PERMIT NO. _____

PR ____

□ Construction

□ Encroachment

CITY OF MALIBU

ENGINEERING DEPARTMENT

ENCROACHMENT PERMIT

DATE _____

RELEASED _____

(Permittee)_____ of (Company)_____ hereby makes application for permit to excavate/encroach in the Public highway at the following described locations. This permit is subject to applicable provisions in the City's Municipal Code any attachments hereon specified **AND THE SPECIFIED REQUIREMENTS INDICATED ON THE REVERSE SIDE.**

In consideration of the granting of this permit the City of Malibu and any of their officers or employees thereof shall be saved harmless by the applicant from any liability or responsibility for any accident or loss or damage to persons or property happening or occurring as the proximate result of any of the work undertaken under the terms of this application and the permit or permits which may be granted in response thereto, and that all of said liabilities are hereby assumed by the applicant. It is further agreed that if any part of this installation interferes with the future of the highway by the general public, it must be removed or relocated, as designated by the City Engineer at the expense of the permittee or the successor in interest.

THIS PERMIT EXPIRES 6 MONTHS AFTER DATE OF ISSUANCE **MUST BE POSTED AT JOBSITE AT ALL TIMES**

LOCATION_____

PURPOSE_____

LENGTH, SIZE AND TYPE OF PIPE CONDUIT, OR CABLE_____

LENGTH AND WIDTH OF EXCAVATION_____TYPE OF SURFACE_____

ESTIMATED START DATE_____ ESTIMATED COMPLETION DATE_____

STREET STRIPING OR MARKING REPLACEMENT_____

INSPECTION REQUIREMENTS

Permittee shall call 48 hours in advance of starting work and 24 hours in advance for inspections checked below: Final inspection is required. **For inspection call (310) 456-2489, ext. 341 OR (310) 804-6635**

	DATE	COMMENTS	INSPECTOR
□ FORMS	_____	_____	_____
□ EXCAVATION	_____	_____	_____
□ BACKFILL	_____	_____	_____
□ COMPACTION	_____	_____	_____
□ PAVEMENT	_____	_____	_____
□ _____	_____	_____	_____
□ FINAL	_____	_____	_____

PERMITTEE:

Signed_____

Mailing Address_____

City _____Zip Code _____

Phone No_____Emergency No _____

NOT VALID UNLESS APPROVED BY DEPARTMENT:

Issued by_____ Date_____

COSTS:	PREPAID	ACTUAL
PERMIT FEE	$_____	$_____
OTHER	$_____	$_____
_____	$_____	$_____
TOTAL	$_____	$_____

SPECIAL CONDITIONS:_____

_____

_____

_____

The document is a **PUBLIC** record

Standard Permit Provisions

1. **GENERAL -** All work shall be done in accordance with the Standard Specifications for Public Works Construction (SSPWC), latest edition and addenda as of the date of this permit unless otherwise specified. Work shall be performed between the hours of 7:00 a.m. and 4:00 p.m. Monday thru Friday.

2. **CONSTRUCTION:** All construction permits are required to submit a drawing with the Standard Specifications for Public Works Construction (SSPWC) prior to the approval of an Engineering Permit.

3. **INSURANCE REQUIREMENTS** Workers compensation and liability insurance must be valid and The City of Malibu must be named as additional or co-insured before a permit will be issued.

   The City of Malibu, any officer or any employee hereof shall be held harmless by the applicant from any liability or responsibility for any accident, loss or damage to persons or property, happening or occurring as the roximate result of any work undertaken under the terms of this application and the permit or permits which may be granted in response thereto, and that all of said liabilities are hereby assumed by applicant.

4. **A DOUBLE FEE will be charged for failure to obtain a permit prior to commencement of work.**

5. **INSPECTION -** The City of Malibu Public Works Department shall be notified at least two working days before the start of work by phoning (310) 456-2489, ext 341 or (310) 804-6635. At least one working day notice will be required before inspection can be provided. Call (310) 456-2489, ext. 341 or (310) 804-6635 Monday through Friday before 1 p.m.

6. **TRAFFIC CONTROL -** Traffic control throughout permitted construction shall conform to City Ordinance 28 (LACO 16.06.090) covering warning signs, lighting and barricades and CA MUTCD (2010). Should the City Inspector find improper traffic control being used, work will be stopped until the situation is corrected.

7. **UNDERGROUND SERVICE ALERT -**The holder of any permit shall contact Underground Services Alert (USA) at 1-(800) 227-2600. The City of Malibu shall be protected by the permittee against any damage by work performed.

8. **REMOVALS -** All concrete shall be cut to nearest score marks with concrete saw to a minimum depth of two (2) inches. All asphalt concrete shall be cut with the appropriate saw to insure a straight cut. NOTE: All sawcutting wastes shall be recovered and disposed of properly and in no case shall waste be left on a roadway or allowed to enter the storm drain.

9. **UTILITIES** shall be placed with a minimum of 32 inches of cover.

8. **EXCAVATIONS** in the roadway shall be backfilled or steel plated at the conclusion of every working day. The use of steel plates requires prior approval. When excavations are made in a planted parkway area, it shall be the contractor's responsibility to replace plants, shrubs, and sod leaving area in as near its original state as possible. No debris or spoil shall be left in a public roadway / City right-of-way overnight.

10. **TRENCH BACKFILL** shall be either two-sack cement slurry (two sack of cement per cubic yard of sand) or compacted native soil as directed by the City Inspector. Temporary asphalt (cold mix) shall be installed in trench until final paving.

11. **SUBGRADE** shall be compacted native soil if suitable. The base section shall be aggregate base material and placed as per SSPWC Section 200-2.2.1 and Section 301. Compaction tests shall be taken by the permittee when and where required by City Inspector. The maximum spacing between compaction tests shall be 250 feet unless otherwise specified by City Inspector.

12. **CONCRETE** repairs shall be made of Portland cement concrete containing a minimum of 5 sacks of cement per cubic yard and protected from disturbance for not less than 24 hours. NOTE: Concrete and other street and road maintenance materials and wastes shall NEVER be discharged to storm drains, open ditches, streets or catch basins.

13. **ASPHALT CONCRETE PAVEMENT** as per SSPWC Section 203. Patches shall be a minimum of four (4) inches thick and not less than the existing pavement plus one-inch and placed on base material, minimum six inches thick. All edges shall be treated with a tack coat. Base course shall be 3/4" mix and top course shall be determined by the City Inspector. All asphalt concrete patches shall be sealed. Asphalt concrete pavement shall be ground a minimum of 12" inches beyond edge of a trench and a minimum of 2" deep for the T-section repair. Repairs to asphalt concrete pavement shall be made with a plant mix surfacing, PG 64-10 or Rubber Asphalt Concrete, as directed by the City Engineer.

14. **POLICE & FIRE** shall be notified 24 hours in advance of each day street is to be closed.

15. **BMPs** - Appropriate Storm Water Best Management Practices (BMPs) shall be implemented for all work.