

Parks and Recreation Commission
Regular Meeting Agenda

Tuesday, February 20, 2018

5:30 P.M.

**City Hall – Multipurpose Room
23825 Stuart Ranch Road**

Call to Order

Roll Call

Pledge of Allegiance

Approval of Agenda

Report on Posting of Agenda – February 16, 2018

1. Ceremonial/Presentations

None.

2. Written and Oral Communications from the Public and Commissioners

- A. Communications from the public concerning matters which are not on the agenda but for which the Commission has subject matter jurisdiction. The Commission may not act on these matters at this meeting.

3. Consent Calendar

- A. Previously Discussed Items

None.

- B. New Items

1. Approval of Minutes

Recommended Action: Approve the minutes for the Regular meeting of the Parks and Recreation Commission on January 16, 2018.

Staff contact: Administrative Assistant Saleaumua, 456-2489 ext. 349

2. Community Services Department Monthly Report

Recommended Action: Receive and file the summary report of activities, events, projects and programs coordinated by the Community Services Department during the month of January 2018.

Staff contact: Administrative Assistant Saleaumua, 456-2489 ext. 349

4. Old Business

A. Facility Use Policy and Fee Schedule

Recommended Action: 1) Review the Community Services Department Facility Use Fees and Tiers; and 2) Recommend City Council approve revisions to the Facility Use and Fee Schedule.

Staff contact: Community Services Director Bobbett, 456-2489 ext. 225

5. New Business

A. Trancas Canyon Dog Park Surface Replacement Project

Recommended Action: 1) Review options for replacement of the Trancas Canyon Park Dog Park surface; and 2) Recommend a replacement surface option for City Council approval.

Staff contact: Recreation Manager Riesgo, 456-2489 ext. 350

B. Jake Kuredjian Award

Recommended Action: Discuss the nomination process for the Jake Kuredjian Citizenship Award.

Staff contact: Recreation Manager Riesgo, 456-2489 ext. 350

6. Staff Updates

7. Commissioner Reports, Comments and Inquiries

Future Agenda Items

Adjournment

Future Meetings

Tuesday, March 20, 2018	5:30 p.m.	Regular Meeting	City Hall Multipurpose Room
Tuesday, April 17, 2018	5:30 p.m.	Regular Meeting	City Hall Multipurpose Room
Tuesday, May 15, 2018	5:30 p.m.	Regular Meeting	City Hall Multipurpose Room

Guide to the City Commission Proceedings

The Oral Communication portion of the agenda is for members of the public to present items which are not listed on the agenda, but are under the subject matter jurisdiction of the Commission. Although no action may be taken, the Commission and staff will follow up, at an appropriate time, on those items needing response. Each speaker is limited to (3) three minutes. Time may be surrendered by deferring (1) one minute to another speaker, not to exceed a total of (8) eight minutes. The speaker wishing to defer time must be present when the item is heard. In order to be recognized and present an item, each speaker must complete and submit to the Recording Secretary a Request to Speak form prior to the beginning of the item being announced by the Chair (forms are available at the entrance to the meeting room). Speakers are taken in the order slips are submitted.

Items in Consent Calendar Section A have already been considered by the Commission at a previous meeting where the public was invited to comment, after which a decision was made. These items are not subject to public discussion at this meeting because the vote taken at the previous meeting was final. Resolutions concerning decisions made at previous meetings are for the purpose of memorializing the decision to assure the accuracy of the findings, the prior vote, and any conditions imposed.

Items in Consent Calendar Section B have not been discussed previously by the Commission. If discussion is desired, an item may be removed from the Consent Calendar for individual consideration. Commissioners may indicate a negative or abstaining vote on any individual item by so declaring prior to the vote on the motion to adopt the entire Consent Calendar. Items excluded from the Consent Calendar will be taken up by the Commission following the action on the Consent Calendar. The Commission first will take up the items for which public speaker requests have been submitted. Public speakers shall follow the rules as set forth under Oral Communication.

Old Business items have appeared on previous agendas but have either been continued or tabled to this meeting with no final action having been taken. Public comment shall follow the rules as set forth under Oral Communication.

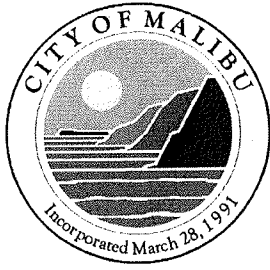
Items in New Business are items which are appearing for the first time for formal action. Public comment shall follow the rules as set forth under Oral Communication.

Copies of the staff reports or other written documentation relating to each item of business described above are on file in the Parks and Recreation Department, Malibu City Hall, 23825 Stuart Ranch Road, Malibu, California and are available for public inspection during regular office hours which are 7:30 a.m. to 5:30 p.m., Monday through Thursday, and 7:30 a.m. to 4:30 p.m., Friday. Written materials distributed to the Commission within 72 hours of the Commission meeting are available for public inspection immediately upon distribution (Government Code Section 54957.5(b)(2)). Copies of staff reports and written materials may be purchased for \$0.10 per page. Pursuant to State law, this agenda was posted at least 72 hours prior to the meeting.

The City Hall phone number is (310) 456-2489. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and a California Relay Service operator will assist you. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Environmental Sustainability Director Craig George, (310) 456-2489, ext. 229. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADD Title II]. Requests for use of audio or video equipment during a Commission meeting should be directed to Alex Montano at (310) 456-2489, ext. 227, or amontano@malibucity.org before 12:00 p.m. on the day of the meeting.

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 16th day of February 2018.


Brittany Saleaumua, Administrative Assistant



Parks and Recreation Commission Agenda Report

Parks and Recreation
Commission Meeting
02-20-18

**Item
3.B.1.**

To: Chair Randall and Members of the Parks and Recreation Commission

Prepared by: Brittany Saleaumua, Administrative Assistant *BS*

Reviewed by: Kristin Riesgo, Recreation Manager *KR*

Approved by: Jesse Bobbett, Community Services Director

Date prepared: February 5, 2018 Meeting date: February 20, 2018

Subject: Approval of Minutes

RECOMMENDED ACTION: Approve the minutes for the Regular meeting of the Parks and Recreation Commission on January 16, 2018.

DISCUSSION: Staff has prepared draft minutes for the Regular meeting of the Parks and Recreation Commission meeting on January 16, 2018.

ATTACHMENTS: 1) January 16, 2018 Regular meeting minutes

MINUTES
PARKS AND RECREATION COMMISSION
REGULAR MEETING
JANUARY 16, 2018
MULTIPURPOSE ROOM
5:30 P.M.

CALL TO ORDER

Commissioner Principe called the meeting to order at 5:37 p.m.

ROLL CALL

The following persons were recorded in attendance by the Recording Secretary:

PRESENT: Commissioners Laurie Principe, Judy Villablanca and Suzanne Guldimmann

ABSENT: Chair Carl Randall and Vice Chair Roui Israel

ALSO PRESENT: Jesse Bobbett, Community Services Director; Kristin Riesgo, Recreation Manager; and Brittany Saleaumua, Administrative Assistant

PLEDGE OF ALLEGIANCE

Commissioner Villablanca led the Pledge of Allegiance.

APPROVAL OF AGENDA

MOTION Commissioner Villablanca moved and Commissioner Guldimmann seconded a motion to approve the agenda. The motion carried 3-0, Chair Randall and Vice Chair Israel absent.

REPORT ON POSTING OF AGENDA

Administrative Assistant Saleaumua reported the agenda for the meeting was properly posted on January 11, 2018.

ITEM 1 CEREMONIAL/PRESENTATIONS

None.

ITEM 2 WRITTEN AND ORAL COMMUNICATIONS FROM THE PUBLIC

None.

ITEM 3 CONSENT CALENDAR

MOTION Commissioner Villablanca moved and Commissioner Guldimmann seconded a motion to approve the Consent Calendar. The motion carried 3-0, Chair Randall and Vice Chair Israel absent.

The Consent Calendar consisted of the following items:

A. Previously Discussed Items

None.

B. New Items

1. Approval of Minutes

Recommended Action: Approve the minutes for the Joint Special meeting of the Parks and Recreation Commission/Cultural Arts Commission on November 14, 2017 and the Regular meeting of the Parks and Recreation Commission on November 21, 2017.

2. Parks and Recreation Department Monthly Report for November and December 2017

Recommended Action: Receive and file the summary report of activities, events, projects and programs coordinated by the Community Services Department during the months of November and December 2017.

ITEM 4 OLD BUSINESS

A. Placement of Donated Art Work

Recommended Action: Discuss the potential placement and plaque design for the *Anchor for Malibu* sculpture.

Recreation Manager Riesgo presented the staff report.

Commissioner Guldemann stated she preferred the plaque to be placed on the base of the sculpture and sculpture facing south.

Commissioners Villablanca and Principe agreed with Commissioner Guldemann.

MOTION Commissioner Guldemann moved and Commissioner Villablanca seconded a motion to place the face of the *Anchor for Malibu* sculpture south and apply the plaque on the sculpture's base. The motion carried 3-0, Chair Randall and Vice Chair Israel absent.

ITEM 5 NEW BUSINESS

A. Facility Use Policy and Fee Schedule

Recommended Action: 1) Review the Community Services Department Facility Use Fees and Tiers; and 2) Recommend City Council approve revisions to the Facility Use and Fee Schedule.

Community Services Director Bobbett presented the staff report.

In response to Commissioner Villablanca, Community Services Director Bobbett clarified businesses were in Group 4 and pay the highest rate. He stated home

owners associations were a private community group and are in Group 3. He stated non-profit organizations were in the second lowest group classification, Group 2.

Administrative Assistant Saleaumua provided examples of organizations that had rented City facilities and their group classification.

Commissioner Villablanca suggested creating specific classifications, reducing the number of classifications from four down to three, and bringing the item back for review at the next meeting.

CONSENSUS

By consensus, the Commission agreed to approve adding language to allow the Community Services Director to reduce rates under special circumstances, remove the soccer goals from the equipment rental list and the remove the Equestrian Park Arena from the facility rental list.

ITEM 6 STAFF UPDATES

Recreation Manager Riesgo provided an update on upcoming events and Community Services Department programs.

Community Services Director Bobbett provided an update on the Malibu Bluffs Parkland Project.

ITEM 7 COMMISSIONER REPORTS, COMMENTS AND INQUIRIES

In response to Commissioner Principe, Community Services Director Bobbett stated the Total Dissolved Solids (TDS) levels at the Malibu High School Pool were significantly reduced after the water treatment. He stated Santa Monica-Malibu Unified School District planned to repeat the process to maintain the TDS levels in the future.

In response to Commissioner Principe, Recreation Manager Riesgo stated the Commission would discuss the Trancas Canyon Dog Park surface at its February 2018 meeting.

FUTURE AGENDA ITEMS

None.

ADJOURNMENT

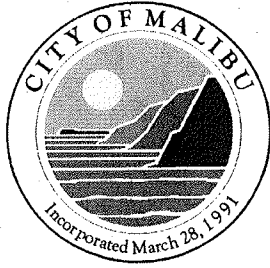
MOTION At 6:52 p.m., Commissioner Villablanca moved and Commissioner Guldemann seconded a motion to adjourn. The motion carried 3-0, Chair Randall and Vice Chair Israel absent.

Approved and adopted by the Parks and Recreation Commission of
the City of Malibu on February 20, 2018.

Carl Randall, Chair

ATTEST:

Brittany Saleaumua, Administrative Assistant



Parks and Recreation Commission Agenda Report

Parks and Recreation
Commission Meeting
02-20-18

**Item
3.B.2.**

To: Chair Randall and Members of the Parks and Recreation Commission

Prepared by: Brittany Saleaumua, Administrative Assistant *BS*

Reviewed by: Kristin Riesgo, Recreation Manager *KR*

Approved by: Jesse Bobbett, Community Services Director

Date prepared: February 5, 2018 Meeting date: February 15, 2018

Subject: Community Services Department Monthly Report

RECOMMENDED ACTION: Receive and file the summary report of activities, events, projects and programs coordinated by the Community Services Department during the month of January 2018.

DISCUSSION: During the month of January 2018, the following activities, events, projects and programs were coordinated by the Community Services Department:

RECREATION

Aquatics: The Youth Water Polo Conditioning Program ended Wednesday, January 24. The 6-week program was hosted during the water polo offseason by the Malibu Aquatic Foundation to help athletes stay in shape for the upcoming season.

Staff met with a representative from the Southern California American Red Cross on Wednesday, January 10 to discuss safety standards, lifeguard training procedures and aquatic program standards. The City will be working with the American Red Cross to offer a comprehensive course in Water Safety, Title 22 training and Lifeguard Certifications this spring.

Community Classes: Winter programs began the week of January 22 at Point Dume Marine Science School, Webster Elementary School and Juan Cabrillo Elementary School. 18 classes have reached minimum enrollment.

Staff from the City and the Boys & Girls Club met with principals from each school to discuss future goals, marketing opportunities and program offerings.

Community Workshops: Farhana Sahibzada taught an Indian Vegetarian Cooking Workshop on Friday, January 26. The workshop was at capacity with 14 participants and included an overview of Indian vegetarian recipes.

Library Speaker Series: The 2018 Malibu Library Speaker Series kicked off with a preview of the film "Take Every Wave: the Life of Laird Hamilton" at Malibu City Hall on Wednesday, January 31 at 7:00 pm. The event also featured a Q&A with Director Rory Kennedy and writer Mark Bailey. There were 185 patrons in attendance.

Senior Center: 14 seniors attended an excursion to the Rose Parade Float Showcase in Pasadena on Tuesday, January 2. Participants had an opportunity to fully view the intricate details of each Rose Parade float, learn about the assembly process and visit vendor booths. The group also enjoyed lunch at the Cheesecake Factory in Old Town Pasadena.

The January luncheon took place on Thursday, January 18 with 65 people in attendance. Guests enjoyed a variety of salads, desserts and live entertainment from vocalist, Jason Retana. Pavilions also donated bread and pastries that attendees were allowed to take home.

1Heart Caregivers conducted a Fitness and Nutrition lecture on Wednesday, January 24. Topics included ways to enhance overall wellness and assistance programs available to seniors who want to live an active lifestyle. A healthy lunch was also provided at no cost to attendees.

Social Media: The City of Malibu Community Services Department Instagram page launched on Thursday, February 1. The Department hopes to reach a broader audience of Malibu residents who might be interested in the City's parks, classes, events, programs, volunteer opportunities and improvement projects.

Special Events: Touch-A-Truck was held on Saturday, January 20 at the Malibu Library Parking Lot from 10:00 am-12:00 pm. 500 people attended the partnership event with the Malibu Library. Families explored vehicles and trucks supplied by the local sheriff and fire departments, Happier Camper, Bonanza Cement, Malibu Towing, Frontrunner Outfitters, Santa Monica-Malibu Unified School District, United States Navy, LA County Library Bookmobile, LA County Waterworks and LA County Lifeguards. The Malibu Library offered 2 story-times and an art activity. Participants also had the opportunity to take pictures with the Southern California Chapter of the Star Wars: 501st Legion Group.

Sports: The Youth and Middle School basketball leagues resumed games on Friday, January 12 and Saturday, January 13. There are 265 participants registered this season; equal to the participants in 2014 and 2015. The regular season for Grades K-5 will end on February 17 where participants will receive participation trophies. Playoffs will be held for Grades 6-8 on February 14 and a Championship Game will be played on February 16.

The Department added two girls only programs to the Winter schedule. The Girls Basketball Clinic, instructed by Momentum Academies, began on Saturday, January 13 with six participants. The Girls Basketball League was cancelled due to low enrollment, however staff plans to offer girls only programming during the spring and summer seasons.

Youth Tennis Classes for children ages 2-13 began on January 20 at Malibu High School. Classes are held on a weekly basis and are instructed by Malibu local USTA Coach Nina Eriksson. The program will continue through May with the exception of holiday weekends and Spring Break.

PARK MAINTENANCE

Bluffs Park: New front tires were purchased and installed on the John Deer Gator, a motorized small vehicle.

The ADA sand digger playground equipment was removed due to the stop mechanism breaking and creating a crushing hazard for those who use the equipment. Staff has ordered the replacement part and plans to fix the mechanism.

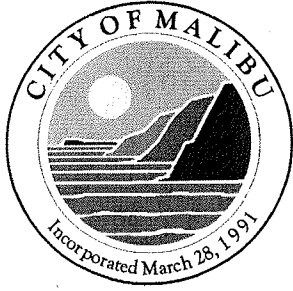
While working with the Landscape Contractor, an application of seed and topper was laid on the multi-purpose field where newly renovated seed did not take due to the high winds.

Las Flores Park: Staff met with the Monarch Butterfly Society to discuss the installation of a butterfly demonstration garden. While working with the Society, the City plans to add native flowering plants that attract butterflies, bees and birds to the park.

Legacy Park: Graffiti was found on the *The Surfer* statue at Legacy Park. Staff removed and cleaned the statue immediately after it was reported to the Department.

Malibu High School: Removed the back board rubber pads and installed new back board pads and hardware due to normal wear and tear.

ATTACHMENTS: None.




Parks and Recreation Commission Agenda Report

Parks and Recreation
Commission Meeting
2-20-18

**Item
4.A.**

To: Chair Randall and Members of the Parks and Recreation Commission

Prepared by: Kristin Riesgo, Recreation Manager 

Approved by: Jesse Bobbett, Community Services Director

Date prepared: February 12, 2018 Meeting date: February 20, 2018

Subject: Facility Use Policy and Fee Schedule

RECOMMENDED ACTION: 1) Review the Community Services Department Facility Use Fees and Tiers; and 2) Recommend City Council approve revisions to the Facility Use Policy and Fee Schedule.

DISCUSSION: The Community Services Department receives over 150 reservation requests each year for single day and multiple day use of facilities, athletic fields and parks. Requests come from various groups including individuals, companies, non-profit organizations, Home Owners Associations and municipal entities.

As the number and type of reservations have increased over the past several years, staff identified potential revisions to the Facility Use Fees and Tiers that would simplify reservation requests for customers and staff. The recommended revisions include:

- Elimination of Group 1 Fee Tier
 - Special Interest Groups, Community Service Groups and Civic Organizations based and operating in Malibu with the primary purpose of serving the Malibu Community fall under the Group 1 Fee Tier. Many groups believe that they qualify for this tier, however they are usually non-profit organizations, which places them in the Group 2 Fee Tier. Other groups such as Malibu American Youth Soccer Organization (AYSO) and Malibu Little League (MLL) serve the Malibu Community, however they sign an annual Facility Use and Maintenance Agreement with the City. Depending on the type of facility they use, most fees are waived in accordance with the Agreement.

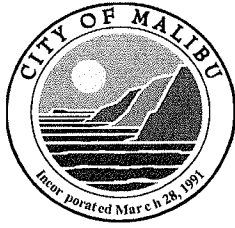
- Additional Language Regarding Reduced Rates
 - Staff recommends adding language stating the “Community Services Director may approve a reduced rate for reservations under unique circumstances”. Adding this language would give the Department the discretion to provide a reduced rate for reservations that experience unique or special circumstances that would prohibit them from paying the required fee.

- Remove Soccer Goals from Available Equipment
 - The goals located at Malibu Bluffs Park are owned by Malibu AYSO and do not belong to the City. The City does not have the ability to rent out equipment that belongs to other organizations.

- Remove the Equestrian Park Arena
 - This Equestrian Park Arena is owned by the Santa Monica/Malibu Unified School District (SMMUSD). Currently, the City cannot take reservation requests for the arena and potential renters work directly with SMMUSD.

The Commission reviewed the recommendations listed above at the January Regular meeting and provided recommended revisions to Staff. Staff has prepared Draft Facility Use Fees and Tiers Forms as recommended for review (Attachment 1 and 2). If approved, Staff will take the recommendation to the City Council for final approval at an upcoming meeting.

ATTACHMENTS: 1) Draft City Hall Facility Use Fees and Tiers 2017-2018
2) Draft General Facility Use Fees and Tiers 2017-2018



City of Malibu

Community Services Department
City Hall Facility Use Fees and Tiers 2017-2018

	Group 1	Group 2	Group 3
Backstage Room	\$69 per hour	\$111 per hour	\$165 per hour
Multi-Purpose Room	\$69 per hour	\$111 per hour	\$165 per hour
Senior Center	\$69 per hour	\$111 per hour	\$165 per hour
Multi-Purpose Room & Senior Center	\$111 per hour	\$177 per hour	\$264 per hour
Zuma Conference Room	\$32 per 2 first hours \$23 per hour thereafter	\$44 per 2 first hours \$44 per hour thereafter	\$65 per 2 first hours \$65 per hour thereafter
Malibu Civic Theater			
1 Hour	\$138	\$220	\$332
4 Hours	\$344	\$554	\$829
Half Day (8 Hours)	\$552	\$883	\$1,324
Full Day (16 Hours)	\$869	\$1,391	\$2,087
Parking	\$10 per space/per day	\$10 per space/per day	\$10 per space/per day
Parking Lot	\$144/hour - \$1,368/day	\$144/hour - \$1,368/day	\$144/hour - \$1,368/day

Administrative and Staffing Fees

Late Processing Fee (Less than 14 days)	\$102.00
Attendant Fee (Part Time Staff)	\$21.00 per hour
Attendant Fee (Full Time Staff)	\$39.00 per hour
Custodian	\$29.00 per hour
Audio Technician	\$71.00 per hour
Lighting Technician	\$71.00 per hour
Audio Visual Fee	\$29.00 per use
Pre -Event Set-Up and Post-Event Clean-Up	\$51.00 per hour
Security Guard	\$54.00 per hour, per guard
Table Linens	\$25.00 per linen
Refundable Security/Cleaning Deposit	Dependent upon application; cashed prior to event

Facility Use fees do not include staff or security. Additional staff and/or security may be required based on the type and/or schedule of event. The City Manager or their designee may approve a reduced reservation rate under unique circumstances.

Facility Use Group Classifications/Tiers

Group 1: Nonprofit Use

Groups and Organizations operating as a registered 501 (c)(3) nonprofit. Proof of nonprofit status must be presented at the time of reservation. Membership rosters, by-laws and constitution, may also be required. Acceptable forms of documentation verifying nonprofit status include:

- Articles of Incorporation as a nonprofit organization
- Department of the Treasury Form 990
- IRS letter showing organization to be Tax Exempt Services
- State Franchise Tax Board letter showing organization Tax Exemption
- Certificate of Registration with the State Registry of Charitable Trusts

Other Groups:

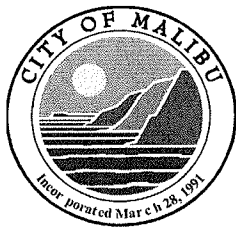
- SMMUSD and affiliated service organizations such as PTA and AMPS
- Special Interest Groups, Community Service Groups, and Civic Organizations based and operating in the City of Malibu with the primary purpose of serving the Malibu community.
- Homeowner Associations located with the City of Malibu

Group 2: Private Use

Private Groups or Individuals.

Group 3: Commercial Use

Any Business, For Profit Group, or Commercial Venture using City of Malibu facilities.



City of Malibu

Community Services Department
General Facility Use Fees and Tiers 2017-2018

Facility	Group 1	Group 2	Group 3
Outdoor Event	\$100 / hour	\$159 / hour	\$237 / hour
Indoor & Outdoor Event	\$133 / hour	\$212 / hour	\$317 / hour
Michael Landon Center	\$66 / hour	\$106 / hour	\$159 / hour
Michael Landon Center (Public Meetings)	\$32 / 2 hours	\$44 / 2 hours	\$65 / 2 hours
Malibu Community Pool	\$83 / hour	\$132 / hour	\$198 / hour
Picnic Area	\$71 / 4 hours	\$105 / 4 hours	\$159 / 4 hours
Sports Field	\$31 / 2 hours	\$47 / 2 hours	\$72 / 2 hours
Softball Bases (Bluffs Park)	\$27 / use	\$27 / use	\$27 / use
Parking Lot	\$144 / hour - \$1368/ day	\$144 / hour - \$1368/ day	\$144 / hour - \$1368/ day
Parking Space (Individual)	\$10 / space / day	\$10 / space / day	\$10 / space / day

Administrative and Staffing Fees

Late Processing Fee (Less than 14 days).....	\$102
Attendant Fee (Part Time Staff).....	\$21/ hour
Attendant Fee (Full Time Staff).....	\$39 / hour
Custodian.....	\$29/ hour
Refundable Security/Cleaning Deposit	Dependent upon application; cashed prior to event
Pre -Event Set-Up and Post-Event Clean-Up.....	\$51 / hour
Security Guard	\$54/per hour/per guard

Filming Fees

Filming (Up to 30 people)	\$1,717 / 6 hours / \$287 per hour thereafter
Filming (Over 30 people)	\$2,575 / 6 hours / \$429 per hour thereafter
Still Shoot Filming (Up to 10 people)	\$142 / hour
Still Shoot Filming (More than 10 people)	\$174 / hour

Projection System Rental

Non-Profit.....	\$881 / use (does not include staffing)
Private/Commercial.....	\$2,424 / use (does not include staffing)

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Facility Use Group Classifications/Tiers

Group 1: Nonprofit Use

Groups and Organizations operating as a registered 501 (c)(3) nonprofit. Proof of nonprofit status must be presented at the time of reservation. Membership rosters, by-laws and constitution, may also be required. Acceptable forms of documentation verifying nonprofit status include:

- Articles of Incorporation as a nonprofit organization
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- IRS letter showing organization to be Tax Exempt Services
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- Certificate of Registration with the State Registry of Charitable Trusts

Other Groups:

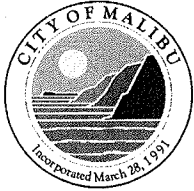
- SMMUSD and affiliated service organizations such as PTA and AMPS
- Special Interest Groups, Community Service Groups, and Civic Organizations based and operating in the City of Malibu with the primary purpose of serving the Malibu community.
- Homeowner Associations located with the City of Malibu

Group 2: Private Use

Private Groups or Individuals.

Group 3: Commercial Use

Any Business, For Profit Group, or Commercial Venture using City of Malibu facilities.



Parks and Recreation Commission Agenda Report

Parks and Recreation
Commission Meeting
02-20-18

**Item
5.A.**

To: Chair Randall and Members of the Parks and Recreation Commission

Prepared by: Kristin Riesgo, Recreation Manager *KR*

Approved by: Jesse Bobbett, Community Services Director

Date prepared: February 8, 2018 Meeting date: February 20, 2018

Subject: Trancas Canyon Dog Park Surface Replacement Project

RECOMMENDED ACTION: 1) Review options for replacement of the Trancas Canyon Dog Park surface; and 2) Recommend a replacement surface option for City Council approval.

DISCUSSION: Trancas Canyon Park opened in June 2010 and included a variety of park amenities such as a playground, multipurpose field, restrooms and a dog park. Shortly after the opening of the park, the Community Services Department began receiving complaints about the decomposed granite (DG) surface installed at the Dog Park. Visitors to the dog park complained that rock particles in the DG surface were too coarse which was resulting in cuts and injury to their dog's paws. Over the years, staff has made efforts to remove and replace some of the coarse material with a finer softer DG mix. Although complaints have decreased since that time, users have continued to request a more permanent solution.

Staff researched the costs associated with removing the existing DG surface material and replacing it with new finer DG material. The cost was estimated at \$80,000 which the City Council approved in the Adopted Budget for Fiscal Year 2016-2017.

On April 20, 2017, the final project plans and specifications were released and advertised through the Request for Proposal (RFP) competitive bidding process. On May 11, 2017, four (4) bids were received through the RFP process with the lowest bid coming in at \$132,001, \$50,000 over the projected proposal budget. On June 12, 2017, City Council rejected all bids and requested staff to bring back additional options of replacing the DG surface at Trancas Canyon Dog Park.

Staff has researched several dog parks and contacted several cities and contractors in an attempt to find the best solution for replacement. Due to limited access to the dog