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**HOW TO VIEW THE MEETING:** No physical location from which members of the public may observe the meeting and offer public comment will be provided. Please view the meeting, which will be live streamed at <https://malibucity.org/video> and <https://malibucity.org/VirtualMeeting>.

**HOW TO PARTICIPATE BEFORE THE MEETING:** Members of the public are encouraged to submit email correspondence to [mlinden@malibucity.org](mailto:mlinden@malibucity.org) before the meeting begins.

**HOW TO PARTICIPATE DURING THE MEETING:** Members of the public may also speak during the meeting through the Zoom application. You must first sign up to speak before the item you would like to speak on has been called and then you must be present in the Zoom conference to be recognized.

Please visit <https://malibucity.org/VirtualMeeting> and follow the directions for signing up to speak and to download the Zoom application.

**Malibu City Council**  
**Administration and Finance Subcommittee**  
**Special Meeting Agenda**  
**(to be held during COVID-19 emergency)**

**Wednesday, May 18, 2022**

**2:00 P.M.**

**Various Teleconference Locations**

**YOU MAY VIEW THIS MEETING LIVE OVER THE INTERNET AT**  
**[MALIBUCITY.ORG/VIDEO](https://malibucity.org/video)**

**Councilmember Mikke Pierson**  
**Councilmember Steve Uhring**

**Call to Order**

**Roll Call**

**Approval of Agenda**

**Report on Posting of the Agenda** – May 11, 2022

**1. Presentations**

None.

**2. Old Business**

A. Fiscal Year 2022-2023 General Fund Grants (continued from May 2, 2022)

Recommended Action: Provide a recommendation to the City Council concerning recipients and amounts for the Fiscal Year 2022-2023 General Fund Grant Program.

Staff Contact: Interim Assistant City Manager/City Treasurer Quinto, 456-2489, ext. 224

**3. New Business**

A. Approval of Minutes – May 2, 2022 and May 3, 2022

Recommended Action: Approve the minutes for the Administration and Finance Subcommittee Special meetings of May 2, 2022 and May 3, 2022.

Staff Contact: Interim Assistant City Manager/City Treasurer Quinto, 456-2489, ext. 224

**Adjournment**

*I hereby certify under penalty of perjury, under the laws of the State of California, that the foregoing agenda was posted in accordance with the applicable legal requirements. Special meeting agendas may be amended up to 24 hours in advance of the meeting. Dated this 11<sup>th</sup> day of May 2022, at 10:30 a.m.*

  
\_\_\_\_\_  
Mary Linden, Executive Assistant



## Administration and Finance Subcommittee Agenda Report

To: Councilmember Pierson and Councilmember Uhring

Prepared by: Ruth F. Quinto, CPA, Interim Assistant City Manager/City Treasurer

Approved by: Steve McClary, City Manager

Date prepared: May 10, 2022 Meeting date: May 18, 2022

Subject: Fiscal Year 2022-2023 General Fund Grants (continued from May 2, 2022)

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**RECOMMENDED ACTION:** Provide a recommendation to the City Council concerning recipients and amounts for the Fiscal Year 2022-2023 General Fund Grant Program.

**DISCUSSION:** Attached is a summary of the General Fund Grant applications received for Fiscal Year 2022-2023 (Attachment 1). The City received 30 grant applications totaling \$10,490,300.

The General Fund Grant program was discussed at the May 2, 2022 Administration and Finance Subcommittee (Subcommittee) meeting during which applicants addressed the Subcommittee regarding their respective proposals.

The proposed budget for Fiscal Year 2022-2023 originally included \$150,000 for the General Fund Grant Program. However, the Subcommittee voted to recommend that the City Council approve a one-time increase of the General Fund Grants Program to \$200,000 for Fiscal Year 2022-2023.

Additionally, the Subcommittee agreed to continue this item for further discussion, adjourning the meeting to Wednesday, May 18, 2022. Progress regarding potential grant distribution amounts along with historical grant awards is attached for reference (Attachment 2).

**ATTACHMENTS:**

1. General Fund Grant Summary
2. Preliminary Recommendations

**FISCAL YEAR 2022-2023**  
**GENERAL FUND GRANT PROGRAM – APPLICATION SUMMARY**

<b>Organization Name</b>	<b>Amount Requested</b>
Adamson House Foundation	\$10,000
American Tortoise Rescue	\$2,500
Aurelia Foundation	\$8,000
Berry, Kee, Foster, Inc.	\$10,000,000
Boys and Girls Club of Malibu	\$100,000
California Wildlife Center	\$8,000
Call 2 Peace Foundation	\$10,800
Cancer Support Community Los Angeles	\$10,000
Cavallo Foundation	\$20,000
Children's Lifesaving Foundation	\$15,000
Do Good Bus	\$10,000
Emily Shane Foundation	\$5,000
Esperance Center	\$10,000
findhomelesspeople.org	No amount provided
Malibu Aquatics Foundation	\$10,000
Malibu Arts Foundation	\$15,000
Malibu Community Labor Exchange	\$20,000
Malibu Elementary School	\$50,000
Malibu Film Foundation	\$10,000
Malibu Friends of Music	\$5,000
Malibu Little League	\$50,000
Malibu Search and Rescue	\$34,000
Malibu Urgent Care	\$10,000
Malibu Woman's Club	\$15,000
Manta Publications	\$3,000
Meals on Wheels West	\$5,000
Poison Free Malibu	\$5,000
Sea Save Foundation	\$5,000
Shark Fund	\$20,000
Webster Elementary PTA	\$24,000
<b>30 Organizations</b>	<b>\$10,490,300</b>

**FISCAL YEAR 2022-2023  
GENERAL FUND GRANT PROGRAM - PROGRESS LISTING - NOT CONSIDERED FINAL**

<b>Name</b>	<b>22-23 Amount Requested</b>	<b>PIERSON Amount Preliminarily Recommended</b>	<b>UHRING Amount Preliminarily Recommended</b>	<b>21-22 Award*</b>	<b>20-21 Award*</b>	<b>19-20 Award*</b>	<b>18-19 Award*</b>	<b>17-18 Award*</b>
Adamson House Foundation	10,000	8,500	10,000	1,500	1,000	1,000	3,000	3,000
American Tortoise Rescue	2,500	2,500	2,500	750	500	1,000	800	800
Aurelia Foundation	8,000	2,000	-	1,000	2,000	2,000	4,000	4,000
Berry, Kee, Foster, Inc.	10,000,000	-	-	-	-	-	-	-
Boys and Girls Club of Malibu	100,000	80,000	-	90,000	100,000	75,000	100,000	40,000
California Wildlife Center	8,000	5,000	-	2,000	2,000	4,000	5,700	4,000
Call 2 Peace Foundation	10,800	2,000	5,000	-	-	-	-	-
Cancer Support Community Los Angeles	10,000	1,000	-	-	-	-	-	-
Cavallo Foundation	20,000	2,500	10,000	-	-	-	-	-
Children's Lifesaving Foundation	15,000	5,000	-	2,500	-	1,000	6,000	7,500
Do Good Bus	10,000	2,000	-	-	-	-	-	-
Emily Shane Foundation	5,000	2,000	-	2,000	2,000	1,000	2,500	2,500
Esperance Center	10,000	2,000	-	-	-	-	-	-
findhomelesspeople.org	Not Specified	-	-	-	-	-	-	-
Friends of Malibu Urgent Care Center	10,000	5,000	10,000	5,000	2,000	1,000	3,000	3,000
Malibu Aquatics Foundation	10,000	1,000	10,000	-	1,000	-	-	-
Malibu Arts Foundation	15,000	2,500	10,000	-	-	-	-	-
Malibu Community Labor Exchange	20,000	10,000	10,000	10,000	10,000	25,000	25,000	30,000
Malibu Elementary School PTA	50,000	18,000	-	1,500	-	-	-	-
Malibu Film Foundation	10,000	-	-	-	-	-	-	-
Malibu Friends of Music	5,000	1,000	5,000	-	-	-	-	-
Malibu High School - Shark Fund, The	20,000	10,000	-	1,500	1,000	1,000	5,000	10,000
Malibu Little League	50,000	-	20,000	-	-	-	-	-
Malibu Mountain Rescue Team, Inc. (Malibu Search and Rescue Team)	34,000	12,500	20,000	12,500	10,000	10,000	5,000	2,500
Malibu Women's Club	15,000	2,500	7,500	1,500	500	-	-	-
Manta Publications	3,000	3,000	3,000	-	-	-	-	-
Meals on Wheels West	5,000	3,500	-	3,500	3,500	3,000	3,000	3,000
Poison Free Malibu	5,000	5,000	5,000	2,500	-	1,000	2,000	2,500
Sea Save Foundation	5,000	2,500	5,000	500	-	-	-	-
Webster Elementary PTA	24,000	9,000	-	1,500	-	-	-	-
<b>TOTAL</b>	<b>\$ 10,490,300</b>	<b>\$ 200,000</b>	<b>\$ 133,000</b>	<b>\$ 143,000</b>	<b>\$ 144,000</b>	<b>\$ 156,000</b>	<b>\$ 189,500</b>	<b>\$ 216,500</b>

\*Total includes applicants who did not apply for a General Fund Grant in Fiscal Year 2022-2023



# Administration and Finance Subcommittee Agenda Report

Administration &  
Finance Subcommittee  
Special Meeting  
05-18-22

## Item 3.A.

To: Councilmember Pierson and Councilmember Uhring

Prepared by: Mary Linden, Executive Assistant

Reviewed by: Ruth F. Quinto, CPA, Interim Assistant City Manager/City Treasurer

Approved by: Steve McClary, City Manager

Date prepared: May 9, 2022 Meeting date: May 18, 2022

Subject: Approval of Minutes – May 2, 2022 and May 3, 2022

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**RECOMMENDED ACTION:** Approve the minutes for the Administration and Finance Subcommittee Special meetings of May 2, 2022 and May 3, 2022.

**DISCUSSION:** Staff has prepared draft minutes for the Administration and Finance Subcommittee Special meetings of May 2, 2022 and May 3, 2022, and hereby submits the minutes to the Subcommittee for approval.

**ATTACHMENTS:**

1. Draft Minutes for the May 2, 2022 Administration and Finance Subcommittee Special meeting
2. Draft Minutes for the May 3, 2022 Administration and Finance Subcommittee Special meeting

MINUTES  
MALIBU ADMINISTRATION & FINANCE SUBCOMMITTEE  
SPECIAL MEETING  
MAY 2, 2022  
TELECONFERENCED - VARIOUS LOCATIONS  
10:00 A.M.

**The following meeting was held pursuant to AB 361 and fully teleconferenced from various locations during the coronavirus disease (COVID-19) pandemic.**

CALL TO ORDER

Councilmember Pierson called the meeting to order at 10:00 a.m.

ROLL CALL

The following persons were recorded in attendance:

PRESENT: Councilmember Mikke Pierson and Councilmember Steve Uhring

ALSO PRESENT: City Manager Steve McClary; Interim Assistant City Manager/City Treasurer Ruth Quinto; Finance Manager Renée Neermann; Community Services Director Jesse Bobbett; Media Technician Parker Davis; and Executive Assistant Mary Linden

APPROVAL OF AGENDA

MOTION Councilmember Uhring moved, and Councilmember Pierson seconded a motion to approve the agenda. The question was called, and the motion carried unanimously.

REPORT ON POSTING OF AGENDA

Executive Assistant Linden reported that the agenda for the meeting was properly posted on April 28, 2022.

ITEM 1 PRESENTATIONS

None.

ITEM 2 OLD BUSINESS

None.

ITEM 3 NEW BUSINESS

- A. Approval of Minutes – April 11, 2022  
Recommended action: Approve the minutes for the Administration and Finance Subcommittee Special meeting of April 11, 2022.

MOTION Councilmember Uhring moved, and Councilmember Pierson seconded a motion to approve the minutes for the Administration and Finance Subcommittee Special meeting of April 11, 2022. The motion carried unanimously.

B. Fiscal Year 2022-2023 General Fund Grants

Recommended Action: Provide a recommendation to the City Council concerning recipients and amounts for the Fiscal Year 2022-2023 General Fund Grant Program.

Interim Assistant City Manager/City Treasurer Quinto provided the report.

Ellen Shane thanked the City for considering their application each year. She stated the SEA (Successful Educational Achievement) Program provided tutoring assistance to middle school students with an emphasis on organization and study skills. She discussed success stories. She discussed impacts of the pandemic.

Francesca McCaffery, Children's Lifesaving Foundation, thanked the City for considering their application. She stated grant funds would help them offer a Wilderness Camp and Surf Camp.

Eduardo Del Signore, Call 2Peace Foundation, discussed the Foundation's recent concert at City Hall to raise funds for Malibu students to perform at Carnegie Hall.

Jennifer Brent, California Wildlife Center Executive Director, discussed the Center's work in Malibu. She stated services in Malibu cost over \$300,000 annually.

Jenny Rusinko, Malibu Aquatics Foundation Board Member, discussed the Malibu Sea Wolves and Masters Swim programs. She thanked the parents who took over the Sea Wolves team. She stated funds would further develop the programs' competition sector and need-based scholarships.

James Obradovic, Esperance Center, discussed the Center's work with children with disabilities. He stated grant funds would be provided to staff to supplement wages.

Pamela Feldsted, Malibu Women's Club, read a letter from Aya Yoshida, President, that described the Club's student essay contest. She stated grant funding supported awards for the contest.

Oscar Mondragon, Malibu Community Labor Exchange, thanked the City for past support. He discussed workers who were placed in jobs. He stated the Labor Exchange also supported the community with language training and fire prevention.



Jor'El Jones, Find Homeless, Inc., discussed their work to deliver essential goods to homeless people. He stated they had assisted more than 13,200 individuals.

Terese Berry, President and CEO of Berry, Kee Foster, Inc., discussed her personal history that led to establishment of the organization to assist youth in the foster care system and those aging out of the system.

Karin Al-Hardan, representing Webster Elementary School PTA, thanked the City for its efforts to form an independent school district. She discussed fundraising work of PTAs for Malibu school programs. She stated the grant funding would help maintain seven instructional aides at Webster School. She thanked Mayor Grisanti and Councilmember Farrer for their donations.

Sara Grisanti, Friends of Malibu Urgent Care, discussed services provided by Malibu Urgent Care. She thanked the City for its past support and requested grant funding to continue providing essential services to the community.

Kasey Earnest, Boys and Girls Club of Malibu (BGCM), thanked the City for its ongoing partnership. She discussed programs provided to the community, including more than 300 TK to 3<sup>rd</sup> grade students. She discussed free mental health services provided to students and their families.

Anne Russell Shurgot, Malibu Little League, stated the Woolsey Fire and COVID-19 pandemic nearly caused the league to fold. She stated participation grew from 90 in 2020 to 247 in 2022. She stated grant funds would be used to upgrade the irrigation system in the ballfields at Malibu Bluffs Park.

Talley Hutcherson, Cavallo Foundation Program Director, discussed programs using horses as healers. She stated the Woolsey Fire and pandemic impacted programs that helped youth also struggling from those events. She stated funding would support programs at the Malibu Equestrian Center.

James Grasso, Malibu Search and Rescue, confirmed Search and Rescue was not funded by the Los Angeles County Sheriff's Department. He discussed the history and makeup of the team. He thanked the City for past support. He stated he hoped to receiving funding this year to support their work and upgrade equipment.

Merlin Clarke discussed the work of the Do Good Bus. He stated funding would help them create partnerships with local businesses and organizations.

Susan Tellem, American Tortoise Rescue Executive Director, stated they lost everything in the Woolsey Fire but have rebuilt. She stated funding would support very high veterinary costs.

David Katz, Malibu Film Festival, stated the Film Festival supported local filmmakers. He stated funding would support rental of City Hall and providing of high-technology equipment to present films.

Councilmember Pierson discussed the total funds applied for and availability of City grant funds.

Councilmember Uhring complimented all speakers and their organizations for their important work. He discussed the history of the General Fund Grants Program. He discussed his approach to this year's fund awards, emphasizing smaller organizations. He discussed his proposed distribution of \$117,000.

Councilmember Pierson asked what the State's responsibility was for funding necessary repairs to the Adamson House.

In response to Councilmember Pierson, Finance Manager Neermann confirmed the Council held \$7,000 in reserve last year.

Councilmember Pierson agreed with Councilmember Uhring about the great work done by these organizations, especially to address needs following the Woolsey Fire and pandemic. He suggested raising the funding to \$200,000 this year. He discussed his proposed grant awards. He stated Malibu Film Foundation should apply for a fee waiver and bring that to Council. He questioned why Malibu Little League was requesting funding to pay for maintenance of City property.

Councilmember Uhring stated he hoped to help the smaller organizations that had less access to donor support.

In response to Councilmember Pierson, Councilmember Uhring stated he might support an increase in the Grant Fund depending on where the funding was awarded. He stated it was important to support the organizations that provided the most benefit to the community.

Councilmember Pierson discussed the request from Malibu Little League for upgrades to the ballfields at Malibu Bluffs Park. In response to Councilmember Pierson, Community Services Director Bobbett discussed maintenance at the park. He stated basic maintenance was covered by the City. He stated non-essential enhancements were often covered by the organizations that use the property through an agreement with the City. Councilmember Pierson inquired about liability. Community Services Director Bobbett stated the City had to agree to the work and, once the work was completed, it would become City property.

In response to Councilmember Pierson, Councilmember Uhring agreed to consider Malibu Little League funding through the City's Undesignated Funds to be discussed by the Subcommittee with the proposed Fiscal Year 2022-2023 budget in a meeting tomorrow.

In response to Councilmember Uhring, Councilmember Pierson confirmed he was suggesting a one-time increase of the General Fund Grants to \$200,000.

Councilmember Pierson stated the listing of awards was not consistent with how it was presented last year. Interim Assistant City Manager/City Treasurer Quinto displayed a listing of last year's grant awards totaling \$143,000 from the June 28, [2021 City Council Agenda, Item No. 4.E. staff report](#) (page 22).

Interim Assistant City Manager/City Treasurer Quinto stated City staff would investigate funding for the ballfields and Arts Commission to report back to the Subcommittee at its meeting tomorrow.

The Subcommittee reviewed its recommendations, which totaled \$133,000 for Councilmember Uhring and \$200,000 for Councilmember Pierson. Councilmember Uhring expressed concern that some smaller recommendations would not assist as much as the organizations needed. He stated Malibu Aquatics Foundation needed more funding than the \$1,000 suggested by Councilmember Pierson. He suggested giving less to BGCM to spread the funding out over other recipients.

Councilmember Pierson suggested continuing the item so he could reach out to some of the organizations. Councilmember Uhring agreed and suggested Councilmember Pierson reach out to BGCM about impacts if its award was reduced.

**MOTION** Councilmember Uhring moved, and Councilmember Pierson seconded a motion to recommend that the City Council approve a one-time increase of the General Fund Grants Program to \$200,000 for Fiscal Year 2022-2023. The question was called, and the motion carried unanimously.

Councilmember Pierson asked if another Special meeting could be scheduled after May 17, 2022 to continue this item for further discussion. Executive Assistant Linden confirmed that the first available date for that meeting would be Wednesday, May 18, 2022.

**ADJOURNMENT**

MOTION At 12:00 p.m., Councilmember Pierson moved, and Councilmember Uhring seconded a motion to adjourn the meeting to Wednesday, May 18, 2022 at 2:00 p.m. The motion carried unanimously.

Approved and adopted by the Administration and Finance Subcommittee of the City of Malibu on \_\_\_\_\_.

\_\_\_\_\_  
MIKKE PIERSON, Councilmember

ATTEST:

\_\_\_\_\_  
MARY LINDEN, Executive Assistant

MINUTES  
MALIBU ADMINISTRATION & FINANCE SUBCOMMITTEE  
SPECIAL MEETING  
MAY 3, 2022  
TELECONFERENCED - VARIOUS LOCATIONS  
10:00 A.M.

**The following meeting was held pursuant to AB 361 and fully teleconferenced from various locations during the coronavirus disease (COVID-19) pandemic.**

CALL TO ORDER

Councilmember Pierson called the meeting to order at 10:00 a.m.

ROLL CALL

The following persons were recorded in attendance:

PRESENT: Councilmember Mikke Pierson and Councilmember Steve Uhring

ALSO PRESENT: City Manager Steve McClary; Interim Assistant City Manager/City Treasurer Ruth Quinto; Finance Manager Renée Neermann; City Clerk Kelsey Pettijohn; Assistant to the City Manager Elizabeth Shavelson; Planning Director Richard Mollica; Environmental Sustainability Director Yolanda Bundy; Public Works Director Rob DuBoux; Community Services Director Jesse Bobbett; Public Safety Manager Susan Dueñas; Senior Administrative Analyst Patricia Salazar; Administrative Analyst Tracey Rossine; Media Technician Parker Davis; and Executive Assistant Mary Linden

APPROVAL OF AGENDA

MOTION Councilmember Uhring moved, and Councilmember Pierson seconded a motion to approve the agenda. The question was called, and the motion carried unanimously.

REPORT ON POSTING OF AGENDA

Executive Assistant Linden reported that the agenda for the meeting was properly posted on April 29, 2022.

ITEM 1 PRESENTATIONS

None.

ITEM 2 OLD BUSINESS

None.

ITEM 3      NEW BUSINESS

A.      Fiscal Year 2021-2022 Third Quarter Financial Report

Recommended Action: Review Fiscal Year 2021-2022 Third Quarter financial information.

Interim Assistant City Manager/City Treasurer Quinto presented the report.

Councilmember Uhring commended staff.

Councilmember Pierson stated expenses appeared to be under projections consistently across all departments. Interim Assistant City Manager/City Treasurer Quinto agreed actual expenditures were lower than budgeted. She stated the main driver was staff vacancies. She stated expenditures for delayed major projects were moved into the next fiscal year.

CONSENSUS

By consensus, the Subcommittee received and filed the Fiscal Year 2021-2022 Third Quarter financial information.

B.      Proposed Budget for Fiscal Year 2022-2023

Recommended Action: Provide a recommendation to the City Council concerning the Proposed Fiscal Year 2022-2023 Budget and Annual Work Plan.

Interim Assistant City Manager/City Treasurer Quinto presented the report.

In response to Councilmember Uhring, Interim Assistant City Manager/City Treasurer Quinto confirmed the Work Plan for the current fiscal year was previously adopted by the City Council with the Fiscal Year 2021-2022 Budget and had been amended at the mid-year meeting in January 2022. She stated the staff report attachment represented the proposed Fiscal Year 2022-2023 Work Plan to coincide with the proposed budget. She noted that new items were listed at the end of the Work Plan.

Councilmember Uhring stated the recovery in sales tax was partially the result of the City allowing restaurants to provide outdoor seating. He questioned the sales tax impact if outdoor seating was revoked. Planning Director Mollica stated outdoor seating was still on the Work Plan while the City was under a state of emergency. He stated consideration to continue it beyond the state of emergency would go to the Planning Commission.

In response to Councilmember Uhring, Councilmember Pierson stated the City had approximately 245 short-term rental permits. In response to Councilmember Uhring, Planning Director Mollica confirmed the California Coastal Commission

(CCC) had expressed concerns about the hosted aspect of the City's ordinance. He stated staff was preparing a report to present to the City Council in June for direction about how to address CCC concerns.

Councilmember Uhring asked if the proposed cost of living adjustment (COLA) to staff salaries would help the City retain and attract quality staff. Interim Assistant City Manager/City Treasurer Quinto discussed a comprehensive class and compensation study to be conducted in the coming year.

In response to Councilmember Pierson, Interim Assistant City Manager/City Treasurer Quinto stated more details and options about the new Sheriff's substation would be presented within the next month.

Councilmember Uhring asked about the origins of the Beach Team being paid for by the City. City Manager McClary stated a police presence provided a benefit to the City. He stated the Beach Team was implemented to address incidents on the beach. Assistant to the City Manager Shavelson stated she would provide additional information in a memo to Council. She stated the Beach Team preceded the City's incorporation. She stated the City's cost was linked to a beach parking tax measure.

Community Services Director Bobbett presented the proposed budget details for the Community Services Department. He stated the proposed budget did not reflect the \$55,000 requested by the Arts Commission for a publicist and establishment of an Arts in Business Program. He stated an additional staff member not in the proposed budget would be necessary to implement those programs.

Councilmember Uhring discussed the Parks and Recreation Commission's request to consider possible uses for City properties. Community Services Director Bobbett discussed how plans to get community input were delayed by the Woolsey Fire and COVID-19 pandemic. He stated both the Parks and Recreation Commission and Malibu Arts Commission were looking at potential projects for those properties.

City Manager McClary stated more discussion about a community survey regarding use of City properties would be brought to the City Council.

Public Works Director DuBoux discussed 16 Capital Improvement Projects proposed for Fiscal Year 2022-2023 with a budget of \$33.3 million. He stated staff was looking into alternate funding sources for five projects, as well as the Civic Center Water Treatment Facility (CCWTF) Phase Two.

In response to Councilmember Uhring, Public Works Director DuBoux confirmed staff was working with the Regional Water Quality Control Board on an extension for the CCWTF.

Environmental Sustainability Director Bundy presented a report on the Environmental Sustainability Department (ESD) proposed budget and department restructuring.

In response to Councilmember Uhring, Environmental Sustainability Director Bundy stated Planning approved approximately 330 plans for Woolsey Fire rebuilds, and ESD issued 248 permits.

Councilmember Pierson stated other cities suffered more from the pandemic than Malibu. He expressed concern that appropriate adjustments were being made following changes implemented due to the pandemic to provide the services the community required.

City Manager McClary stated he and the Department Heads were confident the proposed plans were moving in the right direction but were not there yet. He stated the future workload may result in a need for addition of new positions at mid-year or in the next fiscal year budget.

Councilmember Pierson stated retention of current staff and bringing in experienced help were critical. He requested staff not wait to bring those needs to the Subcommittee and Council.

Environmental Sustainability Director Bundy thanked the Council for sympathizing with staff. She stated the ESD reorganization was just the first step.

Planning Director Mollica presented the report on the Planning Department's reorganization and proposed budget for Fiscal Year 2022-2023. He stated the community needed immediate answers while the City Council needed projections, which often competed for staff time and efficiency. He stated he was presenting a multiyear plan.

Interim Assistant City Manager/City Treasurer Quinto discussed the Subcommittee's recommendation to increase the proposed General Fund Grant Program budget to \$200,000 that would be considered at its Adjourned meeting on May 18, 2022. She continued the presentation of the Fiscal Year 2022-2023 proposed budget.

Merlin Clarke was not available at the time of the hearing.

Nick Shurgot was not available at the time of the hearing.

Councilmember Uhring thanked everyone for a clear presentation. He stated it was important that the plan in place was going to make a difference for the community.



Councilmember Pierson stated staff did a fantastic job in this process. He suggested the City target in the future updating the sound and projection equipment and technology at City Hall for events, including films.

Councilmember Uhring suggested a City Council Special meeting be scheduled to discuss staffing issues. He stated technology proposed by the Planning Department needed further discussion. He stated he was unsure if the proposed staffing changes would give residents the answers they wanted to hear.

Councilmember Pierson stated he would support an addition to the budget to achieve necessary staffing levels.

MOTION Councilmember Uhring moved, and Councilmember Pierson seconded a motion to recommend that the City Council: 1) discuss the Proposed Fiscal Year 2022-2023 Budget and Annual Work Plan at its May 23, 2022 public hearing to ensure it meets the needs of the community; and 2) consider a City Council Special meeting between May 23, 2022 and the final adoption of the Budget in June. The question was called, and the motion carried unanimously.

C. New Job Descriptions for Fiscal Year 2022-2023

Recommended Action: Provide a recommendation to the City Council related to five new job specifications: Information Systems Analyst; Public Safety Director; Senior Civil Engineer - Building and Safety; Principal Permit Technician; and Development Services Manager.

Interim Assistant City Manager/City Treasurer Quinto presented the report. She stated some of the positions were conversions.

Councilmember Pierson stated he had no issues with the positions proposed.

Councilmember Uhring asked how a position was offset by generated Plan Check fees. Interim Assistant City Manager/City Treasurer Quinto clarified that only positions in Planning and ESD were effected.

MOTION Councilmember Uhring moved, and Councilmember Pierson seconded a motion to recommend that the City Council approve five new job specifications: Information Systems Analyst; Public Safety Director; Senior Civil Engineer - Building and Safety; Principal Permit Technician; and Development Services Manager. The question was called, and the motion carried unanimously.

ADJOURNMENT

MOTION At 12:09 p.m., Councilmember Pierson adjourned the meeting.

Approved and adopted by the Administration and Finance Subcommittee of the City of Malibu on \_\_\_\_\_.

\_\_\_\_\_  
MIKKE PIERSON, Councilmember

ATTEST:

\_\_\_\_\_  
MARY LINDEN, Executive Assistant