

Parks and Recreation Commission
Regular Meeting Agenda

Tuesday, March 20, 2018

5:30 P.M.

**City Hall – Multipurpose Room
23825 Stuart Ranch Road**

Call to Order

Roll Call

Pledge of Allegiance

Approval of Agenda

Report on Posting of Agenda – March 15, 2018

1. Ceremonial/Presentations

None.

2. Written and Oral Communications from the Public and Commissioners

A. Communications from the public concerning matters which are not on the agenda but for which the Commission has subject matter jurisdiction. The Commission may not act on these matters at this meeting.

3. Consent Calendar

A. Previously Discussed Items

None.

B. New Items

1. Approval of Minutes

Recommended Action: Approve the minutes for the Regular meeting of the Parks and Recreation Commission on February 20, 2018.

Staff contact: Administrative Assistant Saleaumua, 456-2489 ext. 349

2. Community Services Department Monthly Report

Recommended Action: Receive and file the summary report of activities, events, projects and programs coordinated by the Community Services Department during the month of February 2018.

Staff contact: Administrative Assistant Saleaumua, 456-2489 ext. 349

4. Old Business

None.

5. New Business

A. Gender Equality in Youth Sports

Recommended Action: 1) Review the City’s youth sports leagues and programs; and 2) Discuss potential guidelines for the development of a gender equality plan for the City’s youth sports leagues and programs.

Staff contact: Recreation Supervisor Gallo, 456-2489 ext. 363

6. Staff Updates

7. Commissioner Reports, Comments and Inquiries

Future Agenda Items

Adjournment

Future Meetings

Tuesday, April 17, 2018	5:30 p.m.	Regular Meeting	City Hall Multipurpose Room
Tuesday, May 15, 2018	5:30 p.m.	Regular Meeting	City Hall Multipurpose Room
Tuesday, June 19, 2018	5:30 p.m.	Regular Meeting	City Hall Multipurpose Room

Guide to the City Commission Proceedings

The Oral Communication portion of the agenda is for members of the public to present items which are not listed on the agenda, but are under the subject matter jurisdiction of the Commission. Although no action may be taken, the Commission and staff will follow up, at an appropriate time, on those items needing response. Each speaker is limited to (3) three minutes. Time may be surrendered by deferring (1) one minute to another speaker, not to exceed a total of (8) eight minutes. The speaker wishing to defer time must be present when the item is heard. In order to be recognized and present an item, each speaker must complete and submit to the Recording Secretary a Request to Speak form prior to the beginning of the item being announced by the Chair (forms are available at the entrance to the meeting room). Speakers are taken in the order slips are submitted.

Items in Consent Calendar Section A have already been considered by the Commission at a previous meeting where the public was invited to comment, after which a decision was made. These items are not subject to public discussion at this meeting because the vote taken at the previous meeting was final. Resolutions concerning decisions made at previous meetings are for the purpose of memorializing the decision to assure the accuracy of the findings, the prior vote, and any conditions imposed.

Items in Consent Calendar Section B have not been discussed previously by the Commission. If discussion is desired, an item

may be removed from the Consent Calendar for individual consideration. Commissioners may indicate a negative or abstaining vote on any individual item by so declaring prior to the vote on the motion to adopt the entire Consent Calendar. Items excluded from the Consent Calendar will be taken up by the Commission following the action on the Consent Calendar. The Commission first will take up the items for which public speaker requests have been submitted. Public speakers shall follow the rules as set forth under Oral Communication.

Old Business items have appeared on previous agendas but have either been continued or tabled to this meeting with no final action having been taken. Public comment shall follow the rules as set forth under Oral Communication.

Items in New Business are items which are appearing for the first time for formal action. Public comment shall follow the rules as set forth under Oral Communication.

Copies of the staff reports or other written documentation relating to each item of business described above are on file in the Parks and Recreation Department, Malibu City Hall, 23825 Stuart Ranch Road, Malibu, California and are available for public inspection during regular office hours which are 7:30 a.m. to 5:30 p.m., Monday through Thursday, and 7:30 a.m. to 4:30 p.m., Friday. Written materials distributed to the Commission within 72 hours of the Commission meeting are available for public inspection immediately upon distribution (Government Code Section 54957.5(b)(2)). Copies of staff reports and written materials may be purchased for \$0.10 per page. Pursuant to State law, this agenda was posted at least 72 hours prior to the meeting.

The City Hall phone number is (310) 456-2489. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and a California Relay Service operator will assist you. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Environmental Sustainability Director Craig George, (310) 456-2489, ext. 229. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADD Title II]. Requests for use of audio or video equipment during a Commission meeting should be directed to Alex Montano at (310) 456-2489, ext. 227, or amontano@malibucity.org before 12:00 p.m. on the day of the meeting.

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 15th day of March 2018.


Brittany Saleaumua, Administrative Assistant



Parks and Recreation Commission Agenda Report

Parks and Recreation
Commission Meeting
03-20-18

**Item
3.B.1.**

To: Chair Randall and Members of the Parks and Recreation Commission

Prepared by: Brittany Saleaumua, Administrative Assistant *BS*

Reviewed by: Kristin Riesgo, Community Services Deputy Director *KR*

Approved by: Jesse Bobbett, Community Services Director *JB*

Date prepared: March 5, 2018 Meeting date: March 20, 2018

Subject: Approval of Minutes

RECOMMENDED ACTION: Approve the minutes for the Regular meeting of the Parks and Recreation Commission on February 20, 2018.

DISCUSSION: Staff has prepared draft minutes for the Regular meeting of the Parks and Recreation Commission meeting on February 20, 2018.

ATTACHMENTS: 1) February 20, 2018 Regular meeting minutes

MINUTES
PARKS AND RECREATION COMMISSION
REGULAR MEETING
FEBRUARY 20, 2018
MULTIPURPOSE ROOM
5:30 P.M.

CALL TO ORDER

Chair Randall called the meeting to order at 5:30 p.m.

ROLL CALL

The following persons were recorded in attendance by the Recording Secretary:

PRESENT: Chair Carl Randall; Vice Chair Roui Israel; Commissioners Suzanne Guldemann, Laurie Principe and Judy Villablanca (arrived at 5:32 pm)

ALSO PRESENT: Jesse Bobbett, Community Services Director; Kristin Riesgo, Community Services Deputy Director; and Brittany Saleaumua, Administrative Assistant

PLEDGE OF ALLEGIANCE

Commissioner Principe led the Pledge of Allegiance.

APPROVAL OF AGENDA

MOTION Commissioner Principe moved and Commissioner Guldemann seconded a motion to approve the agenda. The motion carried 4-0, Commissioner Villablanca absent.

REPORT ON POSTING OF AGENDA

Administrative Assistant Saleaumua reported the agenda for the meeting was properly posted on February 16, 2018.

ITEM 1 CEREMONIAL/PRESENTATIONS

None.

ITEM 2 WRITTEN AND ORAL COMMUNICATIONS FROM THE PUBLIC

None.

ITEM 3 CONSENT CALENDAR

MOTION Commissioner Guldemann moved and Commissioner Principe seconded a motion to approve the Consent Calendar. The motion carried 5-0.

The Consent Calendar consisted of the following items:

A. Previously Discussed Items

None.

B. New Items

1. Approval of Minutes

Recommended Action: Approve the minutes for the Regular meeting of the Parks and Recreation Commission on January 16, 2018.

2. Parks and Recreation Department Monthly Report for January 2018

Recommended Action: Receive and file the summary report of activities, events, projects and programs coordinated by the Community Services Department during the month of January 2018.

ITEM 4 OLD BUSINESS

A. Facility Use Policy and Fee Schedule

Recommended Action: 1) Review the Community Services Department Facility Use Fees and Tiers; and 2) Recommend City Council approve revisions to the Facility Use and Fee Schedule.

Community Services Director Bobbett presented the staff report.

Chair Randall commended Commissioners on their work to revise the facility use fees and community group classifications at the January 16, 2018 Regular Commission meeting.

MOTION Commissioner Villablanca moved and Commissioner Principe seconded a motion to approve a recommendation to send the revised Facility Use Fees and Tiers to City Council for approval. The motion carried 5-0.

ITEM 5 NEW BUSINESS

A. Trancas Canyon Dog Park Surface Replacement Project

Recommended Action: 1) Review options for replacement of the Trancas Canyon Park Dog Park surface; and 2) Recommend a replacement surface option for City Council approval.

Community Services Deputy Director Riesgo presented the staff report.

In response to Chair Randall, Community Services Deputy Director Riesgo stated at least two inches of the decomposed granite (DG) surface would be removed and replaced with a new surface.

Commissioner Villablanca stated she believed DG was the best option when compared to all surfaces.

In response to Commissioner Principe, Community Services Director Bobbett stated the project would require the professional bidding process due to the size, cost, and scope of work.

Commissioner Guldemann stated the current DG may pose a problem for smaller dogs compared to larger dogs but did not think a replacement surface was necessary.

Commissioner Villablanca agreed with Commissioner Guldemann and suggested adding a rim around the drain to help stop erosion and runoff of the smaller, finer DG material.

In response to Chair Randall, Community Services Director Bobbett stated the finer DG material would stay in place during high winds.

Chair Randall stated he believed complaints about the DG were valid, but agreed with Commissioner Guldemann that DG replacement was unnecessary.

In response to Commissioner Villablanca, Community Services Director Bobbett stated staff would review options to install a rim around the drain.

In response to Chair Randall, Community Services Director Bobbett stated it was important to hear the Commission's feedback, but there was no recommended action from staff.

In response to Chair Randall, Community Services Deputy Director Riesgo stated installing finer DG material with a binder one to two times a year, or when necessary, would most likely help the surface.

CONSENSUS

By consensus, the Commission recommended the current DG surface stay in place with the installation of a rim around the drains and addition of a finer DG material with a binder at the Trancas Canyon Dog Park.

B. Jake Kuredjian Award

Recommended Action: Discuss the nomination process for the Jake Kuredjian Citizenship Award.

Community Services Deputy Director Riesgo presented the staff report.

In response to Chair Randall, Commissioner Guldemann recommended nominating Joel Schulman and Kian Schulman from Poison Free Malibu.

Chair Randall suggested opening nominations to the public.

Commissioner Guldemann suggested launching a social media campaign featuring a different recipient each week to build public interest.

CONSENSUS

By consensus, the Commission agreed to open the public nomination period until April 2018 and bring an item back to the Commission for review.

ITEM 6 STAFF UPDATES

Community Services Deputy Director Riesgo provided an update on upcoming events and Community Services Department programs.

Community Services Director Bobbett provided an update on placement of the *Anchor for Malibu* sculpture.

CONSENSUS

By consensus, the Parks and Recreation Commission agreed to place the *Anchor for Malibu* sculpture facing southwest to coincide with the Cultural Arts Commission decision.

ITEM 7 COMMISSIONER REPORTS, COMMENTS AND INQUIRIES

Commissioner Principe expressed an interest in a regional aquatics center within the Bluffs Parkland project.

Vice Chair Israel commended staff on the success of the After School Enrichment programs.

Commissioner Villablanca stated she planned to sit on the Youth Commission interview panel.

In response to Chair Randall, Community Services Deputy Director Riesgo discussed potential sites for a butterfly garden at Las Flores Creek Park.

Chair Randall suggested researching the possibility of placing a dog park at Las Flores Creek Park.

FUTURE AGENDA ITEMS

None.

ADJOURNMENT

MOTION At 6:38 p.m., Chair Randall moved and Commissioner Guldemann seconded a motion to adjourn. The motion carried 5-0.

Approved and adopted by the Parks and Recreation Commission of
the City of Malibu on March 20, 2018.

Carl Randall, Chair

ATTEST:

Brittany Saleaumua, Administrative Assistant



Parks and Recreation Commission Agenda Report

Parks and Recreation
Commission Meeting
03-20-18

**Item
3.B.2.**

To: Chair Randall and Members of the Parks and Recreation Commission

Prepared by: Brittany Saleaumua, Administrative Assistant *BS*

Reviewed by: Kristin Riesgo, Community Services Deputy Director *KR*

Approved by: Jesse Bobbett, Community Services Director *JB*

Date prepared: March 5, 2018 Meeting date: March 20, 2018

Subject: Community Services Department Monthly Report

RECOMMENDED ACTION: Receive and file the summary report of activities, events, projects and programs coordinated by the Community Services Department during the month of February 2018.

DISCUSSION: During the month of February 2018, the following activities, events, projects and programs were coordinated by the Community Services Department:

RECREATION

Aquatics: Lifeguards attended an in-service training on February 11. The training included topics such as administering an EpiPen, tourniquets, bag valve masks, first aid and rescue breathing techniques. The safety training is part of staff development training that will continue to take place throughout the year.

New bleachers were purchased to replace the three sets of bleachers that are on the Malibu High School Pool deck. The new bleachers will be bought through a grant from Los Angeles County.

Community Classes: Staff from the City and Boys & Girls Club of Malibu met with the Principals and Parent Teacher Associations (PTA) Presidents from Webster Elementary School and Point Dume Marine Science School to discuss after-school enrichment programs. Principals requested that City staff work with past instructors who had held classes at their schools and to incorporate them into the after-school program next school year.

Community Workshops: The Vision Board Creative Workshop with Makers Mess was held on February 9 with seven people in attendance. Participants created a vision board to help generate an artistic representation of their goals, motivations and purpose. A journalist from Malibu Magazine was on hand conducting interviews with the instructor and students for a feature article in an upcoming issue.

Senior Center: The Alzheimer's Association of Greater Los Angeles provided a free presentation on memory loss on February 6. Topics covered included symptoms, diagnosis and treatment options for those affected by Alzheimer's.

Lori Day from Day Street Financial gave an educational presentation on historical investing on February 9. During the one-hour lecture, seniors learned how to maximize their profits and properly allocate their assets. Lunch was also provided by Day Street Financial.

22 seniors enjoyed an excursion to The Nethercutt Collection in Sylmar on February 22. Participants went on a guided tour and learned about antiques, classic automobiles, clocks, watches and musical instruments.

Social Media: The Instagram social media account for the Community Services Department launched on February 1. City staff is working within the City's Social Media guidelines and learning how to use Hootsuite, social media organizational software, in order to post current content on Facebook, Twitter and Instagram.

Special Events: The Student Art Exhibit was held on February 10 at a pop-up gallery located in the Malibu Village. The Community Services Department received over 250 pieces of student artwork from Webster Elementary School, Juan Cabrillo Elementary School, Point Dume Marine Science School, Malibu High School as well as private local art instructors. The artist's reception included a live art demonstration by Ivo Spirov, music by Athanasios Dikos and poetry readings by Malibu Poet Laureate Ricardo Means Ybarra and four students from Malibu High School.

Sports: The Youth Basketball League for children in grades K-5 and the Itty Bitty Class for children ages 3-5 ended on February 17. All participants received their end of season awards and picture packages. Volunteer coaches also received a plaque in appreciation for their time.

Registration for the Coach Pitch Baseball League ended on February 9. 63 participants are registered for the coed program including 14 girls (an increase of 22%). The Department offered an option for families to sign up for a Girls Only Coach Pitch program which resulted in zero registrations.

Training: Recreation part-time staff received a training on customer service, special events and blood-borne pathogens on February 11-12.