This meeting will be held via teleconference only in order to reduce the risk of spreading COVID19 and pursuant to the Governor’s Executive Orders N-25-20 and N-29-20 and the County of Los Angeles Public Health Officer’s Order (revised April 15, 2021). All votes taken during this teleconference meeting will be by roll call vote, and the vote will be publicly reported.

HOW TO VIEW THE MEETING: No physical location from which members of the public may observe the meeting and offer public comment will be provided. Please view the meeting, which will be live streamed at https://malibucity.org/video and https://malibucity.org/VirtualMeeting.

HOW TO PARTICIPATE BEFORE THE MEETING: Members of the public are encouraged to submit email correspondence to bayala@malibucity.org before the meeting begins.

HOW TO PARTICIPATE DURING THE MEETING: Members of the public may speak during the meeting through the Zoom application. You must first sign up to speak before the item you would like to speak on has been called by the Chair and then you must be present in the Zoom conference to be recognized.

Please visit https://malibucity.org/VirtualMeeting and follow the directions for signing up to speak and downloading the Zoom application.

Public Works Commission
Regular Meeting Agenda
(to be held during COVID-19 emergency)

Wednesday, April 28, 2021

3:30 p.m.
Various Teleconference Locations
YOU MAY VIEW THIS MEETING LIVE OVER THE INTERNET AT MALIBUCITY.ORG/VIDEO

Call to Order

Roll Call

Pledge of Allegiance

Approval of Agenda

Report on Posting of Agenda –April 23, 2021

1. Written and Oral Communications from the Public and Commissioners

   A. Communications from the Public concerning matters which are not on the agenda but for which the Commission has subject matter jurisdiction. The Commission may not act on these matters at this meeting. (30 minutes total time allotted)
B. Staff Updates, (5 minutes total time allotted)
C. Commissioner reports, comments and inquiries. (15 minutes total time allotted)

2. **Consent Calendar**

   A. Previously Discussed Items
      None.
   
   B. New Items
      1. **Approval of Minutes – March 11, 2021**
         Staff recommendation: Approve minutes of the Public Works Commission and Public Safety Commission Joint Special meeting March 11, 2021.
         Staff contact: Senior Administrative Assistant Ayala, 310-456-2489 ext. 352
      2. **Approval of Minutes – March 24, 2021**
         Staff recommendation: Approve minutes of the Public Works Commission Regular meeting March 24, 2021.
         Staff contact: Senior Administrative Assistant Ayala, 310-456-2489 ext. 352

3. **Old Business**

   None.

4. **New Business**

   A. **Capital Improvement Projects and Disaster Recovery Projects Status Report**
      Staff recommendation: Receive and file report on the status of the City’s current and upcoming Capital Improvements Projects and Disaster Recovery Projects.
      Staff contact: Assistant Public Works Director Spayd, 310-456-2489 ext. 302

   B. **Corral Canyon Road Turnout Area and Signage**
      Staff recommendation: 1) Receive a presentation regarding an emergency turnout area on Corral Canyon Road and the placement of the fire warning sign; and 2) Provide recommendations regarding the turnout area and fire warning sign.
      Staff contact: Public Works Director DuBoux, 310-456-2489 ext. 339

**Adjournment**
Future Meetings

Wednesday, May 26, 2021  3:30 p.m.  Regular Meeting  Location to be determined
Wednesday June 23, 2021  3:30 p.m.  Regular Meeting  Location to be determined
Wednesday July 28, 2021  3:30 p.m.  Regular Meeting  Location to be determined

Guide to the City Commission Proceedings

The Oral Communication portion of the agenda is for members of the public to present items which are not listed on the agenda, but are under the subject matter jurisdiction of the Commission. Although no action may be taken, the Commission and staff will follow up, at an appropriate time, on those items needing response. Each speaker is limited to three (3) minutes. Members of the public wishing to speak during the meeting must participate through the Zoom application. You must first sign up to speak before the item you would like to speak on has been called by the Mayor and then you must be present in the Zoom conference to be recognized. Please visit https://malibucity.org/VirtualMeeting and follow the directions for signing up to speak and downloading the Zoom application.

Items in Consent Calendar Section A have already been considered by the Commission at a previous meeting where the public was invited to comment, after which a decision was made. These items are not subject to public discussion at this meeting because the vote taken at the previous meeting was final. Resolutions concerning decisions made at previous meetings are for the purpose of memorializing the decision to assure the accuracy of the findings, the prior vote, and any conditions imposed.

Items in Consent Calendar Section B have not been discussed previously by the Commission. If discussion is desired, an item may be removed from the Consent Calendar for individual consideration. Commissioners may indicate a negative or abstaining vote on any individual item by so declaring prior to the vote on the motion to adopt the entire Consent Calendar. Items excluded from the Consent Calendar will be taken up by the Commission following the action on the Consent Calendar. The Commission first will take up the items for which public speaker requests have been submitted. Public speakers shall follow the rules as set forth under Oral Communication.

Old Business items have appeared on previous agendas but have either been continued or tabled to this meeting with no final action having been taken. Public comment shall follow the rules as set forth under Oral Communication.

Items in New Business are items which are appearing for the first time for formal action. Public comment shall follow the rules as set forth under Oral Communication.

Copies of the staff reports or other written documentation relating to each item of business described above are on file in the office of the Public Works Department, and available upon request by emailing bayala@malibucity.org.

The City Hall phone number is (310) 456-2489. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and a California Relay Service operator will assist you. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Yolanda Bundy, Environmental Sustainability Director, at (310) 456-2489, ext. 229. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADD Title II].

I hereby certify under penalty of perjury, under the laws of the State of California, that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 23rd day of April 2021, at 12:00 p.m.

Brandie Ayala, Senior Administrative Assistant
To: Chair Merrick and Members of the Public Works Commission

Prepared by: Brandie Ayala, Senior Administrative Assistant

Approved by: Robert DuBoux, Public Works Director/City Engineer

Date prepared: April 15, 2021 Meeting date: April 28, 2021

Subject: Approval of Minutes –March 11, 2021


DISCUSSION: Staff has prepared draft minutes for the Public Works Commission and Public Safety Commission Joint Special meeting March 11, 2021 and hereby submits the minutes for Commission approval.

ATTACHMENTS:

The following meeting was held pursuant to the Governor’s Executive Orders N-25-20 and N-29-20 and fully teleconferenced from various locations during the coronavirus disease (COVID-19) pandemic.

CALL TO ORDER

Public Works Commission Chair Merrick called the meeting to order at 5:12 p.m.

ROLL CALL

The following persons were recorded in attendance by the Recording Secretary:

PRESENT: Public Works Commission Chair Brian Merrick; Vice Chair Lance Simmens (arrived at 5:13 p.m.); and Commissioners Scott Dittrich, Wade Major, and James Palmer; and Public Safety Commission Chair Chris Frost; Vice Chair Doug Stewart; Commissioners Daphne Anneet, Keegan Gibbs, and Joshua Spiegel; and Public Safety Commission Ex Officio Member Brent Woodworth

ALSO PRESENT: Rob DuBoux, Public Works Director; Travis Hart, Public Works Superintendent; Arthur Aladjadjian, Public Works Superintendent; Susan Dueñas, Public Safety Manager; Sarah Kaplan, Public Safety Specialist; Brandie Ayala, Senior Administrative Assistant; and Mary Linden, Executive Assistant

PLEDGE OF ALLEGIANCE

Public Safety Commissioner Spiegel led the Pledge of Allegiance.

APPROVAL OF AGENDA

MOTION Public Safety Commissioner Gibbs moved and Public Works Commissioner Dittrich seconded a motion to approve the agenda. The question was called and the motion carried unanimously.

REPORT ON POSTING OF AGENDA

Senior Administrative Assistant Ayala reported that the agenda for the meeting was properly posted on March 5, 2021.

ITEM 1.A. PUBLIC COMMENTS

Scott Jacobs asked for an update on if speed humps would be added on Birdview Avenue and if not, how residents could get that going. He stated the difference in
traffic between Birdview Avenue and Dume Drive was significant. He stated petitions had been submitted and he had talked about it at the City Council meeting. He stated residents hoped to see it completed before summer.

ITEM 1.B. STAFF UPDATES

Public Works Director DuBoux stated he was requesting speed humps on Birdview Avenue be included in the Fiscal Year 2021-2022 budget. He stated staff was waiting for direction from the Council on funding. He stated the plan was to have the project design done in the spring and go out to bid in June or July for construction in the summer. He reported that Caltrans indicated it had upgraded all the traffic signals on Pacific Coast Highway (PCH) and replaced the backup batteries. He stated the signals at the PCH intersections at Cross Creek Road, Webb Way, Malibu Canyon Road and John Tyler Drive did not operate correctly during the last power outage. He stated Caltrans checked found the converters were not charging batteries properly. He stated the City requested every controller be checked, and Caltrans confirmed corrections were made and all the signals should now be working properly.

Public Works Superintendent Hart introduced himself to the new Commissioners. He discussed a fatal traffic collision that occurred just before 3:00 a.m. today. He stated PCH had been closed for the Sheriff’s investigation, and the closure was lifted before 10:00 a.m.

Public Safety Manager Dueñas discussed last night’s community meeting about the Draft Community Wildfire Protection Plan (CWPP). She stated the CWPP was posted on the City website at www.Malibucity.org/FireSafety and was open for review and comment through April 9, 2021. She announced Fire Safety Liaison Vandermeulen was leaving the City and an offer was made yesterday to someone with a great deal of firefighting experience who would start March 29. She stated she would introduce the new Fire Safety Liaison at future meetings.

ITEM 1.C. COMMISSIONER COMMENTS

Public Safety Commission Vice Chair Stewart asked if the petition for speed humps on Birdview Avenue had met the threshold for approval. Public Works Director DuBoux commended Mr. Jacobs for the completeness of his permit application. He stated the Birdview petition met all the requirements. In response to Public Safety Commission Vice Chair Stewart, Public Works Director DuBoux stated petitions had not yet been submitted for Broad Beach.

Public Works Commissioner Major stated he was reviewing the CWPP. In response to Public Works Commissioner Major, Public Safety Manager Dueñas stated any questions or comments could be submitted to her at SDuenas@malibucity.org. She stated all questions and answers would be compiled and posted on the website.
Public Works Commissioner Palmer stated that an item to discuss parking at the former Chili Cook-Off site for the Malibu Farmers Market was pulled from a Public Works Commission agenda. He stated he had requested the issue be on this meeting’s agenda and was disappointed not to see it on the agenda.

Public Works Director DuBoux stated the Farmers Market parking issue was taken to the City Council. He stated the Council approved waiving the permit fees for parking on the City’s Aoki parcel. He stated the permit application was in process.

Public Works Commissioner Dittrich disclosed he met with Dana Clark regarding Item No. 4.A.

Public Safety Commission Chair Frost discussed the oversized vehicle ordinance that was rolled out this week. He stated it also encompassed commercial vehicles parked on City streets. He stated Public Safety Commissioner Spiegel and he were working to identify potential sites for a temporary tow yard for the summer. He stated he knew the new Fire Safety Liaison and was excited about the experience he brought to the position. He stated speed humps on Point Dume were a game-changer. In response to Public Safety Commission Chair Frost, Public Works Director DuBoux stated the Birdview Avenue speed humps would be included in the annual street maintenance project. In response to Public Works Commissioner Dittrich, Public Safety Commission Chair Frost stated the Commissions were scheduled to meet together annually. He agreed with Public Works Commissioner Palmer that parking for the Farmers Market was important.

Public Works Commission Vice Chair Simmons stated there was a lot of intersection between the two commission on the issue of parking. He stated the Public Works Commission thought it should have a say in discussions about parking in the City. He stated he looked forward to collaborating with the Public Safety Commission.

Public Safety Commission Chair Frost commended the Public Works Commission for recommending a parking improvements project on Westward Beach.

**ITEM 2 CONSENT CALENDAR**

The Consent Calendar consisted of the following items:

A. Previously Discussed Items
   None.

B. New Items
   None.
ITEM 3  OLD BUSINESS

None.

ITEM 4  NEW BUSINESS

A. Traffic Concerns on Corral Canyon Road

Recommended Action: Provide comments to staff regarding the installation of a small changeable message sign (CMS) at the northern City limits on Corral Canyon Road.

Public Works Director DuBoux presented the report. He discussed public comment at the January 27, 2021 Public Works Commission meeting requesting a changeable message sign (CMS) be installed at the top of Corral Canyon to warn motorists of unsafe conditions if a fire was coming up the roadway. He stated there was not enough room for a vehicle to turn around.

Dana Clark, President of the Corral Canyon Fire Safety Alliance (CCFSA), stated this was one of the most significant issues that had not yet been addressed. He discussed the location of a blind hairpin turn near the El Nido neighborhood. He stated that in a significant fire with winds blowing up the grade, cars would not be able to see the risk. He stated both sides of the road have significant slopes and it was impossible to turn around and retreat back up the road. He stated a CMS would alert motorists not to go down that road. He stated the request had support from the El Nido and Malibu Bowl neighborhoods. He stated they also requested the CMS be a compact version with solar battery-back up to protect the community and park guests.

Public Safety Commission Vice Chair Stewart stated there may be other sites in the City with the same problem. He discussed people driving into flames on Latigo Canyon during a 2007 fire. He expressed concern about proper activation and liability to the City. He suggested looking into expanding the problem area to increase visibility.

Public Safety Commission Chair Frost agreed with Public Safety Commission Vice Chair Stewart. He suggested installing an all-weather turnaround at the bottom of the corkscrew to allow motorists to turn around and go back up the hill. He stated the park at the top of Corral Canyon would be closed during red flag conditions. He discussed the proximity to the City/County line. He stated the CMS would need to be placed on the County side. He stated the City section was too far down. He expressed concern about who would activate the text for the CMS.

Public Works Commissioner Major agreed with Public Safety Commission Chair Frost and Public Safety Commission Vice Chair Stewart. He asked Dr. Clark to confirm where he proposed the sign be placed. Dr. Clark stated it could go on either
side. Public Works Commissioner Major stated it looked like the best place would be on the shoulder. He expressed concern that the City did not have this type of signage anywhere before. He stated it was important to set a standard for consistency rather than tailor it just to this canyon. He stated it should be acceptable to the County. He expressed concern that the sign might not work as planned due to all the goes on at the beginning of a fire emergency. He asked if staff would be responsible for activating and ensuring the CMS text was correct.

In response to Public Works Commission Vice Chair Simmens, Public Safety Commission Chair Frost stated he thought an all-weather turnaround would be most effective to protect motorists coming down the hill since it would not require any activation. He stated he had seen only one fire that went up from PCH and one laterally. He suggested the CCFSA could operate a CMS for the community benefit.

Public Safety Commissioner Spiegel stated neighborhoods working together got things done. He stated it was important to get them what was necessary as quickly as possible to protect their lives. He stated the City could provide the necessary resources and let them run with it.

Public Safety Commissioner Gibbs agreed with Public Safety Commissioner Spiegel that it was most important to empower the communities.

Public Works Commission Chair Merrick expressed concern about liability from telling people not to go down if they then get caught in the fire going back up the canyon. He discussed potential costs if the City was requested to provide similar signs at other locations throughout the City. He expressed concern about who would be responsible for programming text during an emergency situation. He suggested a flip sign on hinges or flashing light that could be easily controlled by someone in the neighborhood.

Public Works Commissioner Dittrich agreed with Public Works Commission Chair Merrick. He discussed flashing lights on gates in his neighborhood that also had a sign explaining what it meant if the light was flashing. He questioned if there was enough room for a turnaround. He suggested bulldozing the shoulder to make it wider. He agreed with Public Safety Commission Vice Chair Stewart that this problem existed in other canyons. He suggested identifying other locations with similar issues. He stated a sign would warn visitors. He stated fires could possibly burn uphill. He suggested Corral Canyon be a pilot program. He stated Public Works Commission Chair Merrick’s suggested flip signs or flashing lights could be more cost-effective and installed more quickly.

Public Safety Commission Chair Frost agreed with Public Works Commission Chair Merrick about using flashing lights. He stated the CCFSA was one of strongest organizations in the Santa Monica Mountains area. He stated a CMS would have to be placed on the County side of Corral Canyon.
Public Works Commissioner Major asked what would be required and how the City could help if a sign had to be placed on the County side. Public Works Director DuBoux stated a simple sign would go through the County Department of Public Works (DPW) for an encroachment permit. He stated a CMS would be a challenge due to uncertainty of who would be responsible for activating it.

Public Works Commissioner Major discussed the location of a turnaround as suggested by Public Safety Commission Chair Frost.

Public Safety Commission Chair Frost stated that a CMS placed on private property on the east side of Corral Canyon would be high enough above the road to be seen. He stated it would require a coastal development permit (CDP).

Public Works Commissioner Major suggested putting alternative proposals before the residents. Dr. Clark stated the CCFSA could present the information. He stated a private property owner had offered to allow a sign to be posted on their property.

Public Safety Commission Chair Frost agreed with placing a flashing light on the private property. He noted that property was located in unincorporated Los Angeles County.

Public Safety Commission Vice Chair Stewart discussed chaos in the early time of a disaster situation. He stated there would not be enough people in the City to ensure it was done properly and timely. He agreed with Public Works Commission Chair Merrick’s suggestion of a flip sign that would be operated by local residents.

Public Safety Commission Ex Officio Member Woodworth stated when people were trying to get out during a fire, they might not be reading signs. He stated a turnaround was a great idea. He stated local capability to operate the sign was best. He stated information was as important as food and water in a disaster. He stated turnarounds would be helpful in other canyons as well.

Public Works Commissioner Dittrich discussed the liability of having a sign. He stated not having information is even worse. He agreed with Public Safety Commissioner Spiegel that it should be operated by locals. He agreed with using a flashing sign with a posted explanation.

Public Safety Commissioner Spiegel agreed with installing a turnaround. He stated it should be brought forward separately from a sign to avoid both being held up.

Public Safety Commission Chair Frost stated the Commissions could not vote on installing anything on County property.
In response to Public Safety Commission Chair Frost, Public Works Director DuBoux stated a turnaround on the City’s right of way could be investigated. He stated he could help connect the community with the right people in the County.

**MOTION**

Public Works Commission Vice Chair Simmens moved and Public Safety Commission Chair Frost seconded a motion to request that staff: 1) Investigate whether a changeable message sign on Corral Canyon Road would need to be installed on City or County property; 2) Investigate the viability of installing a turnaround in the City right-of-way at the bottom of the corkscrew section of Corral Canyon Road; and 3) report back to the Commissions to provide a recommendation to the City Council. The question was called and the motion carried unanimously.

**B. Speed Concerns in Point Dume Neighborhood**

Recommended Action: 1) Receive and file the traffic data collected from the speed advisory signs in the Point Dume Neighborhood the period of February 2020 to March 2021; and 2) Receive an update on the traffic speeds on Dume and Fernhill Drive after the speed humps were installed.

Public Works Director DuBoux presented the report. He explained the City’s process when the public submitted a request for installation of speed humps. He stated size and slope of the street was considered. He stated community support was indicated by petitions with signatures from owners of at least 60% of properties on the segment proposed for speed humps. He discussed how speeding at the location was evaluated. He discussed the 85th percentile and how it was applied. He stated traffic data supporting speed humps was presented to the City Council for authorization and funding. He stated the Point Dume speed humps have been very successful in reducing speeding.

Public Works Superintendent Hart discussed the Dume Drive and Fernhill Drive project to add 14 speed humps that was completed in December 2020. He explained the difference between speed humps and speed bumps. He stated there was some community resistance before construction but more support during and after installation. He discussed the Point Dume speed feedback signs. He explained the data reports. He discussed changes in data from February 2020. He stated speeds lowered significantly after speed humps were installed in December 2020. He stated the Dume Drive total vehicle count remained the same while the average daily speed decreased approximately five miles per hour (mph). He stated the decrease in average number of speed limit violations was most significant. He stated the Fernhill Drive total vehicle count increased but average daily speed decreased approximately three mph. He stated the data reports showed the positive impact of traffic calming devices.

Public Works Commission Chair Merrick stated he lived in Point Dume and agreed the speed humps had dramatically slowed cars. He asked why speed humps were not installed on Bluewater Road and Sea Lion Place. He suggested displaying
speeds up to 35 mph on the signs. He stated most people speeding were probably residents who were probably not aware of how fast they were going. He stated speed humps were needed on Birdview Avenue. He stated he expected numbers would go up once the school reopened. He stated Westward Beach traffic circled through Fernhill Drive.

Public Safety Commission Chair Frost stated local residents used Fernhill Drive. He asked if tree roots in the road by the speed signs could be removed. He indicated support for speed humps.

Public Works Commissioner Major asked if adjacent streets had shown increased speeding because motorists were avoiding the streets with speed humps. Public Works Director DuBoux stated placement on Fernhill Drive and Dume Drive was convenient. He stated Birdview Avenue might get some extra traffic. Public Works Superintendent Hart stated the data did not indicate that was happening. He agreed that Birdview Avenue volume and speeds were increasing somewhat.

Public Works Commission Chair Merrick stated other streets in Point Dume had speed humps earlier. He stated after Selfridge Drive saw increased traffic when humps installed on nearby streets, Selfridge Drive residents requested speed humps. He stated non-residents did not know which streets had humps or were unfamiliar with alternate routes.

Public Works Commissioner Major asked if speed humps would work on canyon mesa roads, such as Big Rock, where speeding was an issue. Public Works Director DuBoux stated streets with a slope greater than 6% were not recommended for speed humps.

Public Works Commission Chair Merrick stated the City would not look into additional speed humps unless a neighborhood petition was submitted or the City Council directed it.

Public Safety Commission Vice Chair Stewart discussed the history of speed data signs in Point Dume. He stated maximum speeds helped support the need for speed humps. He stated concerns expressed by some residents that the Fire Department would face delays due to speed humps had been diffused. He discussed Caltrans speed signs that displayed all speeds. He indicated support for speed humps on Birdview Avenue.

Public Safety Commissioner Gibbs commended the City for a wildly successful project. He stated shifts in traffic counts were affected by construction traffic. He agreed with Public Safety Commission Vice Chair Stewart about the importance of reducing the top speeds. He thanked Public Works staff for making this happen.
Public Safety Commissioner Spiegel stated this was great for the community. He discussed the need for blue dots to indicate locations of fire hydrants. Public Works Director DuBoux stated commissioners could notify Public Works staff any time they saw a location where blue dots were needed and they would be installed quickly.

Public Works Commission Chair Merrick thanked the Commissioners and staff for an excellent meeting.

ADJOURNMENT

MOTION At 6:54 p.m., Public Works Commission Chair Merrick adjourned the meeting.

Approved and adopted by the Public Safety Commission of the City of Malibu on April 7, 2021.

_________________________
CHRIS FROST, Public Safety Commission Chair

Approved and adopted by the Public Works Commission of the City of Malibu on ______________.

_________________________
BRIAN MERRICK, Public Works Commission Chair

ATTEST:

_________________________
BRANDIE AYALA, Senior Administrative Assistant
To: Chair Merrick and Members of the Public Works Commission

Prepared by: Brandie Ayala, Senior Administrative Assistant

Approved by: Robert DuBoux, Public Works Director/City Engineer

Date prepared: April 15, 2021  
Meeting date: April 28, 2021  

Subject: Approval of Minutes –March 24, 2021

RECOMMENDED ACTION: Approve minutes of the Public Works Commission Regular meeting March 24, 2021.

DISCUSSION: Staff has prepared draft minutes for the Public Works Commission regular meeting March 24, 2021 and hereby submits the minutes for Commission approval.

ATTACHMENTS:

1. Draft Minutes of March 24, 2021 Public Works Commission Regular Meeting
MINUTES
MALIBU PUBLIC WORKS COMMISSION
REGULAR MEETING
MARCH 24, 2021
TELECONFERENCED – VARIOUS LOCATIONS
3:30 P.M.

The following meeting was held pursuant to the Governor’s Executive Orders N-25-20 and N-29-20 and fully teleconferenced from various locations during the coronavirus disease (COVID-19) pandemic.

CALL TO ORDER

Chair Merrick called the meeting to order at 3:33 p.m.

ROLL CALL

The following persons were recorded in attendance by the Recording Secretary:

PRESENT: Chair Brian Merrick; Vice Chair Lance Simmens (arrived at 3:56 p.m.); and Commissioners Scott Dittrich, Wade Major, and James Palmer (arrived at 3:47 p.m.)

ALSO PRESENT: Rob DuBoux, Public Works Director; Troy Spayd, Assistant Public Works Director; Travis Hart, Public Works Superintendent; Arthur Aladjadjian, Public Works Superintendent; Brandie Ayala, Senior Administrative Assistant; Parker Davis, Media Technician; and Mary Linden, Executive Assistant

PLEDGE OF ALLEGIANCE

Commissioner Dittrich led the Pledge of Allegiance.

APPROVAL OF AGENDA

MOTION Commissioner Dittrich moved and Commissioner Major seconded a motion to approve the agenda. The question was called and the motion carried 3-0, Vice Chair Simmens and Commissioner Palmer absent.

REPORT ON POSTING OF AGENDA

Senior Administrative Assistant Ayala reported that the agenda for the meeting was properly posted on March 19, 2021.

ITEM 1.A. PUBLIC COMMENTS

None.
ITEM 1.B. STAFF UPDATES

Public Works Director DuBoux provided updates on staff work related to items from the Joint Special Meeting of March 11, 2021. He stated he was working on a presentation for Public Works’ development procedures in the Big Rock neighborhood. He stated an update on the Corral Canyon turnout and sign would be presented at the next meeting.

Public Works Superintendent Hart discussed routine maintenance, including vegetation clearing, potholes and signs. He stated Public Works staff worked with Fire Safety Liaison Vandermeulen to identify blue reflective pavement markers broken or missing that were then replaced by City crews. He stated staff was working on placing temporary oversized vehicle parking signs to alert motorists. He stated tickets would not be issued until permanent signs were posted. In response to Commissioner Dittrich, Public Works Superintendent Hart confirmed the ordinance was applicable citywide. He stated the water upgrade project in Malibu Canyon was expected to be completed by June, possibly in May. He stated he reached out to property owners by Malibu Lagoon who immediately responded with workers to clear trash.

In response to Chair Merrick, Public Works Director DuBoux discussed the status of reopening Civic Center Way. Chair Merrick suggested modifying the signal timing at Civic Center Way and Webb Way. Public Works Superintendent Hart stated it had been adjusted as much as possible.

Public Works Superintendent Aladjadjian discussed storm drains on Malibu Road. He stated most belong to Los Angeles County Flood Control District. He stated some debris was in the inlets and the County had been notified to do maintenance. He stated he would investigate specific drains and would request that the appropriate agency respond.

ITEM 1.C. COMMISSIONER COMMENTS

Commissioner Dittrich stated he discussed the farmers market parking issue with Mayor Pro Tem Grisanti and Public Safety Commission Chair Frost. He stated Mayor Pro Tem Grisanti advised him it did not go to the Public Works Commission because there was no construction involved. He stated he saw no conflict working with the Public Safety Commission provided lines of communication remained open. Public Works Director DuBoux stated he would include Public Safety Commission information in his staff updates.

Commissioner Palmer arrived at 3:47 p.m.
Commissioner Palmer stated the parking problems began with construction of the Santa Monica College project. He proposed a temporary plan to have Volunteers on Patrol (VOP) be responsible for monitoring parking for the farmers market.

Public Works Director DuBoux stated the Commission could not give direction related to VOP.

Commissioner Dittrich suggested Public Works Director DuBoux discuss the issue with Public Safety Commission Chair Frost. He suggested someone speak at the next Council meeting under Commissioner reports.

Chair Merrick requested farmers market parking be added to the next Commission agenda.

Public Works Director DuBoux stated items being discussed at the Council level would not be added to any Commission’s agenda unless directed by the Council.

Vice Chair Simmens arrived at 3:56 p.m.

ITEM 2 CONSENT CALENDAR

MOTION Vice Chair Simmens moved and Commissioner Dittrich seconded a motion to approve the Consent Calendar. The question was called and the motion carried unanimously.

The Consent Calendar consisted of the following items:

A. Previously Discussed Items
   None.

B. New Items
   1. Approval of Minutes – March 2, 2021
      Staff recommendation: Approve minutes of the Public Works Commission Adjourned Regular meeting of March 2, 2021.

ITEM 3 OLD BUSINESS

None.

ITEM 4 NEW BUSINESS

A. Capital Improvement Projects and Disaster Recovery Projects Status Report
   Staff recommendation: Receive and file report on the status of the City’s current and upcoming Capital Improvements Projects and Disaster Recovery Projects.
Malibu Public Works Commission  
Regular Meeting  
Minutes of March 24, 2021  
Page 4 of 7

Public Works Director DuBoux presented the report. He stated funding for the Marie Canyon Green Streets would come from the County Measure W Funds. He stated he discussed the Westward Beach Road Improvements Project with Los Angeles County Beaches and Harbors (Beaches and Harbors) and was assured resolution on encroachments could be expected by the end of the week. He stated the project was expected to go out to bid in August for construction to begin after Labor Day.

In response to Vice Chair Simmons, Public Works Director DuBoux stated there would be bike signage and pavement markings on Westward Beach from PCH to the existing restroom where a 10-foot wide concrete bike path would be installed. He stated Sunset Café would have a bike lock facility. He stated the bike path would move cyclists out of traffic lanes. In response to Vice Chair Simmons, Public Works Director DuBoux confirmed the project was bicycle-friendly.

Public Works Director DuBoux discussed the status of the Civic Center Water Treatment Facility (CCWTF) Phase Two. He stated staff was contacting property owners regarding easements in the Serra and Malibu Colony areas. He stated the community meeting scheduled for tomorrow had been postponed and a new date, probably in April, would be announced soon. He stated the Malibu Park Drainage Improvements project had minor revisions before going out to bid with a due date of April 16. He stated the Annual Street Maintenance Project was expected to go out to bid soon. He stated design for speed humps on Birdview Avenue would be included in the Annual Street Maintenance Project.

In response to Chair Merrick, Public Works Director DuBoux confirmed construction on the Bluffs Park Workout Station had begun.

Public Works Superintendent Hart stated construction expected on the City Hall Roof Replacement Project would begin in April. He stated equipment for the Bluffs Park Workout Station had been received and was being installed. He stated he expected the rubber surface to be installed in the next few weeks.

In response to Commissioner Palmer, Public Works Director DuBoux confirmed the City owned Bluffs Park. He stated the Bluffs Parkland and Charmlee Park swap was stopped, and the Bluffs Parkland reverted to State Parks.

In response to Commissioner Dittrich, Public Works Superintendent Hart confirmed solar panels were not included in the City Hall roof project. Public Works Director DuBoux stated the original project included solar panels on the roof and parking lot, and he hoped it would be funded in the future. He stated he did not recall the cost recovery the project would have provided.

Public Works Superintendent Hart discussed Civic Center Way work being done. He stated the road closure remained in Phase 2 but would reopen in the next few
weeks. He stated some miscellaneous work may continue after reopening that would require intermittent, temporary lane closures. In response to Vice Chair Simmens, Public Works Director DuBoux confirmed there would be a dedicated bike lane on Civic Center Way.

Public Works Director DuBoux discussed Woolsey Fire damage to the restroom, slope and irrigation system at Trancas Park. He stated the restroom repairs would be done earlier than the other repairs.

B. Draft Fiscal Year 2021-2022 Capital Improvement Plan (CIP) Work Plan

Staff recommendation: Receive the Draft Fiscal Year (FY) 2021-2022 CIP Work Plan and provide recommendations to staff.

Public Works Director DuBoux stated staff had begun work on the FY 2021-2022 budget, including an updated Work Plan and Capital Improvement Plan (CIP). He stated the Commission was requested to provide feedback on Work Plan projects. He stated completed projects from FY 2020-2021 would be removed and unfinished projects would carry over to the proposed projects for FY 2021-2022. He discussed proposed projects for FY 2021-2022.

In response to Vice Chair Simmens, Public Works Director DuBoux stated the Legacy Park Labyrinth project was proposed by the Cultural Arts Commission and Parks and Recreation Commission.

In response to Chair Merrick, Public Works Director DuBoux stated the Corral Canyon turnaround and Birdview Avenue speed humps could possibly be added to the FY 2021-2022 Work Plan. He stated logistical issues with the Corral Canyon turnaround needed to be discussed further. Public Works Director DuBoux stated certain long-term projects could be held for future consideration.

In response to Commissioner Dittrich, Public Works Director DuBoux stated the PCH Overhead Warning Signs, a Measure M project, would be installed near Moonshadows and Big Rock Drive. In response to Commissioner Dittrich, Public Works Director DuBoux confirmed it would include a new sign attached to a new structure. He stated the project would be brought to the Commission for discussion.

Commissioner Major asked if there were other similar warning signs anywhere else in the City.

In response to Vice Chair Simmens, Public Works Director DuBoux stated options for Corral Canyon would be presented to the Commission at the next meeting.
Public Works Director DuBoux stated a draft five-year CIP plan would be presented at the April or May meeting. He discussed Disaster Projects in the FY 2020-2021 Work Plan and proposed for the FY 2021-2022 Work Plan. In response to Chair Merrick, Public Works Director DuBoux confirmed Disaster Projects were funded by insurance or FEMA/CalOES funding. In response to Commissioner Dittrich, Public Works Director DuBoux discussed the Outdoor Warning Sirens for which funding was available.

Commissioner Dittrich discussed tsunami warning system information posted on social media by Ryan Embree. He stated a warning buoy offshore was suggested. Public Works Director DuBoux stated he was unaware of that type of warning system.

In response to Chair Merrick, Public Works Director DuBoux stated the outdoor warning system could sound an alert for any potential type of emergency.

In response to Commissioner Major, Public Works Director DuBoux discussed damaged Legacy Park pavers that needed to be repaired and replaced.

Commissioner Dittrich suggested plants or hedges be used for the Legacy Park labyrinth instead of rocks. Chair Merrick suggested looking at a similar stone labyrinth installed at the top of Corral Canyon.

Public Works Director DuBoux stated it was a very ambitious work plan but was still open for other important projects that might need to be added. He stated he welcomed ideas from the Commissioners for the work plan.

Chair Merrick asked if it was possible to add a temporary bike park on available land. He stated many residents drove their kids to use the bike pump track in Thousand Oaks. He stated it would be a great service plus a good use of land not currently in use. He asked how a temporary project could be considered.

Public Works Director DuBoux stated those types of ideas could be discussed at the next meeting during the discussion of the five-year plan. Chair Merrick suggested commissioners email any specific ideas to staff to be included for further discussion.

Commissioner Dittrich suggested inviting Community Services staff or scheduling a joint meeting with the Parks and Recreation Commission regarding temporary use of public land.

ADJOURNMENT

MOTION At 4:52 p.m., Chair Merrick adjourned the meeting.
Approved and adopted by the Public Works Commission of the City of Malibu on ____________.

BRIAN MERRICK, Chair

ATTEST:

BRANDIE AYALA, Senior Administrative Assistant
To: Chair Merrick and Members of the Public Works Commission

Prepared by: Troy Spayd, Assistant Public Works Director/City Engineer

Date prepared: April 15, 2021       Meeting date: April 28, 2021

Subject: Capital Improvement Projects and Disaster Recovery Projects Status Report

RECOMMENDED ACTION: Receive and file report on the status of the City’s current and upcoming Capital Improvements Projects and Disaster Recovery Projects.

DISCUSSION: Staff will provide a status update on the following active projects in the Fiscal Year 2020-2021 Capital Improvement Program:

**Capital Improvement Projects (Design)**

**Marie Canyon Green Streets**

- **Updates:**
  - The City has recently received Measure W funds to complete this project. Staff is working on the project plans to prepare for public bidding.
  - **Project Schedule:**
    - Complete Design: May 2021
    - Begin Construction: Winter 2021

**PCH Median Improvements Project**

- **Updates:**
  - Consultant is working on the final design. In March, the City be seeking proposals from consultants to perform construction management.
  - **Project Schedule:**
    - Complete Design: Spring 2021
    - Begin Construction: Fall 2021
PCH Signal Synchronization System Improvements Project

Updates:
- 65% design package was submitted to Caltrans in November 2020 and we are still awaiting comments to those plans.
- Consultant is working on final design documents.

Project Schedule:
- Complete Final Design: May 2021
- Advertise: July 2021
- Award Contract and Begin Construction: September 2021

Civic Center Stormwater Diversion Structure

Updates:
- A Los Angeles County Flood Control maintenance agreement is required for this project. Staff is waiting for the County’s approval of the agreement.

Project Schedule:
- Final Design: Completed. Awaiting approved maintenance agreement from the County.
- Begin Construction: Estimated Summer 2021

Westward Beach Road Improvements Project

Updates:
- The project requires coordination with Los Angeles County Beaches and Harbor. Staff is working out the final details of the project with the County and will be finalizing the design.

Project Schedule:
- Complete Design: Spring 2021
- Begin Construction: Fall 2021

Civic Center Water Treatment Facility Phase 2

Updates:
- Project is at the 65% design phase.
- The City obtained a project CDP from Planning Commission on February 1, 2021.
- The State is reviewing the City’s application for the State Revolving Fund program.
- The project assessment engineer has begun the process of evaluating the project costs.
- Staff is rescheduling the community meeting to May 2021.

Project Schedule:
- Complete Design: December 2021
- Begin Construction: March 2022
Malibu Park Drainage Improvements

- **Updates:**
  - Staff made minor modifications to the project plans to reduce the overall project costs.
  - Project is out to bid with bids due April 21, 2021.

- **Project Schedule:**
  - Complete Design: March 2021
  - Begin Construction: June/July 2021

Annual Street Maintenance

- **Project Description:** This project provides for the reconstruction and maintenance of City streets.

- **Estimated Schedule:**
  - Complete Design: Spring 2021
  - Begin Construction: Summer 2021

Capital Improvement Projects (Construction)

City Hall Roof Replacement

- **Updates:** City staff continues to review project related material submittals. Once submittals are approved, all materials will be ordered and shipped to the project site. The roof ISO board membrane is on back order due to the recent storms in Texas which halted manufacturing. The estimated material arrival and start date is the middle of May.

- **Project Schedule:** May 2021 through July 2021

Bluffs Park Workout Station

- **Updates:** The contractor has completed and installed all the new workout equipment and rubber surfacing. Remaining work includes punch list items only.

- **Project Schedule:** Estimated completion date is April 2021.

Civic Center Way Improvements

- **Updates:**
  - Work Hours: Monday through Friday 7:00AM to 4:00PM, Saturdays 7:00AM to 4:00PM
  - Civic Center Way was reopened to the public on April 8th. While being open, many project related items will continue. This will include intermittent traffic control (lane closures). The remaining items includes final paving, striping, irrigation, painting, planting material, clean-up, and final detailing.

- **Project Schedule:** August 2020 through April 2021
Capital Improvement Projects (Not Started)

Bluffs Park Shade Structure

- **Project Description:** This project consists of the installation of four single-post shade structures at Malibu Bluffs Park
- **Estimated Schedule:**
  - Complete Design: Summer 2021
  - Begin Construction: Fall 2021

Vehicle Protection Devices

- **Project Description:** Per Malibu Municipal Code Section 17.48.070 requires vehicle impact protection devices to be installed for all parking spaces located adjacent to any outdoor pedestrian seating area. There are two locations within the City’s right-of-way and City-owned property that would require a vehicle impact protection device.
- **Estimated Schedule:**
  - Complete Design: Summer 2021
  - Begin Construction: Fall 2021

Malibu Road Slope Repairs

- **Project Description:** The existing slope adjacent to the beach access stairs at 24712 Malibu Road has been eroded and caused damage to Malibu Road.
- **Estimated Schedule:**
  - Complete Design: Fall 2021
  - Begin Construction: Winter 2021

Disaster Projects (Design)

Broad Beach Road Water Quality Infrastructure Repairs (CalJPIA Project)

- **Updates:**
  - The project consultant has started the design of the project.
- **Project Schedule:**
  - Complete Design: Summer 2021
  - Begin Construction: Fall 2021

Latigo Canyon Road Roadway/Retaining Wall Improvements (FEMA Project)

- **Updates:**
  - Staff is finalizing the design of this project.
  - Staff is also working with FEMA/CalOES to substitute the existing timber with non-combustible materials.
- **Project Schedule**
  - Complete Design: Spring 2021
  - Begin Construction: Summer 2021
Trancas Canyon Park Planting and Irrigation Repairs (CalJPIA/FEMA Project)
- **Updates:**
  - The project consultant has started the design of this project.
- **Project Schedule:**
  - Complete Design: Summer 2021
  - Begin Construction: Summer/Fall 2021

Trancas Canyon Park Slope Stabilization Project (CalJPIA Project)
- **Updates:**
  - The project consultant has started the design of this project.
- **Project Schedule:**
  - Complete Design: Summer 2021
  - Begin Construction: Summer/Fall 2021

Birdview Avenue Improvements (CalOES Project)
- **Updates:**
  - The design of this project has been included in the Malibu Park Drainage Improvements project and updates will be provided under that project.

Outdoor Warning Sirens (FEMA Project)
- **Updates:**
  - This project will be funded through a grant from FEMA after the Wooley Fire. The project consists of hiring a consultant to develop a plan that includes the evaluation of a siren system and possible locations. Staff is working on an RFQ to hire a consultant for the design.
- **Project Schedule:**
  - Complete Design: Unknown

Disaster Projects (Construction)
None at this time

Disaster Projects (Completed)
Guardrail Replacement Citywide (FEMA Project)
- **Project Description:** This project consisted of replacing the damaged guardrail throughout the City as a result of the Woolsey Fire.

Corral Canyon Road Bridge Repairs (FEMA Project)
- **Project Description:** This project consisted of replacing fire damaged existing fencing and repairing the damaged embankment adjacent to the bridge.

Corral Canyon Culvert Repairs (FEMA Project)
- **Project Description:** This project consisted of replacing a portion of Corral Canyon Road that was damaged from a failed storm drain.
Disaster Projects (Not Started)

Clover Heights Storm Drain (FEMA Project)
- **Project Description:** This project consists of design and construction of a few storm drains on Clover Heights. The existing storm drain facility ends at the intersection of Clover Heights and Harvester Road. During storms, this intersection floods and causes debris to block the road. An extended storm drain towards the end of Clover Heights will help eliminate this issue.
- **Estimated Schedule:**
  - Complete Design: Spring 2022
  - Begin Construction: Summer 2022

Latigo Canyon Road Culvert Repairs (FEMA Project)
- **Project Description:** This project consists of repairing the existing storm drain on Latigo Canyon Road located approximately 2,500 feet from PCH that was damaged by the Woolsey Fire.
- **Estimated Schedule:**
  - Complete Design: Winter 2021
  - Begin Construction: Spring 2022

Encinal Canyon Road Drainage Improvements (CalOES Project)
- **Project Description:** This project consists of repairing damage storm drain facilities and roadway embankments that were damaged by the Woolsey Fire.
- **Estimated Schedule:**
  - Complete Design: Winter 2021
  - Begin Construction: Spring 2022

Storm Drain Master Plan (FEMA Project)
- **Project Description:** This project will be funded through a grant from FEMA after the Woolsey Fire. The City will create a complete inventory of storm drains, culverts, debris basins, manholes, and other drainage structures within the City.
- **Estimated Schedule:**
  - Completion Date: Spring 2022
To: Chair Merrick and Members of the Public Works Commission

Prepared by: Rob DuBoux, Public Works Director/City Engineer

Date prepared: April 15, 2021     Meeting date: April 28, 2021

Subject: Corral Canyon Road Turnout Area and Signage

RECOMMENDED ACTION: 1) Receive a presentation regarding an emergency turnout area on Corral Canyon Road and the placement of the fire warning sign; and 2) Provide recommendations regarding the turnout area and fire warning sign.

DISCUSSION: At the March 11, 2021 Public Works Commission/Public Safety Commission joint special meeting, staff provided a presentation regrading the installation of a small changeable message sign at the northern City limits on Corral Canyon Road. The small changeable message sign would warn motorists of unsafe conditions during fire events in Corral Canyon towards the El Nido neighborhood. Dana Clark, President of the Corral Canyon Fire Safety Alliance, stated that the blind hairpin turns and narrowness of Corral Canyon Road makes it impossible to turn around and retreat back up the canyon during a fire.

At the conclusion of the presentation, the Public Works Commission and Public Safety Commission requested that staff investigate whether a changeable message sign on Corral Canyon Road would need to be installed on City or County property, and to investigate the viability of installing a turnout area south of the existing hairpin turn section of Corral Canyon Road.

Fire Warning Sign
At the March 11, Public Works Commission/Public Safety Commission joint special meeting, it was discussed the installation of a small changeable message board to be placed to warn of fire danger in Corral Canyon. It was also discussed that a sign which can be flipped over during a fire event could be another viable option.

Based upon the size and possible locations for a fire warning sign, staff recommends the placement of the sign at southwest corner of Corral Canyon Road and Seabreeze Drive (see Photo 1). A sign at this location will provide motorist with advanced notice of the potential danger of traveling southbound on Corral Canyon Road during fire events. This
location will also provide motorists a change to turn around on Seabreeze Drive so that they could retreat northbound on Corral Canyon Road.

A manual “flip-down” warning sign is recommended at this area. This type of sign does not require a separate power source and would be a smaller footprint. The “flip-down” warning sign can be manually operated by the Corral Canyon Fire Safety Alliance, Sheriff Department or Fire Department. The potential sign could be placed on a separate post located adjacent to the existing SCE utility pole. Or if approved by SCE, the sign could be placed on the utility pole. The location of this sign would require a permit from the County of Los Angeles.

Photo 1 – Fire Warning Sign Location
Turnout Area
Corral Canyon Road offers very few locations for motorists to turn around during emergencies. It was discussed during previous meetings that if a fire happened to occur in Corral Canyon, motorist traveling southbound would be trapped with no safe alternatives to turn around and retreat northbound on Corral Canyon Road.

An existing shoulder area paved with asphalt concrete is located approximately 1,000 feet south of the City limits on Corral Canyon Road. This location could be developed into a potential turnout area (see Photo 2).

Photo 2 – Potential Turnout Location

In order to provide a turnout area for motorist traveling southbound on Corral Canyon Road, approximately 48 feet width of paved area would be required to make a safe 180-
degree turn. The existing roadway width is approximately 24 feet. The existing asphalt concrete within the existing shoulder area is approximately 15-20 feet. Additional pavement at this turnout area would be required. In addition, the potential turnout areas would require additional vehicle protection devices such as metal beam guard rails and or k-rails. This existing shoulder area can be expanded to accommodate the additional width for a safe 180-degree turn. However, additional right of way would be required to install the turnout area. The City possesses a 40 foot right of way in this area. Additional right of way would need to be obtain from the adjoining property owner, the State of California.