may be responsible for the following:

- Maintain and repair infrastructure
- Remove waste and debris and provide support to search and rescue operations
- Plot infrastructure maps
- Provide damage assessments and conduct engineering investigations
- Install appropriate signage, traffic control devices, and barricades
- Assist in decontamination
- Restore vital facilities and public utilities

Utility Agencies and Companies

The City of Malibu contracts for all utility services. During a disaster, contact will be made by the City's EOC for situational awareness. (Refer to contact information in the Essential Contacts in the Appendices). Contacts include:

- Electricity: So Cal Edison
- Water: Water District 29
- Gas: Southern California Gas Company

City of Malibu Building and Safety

During a disaster the City of Malibu's Building Safety Department has the following characteristics and responsibilities:

- Begin the immediate inspection for re-occupancy of key City facilities by departments responsible for emergency response and recovery.
- Provide inspections of each shelter site prior to occupancy.
- Provide the technical, engineering support as requested for other Operations Section Branches.
- Coordinate investigation and safety assessment of damage to buildings, structures and property within the City for the purpose of:
 - Identifying life-threatening hazardous conditions for immediate abatement.
 - Inspecting and identifying buildings and property for re-occupancy and posting and declaring unsafe conditions.
 - Determining the cost and percentage of damage to all buildings, structures and properties.

EMERGENCY OPERATIONS PLAN - 2018

- Provide safety assessment information and statistics to the Situation Status Unit of the Planning/Intelligence Section.
- Coordinate investigation of building code performance. Determine the extent of damage to buildings and structures and develop recommendations for building code changes.

Community Services Department:

The City of Malibu Community Services Department provides programs and facilities to meet the recreation and leisure needs of the community. The department administers the use of and maintains several park and athletic facilities in the City and provides programs for all ages in a wide range of interests and activities. The department also sponsors several large special events throughout the year.

During an EOC Activation, the Care and Shelter Branch (filled by Community Services Department) may be activated to support emergency operations. The Care and Shelter Branch is responsible for providing evacuation centers and mass care shelters for disaster victims, and will coordinate efforts with the American Red Cross and other volunteer agencies.

The Care and Shelter Branch shall ensure that plans are in place to open and operate evacuation centers and mass care facilities until, and if, the American Red Cross assumes responsibility. Thereafter, the Care and Shelter Branch will work closely with and support the American Red Cross and any other volunteer services agencies providing assistance to disaster victims.

The Los Angeles County Department of Public Social Services has the Operational Area responsibility for Care and Shelter.

School District

In response to emergency or disaster situations, the Santa Monica/Malibu Unified School District is responsible for:

- Coordination of evacuations of schools
- Provide transportation for school children and staff
- Provide shelter assistance to the City and Red Cross

Malibu has three elementary schools and a high school, grades 6 through 12. Webster Elementary is located in the town center, Point Dume Elementary is located on Point Dume and Juan Cabrillo Elementary is located adjacent to Malibu High School in Malibu Park. Several private schools and church sponsored schools also exist throughout Malibu.

The City maintains contact telephone numbers for the School District Superintendent and school staff for notifications outside of normal business hours. Contact should be made when emergency shelter operations are being considered, or for other emergency needs, including busses.

EMERGENCY OPERATIONS PLAN - 2018

Animal Care, Control and Services

The City of Malibu contracts with Los Angeles County Department of Animal Care and Control for animal control services. The primary shelter servicing this area is:

Agoura Animal Shelter
29525 Agoura Road, Agoura Hills,
818-991-0071 (Local number answered 24 hours a day)
Shelter Manager - Denise Rosen, (818) 706-5898; (818) 991-0071
Animal Control Emergency Operations Coordinator Lt. Fred Agoopi (562) 256-1376

Information Technology

- Design, implementation and training, maintenance and restoration of voice (radio and telephone), and data (Local Area and Wide Area computer networks) communication systems.
- Ensure the capability of the City to maintain regular updates of emergency public information via social media, websites and email.
- Assist emergency management staff responsible for development and maintenance of the EOC Information Management Systems.

Public Health Department

The City does not maintain its own Public Health department. The City contracts with County of Los Angeles Department of Health through its general County services agreement for all health related services. All information related to Public Health would be coordinated and provided by the County of Los Angeles, in addition to crisis counseling, decontamination and establishment of first aid stations. If Public Health were needed during an evacuation, the City/Area would request the Los Angeles County Public Health Department, via the SEMS protocol, from the CEOC.

There would unlikely be a public health response in the field during the actual evacuation except in a WMD scenario. Even decontamination by PH/EMS would likely wait until requested by the CEOC when the evacuees arrive at evacuation points, decontamination points, or reception sites. EMS ambulances would be out in the field to assist in evacuating patients (from health facilities) but no Public Health people otherwise would be deployed. Like mental health, Public Health would apply its services at more permanent locations such as shelters.

Los Angeles County Department of Mental Health has the responsibility to respond countywide. The Department is responsible for all cities in LA County including unincorporated areas and special districts. The Department also contracts with non-profit agencies throughout Los Angeles County so in the event the County is not able to respond due to resources impacted by the disaster, we would coordinate a response upon request.

DIRECTION, CONTROL AND COORDINATION

Authority to Initiate Actions (Referenced in City EOP, Management Support Documentation).

The legal authority to close and evacuate an area is provided to law enforcement and health officials by California Penal Code 409.5. The law also states that any individual remaining in an area

EMERGENCY OPERATIONS PLAN - 2018

that has been closed shall be guilty of a misdemeanor. However, it is unclear whether law enforcement can force a person to evacuate. Further, the amount of time consumed in forcing compliance may place other lives in danger as a result of a deputy's inability to continue with notifications of other residents.

Command Responsibility for Specific Action

Local Incident Command Structure

Basic command and control of a multi-jurisdictional evacuation effort in the Operational Area will follow the provisions outlined in the Operational Area Emergency Plan and the California Master Mutual Aid Agreement, as with any emergency or disaster. The City of Malibu will operate according to the SEMS and NIMS, and respond utilizing the Incident Command System (ICS) as described in the City's EOP.

Unified Command

In a large-scale incident, it is anticipated that a transition will be made from a local incident command to a unified command operation. In a unified command arrangement, leaders of all participating response forces agree on general objectives, priorities, and strategies for resolving the emergency.

A Unified Command (UC) from the evacuating jurisdiction and the receiving and assisting jurisdictions should be established. The UC should communicate with the LA County Emergency Operations Centers (CEOC) in accordance with local emergency plans and procedures in order to ensure proper resource support and policy direction to the mass evacuation. The Unified Command PIO must coordinate all press and information releases with the local EOC PIOs as well as the JIC.

Area Command

Mass evacuation may cover an extensive geographic area or multiple areas. Accordingly, the creation of an Inter-Jurisdictional Area Command should receive early consideration. The most logical choice for an Area Command Post (ACP) is Lost Hills Sheriff Station. This is the designated ACP for a tsunami disaster in the Malibu area.

Assistance

If the City's existing resources are insufficient or inappropriate to respond to the emergency situation, a request will be made for assistance from other jurisdictions. All response agencies are expected to fulfill mission assignments directed by the Incident Commander or the EOC and could operate as a(n):

- Evacuating Jurisdiction
- Receiving Jurisdiction

Receiving Jurisdictional agencies should provide agency representation to the Evacuating Jurisdictions Incident or UC, or an Inter-Jurisdictional Area Command, as appropriate, to ensure the:

- Evacuation routes into the receiving jurisdiction are properly identified

EMERGENCY OPERATIONS PLAN - 2018

- The number and nature of the evacuating population is identified
- Method of transportation of the evacuees
- Determine the estimated time of arrival to reception and care areas
- Coordinate the transfer of evacuees with the evacuating jurisdiction and, if appropriate, the Assisting Jurisdictions to the Receiving Jurisdictions
- PIOs will coordinate their messages through the JIC

Receiving Jurisdictions should establish Incident or UC to manage:

- Traffic flow into the Jurisdiction
- Distribution of evacuees to reception and care areas, or other appropriate facilities
- Redistribution of evacuees to shelters, or other appropriate facilities
- Provision of mass care and health issues
- Ensure that traffic and reception do not negatively impact existing traffic, homes, and businesses

The responding agencies of the jurisdiction(s) that are receiving evacuees must effectively communicate with their respective EOCs, in accordance with local emergency plans and procedures, in order to ensure proper coordination between jurisdictions; particularly, for obtaining and deploying non-Public Safety Mutual Aid.

Assisting Jurisdiction

When a jurisdiction agrees to assist with the evacuation process, they should provide agency representation to the Evacuating Jurisdictions Incident or UC, or an Inter-Jurisdictional Area Command, as appropriate, to ensure that:

- Assisting jurisdiction resources are properly deployed
- Evacuation routes are coordinated, and that the number and nature of the evacuating population is identified
- Determine the estimated time of arrival of evacuees, along the assisting jurisdiction controlled roads/highways
- Traffic control and assistance to evacuees are provided while they are traveling within the assisting jurisdictions area of responsibility
- Coordinate the transfer of evacuees between the evacuating jurisdiction and the receiving jurisdiction(s)

EMERGENCY OPERATIONS PLAN - 2018

- PIOs coordinate their messages through the JIC

The responding agencies of the assisting jurisdiction(s) must effectively communicate with their respective EOCs, in accordance with local emergency plans and procedures. This will ensure proper coordination between jurisdictions; particularly, for obtaining and deploying non-Public Safety Mutual Aid.

Mass Evacuations require extensive multi-disciplinary and inter-jurisdictional coordination and support; not only within the SEMS Field Level, but also with Local and Operational Area Level EOCs. Inter-jurisdictional coordination needs to be formalized for the purposes of a regional evacuation.

INFORMATION DISSEMINATION

Success in saving lives and property is dependent upon timely dissemination of warning and emergency information to persons in threatened areas. Local government is responsible for warning the populace of the jurisdiction. Government officials accomplish this using warning devices located at City Hall, within the community or mounted on official vehicles. The warning devices are designed to be activated 24 hours a day.

Inter-jurisdictional and inter-agency coordination will be conducted through the Incident Command Posts, CEOC, and the City of Malibu EOC, utilizing available communication equipment and infrastructure, and using existing established procedures. Agency liaisons will also be present in the EOC to facilitate communication between different agency operation centers.

Communicating with Disability and Access and Functional Needs populations

Emergency public information, plans and procedures should address communication with all audiences, based on differences in language, physical, psychological, and technological challenges.

The City will establish relationships with public and private agencies that provide home-based care provision services or with Specific/Special Need populations. The City Media Information Office (MIO), in media releases, will encourage communities to share emergency information with their neighborhood, especially with those who may have difficulty in receiving and/or understanding an official notification.

Targets for Notification

Internal to City Hall

- City Manager
- Public Safety Manager
- Media Information Officer (MIO)
- Councilmembers
- Department Heads

EMERGENCY OPERATIONS PLAN - 2018

- Public Safety Commission
- Website Management
- TV-3 & Radio Management staff
- Information Technology Dep't.

External to City Hall

- City telephone Hotline
- City Radio
- City Website
- Schools, Churches
- Volunteer Response Teams
- Los Angeles County Office of Emergency Management via OARRS
- County Agencies (Sheriff, Fire, etc)
- County Supervisor's Office
- Media sources: TV, radio, newspapers, online media sources
- Social Media outlets (Facebook, Twitter, Nixle, etc)
- Blackboard Connect (Connect-CTY) System
- Business Community

Who Decides Notification Is Necessary?

- City Manager
- Public Safety Manger
- Department Heads

What Triggers a Notification?

- Disruption of utility service of any kind
- Disruption of roadway or traffic flow
- Incidents resulting in fatality (Notify City Manager)

EMERGENCY OPERATIONS PLAN - 2018

- Incidents that destroy property within City limits
- Disaster incidents of any type (fire, landslide, flood etc.)
- Incidents that are likely to escalate

Resources for Public Information

- Disaster Notification System messages to phone, cell phone, email, cell phone: Contact: Public Safety Manager
- E-mail blasts: Contact: Executive Secretary
- Text Messages (“Nixle.com”): Contact: Public Safety Manager
- Facebook, Twitter social media accounts: Contact: Media Info Officer
- City of Malibu Web site: Contact: Executive Secretary
- Telephone Hotline (310-456-9982): Contact: Executive Secretary
- Ham Radio, Commercial (UHF) Radio: Contact: Public Safety Manager
- Charter Cable TV-3: Contact: Executive Secretary

When Should Notifications Be Made?

- Immediately
- On-going, with frequent regularly-scheduled updates
- Continue into recovery period, to include recovery information.

Ensuring Executive Collaboration

- Make sure City Manager & critical staff all knows the procedures.
- Plan conference calls if a meeting cannot be arranged.

EMERGENCY OPERATIONS PLAN - 2018

LIST OF SUPPLIES FOR EVACUATION SITE

- 2 Easy-Ups
- 2 tables
- 4 chairs
- Large MAP of Malibu
- Signage:
 - ENTER / EXIT / TUNE TO 1620 AM FOR LOCAL INFORMATION / FIRST AID.
- Whiteboard (large)
- Dry Erase markers & eraser
- Misc. Office Supplies kit.
- 2 double light units on stands
- 1 generator for light units
- Blankets
- 200 Road Cones
- 10 folding barriers
- Medical Supplies
- 1 City 2-way radio
- 2-FRS radios for on-site staff.
- Water for staff