

Public Works Commission
Regular Meeting Agenda

Wednesday, March 28, 2018

3:30 P.M.

**City Hall – Multi-Purpose Room
23825 Stuart Ranch Road**

Call to Order

Roll Call

Pledge of Allegiance

Approval of Agenda

Report on Posting of Agenda – March 22, 2018

Election of Chair and Vice Chair

1. Written and Oral Communications from the Public and Commissioners

- A. Communications from the Public concerning matters which are not on the agenda but for which the Commission has subject matter jurisdiction. The Commission may not act on these matters at this meeting. (30 minutes total time allotted)
- B. Commissioner reports, comments and inquiries. (15 minutes total time allotted)

2. Consent Calendar

- A. Previously Discussed Items

None.

- B. New Items

- 1. Approval of Minutes – February 28, 2018

Staff recommendation: Approve minutes of the Public Works Commission Special meeting of February 28, 2018.

Staff contact: Administrative Assistant Ayala, 310-456-2489 ext. 352

3. Old Business

A. Capital Improvements Projects Status Report

Staff recommendation: Receive and file update on the City’s current and upcoming Capital Improvement Projects.

Staff contact: Assistant Public Works Director DuBoux, 310-456-2489 ext. 339

B. Update on Street Maintenance Work

Staff recommendation: Receive and file report on the status of Street Maintenance Work.

Staff contact: Public Works Superintendent Aladjadjian, 310-456-2489 ext. 235

C. Civic Center Wastewater Treatment Facility Project Update

Staff recommendation: Receive and file update on the status of the Civic Center Wastewater Treatment Facility.

Staff contact: Assistant Public Works Director DuBoux, 310-456-2489 ext. 339

4. New Business

A. Landslide Maintenance Assessment Districts Update

Staff recommendation: Receive an update and file report on the City’s Landslide Maintenance Assessment District.

Staff contact: Assistant Public Works Director DuBoux, 310-456-2489 ext. 339

B. Heathercliff Road Safety Improvements Update

Staff recommendation: Receive project design update and provide comments on the preliminary design of the Heathercliff Road Safety Improvements Project.

Staff contact: Assistant Public Works Director DuBoux, 310-456-2489 ext. 339

Adjournment

Future Meetings

Wednesday, April 25, 2018	3:30 p.m.	Regular Meeting	City Hall MultiPurpose Room
Wednesday, May 23, 2018	3:30 p.m.	Regular Meeting	City Hall MultiPurpose Room
Wednesday June 20, 2018	3:30 p.m.	Regular Meeting	City Hall MultiPurpose Room

Guide to the City Commission Proceedings

The Oral Communication portion of the agenda is for members of the public to present items which are not listed on the agenda, but are under the subject matter jurisdiction of the Commission. Although no action may be taken, the Commission and staff will follow up, at an appropriate time, on those items needing response. Each speaker is limited to (3) three minutes. Time may be surrendered by deferring (1) one minute to another speaker, not to exceed a total of (8) eight minutes. The speaker wishing to defer time must be present when the item is heard. In order to be recognized and present an item, each speaker must complete and submit to the Recording Secretary a Request to Speak form prior to the beginning of the item being announced by the Chair (forms are available at the entrance to the meeting room). Speakers are taken in the order slips are submitted.

Items in Consent Calendar Section A have already been considered by the Commission at a previous meeting where the public was invited to comment, after which a decision was made. These items are not subject to public discussion at this meeting because the vote taken at the previous meeting was final. Resolutions concerning decisions made at previous meetings are for the purpose of memorializing the decision to assure the accuracy of the findings, the prior vote, and any conditions imposed.

Items in Consent Calendar Section B have not been discussed previously by the Commission. If discussion is desired, an item may be removed from the Consent Calendar for individual consideration. Commissioners may indicate a negative or abstaining vote on any individual item by so declaring prior to the vote on the motion to adopt the entire Consent Calendar. Items excluded from the Consent Calendar will be taken up by the Commission following the action on the Consent Calendar. The Commission first will take up the items for which public speaker requests have been submitted. Public speakers shall follow the rules as set forth under Oral Communication.

Old Business items have appeared on previous agendas but have either been continued or tabled to this meeting with no final action having been taken. Public comment shall follow the rules as set forth under Oral Communication.

Items in New Business are items which are appearing for the first time for formal action. Public comment shall follow the rules as set forth under Oral Communication.

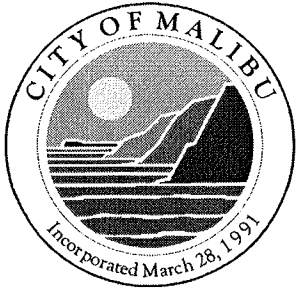
Copies of the staff reports or other written documentation relating to each item of business described above are on file in the Public Works Department, Malibu City Hall, 23825 Stuart Ranch Road, Malibu, California and are available for public inspection during regular office hours which are 7:30 a.m. to 5:30 p.m., Monday through Thursday, and 7:30 a.m. to 4:30 p.m., Friday. Written materials distributed to the Commission within 72 hours of the Commission meeting are available for public inspection immediately upon distribution (Government Code Section 54957.5(b)(2)). Copies of staff reports and written materials may be purchased for \$0.10 per page. Pursuant to State law, this agenda was posted at least 72 hours prior to the meeting.

The City Hall phone number is (310) 456-2489. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and a California Relay Service operator will assist you. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Environmental Sustainability Director Craig George, (310) 456-2489, ext. 229. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADD Title II]. Requests for use of audio or video equipment during a Commission meeting should be directed to Alex Montano at (310) 456-2489, ext. 227, or amontano@malibucity.org before 12:00 p.m. on the day of the meeting.

I hereby certify under penalty of perjury, under the laws of the State of California, that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 22nd day of March 2018.



Brandie Ayala, Administrative Assistant



Public Works
Commission Meeting
03-28-18
Item
2.B.1.

Public Works Commission Agenda Report

To: Chair Grisanti and Members of the Public Works Commission

Prepared by: Brandie Ayala, Administrative Assistant BA

Approved by: Robert Brager, Public Works Director/City Engineer RB

Date prepared: March 22, 2018 Meeting date: March 28, 2018

Subject: Approval of Minutes – February 28, 2018

RECOMMENDED ACTION: Approve minutes of the Public Works Commission Special meeting of February 28, 2018.

DISCUSSION: Staff has prepared draft minutes for the Public Works Commission special meeting of February 28, 2018 and hereby submits the minutes for Commission approval.

ATTACHMENTS:

1. Draft Minutes of February 28, 2018 Public Works Commission Special Meeting

MINUTES
MALIBU PUBLIC WORKS COMMISSION
REGULAR MEETING
FEBRUARY 28, 2018
MULTI-PURPOSE ROOM
3:30 P.M.

CALL TO ORDER

Chair Grisanti called the meeting to order at 3:33 p.m.

ROLL CALL

The following persons were recorded in attendance by the Recording Secretary:

PRESENT: Chair Paul Grisanti; Vice Chair James Palmer; and Commissioners Brian Merrick, Wendy Sidley, and Scott Dittrich

ALSO PRESENT: Bob Brager, Public Works Director; Rob DuBoux, Assistant Public Works Director; Arthur Aladjajian, Public Works Superintendent; and Brandie Ayala, Administrative Assistant

PLEDGE OF ALLEGIANCE

Commissioner Sidley led the Pledge of Allegiance.

APPROVAL OF AGENDA

MOTION Commissioner Sidley moved and Commissioner Dittrich seconded a motion to approve the agenda. The motion carried unanimously.

REPORT ON POSTING OF AGENDA

Administrative Assistant Ayala reported that the agenda for the meeting was properly posted on February 22, 2018.

ITEM 1.A. PUBLIC COMMENTS

None.

ITEM 1.B. COMMISSIONER COMMENTS

Vice Chair Palmer stated he met with staff to discuss his concerns about water runoff on Malibu Road and water quality.

In response to Vice Chair Palmer, Assistant Public Works Director DuBoux stated the discussion about water quality and the City's Municipal Separate Storm Sewer System (MS4) National Pollutant Discharge Elimination System (NPDES) Permit and its requirements would be a future agenda item.

ITEM 2 CONSENT CALENDAR

MOTION Vice Chair Palmer moved and Commissioner Merrick seconded a motion to approve the consent calendar. The motion carried unanimously.

The Consent Calendar consisted of the following items:

- A. Previously Discussed Items
None.
- B. New Items
 - 1. Approval of Minutes – January 24, 2018
Staff Recommendation: Approve minutes of the Public Works Commission Special meeting of January 24, 2018.

ITEM 3 OLD BUSINESS

- A. Capital Improvement Projects Status Report
Staff Recommendation: Receive and file update on the City's current and upcoming Capital Improvement Projects.

Assistant Public Works Director DuBoux presented the staff report.

Assistant Public Works Director DuBoux reported the Malibu Community Labor Exchange Project had been cancelled due to a lack of funding.

In response to Commissioner Sidley, Assistant Public Works Director DuBoux explained staff would coordinate with the nearby schools when construction would begin for the Civic Center Way Improvements Project in an attempt to minimize disruption.

In response to Commissioner Dittrich, Public Works Director Brager explained construction could begin in summer 2019 for the Pacific Coast Highway (PCH) Signal Synchronization Project.

In response to Chair Gristanti, Assistant Public Works Director DuBoux stated the panels would be customized for the City Hall Solar Photovoltaic Project.

Public Works Director Brager stated the La Costa Pedestrian Improvements Project is scheduled to be awarded at the City Council meeting on March 26, 2018, and construction should begin in April.

CONSENSUS

By consensus, the Commission received and filed the update on the City's current and upcoming Capital Improvement Projects.

B. Update on Street Maintenance Work

Staff Recommendation: Receive and file report on the status of Street Maintenance Work.

Public Works Superintendent Aladjajian presented the staff report.

In response to Commissioner Dittrich, Public Works Superintendent Aladjajian stated Caltrans narrowed the lanes on PCH near Via Escondido for a slope stability project. He further explained the project was estimated to last 18 months.

CONSENSUS

By consensus, the Commission received and filed the report on the status of Street Maintenance Work.

C. Civic Center Wastewater Treatment Facility Project Update

Staff Recommendation: Receive and file update on the status of the Civic Center Wastewater Treatment Facility (CCWTF).

Assistant Public Works Director DuBoux presented the staff report. He discussed the ongoing electrical work for the CCWTF as well as the pump stations at Bluffs Park and Legacy Park.

CONSENSUS

By consensus, the Commission received and filed the update on the status of the Civic Center Wastewater Treatment Facility (CCWTF).

ITEM 4 NEW BUSINESS

A. Westward Beach Road Improvements Project

Staff Recommendation: Receive project design update and provide comments on the preliminary design of the Westward Beach Road Improvements Project.

Assistant Public Works Director DuBoux presented the staff report and updated the Commission on the preliminary design for the Westward Beach Road Improvements Project. He stated the design would include approximately 146 parking spaces, sandwall, striping and bike racks.

In response to Vice Chair Palmer, Assistant Public Works Director DuBoux stated the sandwall height was approximately 36-42 inches.

In response to Commissioner Merrick, Assistant Public Works Director DuBoux explained current parking restrictions would not be changed with the proposed new configuration. He stated the bus stop would not be included in the final design.

Commissioner Merrick suggested motorcycle parking be included in the final design.

In response to Commissioner Dittrich, Assistant Public Works Director DuBoux explained the concept design included 17 accessible packing spaces in accordance to the Americans with Disabilities Act of 1990 (ADA). He stated parking along Westward Beach Road was free but staff would evaluate metered parking in the future. He explained the election of chair and vice chair would be added to the March agenda.

ADJOURNMENT

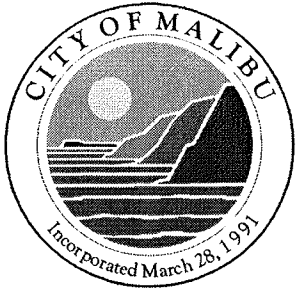
MOTION At 4:39 p.m., Vice Chair Palmer moved and Commissioner Sidley seconded a motion to adjourn. The motion carried unanimously.

Approved and adopted by the Public Works
Commission of the City of Malibu on March 28,
2018.

PAUL GRISANTI, Chair

ATTEST:

BRANDIE AYALA, Recording Secretary



Public Works Commission Agenda Report

To: Chair Grisanti and Members of the Public Works Commission

Prepared by: Robert DuBoux, Assistant Public Works Director

Approved by: Robert Brager, Public Works Director/City Engineer

Date prepared: March 22, 2018 Meeting date: March 28, 2018

Subject: Capital Improvement Projects Status Report

RECOMMENDED ACTION: Receive and file report on the status of the City's current and upcoming Capital Improvements Projects.

DISCUSSION: Staff will provide a status update on the following active projects in the Fiscal Year 2017-2018 Capital Improvement Program:

Not Activated

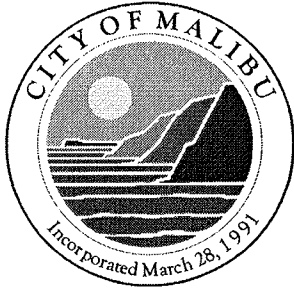
- PCH Regional Traffic Messaging System
- PCH Shoulder Enhancements
- Kanan Dume Road Widening Project
- Paradise Cove Vault Replacement Project
- Electric Vehicle Chargers Upgrade
- Parking Meters
- Fiscal Year 2017-2018 Street Maintenance Project

Design

- PCH Median Improvements Project
- Civic Center Way Improvements
- PCH Signal Synchronization
- Civic Center Storm Drain System Improvements
- Marie Canyon Green Streets
- Storm Drain Trash Screens
- City Hall Solar Power Project
- City Hall Roof Project
- Westward Beach Road Improvements Project
- Heathercliff Road Safety Improvements

Construction

- Civic Center Wastewater Treatment Facility
- Civic Center Wastewater Laterals Connections
- PCH at La Costa Pedestrian Improvements Project



Public Works Commission Agenda Report

To: Chair Grisanti and Members of the Public Works Commission

Prepared by: Arthur Aladjajian, Public Works Superintendent

Approved by: Robert Brager, Public Works Director/City Engineer *RWB*

Date prepared: March 22, 2018 Meeting date: March 28, 2018

Subject: Update on Street Maintenance Work

RECOMMENDED ACTION: Receive and file report on the status of Street Maintenance Work.

DISCUSSION: Staff will provide the status of maintenance work on City streets owned and maintained by the City of Malibu, and maintenance work on Pacific Coast Highway (PCH) owned and maintained by the State of California, Department of Transportation (Caltrans).

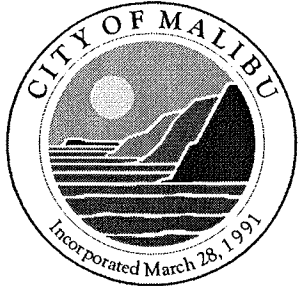
City of Malibu

Public Works Department performed the following street maintenance work:

- Storm Response – Maintenance crews cleared storm debris from City streets.
- Street Sweeping - All City-owned public streets and parking lots are swept once a month and PCH is swept once a week.
- Sidewalk Maintenance – Ongoing monthly sidewalk inspection and maintenance.
- Brush Clearance – City maintenance crew continue to perform ongoing citywide brush clearance as needed.
- Ongoing citywide crack fill, pothole repair, striping/stenciling, repainting curbs.
- City's maintenance crew continues to perform daily, weekly, and monthly maintenance work citywide.
 - Completed storm drain pipe repair on Westward Beach Road.

Caltrans performed the following maintenance work:


- a) Caltrans Maintenance Work (PCH within Malibu) – According to Caltrans, highway maintenance crews performed brush clearance, pavement repairs, and storm response.



Public Works Commission Agenda Report

To: Chair Grisanti and Members of the Public Works Commission

Prepared by: Rob Duboux, Assistant Public Works Director

Approved by: Robert Brager, Public Works Director 

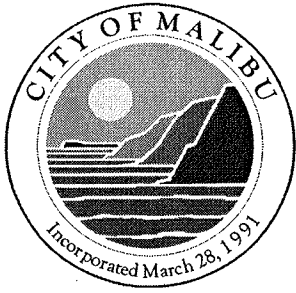
Date prepared: March 22, 2018 Meeting date: March 28, 2018

Subject: Civic Center Wastewater Treatment Facility Project Update

RECOMMENDED ACTION: Receive and file update on the status of the Civic Center Wastewater Treatment Facility.

DISCUSSION: At the May 23, 2016 Regular City Council Meeting, the City Council approved three construction contracts for the Civic Center Wastewater Treatment Facility. The construction contracts include the Treatment Plant, Injection Wells, and the Pipelines and Pump Stations. At the same time, the Council also approved professional service contracts for design services during construction and construction management. Public Works staff is responsible for managing these contracts and will provide a project update to the Commission on a regular basis.


ATTACHMENTS: None.



Public Works Commission Agenda Report

To: Chair Grisanti and Members of the Public Works Commission

Prepared by: Rob DuBoux, Assistant Public Works Director

Approved by: Robert Brager, Public Works Director/City Engineer 

Date prepared: March 21, 2018 Meeting date: March 28, 2018

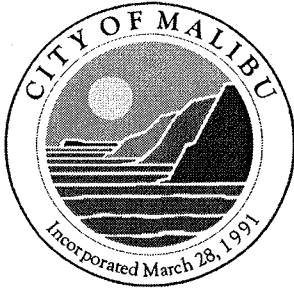
Subject: Landslide Maintenance Assessment Districts Update

RECOMMENDED ACTION: Receive an update and file report on the City's Landslide Maintenance Assessment Districts.

DISCUSSION: The Landslide Maintenance District Program provides maintenance and monitoring of three (3) separate assessment districts. These districts include approximately 327 properties in the Big Rock Mesa area, approximately 75 properties in the Calle Del Barco area, and approximately 38 properties in the Malibu Road area. Fugro Consulting, Inc., will report to the Commission on the following items:

- On-going maintenance activities
- Annual rainfall, groundwater levels, dewatering production and slope inclinometer interpretations

ATTACHMENTS: None.



Public Works Commission Agenda Report

To: Chair Grisanti and Members of the Public Works Commission

Prepared by: Robert DuBoux, Assistant Public Works Director

Approved by: Robert Brager, Public Works Director/City Engineer *RB*

Date prepared: March 22, 2018 Meeting date: March 28, 2018

Subject: Heathercliff Road Safety Improvements Update

RECOMMENDED ACTION: Receive project design update and provide comments on the preliminary design of the Heathercliff Road Safety Improvements Project.

DISCUSSION: The Heathercliff Road Safety Improvements Project is included in the Adopted Budget for Fiscal Year 2017-2018. This project will address safety issues along Heathercliff Road.

ATTACHMENTS:

1. Heathercliff Road Safety Improvements Conceptual Drawing