

This meeting will be held via teleconference only in order to reduce the risk of spreading COVID19 and pursuant to the Governor’s Executive Orders N-25-20 and N-29-20 and the County of Los Angeles Public Health Officer’s Order (revised March 10, 2021). All votes taken during this teleconference meeting will be by roll call vote, and the vote will be publicly reported.

HOW TO VIEW THE MEETING: No physical location from which members of the public may observe the meeting and offer public comment will be provided. Please view the meeting, which will be live streamed at <https://malibucity.org/video> and <https://malibucity.org/VirtualMeeting>.

HOW TO PARTICIPATE BEFORE THE MEETING: Members of the public are encouraged to submit email correspondence to bsaleaumua@malibucity.org before the meeting begins.

HOW TO PARTICIPATE DURING THE MEETING: Members of the public may speak during the meeting through the Zoom application. You must first sign up to speak before the item you would like to speak on has been called by the Chair and then you must be present in the Zoom conference to be recognized.

Please visit <https://malibucity.org/VirtualMeeting> and follow the directions for signing up to speak and downloading the Zoom application.

Parks and Recreation Commission **Regular Meeting Agenda**

Tuesday, March 16, 2021

5:30 P.M.

Various Teleconference Locations

Call to Order

Roll Call

Pledge of Allegiance

Approval of Agenda

Report on Posting of Agenda – March 11, 2021

1. Ceremonial/Presentations

None.

2. Written and Oral Communications from the Public and Commissioners

A. Communications from the public concerning matters which are not on the agenda but for which the Commission has subject matter jurisdiction. The Commission may not act on these matters at this meeting.

3. Consent Calendar

A. Previously Discussed Items

None.

B. New Items

1. Approval of Minutes

Recommended Action: Approve the minutes for the February 17, 2021 Parks and Recreation Commission Special Meeting.

Staff contact: Administrative Assistant Saleaumua, 456-2489 ext. 349

2. Community Services Department Monthly Report

Recommended Action: Receive and file a report of activities, events, projects, and programs coordinated by the Community Services Department during February 2021.

Staff contact: Community Services Deputy Director Riesgo, 456-2489 ext. 350

4. Old Business

None.

5. New Business

A. Commission Assignments

Recommended Action: 1) Review the Parks and Recreation Commission assignments for Fiscal Year 2019-2020; and 2) Recommend assignments for Fiscal Year 2021-2022 for City Council consideration.

Staff Contact: Community Services Director Bobbett, 456-2489 ext. 225

6. Staff Updates

7. Commissioner Reports, Comments and Inquiries

Future Agenda Items

Adjournment

Future Meetings

Tuesday, April 20, 2021	5:30 p.m.	Regular Meeting	Location to be determined
Tuesday, May 18, 2021	5:30 p.m.	Regular Meeting	Location to be determined
Tuesday, June 15, 2021	5:30 p.m.	Regular Meeting	Location to be determined

Guide to the City Commission Proceedings

As a result of the Coronavirus (COVID-19) pandemic, the City is under a state of local emergency, as well as states of emergency that have been declared in the County of Los Angeles, state of California, and a federal emergency declared by the President of the United States. At the direction of the Governor, starting March 19, 2020, the entire state is subject to stay-at-home orders. These measures are imposed to reduce the risk of spreading COVID-19. To comply with these emergency measures, the Commission meeting will be open and public but conducted via teleconference only. This way the public, the staff, and the Commission will not be physically in the same place.

The Oral Communication portion of the agenda is for members of the public to present items, which are not listed on the agenda but are under the subject matter jurisdiction of the Commission. Although no action may be taken, the Commission and staff will follow up, at an appropriate time, on those items needing response. Each speaker is limited to (3) three minutes. Members of the public wishing to speak during the meeting must participate through the Zoom application. You must first sign up to speak before the item you would like to speak on has been called by the Chair and then you must be present in the Zoom conference to be recognized. Please visit <https://malibucity.org/VirtualMeeting> and follow the directions for signing up to speak and downloading the Zoom application.

Items in Consent Calendar Section A have already been considered by the Commission at a previous meeting where the public was invited to comment, after which a decision was made. These items are not subject to public discussion at this meeting because the vote taken at the previous meeting was final. Resolutions concerning decisions made at previous meetings are for the purpose of memorializing the decision to assure the accuracy of the findings, the prior vote, and any conditions imposed.

Items in Consent Calendar Section B have not been discussed previously by the Commission. If discussion is desired, an item may be removed from the Consent Calendar for individual consideration. Commissioners may indicate a negative or abstaining vote on any individual item by so declaring prior to the vote on the motion to adopt the entire Consent Calendar. Items excluded from the Consent Calendar will be taken up by the Commission following the action on the Consent Calendar. The Commission first will take up the items for which public speaker requests have been submitted. Public speakers shall follow the rules as set forth under Oral Communication.

Old Business items have appeared on previous agendas but have either been continued or tabled to this meeting with no final action having been taken. Public comment shall follow the rules as set forth under Oral Communication.

Items in New Business are items which are appearing for the first time for formal action. Public comment shall follow the rules as set forth under Oral Communication.

Copies of the staff reports or other written documentation relating to each item of business described above are on file in the office of the City Manager, and available upon request by emailing bsaleaumua@malibucity.org.

The City Hall phone number is (310) 456-2489. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and a California Relay Service operator will assist you. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Environmental Sustainability Director Yolanda Bundy, (310) 456-2489, ext. 229. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADD Title II]. Requests for use of audio or video equipment during a Commission meeting should be directed to Alex Montano at (310) 456-2489, ext. 227, or amontano@malibucity.org before 12:00 p.m. on the day of the meeting.

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 11th day of March 2021 at 1:30 p.m.

Brittany Saleaumua
Brittany Saleaumua, Administrative Assistant



Parks and Recreation Commission Agenda Report

Regular Meeting
03-16-21

**Item
3.B.1.**

To: Chair Guldemann and Members of the Parks and Recreation
Commission

Prepared by: Brittany Saleaumua, Administrative Assistant

Reviewed by: Kristin Riesgo, Community Services Deputy Director

Approved by: Jesse Bobbett, Community Services Director

Date prepared: March 4, 2021 Meeting date: March 16, 2021

Subject: Approval of Minutes

RECOMMENDED ACTION: Approve the minutes for the February 17, 2021 Parks and Recreation Commission Special Meeting.

DISCUSSION: Staff has prepared draft minutes for the February 17, 2021 Parks and Recreation Commission Special Meeting.

ATTACHMENTS: February 17, 2021 Special Meeting Minutes

MINUTES
PARKS AND RECREATION COMMISSION
SPECIAL MEETING
FEBRUARY 17, 2021
VARIOUS TELECONFERENCE LOCATIONS
5:30 P.M.

The following meeting was held pursuant to the Governor's Executive Orders N-25-20 and N-29-20 and fully teleconferenced from various locations during the coronavirus disease (COVID-19) pandemic.

MEETING CALL TO ORDER

Chair Guldumann called the meeting to order at 5:36 p.m.

ROLL CALL

The following persons were recorded in attendance via teleconference by the Recording Secretary:

PRESENT: Chair Suzanne Guldumann; and Commissioners Georgia Goldfarb, Judy Villablanca, and Robert Wells

ABSENT: Commissioner Edward Miller

ALSO PRESENT: Jesse Bobbett, Community Services Director; Kristin Riesgo, Community Services Deputy Director; and Brittany Saleaumua, Administrative Assistant

PLEDGE OF ALLEGIANCE

Chair Guldumann led the Pledge of Allegiance.

APPROVAL OF AGENDA

MOTION Commissioner Goldfarb moved, and Commissioner Villablanca seconded a motion to approve the agenda. The question was called, and the motion carried 4-0, Commissioner Miller absent.

REPORT ON POSTING OF AGENDA

Administrative Assistant Saleaumua reported that the agenda for the meeting was properly posted on February 12, 2021.

ITEM 1 CEREMONIAL/PRESENTATIONS

A. Election of Chair and Vice Chair

Chair Guldumann stated elections would be tabled until the March 16, 2021 Regular Meeting due to Commissioner Miller's absence.

ITEM 2 WRITTEN AND ORAL COMMUNICATIONS FROM THE PUBLIC

John Mazza suggested the Commission request funding from City Council to update the Parks Master Plan.

ITEM 3 CONSENT CALENDAR

MOTION Commissioner Wells moved, and Commissioner Villablanca seconded a motion to approve the Consent Calendar. The question was called, and the motion carried 4-0, Commissioner Miller absent.

The Consent Calendar consisted of the following items:

- A. Previously Discussed Items
None.
- B. New Items
 - 1. Approval of Minutes
Recommended Action: Approve the minutes for the January 21, 2021 Parks and Recreation Commission Special Meeting.
 - 2. Community Services Department Monthly Report
Recommended Action: Receive and file a report of activities, events, projects, and programs coordinated by the Community Services Department during January 2021.

ITEM 4 OLD BUSINESS

- A. Las Flores Creek Dog Park
Recommended Action: 1) Review and provide feedback regarding the development of a dog park at Las Flores Creek Park; and 2) Determine whether to recommend the project and a funding source for City Council approval.

Community Services Director Bobbett presented the staff report.

Lee West indicated opposition to building a dog park at Las Flores Creek Park. He stated he owned a property next to Las Flores Creek Park and was concerned about parking, litter, and dog waste issues the dog park could bring.

John Mazza stated other locations in Malibu would be more suitable for a dog park. He suggested the Commission review the City's vacant properties.

Commissioner Wells stated the dog park would enhance Las Flores Creek Park and it would be speculative to assume the dog park would increase traffic in the area.

In response to Commissioner Villablanca, Community Services Director Bobbett stated he would need to confirm if Los Angeles County Prop A funds could be used towards the City Biologist fees for the project.

Chair Guldimann stated she had researched dog park standards and the minimum size for a dog park suitable for dogs of all sizes without creating potential issues would be 20,000 square feet.

Commissioner Goldfarb stated she had concerns regarding the location of the dog park due to the Environmentally Sensitive Habitat Area (ESHA) in Las Flores Creek Park.

Commissioner Villablanca agreed with Chair Guldimann and suggested the Commission review other locations that would be more suitable for the dog park.

CONSENSUS By Consensus, the Commission determined it would review other locations that would be more suitable for a dog park.

ITEM 5 NEW BUSINESS

None.

ITEM 6 STAFF UPDATES

Community Services Deputy Director Riesgo provided an update regarding Charmlee Wilderness Park, Charmlee Hiking Programs, Department programs, and COVID-19 vaccination assistance for Seniors.

Community Services Director Bobbett provided an update regarding the Temporary Skate Park. He stated the Permanent Skate Park Project would be presented at the February 24, 2021 Public Works Commission Special Meeting for its review and feedback.

ITEM 7 COMMISSIONER REPORTS, COMMENTS AND INQUIRIES

In response to Commissioner Goldfarb, Community Services Director Bobbett stated Parks Supervisor Drew Belter was working with Los Angeles County on weed abatement to ensure that the properties were not cleared by disking.

In response to Commissioner Wells, Community Services Director Bobbett stated the Temporary Skate Park continued to see heavy use during weekday afternoons and weekends.

FUTURE AGENDA ITEMS

Review Locations for Dog Park

ADJOURNMENT

MOTION At 6:55 p.m., Commissioner Goldfarb moved, and Commissioner Wells seconded a motion to adjourn the meeting. The question was called, and the motion carried 4-0, Commissioner Miller absent.

Approved and adopted by the Parks and Recreation Commission of the City of Malibu on March 16, 2021.

Chair

ATTEST:

BRITTANY SALEAUMUA, Administrative Assistant



Parks and Recreation Commission Agenda Report

Regular Meeting
03-16-21
**Item
3.B.2.**

To: Chair Guldemann and Members of the Parks and Recreation Commission

Prepared by: Brittany Saleaumua, Administrative Assistant

Reviewed by: Kristin Riesgo, Community Services Deputy Director

Approved by: Jesse Bobbett, Community Services Director

Date prepared: February 24, 2021 Meeting date: March 16, 2021

Subject: Community Services Department Monthly Report

RECOMMENDED ACTION: Receive and file a report of activities, events, projects, and programs coordinated by the Community Services Department during February 2021.

DISCUSSION: The Community Services Department coordinated the following activities, projects, and programs in February 2021:

RECREATION

Aquatics: The spring session of the Seawolves Swim Team and Adult Masters Conditioning Programs began on February 23 at full capacity. City staff worked with the Malibu Aquatics Foundation and Santa Monica-Malibu Unified School District to offer additional workout sessions to accommodate fifteen participants on the program waitlist.

Monthly virtual training sessions were held with Pool Managers and lifeguard staff, including a comprehensive assessment of updated Los Angeles County Department of Public Health updated safety protocols, Emergency Action Plan, Facility Operational Plan, and Red Cross and Centers for Disease Control recommended guidelines.

Seniors: Over 80 seniors received monthly wellness calls in February, and 150 Seniors received the Senior Center Digital Monthly Newsletter. Newsletter highlights included support services, Virtual Tech Help Workshop, Art Display, Cultural Arts Community Anthology, Outdoor Recreation, Sudoku, and virtual recreation programs.

The Senior Center hosted a Valentine's Day Drive-Thru Program on February 9 at Malibu Bluffs Park. Fifty seniors participated in the event, which included a themed gift bag, baking mix, chocolate, candle, assorted teas, note pad, heart-shaped coasters, a holiday card from the City's Harry Barovsky Memorial Youth Commission, and a Public Safety Emergency Survival Plan manual.

The Senior Center debuted a COVID-19 Senior Helpline and free transportation to vaccine appointments on February 15. Staff will assist seniors with navigating the Los Angeles County Department of Public Health website to locate potential COVID-19 vaccination appointments. The COVID-19 Senior Helpline is available Monday through Friday, 8:30 AM – 5:00 PM. Seniors may also reserve a free ride to and from vaccine appointments in Agoura Hills, Calabasas, Pacific Palisades, Santa Monica, and Westlake Village through the City's Dial-A-Ride Program.

Social Media: Staff continued to focus on increasing the amount of daily content on the Department's social media platforms. As a result, the Department's follower count on Instagram grew by 17 people during February, with 21% of all followers located in Malibu.

Special Events: The City of Malibu Community Services Department and the Harry Barovsky Memorial Youth Commission coordinated the 2021 Virtual Student Art Exhibit. The online gallery is available to view February 1 through 28 at MalibuCity.org/StudentArtExhibit, and participating student artists received a certificate by mail.

Day Camps: Registration for March Day Camps opened on Monday, February 8. Day camps in partnership with the Boys and Girls Club of Malibu included soccer, co-ed baseball, and basketball for grades K-5. Day Camps for grades 6-12 included cross country, soccer, and tennis. All programs followed Los Angeles County Department of Public Health COVID-19 Safety Guidelines.

PARK MAINTENANCE

Charmlee Wilderness Park: Pressure washed and sanitized all park picnic tables, park signs, bulletin board, and concrete trash containers.

Equestrian Park: Graded both arenas to improve performance and safety for park users and horses.

Las Flores Park: Installed new mulch in the northeast section of the park.,

Legacy Park: Completed weed abatement in the southeast corner of the park by removing existing brush and dead plant material to improve aesthetics, cleanliness, and fire safety.

Pressure washed and sanitized all benches, park signs, irrigation enclosures, metal trash containers, tile structures, and monuments.

Malibu Bluffs Park: Replaced the light fixture in the maintenance building office LED lighting instead of fluorescent lighting.

Pressure washed and sanitized picnic tables, benches, playground equipment, shelters, and park signs.

Sanded, primed, painted, and applied new reflective tape to five steel bollards.

Trancas Canyon Park: Pressure washed and sanitized all picnic tables, benches, playground equipment, shelters, and park signs.

ATTACHMENTS: None.



Parks and Recreation Commission Agenda Report

Parks & Recreation
Commission Meeting
03-16-21

**Item
5.A.**

To: Chair Guldemann and Members of the Parks and Recreation Commission

Prepared by: Kristin Riesgo, Community Services Deputy Director

Approved by: Jesse Bobbett, Community Services Director

Date prepared: March 10, 2021

Meeting date: March 16, 2021

Subject: Commission Assignments

RECOMMENDED ACTION: 1) Review the Parks and Recreation Commission assignments for Fiscal Year 2019-2020; and 2) Recommend assignments for Fiscal Year 2021-2022 for City Council consideration.

DISCUSSION: Each year in June, the Council approves Commission assignments for the upcoming Fiscal Year. Due to the COVID-19 Pandemic, the Council did not approve updated assignments for Fiscal Year 2020-2021, and the Commission focused on their assignments from Fiscal Year 2019-2020.

The Commission is asked to review the current list of assignments for Fiscal Year 2019-2020 (Attachment 1) and make recommendations for new and revised assignments for Fiscal Year 2021-2022.

Once approved by the Commission, the recommended assignments will be taken to Council for review and approval.

ATTACHMENT: 2019-2020 Parks and Recreation Commission Assignments



City of Malibu

MEMORANDUM

To: Parks and Recreation Commission

From: Reva Feldman, City Manager 

Date: June 25, 2019 (*Updated January 27, 2020*)

Re: Parks and Recreation Commission Assignments for Fiscal Year 2019-2020

At its Regular meeting of June 24, 2019, the City Council approved the following items for the Commission's annual work plan for Fiscal Year 2019-2020:

1. Provide feedback on the Legacy Park Rehabilitation and Revegetation Project
2. Provide oversight and feedback for the City's Earth Friendly Management Policy
3. Conduct a special meeting to tour City parks and City-owned property that may be utilized as potential park space
4. Facilitate public design meetings for a skate park and other park amenities
5. Review parking options at Malibu Bluffs Park for non-park users
6. Nominate and recommend the 2020 Jake Kuredjian Citizen Award recipient to City Council
7. Review the Department's program offerings and make recommendations as deemed appropriate including the incorporation of various programs at local schools
8. Provide feedback on outdoor programming relating to rehabilitation or integration of native habitat
9. Review the Parks and Recreation Master Plan and make recommendations to City Council regarding recreation, park and facility priorities
10. Review potential placement of park enhancements or equipment at City parks
11. Review and recommend to City Council revisions to the Park Rules, Dog Park Rules and Municipal Code 12.08 - Parks, Beaches and Other Recreation Areas
12. Provide recommendations for mentorship and docent programs to incorporate community leaders, retired professionals, athletes, business owners, or college students
13. Review information regarding Malibu youth sports organizations and related field space needs
14. Conduct a joint special meeting with the Cultural Arts Commission
15. Conduct a joint special meeting with the City Council Parks and Recreation Subcommittee
16. Make bimonthly oral reports to the City Council on Commission activity
17. Submit a mid-year written report to the City Council on Commission activities
18. *Review monthly updates regarding repair work and priorities for Charmlee Wilderness Park*

19. *Review and make a recommendation regarding the implementation of park facilities and amenities from the Parks Master Plan on City-owned properties*
20. *Make recommendations for public education, outreach, and awareness regarding the Earth Friendly Management Policy*