

Parks and Recreation Commission
Regular Meeting Agenda

Tuesday, February 18, 2020

5:30 P.M.

**City Hall – Multipurpose Room
23825 Stuart Ranch Road**

Call to Order

Roll Call

Pledge of Allegiance

Approval of Agenda

Report on Posting of Agenda – February 13, 2020

1. Ceremonial/Presentations

A. Election of Officers

2. Written and Oral Communications from the Public and Commissioners

A. Communications from the public concerning matters which are not on the agenda but for which the Commission has subject matter jurisdiction. The Commission may not act on these matters at this meeting.

3. Consent Calendar

A. Previously Discussed Items

None.

B. New Items

1. Approval of Minutes

Recommended Action: Approve the minutes for the January 21, 2020 Parks and Recreation Commission Regular Meeting.

Staff contact: Administrative Assistant Saleaumua, 456-2489 ext. 349

2. Community Services Department Monthly Report

Recommended Action: Receive and file a report of activities, events, projects, and programs coordinated by the Community Services Department during January 2020.

Staff contact: Administrative Assistant Saleaumua, 456-2489 ext. 349

4. Old Business

None.

5. New Business

A. Temporary Skate Park Design

Recommended Action: 1) Review the Preliminary Conceptual Design for the Temporary Skate Park; and 2) Provide feedback to staff.

Staff contact: Community Services Director Bobbett, 456-2489 ext. 225

B. Jake Kuredjian Citizenship Award

Recommended Action: Discuss the nomination process for the Jake Kuredjian Citizenship Award.

Staff contact: Community Services Deputy Director Riesgo, 456-2489 ext. 350

6. Staff Updates

7. Commissioner Reports, Comments and Inquiries

Future Agenda Items

Adjournment

Future Meetings

Tuesday, March 17, 2020	5:30 p.m.	Regular Meeting	City Hall Multipurpose Room
Tuesday, April 21, 2020	5:30 p.m.	Regular Meeting	City Hall Multipurpose Room
Tuesday, May 19, 2020	5:30 p.m.	Regular Meeting	City Hall Multipurpose Room

Guide to the City Commission Proceedings

The Oral Communication portion of the agenda is for members of the public to present items which are not listed on the agenda but are under the subject matter jurisdiction of the Commission. Although no action may be taken, the Commission and staff will follow up, at an appropriate time, on those items needing response. Each speaker is limited to (3) three minutes. Time may be surrendered by deferring (1) one minute to another speaker, not to exceed a total of (8) eight minutes. The speaker wishing to defer time must be present when the item is heard. In order to be recognized and present an item, each speaker must complete and submit to the Recording Secretary a Request to Speak form prior to the beginning of the item being announced by the Chair (forms are

available at the entrance to the meeting room). Speakers are taken in the order slips are submitted.

Items in Consent Calendar Section A have already been considered by the Commission at a previous meeting where the public was invited to comment, after which a decision was made. These items are not subject to public discussion at this meeting because the vote taken at the previous meeting was final. Resolutions concerning decisions made at previous meetings are for the purpose of memorializing the decision to assure the accuracy of the findings, the prior vote, and any conditions imposed.

Items in Consent Calendar Section B have not been discussed previously by the Commission. If discussion is desired, an item may be removed from the Consent Calendar for individual consideration. Commissioners may indicate a negative or abstaining vote on any individual item by so declaring prior to the vote on the motion to adopt the entire Consent Calendar. Items excluded from the Consent Calendar will be taken up by the Commission following the action on the Consent Calendar. The Commission first will take up the items for which public speaker requests have been submitted. Public speakers shall follow the rules as set forth under Oral Communication.

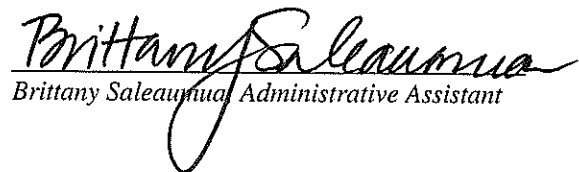
Old Business items have appeared on previous agendas but have either been continued or tabled to this meeting with no final action having been taken. Public comment shall follow the rules as set forth under Oral Communication.

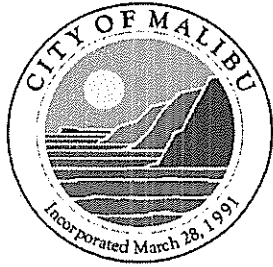
Items in New Business are items which are appearing for the first time for formal action. Public comment shall follow the rules as set forth under Oral Communication.

Copies of the staff reports or other written documentation relating to each item of business described above are on file in the Parks and Recreation Department, Malibu City Hall, 23825 Stuart Ranch Road, Malibu, California and are available for public inspection during regular office hours which are 7:30 a.m. to 5:30 p.m., Monday through Thursday, and 7:30 a.m. to 4:30 p.m., Friday. Written materials distributed to the Commission within 72 hours of the Commission meeting are available for public inspection immediately upon distribution (Government Code Section 54957.5(b)(2)). Copies of staff reports and written materials may be purchased for \$0.10 per page. Pursuant to State law, this agenda was posted at least 72 hours prior to the meeting.

The City Hall phone number is (310) 456-2489. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and a California Relay Service operator will assist you. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Environmental Sustainability Director Yolanda Bundy, (310) 456-2489, ext. 229. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADD Title II]. Requests for use of audio or video equipment during a Commission meeting should be directed to Alex Montano at (310) 456-2489, ext. 227, or amontano@malibucity.org before 12:00 p.m. on the day of the meeting.

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 14th day of February 2020 at 3:00 p.m.


Brittany Saleaumua, Administrative Assistant



Parks and Recreation Commission Agenda Report

Parks and Recreation
Commission Meeting
02-18-20
**Item
3.B.1.**

To: Chair Villablanca and Members of the Parks and Recreation Commission

Prepared by: Brittany Saleaumua, Administrative Assistant *BS*

Reviewed by: Kristin Riesgo, Community Services Deputy Director

Approved by: Jesse Bobbett, Community Services Director *JB*

Date prepared: January 28, 2020 Meeting date: February 18, 2020

Subject: Approval of Minutes

RECOMMENDED ACTION: Approve the minutes for the January 21, 2020 Parks and Recreation Commission Regular Meeting.

DISCUSSION: Staff has prepared draft minutes for the January 21, 2020 Parks and Recreation Commission Regular Meeting.

ATTACHMENTS: January 21, 2020 Regular Meeting minutes

MINUTES
PARKS AND RECREATION COMMISSION
REGULAR MEETING
JANUARY 21, 2020
MULTIPURPOSE ROOM
5:30 P.M.

CALL TO ORDER

Chair Villablanca called the meeting to order at 5:40 p.m.

ROLL CALL

The following persons were recorded in attendance by the Recording Secretary:

PRESENT: Chair Judy Villablanca; Commissioners Georgia Goldfarb, Suzanne Guldemann, and Josh Spiegel

ABSENT: Vice Chair Robert Wells

ALSO PRESENT: Jesse Bobbett, Community Services Director; Kristin Riesgo, Community Services Deputy Director; Chris Orosz, Recreation Supervisor; Adrianna Fiori, Recreation Coordinator; and Brittany Saleaumua, Administrative Assistant

PLEDGE OF ALLEGIANCE

Chair Villablanca led the Pledge of Allegiance.

APPROVAL OF AGENDA

MOTION Commissioner Guldemann moved, and Commissioner Goldfarb seconded a motion to approve the agenda. The motion carried 3-0, Vice Chair Wells absent.

REPORT ON POSTING OF AGENDA

Administrative Assistant Saleaumua reported that the agenda for the meeting was properly posted on January 17, 2020.

ITEM 1 CEREMONIAL/PRESENTATIONS

A. Administration of Oath of Office

Administrative Assistant Saleaumua administered the Oath of Office to Commissioner Josh Spiegel.

B. Election of Officers

Chair Villablanca stated elections could not take place without all five Commissioners present. She stated elections would be tabled to the February 18, 2020 Regular meeting.

C. Presentation Regarding Community Services Department Classes and Events

Recreation Coordinator Fiori provided an update regarding Community Services Department community classes and special events.

ITEM 2 WRITTEN AND ORAL COMMUNICATIONS FROM THE PUBLIC

None.

ITEM 3 CONSENT CALENDAR

MOTION Commissioner Guldemann moved, and Commissioner Goldfarb seconded a motion to approve the Consent Calendar. The motion carried 4-0, Vice Chair Wells absent.

The Consent Calendar consisted of the following items:

A. Previously Discussed Items

None.

B. New Items

1. Approval of Minutes

Recommended Action: Approve the minutes for the November 19, 2019 Parks and Recreation Commission Regular Meeting.

2. Community Services Department Monthly Report

Recommended Action: Receive and file a report of activities, events, projects, and programs coordinated by the Community Services Department during November and December 2019.

ITEM 4 OLD BUSINESS

None.

ITEM 5 NEW BUSINESS

A. Legacy Park Programming

Recommended Action: Discuss and recommend options for Community Services Department programs at Legacy Park.

Community Services Deputy Director Riesgo presented the staff report.

In response to Chair Villablanca, Community Services Director Bobbett provided information regarding the soil and the Legacy Park Rehabilitation and Revegetation Project at Legacy Park.

Chair Villablanca stated she would like to see more public engagement and educational programs for children at Legacy Park.

Commissioner Spiegel suggested holding raptor classes at Legacy Park.

Chair Villablanca suggested additional Park Tales programs and school involvement at Legacy Park.

Commissioner Guldemann indicated support for raptor classes and educational programs for children at Legacy Park.

Commissioner Goldfarb suggested additional descriptive plant signage at Legacy Park.

B. Las Flores Creek Park Dog Park

Recommended Action: Discuss potential options and locations for a dog park at Las Flores Creek Park.

Carol Randall stated eastern Malibu needed a dog park because driving to Trancas Canyon Dog Park was not always feasible.

Community Services Director Bobbett presented the staff report.

In response to Commissioner Guldemann, Community Services Director Bobbett stated the potential locations presented for a dog park were considered Environmentally Sensitive Habitat Area (ESHA).

In response to Commissioner Spiegel, Community Services Director Bobbett discussed the steps and timeline involved with the development of a dog park.

Commissioner Spiegel recommended the Commission select a location that would maximize square footage.

CONSENSUS

By Consensus, the Commission directed staff to review potential options and ESHA considerations for a dog park north of the playground area on the east side of Las Flores Creek Park along Las Flores Canyon Road.

ITEM 6 STAFF UPDATES

Community Services Director Bobbett provided an update regarding the status of Charmlee Wilderness Park since its closure after the Woolsey Fire and pollinator gardens at Las Flores Creek Park and Trancas Canyon Park.

Community Services Deputy Director Riesgo provided an update regarding recent part-time staff trainings.

Community Services Director Bobbett stated the City Council approved the Program Cancellation and Refund Policy on January 13, 2020. He also stated the Planning Commission would review the Temporary Skate Park Design on February 3, 2020, and the City Council would review the final design on February 24, 2020. He encouraged the Commissioners to attend the Planning Commission meeting.

ITEM 7 COMMISSIONER REPORTS, COMMENTS AND INQUIRIES

Chair Villablanca stated she was pleased with the advancement of the skate park project and encouraged Commissioners to attend the Planning Commission meeting on February 3, 2020.

FUTURE AGENDA ITEMS

Temporary Skate Park Design Review
Las Flores Creek Park Dog Park

ADJOURNMENT

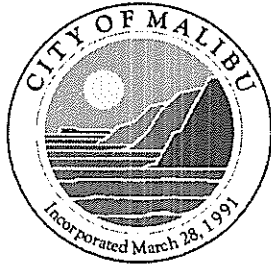
MOTION At 7:22 p.m., Chair Villablanca moved, and Commissioner Guldemann seconded a motion to adjourn the meeting. The motion carried 4-0, Vice Chair Wells absent.

Approved and adopted by the Parks and Recreation Commission of the City of Malibu on February 18, 2020.

JUDY VILLABLANCA, Chair

ATTEST:

BRITTANY SALEAUMUA, Administrative Assistant



Parks and Recreation Commission Agenda Report

Parks and Recreation
Commission Meeting
02-18-20

**Item
3.B.2.**

To: Chair Villablanca and Members of the Parks and Recreation Commission

Prepared by: Brittany Saleaumua, Administrative Assistant *BS*

Reviewed by: Kristin Riesgo, Community Services Deputy Director

Approved by: Jesse Bobbett, Community Services Director *JB*

Date prepared: January 28, 2020 Meeting date: February 18, 2020

Subject: Community Services Department Monthly Report

RECOMMENDED ACTION: Receive and file a report of activities, events, projects, and programs coordinated by the Community Services Department during January 2020.

DISCUSSION: During January 2020, the following activities, events, projects, and programs were coordinated by the Community Services Department:

RECREATION

After-school Enrichment Programs: The City and the Boys and Girls Club of Malibu began the Winter 2020 After-School Enrichment Programs on January 27. Two six-week classes, Lego Robotics and Gymnastics, are being offered at both elementary schools. Instructors from LIFT Enrichment held healthy culinary cooking workshops on January 28 at Webster Elementary School and January 30 at Malibu Elementary School.

Aquatics: On January 26, Lifeguards attended an in-service training covering cardiopulmonary resuscitation (CPR), first aid, bloodborne pathogens, wound management, and the Emergency Action Plan. In-service trainings focus on refreshing and sharpening lifesaving skills in addition to practicing physical competency.

Twenty-seven swimmers from the Malibu Seawolves Swim Team participated in the formal team setting, including multi-week workouts and swim meets. Twelve swimmers participated in a Swim Conditioning Program and fourteen adults participated in the tri-weekly Masters Swim Program. The program also welcomed a new head coach Erik Ran

who is a former swimmer at the University of Southern California, a captain of the Dutch National Swim Team, and participant in the European and World Swim Championships.

Outreach: The Community Services Department's Instagram page reached 1,000 followers in January. The increased community engagement has allowed the Department to effectively inform the public regarding programs, community highlights, projects, and meetings.

Senior Center: A new senior Mahjong group began on January 2 with seven members. The group meets weekly with beginning to advanced skill ranges.

The Emeritus College winter session began the week of January 6, including Drawing and Painting, and Creative Writing.

The Senior Center hosted a book-themed monthly Luncheon on January 16. Oakmont of Camarillo Assisted Living provided lunch for attendees while the Malibu Library recommended reading materials and vocalist Kat Kennedy entertained the group.

On January 17, the California Hearing Center provided free hearing exams and earwax checks following a hearing lecture. Eleven participants attended the lecture and utilized the free services.

An educational lecture on the Myths of Cholesterol took place on January 24. During the lecture, fifteen seniors learned about different types of cholesterol and ways to keep healthy.

The January excursion to Artesia took place on January 30. Eighteen participants toured Indian and Pakistani businesses showcasing exciting food, fashion, and traditions. The excursion concluded with a full Indian food buffet at Ashoka the Great.

Special Events: The City began accepting applications for arts & crafts and non-profit vendors on January 15 for the 2020 Chumash Day Event. Applications will be accepted through March 4.

Sports: The Youth and Middle School Basketball League, Itty Bitty Basketball Program, and Girls Basketball Clinic resumed on January 10 and 11 following the Santa Monica-Malibu Unified School District (SMMUSD) winter break. Picture Day took place on January 25 for the 180 participants registered in the programs.

The Youth and Adult Tennis Program concluded on January 25 with 12 participants. The weekly classes are taught by Tennis Pro John Rom and took place on Saturday mornings at Malibu High School.

PARK MAINTENANCE

Las Flores Park: Installed a memorial bench and plaque as part of the Parks Enhancement and Donation Program. A Decomposed granite surface and border were completed before the bench was installed and mounted with concrete footings.

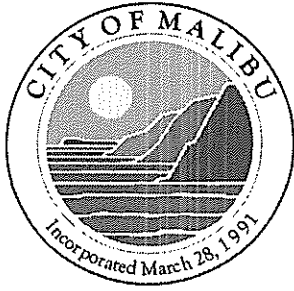
Legacy Park: Repaired eroded trails by replacing decomposed granite following the recent rain storms.

Malibu Bluffs Park: Surplus maintenance equipment was picked-up by Ken Porter Auctions on January 8. The company will sell the old and unused equipment at auction, as approved by the City Council at the July 8, 2019 Regular meeting.

Trancas Canyon Park: Repairs to the pour-in-place playground surface were completed by a playground specialist. The specialist repaired, resealed, and patched areas that were cracking with the original colors.

Installed a temporary chain link fence with a pedestrian gate to prevent unauthorized access to the damaged septic system.

ATTACHMENTS: None.




Parks and Recreation Commission Agenda Report

Parks and Recreation
Commission Meeting
02-18-20
**Item
5.A.**

To: Chair Villablanca and Members of the Parks and Recreation Commission

Prepared by: Kristin Riesgo, Community Services Deputy Director

Approved by: Jesse Bobbett, Community Services Director 

Date prepared: February 13, 2020 Meeting date: February 18, 2020

Subject: Temporary Skate Park Design

RECOMMENDED ACTION: 1) Review the Preliminary Conceptual Design for the Temporary Skate Park; and 2) Provide feedback to staff.

DISCUSSION: On July 8, 2019, the Council considered a recommendation from the Parks and Recreation Commission to build a Permanent Skate Park on the Crummer/Case property adjacent to Malibu Bluffs Park. The Council directed staff to return with information regarding the development of both a Temporary and Permanent Skate Park.

On August 21, 2019, the Council approved the use of the Crummer/Case property as the location for the Temporary Skate Park. In addition to approving the location for the Temporary Skate Park, the Council also directed staff to begin the Request for Proposals (RFP) process for the design of a Permanent Skate Park on the same property. In order to provide a skate park option during the design and construction of the Permanent Skate Park, the Council set a target of May 2020, for the completion of the Temporary Skate Park. The Temporary Skate Park is expected to be in place for 24 to 30 months.

After the August 21 Council meeting, staff reviewed several options for the Temporary Skate Park based on feedback received from the Council. A community survey was released to the public to solicit input regarding the preferred construction materials and primary skate feature of the temporary skate park. The survey yielded 219 responses, including 166 responses from zip codes in Malibu, unincorporated Malibu, and the Topanga area. Survey results showed a preference for a mini-bowl as the primary feature, and Wood/SkateLite for the frame and surface material. Other options offered included a mini-ramp feature and steel frame.

Staff released the RFP for design services for the Temporary Skate Park on October 30, 2019. Three proposals were received by the November 25, 2019 deadline. The interview panel was composed of three City staff members, one Parks and Recreation Commissioner, one Youth Commissioner, and one parent from the local skate community. The panel unanimously selected American Ramp Company (ARC) due to their professional proposal, experience, and prior work with municipalities.

The Council approved the design agreement with ARC on January 13, 2020. The City and ARC then held a public design meeting on January 22, 2020, with 40 people in attendance. Attendees viewed three conceptual designs, which were prepared with the information received from the community survey in October 2019. ARC heard recommendations regarding the layout and skate elements for the conceptual designs. Following the meeting, ARC prepared a preliminary conceptual design (Attachment) based on feedback from the public meeting for review by the Youth Commission and Parks and Recreation Commission.

On February 3, 2020, the Planning Commission reviewed and unanimously approved the Temporary Skate Park Project.

Prior to, and after the February 3 Planning Commission meeting, staff met with the developer of the Case Project to address concerns related to the Temporary Skate Park Project. The Case Project is currently under construction on the property directly to the north and east of the Temporary Skate Park. The developer requested several changes to the Temporary Skate Park layout, which would reduce the number of skate elements and the size of the skate park. The Council will review the developer's requests at the Regular meeting on February 24, 2020.

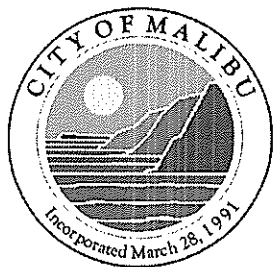
On February 10, 2020, the Preliminary Conceptual Design was presented to the Harry Barovsky Memorial Youth Commission (Youth Commission). The Youth Commission expressed support for the Temporary Skate Park design, as shown in the Preliminary Conceptual Design (Attachment).

The Commission is asked to review and provide feedback regarding the Preliminary Conceptual Design. Staff will provide any feedback received from the Commission to the Council during the staff presentation regarding the Temporary Skate Park Final Design at the City Council Regular meeting on February 24.

ATTACHMENTS: Temporary Skate Park Preliminary Conceptual Design

Temporary Skate Park Preliminary Conceptual Design





Parks and Recreation Commission Agenda Report

To: Members of the Parks and Recreation Commission

Prepared by: Kristin Riesgo, Community Services Deputy Director

Approved by: Jesse Bobbett, Community Services Director *JB*

Date prepared: February 10, 2020

Meeting date: February 18, 2020

Subject: Jake Kuredjian Citizenship Award

RECOMMENDED ACTION: Discuss the nomination process for the Jake Kuredjian Citizenship Award.

DISCUSSION: At the recommendation of the Parks and Recreation Commission, the City Council created the Jake Kuredjian Citizenship Award in 2002 to recognize an outstanding individual(s) or group who donated time and resources to enhance the quality of parks and recreation programs within the Malibu community.

The award was created to honor Los Angeles County Sherriff's Deputy Hagop "Jake" Kuredjian, who was killed in the line of duty on August 31, 2001, after 17 years of service. Deputy Kuredjian was presented the Gold Meritorious Conduct Medal in 1989 for rescuing a woman from a cliff in Malibu.

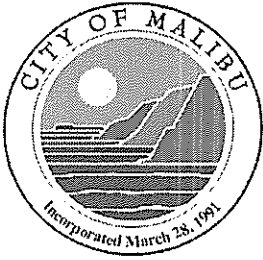
Past recipients of the Jake Kuredjian Citizenship Award have demonstrated a commitment to and involvement in recreation in Malibu and, in doing so, demonstrated the highest level of citizenship while making a lasting contribution to the community.

Historically, the Parks and Recreation Commission has asked the public for nominees, and City staff has included the nomination information in local newspapers and on the City's website. The application has also been made available at City Hall, Malibu Bluffs Park and online in past years. Additionally, Staff has provided the nomination information each year to local organizations that provide recreational opportunities for the community, including Malibu Little League, American Youth Soccer Organization (AYSO), the Malibu SeaWolves, and a variety of other organizations.

The Commission may also directly nominate an individual(s) or group not submitted through the public nomination process. The nominee(s) would still be required to meet the recognition criteria and would be approved by majority vote.

The Commission is asked to discuss the recommendation process for this year's Jake Kuredjian Citizenship Award.

ATTACHMENTS: Past recipients of the Jake Kuredjian Citizenship Award



City of Malibu

Jake Kuredjian Citizenship Award Recipients

2002

Ron Bloomfield
Joel Castro
Doug O'Brien
Jill & Harold Smith
Maud Ann Sunderland

2004

Jack Schultz "Papa Jack"

2005

Tim Biglow
Danny Klein
Nick Tidy

2007

Mike Doyle
Steve Rodriguez
James Whalen
Bruce Young

2008

John Paola

2012

Dermot Stoker

2013

Michael Zweig

2014

Steve Ciniglio

2015

Joan House

2017

Bob Stallings

2018

Mike Mulligan
Justine Petretti

2019

Kasey Earnest
Steve Hotchkiss