

This meeting will be held via teleconference only in order to reduce the risk of spreading COVID19 and pursuant to the Governor’s Executive Orders N-25-20 and N-29-20 and the County of Los Angeles Public Health Officer’s Order (revised April 14, 2021). All votes taken during this teleconference meeting will be by roll call vote, and the vote will be publicly reported.

HOW TO VIEW THE MEETING: No physical location from which members of the public may observe the meeting and offer public comment will be provided. Please view the meeting, which will be live streamed at <https://malibucity.org/video> and <https://malibucity.org/VirtualMeeting>.

HOW TO PARTICIPATE BEFORE THE MEETING: Members of the public are encouraged to submit email correspondence to bsaleaumua@malibucity.org before the meeting begins.

HOW TO PARTICIPATE DURING THE MEETING: Members of the public may speak during the meeting through the Zoom application. You must first sign up to speak before the item you would like to speak on has been called by the Chair and then you must be present in the Zoom conference to be recognized.

Please visit <https://malibucity.org/VirtualMeeting> and follow the directions for signing up to speak and downloading the Zoom application.

Parks and Recreation Commission **Regular Meeting Agenda**

Tuesday, April 20, 2021

5:30 P.M.

Various Teleconference Locations

Call to Order

Roll Call

Pledge of Allegiance

Approval of Agenda

Report on Posting of Agenda – April 16, 2021

1. Ceremonial/Presentations

- A. Administration of Oath to Newly Appointed Commissioners
- B. Election of Chair and Vice Chair

2. Written and Oral Communications from the Public and Commissioners

- A. Communications from the public concerning matters which are not on the agenda but for which the Commission has subject matter jurisdiction. The Commission may not act on these matters at this meeting.

3. Consent Calendar

- A. Previously Discussed Items

None.

- B. New Items

1. Approval of Minutes

Recommended Action: Approve the minutes for the March 23, 2021 Parks and Recreation Commission Regular Meeting.

Staff contact: Administrative Assistant Saleaumua, 456-2489 ext. 349

2. Community Services Department Monthly Report

Recommended Action: Receive and file a report of activities, events, projects, and programs coordinated by the Community Services Department during March 2021.

Staff contact: Community Services Deputy Director Riesgo, 456-2489 ext. 350

4. Old Business

- A. Commission Assignments

Recommended Action: 1) Review the Parks and Recreation Commission assignments for Fiscal Year 2019-2020; and 2) Recommend assignments for Fiscal Year 2021-2022 for City Council consideration.

Staff Contact: Community Services Director Bobbett, 456-2489 ext. 225

5. New Business

None.

6. Staff Updates

7. Commissioner Reports, Comments and Inquiries

Future Agenda Items

Adjournment

Future Meetings

Tuesday, May 18, 2021	5:30 p.m.	Regular Meeting	Location to be determined
Tuesday, June 15, 2021	5:30 p.m.	Regular Meeting	Location to be determined
Tuesday, July 20, 2021	5:30 p.m.	Regular Meeting	Location to be determined

Guide to the City Commission Proceedings

As a result of the Coronavirus (COVID-19) pandemic, the City is under a state of local emergency, as well as states of emergency that have been declared in the County of Los Angeles, state of California, and a federal emergency declared by the President of the United States. At the direction of the Governor, starting March 19, 2020, the entire state is subject to stay-at-home orders. These measures are imposed to reduce the risk of spreading COVID-19. To comply with these emergency measures, the Commission meeting will be open and public but conducted via teleconference only. This way the public, the staff, and the Commission will not be physically in the same place.

The Oral Communication portion of the agenda is for members of the public to present items, which are not listed on the agenda but are under the subject matter jurisdiction of the Commission. Although no action may be taken, the Commission and staff will follow up, at an appropriate time, on those items needing response. Each speaker is limited to (3) three minutes. Members of the public wishing to speak during the meeting must participate through the Zoom application. You must first sign up to speak before the item you would like to speak on has been called by the Chair and then you must be present in the Zoom conference to be recognized. Please visit <https://malibucity.org/VirtualMeeting> and follow the directions for signing up to speak and downloading the Zoom application.

Items in Consent Calendar Section A have already been considered by the Commission at a previous meeting where the public was invited to comment, after which a decision was made. These items are not subject to public discussion at this meeting because the vote taken at the previous meeting was final. Resolutions concerning decisions made at previous meetings are for the purpose of memorializing the decision to assure the accuracy of the findings, the prior vote, and any conditions imposed.

Items in Consent Calendar Section B have not been discussed previously by the Commission. If discussion is desired, an item may be removed from the Consent Calendar for individual consideration. Commissioners may indicate a negative or abstaining vote on any individual item by so declaring prior to the vote on the motion to adopt the entire Consent Calendar. Items excluded from the Consent Calendar will be taken up by the Commission following the action on the Consent Calendar. The Commission first will take up the items for which public speaker requests have been submitted. Public speakers shall follow the rules as set forth under Oral Communication.

Old Business items have appeared on previous agendas but have either been continued or tabled to this meeting with no final action having been taken. Public comment shall follow the rules as set forth under Oral Communication.

Items in New Business are items which are appearing for the first time for formal action. Public comment shall follow the rules as set forth under Oral Communication.

Copies of the staff reports or other written documentation relating to each item of business described above are on file in the office of the City Manager, and available upon request by emailing bsaleaumua@malibucity.org.

The City Hall phone number is (310) 456-2489. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and a California Relay Service operator will assist you. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Environmental Sustainability Director Yolanda Bundy, (310) 456-2489, ext. 229. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADD Title II]. Requests for use of audio or video equipment during a Commission meeting should be directed to Alex Montano at (310) 456-2489, ext. 227, or amontano@malibucity.org before 12:00 p.m. on the day of the meeting.

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 16th day of April 2021 at 11:00 a.m.

Brittany Saleaumua
Brittany Saleaumua, Administrative Assistant



Parks and Recreation Commission Agenda Report

Regular Meeting
04-20-21
**Item
3.B.1.**

To: Chair Guldemann and Members of the Parks and Recreation Commission

Prepared by: Brittany Saleaumua, Administrative Assistant

Reviewed by: Kristin Riesgo, Community Services Deputy Director

Approved by: Jesse Bobbett, Community Services Director

Date prepared: April 5, 2021 Meeting date: April 20, 2021

Subject: Approval of Minutes

RECOMMENDED ACTION: Approve the minutes for the March 16, 2021 Parks and Recreation Commission Regular Meeting.

DISCUSSION: Staff has prepared draft minutes for the March 16, 2021 Parks and Recreation Commission Regular Meeting.

ATTACHMENTS: March 16, 2021 Parks and Recreation Commission Regular Meeting Minutes

MINUTES
PARKS AND RECREATION COMMISSION
REGULAR MEETING
MARCH 16, 2021
VARIOUS TELECONFERENCE LOCATIONS
5:30 P.M.

The following meeting was held pursuant to the Governor's Executive Orders N-25-20 and N-29-20 and fully teleconferenced from various locations during the coronavirus disease (COVID-19) pandemic.

MEETING CALL TO ORDER

Chair Guldumann called the meeting to order at 5:33 p.m.

ROLL CALL

The following persons were recorded in attendance via teleconference by the Recording Secretary:

PRESENT: Chair Suzanne Guldumann; and Commissioners Georgia Goldfarb and Judy Villablanca

ALSO PRESENT: Jesse Bobbett, Community Services Director; Kristin Riesgo, Community Services Deputy Director; and Brittany Saleaumua, Administrative Assistant

PLEDGE OF ALLEGIANCE

Chair Villablanca led the Pledge of Allegiance.

APPROVAL OF AGENDA

MOTION Commissioner Villablanca moved, and Commissioner Goldfarb seconded a motion to approve the agenda. The question was called, and the motion carried unanimously.

REPORT ON POSTING OF AGENDA

Administrative Assistant Saleaumua reported the agenda for the meeting was properly posted on March 11, 2021.

ITEM 1 CEREMONIAL/PRESENTATIONS

None.

ITEM 2 WRITTEN AND ORAL COMMUNICATIONS FROM THE PUBLIC

None.

ITEM 3 CONSENT CALENDAR

MOTION Commissioner Goldfarb moved, and Commissioner Villablanca seconded a motion to approve the Consent Calendar. The question was called, and the motion carried unanimously.

The Consent Calendar consisted of the following items:

- A. Previously Discussed Items
None.
- B. New Items
 - 1. Approval of Minutes
Recommended Action: Approve the minutes for the February 17, 2021 Parks and Recreation Commission Special Meeting.
 - 2. Community Services Department Monthly Report
Recommended Action: Receive and file a report of activities, events, projects, and programs coordinated by the Community Services Department during February 2021.

ITEM 4 OLD BUSINESS

None.

ITEM 5 NEW BUSINESS

- A. Commission Assignments
Recommended Action: 1) Review the Parks and Recreation Commission assignments for Fiscal Year 2019-2020; and 2) Recommend assignments for Fiscal Year 2021-2022 for City Council consideration.

Community Services Director Bobbett presented the staff report.

Commissioner Villablanca suggested combining two similar assignments related to the Earth Friendly Management Policy.

Chair Guldemann indicated agreement with Commissioner Villablanca regarding the Earth Friendly Management assignments. She also suggested combining two similar items related to the Parks Master Plan assignment.

In response to Commissioner Villablanca, Community Services Director Bobbett stated that most of the City's rules and regulations related to parks were in the Malibu Municipal Code Chapter 12.08 Parks, Beaches and Other Recreation Areas of Title 12 Streets, Sidewalks and Public Places and that was the reason it was currently on the Commission's assignment list.

MOTION Commissioner Goldfarb moved, and Commissioner Villablanca seconded a motion to approve the recommended Parks and Recreation Commission Assignments for Fiscal Year 2021-2022 as modified to include: 1) combining Assignments 2 and 20 regarding the Earth Friendly Management Policy; 2) combining Assignments 9 and 19 regarding the Parks Master Plan; 3) revising Assignment 4 to remove language regarding the skate park; 4) revising Assignment 6 to update language regarding the current application year; 5) revising Assignment 14 to add language regarding a labyrinth project; 6) revising Assignment 18 to remove Charmlee Wilderness Park; 7) adding an assignment regarding the review and feedback of Department programs, events, and facilities; 8) adding an assignment regarding providing recommendations to City Council for the removal of invasive species on City-owned properties to decrease the fire risk and restoration of native plants and habitats; 9) adding an assignment regarding fundraising for the Permanent Skate Park; 10) adding an assignment regarding providing feedback on staff updates; 11) removing Assignment 5 regarding Malibu Bluffs Park; 12) removing Assignment 15 regarding joint special meetings with the Parks and Recreation Subcommittee; and 13) bringing a final draft for review at the April 20, 2021 Regular Meeting. The question was called, and the motion carried unanimously.

ITEM 6 STAFF UPDATES

Community Services Deputy Director Riesgo provided an update regarding Charmlee Wilderness Park and Department programs.

Community Services Director Bobbett provided an update regarding the Temporary Skate Park and Permanent Skate Park.

ITEM 7 COMMISSIONER REPORTS, COMMENTS AND INQUIRIES

Commissioner Villablanca suggested a mountain biking program at Charmlee Wilderness Park or Sycamore Canyon Trail.

Chair Guldemann thanked former Commissioner Rob Wells for his service on the Commission.

FUTURE AGENDA ITEMS

Commission Assignments

ADJOURNMENT

MOTION At 6:38 p.m., Commissioner Goldfarb moved, and Commissioner Villablanca seconded a motion to adjourn the meeting. The question was called, and the motion carried unanimously.

Approved and adopted by the Parks and Recreation Commission of the City of Malibu on April 20, 2021.

SUZANNE GULDIMANN, Chair

ATTEST:

BRITTANY SALEAUMUA, Administrative Assistant



Parks and Recreation Commission Agenda Report

Regular Meeting
04-20-21
**Item
3.B.2.**

To: Chair Guldemann and Members of the Parks and Recreation Commission

Prepared by: Brittany Saleaumua, Administrative Assistant

Reviewed by: Kristin Riesgo, Community Services Deputy Director

Approved by: Jesse Bobbett, Community Services Director

Date prepared: March 22, 2021 Meeting date: April 20, 2021

Subject: Community Services Department Monthly Report

RECOMMENDED ACTION: Receive and file a report of activities, events, projects, and programs coordinated by the Community Services Department during March 2021.

DISCUSSION: The Community Services Department coordinated the following activities, projects, and programs in March 2021:

RECREATION

Aquatics: The spring session of the Seawolves Swim Team and Adult Masters Conditioning Programs are underway. The Seawolves Swim Team participated in a physically distanced swim meet in Santa Clarita on March 21. Programs will continue through May 23 at maximum capacity per Los Angeles County Department of Public Health Guidelines.

Additional lap swim sessions were made available during the Santa Monica-Malibu Unified School District Spring Break beginning March 27.

Monthly virtual training sessions were held with Pool Managers and lifeguards, including a comprehensive assessment of lifeguard rotations, the Emergency Action Plan, the Facility Operational Plan, and the Red Cross and Centers for Disease Control recommended guidelines.

Day Camps: The City partnered with the Boys and Girls Club of Malibu to offer youth soccer, co-ed baseball, and basketball for grades K – 5. Due to high interest from the community, a second basketball Day Camp was added. Day Camps for youth grades 6 –

12 included cross country, soccer, and tennis. Programs were held at formerly Juan Cabrillo Elementary School, Malibu High School, and Malibu Bluffs Park.

Outdoor Recreation: On March 24, ten participants attended a free Night Hike at Charmlee Wilderness Park. Instructor Marguerite Nesteruk led the hike while teaching participants about nocturnal animals and the park's natural history.

Seniors: Over 80 seniors received monthly wellness calls in March. Additionally, 350 Seniors received the Senior Center Digital Monthly Newsletter, which included information regarding support services, Virtual Tech Help, Sudoku, and virtual recreation programs.

The Senior Center hosted a Virtual Tech Help session on March 6. Seniors received personalized one-on-one assistance over the phone for tech-related issues such as Zoom and cell phone capabilities. On March 12, seniors attended a Wilderness Walk at Charmlee Wilderness Park. Thirteen participants enjoyed a three-mile walk and received information on native plants and animals.

The Senior Center continued offering the COVID-19 Senior Helpline and free transportation to vaccine appointments during March. Staff assisted seniors with navigating the Los Angeles County Department of Public Health website to locate potential COVID-19 vaccination appointments. The COVID-19 Senior Helpline is available Monday through Friday, 8:30 AM – 5:00 PM.

Social Media: The Department continued to engage with the public through various social media platforms during March. Instagram continues to see the most engagement, with 506 new followers since March 2020. Staff strives to provide several posts and new content each week for Department-related topics such as native plants, at-home activities, and upcoming programs (Attachment 1).

PARK MAINTENANCE

Charmlee Wilderness Park: Trail crews completed trail clearance of the Matt Kouba Trail Loop and East Meadow Cutoff Trail.

Equestrian Park: Installed drinking fountain lock covers to help prevent the spread of COVID-19.

Legacy Park: Removed protective wire mesh from plots 12, 17, and 18 to provide room for additional growth. Narrowleaf milkweed showed visible signs of regrowth after winter dormancy with a success rate of 60%.

Capped a water main line to a damaged drinking fountain that is no longer in use. Staff secured grant funding to cover the replacement cost for a new drinking fountain similar to the ones installed in early 2020. The new fountain is expected to be delivered and installed this summer.

Malibu Bluffs Park: Installed drinking fountain lock covers to help prevent the spread of COVID-19.

Installed plywood panels along the base of the skateboard ramp guardrail for additional support and protection against skateboard impacts. The panels were primed and painted to match the existing wood railing before installation.

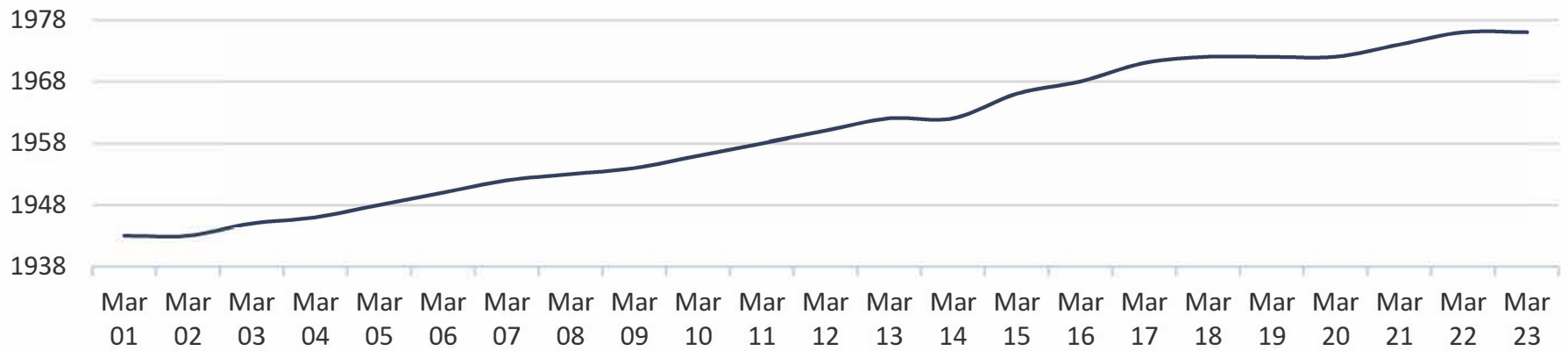
Michael Landon Center: Staff met with representative from CalSense to review and reconfigure irrigation controllers. The reconfiguration will allow the controllers to communicate and more effectively share information between stations.

Replaced and installed a new water filter for the water bottle filling station.

Trancas Canyon Park: Worked with janitorial staff to complete a deep cleaning and sanitization of the restrooms before reopening to the public. Additionally, staff replaced damaged flush control sensors for four toilets and a urinal that were inoperable due to lack of use since the Woolsey Fire.

ATTACHMENTS: Instagram Counts for March

Followers



The total number of people following the Malibu Community Services Instagram account.





Parks and Recreation Commission Agenda Report

Parks & Recreation
Commission Meeting
04-20-21

Item
4.A.

To: Chair Guldemann and Members of the Parks and Recreation Commission

Prepared by: Kristin Riesgo, Community Services Deputy Director

Approved by: Jesse Bobbett, Community Services Director

Date prepared: April 7, 2021

Meeting date: April 20, 2021

Subject: Parks and Recreation Commission Work Assignments

RECOMMENDED ACTION: 1) Review the Parks and Recreation Commission proposed assignments for Fiscal Year 2021-2022; and 2) Approve the proposed assignments for Fiscal Year 2021-2022 for City Council consideration.

DISCUSSION: At the Regular meeting on March 16, 2021, the Commission reviewed the work assignments for Fiscal Year 2019-2020 (Attachment 1) and discussed proposed assignments for Fiscal Year 2021-2022.

New Assignments

- Review and provide feedback regarding Department parks, programs, facilities, and projects (Proposed Assignment No. 5)
- Provide recommendations to City Council regarding the removal of invasive plant species to decrease fire risk and restore native plants and habitats on City-owned properties in areas that would not restrict potential future use for recreational amenities and facilities (Proposed Assignment No. 15)
- Review and provide feedback regarding the Permanent Skate Park and fundraising efforts (Proposed Assignment 17)

Revised Assignments

- Combine Assignment Nos. 2 and 20 related to the Earth Friendly Management Policy
 - Revised Assignment: Provide oversight, feedback, and recommendations for public education, outreach, and awareness related to the Earth Friendly Management Policy (Proposed Assignment No. 2)

- Revise Assignment No. 4
 - Original Assignment: Facilitate public design meetings for a skate park and other park amenities
 - Revised Assignment: Facilitate public design meetings regarding park amenities
- Revise Assignment No. 6
 - Original Assignment: Nominate and recommend the 2020 Jake Kuredjian Citizen Award
 - Revised Assignment: Nominate and recommend recipient(s) for the 2021 Jake Kuredjian Citizenship Award to City Council.
- Combine Assignment Nos. 9 and 19 related to the Parks Master Plan
 - Revised Assignment: Review the Parks Master Plan and make recommendations regarding the priority of facilities and amenities on City-owned properties (Proposed Assignment No. 9)
- Revise Assignment No. 14
 - Original Assignment: Conduct a joint special meeting with the Cultural Arts Commission
 - Revised Assignment: Conduct a joint meeting with the Arts Commission to discuss the installation of a labyrinth garden
- Revise Assignment No. 18
 - Original Assignment: Review monthly updates regarding repair work and priorities for Charmlee Wilderness Park
 - Revised Assignment: Review and provide feedback regarding monthly staff updates (Proposed Assignment No. 16)

Removed Assignments

- Assignment No. 5: Review parking options at Malibu Bluffs Park Parking for non-park users
- Assignment No. 15: Conduct a joint special meeting with the City Council Parks and Recreation Subcommittee

Following the March Regular meeting, Commissioner Villablanca spoke with Mayor Pierson and requested additional language regarding public outreach for facilities and amenities. Assignment Nos. 4 and 10 on the Proposed Commission Assignments for Fiscal Year 2021-2022 related to facilities and amenities. The Commission is asked to determine which assignment should include the public outreach language.

The Commission is asked to review and approve the Proposed Assignments for Fiscal Year 2021-2022 (Attachment 2). Once approved by the Commission, the Proposed Assignments will be taken to City Council for review and approval.

- ATTACHMENTS:**
- 1) Commission Assignments for Fiscal Year 2019-2020
 - 2) Proposed Commission Assignments for Fiscal Year 2021-2022



City of Malibu

MEMORANDUM

To: Parks and Recreation Commission

From: Reva Feldman, City Manager 

Date: June 25, 2019 (*Updated January 27, 2020*)

Re: Parks and Recreation Commission Assignments for Fiscal Year 2019-2020

At its Regular meeting of June 24, 2019, the City Council approved the following items for the Commission's annual work plan for Fiscal Year 2019-2020:

1. Provide feedback on the Legacy Park Rehabilitation and Revegetation Project
2. Provide oversight and feedback for the City's Earth Friendly Management Policy
3. Conduct a special meeting to tour City parks and City-owned property that may be utilized as potential park space
4. Facilitate public design meetings for a skate park and other park amenities
5. Review parking options at Malibu Bluffs Park for non-park users
6. Nominate and recommend the 2020 Jake Kuredjian Citizen Award recipient to City Council
7. Review the Department's program offerings and make recommendations as deemed appropriate including the incorporation of various programs at local schools
8. Provide feedback on outdoor programming relating to rehabilitation or integration of native habitat
9. Review the Parks and Recreation Master Plan and make recommendations to City Council regarding recreation, park and facility priorities
10. Review potential placement of park enhancements or equipment at City parks
11. Review and recommend to City Council revisions to the Park Rules, Dog Park Rules and Municipal Code 12.08 - Parks, Beaches and Other Recreation Areas
12. Provide recommendations for mentorship and docent programs to incorporate community leaders, retired professionals, athletes, business owners, or college students
13. Review information regarding Malibu youth sports organizations and related field space needs
14. Conduct a joint special meeting with the Cultural Arts Commission
15. Conduct a joint special meeting with the City Council Parks and Recreation Subcommittee
16. Make bimonthly oral reports to the City Council on Commission activity
17. Submit a mid-year written report to the City Council on Commission activities
18. *Review monthly updates regarding repair work and priorities for Charmlee Wilderness Park*

19. *Review and make a recommendation regarding the implementation of park facilities and amenities from the Parks Master Plan on City-owned properties*
20. *Make recommendations for public education, outreach, and awareness regarding the Earth Friendly Management Policy*



City of Malibu

MEMORANDUM

To: Mayor Pierson and the Honorable Members of the Malibu City Council

From: Chair Guldemann and Members of the Parks and Recreation Commission

Date: April 20, 2021

Re: ██████████ Proposed Council Assignments for Cultural Arts Commission FY 2021-2022

At its Regular meeting on April 20, 2021 the Parks and Recreation Commission recommended the following assignments for City Council review and approval:

1. Provide feedback on the Legacy Park Rehabilitation Project
2. Provide oversight, feedback, and recommendations for public education, outreach, and awareness related to the Earth Friendly Management Policy
3. Conduct a special meeting to tour City parks and City-owned property that may be utilized as potential park space
4. Facilitate public design meetings regarding park amenities
5. Review and provide feedback regarding Department parks, programs, facilities, and projects
6. Nominate and recommend recipient(s) for the 2021 Jake Kuredjian Citizenship Award to City Council
7. Review the Department's program offerings and make recommendations as deemed appropriate, including the incorporation of various programs at local schools
8. Provide feedback on outdoor programming relating to rehabilitation or integration of native habitat
9. Review the Parks Master Plan and make recommendations regarding the priority of facilities and amenities on City-owned properties
10. Review potential placement of park enhancements or equipment at City parks
11. Review and recommend to City Council revisions to the Park Rules, Dog Park Rules, and Municipal Code 12.08 - Parks, Beaches and Other Recreation Areas
12. Provide recommendations for mentorship and docent programs to incorporate community leaders, retired professionals, athletes, business owners, or college students
13. Review information regarding Malibu youth sports organizations and related field space needs
14. Conduct a joint meeting with the Arts Commission to discuss the installation of a labyrinth garden

15. Provide recommendations to City Council regarding the removal of invasive plant species to decrease fire risk and restore native plants and habitats on City-owned properties in areas that would not restrict potential future use for recreational amenities and facilities
16. Review and provide feedback regarding monthly staff updates parks, programs, facilities, and projects
17. Review and provide feedback regarding the Permanent Skate Park and fundraising efforts
18. Make bi-monthly oral reports to the City Council on Commission activity
19. Submit a mid-year written report to the City Council on Commission activities