This meeting will be held via teleconference only in order to reduce the risk of spreading COVID19 and pursuant to the Governor’s Executive Orders N-25-20 and N-29-20 and the County of Los Angeles Public Health Officer’s Order (revised February 10, 2021). All votes taken during this teleconference meeting will be by roll call vote, and the vote will be publicly reported.

HOW TO VIEW THE MEETING: No physical location from which members of the public may observe the meeting and offer public comment will be provided. Please view the meeting, which will be live streamed at https://malibucity.org/video and https://malibucity.org/VirtualMeeting.

HOW TO PARTICIPATE BEFORE THE MEETING: Members of the public are encouraged to submit email correspondence to bsaleaumua@malibucity.org before the meeting begins.

HOW TO PARTICIPATE DURING THE MEETING: Members of the public may speak during the meeting through the Zoom application. You must first sign up to speak before the item you would like to speak on has been called by the Chair and then you must be present in the Zoom conference to be recognized.

Please visit https://malibucity.org/VirtualMeeting and follow the directions for signing up to speak and downloading the Zoom application.

Parks and Recreation Commission
Special Meeting Agenda

Thursday, February 17, 2021

5:30 P.M.
Various Teleconference Locations

Call to Order

Roll Call

Pledge of Allegiance

Approval of Agenda

Report on Posting of Agenda – February 12, 2021

1. Ceremonial/Presentations
   A. Election of Chair and Vice Chair

2. Written and Oral Communications from the Public and Commissioners
   A. Communications from the public concerning matters which are not on the agenda but for which the Commission has subject matter jurisdiction. The Commission may not act on these matters at this meeting.
3. **Consent Calendar**

   A. **Previously Discussed Items**

      None.

   B. **New Items**

      1. **Approval of Minutes**

         Recommended Action: Approve the minutes for the January 21, 2021 Parks and Recreation Commission Special Meeting.

         Staff contact: Administrative Assistant Saleaumua, 456-2489 ext. 349

      2. **Community Services Department Monthly Report**

         Recommended Action: Receive and file a report of activities, events, projects, and programs coordinated by the Community Services Department during January 2021.

         Staff contact: Community Services Deputy Director Riesgo, 456-2489 ext. 350

4. **Old Business**

   A. **Las Flores Creek Park Dog Park**

      Recommended Action: 1) Review and provide feedback regarding the development of a dog park at Las Flores Creek Park; and 2) Determine whether to recommend the project and a funding source for City Council approval.

      Staff Contact: Community Services Director Bobbett, 456-2489 ext. 225

5. **New Business**

   None.

6. **Staff Updates**

7. **Commissioner Reports, Comments and Inquiries**

**Future Agenda Items**

**Adjournment**
Future Meetings

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Type</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday, March 16, 2021</td>
<td>5:30 p.m.</td>
<td>Regular Meeting</td>
<td>Location to be determined</td>
</tr>
<tr>
<td>Tuesday, April 20, 2021</td>
<td>5:30 p.m.</td>
<td>Regular Meeting</td>
<td>Location to be determined</td>
</tr>
<tr>
<td>Tuesday, May 18, 2021</td>
<td>5:30 p.m.</td>
<td>Regular Meeting</td>
<td>Location to be determined</td>
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Guide to the City Commission Proceedings

As a result of the Coronavirus (COVID-19) pandemic, the City is under a state of local emergency, as well as states of emergency that have been declared in the County of Los Angeles, state of California, and a federal emergency declared by the President of the United States. At the direction of the Governor, starting March 19, 2020, the entire state is subject to stay-at-home orders. These measures are imposed to reduce the risk of spreading COVID-19. To comply with these emergency measures, the Commission meeting will be open and public but conducted via teleconference only. This way the public, the staff, and the Commission will not be physically in the same place.

The Oral Communication portion of the agenda is for members of the public to present items, which are not listed on the agenda but are under the subject matter jurisdiction of the Commission. Although no action may be taken, the Commission and staff will follow up, at an appropriate time, on those items needing response. Each speaker is limited to (3) three minutes. Members of the public wishing to speak during the meeting must participate through the Zoom application. You must first sign up to speak before the item you would like to speak on has been called by the Chair and then you must be present in the Zoom conference to be recognized. Please visit https://malibucity.org/VirtualMeeting and follow the directions for signing up to speak and downloading the Zoom application.

Items in Consent Calendar Section A have already been considered by the Commission at a previous meeting where the public was invited to comment, after which a decision was made. These items are not subject to public discussion at this meeting because the vote taken at the previous meeting was final. Resolutions concerning decisions made at previous meetings are for the purpose of memorializing the decision to assure the accuracy of the findings, the prior vote, and any conditions imposed.

Items in Consent Calendar Section B have not been discussed previously by the Commission. If discussion is desired, an item may be removed from the Consent Calendar for individual consideration. Commissioners may indicate a negative or abstaining vote on any individual item by so declaring prior to the vote on the motion to adopt the entire Consent Calendar. Items excluded from the Consent Calendar will be taken up by the Commission following the action on the Consent Calendar. The Commission first will take up the items for which public speaker requests have been submitted. Public speakers shall follow the rules as set forth under Oral Communication.

Old Business items have appeared on previous agendas but have either been continued or tabled to this meeting with no final action having been taken. Public comment shall follow the rules as set forth under Oral Communication.

Items in New Business are items which are appearing for the first time for formal action. Public comment shall follow the rules as set forth under Oral Communication.

Copies of the staff reports or other written documentation relating to each item of business described above are on file in the office of the City Manager, and available upon request by emailing bsaleaumua@malibucity.org.

The City Hall phone number is (310) 456-2489. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and a California Relay Service operator will assist you. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Environmental Sustainability Director Yolanda Bundy, (310) 456-2489, ext. 229. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADD Title II]. Requests for use of audio or video equipment during a Commission meeting should be directed to Alex Montano at (310) 456-2489, ext. 227, or amontano@malibucity.org before 12:00 p.m. on the day of the meeting.

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 12th day of February 2020 at 2:00 p.m.

_______________________________
Brittany Saleaumua, Administrative Assistant
Parks and Recreation Commission
Agenda Report

To: Chair Guldimann and Members of the Parks and Recreation Commission

Prepared by: Brittany Saleaumua, Administrative Assistant
Reviewed by: Kristin Riesgo, Community Services Deputy Director
Approved by: Jesse Bobbett, Community Services Director

Date prepared: February 4, 2021  Meeting date: February 17, 2021

Subject: Approval of Minutes

RECOMMENDED ACTION: Approve the minutes for the January 21, 2021 Parks and Recreation Commission Special Meeting.

DISCUSSION: Staff has prepared draft minutes for the January 21, 2021 Parks and Recreation Commission Special Meeting.

ATTACHMENTS: January 21, 2021 Special Meeting Minutes
The following meeting was held pursuant to the Governor’s Executive Orders N-25-20 and N-29-20 and fully teleconferenced from various locations during the coronavirus disease (COVID-19) pandemic.

MEETING CALL TO ORDER

Chair Guldimann called the meeting to order at 5:32 p.m.

ROLL CALL

The following persons were recorded in attendance via teleconference by the Recording Secretary:

PRESENT: Chair Suzanne Guldimann; and Commissioners Georgia Goldfarb, Edward Miller, Judy Villablanca, and Robert Wells

ALSO PRESENT: Jesse Bobbett, Community Services Director; Kristin Riesgo, Community Services Deputy Director; and Brittany Saleaumua, Administrative Assistant

PLEDGE OF ALLEGIANCE

Commissioner Villablanca led the Pledge of Allegiance.

APPROVAL OF AGENDA

MOTION Commissioner Villablanca moved, and Commissioner Wells seconded a motion to approve the agenda. The question was called, and the motion carried unanimously.

REPORT ON POSTING OF AGENDA

Administrative Assistant Saleaumua reported that the agenda for the meeting was properly posted on January 15, 2021.

ITEM 1 CEREMONIAL/PRESENTATIONS

A. Administration of Oath to Newly Appointed Commissioners

Chair Guldimann welcomed Commissioner Miller and thanked Josh Spiegel for his service on the Parks and Recreation Commission.

Administrative Assistant Saleaumua administered the Oath of Office to Commissioner Miller.
Josh Spiegel thanked the Commission and congratulated Commissioner Miller on his appointment.

ITEM 2  WRITTEN AND ORAL COMMUNICATIONS FROM THE PUBLIC

None.

ITEM 3  CONSENT CALENDAR

MOTION Commissioner Villablanca moved, and Commissioner Goldfarb seconded a motion to approve the Consent Calendar. The question was called, and the motion carried unanimously.

The Consent Calendar consisted of the following items:

A. Previously Discussed Items
   None.
B. New Items
   1. Approval of Minutes
      Recommended Action: Approve the minutes for the December 15, 2020 Parks and Recreation Commission Regular Meeting.
   2. Community Services Department Monthly Report
      Recommended Action: Receive and file a report of activities, events, projects, and programs coordinated by the Community Services Department during December 2020.

ITEM 4  OLD BUSINESS

A. Permanent Skate Park Amenities
   Recommended Action: Review and provide feedback regarding site amenities and landscape for the Permanent Skate Park.

   Community Services Director Bobbett presented the staff report.

   Scott Gillen stated an art wall component of the Permanent Skate Park would invite graffiti and vandalism. He asked where the art wall would be located.

   Chair Guldimann stated the art wall was conceptual and a decision regarding any details or a location had not been determined.

   Don Schmitz requested additional trees be placed along the property line to create a buffer between the Case Property and Permanent Skate Park.
Hamish Patterson stated he preferred trees rather than artificial shade.

Jodi Gourson agreed with Mr. Patterson.

In response to Commissioner Wells, Community Services Director Bobbett stated the site amenities for the Permanent Skate Park were not expected to significantly impact the project’s final budget.

Commissioner Wells stated he preferred Option 3 with three picnic tables near the entrance and benches with natural shade near the bowl.

Commissioner Villablanca agreed with Commissioner Wells. She stated she preferred rectangular recycled plastic picnic tables.

Commissioner Goldfarb stated recycled plastic would become discolored and break down over time.

Commissioner Miller stated concrete picnic tables and benches would be low maintenance. He requested additional seating on the east side of the Permanent Skate Park.

In response to Chair Guldimann, Community Services Director Bobbett stated that the site plan was not meant to represent every tree for the project and additional trees would be placed in the areas along the property line to the south noted by Mr. Schmitz to provide a buffer between the Case Property and the Permanent Skate Park.

Chair Guldimann requested concrete picnic tables with handicap accessibility. She stated she preferred Option 4 with a combination of natural shade and shade structures.

In response to Chair Guldimann, Community Services Director Bobbett stated the trash and recycling receptacles currently placed at the Temporary Skate Park could be moved to the Permanent Skate Park.

Community Services Director Bobbett summarized the Commission’s preferences for the Permanent Skate Park, including Option 3 with three picnic tables near the entrance and a seating area with benches on the west side of the bowl with oak trees. He stated the picnic tables would be rectangular, concrete, and ADA accessible with additional benches included on the east side of the bowl area. He stated trash and recycling receptacles with rodent deterrent lids would be moved from the Temporary Skate Park to the Permanent Skate Park.
MOTION
Commissioner Villablanca moved, and Commissioner Wells seconded a motion to approve Option 3 with three rectangle concrete picnic tables near the entrance, seating areas with benches on the east and west side of the bowl, oak trees for shade, trash and recycling receptacles with rodent deterrent lids from the Temporary Skate Park. The question was called, and the motion carried unanimously.

ITEM 5 NEW BUSINESS
None.

ITEM 6 STAFF UPDATES
Community Services Deputy Director Riesgo provided an update regarding Charmlee Wilderness Park, Community Services Department programming, the Virtual Recreation Center, and the Digital Seasonal Newsletter and Guide.

Community Services Director Bobbett provided an update regarding the Malibu Bluffs Park Workout Station Project and the Commission’s previous work regarding the Las Flores Creek Park Dog Park.

ITEM 7 COMMISSIONER REPORTS, COMMENTS AND INQUIRIES
Commissioner Goldfarb recommended a citywide outreach program regarding pollinator gardens and asked for consensus from the Commission to develop flyers and signage for the program.

In response to Commissioner Goldfarb, Chair Guldimann and Commissioner Villablanca stated that a citywide program would be out of the Commission’s purview and would need to come from the Council.

FUTURE AGENDA ITEMS
Las Flores Creek Park Dog Park

ADJOURNMENT
MOTION
At 7:00 p.m., Commissioner Villablanca moved, and Commissioner Wells seconded a motion to adjourn the meeting. The question was called, and the motion carried unanimously.
Approved and adopted by the Parks and Recreation Commission of the City of Malibu on February 17, 2021.

Chair

ATTEST:

BRITTANY SALEAUMUA, Administrative Assistant
RECOMMENDED ACTION: Receive and file a report of activities, events, projects, and programs coordinated by the Community Services Department during January 2021.

DISCUSSION: The Community Services Department coordinated the following activities, projects, and programs in January 2021:

RECREATION

Aquatics: The winter session of the Seawolves Swim Team and Adult Masters Conditioning Programs continued through January at full capacity. Registration for the Spring session began February 1.

Monthly virtual training sessions were held with Pool Managers and lifeguard staff, including a comprehensive assessment of the Emergency Action Plan, Facility Operational Plan, and Red Cross and Centers for Disease Control recommended guidelines.

Skate Park: Skate Park hours continue to be adjusted due to later sunset times. The Skate Park has seen increased attendance with the later sunset times and general park use related to Malibu Little League.

Seniors: Over 80 Seniors received monthly wellness calls in January and 150 Seniors received the Senior Center Digital Monthly Newsletter. Newsletter highlights included
support services, Virtual Poetry Workshops, Household Hazard Waste Recycling Programs, Outdoor Recreation, word searches, and virtual recreation programs.

**Social Media:** Over the past several months, staff has continued to focus on increasing the amount of content added each day on the Department's social media platforms. As a result, analytics from January 2021 showed the Department's Instagram account saw an increase of approximately 90% in total views and engagements compared to March 2020.

**Special Events:** The City of Malibu Community Services Department and the Harry Barovsky Memorial Youth Commission invited local students to participate in the 2021 Virtual Student Art Exhibit. The virtual exhibition is available February 1 through 28 at MalibuCity.org/StudentArtExhibit.

**Virtual Recreation:** The Department continues to work with community partners for content on the Virtual Recreation Center (VRC). The VRC was updated weekly and promoted through the Community Services Departments’ social media accounts, quarterly Recreation Guide, and Senior Center Newsletter.

**PARK MAINTENANCE**

**Charmlee Wilderness Park:** Erosion on Carmichael Road and Potrero Trail caused by rain in early January was filled and fixed by the trail crew. Additionally, trail clearance was completed on the Black Forest Trail Loop. Additionally, straw wattles were installed along eroded trails to help mitigate damage and reduce costs for erosion repairs.

Planters around the restrooms were seeded with Santa Monica Mountain native wildflowers, including miniature lupin, goldfields, purple owl's clover, California poppies, and baby blue eyes.

**Equestrian Park:** Placed straw wattles along the lower arena to prevent sand from washing out during storms.

**Las Flores Park:** Pressure washed all picnic benches, picnic tables, playgrounds, and park signs.

Installed 150 yards of mulch in landscaped planters throughout the park to help improve park aesthetics.

Installed additional straw wattles to decomposed granite (DG) trails that washed out from the recent storm.

**Legacy Park:** Met with Studio MLA to analyze the recent plantings and seeding throughout the park. The planting was successful showing a high percentage of seed germination and plant survival.
Malibu Bluffs Park: Completed turf renovations on the multipurpose field and removed the temporary fence.

Upgraded security lights on the exterior of the maintenance building with sensors and installed a new electrical outlet in the maintenance building.

Replaced two faulty light bulbs and ballasts for parking lot light fixtures.

Removed two broken sand digger toys from the sandbox playground. Staff has contacted the manufacturer and requested replacement costs.

ATTACHMENTS: None.
RECOMMENDED ACTION: 1) Review and provide feedback regarding the development of a dog park at Las Flores Creek Park; and 2) Determine whether to recommend the project and a funding source for City Council approval.

DISCUSSION: Las Flores Creek Park opened to the public in 2008 as part of the Las Flores Canyon Creek Restoration and Las Flores Creek Park Project. Las Flores Creek Park was built on both sides of Las Flores Canyon Creek and required a Coastal Development Permit (CDP), a Conditional Use Permit (CUP), and an Initial Study under the California Environmental Quality Act due to its proximity to Environmentally Sensitive Habitat Area (ESHA).

During the Special Meeting on October 8, 2019, the Commission toured Las Flores Creek Park and heard public feedback regarding the need for a dog park in eastern Malibu. By consensus, the Commission requested an item be added to a future agenda to discuss the potential for a dog park at Las Flores Creek Park.

On January 21, 2020, the Commission reviewed potential options for a dog park and asked staff to return with information regarding an area on the northeast side of the park along Las Flores Canyon Road (Attachment 1). Staff researched the area and found that an approximately 3,000 square foot dog park would be a viable option for the area. The location would require the trimming of three to four nearby trees and would allow for additional square footage if a portion of the adjacent walkway to the west of the potential location was adjusted or removed.
The Commission may discuss the development of a dog park at Las Flores Creek Park, including location, size, and surfacing. If the Commission determines the previously discussed location (Attachment 1) is suitable for a dog park, additional steps would be required due to the project lying within 100-feet of the established ESHA boundary, including:

- City Council approval regarding the priority and funding for the project through the upcoming budget planning process for Fiscal Year 2021-2022
- Biological assessment of the nearby ESHA by a certified biologist
- Addendum to the Initial Study
- Amendment to the CDP approved by the Planning Commission

The project is expected to cost between $17,000 to $57,000 depending on the size, surface material, and any additional work required, including:

- Biological Assessment $2,000
- Fencing $15,000
- Decomposed Granite Surface $40,000

Funding for the project would require City Council approval and would need to be allocated from the City’s General Fund or from Los Angeles County Measure A Allocated Park Funds. The City currently has a balance of $175,000 available in Los Angeles County Measure A Allocated Park Funds.

**ATTACHMENTS:** Las Flores Creek Dog Park Location - Northeast
Las Flores Creek Dog Park – Northeast Location

3,000 square feet

4.A. Attachment